Frenchtown Board of Education
Regular Meeting Agenda
November 27, 2018 6:45 p.m.

1. CALL TO ORDER – Opening Statement

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 11, 2018. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. THE PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Adam Blackburn	Mrs. Amy Musolino	Mrs. Kate Nugent
Mrs. Jennifer Campbell	Ms. Laine Nauman	
Mrs. Laura Einhorn	Mrs. Teresa Pearson	

4. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

5. 2018/2019 BOARD and DISTRICT GOALS

Frenchtown District Goals (2018- 2019)

1. Expand current Personalized Student Learning Plan for students in grades 6 thru 8 to further differentiate and individualize instruction.
2. Conduct safety/security audit
3. Conduct survey and create school advisory council as described in long range plan

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Board Goals (2018- 2019)

1. Conduct interviews and hire full time principal to begin July 2019
2. Support the expansion of Personalized Student Learning Plans.
3. Implement plan for district sustainability/Green Certification.

6. PRESENTATIONS AND RECOGNITIONS

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
  - ✓ December 18, 2018 – Action Meeting
  - ✓ January 3, 2019 – Reorganization Meeting
- Correspondence
- Election Results
  - Kate Nugent
  - Laine Nauman
- Board Member Training

Action Items

7.1 Motion to approve the following minutes:

- October 16, 2018-Regular Session

8. REFERENDUM UPDATE

9. SUPERINTENDENT'S REPORT

Informational Items:

a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending November 27, 2018.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 25	0	-	-	-	-
Sept 26 – Oct 16	1	0	Y	N	-
Oct 17– Nov 27	1	0	N	N	-
Nov 28 – Dec 18					
Dec 19 – Jan 29					
Jan 30 – Feb 26					
Feb 27 – Mar 26					
Mar 27 – April 23					
April 24 – May 7					
May 8 – June 25					
TOTAL	2				

b. Short term suspension report: **None**

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required

Action Items:

9.1 Motion to affirm the HIB report submitted on October 16, 2018.

NJQSAC District Performance Review

9.2 Motion to accept the NJQSAC District Performance Review and to authorize submission to the NJ Department of Education.

10. PRINCIPAL'S REPORT

Bus Evacuation Drill

10.1 Motion to approve the attached report of completion of the School Bus Emergency Evacuation Drill

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11. BOARD PRESIDENT'S REPORT

12. POLICY

13. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

13.1 Motion to approve the November 27, 2018 bills list as follows:

General Fund:	$297,261.99
Special Revenue Fund:	$ 14,535.49
Total	**$311,797.48**

Budget Transfers

13.2 Motion to approve the list of the October 2018 Budget Transfers in the amount of $855.00.

Board Secretary/Treasurer Reports

13.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **October, 2018** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1,and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

2019-2020 Little Paws Preschool Tuition rates

13.4 Motion to establish the Little Paws Preschool 2019-2020 tuition rates as follows:

Full Time Program $5,500.00 ($550.00 per month)

(Application and Tuition information attached)

River Union Stage

13.5 Motion to accept the attached proposal from River Union Stage for the 2018-2019 Out Reach Program at a cost of $3,250.00.

iPad Disposal

13.6 Motion to approve the disposal of 100 obsolete Apple iPad 2 16GB devices through Classform Technology Buyback Program or $20 per device.

Maintenance Reserve

13.7 Motion to withdraw $12,401.37 from the Maintenance Reserve Account to furnish and install a control system for the chiller and repair classroom heater units.

Facilities

Transportation

Personnel

Travel/Staff Development

13.8 Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: $0.31.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)

Elizabeth McCann	Project Learning Tree, Flemington, NJ	12-7-18	$20.00	$0.00	N/A	N/A
Tricia Hurley	Artist for Art's Sake, Clinton, NJ	2-4-19	$45.00	$7.84	N/A	N/A
Brittney Shurts	Practical Strategies to Enhance STEM, Newark, NJ	12-18-18	$269.00	$35.96	N/A	N/A
Amanda Matlee	Section 504 in NJ, Parsippany, NJ	2-22-19	$199.99	$29.82	N/A	N/A

2018-2019 Substitutes

13.9 Motion to approve the following substitute for the 2018-2019 substitute list at a rate of $90.00 per day (Teacher), $120.00 day (School Nurse), $13.00 per hour (Custodian) or $80.00 per day (Secretary)

Tracy Folmar Teacher $90.00 per day

Scarecrow Club

13.10 Motion to approve the Scarecrow Club advised by Tricia Hurley at a stipend of $297.50 (8-1/2 hours @ $35.00 per hour) funded by the PTO.

Curriculum

13.11 Motion to approve Brittney Shurts to write curriculum in preparation for QSAC monitoring at the professional rate of $45.00 per hour.

Social Studies Curriculum

13.12 Motion to approve Roxanne Kloos to write Social Studies Curriculum in preparation for QSAC monitoring at the professional rate of $45.00 per hour.

Curriculum

Field Trips

13.13 Motion to approve the following field trips for the 2018-2019 school year:

Location	Grade	Date
Da Vinci Science Center	Kindergarten & 1st Grade	3-6-2019
Frenchtown Library	Kindergarten	May-TBD
Art Yard – Frenchtown	3rd Grade	3-12-2019
RVCC	Kindergarten & 1st Grade	5-16-2019

Dance Curriculum

13.14 Motion to approve the attached Dance Curriculum for grades Kindergarten through 8th Grade.

Fundraiser

13.15 Motion to approve the following fundraisers for the 2018-2019 school year:

Fundraiser	Date	Grade
Candy Cane-Holiday Drive	December 2018	Class 2019
Basketball/Concert-Concession	2018-2019	Class 2019
Flower Gram-Valentine's Day	February 2019	Class 2019

Certified Library/Media Services

13.16 Motion to approve an Interlocal Shared Services Agreement with Delaware Valley Regional High School for Certified Library/Media Services for the 2018/2019 school year in the amount of $0.

Planning

14. NEW BUSINESS

15. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

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The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

16. EXECUTIVE SESSION

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

____ 1. Matter which by express provision of law is rendered confidential
____ 2. Release of information which would impair receipt of federal funds
____ 3. Individual Privacy/ Student Matters
____ 4. Collective Bargaining/Negotiations
____ 5. Real estate matters
____ 6. Disclosure could impair public safety
____ 7. Pending/Anticipated Litigation
____ 8. Terms and conditions of employment
____ 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at _____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

17. ADJOURNMENT