



Burr Oak Community Schools

326 E Eagle St

Burr Oak, MI 49030



Oak Openings

Burr Oak Community Schools

November/December 2025



From The Desk Of Dr. Kelvin Butts

As your new Superintendent I would like to extend a warm welcome to our students, staff, families, and the entire Burr Oak community.

It is an honor to stand before you as we begin a new school year filled with promise and opportunity.

As we kick off this academic journey, I want to extend my heartfelt thanks to our dedicated teachers and staff who work tirelessly to create a nurturing and challenging learning environment. To our parents and guardians, your partnership is essential, and we are grateful for your continued support in shaping the future of our children. And to our students, I am so excited to see the amazing things you will accomplish. This year is yours to learn, grow, and discover new passions.

At Burr Oak Community School District, we are more than just a school system; we are a family. Our commitment to academic excellence, student well-being, and community engagement is stronger than ever. Let's make this a year of remarkable achievements, shared experiences, and countless moments of growth. Thank you, and here's to a fantastic school year!



Daily Student Schedule

Elementary K-4	Middle School (5-8)	High School (9-12)
Drop off 7:20 to 7:45 At 7:20 students will be escorted down to the cafeteria for breakfast 7:45 School Starts 8:00-10:00 Block 1 10:00-10:30 Specials 11:25-11:50 Lunch 12:00-2:20 Block 2 Kindergarten -Ms. Brooklyn Hernandez 1st– Mr. Adam Cook 2nd - Mr. Tyler Hunt 3rd– Ms. Abigail Compton 4th—Mr. Dan Johnson	Drop off 7:30 to 7:45 Students may enter class or go to the cafeteria for breakfast 7:45 School Starts 7:45-8:44 MS Specials 8:47-9:47 Core 9:50-10:50 Core 10:53-11:53 Core 11:53-12:18 Lunch 12:21-1:18 Core 1:21-2:20 MS Interventions	Drop off 7:35 to 7:45 Students may enter class or go to the cafeteria for breakfast 7:45 School Starts 7:45-8:44 1st Hour 8:47-9:47 2nd Hour 9:50-10:50 3rd Hour 10:53-11:53 4th Hour 11:53-12:18 Lunch 12:21-1:18 5th Hour 1:21-2:20 6th Hour CTE and Dual Enrollment Students will have personal schedules unique to their chosen pathway.



2025-2026 CALENDAR

12, 13: 2 days (2 5-hr PD, no students, working lunch, 10 total before school)

18- first day of school students
18-22: 5 days
25-28: 4 days

11 member days August

AUGUST 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

2-6: 5 days
9: Mid-winter break- No School
10-13: 4 days
16-20: 5 days
23-27: 5 days
19 member days February

Labor Day Weekend Aug 29-Sept. 1
(legislative holiday mandate)

2-5: 4 days
8-12: 5 days
15-18: 4 days
19: 1 day Friday PD, no students (8-2, working lunch, 6 hours)
22-26: 5 days
29-30: 2 days

21 member days September

SEPTEMBER 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MARCH 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2-6: 5 days
9-13: 5 days
13 End of 3rd marking period
16-20: 5 days
23-26: 4 days

19 member days March

1-3: 3 days
6-10: 5 days
13-17: 5 days
17 End of Marking Period
20-22: 3 days
23: ½ day, early release, conferences
24: 1 day Friday PD, no students (8-2, working lunch, 6 hours)
27-31: 5 days
23 member days October

OCTOBER 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6-10: 5 days
13-17: 5 days
20-24: 5 days
27-30: 4 days
19 member days April

3-7: 5 days
10-13: 4 days
14: 1 day Friday PD, no students (8-2, working lunch, 6 hours)
17-21: 5 days
24-25: 2 days
17 member days November

NOVEMBER 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1: 1 day
4-8: 5 days
11-15: 5 days
18-21: 4 days
22: ½ day, early release
22 End of Marking Semester
16 member days May

1-5: 5 days
8-12: 5 days
15-18: 4 days
19: ½ day, early release
19 End of Marking Semester
Dec. 22-Jan 2 Holiday
15 member days December

DECEMBER 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2026						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

171 days 7:45-11:35, 12:00-2:20
6 hours 10 minutes or 6.17 hours
1,055.07
3 early release days 7:45-11:30
3 hours 45 minutes 3.75 hours
11.25
6 PD Days 34 total hours

5-9: 5 days
12-16: 5 days
19: 1 day Monday PD, no students (8-2, working lunch, 6 hours)
20-23: 4 days
26-30: 5 days
20 member days January

JANUARY 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JULY 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Total Hours: 1,100.32
Total Days 180

Green: Summer Break
Blue: Teacher PD
Red: No School- Holidays, Scheduled Break

WHY DOES PRESCHOOL MATTER?

Through Preschool, Your Child Will:



Make friendships
and experience
caring teachers

Learn
problem-solving
skills

Grow in
self-confidence

Learn math and
pre-reading skills



**What about our family's
work schedules?**

Some preschool locations
provide wrap-around care
and extended hours.

**What about
childcare?**

Many child care programs
offer preschool as part
of their curriculum,
ask yours!

What about cost?

We can help you find a
high-quality preschool that fits
your family's needs.

Call or text us at Help Me Grow St. Joe
to help you find the right local preschool for your family!

Apply as early as February for fall preschool.

Help Me Grow St. Joe is here to answer your questions and help find services for children birth to 5 years old

Call or text
269.283.0010 • helpmegrowstjoe.org

 **Help Me Grow**
St. Joe



November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14 NO SCHOOL	15
16	17	18	19	20	21	22
23	24	25 THANKSGIVING FEAST 10:45 AM-12:45 PM	26 THANKSGIVING BREAK	27 THANKSGIVING BREAK	28 THANKSGIVING BREAK	29
30						

December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19 1/2 Day Early Release 11:30 AM	20
21	22 CHRISTMAS BREAK	23 CHRISTMAS BREAK	24 CHRISTMAS EVE CHRISTMAS BREAK	25 MERRY CHRISTMAS CHRISTMAS BREAK	26 CHRISTMAS BREAK	27 CHRISTMAS BREAK
28	29 CHRISTMAS BREAK	30 CHRISTMAS BREAK	31 CHRISTMAS BREAK	1 CHRISTMAS BREAK	2 CHRISTMAS BREAK	3 CHRISTMAS BREAK

November Lunch

Monday	Tuesday	Wednesday	Thursday	Friday
3 Beef Dippers Steamed carrots Baby sweet peppers Diced pears Clementines Cool ranch Doritos	4 Corn dog Cauliflower Pears Mandarin oranges Kidney Beans	5 Cheeseburger Potato smiles Cherry tomatoes Diced pears Gala apples	6 Chicken Alfredo Baby carrots Banana Mandarin oranges Roll	7 Pepperoni pizza Green beans Broccoli Pineapple chunks Granny smith apples
10 Hamburger Diced peaches Apples Steamed green peas Baby carrots Chocolate chip cookie	11 Stroganoff with noodles Celery sticks with pb Mandarin oranges Pears Cauliflower	12 Hot dog Broccoli Diced pears Fruit salad Baked beans	13 Beef nachos Romaine ribbons Baby carrots Black beans Banana Michigan apples	14 NO SCHOOL
17 Chicken nuggets Baby carrots Steamed peas Clementines Apple sauce Cheeto baked puffs	18 Taco stick Diced pears Banana Baby sweet peppers Cauliflower Pinto beans	19 Grape PB&J Cheese stick Strawberry kiwi sidekick Cucumbers Baby carrots pears	20 BBQ rib sandwich Steamed corn Pineapple chunks Fresh strawberries Celery sticks	21 3 Cheese pizza bites Marinara cup Broccoli Mixed fruit Grapes
24 Chicken tenders Diced pears Clementines Steamed corn Baby carrots Sun chips	25 THANKSGIVING FEAST 10:45 AM—12:45 PM	26 THANKSGIVING BREAK	27 THANKSGIVING BREAK	28 THANKSGIVING BREAK

December Lunch

Monday	Tuesday	Wednesday	Thursday	Friday
1 Burrito Green beans Baby carrots Tropical fruit Apple slices Garbanzo bean	2 Pepperoni pizza Steamed corn Grape tomatoes Mandarin oranges Golden apples	3 Chicken sandwich Celery sticks Pineapple Grapes Cauliflower	4 Mac and cheese Cheese bread stick Cucumber Dragon fruit juice Clementines Strawberry/pineapple mix	5 Chicken drumstick Mashed potatoes Broccoli buds Diced peaches Banana Roll
8 Beef dippers Steamed carrots Baby sweet peppers Diced pears Clementines Cool ranch Doritos	9 Corn dog Cauliflower Pears Mandarin oranges Kidney beans	10 Cheeseburger Potato smiles Cherry tomatoes Diced peaches Gala apples	11 Turkey or ham sandwich Baby carrots Banana Mandarin oranges	12 Pepperoni pizza Green beans Broccoli Pineapple chunks Granny smith apples
15 Hamburger Diced peaches Apples Steamed green peas Baby carrots Chocolate chip cookie	16 Stroganoff with noodles Celery sticks w/ pb Mandarin oranges Pears cauliflower	17 Hot dog Broccoli Diced pears Watermelon Baked beans	18 Beef nachos Romaine ribbons Baby carrots Black beans Banana Michigan apple	19 HALF DAY
22 CHRISTMAS BREAK 29	23 CHRISTMAS BREAK 30	24 CHRISTMAS BREAK Happy New Year 1	25 Merry Christmas CHRISTMAS BREAK 2	26 CHRISTMAS BREAK 3
5 Chicken nuggets Baby carrots Steamed peas Clementines Applesauce Cheetos baked puffs	6 Taco stick Diced pears Banana Baby sweet peppers Cauliflower Pinto beans	7 Grape pb&j Cheese stick Strawberry kiwi sidekick Cucumbers Baby carrots Pears	8 BBQ rib sandwich Steamed corn Pineapple chunks Fresh strawberries Celery sticks	9 3 Cheese pizza bites Marinara cup Broccoli Mixed fruit Grapes

Weather Information

In the event school is closed or delayed due to severe weather conditions, or for other reasons the following radio and television stations will be informed by 6:30am, or as close to that time as possible.

Radio:

WBET: 99.3

WLKM: 95.9

Television

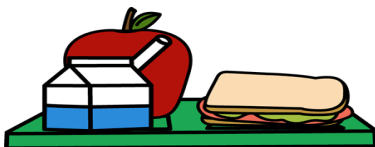
WWMT: Channel 3

Burr Oak Community Schools will also notify families of cancellations and delays through our automated system that will call and/or text.

If bad weather develops during the day, administrators use technology and other resources available to make the best decision for the safety and welfare of the students. However, students are not sent home before regular dismissal time unless there has been significant notice given through radio broadcast.

Free/Reduced Lunch

Great news! All students enrolled at Burr Oak Community Schools will receive free breakfast and lunch everyday for the 2025/2026 school year.



Pesticide Notification

In compliance with the Department of Agriculture and Plant Management Division, Regulation No. 637, Burr Oak Community Schools is providing notification when each building in the district is treated with pesticide. All buildings are routinely treated with a pesticide by Orkin Pest Control the first Friday of each month. Any questions please feel free to reach out to maintenance supervisor Trent Conklin (269)-489-2213

School Supplies

Basic school supplies will be provided to the students by the school district.



Alternative Education Options

Step Up – Students that may qualify for Step include, but are not limited to students who are academically behind, beyond traditional school age, pregnant, or teen parent.

My Virtual Academy – For those students that do not fit in a traditional brick and mortar school environment.

These are both free options for all students

www.myvirtualacademy.com



Looking Ahead

**The Annual Thanksgiving Feast will take place on
Tuesday, November 25, 2025 from 10:45-12:45**



Elementary Christmas Concert—December 18th at 7 PM
December 19—Half Day—Early Release at 11:30 AM
Christmas Break
December 22—January 2

December Holiday Dress Up Days

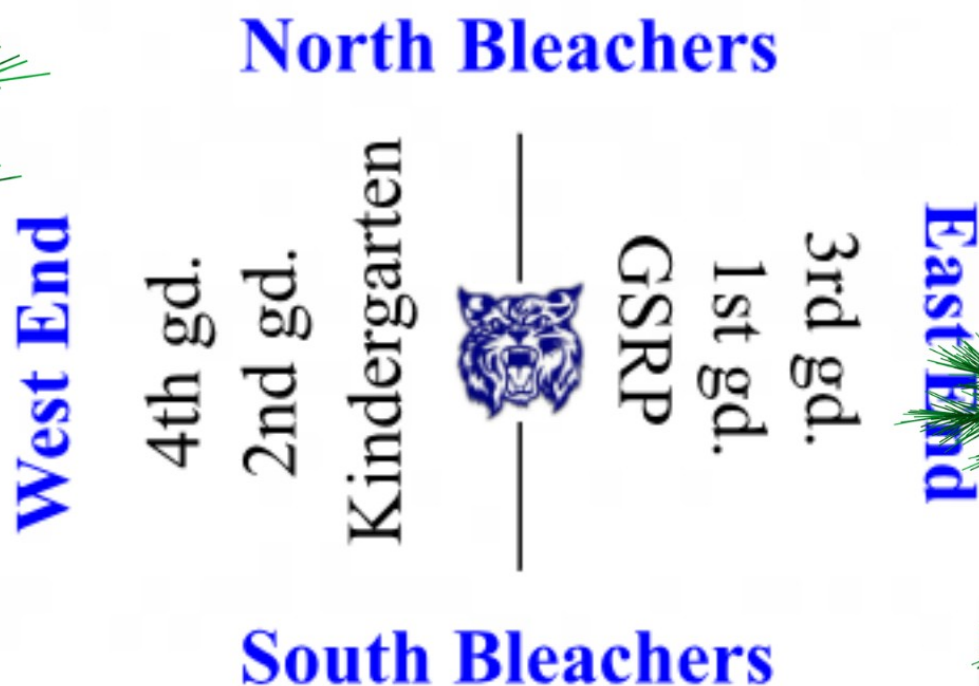
1 Don't Be A Grinch Wear Green 	2 Candy Cane Day Wear Red & White 	3 Christmas Hat Day Wear a Christmas Hat or Headband 	4 Silent Night Wear Christmas PJS 	5 Ugly Sweater Day 
8 Jingle & Sparkle Wear bells or sparkly items 	9 Stockings Were Hung Wear Christmas socks 	10 Christmas Character Day Dress as your favorite Christmas Character 	11 Christmas Spirit Day Wear Red & Green 	12 Dreaming a While Christmas Wear White 
15 Pretty As Present Dress like a wrapped gift using ribbon, bows, and wrapping paper 	16 Santa's Workshop Dress up as Elves, Santa, Reindeer, Mrs. Claus or wear workshop style accessories 	17 Holiday Treats Day Dress up as your favorite Christmas treat 	18 The Whos of Who-ville Wear big hair, bright colors, unusual patters, and over the top outfits. 	19 Deck The Halls Dress from head to toe for the holidays 

Elementary Christmas Concert

Thursday, December 18th

7:00p.m.

We will have both sides of the bleachers open for the concert this year. The students will sit on the floor, facing east and west. Individual class performances will take place on the east and west end lines. They will stand in their area for whole group songs. A reference diagram is below.



Sporting Event Admission Prices

Admission Price: \$5

Burr Oak Students - FREE

Senior Citizens (62+) - FREE

Children 4 & Under - FREE



GO BOBCATS



Burr Oak Boys Basketball Schedule 2025-26

Date	Opponent	Location	Time	Bus
11/26/2025	SCRIMMAGE vs Centreville	Centreville	12:00	
12/2/2025	Camden-Frontier	Home	6:00	
12/5/2025	Climax-Scotts	Home	6:00	
12/9/2025	Waldron	Waldron	6:00	3:45
12/11/2025	West Unity Hilltop (OH)	Home	6:00	
12/16/2025	Colon	Home	5:30	
12/18/2025	Bellevue	Bellevue	7:30	4:00
12/30/2025	*Bangor Holiday Shootout	Benton Harbor Countryside	11:00	8:30AM
1/3/2025	Bangor	Bangor	3:00	12:30
1/6/2025	North Adams-Jerome	Home	6:00	
1/8/2025	Athens	Home	6:00	
1/13/2025	Mendon	Mendon	6:00	4:30
1/15/2025	Climax-Scotts	Climax	6:00	4:15
1/21/2025	St. Phil	Home	6:00	
1/28/2025	Litchfield	Home	6:00	
1/26/2025	Sturgis	Sturgis	5:30	4:15
1/30/2025	Colon	Colon	6:00	4:45
2/4/2025	Athens	Athens	5:30	4:30
2/6/2025	Bellevue	Home	6:00	
2/11/2025	Mendon	Home	6:00	Parent/Senior
2/13/2025	St. Phil	St. Phil	6:00	4:15
2/18/2025	Tekonsha	Tekonsha	6:00	4:15

*Schedule is subject to change

Burr Oak Girls Basketball Schedule 2025-26

Date	Opponent	Location	Time	Bus
12/17/2025	Colon	Home	6:30	
12/18/2025	Bellevue	Bellevue	6:00	TBD
1/7/2025	North-Adams Jerome	North-Adams	6:30	TBD
1/9/2025	Athens	Athens	7:00	TBD
1/14/2025	Mendon	Mendon	TBD	TBD
1/16/2025	Climax-Scotts	Home	6:00	
1/20/2025	St. Phil	St. Phil	6:30	TBD
1/27/2025	Litchfield	Litchfield	6:30	TBD
1/29/2025	Colon	Colon	6:30	TBD
2/3/2025	Athens	Home	6:30	
2/5/2025	Bellevue	Home	7:30	
1/10/2025	Mendon	Home	TBD	
2/12/2025	St. Phil	Home	6:30	
2/17/2025	Tekonsha	Home	6:30	Parent/Senior
2/19/2025	Climax-Scotts	Climax-Scotts	6:00	TBD
2/24/2025	Camden-Frontier	Camden-Frontier	6:30	TBD

***Schedule is subject to change**

***First practice is on 11/19**

Jr. High Boys Basketball Schedule 2025-26

Date	Opponent	Location	Time	Bus
11/12/2025	Will-Carlton Academy	Home	5:30	
11/17/2025	St. Phil	St. Phil	5:30	4:00
11/19/2025	Bellevue	Bellevue	5:30	3:30
11/21/2025	Bellevue	Home	5:30	
11/24/2025	Colon	Colon	6:30	5:30
12/1/2025	Will-Carlton Academy	Will-Carlton	5:30	3:30
12/3/2025	Athens	Home	5:30	
12/4/2025	Waldron	Waldron	5:30	3:30
12/8/2025	Climax-Scotts	Home	5:30	
12/10/2025	Mendon	Mendon	5:30	4:15
12/15/2025	St. Phil	Home	5:30	
12/17/2025	Athens	Athens	5:30	4:15

***Schedule is subject to change**

Jr. High Girls Basketball Schedule 2025-26

Date	Opponent	Location	Time	Bus
1/12/2025	Waldron	Home	5:30	
1/14/2025	Mendon	Home	5:30	
1/19/2025	Pittsford/ North Adams	North Adams	5:30	TBD
1/21/2025	St. Phil	Home	5:30	
1/26/2025	Bellevue	Home	5:30	
1/28/2025	Colon	Away	5:30	TBD
2/2/2025	St. Phil/ Litchfield	St. Phil	5:30	TBD
2/4/2025	Athens	Home	5:30	
2/9/2025	North Adams/ Pittsford	North Adams	5:30	TBD
2/11/2025	Bellevue/ Tekonsha	Tekonsha	5:30	TBD
2/16/2025	Climax-Scotts	Home	5:30	
2/18/2025	Athens	Away	5:30	TBD

***Schedule is subject to change**

Bowling Schedule 2025-26

Date	Opponent	Location	Time	Bus
12/3/2025	Bronson	Home	4:00	TBD
12/10/2...	Kalamazoo Hackett Catholic Prep	Home	4:00	TBD
12/17/20...	WCA	WCA - Hillsdale Lanes	3:30	TBD
1/7/2025	Kalamazoo Christian	Away	3:30	TBD
1/12/2025	WCA	Home	4:00	TBD
1/21/2025	Kalamazoo Hackett Catholic Prep	Away	3:30	TBD
12/26/2...	Bronson	Away - Bronson Strike Zone	4:00	TBD
2/4/2025	Kalamazoo Christian	Home	4:00	TBD

*Schedule is subject to change

*Home bowling alley is Bronson Strike Zone

2261.02 – TITLE I – PARENT’S RIGHT TO KNOW

In accordance with the requirement of Section 1111 of Title I, for each school receiving Title I funds, the Superintendent shall make sure that all parents of students in that school are notified that they may request, and the District will provide the following information on the student’s classroom teachers:

- whether the teacher(s) have met the State qualification and licensing criteria for the grade level and subject areas they are teaching
- whether the teacher(s) is teaching under any emergency or provisional status in which the State requirements have been waived
- the undergraduate major of the teacher(s) and the area of study and any certificates for any graduate degrees earned
- the qualifications of any paraprofessionals providing services to their child(ren)

In addition, the parents **shall** be provided:

- information on the level of achievement of their child(ren) on the required State academic assessments;
- timely notice if the student is assigned to a teacher who is not “highly qualified” as required, or if the student is taught for more than four (4) weeks by a teacher who is not highly qualified.

The notices and information shall be provided in an understandable format, and to the extent possible, in a language the parent(s) understand.

20 U.S.C. 6311, Elementary and Secondary Education Act of 1965
34 C.F.R. Part 200 et seq.

Adopted 2/19/03

ADVISORY TO ALL PARENTS

Dear Parent/Guardian:

As a part of the Burr Oak Community School District's pest management program, pesticides are occasionally applied. You have the right to be informed prior to any pesticide application made to the school grounds and buildings. In certain emergencies, pesticides may be applied without prior notice, but you will be provided notice following any such application. If you need prior notification, please complete the information below and return to:

Attn: Maintenance
Burr Oak Community Schools
Box 337
Burr Oak, MI 49030
(269) 489-2213

PESTICIDE PRIOR NOTIFICATION REQUEST

Parent/Guardian Name:

Student's (Child's) Name:

Student's (Child's) Grade:

Street Address:

City:

Telephone Number:

☐ I wish to be notified prior to a scheduled pesticide treatment inside of the building.

☐ I wish to be notified prior to a scheduled pesticide treatment on the outside grounds of the school.

☐ Both of the above

Parent's Signature

Date

Notification Of Rights Under FERPA For Elementary And Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are: The right to inspect and review the student's education records within 45 days after the day the [Name of school Burr Oak Community Schools receives a request for access.

Parents or eligible students who wish to inspect their child's or their education records should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

1)The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the [School] to amend their child's or their education record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

2)The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest must be set forth in the school's or school district's annual notification for FERPA rights. A school official typically includes a person employed by the school or school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board.

A school official also may include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

3)The right to file a complaint with the U.S. Department of Education concerning alleged failures by Burr Oak Community Schools to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue SW.
Washington, DC 20202

NONDISCRIMINATION

The District does not discriminate on the basis of race, color, national origin, religion, sex (including pregnancy, gender identity, or sexual orientation), marital status, disability, or any other legally prohibited basis in admission or access to District programs and activities.

A. Employee complaints of unlawful discrimination (including harassment) and unlawful retaliation are governed by Policy 4104.

B. Student complaints of unlawful discrimination (including harassment) and unlawful retaliation are governed by Policy 5202.

C. A contractor, volunteer, visitor, employee acting outside the scope of employment, or other non-student who believes he or she has been the subject of, or is otherwise aware of, unlawful discrimination (including harassment) or unlawful retaliation must timely file a good faith complaint alleging unlawful discrimination (including harassment) or unlawful retaliation using Form 4104-F with the

Superintendent or, if a complaint is against the Superintendent, with the President. A complaint of unlawful discrimination (including harassment) or unlawful retaliation will be promptly and thoroughly investigated. The Superintendent or President will forward the complaint to one of the following, as applicable:

1. Title IX Coordinator;
2. Section 504 Coordinator; or
3. Civil Rights Coordinator.

D. Any person may also contact the Office for Civil Rights, U.S. Department of Education ("OCR"), by email at OCR.Cleveland@ed.gov, by telephone at (216) 522-4970, or by fax at (216) 522-2573 regarding compliance with the regulations implementing Title VI, Title IX, Section 504, or any other applicable laws for which OCR has jurisdiction.

E. A contract to which the District is a party shall be read to include a covenant by the contractor and its subcontractors not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, national origin, religion, sex (including pregnancy, gender identity, or sexual orientation), age, height, weight, and marital status.

Legal authority: 20 USC 1681 et seq.; 29 USC 701 et seq.; 38 USC 4301-4335; 42 USC § 2000d et seq., 42 USC 12101 et seq.; Const 1963, art 1, § 26; MCL 37.1101 et seq., 37.2101 et seq., 37.2209

Date adopted: 06/08/2020

Oaks Openings Are Digital!

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website: burroakcs.org

If you would like to receive a paper copy, please
fill this out and return to the school. You can
also contact Ms. April at 269-489-2213 or
secretary@burroakcs.org

NAME: _____

ADDRESS: _____

