Shelby County Schools

AHERA Annual Notice

TO: Parents, Guardians, Teachers and School Employees

FROM: Scott Meredith, LEA Designee

SUBJECT: Asbestos Management Plan for Shelby County Schools

2026-2027 Academic School Year

Date: 9/1/26

This notice informs you that Shelby County Schools complies with the Asbestos Hazard Emergency Response Act (AHERA- EPA 40 CFR Part 763). AHERA requires school systems to inspect their buildings for asbestos containing building materials and to have a written asbestos management plan.

An Asbestos Management Plan for the school district is available for review at the Central Office during normal business hours. Please contact me if you would like to view this Plan. A copy of the Plan is also available at each school.

Scott Meredith

Mr. Scott Meredith
Contact #: 502-633-2375

ASTI Environmental Health & Safety
Air Source Technology, Inc.

Indoor Air Quality
Industrial Hygiene
Safety Consulting
Training Classes

As the LEA Designee, you have the responsibility to ensure that AHERA regulations are implemented. Air Source Technology, Inc. (ASTI) is available to help you stay in compliance with AHERA requirements. The 2026-2027 academic school year annual AHERA notification is enclosed.

Instructions for Your EPA - AHERA Asbestos Annual Notice

Please date and sign the attached AHERA annual notice and place the original in the Plan's binder under the "Annual Notice" tab or in the pocket of the Plan Package.

Under AHERA, you are required to forward this annual notice to the appropriate parent teacher organization (PTO) or employee organizations that is active in your school system. Emails sent to existing PTOs with an attached annual notice; and posting the annual notice on your school's website meet the organization notification requirement.

In the absence of a parent-teacher organization, you will need to provide written notification (i.e., school newsletter, newspaper ad, individual mailings, website postings, etc. -- not just in-school bulletin-board postings, but something that's actually sent out to parents, teachers, and other staff).

Please indicate by a "check" below how you distributed the annual notice and file this instruction sheet with the current annual notice as noted above.

Website Posting	✓
School Newsletter (Describe) BULLETIN BOARD	✓
Handbook	
Individual Mailing (printed, dated, & filed)	
Email to PTO or Employee Organization (printed, dated, & filed)	✓
Newspaper Ad [Dated & publication(s)]	

Per AHERA all custodial and maintenance employees who work in a building with asbestos need 2 Hour Asbestos Awareness Training within 60 days of hire. (Note that OSHA requires training prior to assuming the job duties.) Training records should be included in your Management Plan. If you are in need of AHERA training, please contact us.

As always, if you have questions regarding asbestos or any other indoor air quality issue, feel free to call anytime. If we can be of assistance, please do not hesitate to contact us at (859) 299-0046.

P.O. Box 55410
Lexington, Kentucky 40555-5410

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