Frenchtown Board of Education
Regular Meeting Agenda
April 30, 2019 6:45 p.m.

1. CALL TO ORDER – Opening Statement

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 10, 2019. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. THE PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Adam Blackburn	Mrs. Amy Musolino	Mrs. Kate Nugent
Mrs. Jennifer Campbell	Ms. Laine Nauman	
Mrs. Laura Einhorn	Mrs. Teresa Pearson	

4. EXECUTIVE SESSION

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

____ 1. Matter which by express provision of law is rendered confidential
____ 2. Release of information which would impair receipt of federal funds
____ 3. Individual Privacy/ Student Matters
____ 4. Collective Bargaining/Negotiations
____ 5. Real estate matters
____ 6. Disclosure could impair public safety
__X_ 7. Pending/Anticipated Litigation
__X_ 8. Terms and conditions of employment
____ 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at _____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

5. PRESENTATIONS AND RECOGNITIONS

- Public Hearing on the 2019/2020 Budget

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6. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

7. 2018/2019 BOARD and DISTRICT GOALS

Frenchtown District Goals (2018- 2019)

1. Expand current Personalized Student Learning Plan for students in grades 6 thru 8 to further differentiate and individualize instruction.
2. Conduct safety/security audit
3. Conduct survey and create school advisory council as described in long range plan

Board Goals (2018- 2019)

1. Conduct interviews and hire full time principal to begin July 2019
2. Support the expansion of Personalized Student Learning Plans.
3. Implement plan for district sustainability/Green Certification.

8. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
  - ✓ May 14, 2019 – Action Meeting
  - ✓ June 18, 2019 – Board Retreat/Goal Setting
  - ✓ June 25, 2019 – Action Meeting

- Correspondence
  - School Funding Cuts

- School Board Candidate Kits and Petitions available – Due July 29, 2019

Actions Items
8.1 Motion to approve the following minutes:

- March 26, 2019 – Regular Session
- March 26, 2019 – Executive Session
- March 26, 2019 – Executive Session

9. SUPERINTENDENT'S REPORT

Informational Items:
a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending April 30, 2019.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 25	0	-	-	-	-
Sept 26 – Oct 16	1	0	Y	N	-
Oct 17– Nov 27	1	0	N	N	-
Nov 28 – Dec 18	0	0	-	-	-
Dec 19 – Jan 22	1	0	Y	N	-
Jan 23 – Feb 26	0	0	-	-	-
Feb 27 – Mar 26	1	0	Y	N	-
Mar 27 – April 30	2	1	Y	1	-
May 1 – May 14					
May 15 – June 25					
TOTAL	6	1		1	

b. Short term suspension report: None

Action Items:

HIB Report
9.1 Motion to affirm the HIB report submitted on March 26, 2019.

10. PRINCIPAL'S REPORT

11. BOARD PRESIDENT'S REPORT

12. POLICY

First Reading

12.1 Motion to approve the first reading of the following policy and regulation:

5141.4 - Policy	Missing, Abused, and Neglected Children
5141.4 - Regulation	Missing, Abused, and Neglected Children

13. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

13.1 Motion to approve the April 30, 2019 bills list as follows:

General Fund:	$256,287.02
Special Revenue Fund:	$ 10,031.87
Total	**$266,318.89**

Budget Transfers

13.2 Motion to approve the list of the March 2019 Budget Transfers in the amount of $19,059.12.

Board Secretary/Treasurer Reports

13.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **March, 2019** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's

financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Professional Services

13.4 Motion to approve the following professional services for the 2019-2020 school year:

Professional Service	**Professional**	**Rate**
Auditor	Bedard Kurowicki & Co., CPA	$13,550 $200/hr
Attorney	Cleary, Giacobbe, Alfieri	$150/hr
School Physician	Delaware Valley Health Assoc.	$1,000 Retainer
Architect of Record	SSP Architectural Group	$165/hr
Environmental Consultant	RK Environmental	$115/hr
Occupational Therapy	Chris Cross Kids, LLC	$85/hr
Physical Therapy	Chris Cross Kids, LLC	$95/hr

These contracts are awarded without public bidding for the reasons that the services to be rendered are recognized professions, licensed and regulated by law and their services are required by the Board of Education. The Board of Education used a deliberate process that considered cost and other relevant factors Fees per hour for Principal/Partner/Physician.

2019-2020 School Budget Adoption

13.5 Adoption of the 2019-2020 School Budget:

WHEREAS, the 2019/2020 budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

WHEREAS, the 2019/2020 budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE, BE IT RESOLVED the Frenchtown Board of Education adopts the 2019/2020 budget in the amount of $2,737,278 as follows:

Fund	**Appropriations**	**Tax Levy**
General Fund	$2,737,278	$2,016,992
Special Revenue Fund	$ 78,041	
Debt Service Fund	$ 113,294	$ 113,294
Total Budget	**$2,928,613**	**$2,130,286**

BE IT FURTHER RESOLVED that the Frenchtown Board of Education will use Banked Cap to exceed the 2% tax levy cap in the amount of $31,963 in accordance with N.J.A.C. 6A:23A-10.3(b), to support the general operations of the 2019/2020 school year budget and for which the need will be complete by the end of the budget year and will not be deferred or incrementally completed over a longer period of time.

Requisition for Taxes

13.6 **RESOLVED**: that the amount of district taxes needed to meet the obligations of the Board for the 2019-2020 school year is $2,130,286, and that the Borough of Frenchtown is hereby requested to place in the hands of the Custodian of School Moneys that amount in accordance with the statutes relating thereto.

Date Due	**General Fund Levy**	**Debt Service Levy**	**Total Payment**
July 1, 2019	$257,804.00	$97,247.00	$355,051.00
September 1, 2019	$349,697.00	$5,350.00	$355,047.00
November 1, 2019	$349,697.00	$5,350.00	$355,047.00
January 1, 2020	$349,697.00	$5,350.00	$355,047.00
March 1, 2020	$355,047.00		$355,047.00
May 1, 2020	$355,047.00		$355,047.00
Total	**$2,016,992.00**	**$113,294**	**$2,130,286.00**

Business Services Subcontract Agreement

13.7 Approval of the attached Business Services Subcontract Agreement with Delaware Valley Regional High School in accordance with the contract from July 2019 through June 30, 2020 at a cost of $45,000.00.

Pre-School Tuition

13.8 Motion to approve withdrawn applications in the Little Paws Preschool Program for the 2019-2020 school year of the following pre-school students:

Student ID#	Full Time / Part Time	Amount
00447	Full Time	$5,500.00
00450	Full Time	$5,500.00

AmeriFlex COBRA Administration

13.9 Motion to enter into a services agreement with AmeriFlex for COBRA administration at the minimum cost of $50.00 per month as per the attached agreement effective 5-1-2019 to 4-30-2022.

Educational Aid Cuts

13.10 Motion to approve the following resolution:

WHEREAS, Governor Murphy recently outlined his FY 2020 budget proposal which called for a targeted, educational aid cut to 197 school districts across New Jersey including the Frenchtown Borough School District; and

WHEREAS, the Frenchtown Borough School District will receive the greatest percentage reduction in school aid among all 197 school districts (-23.29%); and

WHEREAS, the staff and local Board of Education of the Frenchtown Borough School District work tirelessly to control costs through shared services and community partnerships; and

WHEREAS, the Frenchtown Borough School District currently shares a Superintendent, Business Administrator, Facility Manager, Technology and Transportation Services with Delaware Valley Regional High School; and

WHEREAS, the Frenchtown School Board has also sought partnerships with neighboring school districts including sharing a World Language Teacher and school lunch program with Milford Borough School District; and

WHEREAS, the Frenchtown School District has also partnered with the Borough of Frenchtown to handle snow removal and trash and recycling services at no additional cost to the school district; and

WHEREAS, the Frenchtown Borough School District budget does not contain any extra funds that can accommodate the drastic reduction in State educational aid; and

WHEREAS, the proposed cuts will undoubtedly hurt educational programming and drive up local property taxes on an already burdened community; and

WHEREAS, the Borough of Frenchtown has already lost nearly $1.77 million in rateables from a terrible fire that occured in Frenchtown's downtown in August of 2018, when a large truck crashed through the front of a local pizzeria which completely destroyed the property and severely damaged a nearby building; and

WHEREAS, the effects of this fire are still being felt as local businesses are reporting reduced sales of nearly 25% in addition to the lost rateables; and

NOW THEREFORE BE IT RESOLVED, that the Frenchtown Board of Education calls upon the Legislature to oppose the Governor's proposed educational aid cuts and restore the nearly $177,000 cut in school aid to Frenchtown Elementary School; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to Governor Phil Murphy; Senate President Steve Sweeney; Assembly Speaker Craig Coughlin; Senate Minority Leader Tom Kean, Jr.; Assembly Minority Leader Jon Bramnick and New Jersey School Boards Association.

Food Service Consolidation Agreement

13.11 WHEREAS, the Delaware Valley Regional High School Board of Education, the Frenchtown Board of Education and the Milford Board of Education, hereinafter referred to as "School Food Authorities", participate in the Child Nutrition Programs sponsored by the United States Department of Agriculture, and

WHEREAS, the School Food Authorities have determined that it is beneficial both operationally and financially for all districts to consolidate the food service operations beginning in the 2019/2020 school year, and

WHEREAS, the School Food Authorities have also determined that Milford Board of Education and Frenchtown Board of Education will transfer and relinquish its authority, duties and obligations associated with the programs to Delaware Valley Regional High School, and

WHEREAS, the Delaware Valley Regional High School Board of Education agrees to be the Sponsor School Food Authority and accepts authority, duty and obligation for Frenchtown Board of Education and Milford Board of Education as it relates to the School Nutrition Programs,

NOW THEREFORE BE IT RESOLVED, that the Frenchtown Board of Education approves the Agreement for School Food Authorities Consolidation of School Nutrition Programs effective July 1, 2019.

Facilities

Transportation

Personnel

2019-2020 Referee Stipends

13.12 Motion to approve the following stipends for athletic referees for the 2019-2020 school year:

$52.50 per game
$26.25 B Game
$78.75 Sole Referee

Appoint School Nurse

13.13 Motion to hire a new School Nurse effective August 28, 2019 as recommended by the Superintendent as follows:

Name	Step / Column	FTE	Salary
Staci Kane	1-3 / BA+30	1.00	$54,935.00

Principal's Employment Contract 2019-2020

13.14 Motion to approve the Employment Contract for Mr. James Hintenach for the 2019-2020 school year at a salary of $110,000.00 and as per the other terms and conditions of the employment contract.

Preschool Aide

13.15 Motion to approve Nicole Krutsick as a Preschool Aide, 2 ½ hours a day, 5 days per week effective April 8, 2019 to June 14, 2019, at a rate of $16.09 per hour.

Curriculum

Field Trips

13.16 Motion to approve the following field trips:

Crayola Factory	2nd Grade	5-14-2019

2018-2019 Outreach Program Volunteers

13.17 Motion to approve the following students as volunteers to help with the River Union 2018-2019 Outreach Program:

Michael Lubrano
Shea Sinquemani
Sarah Nerwinski
Grace Nerwinski
Alan Dursee

14. NEW BUSINESS

15. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.
Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other,

more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

16. ADJOURNMENT