STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY AGREEMENT

To access and use District Information and Technology Resources (as defined in Bylaw 0100) (collectively, "IT Resources"), including a school-assigned email account and/or the Internet at school, staff members must sign and return this form.

Use of District IT Resources is a privilege, not a right. The Board of Education's IT Resources, including its computer network, Internet connection, and online apps/services, are provided for business, professional and educational purposes only. Unauthorized or inappropriate use may result in loss of this privilege and/or other disciplinary action. Staff members who sign this Agreement are affirming that they will not use District IT Resources for illegal, unethical, or harassing purposes or to access online content that may be considered obscene, pornographic, or unsuitable for children.

The Board has implemented technology protection measures that protect against (e.g., block/filter) Internet access to visual displays/depictions/materials that are obscene, constitute child pornography, or are harmful to minors. The Board also monitors online activity of staff members in an effort to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. The Superintendent or designee may disable the technology protection measures to enable access for bona fide research or other lawful purposes.

Staff members using District IT Resources are personally responsible and liable, both civilly and criminally, for unauthorized or inappropriate use of such resources.

The Board reserves the right, at any time, to access, monitor, review, and inspect any directories, files and/or messages received by, residing on, or sent using District IT Resources. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.

[X] Absent a written agreement to the contrary, if the undersigned staff member, as part of their job responsibilities, designs and/or develops a website, web page, or online app/service that is/are hosted on Board-owned or District-affiliated servers, the staff member shall execute any documentation necessary to ensure the Board **(X)** retains all proprietary rights related to the website, web page, or app/service **( )** retains all proprietary rights associated with the website, web page, or app/service for so long as the staff member is employed by the Board and thereafter, while the proprietary rights will transfer to the employee, the Board shall retain a license in perpetuity for the Board to use the website, web page, or app/service without further renumeration/compensation.

Please complete the following information:

Staff Member's Full Name (please print): _____

School:_____

I have read and agree to abide by Policy and Administrative Guideline 7540.04 - Staff Technology Acceptable Use and Safety. I understand that any violation of the terms and conditions set forth in the Policy and/or Guidelines may result in disciplinary action and/or a referral to law enforcement. As a user of District IT Resources, I agree to communicate over the Internet and the computer network in an appropriate manner, honoring all relevant laws, restrictions, and guidelines. I understand that individual users have no expectation of privacy related to their use of District IT Resources.

Staff Member's Signature:_____ Date: _____

The Superintendent is responsible for determining what is unauthorized or inappropriate use. The Superintendent may deny, revoke or suspend access to and use of the District IT Resources to individuals who violate the Board's Staff Technology Acceptable Use and Safety Policy and related Guidelines and take such other disciplinary action as is appropriate pursuant to the applicable collective bargaining agreement, State law and/or Board Policy.

9/14
3/28/18
6/28/23

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