Frenchtown Board of Education

Regular Meeting Agenda

October 16, 2018 6:45 p.m.

1. CALL TO ORDER – Opening Statement

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 11, 2018. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. THE PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Adam Blackburn	Mrs. Amy Musolino	Mrs. Kate Nugent
Mrs. Jennifer Campbell	Ms. Laine Nauman	
Mrs. Laura Einhorn	Mrs. Teresa Pearson	

4. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

5. 2018/2019 BOARD and DISTRICT GOALS

Frenchtown District Goals (2018- 2019)

1. Expand current Personalized Student Learning Plan for students in grades 6 thru 8 to further differentiate and individualize instruction.
2. Conduct safety/security audit
3. Conduct survey and create school advisory council as described in long range plan

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Board Goals (2018- 2019)

1. Conduct interviews and hire full time principal to begin July 2019
2. Support the expansion of Personalized Student Learning Plans.
3. Implement plan for district sustainability/Green Certification.

6. PRESENTATIONS AND RECOGNITIONS

6.1 Violence and Vandalism Report Public Hearing

BE IT RESOLVED that the Board of Education accepts the Public Report on Violence, Vandalism, Harassment, Intimidation, and Bullying:

WHEREAS, the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) requires that at a public hearing two times each year, the Superintendent of Schools provide a report to the board of education on all acts of violence, vandalism, and harassment, intimidation and bullying (HIB) which occurred in the school district during the previous reporting period;

WHEREAS, the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) designates October 1-5, 2018 as a “Week of Respect” in New Jersey;

WHEREAS, N.J.S.A. 18A:36-5.1 designates October 15-19, 2018 as School Violence Awareness Week in the state of New Jersey.

WHEREAS, the Frenchtown School District has observed the Week of Respect and School Violence Awareness Week by organizing activities to prevent school violence, vandalism, and HIB including, but not limited to, age appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance;

WHEREAS, law enforcement personnel were invited to join members of the teaching staff in the discussions;

WHEREAS, programs designated to help recognize warning signs of school violence, vandalism, and HIB and to instruct on recommended conduct during an incident of school violence, vandalism, and HIB were provided for school employees;

WHEREAS, this public hearing is specifically conducted to fulfill the district's legal obligation to present school violence, vandalism, and HIB information to the public and to conduct public hearings on the violence, vandalism, and HIB report;

WHEREAS, pursuant to the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) the Superintendent has provided a presentation to the Board of Education at the public hearing on all acts of violence, vandalism and HIB which occurred during the previous reporting period, including a report on the district's verified violence and vandalism data

submitted under the Electronic Violence and Vandalism Reporting System (EVVRS) to the NJDOE for the previous school year (2017-2018)

THEREFORE, BE IT RESOLVED, that the Board of Education accepts the Superintendent's public report on Violence, Vandalism, Harassment, Intimidation and Bullying.

6.2 2017-2018 State Testing results – Presented by Daria Wasserbach, Superintendent

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
  - ✓ November 27, 2018 – Action Meeting
  - ✓ December 18, 2018 – Action Meeting
- NJSBA Convention – October 22-25, 2018
  - ✓ Administrators – Mrs. Wasserbach and Mrs. Barna
  - ✓ Board Members – Mrs. Campbell and Mrs. Einhorn
- School Election – November 6, 2018
- Correspondence
- Board Member Required Training

Action Items

7.1 Motion to approve the following minutes:

- September 25, 2018 Regular Session

8. REFERENDUM UPDATE

9. SUPERINTENDENT'S REPORT

Informational Items:

a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending October 16, 2018.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 25	0	-	-	-	-
Sept 26 – Oct 16	1	0	Y	N	-
Oct 17– Nov 27					
Nov 28 – Dec 18					
Dec 19 – Jan 29					
Jan 30 – Feb 26					
Feb 27 – Mar 26					
Mar 27 – April 23					
April 24 – May 7					
May 8 – June 25					
TOTAL	1				

b. Short term suspension report: None

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required

Action Items:

HIB Report

9.1 Motion to affirm the HIB report submitted on September 25, 2018.

Health Office Standing Orders

9.2 Motion to approve the Health Office Standing Orders.

10. PRINCIPAL'S REPORT

11. BOARD PRESIDENT'S REPORT

12. POLICY

13. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

13.1 Motion to approve the October 16, 2018 bills list as follows:

General Fund:	$252,705.22
Special Revenue Fund:	$ 9,326.35
Total	**$262,031.57**

Budget Transfers

13.2 Motion to approve the list of the September 2018 Budget Transfers in the amount of $90.00.

Board Secretary/Treasurer Reports

13.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **September 2018** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1,and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Budget Development Calendar

13.4 Motion to approve the attached 2019/2020 Budget Development Calendar

Facilities

Comprehensive Maintenance Plan

13.5 Motion to approve the attached resolution approving submission of the 2018-2019 Comprehensive Maintenance Plan (attached) to the NJ Department of Education.

Form M-1

13.6 Motion to approve the submission of the attached 2018-2019 M-1 to the New Jersey Department of Education.

Transportation

Personnel

Travel/Staff Development

13.7 Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: $0.31.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Katelynn Yard	Reading Writing Conference, New Brunswick, NJ	10-26-18	$180.00	$23.87	N/A	N/A
Brittney Shurts	Reading Writing Conference, New Brunswick, NJ	10-26-18	$180.00	$23.87	N/A	N/A

Testing Coordinator

13.8 Motion to approve Cristina Doyle for the position of a Testing Coordinator at the professional rate of $45.00 per hour, not to exceed 15 hours.

Curriculum

Field Trips
13.9 Motion to approve the following field trips:

Adventure Aquarium	3rd, 4th & 5th Grade	12-19-2018

Planning

14. NEW BUSINESS

15. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

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The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

16. EXECUTIVE SESSION

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

____ 1. Matter which by express provision of law is rendered confidential
____ 2. Release of information which would impair receipt of federal funds
____ 3. Individual Privacy/ Student Matters
____ 4. Collective Bargaining/Negotiations

____ 5. Real estate matters
____ 6. Disclosure could impair public safety
____ 7. Pending/Anticipated Litigation
____ 8. Terms and conditions of employment
____ 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at _____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

17. <u>ADJOURNMENT</u>