



**FY2028 BUDGET DEVELOPMENT AND
ARTICLE PLANNING SCHEDULE**

**October and
November**

- Send out FY-2028 budget proposal / request memo and forms to Principals, Dept. Heads and Directors (due back by December 1, 2026)
- Finance Committee tour of school facilities (TBD)

December

- Superintendent and other Central Office Administrators meet with Principals, Dept. Heads and Directors to review budget proposals (December 3/4/7, 2026)
- Administration Meets with Business and Finance Subcommittee (TBD)

January

- Chairman of the School Committee, School Committee Members and the Superintendent hold a FY-2028 Public Budget Hearing (January 5, 2027)
- Review FY-2028 Budget Draft by Administrative Team (January 2027)
- Superintendent presents to the School Committee the FY-2028 Preliminary Budget and Article Information for referral to the School Committee's Business and Finance Subcommittee (January 5, 2027)
- FY-2028 Preliminary Budget and Article Information submitted to the Town Manager/ Board of Selectmen and Finance Committee (January 6, 2027)

February

- School Committee's Business and Finance Subcommittee meets with school administration, Board of Selectmen and town Finance Committee as scheduled to review and revise FY-2028 Preliminary Budget and Article Information (TBD)

March

- School Committee's Business and Finance Subcommittee and administration meets with town Finance Committee as scheduled (TBD)
- School Committee's Business and Finance Subcommittee present their recommendations on the FY-2028 Proposed Budget and Article Information to the full School Committee for review
- School Committee adopts their Proposed FY-2028 Budget and Sponsored Articles for transmittal to the Town Manager/Board of Selectmen

April, May and June

- Chairman of the School Committee, other members of the School Committee, the Superintendent and other school administrators meet with the Finance Committee or the Finance Committee Liaison Subcommittee as needed and as requested to review Proposed FY-2028 Budget and Articles (TBD)
- School Committee approves final, Certified FY-2028 Budget and Articles
- School Committee Chairman presents Budget and Article requests at Town Meeting (May 3, 2027)
- Town Meeting votes on FY-2028 Budget and Articles (May 3, 2027)