STUDENT HANDBOOK
2026-2027



GANS PUBLIC SCHOOLS
GANS, OKLAHOMA 74936

School Calendar 2026-2027

First Day of Class	Aug. 13
Labor Day (No School)	Sept. 7
End of 1st Quarter	Oct. 9
Parent/Teacher Conference 4:00 p.m. – 7:00 p.m.	Oct. 13
Parent/Teacher Conference 8:00 a.m. – 11:30 a.m. (No School)	Oct. 14
Professional Day (No School)	Oct. 15
Fall Break (No School)	Oct. 16 - 19
Thanksgiving Break (No School)	Nov. 23 - 27
End of 2nd Quarter	Dec. 18
Christmas Break (No School)	Dec. 22 - Jan. 1
Classes Resume	Jan. 5
Martin Luther King Day- Professional Day (No School)	Jan. 18
President's Day/Snow Day (No School)	Feb. 15
End of 3rd Quarter	Mar. 5
Parent/Teacher Conference 4:00 p.m. – 7:00 p.m.	Mar. 11
Parent/Teacher Conference 8:00 a.m. – 11:30 a.m. (No School)	Mar. 12
Spring Break (No School)	Mar. 15 - 19
Good Friday/Snow Day (No School)	Mar. 26
Graduation	May 13
End of 4th Quarter	May 13
Last Day of School	May 14

School Hours

School Starts	8:15 a.m.
First Hour	8:20 a.m. – 9:10 a.m.
Second Hour	9:15 a.m. – 10:05 a.m.
Third Hour	10:10 a.m. – 11:00 a.m.
Fourth Hour	11:05 a.m. – 11:55 a.m.
Lunch	11:55 a.m. – 12:25 p.m.
Fifth Hour	12:25 p.m. – 1:20 p.m.
Sixth Hour	1:25 p.m. – 2:15 p.m.
Break	2:15 p.m. – 2:25 p.m.
Seventh Hour	2:30 p.m. – 3:20 p.m.

Board of Directors

Jeremy Taylor	President
Jaime Taylor	Vice-President
Rick Russell	Clerk
Brittany Hogan	Deputy Clerk
Mark Brunk	Member

Administration

Regina Brannon	Superintendent
James Henry	Assistant Superintendent
Brian Morton	High School Principal
Jana Morris	Dean of Students

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The goal of Gans Public School shall be to educate the whole child. We believe all students must gain sufficient social knowledge to help them to feel competent under any situation. Therefore, the program of Gans School is designed to expose each child to his fullest potential both socially and academically with encouragement to use good common sense. Good discipline and good attitude are very important in the lives of all people.

We, the faculty and administration of Gans School, believe that it is the right of each student to learn and that no student will be given the opportunity to interrupt or prevent a teacher from teaching or another student from learning or participating in a classroom activity.

FOREWORD

The administration and faculty of Gans Public School are very pleased to have you attend our school. We ask for your help and cooperation in our efforts to make this year a productive and enjoyable one.

Please read your handbook. It has been prepared to better acquaint you with all phases of the school and through this knowledge to better unify our work together. Also, we have attempted to provide information that will help you in your planning for work.

Enclosed within this handbook are rules and regulations that have been established to make the school program as effective as possible. Many of the questions that arise daily can be answered by referring to this handbook.

We are proud of our school, and we want you to become a part of it. As years go by, we believe that you will look back on these years as some of the happiest ones of your life.

NOTICE

No person in Gans School shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any academic, extracurricular, research, occupational training, or other education programs or activity operated by a recipient which receives or benefits from Federal financial assistance. Title IX forbids sex discrimination in any educational institution receiving Federal Assistance.

In compliance with Title IX, the Education Amendment of 1972, prohibits sex discrimination of education. The Gans School District has equal treatment, opportunities and services available to all students and personnel in other resources devoted to the various significant groups within our school. We feel that all individuals deserve the same standing in the school world.

GENERAL INFORMATION

A. **LIBRARY BOOKS, TEXTBOOKS, AND CHROMEBOOKS**

Textbooks and Chromebooks are purchased and furnished to the schools by the State of Oklahoma and, therefore, are the property of the State of Oklahoma. These are expensive, and large sums of money are spent each year so that students in the state of Oklahoma may have free textbooks and Chromebooks.

Pride should be taken in the care and maintenance of books and Chromebooks. Students should not write or mark on them in any way. TEXTBOOKS AND CHROMEBOOKS WILL NOT BE LEFT IN THE HALL OR OTHER PLACES. Any student who abuses books may have them taken away.

Students will be required to pay for any lost textbook, library book, or Chromebook that is checked out to them. Fines will be assessed for library books that are not returned before or on the date due. All grades will be delayed until all fines are paid.

B. **PICTURES**

Each year school pictures are taken shortly after the opening of school. All students must have their pictures taken even though they don't intend to purchase them so that the annual will be complete.

All seniors must have their pictures taken for the panel; however, no one is obligated to order or purchase pictures.

C. **LOCKERS**

Lockers are issued each year for the convenience of the students. Locks are provided (in High School) for protection of personal belongings and textbooks. All lockers in the High School should be kept locked at all times. One locker will be issued to each student. Each locker will house one student**. No food or drinks in the lockers.**

D. **SEARCH AND SEIZURE**

The Superintendent, principal, teacher, or security personnel of any public school in the State of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search, or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in the transit under the authority of the school. This search may be made for dangerous weapons, or controlled substances as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, non-intoxicating beverages as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, electronic devices, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee, or the school during school activities.

NOTE: A knife of any size or form is considered to be in the category of a dangerous weapon. The rationale being that there is no need for possession of a knife while at school.

Any pupil found to be in possession of a dangerous weapon, controlled dangerous substances, intoxication beverages, non-intoxicating beverages, paging devices, missing or stolen property may be suspended by the Superintendent or principal for a period not to exceed the current school semester and the succeeding semester.

E. **PERIODS OF ENROLLMENT REQUIRED**

All students are required to enroll in seven (7) periods a day. Five (5) of these must be solid units.

F. **MOTOR VEHICLES**

Students are urged to observe rules of safety in operating their motor vehicles. There will be no sitting in/on parked cars during school hours. Students' vehicles will be parked in the front parking lot. No student vehicle will be parked in front of the school building. Students will not be permitted to return to these vehicles throughout the day for any reason without permission. Student cars must remain in the parking lot until school buses have left on their routes. This expedites the loading of buses and makes a much safer situation.

Driving to school is a privilege, not a right. Students are asked to drive directly to school and refrain from any unnecessary driving in the school area before and after school.

G. **ORGANIZATIONS AND ACTIVITIES**

1. *Class Officers:* Students must have a grade average of C or better to run for office. The grade will be computed from the previous two semesters. Those elected must maintain a C or better average during their term of office.
2. *Athletics:* A student must be passing in all subjects, excluding athletics, to continue participating in athletics. Student who has failed will not be allowed to participate. On Friday of each week, teachers will calculate eligibility, and a list will be posted in the principal's office. Coaches will be responsible for complying with the rules set forth by the Oklahoma Secondary Schools Activity Association (OSSAA) as regards such students.

A student who desires to participate in any athletic program must have participated in at least 15 school days of conditioning before he/she will be allowed to participate in a game. A student must also pass a standard physical examination before participating in either practice or competition.

Good attendance is a must for student-athletes. Therefore, any student who tends to be absent will need extra time for work on academic subjects and this extra time will come from athletic time. This is especially true on the day of and the day after a game.

3. *Cheerleaders*: A cheerleader must meet the same requirements as noted for athletics above. In addition, cheerleaders will be selected from grades 7-12 by impartial judges to be determined by the Principal, Superintendent and Coach.
4. *Letter Awards*: Students who are members of varsity sports teams, choir or cheerleaders will be eligible to receive a letter award. Students who complete the season in any one of these activities will be eligible to purchase a letter jacket or sweater. Students who purchase a jacket or sweater will be permitted to purchase a bar for each year and participate in varsity activities.
5. *Other Organizations*: Membership in these clubs shall depend upon the club by-laws and the sponsor after approval of the principal. Dues must be paid by October 10th. VO-AG students must take Ag I before they can enroll in AG II. Students may not enter Ag at mid-term unless approved by the instructor and the principal.
6. *Activity Trips*: Students must be in school all day on the day of an activity before they may participate in the activity. The only exception will be when a student pre-arranges the absence with the sponsor and the principal.

H. **CLASS RINGS**

Sophomores will order and receive their senior rings during the sophomore year.

I. **SUGGESTED DISCIPLINE ACTION** (not listed in recommended order.)

1. Spanking (with parent permission)
2. Extra Assignments
3. Suspension from school.
4. After school detention – Principal's recommendation only. Parents will be notified the previous day.
5. High School – Noon Detention in the cafeteria. Junior High – Noon Detention in the cafeteria.
6. Restrictions of extracurricular activities.

REQUIREMENTS FOR HIGH SCHOOL GRADUATION

All students must have 23 units to graduate (this includes units received in the 9th grade). At least 15 units must be earned in the top three grades (10, 11, and 12). All students are required to have the following units to graduate from Gans High School:

GRADUATION OVERVIEW	PATHWAYS GRADUATION PLAN	COLLEGE PREP/WORK READY CURRICULUM	CORE CURRICULUM
GRAD YEAR CURRICULUM REQUIREMENTS	**CLASS OF 2030**	**CLASS OF 2025-2029**	**CLASS OF 2025-2029**
Language Arts	4	4	4
Mathematics	4	3	3
Laboratory Science	3	3	3
History & Citizenship Skills	3	3	3
World Languages OR Computer Technology	N/A	2 of the same	1 World Language **OR** Computer Technology
Additional Unit	N/A	1	n/a
Fine Arts	N/A	1	1
Career Pathway Units	6	n/a	n/a
Electives	3	6	8
Total Number of Units Required	**23**	**23**	**23**

Additional Requirements:	ICAP
	FAFSA
	PFL
	CPR
	CCRA Assessments (ACT, Science, US History)
	US Naturalization Test

SPECIAL RULES FOR THE STUDENT BODY

DO:

- Be Friendly
- Good table manners are a part of a student's education and should be practiced while in the cafeteria.
- NO FOOD is allowed to be taken from the cafeteria and soft drinks are not permitted in the cafeteria, classrooms or carpeted areas.
- Keep hands and feet off the walls. Leaning on and scraping the walls with hands and feet only encourage dirty wall and eliminates the opportunity of having a clean, attractive school.
- Stay within school boundaries.
- Practice courtesy.
- Students are expected to treat their peers with respect. Also, respect for the school staff should be shown at all times.
- No affection shall be shown between students!
- Practice personal grooming daily.

DON'T:

- Throwing of any object, except in organized play, is prohibited.
- Pushing, running, shoving, wrestling, fighting and horseplay is not allowed. The physical well-being of each student is vital.
- NO GUM chewing is allowed while on school property, school buses, in school buildings or while attending a school sponsored trip or activity.
- No vulgar language or profanity is permitted on school grounds, in buildings, on school buses or on any school sponsored activity.
- There will be no loitering in the hallways. Going to your locker will be at the discretion of the teacher on duty.
- Do not be in the parking lot between 8:20 a.m. and 3:20 p.m.

- Do not go to the Vo-Ag Building during school hours, except for classes or at the request of a teacher.

DRUG POLICY

Illegal Drugs:

Policy: Any student who possesses, sells or uses illegal drugs on school property will be suspended by school officials.

Interpretation: The possession, selling and use of illegal drugs or alcoholic beverages is considered a serious problem which involves not only law breaking, but also endangering the health as well.

PROCEDURES:

- The student's re-admittance will be determined by the Superintendent's designee in consultation with student and his/her parents.
- The school official in charge will immediately remove the student suspected of possessing or selling illegal drugs or alcoholic beverages on school property from contact with other students; and, thereupon, every attempt will be made to contact the parents or legal guardian, Law enforcement officials will be notified (Federal and local.)
- If the school official in charge cannot contact the parents or legal guardian, she/he will take whatever action is deemed necessary in the interest and welfare of the student and student body, e.g., calling the physician listed by the parents or the emergency ward of the local hospital. In all cases, law enforcement will be advised (Federal and Local). Thereupon, every attempt will be made to notify the parents or legal guardian so that they might be present at the law enforcement interview or might give their permission for an interview without their presence.
- If the school suspects the use, sale or possession of illegal drugs or alcoholic beverages by a student but does not have hard evidence to support that suspicion, the school may suspend the student and contact the parents of the student relative to the school's suspicion.
- Possession of drug artifacts or paraphernalia will not be permitted on school property or while on a school sponsored activity.
- **LEGAL DRUGS POLICY:** Any student taking medication should obtain written permission through the office and the principal. Only prescribed medication and or medication taken with written consent from the parents will be permitted. Any student or employee of this school district who believes that he or she may have a problem with drug abuse may be referred to appropriate local agencies for counseling, treatment or rehabilitation. For additional information concerning assistance available, please contact the Counselor or Principal.

DRESS AND APPEARANCE

In every walk of life, we are judged to a great extent by appearances. How important then, that personal cleanliness, careful grooming, and neatness of apparel be given full consideration by those who wish to succeed in life. After every thoughtful and careful consideration by the Faculty and Administration the following dress code was established:

- Dress and grooming should be clean and in keeping with healthy and sanitary practices.
- Students may not wear clothing or hairstyles that can be hazardous to them in their education activities such as shop, lab work, physical education, art or on-the-job training.
- Good standards of dress and grooming reflect sound judgement, poise and increased maturing. All students, regardless of sex, must dress modestly, properly and neatly.
- Hats, caps, or other "head gear" will not be worn in school.
- Shorts must be within six (6) inches of the middle of the knee.
- Leggings, jeggings, or any other tight fighting lower garment is not allowed without a dress code appropriate top garment that is six inches from the middle of the knee.
- Sag pants and pants with holes in them are not allowed, pants need to fit above hips.
- Pajamas and or pajama pants or lounge pants are not allowed.
- Spaghetti straps, tank tops, midriff, transparent clothing and low-cut tops will not be allowed.
- A student shall not wear or use emblems, insignias, badges or other symbols where effect thereof is to distract unreasonably the attention of other students or otherwise cause disruption or interference with operation of the school.
- Extracurricular activities – dress and appearances – will be determined by the instructor and Oklahoma Secondary School Activities Association.

- It is expected that Gans students will be appropriately attired and groomed at all times, and the **Administration reserves the right to consider each case on its own merit.**

GENERAL RULES FOR STUDENT BODY

A. **ATTENDANCE**

Regular class attendance is essential for the student to achieve to the best of his/her ability. Only necessary and legitimate reasons for being out of school are considered excused. These absences could be illness of the student, serious illness in his/her family, funeral of close relative or friend, or some other pressing emergency.

Before an excused permit is issued, the principal's office must be notified prior to the student's return to school. No written excuse will be accepted from the student. If the student lives on a bus route and does not have a telephone, the parent may hand a note to the bus driver. He will deliver it and it will be accepted on the same principle as the phone call. All calls and notes must be made in the principal's office by 8:30 a.m. on the day of the student's return to school, or they will be counted as unexcused absences. Any absence that is not supported by a note or a telephone call will be considered unexcused. Phone numbers of the school are 918-775-2236

The Gans Board of Education believes that in order for students to realize their fullest potential from educational efforts, they should attend all classes. Realizing that some absences may be beyond a student's control, the board has adopted a policy requiring students to be in attendance a minimum of 90% of each semester to receive credit for any course in which the student is enrolled. Exceptions to the requirement will be considered by the Board on an individual, case by case basis.

B. **UNEXCUSED ABSENCES**

Unexcused absences are given when there is no satisfactory or legitimate reason. Visiting, hunting, fishing attending out-of-town games or events, shopping and going to the barber shop or hairdresser are examples of unexcused absences, even if the parent may consent. Prior notice should be given to the principal before unexcused absences take place. If the parent does not give permission, this type of absence is classed as truancy. In such cases, appropriate disciplinary action will be taken. Doctors shall verify appointments of students which fall within school hours.

The student will not be allowed to make up work for unexcused absences unless prior arrangements have been made with the teacher.

MORE THAN 10 ABSENCES IN A SEMESTER WILL RESULT IN A FAILING GRADE. (EXCUSED OR UNEXCUSED)

C. **TRUANCY**

A student is considered truant when he leaves school without the permission of the principal. Any student leaving home to attend school, but failing to arrive is guilty of truancy.

The parents of any student found guilty of truancy will be contacted and asked to come to school for a conference with the student and principal. Students will not be allowed to make up grades for work missed as a result of truancy.

D. **TARDINESS:**

Three unexcused tardies will equal one absence and may result in the lowering of one's grade.

E. **EXPECTANT MOTHERS:**

When an expectant mother is unable to attend regularly scheduled classes because of health, she may be enrolled in a special home bound program, if funds are available.

F. **SMOKING AND VAPING**

The use of any or all forms of tobacco is not permitted on the school grounds, school buses, school trips and other activities sponsored by the school, nor in the school building. Students may be suspended for having tobacco or vapes.

G. **STUDENT CELL PHONE POLICY**

Students' personal electronic devices (i.e. a personal device capable of connecting to a phone or the Internet) will not be allowed to be used during the school day from the minute they step into the building until they leave the school. All students must power off all electronic devices and place these items out of sight during

school hours, which include passing periods, lunch, and breaks. Students who need to contact a parent/guardian may be allowed to use the office phone. Parents may contact their child through the office phone at 918-775-2236.

Students found to be in violation of the rules shall be subject to disciplinary action under the student discipline policy. Punishment for violation will be determined by the administration. Infractions to this rule may include:

- Confiscation of the phone by teachers or administrators and returned at the end of the day to the student
- Parents contacted to retrieve the phone
- Detention, ISS, or Suspension
- Removal of all phone privileges

H. **WITHDRAWAL**

A student withdrawing from school should check out in the office by picking up a withdraw slip and having all his/her teachers sign it. This will clear his/her record so that it may be sent to the school in which he/she is to enroll. Failure to do this often causes delay in sending records to the new school. At the time of withdrawal, a parent or legal guardian must be present to withdraw their student. The new school will request the student's records.

I. **SUSPENSION**

The Administration shall have the authority to suspend any pupil who is guilty of any of the following acts while in attendance at such school or in transit by school transportation or under school supervision to or from school function authorized by the school district or when present on any function under the control of the school district.

- Conduct calculated to disrupt the operation of the school.
- Immorality or profanity.
- Conduct which jeopardizes the safety of others.
- Possession, threat or use of dangerous weapons. **NO TOY GUNS** will be allowed at school unless approved by administration.
- Violation of written school rules, regulations or policies.
- Assault and battery.
- Possession of any narcotic drug, stimulant, barbiturate, alcohol or hallucinogen.
- Truancy.

If, for any reason, a school administrator finds it necessary to suspend a pupil, the following procedures will be accorded as minimum requirements of the due process clause of the Fourteenth Amendment of the Constitution of the United States:

- Immediate removal of a student whose conduct disrupts the academic atmosphere of the school; endangers fellow students, teachers or school officials; or damages property.
- No later than 72 hours after the actual removal of the student from school, the student and his parents must be given an opportunity to be present at a hearing before the school administrator who will determine if a suspension should be imposed. Such a hearing, which is not judicial proceeding, must provide at a minimum:
    - Statement in support of the charge against the student upon which the hearing is conducted.
    - Statement by the student and others in defense of the charge and/or explanations of the student conduct.
    - The administrator is not required to permit the presence of counsel or follow any prescribed judicial rules in conducting the hearing.
    - The administrator should, within 24 hours, advise the student and his/her parents by letter of his decision and the reason, therefore.

J. No Student may leave the school grounds without the written permission of the principal. Any student violating this rule shall be guilty of truancy.

K. Activity students representing the school at out-of-town events will be required to ride the bus to the event site. The return trip may be altered only to ride home with parents; arrangements will be made with the sponsor of the activity in advance of the trip.

L. ALL visitors to the school must first clear through the admission's office.

M. **GRADING**

GRADE SCALE
A…90-100%...4.0
B…80-89%...3.0
C…70-79%...2.0
D…60-69%...1.0
F…0-59%...0.0

N. **ATTITUDE**

Being a state of mind, attitude plays a significant part of a student's behavior. Students with good attitudes will be commended. Bad attitudes can keep students from attending school sponsored activities.

O. **LEAVING CLASS**

Any Student leaving class for any reason must have a hall pass.

P. **PLAY AREAS**

Play areas are designed for the enjoyment and safety of all students. It is necessary that students stay within their assigned areas.

Q. **NO NITS**

A "NO NITS RULE" is always in effect. If your child has lice, all nits must be removed before the student will be allowed to return to school.

ADMINISTRATION WILL CHECK WHEN THE STUDENT, ACCOMPANIED BY THE PARENT, RETURNS TO SCHOOL.

R. **AREA LIMITS**

1. Elementary: Area from the basketball court to the east.
2. Junior and Senior High School: Area from the elementary gym to the west.

S. **OFF LIMIT AREAS**

Students are not allowed in the following areas at any time unless special permission is given:

1. The parking lot.
2. In or on the cellar.

Students who do not ride a bus must remain in the last class until all the buses have left and the last bell rings. Dances held at the school will be for enrolled students only. **No exceptions!**

T. **TRANSFERS**

Transfers to Gans School District must be approved by the superintendent before the student/students will be allowed to enroll. A transfer agreement (provided be the school) must be signed by the parent or guardian.

U. **ASSEMBLY PROGRAMS**

Assembly programs are a part of education and are presented for information and entertainment. Observance of a few simple rules will allow everybody to enjoy the programs and will help the ones who are presenting the program.

RULES FOR ASSEMBLY PROGRAMS

1. Give courteous attention to the program and avoid disrupting others.
2. Applaud with appreciation, but don't whistle, shout or over applaud.
3. Sit in the section that has been assigned to your class.
4. Pass to and from the auditorium quietly and quickly, but **DO NOT RUN.**

FAMILY EDUCATION RIGHTS AND PRIVACY ACT

Parents of student currently enrolled and students 18 years of age currently enrolled have a right to inspect and obtain a copy of Gans Public School policy concerning family rights and privacy which is available in the Superintendent's office in Gans. They also have the right to:

1. Inspect and review the student's education records.
2. Request the amendment of the student's education records to ensure that they are not inaccurate, misleading or otherwise in violation of the student's privacy or other rights.
3. Consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that the Act and the regulations in this part authorized disclosure without consent.
4. File with the U.S. Department of Education a complaint concerning alleged failures by the agency or institution to comply with the requirements of the Act.

STATE SCHOOL ATTENDANCE LAW

Section 10-105.A. It shall be unlawful for a parent, guardian, custodian or other person having control of a child who is over the age of seven (7) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session; and it shall be unlawful for any child who is over the age of sixteen (16) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to attend and comply with the rules of some public, private or other school, or receive an education by other means for the full term the schools of the district are in session.

OFFENSES FOR WHICH PUNISHMENT CAN BE SHORT TERM OR EXTENDED SUSPENSION

1. The school recognizes the relationships that arise between boys and girls during the school year. However, the school is not the place to show your affection. Showing too much affection is punishable at the principal's discretion.
2. Theft.
3. Vandalism of school property. Students will be required to pay for any damages and may be punished at the principal's discretion.
4. Use of profane or obscene language on school property or at any school function.
5. Physical or verbal abuse to other students or member of the faculty or staff on school property or at any school function.
6. Failure to observe detentions prescribed by teachers unless duly excused.
7. Gambling on school property.
8. The use of or the bringing of alcoholic beverages, drugs or tobacco or being under the influence of any of the above on our campus is prohibited. This includes all school activities at home or away while a student is enrolled at our school.
9. Flagrant abuse of the dress regulations prescribed by the proper administration.
10. Possession of dangerous weapons as described in Section 20-I or Title 70: Oklahoma State Statues, on school property or at any school function. Pocket knives are not to be carried to school by student.
11. Improper, violent or unruly conduct on school property or at any school function.
12. Deliberate refusal to attempt a reasonable academic achievement.
13. The refusal to follow a reasonable directive of a teacher or administrator will be considered insubordination. The directives of a teacher or administrator shall be presumed reasonable and therefore the burden of proving the directive unreasonable will be upon the student.
14. Without limiting the foregoing acts, any persistent violations of regulations or duly constituted school authority and any conduct on school property or at school functions in violation of the generally accepted moral standards of the community.
15. School has the Closed Campus Policy for grades K-12 which means no student will leave the school campus without proper authorization from the principal.
16. Any student that refuses their punishment after violating any of the rules herein, will be suspended for not less than three nor more than five days on the first offense and up to the remaining semester on the second offense, with the decision at the principal's discretion.
17. Any student who receives more than two suspensions during the year will forfeit privilege to participate in any of the class activities and projects. He/she will be sent to alternative school.

18. Under any circumstances, the principal has the right to act on any incident which happens or is about to happen at school or at any school function, whenever it is deemed necessary.
19. **Creating False Emergencies**. Any individual that pulls a fire alarm or causes a bomb threat which necessitates the school to remove all or part of the students for their safety is disrupting the school program and endangering the health and welfare of all individuals in the building and will therefore be suspended.
20. General harassment of non-certified personnel is prohibited. This includes our secretaries, custodial personnel, aides, cooks and bus drivers who are not empowered by law to control students but do jobs essential to the operation of the school. They must be allowed to carry out their functions without interference.
21. Fighting by students is considered unacceptable conduct and is therefore prohibited.
22. Suspended students shall:
    - Not be on school property during the suspended time.
    - Not be allowed to attend any school activity held during the suspended time.
    - Must have a parent conference on their return enrollment in school.
23. **PROTESTS, DEMONSTRATIONS OR WALK-OUTS** which interfere or interrupt the educational functions or the school. Suspension will be for not less than three days nor more than five days for first offense, suspension for the remainder of the semester for second offense. Parents must accompany students to the principal's office to re-enroll.
24. **LEAVING OR RETURNING TO SCHOOL**

    The school has a closed campus policy during the school day. Any student leaving the school campus during the school day must be cleared through the office. Violation of this rule will result in three days suspension. **NO EXECEPTIONS!** If you are called out for an appointment you must present a note from doctor, court, etc. or readmittance to school will NOT be allowed.
25. **NO DIPPING OR SMOKING OF ANY KND, INCLUDING VAPING**
26. No outside visitors shall be allowed for unsupervised visits in parking lots or in buildings.
27. No shoes with rollers on them shall be worn in the building nor shall skateboards be allowed on campus.
28. Students shall not linger in parking lots or in cars during breaks or before or after school on premises.

VO-TECH CLASSES

Vo-Tech classes are scheduled each day in cooperation with the Vocational Education Center in Sallisaw. Students must be either a junior or senior to enroll in V0-Tech classes. Those classes will be three hours long and transportation will be provided there and back. No Vo-Tech student is to drive their own vehicle without prior approval from the high school office. It is the student's responsibility to catch the bus each morning to get to the Vo-Tech classes. Those missing the Vo-Tech without a justifiable reason may receive disciplinary action at the principal's discretion. Excessive absences, as determined by the principal, may lead to your withdrawal from Vo-Tech classes and your placement in regular school classes.

STUDENTS WHO RIDE ON THE BUSES

Your bus driver is an important person in your school life. Do what he/she tells you. Your life may depend on it. Any bus student who continues to annoy others or breaks regulations will be referred to school principal.

Be at the appointed bus stop on time. Remember, you are only one. If know you will not be riding the bus any day, notify your driver so he/she won't make an unnecessary trip or stop for you. The buses will not wait for you after school. It is your fault if you miss your bus.

Use of tobacco in any form, using profane language and horseplay of any kind will not be tolerated on the bus at any time.

FIRE, TORNADO, AND LOCKDOWN DRILLS

At different times throughout the school year, fire, tornado, and security drills will be conducted. The fire drill will be a long continuous ring of the bell, the automated alarm system, or verbal instructions over the intercom. The tornado drill will be an intermittent ring or verbal instructions over the intercom. Security drills will be verbal instructions over the intercom. Students will exit the building as instructed during fire and tornado drills. During lockdown drills, students will be secured in place. Only administration can signal when a drill begins and ends.

ASBESTOS HAZARD EMERGENCY RESPONSE

In response to the Asbestos Hazard Emergency Response Act. P.L. 00-5519 and the EPA regulations, we have completed the three-year re-inspection of our buildings that contained asbestos building materials.

As a result of our re-inspection, we are pleased to announce that areas that contain asbestos pose no health problems.

The management plan and the results of the re-inspections will be available for your viewing during office hours Monday through Friday in the office of the Superintendent. Please call for an appointment.

VOLUNTARY PRIVATE PRAYER AND MOMENT OF SILENCE

Students who wish to pray may do so if it is during non-instructional time and does not interfere with the rights of other students. Each school day begins with a voluntary moment of silence at 8:20 a.m. This policy ensures no sectarian or religious doctrine is taught, while allowing non-instructional voluntary private prayer.

"I believe in the United States of America as a government of the people, by the people, for the people, whose just powers are derived from consent of the governed; a perfect union, one and inseparable, established upon those principles of freedom, equality, justice and humanity for which American patriots sacrificed their lives and fortunes.

"I, therefore, believe it is my duty to my country to love it; to support its Constitution; to obey its laws; to respect its flag; and to defend it against all enemies."
-William Tyler Page

STUDENT CLUBS AND ORGANIZATIONS WITH ANNUAL NOTIFICATIONS

A. FFA
B. FBLA
C. Academic Team

If you wish to withhold permission for your student(s) to participate in one or more of the above-referenced clubs or organizations, please fill out the document and return to the administration.

I, _____ the legal or guardian of
_____

_____, hereby withhold permission for my child to

participate in
_____.

I understand that it is my responsibility to prevent my child from attending or participating in any meetings of club organizations in which permission is withheld.

Dated this _____ day of _____, 20_____.

_____
Signature of Parent/Legal Guardian

HANDBOOK AGREEMENT FORM

Dear Parent:

Each student is issued a Student Handbook at the beginning of the year and is responsible for knowing the policies and rules contained in the handbook. State law requires a record to be kept as proof that this has been done.

Therefore, in order that students and parents become familiar with any changes and that the school meets state requirements, students must return the form below with parent's signature.

Regina Brannon
Superintendent

Cut here and return

STUDENTS FAILING TO COMPLY WITH THE RULES AND REGULATIONS OF THIS HANDBOOK SHALL BE SUBJECT TO APPROPRIATE DISCIPLINARY ACTION.

I, _____ have read and understand the Gans

Student Handbook issued to my child: _____

Date _____

Child's Name _____

Grade _____

Parent's Signature _____