BEHAVIOR CONCERN REPORT

Woodstock Middle School students, parents, guardians, and school employees use this form to report challenging behaviors and/or bullying. This form may be completed on a device or in writing.

Challenging behavior is behavior that negatively impacts school climate or interferes, or is at risk of interfering, with the learning or safety of a student or the safety of a school employee.

Bullying is unwanted and aggressive behavior among children in grades kindergarten to twelve, inclusive, that involves a real or perceived power imbalance.

A school climate specialist or their designee will assess the facts of a challenging behavior incident. The assessment will be completed within a reasonable amount of time. Once the assessment is complete, the school climate specialist will determine whether further action is warranted.

Please note: when a student exhibits challenging behavior, our priorities are to 1) ensure the safety of the students and the school and 2) work with the student(s) to resolve issues, take responsibility, repair harm, and prevent the recurrence of such behavior in the future.

All students' personal information will stay private during this process, except as allowed or required by law. Federal law protects student privacy, so we cannot share specific details about the student involved with the person who submitted the Challenging Behavior Report Form.

If this is an emergency and you or someone else is in imminent danger, please call 911.

Date:			
Name of Person Completing Report			
I am a	☐ Student	☐ Parent or Guardian	☐ Employee
Email Address			
Phone			
Contact me by	☐ Email	☐ Phone	
Was the incident previously reported to a school employee?	☐ Yes	☐ No	
If yes, identify whom, when, and what was reported.			
Where did the incident occur? Check any boxes that apply.			
☐ On school property ☐ On a school bus ☐ On the way to/from school	☐ At a school-sponsored activity off school property ☐ Outside of school ☐ Electronic communication (internet, social media, etc.) ☐ Other		

(over)

Date and Time of Incident if known *(can be approximate)*	

Check any statement below that applies to what happened.

- ☐ Teasing, name-calling, intimidating, or threatening, in person or through electronic communication
- ☐ Spreading rumors or gossip
- ☐ Hitting, kicking, shoving, spitting, hair pulling, throwing something, or acts of physical aggression
- ☐ Making intimidating, and/or threatening gestures or remarks
- ☐ Getting another person to do any of the behaviors listed above
- ☐ Unwanted or inappropriate contact (verbal, non-verbal, physical)

Describe what happened. Include any additional background information, the participants, and attempts made to resolve the issue.

If known, provide witness name(s). Include their contact info if they are not district staff or students.

For school climate specialist use only	
School Climate Specialist Name	
Date Report Received	