WESTERN DUBUQUE COUNTY COMMUNITY SCHOOL DISTRICT
Board of Education
Regular Meeting Minutes
July 8, 2024 6:00 P.M.

Call to Order:
Board President Jessica Pape called the meeting to order at 6:00 p.m. in the Board Room, District Administration Office, Farley, Iowa, with the reading of the District Mission and Core Values.

Roll Call:
Present were President Jessica Pape, Vice-President Mark Tilson, board members Kari Krogman, Mike Rea, Jody Willging and Superintendent Dan Butler.

Approval of Agenda:
Motion by Rea, second by Tilson to approve the agenda as presented with the following additions:
VI) Consent Agenda
2) Personnel
b) Employment
13) Megan Oliphant, Poms/Dance Team Co-Coach, CJSHS, $1,819.25
14) Jessica Smock, Poms/Dance Team Co-Coach, CJSHS, $1,819.25
VIII) New Business
6) Change Order #18 on the WDCCSD Epworth High School 2023 Additions
Motion carried 5-0.

Welcome to Visitors, Press, Staff, etc.
1. Open Forum – Board President Jessica Pape invited comments from the audience on behalf of the Board. No comments or communications were received.

Approval of Minutes and Bills:
1. Minutes of June. Motion by Willging, second by Krogman to approve the minutes of the June 10th Regular board meeting as presented. Motion carried 5-0.
2. Bills and Claims for June. Motion by Rea, second by Tilson to approve the bills as presented. Motion carried 5-0. Mike Rea was auditor for the month.

Reports:
1. Superintendent's Report: Dr. Butler updated the board on the newly released district website that went live July 1st, sharing the improved features and functionality. Butler acknowledged the hard work of Nathan Corbin and Kayla Pins to migrate all of the content from the old website and getting the new site operational, noted that post-season play is beginning for the CHS/WDHS baseball & softball teams, and shared a preview of the updated District Strategic Plan.

Consent Agenda: Motion by Krogman, second by Willging to approve the consent agenda as presented. Motion carried 5-0.
1. Financial Reports of District
2. Personnel
   a. Resignations
      1. Sean Buerger, Head Freshmen Boys Basketball, WDHS
      2. Ashley Gansen, Varsity Assistant Volleyball, WDHS
      3. Todd Gassman, Sophomore Assistant Football, WDHS
      4. Nick Hirsch, 7th Grade Football, DMS
      5. Phil Kauder, Head Jr. High Boys Track, CJSHS
      6. Wes Palm, Freshmen Assistant Football, WDHS
   b. Employment

1. Ashley Gansen, Head Freshmen Volleyball, WDHS, $4,002.35
2. Todd Gassman, Head Freshmen Football, WDHS, $4,002.35
3. Wes Palm, Sophomore Assistant Football, WDHS, $4,002.35
4. Andrew Roberts, 7th Grade Assistant Football, DMS, $2,183.10
5. Sam Schuler, 7th Grade Head Football, DMS, $2,910.80
6. Max Steffen, 8th Grade Assistant Football, DMS, $2,183.10
7. Paul Upmeyer, Instrumental Music Teacher, CJSHS, $51,727.60
8. Paul Upmeyer, HS Band Director, CJSHS, $6,549.30
9. Paul Upmeyer, JH Band Director, CJSHS, $2,183.10
10. Paul Upmeyer, Summer Band Director (20 days), CJSHS, $3,638.50
11. Paul Upmeyer, Summer Band Director (9 days), CJSHS, $1,637.33
12. Audrey Welty, Student Council Advisor (1/3), CJSHS, $606.43
13. Megan Oliphant, Poms/Dance Team Co-Coach, CJSHS, $1,819.25
14. Jessica Smock, Poms/Dance Team Co-Coach, CJSHS, $1,819.25

3. Out of State Travel - None
4. Policy Revisions 2nd Readings - None
5. Equipment/Fund Raising Project Requests - None
6. Resolutions - None
7. Acceptance of a Gift/Donation (over $2,500) - None
8. Other Contracts
   a. LEA Special Education Contract
   b. Agreement with Grant Wood Area Education Agency for Infinite Campus Support
   c. Memo of Understanding with Luther College for participation in a clinical field experience program, June 30, 2024 – July 1, 2027

Old Business: None

New Business:

1. Top Four Legislative Priorities: Motion by Tilson, second by Rea to set the following as the top four legislative action priorities for the 2025 legislative session:
   1. Private School Choice 2. Supplemental State Aid 3. Mental Health 4. School Funding Policy
   Motion carried 5-0.
2. Summer Hourly Pay Rate – Returning Temporary Staff - $14/hour Retroactive to May 2024: Motion by Willging, second by Tilson to approve a pay increase from $13/hour to $14/hour for returning temporary summer staff, retroactive to May 2024. Motion carried 5-0.
3. Change Order #17 on the WDCCSD Epworth High School 2023 Additions: Motion by Krogman, second by Rea to approve Change Order #17 on the WDCCSD Epworth High School 2023 Additions, resulting in an addition of $11,733.13 to the contract with Larson Construction. Motion carried 5-0.
4. Revisions to 2024-2025 Fee Schedule: Motion by Willging, second by Krogman to increase the breakfast and lunch prices by $0.10 for 2024-2025 to keep up with rising food costs. Motion carried 5-0.
5. 2024 Voyager LX from McGrath for $38,630: Motion by Tilson, second by Krogman to approve the purchase of a 2024 Voyager from McGrath for $38,630, which is a replacement for a van that was damaged beyond repair after hitting a deer. Motion carried 5-0.
6. Change Order #18 on the WDCCSD Epworth High School 2023 Additions: Motion by Rea, second by Willging to approve change order #18 to the WDCCSD Epworth High School 2023 Additions, which resulted in an addition of $4,247.77 to the contract with Larson Construction. Motion carried 5-0.

Adjournment: Motion by Tilson, second by Krogman to adjourn the meeting. Motion carried 5-0. The meeting adjourned at 6:20 p.m. on July 8, 2024.

Mark Frasher Date	Jessica Pape Date
Board Secretary	President, Board of Education