HUNTLEY PROJECT ACTIVITY HANDBOOK 2026-2027

INTRODUCTION

Huntley Project School is full of Red Devils pride and spirit...and the drive to do our best!

As participants in co-curricular athletics and activities, you are asked to be positive about yourself, to your teammates and classmates, to the community and to the opposing team and fans.

Although not everyone will "make the team" or play as many minutes of the game as you like, everyone is part of one school and all can encourage each other no matter where you are, on the bench, on the field or in the stands.

Athletics

9-12 Grade

Girls' and Boys' Basketball; Girls' and Boys' Cross Country; Football; Flag Football; Wrestling; Volleyball; Girls' and Boys' Track; Girls' Softball; Boys' & Girls' Golf

7th & 8th Grade

Girls' and Boys' Basketball; Football; Wrestling; Girls' Volleyball; Girls' and Boys' Track, Girls' and Boys' Cross Country, Girls' Softball

Activities

9-12 Grade

FFA, Cheerleading; Speech/Drama/Debate; Student Council; National Honor Society; Family Career & Community Leaders of America; Business Professionals of America; Letter Club; Band; Choir.

7th & 8th Grade

Cheerleading; Student Council; Band; Choir.

1. **BEFORE PRACTICE OR THE BEGINNING OF THE SEASON: (including Cheerleaders)**

All head coaches, 7th-8th grade coaches and activity coaches/sponsors must hold preseason meetings for parents and students to go over the procedures in this handbook and rules and regulations of that sport or activity. The coach will:

A. Have on file in High School office a physical card for each participant with proof of a physical examination and the approval of the doctor to participate. A signature sheet from the students and parents that the athletic policies have been read and that the student will follow the regulations.

B. Be certain that insurance coverage is stated. If it is the coverage offered through the school, double check that the insurance application has been completed.

C. Students must have an information card, which includes parent permission.

D. Student must purchase an activity card in all activities as follows:

Girls' and Boys' Basketball; Girls' and Boys' Cross Country; Football; Wrestling; Volleyball; Girls' and Boys' Track; Girls' Softball; Boys' & Girls' Golf; FFA; Cheerleading; Speech/Drama/Debate; FCCLA; BPA; Band; Choir.

E. Student must have the Student-Athlete & Parent/Legal Guardian Concussion Statement form in to the office before practice.

2. PHILOSOPHY

The major purpose of the athletic/activity program at Huntley Project Schools is to provide an opportunity for students having interests in addition to the regular school to fulfill their needs. (Other goals for the athletic/activity program are for the students to develop):

A. Mental fitness and physical fitness, as applicable.
B. Social and civic responsibility.
C. Respect for self and others.
D. The will to strive for better performance.

The young people who choose to participate in the Huntley Project athletic/activity program are not only representing themselves, but their school and community as well. It must be considered a privilege to do so.

The athletic programs are extra-curricular activities of advanced skill. They are part of the total school program, which offers varied opportunities for our young people to develop skills, a human readiness for the events to come in one's life.

At the Elementary and Junior High levels, our athletic program will encourage participation by any student who is interested. These programs are the foundation of our later programs.

At the High School levels, our Athletic Programs will become more selective. Our ultimate objective will be to produce teams which will instill pride in our community and school.

3. GENERAL RULES AND REGULATIONS - for Athletics and Activities

In order to achieve standards of excellence, the student will not engage in activities that would be detrimental to themselves and the program. The following rules and regulations have been adopted.

A. All activity clubs, organizations, and sports will have an up-to-date constitution and/or rules and regulations, which govern their activities. The head coach, with approval from the Activities Director for athletics and Activities, shall put in writing the regulations for their sport or activity and the consequences of not following them. Students will follow coaches' directives or be subject to consequences.

B. Parents and student-athletes are asked to wait 24 hours after a contest before discussing concerns with a coach. This allows time for emotions to settle and promotes respectful, productive communication.

C. All student participants will exemplify a positive attitude toward fellow team members and the entire student body. School rules are in force when representing the school as a student group member.

D. All students who have lettered are encouraged to participate in all "Letter-winners" club.

E. Use of prescription and non-prescription medicinal drugs shall be reported to the coaching staff for safety purposes.

F. All uniforms and equipment must be returned to the school and accounted for by the coach and athletic director or grades will be withheld and/or fines imposed.

G. The school will make every effort to avoid scheduling school-sponsored student athletic and activity events after 6:30pm on Wednesday evenings. However, due to gym availability, the four-day school week, scheduling conflicts, or MHSA requirements, some events/practices may need to be held on Wednesday nights. Such events will be approved at the discretion of the administration.

H. During activity seasons if concerns, conflicts, or issues arise the following conflict resolution steps will take place to resolve the issues:

1. Initial concerns related to the activity need to be addressed by the student participant with the coach. If a resolution is not reached, the parent and student will need to address the concern with the coach together
2. Parent, Student, Coach will meet with the Activities Director to seek resolution.
3. Parent, Student, Coach, Activities Director, and building level principal will meet to seek resolution.
4. Parent, Student, Coach, Activities Director, building level Principal and Superintendent will meet to seek resolution
5. Parent and Student present their case to the Board of Trustees for a final determination

4. USE OR POSSESSION OF TOBACCO, ILLEGAL DRUGS OR ALCOHOL

It is the position of Huntley Project School that participation in extra-curricular activities or scheduled events is a privilege extended to the students who are willing to make the commitment to adhere to the rules that govern the program. It is the School's belief that participation in organized activities can contribute to all-around development of young men and women. Chemical use adversely affects the developing body and mind of a student and affects performance. Huntley Project School is committed to providing a chemical free environment for students in athletics/activities. Chemical abuse (drugs, alcohol, tobacco and steroids) is a treatable illness and students involved in athletics/activities using chemicals will be encouraged to seek help with their problem. It is the intent of this policy to assist students in being chemically (drugs, alcohol, tobacco, steroid) free.

1. The athletic/activities regulations cover the use, possession, sale or distribution of alcohol, illegal drugs, tobacco and/or steroids.
2. Students shall not knowingly attend gatherings or functions where prohibited substances or chemicals are being used illegally. A student who unknowingly attends a gathering or function where prohibited substances or chemicals are being illegally used must leave that gathering or function as soon as he or she knows that prohibited substances or chemicals are being used illegally.
3. These regulations apply to all junior high (7th and 8th grade) and high school (9th through 12th grade) students who are involved in the

extra-curricular activities' programs such as athletics, cheerleading, BPA, etc. (see activity/athletic handbook page 1).

4. All violations are to be reported to the A.D. or principal. The violating student's assigned principal and A.D. are responsible for enforcing the regulations. Coaches may institute additional consequences as they see fit.
5. Violations are cumulative throughout the student's period of attendance in junior high (7th-8th) and high school (9th-12th). Violations DO NOT carry over from junior high to high school.
6. These regulations are in effect each school year from the date of the first practice for fall activities (August) until the last scheduled activity or the last day of school whichever comes later. Students are subject to the regulations during this entire period of time.

ADVISERS HAVE THE DISCRETION TO UPDATE LETTERING/MEETING REQUIREMENTS AS NEEDED. THESE SHOULD BE STATED IN A TEAM SETTING, AND THE COACHES SHOULD PROVIDE ANY CHANGES TO THE LETTERING REQUIREMENTS IN WRITING TO THE TEAM OR ACTIVITY.

5. PENALTY:

5.1 FIRST OFFENSE:
a. Meeting of student, parent, coach and school administrator.
b. Suspension from the current and/or next activity for 14 calendar days, to begin with the first scheduled qualifying event as day 1 and run the remainder of the suspension for the following consecutive calendar days. Students must attend all practice sessions. If the student fails to attend any or all practices, they would be ineligible until those requirements are met. The suspension will continue into the next school year if not satisfied in current school year. Student may not ride the team bus to out-of-town events during the suspension.

5.2 SECOND OFFENSE:
a. Meeting of student, parent, coach and school administrator.
b. Suspension from current and/or next activity for 35 calendar days, to begin with the first scheduled qualifying event as day 1 and run the remainder of the suspension for the following consecutive calendar days. Student must attend all practice sessions. If a student fails to attend any or all practices, he/she would be ineligible until those requirements are met. The suspension will continue into the next school year if not satisfied in current school year. Student may not ride the team bus to out-of-town events during the suspension.

5.3 THIRD OFFENSE/ ALL SUBSEQUENT OFFENSES:
a. Meeting of student, parent, coach and school administrator.
b. Immediate suspension from school activity(s) for 56 calendar days, to begin with the first scheduled qualifying event as day 1 and run the remainder of the suspension for the following consecutive calendar days. Student must attend all practice sessions. If a student fails to attend any or all practices, he/she would be ineligible until those requirements are met. The suspension will continue into the next school year if not satisfied in current school year.
c. Recommend for professional help.

5.4 LENGTH OF PENALTY:
The student must participate in the entire activity in order to serve the penalty. The student may not join an activity for two weeks and then quit thinking that serves their assigned two-week, etc. penalty.

5.5 PENALTY: For Training Rules Violations
a. **REFERRAL** -- The assigned principal is made aware of the violation by a reliable source (law enforcement specific to county jurisdiction, school employee, or parent of involved student). All investigations will be handled by the principal.
b. DISHONESTY CLAUSE -- If the student denies involvement and conclusive evidence is later established, the suspension of the violation shall be doubled.

6. ATHLETIC PHYSICALS/CONCUSSION FORM (including CHEERLEADING)

Students in grades 7-12 in athletics and cheerleading can practice upon passing a physical for current school year. The passage of the Dylan Steiger's Protection of Youth Athletes Act, schools are required to distribute information sheets for the purpose of informing and educating student-athletes and their parents of the nature and risk of concussion and head injury to student athletes, including the risks of continuing to play after concussion or head injury. Montana law requires that each year, before beginning practice for an organized activity, a student-athlete and the student-athlete's parent(s)/legal guardian(s) must be given an information sheet, and both parties must sign and return a form acknowledging receipt of the information to an official designated by the school or school district prior to the student-athletes

participation during the designated school year. The law further states that a student-athlete who is suspected of sustaining a concussion or head injury in a practice or game shall be removed from play at the time of injury and may not return to play until the student-athlete has received a written clearance from a licensed health care provider.

7. SCHOOL ATTENDANCE

The student must attend school for at least three periods of the school day prior to participation *in practice or events.* Exceptions to this rule could be made by the Administration in consultation with the coach/advisor for arranged leave.

The priority of Huntley Project Schools is to educate students, and therefore students are expected to be in school. Coaches and advisors must contact administration, to include the activities director and an administrator, to discuss when students will be missing school for non-competitive events. As a general rule students are not expected to be out of school more than two days a week for activities. Any time a student is gone they are expected to contact their teachers about any assignments they are to miss, and make arrangements with the teachers.

8. ELIGIBILITY

8.1 EXTRA CURRICULAR ACADEMIC ELIGIBILITY

The following activities are subject to all standards as outlined in the Athletic/Activity Handbook: Speech, Debate and Drama, Band, Choir, Cheerleaders, HP Players, FFA, FCCLA, BPA, Student Council, National Honor Society, Letter Club, Athletics, Honor Band, **Spanish Club, Science Club and Close-up.**

To allow students the opportunity to improve grades, a student's name must appear on the warning list the week prior to being placed on the failing list. Students whose names appear on the failing list will be ineligible to participate in intramural or interscholastic competitions for the week and weekend following that Wednesday. They may attend practice sessions, but will not participate in the games or events for that week. Student may not ride the team bus to out-of-town events during the term of ineligibility.

Eligibility lists will be issued from the office on Wednesday of each week. Weekly calculated grades are due to the office by Monday at 8:00 am. Students will have until Tuesday to make up the failing grade, and the teacher will notify the office of the grade change by Tuesday at 4:00 pm.

If a student raises the failing grade to passing by Tuesday at 4:00 pm, he/she will be eligible for competition Wednesday morning. If the student does not raise the failing grade, he/she will be ineligible from Wednesday through the following Wednesday morning. Grades earned at the end of the 1st, 2nd, and 3rd quarters will carry over for the following quarter as we run weekly eligibility. No new grades will be reported for eligibility on the first Wednesday of any new quarter due to the carryover of weekly eligibility. This results in the grade staying for one week until the next reporting day.

No new grades will be reported in weeks with 3 days or less. Grades can be improved but not lowered in weeks of 3 days or less. Example: A student who is failing at the end of 2nd Quarter will not become eligible for a minimum of 7 days. This is the carryover effect from low grades in the previous quarter.

Grades earned at the end of the 1st, 2nd, and 3rd quarters will carry over for the following quarter as we run weekly eligibility (not semester). No new grades will be reported for eligibility the first Friday of any new quarter due to the carryover of weekly eligibility. No new grades will be reported in weeks with 3 days or less. Grades can be improved, but not lowered in weeks of 3 days or less.

Example: A student who is failing at the end of 2nd Quarter will not become eligible for a minimum of 7 days. This is the carryover effect from low grades the previous quarter.

Participants who are in Out of School Suspension cannot practice or participate during and/on days of the suspension.

8.2 MHSA GRADE REQUIREMENTS 9-12

Montana High School Association (MHSA) rules pertinent to eligibility will be followed at all times. Eighth (8th) graders are allowed to participate at the high school level if they are 15 years of age but no students have more than 4 years of high school eligibility. No student is eligible to participate in an Association contest that has become 19 years old on or before midnight, August 31, of a given year. MHSA academic eligibility does not apply to students assigned to activities as part of their Special Education Plan (I.E.P).

8.3 8th Grade Athletic Advancement
8th Grade students can be considered for advancement to high school teams if:
● Advancement of an 8th Grade student to a high school team should be the
exception, and not viewed as the general order of building a program
● Advancement will only be considered if it is to fill rosters to have enough players for the high school team to be eligible to compete.
● The advancement is clearly a benefit to the student athlete and the
program that he/she would enter
● A student/athlete is a risk for harming other participants at the middle
school level because of superior physical prowess
1. Only the head varsity coach can request for advancement (no
parental request)
2. Once a request is made by the head coach the request will move to
the high school principal, junior high principal and activities director.
The team consisting of both principals, and AD will evaluate the
situation and the needs of each program as well as welfare of
student(s) being considered for advancement.
3. If the administration team agrees that the advancement is necessary
the administration team will then meet with parents, student and
head coach. This meeting will review rules/guidelines, expectations
and concerns that may arise.
4. If all members, principals, AD, head coach, parents and student
agree that the advancement is best for the student and team and all
documentation is signed by all parties the student will be
recommended for advancement and be eligible to compete at the
high school level.

9. <u>TEAM TRANSPORTATION</u>
A. Permission may be granted to ride with your parent/guardian, if arrangements are made ahead of time with the sponsor & principal involved. In most cases, the students are expected to ride on school transportation.
B. If a private vehicle must be used to transport students to or from an event, the coach must give written verification to the Athletic Director or Principal that the driver has a current license and insurance prior to using the private vehicle.
C. Parent/guardian permission for students must be gained as per the field trip policy in the Teacher Handbook.
D. After returning from an activity, the bus or van is to be left clean.
E. If the bus loads at Huntley Project Schools that is where the bus unloads.
F. If alcohol, illegal drugs, tobacco and/or steroids are possessed or used, or student performs an illegal activity on an activity/athletic trip, parents will be contacted and the student will be sent home at the parent's expense.

<u>TEAM TRANSPORTATION - INTERPRETATIONS</u>
A student participating as a member of the school group will be required to ride in school provided transportation to and from any activity taking place away from Huntley Project School.

The only exceptions will be the following:

1. Transportation to and from the school activity and the school/home or between school activities: A written request or personal contact by the parent to the coach or sponsor for the student to ride with parent/guardian ONLY to/from the activity or between activities.
2. Transportation from one school activity to another school activity: If for some reason a parent may want their daughter/son to ride from one school activity with a parent other than themselves, a request may be made in writing prior to the scheduled school activities and must be approved by both coaches and sponsors.
3. It must be understood that in an extreme emergency a participating student may be permitted to drive themselves to and from an activity with prior principal and parent written approval.
4. Any adult, other than parent, taking a participant must obtain prearranged approval from the principal prior to activity trip.
5. If the post-season tournament site is over 120 miles from Worden and the team is scheduled to participate in a game prior to 11:31 AM, they may stay the night before.

TEAM TRANSPORTATION – INTERPRETATIONS continued

6. General dismissal times will be 15 minutes before the departure of the bus for the trip. If this is around lunchtime, the coach should gain input from the administration and the cafeteria personnel will be notified so they can be prepared for the team's arrival for lunch early.
7. Departure times for tournaments and post season play will be determined by administrative discretion with coaches input. The travel itinerary will be sent out 1 school day in advance. (example is a Monday list must be sent out Friday)
8. All post season travel for student athletes will follow Montana High School Association reimbursement guidelines. These guidelines are as follows: Boys cross country 7 runners, 2 alternates and 2 managers, girls cross country 7 runners 2 alternates and 2 managers, volleyball 14 players and 2 managers, football 33 players and 2 managers, boys basketball 14 players and 2 managers, girls basketball 14 players 2 managers, boys wrestling 17 wrestlers 2 managers, girls wrestling 17 wrestlers and 2 managers, softball 19 players and 2 managers, track and field all post season qualifiers, alternates and 2 managers, boys golf 5 golfers, 1 alternate and 2 managers, girls golf 5 golfers, 1 alternate and 2 managers.

10. INSURANCE

All athletic/activity participants that are required to purchase an activity ticket are also required to carry their own family insurance. The school does not carry liability insurance to cover participants.

An insurance policy is available to be purchased by a student, which may include special coverage for football. The forms are available in all school offices.

11. GRIEVANCE PROCEDURE–TITLE IX & SECTION 504

Discrimination in education or employment because of sex, race, color, creed, religion, national origin, age, physical or mental handicap, political belief, marital or parental status is prohibited unless based upon reasonable grounds as provided by Title IX, Section 504.

Student inquires or complaints regarding discrimination should be directed to Rebecca Nay, Title IX/Section 504 Coordinator, Huntley Project Schools, Worden, MT, phone number 967-2540, ext. 263.

Should an employee or student believe that a provision of the Title IX/Section 504 has been violated, he/she shall adhere to the following grievance procedure:

A. DEFINITIONS

1. Grievance: Grievance means a complaint alleging
   any policy, procedure, or practice which would be prohibited by Title IX/Section 504 and other federal and state civil rights laws, rules and regulations.
2. Title IX: Title IX means Title IX of the Education
   Amendments of 1972 (20 USC Section 1681), the 1975 Implementing Regulation and any memoranda, directives, guidelines, or subsequent legislation that be issued or enacted.
3. Section 504: The Rehabilitation Act of 1973 (29 USC 794).
4. Grievant(s): Grievant means a student/parent/guardian or employee of Huntley Project School District who submits a grievance.
5. Huntley Project School: Any reference to any School District as defined in 20-6-101, Montana Codes Annotated.
6. Title IX/Section 504 Coordinators: Means the employee(s) designated to coordinate.
7. Day: Day means a working day; the calculation of working days in grievance procedure shall exclude Saturdays, Sundays and school holidays. (20-1-302 MCA)

B. BASIC PROCEDURAL RIGHTS: Applicable to all levels of the grievance process. Each party shall have the right to representation, to present witnesses and evidence, and to question opposing witnesses.

1. The designated COORDINATOR may not have a direct interest in the outcome of the grievance and must remain impartial.
2. Relevant agencies/institutional records shall be available to all parties subject to requirements and clarification in GUIDELINES FOR STUDENT RECORDS, Office of Public Instruction, Sept.1984.

BASIC PROCEDURAL RIGHTS continued

3. Intimidation or retaliation of any kind is prohibited by law prior to contested case hearing the rights of the GRIEVANT'S confidentiality in proceedings and records shall be respected.
4. This procedure does not deny the right of the GRIEVANT to file formal complaints with other state and federal agencies or to seek private counsel for complaints or alleged discrimination.

BASIC PROCEDUARL RIGHTS continued

5. All records pursuant to the grievance shall be maintained by the clerk of the School District separate and apart from student and personnel records for a period of not less than five (5) years. (20-1-212 MCA)

C. PROCESS :

Level 1: Principal or Immediate Supervisor

Student/parent/guardian/employee with a grievance should first discuss it with the teacher, counselor or building administrator involved, with the objective of resolving the matter promptly and informally. Employees with a grievance should first discuss it with their principal or immediate supervisor, with the same objective.

Level 2: Title IX and Section 504 Coordinator

If the grievance is not resolved at Level 1 and the GRIEVANT wishes to pursue the grievance, they may formalize it by filing the grievance in writing. The grievance shall state 1) the nature of the grievance; 2) the remedy requested; and 3) be signed by the GRIEVANT. The filing of written grievance at Level 2 must be to the COORDINATOR within ten (10) days of the event giving rise to the grievance or from the date the GRIEVANT could reasonably become aware of such occurrence. The COORDINATOR shall investigate and attempt to resolve the grievance. A written report regarding the decision and/or action of the COORDINATOR will be sent to all concerned parties within fifteen (15) days after the receipt of the written grievance.

If the Superintendent is the COORDINATOR and the grievance is not resolved at Level 2, either party may advance to Level 4.

Level 3: Superintendent

If the grievance is not resolved at Level 2, either party may process it to Level 3 by presenting a written appeal to the Superintendent within ten (10) days of receiving the report from the COORDINATOR. The parties may request a meeting with the Superintendent or the designee and COORDINATOR. The meeting(s) shall be held within ten (10) days after the receipt of the written appeal. A written report regarding the decision and/or action of the Superintendent will be sent to all parties within fifteen (15) days after the receipt of the report.

Level 4: The Board of Trustees

Either party may process the grievance beyond the decision reached in Level 3 by filing written grievances within ten (10) days with the Chairperson of the Board of Trustees. Upon receiving the grievance, the matter shall be placed on the agenda of the Board of Trustees for consideration at the next regular meeting. A decision shall be made and reported in writing to all parties within thirty (30) days of said meetings.

Level 5: Rules of Controversy

Either party may appeal the decision of the School Board by filing a Notice of Appeal with the County Superintendent within thirty (30) days after the final decision of the Board pursuant to the Rules of School Controversy.

11. MEAL POLICY

Students are responsible to pay for their own meals on away trips. Exceptions are post-season events such as tournaments and/or overnight trips approved by the administration. During these events, the student will be allowed a total of $25/day with no meal totaling more than $15.00 including beverages.

*Junior High teams will not have any meals provided by the school district. This includes regular season as well as any post-season tournaments

12. VARSITY LETTER REQUIREMENTS

A. Boys and Girls Basketball

1. If a participant at the varsity level, plays in a minimum of one-fourth (1/4) of the total quarters of the regular season games and
2. If a player has regular attendance at practice and completes the season in good standing and…
3. If a player earns a spot on the District Tournament team.
4. If a player is injured during the season and cannot participate, but in the opinion of the coaching staff that player would have earned

a letter, then the player will be awarded a letter for that season.

VARSITY LETTER REQUIREMENTS continued

B. Volleyball

1. Earn a spot-on District and Divisional team and...
2. Make an appearance in one third (1/3) of the varsity games and…
3. Regular attendance at practice and completes the season in good standing.
4. If a player is injured during the season and cannot participate, but in the opinion of the coaching staff that player would have earned a letter, then the player will be awarded a letter for that season.
5. A participant will letter if they are a player in uniform on the varsity team that advances to the State Tournament.

C. Cross Country

1. Regular attendance at practice and completion of the season in good standing and…
2. Earn a spot on the State team, which means top eight runners.

D. Football

A letter will be awarded to the football players who finish the season in good standing and meet the following requirements:

1. Player must start and finish the season through the end of the season and must play in 4 varsity games.
2. An injured player (injured during the season) who, in the coaching staff's opinion, would have met the 4 game requirement.
3. A Senior football player who has completed at least two previous high school football seasons and who has participated in good faith, but fell short of the 4 game requirement.
4. Coach's discretion.

E. Boys and Girls Track

All athletes must have regular attendance at practice and complete the season in good standing. There will be three different ways in which to win a track letter.

1. Qualify for divisional track meet.
2. Attain the following height, distance or time in meet competition:
3. Coach's discretion.

EVENT	BOYS	GIRLS
100 M	12 Sec.	13.7 Sec.
200 M	25 Sec.	29 Sec.
400 M	55 Sec.	67 Sec.
800 M	2:15	2:45
1600 M	5:05	6:25
3200 M	11:00	13:30
100 M Hurdles		18 Sec.
110 M Hurdles	17 Sec.	
300 M Hurdles	42 Sec.	55 Sec.
Long Jump	20'	15'
Triple Jump	40'6"	31'
High Jump	5'8"	4'6"
Discus	130'	85'
Shot Put	40'	29'
Javelin	145'	90'
Pole Vault	11'	7'6"

F. Wrestling

1. A wrestler will letter if they have accrued 10 varsity wins in a season.
2. If a wrestler earns a place in the State tournament
3. A wrestler is injured during the season and cannot participate, but in the opinion of the coaching staff that wrestler would have earned a letter, then the wrestler will be awarded a letter for that season.
4. Coach's discretion.

G. Golf

1. Regular attendance at practice and completes the season in good standing.
2. Must have golfed in at least 4 varsity tournaments.
3. Will automatically letter if qualified for the divisional/state team.
4. If a golfer is injured during the season and cannot participate, but in the opinion of the coaching staff that golfer would have earned a letter, then the golfer will be awarded a letter for that season.

COACHES HAVE THE DISCRETION TO UPDATE LETTERING REQUIREMENTS AS NEEDED. THESE SHOULD BE STATED IN A TEAM SETTING, AND THE COACHES SHOULD PROVIDE ANY CHANGES TO THE LETTERING REQUIREMENTS IN WRITING TO THE TEAM OR ACTIVITY.

VARSITY LETTER REQUIREMENTS continued

H. Softball

1. Players who participate in 1/4th of regular Season games will letter and…Players must have regular attendance at practice and complete the season in good standing in order to letter and…Players who participate on a State tournament team will letter.
2. If a player is injured during the season and cannot participate, but in the opinion of the coaching staff, that player would have earned a letter, then the player will be awarded a letter for that season.

I.Baseball

1. . Players who participate in 1/4th of regular Season varsity games (that does not mean they need to start, just contribute in the game).will letter and…Players must have regular attendance at practice and complete the season in good standing in order to letter and…Players can also letter if they have an appearance in a playoff game.
2. If a player is injured during the season and cannot participate, but in the opinion of the coaching staff, that player would have earned a letter, then the player will be awarded a letter for that season.

J. Managers

If a manager completes a varsity season and performs to the satisfaction of the coaching staff, then that person will be awarded a letter as a member of the managerial staff; a senior student who has completed a varsity season and performed to the satisfaction of the coaching staff, then that senior will be awarded a letter as a member of the managerial staff.

K. Choir

To Letter in Choir:

Be selected to any of the following groups

- All-State Honor Choir
- All-Northwest Honor Choir
- Chamber Choir

-OR-

- Perform a Solo for Eastern State Music Festival

Or participate in any 3 of the following events during the year:

- Perform a Solo for District
- Perform a Duet for District
- Perform a Duet for State Music Festival
- Perform in an Ensemble for District
- Perform in an Ensemble for State Music Festival
- Regularly perform with a community Choral Ensemble
- Take Private lessons from a qualified instructor

L. Band

In order to earn a letter in Band, the following criteria must To Letter in Band:

Be selected to any of the following groups

- All-State Honor Band
- Tri-County Honor Band
- All-Northwest Honor Band
- All-Montana Jazz Band

-OR-

- Perform a Solo for Eastern State Music Festival

Or participate in any 4 of the following events during the year:

- Pep Band for tournaments (Full Year)
- Jazz Band (Full Year)
- Perform a Solo for District
- Perform a Duet for District
- Perform a Duet for State Music Festival
- Perform in an Ensemble for District
- Perform in an Ensemble for State Music Festival
- Perform for Billings Annual Tuba Christmas (Brass Only)
- Regularly perform with a community Instrumental Ensemble
- Take Private lessons from a qualified instructor

The High School band will perform at District Tournaments (Volleyball, Basketball). Any other athletic post season performances by the band will be determined by administrative discretion based upon sub availability, transportation issues, and travel distance.

13. ACTIVITY DESCRIPTIONS

The following clubs and organizations are those offered by the school at this time. All students who participate must comply with the HP AND MHSA academic standards and also the drug/alcohol standard. Failure to comply would result in non-participation for the period of time as required.

FFA

Montana is now an affiliated membership state

in the National FFA Organization. What this means is, if you are enrolled in a semester of agriculture each school year, your state and national membership is paid for you. Therefore, you ARE an FFA member, what you do with it, is up to you!

FFA is a student organization dedicated to making a positive difference in young lives by helping members develop their potential for premier leadership, personal growth and career success through agricultural education. FFA promotes leadership, scholarship, cooperation and opportunities in agriculture and agriculture related careers. FFA members strengthen their personal skills, learn to manage their time, and

ACTIVITY DESCRIPTIONS – continued FFA

discover how to respect themselves and gain respect from others. Members can participate in livestock shows, compete in leadership activities, apply for FFA Scholarships, compete in Career Development Events, earn money through Supervised Agriculture Experiences, run for state or national FFA office or simply be a part of the LARGEST in school youth organization. All of the record book system is online.

CHEERLEADING

1. Regular attendance at practice and completion of the season in good standing.
2. Complete a cheering season for two sports.

The Varsity cheerleaders are responsible for cheering at any and all athletic events for which the coach schedules them. They also cheer at playoff and tournament games and often times, cheer at sports' rallies, pep assemblies, etc.

The purpose of the group is to promote school spirit, develop a sense of good sportsmanship among the students and to improve relationships between schools during all athletic events.

All students in grades 9-12 are eligible to tryout for cheerleading. Cheerleaders are chosen by try-out in which 1/2 points comes from performance of cheerleading stunts and skills, 1/4 from teacher profiles and 1/4 from interview. The Cheerleader Coach and Administrator keep all ballots confidential.

Cheerleaders will receive a certificate, Cheerleader letter and a gold megaphone at the successful completion of their first season. For succeeding successful seasons, a gold bar and certificate are awarded, symbolic of the lettering process. If a cheerleader is injured and cannot participate but, in the opinion of the coach that cheerleader would have earned a varsity letter, then that cheerleader will be awarded a letter.

SPEECH, DRAMA, and DEBATE (Competitive)

Students have a choice of competing in 7 speech events, 6 drama events and 2 debate events. The season runs from October through January of each year and includes invitational meets, divisional and state competition.

The purpose of Speech, Drama, and Debate is to develop a student's public speaking and communication skills and to give students a chance to meet others in competition using those skills.

To letter, a participant must meet one or more of the following:

A. Make the finals at least four times and place in the top four at least twice.
B. Participate in at least one competition prior to the Divisional Tournament and advance to State.
C. Practice weekly with a coach and compete in five or more meets <u>in addition to</u> the Divisional Tournament.

First year letter winners will receive a letter and a pin appropriate to their area of competition.

Second, third, and fourth year letter winners will receive bars. EXCEPTION: If a student letters one year in Drama and another in Speech, that student will receive a Drama pin and Speech pin respectively and then bars for subsequent years.

The manager may letter if he or she attends eight or more meets in the capacity of manager. There will be nine end of the year awards presented by the coaches at the Fine Arts Banquet. These awards are voted on by all team members. Awards include Best Actress; Best Actor; Best Male Speaker; Best Female Speaker; Blood, Sweat and Tears; Most Dedicated; Most Inspirational; Most Improved; and Rookie of the Year.

When appropriate, a special award may be given to an individual who exhibits ability and strengths above the usual level expected. The award is given at the discretion of the coach and might not be awarded every year. The student's name will be placed on the OUTSTANDING ORATOR plaque.

The student is given a token as a keepsake, signifying their accomplishments.

SPEECH, DRAMA, and DEBATE (Competitive) continued

The season runs from October to January of each year and includes invitational meets, divisional and state competition.

All award recipients must have exhibited a helpful, willing attitude toward coaches, team members and the public and complete the season in good standing.

Student Council is the governing body of Huntley Project High School that has the charge of bringing student ideas, concerns and questions through the correct channels for solutions/approval.

The Student Council provides an opportunity for students to be involved in their school's operation and to participate in their own governing process.

All students who have at least a "C" average during the prior semester are eligible to be an officer of the student council. Officers are required to maintain HP and MHSA standards while holding office.

Officers are elected each spring by the entire student body. Two representatives from each class and 1 representative from each club are elected by their respective organization in the fall.
No awards system.

STUDENT COUNCIL, JUNIOR HIGH

The Junior High Student Council is the student governing organization of grades 7 and 8. The Council provides service, organizes student activities and initiates legislation for student body regulations.

All students in grades 7 and 8 who have a "C" average are eligible to be elected by the student body grades 7 and 8 to the student council as President, Vice-President, Secretary and Treasurer. HP and MHSA standards must be maintained to stay in office.

There are also two representatives selected from each of the 7th and 8th who must maintain HPJH and MHSA standards.

No awards system.

NATIONAL HONOR SOCIETY-

National Honor Society is an honorary organization that recognizes students of Huntley Project School for their academic, service, leadership and character.

Students are inducted in the society in a special ceremony and wear a special sash at graduation to acknowledge their accomplishment. The National Honor Society has regular meetings throughout the year and works on special projects as decided upon by the group.

1. To be considered, a student must have a minimum cumulative GPA of 3.50 after the first three semesters of high school. This will keep the standard in accordance with Montana's standards for academic All-State. The students must be enrolled in courses that are not replaced courses. Courses that received a P, F, or S are not counted toward G.P.A.
2. Those students meeting the above will then be asked to have four (4) faculty members evaluate them in the service, leadership and character. Ranking will be from 1-4, with 4 being the highest.
3. Those rankings along with their GPA will then be averaged and those receiving an average of **3.50** or higher will be invited for induction into National Honor Society.

FCCLA (Family Career & Community Leaders of America)

FCCLA is an organization in which students can participate in local, state and national levels. It is included as a part of the school Home Economics program.

Students participate in conferences, which provide information on new ideas and careers, and can socialize with other students. Students also can compete and/or participate in different homemaking events with other students from other schools.

A student must be enrolled in a Home Economics class during the year to be eligible to participate. The award is the opportunity to participate at the State FHA Convention.

COACHES HAVE THE DISCRETION TO UPDATE LETTERING REQUIREMENTS AS NEEDED. THESE SHOULD BE STATED IN A TEAM SETTING, AND

THE COACHES SHOULD PROVIDE ANY CHANGES TO THE LETTERING REQUIREMENTS IN WRITING TO THE TEAM OR ACTIVITY.

Officers are president, vice-president, secretary and treasurer. Officers are elected at a regular business meeting during the school year. A majority vote of the active members present shall be necessary for election.

To be eligible for membership, a student must have won a letter and participate in at least one MHSA sanctioned event per year. Only active members shall be allowed to vote on club business and attend club functions.

There is no awards system.

DREAM-BELIEVE-ACHIEVE

BPA (Business Professionals of America)

BPA brings together students enrolled in business courses at Huntley Project to participate in an organization, which will prepare them for immediate and gainful business and office employment.

Students are assisted in establishing realistic training and employment objectives in business and office occupations and to develop leadership, scholarship and workmanship abilities through participation in vocational education.

Any student in grades 9-12 enrolled in a vocational business course may become a member of BPA.

Students may earn awards by competing with other Chapters' members at the local, state and national levels. Chapter awards are also given for participation in the organization.

LETTER WINNERS CLUB

The letter club creates an appreciation of an interest in high school extra-curricular activities. The club members will display and encourage sportsmanship on and off the court of competition. This club will help to develop competent, enthusiastic and morally just citizens of our community.

Emblem and Color are the Olympic rings and red, white and black.

Meetings are bimonthly.

HUNTLEY PROJECT SCHOOL SONG

Huntley Project High School
Chief of the West
Of all the schools we know
You're easily the best!
Rah! Rah! Rah!

Huntley Project High School
We'll meet our foe
We'll win this game tonight
So…Go you Devils!
Go you Devils! Go!

DREAM-BELIEVE-ACHIEVE