CLASSIFIED EMPLOYEES APPLICATION

EQUAL OPPORTUNITY EMPLOYER

MADISON LOCAL SCHOOLS
1379 GRACE STREET
MANSFIELD, OHIO 44905
(419) 589-2600

Name: _____ Date: _____
last *first* *middle initial*

Address: _____ Zip _____ Telephone: _____

Email Address: _____

Date available to begin working: _____

POSITION APPLYING FOR:

_____ Bus Driver _____ Bus Mechanic _____ Cafeteria _____Custodial _____ Library Aide _____ Teacher Aide

_____ Maintenance _____Secretary _____ Other – Specify

EDUCATION COMPLETED:

_____ Elementary _____ High School _____College _____Two-Year College

List any experiences, skills or qualifications which you feel would qualify you for this work:

_____

_____

MILITARY EXPERIENCE:

_____

Dates: _____ No. of years/months: _____

WORK EXPERIENCE:

List present and past employment (include phone #'s) and duties performed: Reason for leaving:

_____ _____

_____ _____

_____ _____

_____ _____

EMPLOYMENT REFERENCES:

_____

_____

_____

HAVE YOU EVER BEEN CONVICTED OF SOMETHING OTHER THAN A MINOR TRAFFIC VIOLATION?

_____NO _____YES IF YES, PLEASE EXPLAIN _____

_____

Certification:

I certify that the answers I have made to all of the questions are true and complete to the best of my knowledge. I understand that if this application is not completed truthfully and completely, I will be automatically disqualified for the position. In the event that I have been employed prior to the Board of Education receiving information which is not consistent with my answers to the above questions, I specifically agree that the action of the Board of Education employing me shall be void without any further act by either party, and that my employment will terminate immediately without notice or the necessity of proceedings to formally terminate my contract of employment.

I also understand that a background check and an educator misconduct check (where appropriate) are required prior to my employment. Due to the length of time required for these checks, I understand and agree that any offer of employment shall be conditioned on receipt of clean background and educator misconduct checks. In the event that either check shows that I have engaged in conduct unbecoming to the education profession and/or have committed an offense that prevents, limits, or otherwise affects my employment with the Board of Education, I specifically agree that the action of the Board of Education employing me shall be void without any further act by either party, and that my employment will terminate immediately without notice or the necessity of proceedings to formally terminate my contract of employment.

I authorize any colleges or universities which I attended and past employers to disclose any information in their possession that is relevant to my employment. I further authorize and consent that they may disclose such information to the Madison Local School District's Administrative Office and to the appropriate officials for recruitment purposes. I also consent that the Madison Local School District may contact any/or all of the references I have submitted on this application for employment purposes. I acknowledge that this consent will remain in effect until revoked by me in writing.

The Madison Local School District is committed to a policy of nondiscrimination in relation to race, sex, religion, age, handicap, or national origin.

"ANY PERSON WHO KNOWINGLY MAKES A FALSE STATEMENT IS GUILTY OF FALSIFICATION UNDER SECTION 2921.13 OF THE REVISED CODE, WHICH IS A MISDEMEANOR OF THE FIRST DEGREE."

_____ _____

Signature of Applicant **Date**