Parent Handbook

NUSD Online School

(520) 287 - 0915

https://www.nusd.k12.az.us/o/nusdonlineschool

451 N Arroyo Blvd, Nogales, AZ 85621

Welcome to NUSD Online School

Dear Parents,

Welcome to NUSD Online School. Flexible Learning, Endless Possibilities!
It is with great honor and enthusiasm that I welcome you to NUSD Online School. As the principal, I am deeply committed to the academic achievement and overall success of every student enrolled in our program. I believe that every student has the potential to learn, grow, and thrive—and it is my responsibility to help create an environment where that potential can be fully realized.

At NUSD Online, our mission is to provide high-quality, personalized education through a flexible and supportive online platform. I am dedicated to ensuring that each student receives the guidance, encouragement, and resources they need to excel both academically and personally.

Equally important is our commitment to creating a safe, nurturing, and inclusive school environment. I recognize that students must feel both physically and emotionally secure in order to succeed. That is why I will work tirelessly, in partnership with our staff and families, to promote a culture of respect, connection, and well-being.

Thank you for entrusting me and our dedicated team with your child's education. I look forward to working closely with you in the months and years ahead. Together, we can support our students in achieving their goals and preparing for a lifetime of success.

Online and On Track!



Jigar Mehta
Principal, NUSD Online School

NUSD
ONLINE SCHOOL

We're Officially Accredited!





Vision, Mission, and Educational Philosophy

Our Vision

We envision a flexible, student-centered online learning community that prepares every learner—whether traditional or alternative—to be college, career, and life ready through personalized, rigorous, and meaningful education.

Our Mission

NUSD Online School provides an alternative method of delivering instruction to K–12 students across Arizona, offering a flexible, asynchronous, and synchronous virtual learning environment that supports academic achievement, credit recovery, and individualized success. By combining high expectations with personalized support, we empower students to take ownership of their education and thrive beyond the traditional classroom.

Educational Philosophy

At NUSD Online School, we believe that every child is a unique learner with individual strengths, needs, and learning styles. Grounded in the principle of educational equity, our philosophy centers on providing an alternative, student-centered model of instruction that ensures access to high-quality education for all learners—regardless of their geographic location, personal circumstances, or academic background.

We recognize that learning is not one-size-fits-all. Some students thrive in traditional classroom settings, while others require a more flexible, independent, and personalized learning environment. NUSD Online School is designed to meet the diverse needs of K–12 students through synchronous and asynchronous instruction that promotes self-paced learning, academic accountability, and digital fluency. Our platform empowers students to take ownership of their education while being supported by credentialed teachers, structured curriculum, and consistent communication.

Our instructional model embraces Universal Design for Learning (UDL) principles, ensuring that content is accessible, engaging, and adaptable for a wide range of learners, including those needing credit recovery or accelerated pacing. Through the use of rigorous online curriculum, ongoing virtual teacher interaction, and data-informed instructional decisions, we foster a culture of continuous growth, critical thinking, and personal responsibility.

We are committed to cultivating a virtual learning environment that is safe, inclusive, and academically challenging, where students develop the skills needed for college, career, and life in the 21st century. Our educational philosophy affirms that flexibility and innovation, when combined with high expectations and meaningful support, create powerful pathways to student success.

NUSD 1 Compliance Statement

The Nogales Unified School District does not discriminate on the basis of race, color, national origin, sex, age, or disability in access or admission to, success or treatment in, any of its educational programs, activities, or employment opportunities.

In compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1967 as amended in 1978 and 1986, and the Americans with Disabilities Act of 1990, a lack of English Language Skills shall not be a barrier to admission or acceptance into any program including vocational education.

NUSD Online School Staff List

Jigar Mehta, Principal
Erika Vasquez, Counselor
Renee Munguia, Teacher
Alejandra Beach, Teacher
Santiago Lopez, Teacher
Claudia Acosta, SpEd Teacher
Lourdes Padilla, School Secretary



ACADEMIC INFORMATION

Our Curriculum

At NUSD Online School, we provide both synchronous and asynchronous instruction to support diverse learning needs and promote student success. Our goal is to ensure all students are college and career ready by equipping them with the academic skills and knowledge necessary for postsecondary success.

Our courses are thoughtfully designed to align with the Arizona Department of Education's academic standards, ensuring that students meet all state high school graduation requirements. Instruction is delivered through a blended learning model that includes direct teacher interaction, guided discussions, and a variety of oral and written assignments—all tailored to foster critical thinking and meaningful engagement.

We utilize the Edgenuity (by Imagine Learning) curriculum for instruction, assignments, and assessments across subject areas. This comprehensive digital platform allows for flexibility while maintaining academic rigor, providing students with a well-rounded and standards-based educational experience.

Grade Classifications

Grade levels at NUSD Online School are determined by the number of credits a student has earned. This credit-based system ensures students progress through their high school years based on their academic achievements.

Grade Level	**Sophomores** 10th Grade	**Juniors** 11th Grade	**Seniors** 12th Grade
Credit	6	12	16

Grade Scale

Following grading scale is used:

Grade	A	B	C	D	F
Cut Off %	90	80	70	60	<60

The abbreviation "I" stands for "Incomplete," while "NC" stands for "No Credit." An Incomplete grade is given to courses that were started after the beginning of the school year and exceed the six required courses. A No Credit grade is assigned to courses that were started after the beginning of the second semester and go beyond the six required courses.

GPA Calculations

Following are the steps used to calculate the grade point average (GPA) of students:

1. Assign numerical values to each grade: A = 4, B = 3, C = 2, D = 1, F = 0
2. Multiply the numerical value of each grade by the number of units of credit for each corresponding course.
3. Add the resulting values for all courses taken in the semester.
4. Divide the total sum by the total number of credits attempted to get GPA

Special Education and Related Services

Our school provides a comprehensive range of programs for students with special needs in accordance with the Individuals with Disabilities Education Act (IDEA) of 1997.

Counseling Services

Our academic counselor aims to promote student success through a variety of services. Students and their parents are encouraged to schedule an appointment with the academic counselor to discuss academic issues, state-mandated assessments, post-secondary school information, scholarships, and PEP.

Graduation Requirements

The selection of a graduation plan, monitoring course choices, and tracking the number of credits accumulated toward graduation are shared responsibilities between the student and their parent or guardian. The counselor is available to meet with students individually to assist in planning their high school curriculum and exploring post-secondary options. When choosing courses, students should consider the entrance requirements for colleges, universities, and technical schools. Those aiming for selective higher education institutions should consult the websites for current requirements.

We also offer additional post-secondary planning support through various resources, such as visits from college admissions representatives, college fairs, and presentations by guest speakers. Whether a student plans to enter the workforce or pursue further education after high school graduation, it's crucial to utilize the counseling services at Pierson High School. Doing so will not only offer a significant advantage but also ensure you are well-informed and prepared for your post-secondary journey.

The table below summarizes Arizona's minimum credit requirements for high school graduation, starting with the graduating class.

Subjects	**NUSD Online School**	**University**
English or English as Second Language	4	4
Mathematics	4	4
Science	3	3
History or Social Science	3	3
Health/Physical Education	1	
Fine Arts or Career and Technical Education	1	1
Spanish	1	2
Elective Courses	5	6
Total	22	22

Other Graduation Requirements

To fulfill graduation requirements, students must:

1. *Pass the Civics Test*: Achieve a grade of 70% or higher on the state-mandated civics test.
2. *CPR Training*: Complete state-mandated cardiopulmonary resuscitation (CPR) training and achieve a score of 80% or higher.
3. *ECAP Program*: Successfully complete the Education and Career Action Plan (ECAP) program with the support of a counselor.

State-Mandated Testing Requirement

All students are required to participate in state-mandated assessments as determined by the Arizona Department of Education. While these assessments may not be a graduation requirement, they are a mandatory part of enrollment in NUSD Online School.

Students must complete these assessments in person at the designated testing site. Failure to participate in the required state assessments may result in the student being withdrawn from NUSD Online in accordance with Arizona state policy and school guidelines.

Parents and students will be notified in advance of testing dates and locations. Please make arrangements to attend as scheduled to ensure compliance and maintain enrollment status.

Graduation Ceremony

NUSD Online School is excited to announce that our graduation ceremony will take place on Tuesday, May 19, 2026. To ensure that all students can participate in this memorable event, please complete all graduation requirements by Monday, May 11, 2026. Unfortunately, students who complete their requirements after this date cannot join the ceremony, so please adhere to the deadline.

We look forward to celebrating our graduating class's hard work and achievements on this special day.

Course Selection and Credit Policies

- *Coursework Evaluation*: Coursework completed outside the District will be evaluated for credit and meeting graduation requirements.
- *Course Selection*: Incoming first-year and second-year students must take at least six courses each semester. Third-year and graduating students must take five courses each semester. Administrative approval is required for students wishing to take fewer than five courses.
- *Dropping a Course*: Students must have a valid and serious reason to drop a class and must complete the necessary form available in the counseling office. Students must continue to attend all classes until the request has been processed and they have been notified of any schedule changes.

Course Completion and Credit Policy

At NUSD Online School, each course is equivalent to 0.5 credit. Students are expected to complete each course within one semester as part of the regular academic pacing.
However, if a student is unable to complete a course by the end of the semester, the course may be rolled over into the second semester of the academic year. In such cases, students may continue working on the same course without losing any progress or credit.
It is important to note that:

- Only 0.5 credit will be awarded upon successful completion of the course, even if it took two semesters to complete.
- The rollover simply extends the time for completion but does not increase the credit value of the course.
- Students are still expected to demonstrate mastery of the course content and meet all academic requirements to earn credit.

This policy allows for flexibility while maintaining academic standards and ensures students have adequate time to complete their coursework if challenges arise during the semester. If you have questions about course timelines or credit, please contact the NUSD Online office or your academic advisor.



STUDENT LIFE

Registration

The first day of school for NUSD Online School is Tuesday, July 1, 2025.

To ensure a smooth start to the new academic year, all students are required to complete in-person registration. Completion of the registration process is mandatory for continued enrollment.

A parent or guardian must accompany each student to review and sign all required district and school policies. We appreciate your cooperation and look forward to a successful school year ahead.

Mandatory Orientation Requirement

All students enrolled in NUSD Online School are required to attend a virtual orientation session prior to beginning their coursework.

Orientation is an essential part of preparing for success in the online learning environment. It provides students with important information about course expectations, technology use, communication protocols, academic support, and school policies. *Please note that courses on Edgenuity will not be activated until the student has completed the orientation.*

Attendance at orientation is mandatory and ensures that students are fully informed and ready to begin their academic journey with NUSD Online.
Details regarding orientation schedules and access links will be sent to students and families upon enrollment.

Student Identification Cards

During registration, students will be issued an identification card with their name, grade, picture, and student number. This ID card must be presented when visiting the school office during conferences. If an ID card is lost, there is a $5.00 replacement fee, and the student must report the loss to the office.

Discipline Policy

Please refer to the Nogales Unified School District #1 Discipline Matrix for the 2025–2026 school year. This document outlines the behavioral expectations, consequences, and disciplinary procedures that apply to all students.
As an NUSD Online School student, all district policies and codes of conduct remain in full effect, regardless of the virtual learning format. We encourage both students and parents to review the discipline matrix carefully to ensure a clear understanding of the standards and responsibilities expected throughout the school year.

Attendance Policy

Elementary School Attendance (Grades K–5)

Kindergarten:

- Must complete at least four subjects.
- Required to document a minimum of 346 instructional hours annually.
- *Suggested* weekly engagement: 300 minutes per week.

Grades 1–3:

- Must complete at least four subjects.
- Required to document a minimum of 712 instructional hours annually.
- *Suggested* weekly engagement: 400 minutes per week.

Grades 4–5:

- Must complete at least four subjects.
- Required to document a minimum of 890 instructional hours annually.
- *Suggested* weekly engagement: 500 minutes per week.

Failure to meet the required instructional hours and/or pass courses with at least a D grade may result in retention at the current grade level.

Middle School Attendance (Grades 6–8)

- Students must complete at least four subjects.
- Required to document a minimum of 890 instructional hours per school year.
- *Suggested* weekly engagement: 600 minutes per week.

Middle school students are also expected to participate actively in coursework and maintain passing grades. Students who do not meet these requirements may be retained in their current grade level.

High School Attendance (Grades 9–12)

- Students must be enrolled in at least four subjects.
- Required to complete a minimum of 900 instructional hours per school year to be considered full-time.
- *Suggested* weekly engagement: at least 500 minutes per course.

Part-Time Enrollment:

- 50% enrollment: At least two subjects with a total of 450 instructional hours annually.
- 25% enrollment: At least one subject with a total of 225 instructional hours annually.

Note: Students must log a minimum of 300 minutes per week per enrolled course. Time and task completion are tracked in Edgenuity.

Non-Participation and Withdrawal Policy (All Grade Levels)

- 1 Week (300 Minutes Minimum): Students must engage with coursework weekly. Failure to meet this standard may result in intervention by the instructor.
- 2 Weeks (14 Days): Lack of activity will result in outreach from the instructor and/or site coordinator to the student and parent/guardian.
- 3 Weeks (21 Days): Student's access to Edgenuity will be disabled. The school will notify the parent or guardian in writing, outlining the student's non-participation status and specifying the date on which the student will be officially withdrawn from NUSD Online School.

Students who have been withdrawn due to non-participation may request re-enrollment within 14 calendar days of being dropped. Re-enrollment is subject to administrator approval and requires the submission of a newly signed School-Parent-Student Compact.

Parental Collaboration Requirement

In accordance with Arizona Revised Statute §15-808(G), if a student enrolled in NUSD Online School is not meeting academic progress expectations or is failing to comply with attendance requirements, a formal conference may be scheduled. This meeting will include the student, parent or guardian, teacher(s), and the principal.

The purpose of the conference is to evaluate the student's overall performance, identify barriers to success, and determine whether continued enrollment in the online learning environment is in the student's best interest. Together, the team will review academic progress, participation logs, and course engagement to decide on appropriate next steps, which may lead to the determination that Arizona Online Instruction (AOI) may not be the right option for the student and that in-person schooling should be considered.

This process ensures that students receive the necessary guidance and support to be successful, while also maintaining the integrity and effectiveness of our online instructional program.

Assessment Requirement

In accordance with Arizona Revised Statute § 15-901, all students enrolled in Arizona Online Instruction (AOI) programs, including NUSD Online School, are required to participate in all state-mandated standardized assessments. These assessments are an essential part of maintaining the academic integrity of our online learning program and are a condition for continued enrollment.

To meet this requirement, students must complete their state assessments in person, under proctored conditions. Unless otherwise notified, students will take these tests at the school site where the majority of their enrollment is recorded.

It is important to note that if a student fails to participate in the required state assessments —and if overall participation falls below 95% for NUSD Online—the student may be withdrawn from the NUSD Online program. This requirement is mandated by the State of Arizona to ensure that all students are held to consistent academic standards.

We appreciate your cooperation in helping us maintain compliance with state laws and supporting the success and credibility of our online school community.

Suggested Daily Routine

At NUSD Online School, student success begins with structure and consistency. Although learning is flexible and self-paced, maintaining a daily routine is essential for academic progress and meeting attendance requirements.
Students must complete a minimum of 300 minutes (5 hours) per course each week, from Sunday at 12:00 AM through Saturday at 11:59 PM, to remain actively enrolled. However, to make steady progress and avoid falling behind, we strongly recommend the following daily schedule:

Sample Daily Routine (Monday–Friday)

Time	Activity
8:00 AM – 8:30 AM	Morning check-in: Review Edgenuity dashboard, goals, messages from teachers
8:30 AM – 10:00 AM	Work on Course 1 – Complete lessons, quizzes, or notes
10:00 AM – 10:15 AM	Short break: Hydrate, stretch, step away from the screen
10:15 AM – 11:45 AM	Work on Course 2 – Focus on reading, writing, or videos
11:45 AM – 12:15 PM	Lunch and break time
12:15 PM – 1:15 PM	Work on Course 3 (e.g., Science or Social Studies)
1:15 PM – 2:15 PM	Work on Course 4 – Catch up, review, or study for tests
2:15 PM – 3:00 PM	Optional: Review notes, attend tutoring, or check in with teachers via email or meetings

Synchronous Instructional Time for High School

To support academic success and maintain student engagement, all high school students are required to attend two synchronous sessions each week, totaling 2 hours per week with two different teachers. These sessions are an essential part of the learning process and provide live instruction, clarification, and academic support.
Students may choose between a morning or afternoon schedule for flexibility:

Option 1: Morning Schedule

Day	Time	Session	Details
Tuesday	9:00 AM - 09:30 AM	Live Session with Mr. Lopez	Math
Tuesday	09:30 AM - 10:00 AM	Live Session with Ms. Beach	ELA
Thursday	9:00 AM - 09:30 AM	Live Session with Ms. Beach	Math
Thursday	09:30 AM - 10:00 AM	Live Session with Mr. Lopez	ELA

Option 2: Afternoon Schedule

Day	Time	Session	Details
Tuesday	12:30 PM - 01:00 PM	Live Session with Ms. Beach	ELA
Tuesday	01:00 PM - 01:30 PM	Live Session with Mr. Lopez	Math
Thursday	12:30 PM - 01:00 PM	Live Session with Ms. Beach	ELA
Thursday	01:00 PM - 01:30 PM	Live Session with Mr. Lopez	Math

Attendance Policy for Synchronous Instruction

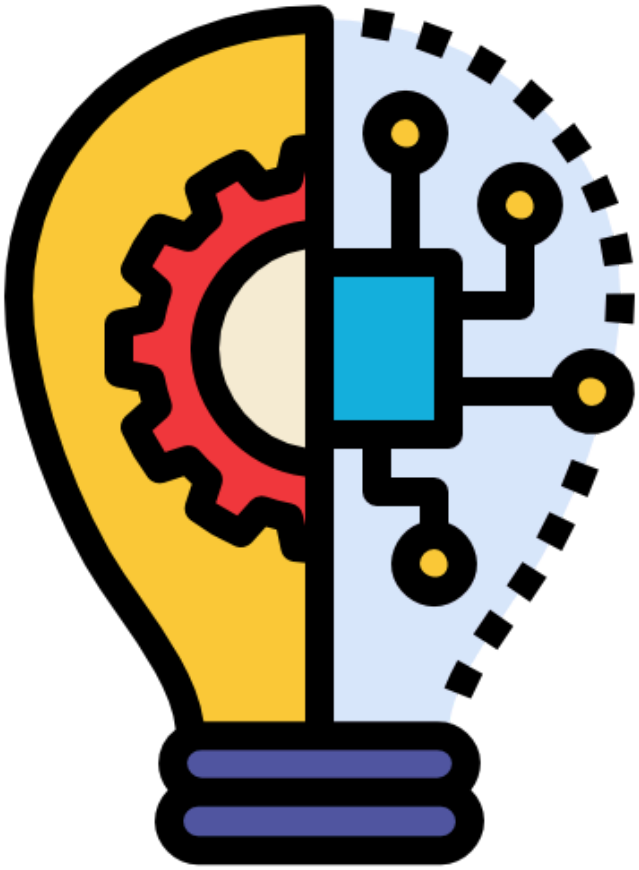
- Attendance at both weekly sessions is mandatory (2 hours total per week).
- Sessions are interactive and essential for student success. They include instruction, discussion, and time for questions.
- Students who accumulate four unexcused absences from these live sessions may be dropped from NUSD Online School, in accordance with school policy and state attendance requirements.
- If a student is unable to attend a session due to illness or an emergency, the parent/guardian must notify the teacher or school office in advance.

High School Office Hours

Day	Ms. Beach	Mr. Lopez
Monday	8:30 am - 1:30 pm 2:30 pm to 4:30 pm	8:30 am - 2:00 pm 3:00 pm - 4:00 pm
Tuesday	8:30 am - 1:30 pm	8:30 am - 1:30 pm
Wednesday	8:30 am - 1:30 pm 2:30 pm to 4:30 pm	8:30 am - 2:00 pm 3:00 pm - 4:00 pm
Thursday	8:30 am - 1:30 pm 2:30 pm to 4:30 pm	8:30 am - 2:00 pm 3:00 pm - 4:00 pm
Friday	8:30 am - 1:30 pm 2:30 pm to 4:30 pm	8:30 am - 2:00 pm 3:00 pm - 4:00 pm

K-8 Office Hours

Day	Ms. Munguia
Monday	9:30 am - 12:00 pm 1:00 pm to 2:45 pm
Tuesday	9:30 am - 12:00 pm
Wednesday	9:30 am - 12:00 pm 1:00 pm to 2:45 pm
Thursday	9:30 am - 12:00 pm 1:00 pm to 2:45 pm
Friday	9:30 am - 12:00 pm 1:00 pm to 2:45 pm



Technology Use and Student Conduct Expectations

Access to technology and participation in NUSD Online courses come with important responsibilities. All students are expected to demonstrate ethical behavior, respect for others, and responsible use of school-provided resources, whether learning from home or on-site.
To ensure a safe and effective virtual learning environment, NUSD Online has established the following expectations:

Act Responsibly and Ethically

Students must conduct themselves with integrity while using online tools and resources. The internet contains a wide range of information—from credible academic content to misleading or inappropriate material. Students are responsible for their behavior and must demonstrate honesty in both communication and academic work, including submitting original assignments and avoiding plagiarism.

Respect the Privacy and Rights of Others

Students must not share personal information (such as names, passwords, or email addresses) of other students or staff. Participation in online discussions and email correspondence is part of the learning process. These platforms must be used respectfully and never for harassment, intimidation, or disruptive behavior.

Use Technology Appropriately

When accessing the internet or any district-related platforms—whether remotely or on-site—students must refrain from illegal, unethical, or commercial activities. Students must follow all written and unwritten rules regarding digital etiquette and may not attempt to bypass system security or tamper with devices or networks.

Follow the District's Acceptable Use Policy

All students must comply with the Nogales Unified School District's Acceptable Use Policy, which governs responsible use of technology across all district schools, including NUSD Online.

Understand the Consequences of Misuse

Any inappropriate use of technology or violation of these expectations will result in disciplinary action in accordance with district policies. Consequences may include loss of access to online courses, suspension, or other administrative measures deemed appropriate.

Academic Credit and Grading

Credit for online coursework will be granted by NUSD Online staff and will follow district guidelines. Final letter grades will appear on students' official transcripts.

Consistent Application of District Policies

NUSD Online adheres to all K–12 district policies regarding discipline, academic honesty, attendance, and participation. While delivered virtually, the expectations for behavior and achievement mirror those of any traditional NUSD school.

Academic Honesty

Academic dishonesty occurs when students obtain or assist others in receiving credit for work that is not their own. Common examples include, but are not limited to:

- Using hidden notes, copying from another student, or helping another student during a test.
- Receiving or giving test questions or answers to a member of another class.
- Submitting another student's work as one's own.
- Copying or stealing another student's work and submitting it as one's own or permitting another student to copy one's work.
- Stealing or accepting stolen copies of tests or answers.
- Changing answers and seeking credit on a test after it has been graded and returned.
- Changing the results of performance examinations, such as a physical fitness test.
- Falsifying application information, such as college, scholarships, National Honor Society, etc.
- Using computers and programmable calculators violates the guidelines established by the teacher.
- Using help such as notes, books, experts, or purchased services in violation of guidelines established by the teacher.
- Resubmitting the same or a similar research paper, project, essay, or assignment in two or more different courses without the teacher's permission.
- Soliciting answers.
- Plagiarizing: presenting material taken from another source without adequate documentation, including:
- Presenting another person's creative work or ideas in essays, poems, music, art, computer programs, or other projects.
- Failing to cite a source or author's written words or symbols with quotation marks.
- Copying or paraphrasing words or ideas from any source, including literary criticism or study aids, without acknowledgment.
- Failing to cite the source of words, ideas, etc., quoted, paraphrased, or summarized in a student's oral or written work.

Note: Studying with other students to prepare for class assignments or examinations is not academic dishonesty unless the teacher prohibits or limits it.

*A test is any examination, ranging from a quiz to a final.

*Work is a homework assignment, paper, project, report, take-home test, or any other work intended to be completed independently by the student.

Academic Integrity and Artificial Intelligence Use Policy

To preserve the integrity of student learning and uphold our standards of academic honesty, the use of artificial intelligence (AI) tools (such as ChatGPT, Grammarly, Google Gemini, and similar programs) is strictly prohibited for completing assignments, assessments, essays, or any graded academic work unless explicitly permitted by the teacher.

Students are expected to submit original work that reflects their own understanding, thinking, and effort. Submitting AI-generated content as one's own is considered a violation of the academic integrity policy and will result in disciplinary action as outlined in the student handbook.

We encourage responsible learning and academic honesty in all coursework. If you are unsure whether the use of a digital tool is allowed, please consult with your teacher beforehand.



Partnership Responsibilities for Success

At NUSD Online School, we believe that student success in a virtual learning environment is best achieved through a collaborative partnership among students, parents or guardians, and school staff. Each party plays a vital role in ensuring a productive, safe, and academically rigorous experience.
To support this shared commitment, the following responsibilities are expected:

Student Responsibilities

Students enrolled in NUSD Online School are expected to:

- Abide by the NUSD #1/NUSD Online School Acceptable Use of Technology Policy.
- Follow all NUSD Online policies related to course participation, assessments, and attendance.
- Participate in all state-mandated assessments appropriate to their grade level.
- Log in to the Edgenuity platform and engage in coursework for a minimum of 300 minutes each week (Sunday through Saturday).
- Complete all assigned coursework and assessments in a timely manner.
- Reach out promptly to their NUSD Online instructor or Pierson High School support staff if they experience technical difficulties or need academic assistance.

Parent/Guardian Responsibilities

Parents and guardians are essential partners in supporting their student's success and are expected to:

- Participate in scheduled parent meetings and attend training sessions, if offered, to better support their student's online learning.
- Adhere to the district's Acceptable Use Policy regarding technology.
- Stay informed about their student's academic progress, attendance, and course engagement.
- Provide consistent access to an internet-connected device and ensure the student has time and space to complete their coursework at home.
- Monitor student use of technology at home and encourage responsible use of digital tools for educational purposes.

NUSD Online Staff Responsibilities

Administrators, teachers, and staff at NUSD Online School play a critical role in supporting student achievement and maintaining the integrity of the virtual learning environment. As part of this commitment, all staff members are expected to:

- Participate actively in professional development, including staff meetings and training sessions focused on online instruction and the effective use of technology.
- Deliver high-quality, standards-aligned instruction that supports student mastery of the NUSD Online/Edgenuity curriculum and the Arizona State Standards.
- Establish and communicate clear goals and expectations to students and families, fostering shared responsibility for learning outcomes.
- Continue developing expertise in web-based teaching, using interactive tools and strategies to create engaging virtual learning experiences.
- Report any technical issues related to computer equipment promptly to the NUSD Helpdesk, ensuring minimal disruption to learning.
- Support student and family engagement by promoting extended opportunities for joint learning, collaboration, and academic support outside of regular instructional time.
- Maintain oversight of school-issued technology, including proper inventory management, care, and security of devices and accessories assigned to students.

NUSD Online School
PARENT-STUDENT CONTRACT FOR ONLINE COURSES

In order to ensure success in online courses, students/parents must understand and comply with certain requirements prior to enrolling in an online course. Sign your initials (student) by the items below to verify compliance with the indicated statements.

_____ 1. The home computer to be used has high speed Internet service installed, such as DSL or cable. I understand that dial-up access is not sufficient for the Edgenuity platform.
_____ 2. I understand that the necessary motivation, self-discipline, and time-management skills are critical to be successful in an online course. I understand that an online course will require at least five hours per course (300 minutes per course) of time per week.
_____ 3. I have basic computer skills, Internet skills, and communication skills that will enable me to succeed in an online course. (Or, for younger children, there is an adult available at home to assist with the acquisition of these skills.) It is understood that NUSD Online instructors will NOT teach computer literacy as part of the courses.
_____ 4. I understand that an online course requires more time and effort than a traditional face-to-face class.
_____ 5. I understand that some online courses may occasionally require on-campus testing (e.g. final exams, etc.). I am able to visit PHS campus when necessary.
_____ 6. I agree that neither NUSD Online nor my instructor is responsible for student connection to the Internet and technical problems will not excuse me from submitting my work on time.
_____ 7. I understand that I am responsible for checking course(s) at least four times a week for any updates or changes made by the instructor.
_____ 8. I/my student possess the following skills, which are essential for success in an online course:
a) Good reading comprehension skills (gr 2-12)
b) Good writing and grammar skills (gr 2-12)
c) Good communication skills
d) Ability to read and follow directions
e) Ability to schedule time for all course work

_____ 9. I understand that if progress is not made each month towards completion of the course(s) I have been approved to take, I will be dropped from the course(s) and need to retake the course(s) in a more traditional school setting.

NUSD ONLINE SCHOOL REGISTRATION AGREEMENT

Since NUSD Online provides a unique learning opportunity, we require all parents to formally acknowledge enrollment of their son or daughter in any online course. Student and parent signatures are required and indicate receipt of the NUSD Online K-12 Parent/Student Contract, Compact and Policies Handbook. We have reviewed this information and agree to the conditions and understand what is expected to successfully complete the online course. We understand it is the student's responsibility to attend all face-to-face meetings, to find the means to login to the course, to fulfill all course requirements as directed, and to successfully pass the quizzes, unit tests, and final exams. I also understand that all NUSD Online students must complete any state assessments administered at their grade level of enrollment.

I understand that seniors may not transfer to Nogales High School during their senior year as they will not meet graduation requirements for the Senior Exhibition to graduate from NHS. I also understand that NUSD Online students are not eligible to participate sports or other extracurricular activities at other NUSD schools.

Most importantly, A.R.S. §15-808(G) requires: If the academic achievement of a pupil declines while the pupil is participating in Arizona online instruction, the pupil's parents, the pupil's teachers and the principal head teacher of the school shall confer to evaluate whether the pupil should be allowed to continue to participate in Arizona online instruction. Thus, I understand that failure to make monthly progress towards course completion by the date indicated below may result in the student being dropped from the course(s) and NUSD Online school (necessitating the student to repeat the course at NUSD Online or in a more traditional school setting) and that failure to complete courses may prevent the student from being promoted to the next grade level or graduating. I also understand that by NUSD Policy IHBHD, whenever a student becomes ineligible for continuation in an AOI course or program, for whatever reason, the student shall be enrolled in a District course or courses appropriate to the student's academic qualifications in a brick-and-mortar school.

Course(s) approved (specify each course name as well as the semester for 9-12 students):

_____

_____

_____

_____

_____

Completion date for course(s)*: _____

*Course(s) must be completed by June 15th of the current school year for credit &/or grade promotion.

Student Signature:_____

Student Printed Name: _____

Student's Signature Date: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____

Parent/Guardian Signature Date: _____

Administrative Signature: _____ Date: _____

Nogales Unified School District #1

Intended Full-Time Equivalence Statement (Required for AOI Schools)

Student Full Legal Name: _____

Date of Birth: _____/_____/_____ Grade Level: _____

I confirm that my child is currently enrolled in, or intends to enroll in, _____ classes at NUSD Online during the 20_____ - 20_____ school year.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Printed Name _____

For Administrative Use Only:

SAIS ID # _____

Initial FTE: _____ Date of Enrollment: _____/_____/_____ Signature _____

Change to FTE: _____ Date of Change: _____/_____/_____ Signature _____

Change to FTE: _____ Date of Change: _____/_____/_____ Signature _____

Notes:

FTE REVIEW

Exit date: _____/_____/_____ Exit Code: _____ FTE: _____

Number of courses participated: _____

Number of courses completed: _____

Student continuing next year? Yes _____ No _____