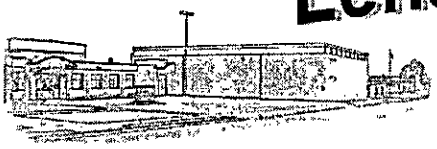
SCHOOL STARTS

TUESDAY, SEPTEMBER 1, 2026!



LENA PUBLIC SCHOOL DISTRICT NEWSLETTER 2026-2027

Lena Public School District



"Every Student...A Success Story"

Ben Pytleski – Superintendent - MS/HS Principal
Mike Nompleggi – Elementary Principal
Dan Auer – SPED Director – Dean of Students

304 East Main Street
Lena, WI 54139
920-829-5703 (5) District Office
920-829-5959 (3) Elementary Office
920-829-5244 (4) H.S./M.S. Office
920-829-5122 Fax
www.lena.k12.wi.us

Board of Education
Lori Dufek – President
Ed Huberty – Vice-President
Charles Imig – Clerk
Dave McNurlen – Treasurer
Nicole Zaidel – Member

Welcome Back for the 2026-27 School Year!

Dear Lena Wildcat Families,

I want to thank our students, staff, and families for their continued support throughout a very challenging 2025-26 school year. With our failed referendum in April, we were forced to make some very tough staffing decisions to do all we can to secure our financial future. Our community support for our school and our programs is incredible, and we have experienced so much success in so many areas. We also look to continuously improve in and out of the classroom at all levels. I want to recognize our School Board for being a model of consistency and leadership for our district and our Administrative Team for being so approachable and available to our community. We continue to be honored to serve you.

As part of our budget-reduction plan, we have consolidated our Administrative Team. I will be leading our Middle and High School with the support of Mr. Dan Auer, who will be serving the district as our new Special Education Director and MS/HS Dean of Students. Mr. Auer will also continue to lead our Alternative School for At-Risk students, but it will now be located in our MS/HS. Mr. Nompleggi will continue to serve the district in the important work as our Elementary Principal.

I want to thank Jeff Hermersmann and our maintenance team for having our buildings ready and our grounds looking so nice. Our ambitious summer project list is near completion.

We have several new staff members for you to meet at Open House! Our Teaching Staff and Support Staff is so appreciated. The teacher shortage is real and it is getting more and more difficult to fill positions at all levels. We are so proud of the staff we have assembled and continue to assemble. People continue to want to work in our amazing schools.

We are looking forward to the start of the 2026-27 school year. The first day of Staff In-Service will be Tuesday, August 25th, with **Open House the evening of Wednesday, August 26th from 4:00pm-6:00pm**. The first day of classes for all students will be on Tuesday, September 1st.

It's a Great Day to be a Wildcat!
"Every Student...A Success Story"

Sincerely,
Ben J. Pytleski
Ben J. Pytleski
Superintendent
Lena Public School District

The Lena Public School District does not discriminate on the basis of age, race, color, national origin, sex, or disability in its educational programs, activities, or employment.

LENA PUBLIC SCHOOL DISTRICT | 2026-2027 CALENDAR

25, 26, 27 Teacher In-Service (No Students)
26 Open House 4-6pm

Teachers-3.50
Students-0

AUGUST '26

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

01 First Day of School
07 Labor Day (No School)

Teachers-21
Students-21

SEPTEMBER '26

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

12 Columbus Day
14 Early release at 1pm, and P/T Conferences at 1:30pm-7:30 pm
15-16 Fall Break
30 End of 1st Quarter

Teachers-21
Students-20

OCTOBER '26

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

02 In-Service Day (No Students)
11 Veterans Day
23 - 27 No School/Vacation
26 Thanksgiving Day

Teachers-16
Students-15

NOVEMBER '26

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

04 Early Release at 1pm, End of Elementary Trimester
23 Early Release at 1pm
24-31 No School/Vacation
25 Christmas Day

Teachers-17
Students-17

DECEMBER '26

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

01 No School/Vacation
01 New Year's Day
18 M.L. King Day
21 End of 1st Semester
22 Teacher In-Service (No Students)

Teachers-20
Students-19

JANUARY '27

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY '27

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

05 Common In-Service (No Students)
15 Presidents' Day

Teachers-20
Students-19

MARCH '27

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

10 Early Release at 1pm, P/T Conference 2-6pm
10 End of Elementary 2nd Trimester
11 & 12 Spring Vacation
25 End of 3rd Quarter
26 & 29 No School/Vacation
26 Good Friday
28 Easter Sunday

Teachers-19.50
Students-19

APRIL '27

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Teachers-22
Students-22

MAY '27

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

26 Graduation at 7pm
31 Memorial Day-No School

Teachers-20
Students-20

JUNE '27

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

03 Last Day Students & Staff Early Release
18 Juneteenth Holiday
19 Juneteenth

Teachers-3
Students-3

JULY '27

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

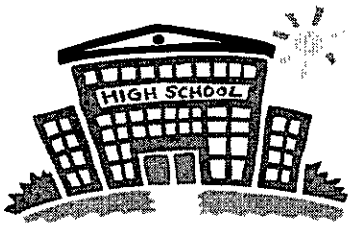
04 Independence Day
05 Independence Day Holiday

School Template © calendarlabs.com **TEACHERS 183 STUDENTS 175**

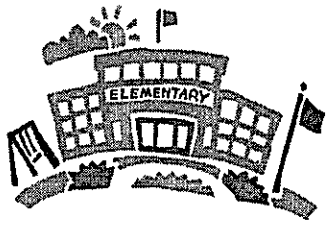
LENA PUBLIC SCHOOL DISTRICT EMPLOYEES
2026-2027 SCHOOL YEAR

Isabella Alsteen	-Instructional Aide
Pamela Alsteen	-Instructional Aide
Bryan Anderson	-Technology Education Teacher
Dan Auer	-Dean of Student/SPED Director/ACP Advisor
Tracy Berth	-Instructional Aide
Nicholas Beschta	-Elementary Teacher
Samantha Beschta	-Elementary Teacher
Carol Caelwaerts	-Instructional Aide
Ashley Cherney	-Elementary Special Education
Michele DeBauch	-Health/Family & Consumer Education Teacher/NHS Advisor
Ashley DeHut	-Elementary Teacher
Rachel Demerath	-Instructional Aide
Sierra Demmith	-Elementary Teacher
Britny Desterheft	-Spec. Ed. Elementary Teacher
Julie Dufek	-Elementary Teacher
Alisha Dura	-Instructional Aide
Michelle Ebben	-Instructional Aide
Kelly Fritz	-LD-MS Teacher
Haley Giese	-Elementary Teacher
Erika Graves	-Instructional Aide
Lisa Gruszynski	-Library/Media Coordinator/RTI Coordinator
Vanessa Hanrahan	-Janitorial
Shirley Heiman	-Food Service Aide
Debra Heimke	-Instructional Aide/Guidance Secretary
Jeffry Heimke	-Bus.Ed./Lenada Advisor/AD Director
Justin Heimke	-Middle School Special Ed. Teacher/Coach
Chelsea Heise	-High School Math Teacher/Coach/Hi-Q Advisor
Nickolas Herrmann	-Middle School Teacher
Jeff Hermersmann	-Maintenance Director/IT Technical Support
Amanda Hoffman	-Middle School Teacher
Jen Huth	-Administrative Secretary for HS/MS
Kerry Imig	-Instructional Aide
Stacy Juelich	-Choir Teacher/ELL Coordinator/Forensics Advisor
Amber Kamps	-Instructional Aide
Samantha Jo Kassien	-Middle School Teacher
Jill King	-Instructional Aide
Adam LaFave	-Janitorial
Tara Larmay	-Middle School Teacher
Emily Lelinski	-Elementary Teacher
Makenna LeMere	-Spec. Ed. Elementary Teacher
Tiara Marquardt	-Instructional Aide
Michelle Meisner	-Guidance Counselor, K-12
Chad Misco	-Physical Education Teacher/Coach
Abigail Montie	-Speech and Language Pathologist
Lori Nesbitt	-Science Teacher
Mike Nompleggi	-Elementary Principal/Coach
Scott Pamperin	-Social Studies Teacher
Heidi Place	-LD Teacher/Coach/St. Council/RTI Coord.

Angela Potter	-Instructional Aide
Ben Pytleski	-Superintendent/HS/MS Principal
Tina Rouer	-Administrative Assistant Secretary for Dist. Office
Grant Russ	-Middle School Teacher
Melissa Sanders	-English Teacher
Shannon Schmit	-District Accountant
Lawrence Schreiner	-Band Teacher
Logan Shallow	-Instructional Aide
Ashley Stankevitz	-Elementary Teacher
James Sutherland	-Janitorial
Georgia Thomson	-Instructional Aide
Jennifer Tilot	-Food Service Director
Brooke Trepanier	-Head Cook
Kristine Verduzco	-Instructional Aide
Theresa Voss	-Elementary Teacher
Celena Williams	-Art Teacher
Roberta Windus	-Agriculture Teacher/FFA Advisor/Mentor
Jackilyn Wolford	-Middle School Teacher
Susan Wos	-Elementary Teacher
Amanda Wuhrman	-Janitorial
Vanessa Zeitler	-Administrative Assistant Secretary for HS/MS



WELCOME BACK!!!



HOW DO YOU START THE FIRST DAY OF SCHOOL?

As in previous years, the **teachers in the Elementary school will be available on opening day to help students find their rooms.** Often teachers will have the names of their students posted on or near their doors as a help to parents and children. The **2026-2027** school year will begin for all students, including 4K, on **Tuesday, September 1, 2026** at approximately 8:00 a.m. The school lunch/breakfast program will be in operation on the first day. On Tuesday, the **elementary school students will report to their classrooms** and **high school/middle school students will report to the big gym.** We will collect fee payments at Open House or the opening day for high school and middle school. There will be no refunds at the close of the school year. School will be in session from **September 1, 2026 through June 3, 2027.**

Location of Asbestos Management Plans

All building plans for the Lena School District will be located at:
District Office, 304 East Main Street, Lena, WI 54139
920-829-5703 (5)

Plan Accessibility

A) The plan is available for public inspection during regular business hours at the above school office, by appointment only, when such appointment made with a Designated Person at least one working day in advance. Any request to view the plan must be honored by a Designated Person within five (5) working days of the receipt of such a request.

B) Copies of the document are available, at $1.00 for the first page, $0.25 per page thereafter, from the District Office upon five (5) days written notice.

Notice of Non-Discrimination Policy

It is the policy of the **Lena Public School District** that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational or other program or activity because of the person's sex, race, age, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by s. 118.13, Wis. Stats. This policy also prohibits discrimination as defined by Title IX of the Education Amendment of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973.

Reasonable accommodations will be made for students' sincerely held religious beliefs with regard to examinations and other academic requirements.

Inquiries regarding discrimination or religious accommodations, address to Mr. Ben Pytleski, Lena Public School District, 304 East Main Street, Lena, WI 54139

What fees are due for this years High School and Middle School students?
Registration fees due, Open house collecting or first day of school (September 1, 2026) :
High School-$30 and $20 Technology Ins.
Middle School-$15
High School: Band-$30.00 or Percussion-$30
Middle School (5-6-7-8): Band-$30.00 or Percussion-$30
Drivers Education (due when your student is age ready for temps)-$175

We will collect fees **at Open House, Wednesday, August 26, 2026, 4-6pm and on the 1st day of school Tuesday, September 1, 2026.** Please make checks payable to **LENA PUBLIC SCHOOL DISTRICT,** or a credit card payment will be accepted as well.

STUDENTS NEED TO ASSUME COSTS FOR SPECIAL CLASS PROJECTS
We will explain these costs on the first day of participation in each of the classes or activities. The teachers will notify the students of the amount of each cost, and the date the cost is due.
Towels for extra-curricular activities or Physical Education classes ARE NOT furnished by the school. Students must use their own towels, and have them washed at home.

****

ANNUAL SCHOOL BOARD MEETING
MONDAY, OCTOBER 5, 2026
AT 6:30PM IN THE CAFETERIA

NEW TO THE DISTRICT and HAVE SMALL CHILDREN, PLEASE CALL US!

The school census is an ongoing project in our school. If you are NEW to the Lena Public School District and have children or you have a NEW baby in your home, you are encouraged to call us at 920-829-5959 (3) with your family information (name, address, phone, children's names and birth dates). We need this information so we can contact you regarding upcoming school events like kindergarten screening or 4-year-old kindergarten. If you have a new neighbor with small children, please encourage them to call the school with their information. It only takes a minute! Thank you!
Lena Public School District

SCHOOL CLOSINGS and DELAYS

We will continue to utilize our School Messenger System to alert families of all weather and school-related emergencies. If weather conditions require delaying the busses or closing school, we will have the announcement on School Messenger, Facebook, and the following TV stations: **Channel's 2, 5, 11 and 26.** Announcements are normally made by 6:00 am. At times however, weather conditions are uncertain and the cancellation my not be made until later. Should it become necessary to close school early, we will announce as time permits.

The **Guidance Office** is the **PARENT RESOURCE CENTER**. We have an abundance of information in the form of books, videos, brochures and phone numbers for other resources. Please do not hesitate to contact us should you have a concern as we most likely have a resource to assist you. For more information, call the guidance office at (920)829-5244 option 4 and ask for the guidance office.

Hello and welcome to the 2026-2027 school year! My name is Samantha Beschta and I will be taking over as our District's Reading Specialist as well as our RTI/Title One Coordinator. I taught 1st grade within our elementary school for the past 8 years and I am so excited to be taking over our intervention program!

As the school year begins, assessments also begin. What does that mean for your child? The Response to Intervention Team review the student's STAR assessment probe scores. Your child's three scores are averaged and students who fall below the 50th percentile are placed in an intervention based on their scores. If your child is placed in an intervention, you will receive a letter explaining what will be happening for your child. As always, please contact the school or myself with any questions you may have. Here is to a positive and successful school year!

Tips for Our Lena Elementary Families

A successful school year starts with strong routines at home! Small, consistent habits can make a big difference in Helping children feel confident, prepared, and ready to learn. As you get ready for the 2026-2027 school year, here are a few things to consider:

- **Is your child getting enough sleep?** Establish a regular bedtime and wake-up routine to help them feel rested and ready for each school day.
- **Do you read together every day?** Spending just **10-20 minutes reading** with your child helps build vocabulary confidence, and a lifelong love of books. Take turns reading, look at pictures together, or talk about the story.
- **Do you talk about school each day?** Instead of asking, "How was school?" try questions like:
  - What made you smile today?
  -What is something new you learned?
  -Can you teach me something you did in class?
  -Who did you play or work with today?
- **Are you encouraging time away from screens?** Limiting TV, video games, and other electronic devices gives children more opportunities to play outside, be creative, spend time with family, and get active.
- **Have you visited your local library?** Libraries offer so much more than books! Explore story times, family activities, reading challenges, educational games, and free resources for all ages.
- **Is your child practicing responsibility at home?** Simple tasks like packing their backpack, laying out clothes for the next day, or helping with small chores build independence and confidence.
- **Are you celebrating effort?** Praise your child's hard work, kindness, and perseverance. Encouragement helps children develop a positive attitude toward learning and trying new things.

Thank you for partnering with us to make this a wonderful school year. We look forward to learning and growing together with your family!

Samantha Beschta
District Reading Specialist/RTI Coordinator/Title One Coodinator
beschtas@lenak12.org

Athletic Events Price Information

The cost of the **Family Season pass is $40.00.** Purchase passes in the District Office. Family Season passes include family members, if enrolled in a college, technical school, or University upon proof of enrollment. *Prices for tickets and passes may change. We will notify you concerning any changes as soon as we become aware of them.* **Season passes cannot admit anyone to any WIAA tournament contests.** Also available are: **Single passes-$20.00, M&O Conference Athletic ticket prices will be-**Adult-$4.00, and Student-$2.00. As in the past, the school will issue **M&O Conference complimentary passes for senior citizens.** These passes are available in the District Office. Please bring proof of age when you pick up your pass.

2026-2027 School Year Continues with the Attendance Policy

Lena Public Schools will still be operating under the school wide attendance policy. The goal of **Lena Public Schools** is to have every student perform to his or her highest-level possible. In order to achieve this goal, attendance, in turn, has to be of the highest priority.

NOTICE FOR DIRECTORY INFORMATION

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that **Lena Public School District**, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, **Lena Public School District** may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the **Lena Public School District** to include this type of information from your child's education records in certain school publications. Examples include: A playbill, showing your student's role in a drama production;

- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, this information is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with three directory information categories names, addresses and telephone listings unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. (These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the *National Defense Authorization Act for Fiscal Year 2002* (P.L. 107-107), the Legislation that provides funding for the Nation's armed forces.) If you do not want **Lena Public School District** to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by November 1, 2024. Lena School District has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Participation in officially recognized activities sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- The most recent educational agency or institution
- Dates of attendance
- Grade level attended

SCHOOL DISTRICT OF LENA ANNUAL NOTICE OF SPECIAL EDUCATION REFERRAL AND EVALUATION PROCEDURES

2026-2027 SCHOOL YEAR

Upon request, the Lena School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools elementary school and secondary schools located in the school district.

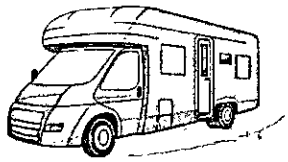
A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made.

Others, including parents, who reasonably believe a child is a child with a disability, may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting, Dan Auer, Director of Special Education, School District of Lena, at 920-829-5244, or by writing him at 304 East Main Street, Lena, WI 54139.

Distance Makes the Difference

There was this car driver less than 40 feet (like 2.5 car lengths) from the rear of an RV camper ahead. They were traveling 70mph (most ding-dong drivers go faster) in Green Bay with 4 lanes going in the same direction. Suddenly, the RV swerved to the next lane to the left. There was a car going very slowly in the lane where the RV had been. This car driver had great reactions, but no matter how quick a person's reaction time, it was not enough. This driver slammed on the brakes, but still rammed into the back of the slow-moving car. Fortunately, both drivers were wearing their safety belts and the air bags did their job. However, both drivers were badly shaken and their cars were totaled.



No one gets up the in morning and thinks, "I'm going to crash my vehicle today." Yet, most drivers drive like they are inviting a crash. Yes, **MOST DRIVERS**! In order to be a safe (smart) driver, they need a minimum of 4 seconds between their vehicle and the vehicle ahead of them. At 70mph, it's best to leave 5 or more seconds space in front of their car. Why you ask?



At only 55mph, a vehicle is traveling very close to 81 feet per second. Doing simple math, 4 (seconds) times 81 feet is 324 feet. That's longer than a football field! But, that's the kind of margin a smart driver needs to be able to safely perceive a problem, analyze it, decide what to do (brake, swerve, or a combination of both), then carry out their plan.

If weather and road conditions are not ideal (rain, fog, snow, ice, gravel, etc.), increase your following distance. How do you figure out how close you are to the vehicle ahead of you? Pick a fixed object on or near the road ahead. A sign, crack in the road, shadow, anything. When the vehicle in front of you passes that point, begin to count, "One-thousand one, one-thousand two, and so on." If you only get to 1, 2, or even 3 at speeds over 55mph, you are too close. Back off until you achieve 4 seconds under ideal conditions. If you are traveling faster than that, make it 5 to 6 seconds. Now you can consider yourself a smarter driver.



How about turn signals? We'll deal with that next time.

John Knickerbocker, (A.K.A., "Mr. Knick")
Lena Driver and Traffic Safety Instructor

LENA PUBLIC SCHOOL DISTRICT BREAKFAST and LUNCH PROGRAM

-Please make checks payable to: **Lena Public School District**
-Payments may be sent to: Lena Public School District
Food Service Program-Jennifer Huth
304 East Main Street, Lena, WI 54139-9488

-E-Funds on-line payment option is also available-please see website for details.
*Or call Jennifer Huth to make an E-Funds payment over the phone.
-We will send outstanding balance notices via school messenger or you can check at any time through family access on line www.lena.k12.wi.us
If you have, any questions contact Jennifer Huth at 920-829-5959(3)

Breakfast and lunch prices per day are as follows:

Breakfast	-4K-12	= $2.00	Reduced 4K-12 = $ .30
	-Adult	= $2.50	
Lunch	-4K-5	= $3.00	Reduced K-12 =$ .40
	-6 -12	= $3.50	(Extra milk 4K-12th is $ .40 per carton)
	-Adult	= $4.25	(Extra milk $ .40 per carton)

Any extra milks must be paid for by all students at $0.40 per carton.
This institution is an equal opportunity.
***All families must have sufficient funds in their meal account.

STUDENT IMMUNIZATION LAW
AGE/GRADE REQUIREMENTS

The following are the minimum required immunizations for each age and grade level according to the Wisconsin Student Immunization Law. These requirements can be waived for health, religious or personal conviction reasons. Additional immunizations may be recommended for your child depending on his or her age. Please contact your doctor or local health department to determine if your child needs additional immunizations.

Grade/ Age	Number of Doses					
Pre-K (ages 2 -4 yrs)	4 DTaP/DTP/DT		3 Polio	3 Hepatitis B	1 MMR	1 Varicella
Kindergarten- Grade 6	4 DTaP/DTP/DT/TD		4 Polio	3 Hepatitis B	2 MMR	2 Varicella
Grades 7-11	4 DTaP/DTP/DT/TD	1 Tdap	4 Polio	3 Hepatitis B	2 MMR	2 Varicella
Also:	1 Meningococcal ACWY					
Grade 12	4DTap/DTP/DT/TD	1 Tdap	4 Polio	3 Hepatitis B	2 MMR	2 Varicella
Also:	2 Meningococcal ACWY					

Negative Account Balances

Students will be permitted to purchase meals from the District's food service using either cash on hand or a food service account. A student may be allowed to incur a negative food service account balance subject to the following conditions.

Students may be permitted to accumulate negative food service account balances not to exceed$35.00. A student shall not be permitted to purchase à la carte items without sufficient account balance or cash on hand. Likewise, any student that has a negative account balance may not purchase à la carte items with cash unless the student is also able to bring their account current.

A student, other than a student receiving free or reduced-price meals, may not purchase any items from food service, including USDA-approved meals, if the student has a current account deficit that exceeds any permissible negative account balance, even if the student has sufficient cash on hand to pay for the selected items.

Students that are receiving free or reduced-price meals will be permitted to purchase a USDA-approved meal if the student has the necessary funds with him/her to purchase the meal, regardless of whether the student has a negative account balance.

A student who has exceeded the permissible negative balance amount in their account and does not have cash on hand sufficient to purchase a meal will be treated respectfully.

The District will provide regular meals to students with unpaid meal balances without stigmatizing them, will provide parents of students who charge meals with a notification when a student charges a meal, and will make efforts to collect the charges incurred by the students so that the unpaid charges are not classified as bad debt at the end of the school year.

Once a student reaches negative $35.00, the building administration will assist in working with the parent(s) to devise a plan to clear up the negative balance.

This policy and any implementing guidelines shall be provided in writing to all households at the start of each school year and to households transferring to the school or School District during the school year. The policy and implementing guidelines will also be provided to all District staff responsibility for enforcing the policies. The policy and guidelines will be posted onto the District website.

The food-service program may participate in the "Farm to School Program" using locally grown food in school meals and snacks. With regard to the operation of the school food service program, the District Administrator shall require:

A. the maintenance of sanitary, neat premises free from fire and health hazards;

B. the preparation and consumption of food that complies with Federal food safety regulations;

C. the purchase of foods and supplies in accordance with State and Federal law, USDA regulations, and Board;

D. compliance with food holds and recalls in accordance with USDA regulations;

E. the accounting and disposition of food-service funds pursuant to Federal and State law and USDA regulations;

F. the safekeeping and storage of food and food equipment pursuant to USDA regulations.

This institution is an equal opportunity provider.

The Lena Public School District does not discriminate on the basis of age, race, color, national origin, sex, or disability in its educational program or activities or in employment.

TAHER NEWS

Food Service Update

YOUR FOOD SERVICE PROGRAM FOR THE 2026-2027 SCHOOL YEAR

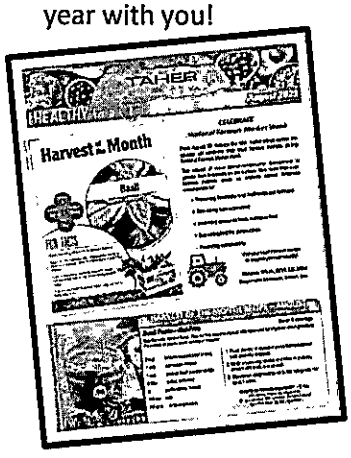
Taher, Inc. welcomes you to the new school year!

This institution is an equal opportunity provider.

For Parents & Students at the Lena School District

We are excited to be starting our year serving the students and families of the Lena School District. Our breakfast, lunch and a la carte items will be prepared and served on-site by your local food service team, including **Jennifer, Brooke and Shirley.**

A NEW addition of an a la carte smart snack cart along with beverages will be available to Middle & High School students during lunch. Students may purchase items using their meal account. We are looking forward to the start of the school year with you!

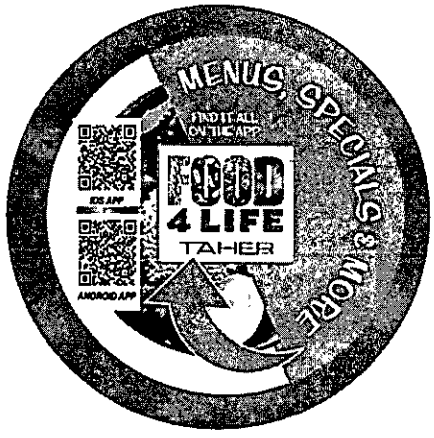


***HIGHLIGHTS of the Dining Program include*:**

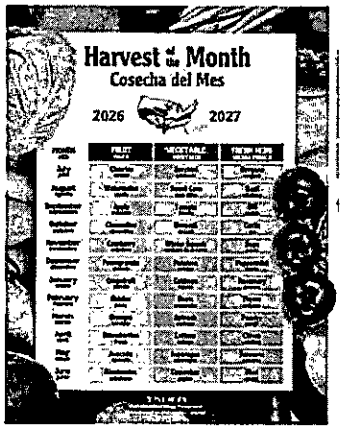
LUNCH ~ each day we will offer:

- **Two or More Hot Entrees with Sides**
- **NEW this year-Student Lead Menu Planning**
- **Fruit and Vegetable Bar with Daily Variety**
- **Monthly Built to Order Meal Options**
- **Many Homemade and Specialty Items**
- **Creative Menu Options keeping up with Current Trends**

Check out our Menus on the Food4Life App in early August.



The Food4Life app is accessible through Alexa so you can ask for the daily menu.



HARVEST OF THE MONTH ~ HEALTHY TO A "T" NEWSLETTER

We promote our Harvest of the Month Program to expose students to fresh, healthy foods and to have the experience of trying new items they may not normally try at home. **NEW this school year students will have the opportunity to try some locally grown harvest options during their lunch time.**

FOOD4LIFE® APP

Download our Food4Life App to have access to our menus and nutritional information for each school your children attend.

WHAT WE WILL FEATURE FOR YOU

- Menus planned based on our Lena students preferences.
- Items that are trans-fat free, low in sodium and whole grain.
- **Frequent special activities and events planned by your food service team at lunch for the Lena students this year include a Corn Roast, Tray of the Day, Polite Bites, Christmas Cookie Decorating, Holiday Themed Meals, Birthday Treat, Milk Mustaches and much more.**
- A dedicated and trained staff who focus on customer service and a desire to serve everyone in a friendly, helpful, fun and welcoming atmosphere.

2026-2027 MEAL PRICES	
LUNCH	
Elementary School	$3.00
Middle School	$3.50
High School	$3.50
Free	$0.00
Reduced	$0.40
Adult	$4.25
Carton of Milk	$0.40

*We look forward to greeting you and your family at the Meet & Greet on **8-27-2026***
*Please feel free to reach out to **Jennifer Tilot at tilotj@lenak12.org** with any questions*

The dining program needs the support of students and the entire school community to succeed!
Please support the dining program through your patronage.

Apply For Free or Reduced Meals Online

New this year! Here's how. It's simple.

- Log into your Family Access Account
- Choose one of your Students
- Click Food Service
- Look for Application (towards the top and right)
- Click Add Application
- Follow the directions

Once you submit an application, we will process it and let you know if you qualify. If you have any questions or trouble, call Jen Huth, 920-829-5959 x 3 or email huthj@lenak12.org

This institution is an equal opportunity provider.

LETTER TO HOUSEHOLDS/FREQUENTLY ASKED QUESTIONS - SCHOOL YEAR 2026-27

Dear Parent/Guardian:

Children need healthy meals to learn. **Lena Public School Districts** offers healthy meals every school day. Breakfast costs $2.00; Elementary lunch costs $3.00 and middle/high school lunch costs $3.50. Your children may qualify for free meals or for reduced price meals. Reduced price is $.30 for breakfast and $.40 for lunch. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?
   - All children in households receiving benefits from FoodShare, the Food Distribution Program on Indian Reservations (FDPIR), or W-2 cash benefits are eligible for free meals, when listed on the application.
   - Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
   - Children participating in their school's Head Start program are eligible for free meals.
   - Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
   - Children may qualify to receive free or reduced price meals if your household income is at or below the limits on the Federal Income Eligibility Guidelines.

FEDERAL ELIGIBILITY INCOME CHART For School Year 2026-27			
Household size	Yearly ($)	Monthly ($)	Weekly ($)
1	29,526	2,461	568
2	40,034	3,337	770
3	50,542	4,212	972
4	61,050	5,088	1,175
5	71,558	5,964	1,377
6	82,066	6,839	1,579
7	92,574	7,715	1,781
8	103,082	8,591	1,983
Each additional person:	10,508	876	203

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and have not been told your children will get free meals, please call or e-mail **Ben Pytleski, 304 E Main St, Lena WI 54139, 920-829-5244, pytleskib@lenak12.org**

3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Jen Huth, 304 E Main St. Lena WI 54139, 920-829-5959 x 3, huthj@lenak12.org**

1. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? Please read the letter you received carefully and follow the instructions. If your letter indicated you qualify for free meals, then no application is needed. If any children in your household were missing from your eligibility notification, contact **Jen Huth, 304 E Main St. Lena WI 54139, 920-829-5959 x 3,** huthj@lenak12.org immediately. If your household was notified it qualified for reduced price meals, we encourage you to complete an application to potentially qualify for free meals based on household size and income.

2. DO I NEED TO FILL OUT AN APPLICATION IF MY CHILD ATTENDS A COMMUNITY ELIGIBILITY PROVISION (CEP) SCHOOL? If your child attends a school that participates in CEP, receipt of free breakfast and lunch meals does not depend on returning this application. However, this information is necessary for other programs and may be used to determine if your household is eligible for additional benefits.

3. CAN I APPLY ONLINE? Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. Visit https://www.lena.k12.wi.us/ to begin or to learn more about the online application process. **Jen Huth, 304 E Main St. Lena WI 54139, 920-829-5959 x 3, huthj@lenak12.org** if you have any questions about the application process.

4. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through **October 30, 2026,** or when a new eligibility is determined. You must submit a new application unless the school told you that your child is eligible for the new school year. If you do not submit a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.

5. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals, but it is based on income. Please submit an application.

6. MY CHILD PARTICIPATES IN BADGERCARE PLUS OR MEDICAID. CAN MY CHILD GET FREE MEALS? Children participating in BadgerCare Plus or Medicaid may be eligible for free or reduced price meals, but it is based on income. Please submit an application.

7. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.

8. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed or experience a financial hardship may become eligible for free and reduced price meals if the household income drops below the income limit.

9. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Ben Pytleski, 304 E Main St, Lena WI 54139, 920-829-5244, pytleskib@lenak12.org**

10. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.

11. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make $1000 each month, but you missed some work last month and only made $900, put down that you made $1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

12. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

13. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Do not include any combat pay resulting from deployment as income.

14. WHAT IF THERE IS NOT ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper and attach it to your application.

15. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for FoodShare or other assistance benefits, contact your local assistance office or call 1-800-362-3002.

16. IF THIS APPLICATION IS APPROVED WILL MY CHILD RECEIVE SUMMER EBT BENEFITS? Yes. An approved Household Application for Free or Reduced Priced Meals qualifies your household for Summer EBT benefits. More information is available at https://dpi.wi.gov/school-nutrition/programs/SummerEBT.

If you have other questions or need help, call 920-829-5959 x 3

USDA Food and Nutrition Service
U.S. DEPARTMENT OF AGRICULTURE

How To Apply for Free and Reduced Price School Meals

Please use these instructions to help you fill out the application for free and reduced price school meals. You only need to submit one application per household, **even if your children attend more than one school in the Lena Public Schools**

The application must be filled out completely to determine the eligibility of your child(ren) for free or reduced price school meals. Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you are not sure what to do next, please contact Lena Public Schools, huthj@lenak12.org

Please use a pen (not a pencil) when filling out the application and do your best to print clearly.

Step 1: List ALL children, infants, and students up to and including grade 12

Tell us how many infants/toddlers, children not in school, and elementary/middle/high school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here? When filling out this section, please include ALL members in your household who are:

- Children age 18 or under AND are supported with the household's income;
- In your care under a formal foster arrangement through a court or state/local agency, or qualify as homeless, migrant, or runaway youth;
- Students attending (regardless of age) Lena Public Schools

A) List each child's name.	B) Is the child a student?	C) Do you have any foster children?	D) Are any children homeless, migrant, or runaway?
Print each child's name. Use one line of the application for each child. When printing names, write one letter in each box. Stop if you run out of space. If there are more children present than lines on the application, attach a second piece of paper (or a second application if completing electronically) with all required information for the additional children. This also applies to adults in Step 3. "MI" is short for middle initial. Print the first letter of each child's middle name in the box.	If "Yes," write the grade level of the student in the "Grade" column to the right.	If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are ONLY applying for foster children, after finishing **Step 1**, go to **Step 4.** Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to Step 3. Note: Adopted children are not considered foster children. A foster child is a minor child who has been taken into state custody and placed with a state-licensed adult, who cares for the child in place of their parent or guardian.	If you believe any child listed in this section meets this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and complete all steps of the application. Homeless, Migrant, Runaway status must be confirmed with the appropriate program staff. If the school district cannot confirm your student's homeless, migrant, or runaway status, then the school district will contact you to complete an income-based application. You may choose to provide income information now in order to prevent the school district from potentially needing to contact you later.

Step 2: Do any household members currently participate in SNAP, TANF, or FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Supplemental Nutrition Assistance Program (SNAP) or FoodShare
- Temporary Assistance for Needy Families (TANF) or W-2 Cash Benefits
- The Food Distribution Program on Indian Reservations (FDPIR).

A) If no one in your household participates in any of the above listed programs:	B) If anyone in your household participates in any of the above listed programs:
• Check "No" in **Step 2** and go to **Step 3.**	• Write a case number for SNAP, TANF, or FDPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact: https://www.dhs.wisconsin.gov/forwardhealth/imagency/index.htm • Go to **Step 4.**

Step 3: List ALL household members and income for each member

How do I report my income?

- Use the lists titled "**Sources of Income**" & "**Examples of Income for Children,**" on the back side of the application form to determine if your household has income to report.
- Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.
  - Gross income is the total income received **before** taxes and deductions.
  - Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write "0" or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the check boxes to the right of each field.

3.A. Report income earned by adults

Who should I list here?

- When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, even if they are not related and even if they do not receive income of their own.
- ***Do NOT include:***
  - People who live with you but are not supported by your household's income AND do not contribute income to your household.
  - Infants, children and students already listed in **Step 1.**

Step 3: List ALL household members and income for each member

1) List adult household members' names.
Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." Include college students, unless they are declared independently on taxes (all college students are considered adults). Do not list any household members you listed in **Step 1**.

2) List earnings from work.
List all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income. Net income is your income after taxes and deductions have been subtracted.

- ***What if I have multiple jobs?*** List each job separately by entering your name and income from each job on a new line. Add an additional sheet of paper if necessary.
- ***What if I am self-employed?*** List income from your business as a net amount. This net amount is calculated by subtracting the total operating expenses of your business from its gross receipts (revenue). Gross receipts or revenue are all the income earned from the sale of any products or services offered.

If a child listed in **Step 1** has income, follow the instructions in **Step 3, Part B.**

3) List income from public assistance/child support/alimony.
List all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the cash value of any public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.

4) List income from pensions/retirement/all other income.
List all income that applies in the "Pensions/Retirement/All Other Income" field on the application.

- ***What if I receive income from multiple sources in this category?*** List each source separately by entering your name and income from each source on a new line. Add an additional sheet of paper if necessary.

5) List total household size.
Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in **Step 1** and **Step 3.** If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.

6) Provide the last four digits of your Social Security Number.
An adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space blank and mark the box to the right labeled "Check if no Social Security Number."

3.B List income earned by children

List all income earned or received by children.
List the combined gross income for ALL children listed in **Step 1** in your household in the box marked "Child Income." Only count foster children's income if you are applying for them together with the rest of your household.

- ***What is Child Income?*** Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.

Step 4: Contact information and adult signature

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the statements on the back of the application.

A) Provide your contact information. Write your current mailing address in the fields provided, if this information is available. If you have no permanent address, that is okay. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.	B) Print and sign your name and write today's date. Print the name of the adult signing the application and that person signs in the box "Signature of adult."	C) Mail completed application to: Jen Huth Lena School District 304 E Main Street, Lena WI 54139

Optional

Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals. This information is requested solely for the purpose of determining the State's compliance with Federal civil rights laws, and your response will not affect consideration of your application, and may be protected by the Privacy Act. By providing this information, you will assist us in assuring that this program is administered in a nondiscriminatory manner.

Please return the application directly to your child's SCHOOL. DO NOT mail, fax, or email completed applications or questions about applications to the USDA Office of the Assistant Secretary for Civil Rights or your child's eligibility for free or reduced-price meals will be delayed.

2026-27 Household Application for Free and Reduced Price School Meals

Complete one application per household. Please use a pen (not a pencil). In Community Eligibility Provision Schools (CEP), receipt of free meals does not depend on returning this application; however, this information is necessary for other programs.

APPLY ONLINE:
RETURN TO (School/District Name): Lena Public School
ADDRESS: 304 E. Main, Lena WI 54139

STEP 1 List ALL children, infants, and students up to and including grade 12. Attach another sheet of paper if you need space for more names.

List ALL children in the household. Do not forget to list infants, children attending other schools, children not in school, and children not applying for benefits. This includes children not related to you in your household.

Child's First Name	MI	Child's Last Name	Grade	Check all that apply: Foster Child	Migrant	Runaway	Homeless
				☐	☑	☐	☐
				☐	☐	☐	☐
				☐	☐	☐	☐
				☐	☐	☐	☐

If you checked any of these boxes, please refer to the Application Instruction's Step 1: Part C & Part D.

STEP 2 Do any household members (including you) participate in: FoodShare (SNAP), W-2 Cash Benefits (TANF), or FDPIR?

○ **NO** → Go to STEP 3. ○ **YES** → Write case number here and proceed to STEP 4. **PROGRAM NAME:** **CASE NUMBER (NOT EBT NUMBER):**

Badgercare, Medicaid, Summer EBT are not eligible. Write only one case number in this space.

STEP 3 List ALL household members and income for each member (before taxes and deductions)

A. All Adult Household Members (Anyone who is living with you and shares income and expenses, even if not related, including you.)

List all Adult Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they receive income, report total gross income (before taxes and deductions) for each source in whole dollars (no cents) only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of Adult Household Members (First and Last)	Earnings from Work	How often received? Weekly	Every 2 Weeks	2x Month	Monthly	Annual	Public Assistance, Child Support, Alimony	How often received? Weekly	Every 2 Weeks	2x Month	Monthly	Pensions, Retirement, Social Security, SSI, VA Benefits, All Other	How often received? Weekly	Every 2 Weeks	2x Month	Monthly
	$	○	○	○	○	○	$	○	○	○	○	$	○	○	○	○
	$	○	○	○	○	○	$	○	○	○	○	$	○	○	○	○
	$	○	○	○	○	○	$	○	○	○	○	$	○	○	○	○
	$	○	○	○	○	○	$	○	○	○	○	$	○	○	○	○
	$	○	○	○	○	○	$	○	○	○	◉	$	○	○	○	○

Required: Total Household Members (Children and Adults) ____

Required: Last Four Numbers of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member or Check Box if No SSN ____ Check Box If No Social Security Number ☐

Please see application's back for list of income sources.

B. Child Income

Sometimes children in the household earn or receive income.
Include the TOTAL income (before taxes and deductions) received by ALL children listed in STEP 1 here.

Child Income $ ____

How often received? ○ Weekly ○ Every 2 Weeks ○ 2x Month ○ Monthly ○ Annual

STEP 4 Contact information and adult signature. RETURN COMPLETED FORM TO YOUR CHILD'S SCHOOL: Insert school address here

"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (confirm) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

Print Name of Adult Signing the Form ____ **Required:** Signature of Adult ____ Today's Date ____

Mailing Address (if available) ____ City ____ State ____ Zip ____ Phone (optional) ____ Email (optional) ____

SOURCES AND EXAMPLES OF INCOME

For additional information on income, please refer to the instructions that accompany this application.

Sources of Income

Earnings from Work	Public Assistance/Alimony/ Child Support	Pensions/Retirement/ All other sources of income
• Salary, wages, cash bonuses, tips, commissions • Net income from self-employment (farm or business) **If you are in the U.S. Military:** • Basic pay and cash bonuses (do NOT include combat pay, FSSA, or privatized housing allowances) • Allowances for off-base housing, food, and clothing	• Unemployment benefits • Workers' compensation • Supplemental Security Income (SSI) • Cash assistance from State or local government • Alimony payments • Child support payments • Veterans benefits • Strike benefits	• Social Security/Disability (including railroad retirement and black lung benefits) • Private Pensions or disability benefits • Income from trusts or estates • Annuities • Investment income • Earned interest • Rental income • Regular cash payments from outside household

Examples of Income for Children

- A child has a regular full or part-time job where they earn a salary or wages
- A child is blind or disabled and receives Social Security benefits
- A parent is disabled, retired, or deceased, and their child receives Social Security benefits
- A friend or extended family member regularly gives a child spending money
- A child receives regular income from a private pension fund, annuity, or trust

OPTIONAL

Children's ethnic and racial identities. This information is kept confidential and may be protected by the Privacy Act of 1974.

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity (check one): ☐ Hispanic or Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish Culture or origin, regardless of race) ☐ Not Hispanic or Latino

Race (check one or more): ☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

Return this completed form to your child's school. *Do not mail, fax, or email completed applications to the U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights.

DO NOT FILL OUT

For school use only. If all students listed on this application attend CEP schools, the processing of this application cannot be paid for by the nonprofit school food service account.

Annual Income Conversion: Weekly × 52, Every 2 Weeks × 26, Twice a Month × 24, Monthly × 12. Do not annualize income to determine eligibility unless more than one income frequency is listed.

Total Income

How often?

Weekly	Every 2 Weeks	2x Month	Monthly	Annual
○	○	○	○	○

Household size

Categorical Eligibility ☐

Eligibility

Free	Reduced	Denied
○	○	○

Determining Official's Signature | Date | Confirming Official's Signature | Date | Verifying Official's Signature | Date

Use of Information Statement

The Richard B. Russell National School Lunch Act requires that we use information from this application to see who qualifies for free or reduced price meals. We can only approve complete forms. We may share your eligibility information with education, health, and nutrition programs to help them deliver program benefits to your household. Inspectors and law enforcement may also use your information to make sure that program rules are met.

Please be sure to provide the last four numbers of the Social Security number of the adult household member who signs the application. If the adult does not have one, 'Check if no Social Security Number' Applications for a foster child do not need to list a Social Security number. Applications for children in households receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF) or Food Distribution Program on Indian Reservations (FDPIR) do not need to list a Social Security number. Some children qualify for free meals without an application. Please contact your school to get free meals for a foster child, and children who are homeless, migrant, or runaway.

The contact information below is solely to file a complaint of discrimination

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: **https://www.usda.gov/sites/default/files/documents/ad-3027.pdf**, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

*MAIL: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

FAX: (833) 256-1665 or (202) 690-7442; or
EMAIL: program.intake@usda.gov

***Do not mail applications to this address, only complaints of discrimination.**

Return completed form to your child's school.

This institution is an equal opportunity provider.

PREGUNTAS FRECUENTES SOBRE COMIDA ESCOLAR GRATIS Y A PRECIO REDUCIDO PARA EL AÑO ESCOLAR 2026-27

Estimados Padres/Guardián:

Los niños necesitan comida sana para aprender. **Lena Public School District** ofrece alimentación sana todos los días. El desayuno cuesta **$2.00**; el almuerzo cuesta **$3.00 / $3.50. Sus niños podrían calificar para recibir comidas gratis o a precio reducido.** El precio reducido es **$.30** para el desayuno y **$.40** para el almuerzo. Este paquete incluye una solicitud para recibir los beneficios de comidas gratis o a precio reducido, y también instrucciones detalladas para llenarla. Abajo hay algunas preguntas y respuestas comunes para ayudarles a ustedes con la solicitud.

1. ¿QUIÉN PUEDE OBTENER COMIDAS GRATIS O A PRECIO REDUCIDO?
   - Todos los niños en las viviendas que reciben beneficios de FoodShare, Food Distribution Program on Indian Reservations (FDPIR), o W-2 Cash Benefits, cuando aparece en la solicitud.
   - Niños que participan en el Programa Head Start de su escuela.
   - Niños que cumplen con la definición de "sin casa", "fugitivo", o "migrante".
   - Los niños de las viviendas donde el ingreso encaja en o debajo de los límites de las Normas Federales de Elegibilidad por Ingresos.

TABLA DE ELEGIBILIDAD FEDERAL DE INGRESOS Para el Año Escolar 2026-27			
Número de Personas en la Vivienda	Anual ($)	Mensual ($)	Semanal ($)
1	29,526	2,461	568
2	40,034	3,337	770
3	50,542	4,212	972
4	61,050	5,088	1,175
5	71,558	5,964	1,377
6	82,066	6,839	1,579
7	92,574	7,715	1,781
8	103,082	8,591	1,983
Cada persona adicional:	10,508	876	203

2. ¿CÓMO SÉ SI MIS HIJOS CALIFICAN COMO "SIN HOGAR, MIGRANTE, O FUGITIVO?" ¿No tienen una dirección permanente? ¿Permanecen ustedes en un hospicio, hotel, u otro lugar temporal? ¿Se muda su familia según la temporada? ¿Viven con usted algunos niños que han escogido abandonar a su familia? Si usted cree que hay niños en su hogar que cumplen con estas descripciones y no les han dicho que sus hijos van a recibir comida gratuita, favor de llamar o enviar un correo electrónico al **Ben Pytleski, 304 E Main St, Lena WI 54139, 920-829-5244, pytleskib@lenak12.org**

3. ¿NECESITO LLENAR UNA SOLICITUD PARA CADA NÍÑO? No. *Complete una sola solicitud "Comidas Gratis y a Precio Reducido" por todos los estudiantes en su vivienda.* No podemos aprobar una solicitud que no esté completa. Por lo tanto, incluya toda la información reqúerida en la solicitud. Devuelva la solicitud completada a **Jen Huth 304 E Main St, Lena WI 54139, 920-829-5959 x 3 huthj@lenak12.org**

1. ¿DEBERÍA COMPLETAR UNA SOLICITUD SI RECIBÍ UNA CARTA ESTE AÑO ESCOLAR QUE DICE QUE MIS HIJOS YA HAN SIDO APROBADOS PARA RECIBIR COMIDAS GRATIS O A PRECIO REDUCIDO? Lea la carta que recibió con detenimiento y siga las instrucciones. Si la carta dice que usted reúne las condiciones para comidas gratis, no hace falta una solicitud. Si faltaban niños de su vivienda en la notificación de elegibilidad, comuníquese a **Jen Huth 304 E Main St, Lena WI 54139, 920-829-5959 x 3 huthj@lenak12.org** inmediatamente. Si se notificó a su vivienda que reunía las condiciones para recibir comidas a precio reducido, lo alentamos a completar una solicitud para ver si reúne las condiciones para recibir comidas gratis según el tamaño e ingresos de la vivienda.
2. ¿NECESITO RELLENAR UNA SOLICITUD SI MI HIJO ASISTE A UNA ESCUELA DE PROVISIÓN DE ELEGIBILIDAD COMUNITARIA (CEP)? Si su hijo asiste a una escuela que participa en el programa CEP, no es obligatorio entregar esta solicitud para recibir desayunos y almuerzos gratuitos. Sin embargo, esta información es necesaria para otros programas y puede ser usada para determinar si su grupo familiar es elegible para recibir beneficios adicionales.

3. LA SOLICITUD DE MI HIJO/A FUE APROBADA EL AÑO PASADO. ¿NECESITO LLENAR UNA NUEVA? Sí. La solicitud de su hijo

solo es válida para ese año escolar y para los primeros días de este año escolar, hasta **10/13/2026] o cuando se determina una nueva elegibilidad.** Usted debe entregar una nueva solicitud a menos de que la escuela le informó que su hijo es elegible para el nuevo año escolar. Si no envía una nueva solicitud que haya sido aprobada por la escuela o no ha recibido notificación de que su hijo es elegible para comidas gratuitas, a su hijo se le cobrará el precio total de las comidas.

4. RECIBO BENEFICIOS WIC. ¿PUEDEN RECIBIR MIS NIÑOS COMIDAS GRATIS? Los niños de las viviendas que participan de WIC pueden reunir las condiciones para recibir comidas gratis o a precio reducido, pero depende del ingreso. Sírvase entregar una solicitud.

5. MI HIJO PARTICIPA EN BADGERCARE PLUS O MEDICAID. ¿MI HIJO PUEDE RECIBIR COMIDAS GRATIS? Los infantes que participan en Badgercare Plus o Medicaid pueden ser elegibles para recibir comidas gratis o a precio reducido, pero esto depende de su nivel de ingresos. Le rogamos que presente una solicitud.

6. ¿VERIFICAN LA INFORMACIÓN QUE DOY? Sí. También podemos pedir prueba escrita del ingreso del hogar que usted reporta.

7. SI NO CALIFICO AHORA, PUEDO SOLICITAR DESPUES? Sí, usted puede solicitar en cualquier momento durante el año escolar. Por ejemplo, los niños que viven con un padre o custodio que pierde su trabajo o pasa por alguna dificultad económica pueden calificar para recibir comidas gratis o a precio reducido si el ingreso cae debajo del límite del ingreso establecido.

   1. ¿QUÉ PASA SI NO ESTOY DE ACUERDO CON LA DECISIÓN DE LA ESCUELA SOBRE MI SOLICITUD? Usted debe hablar con los funcionarios de la escuela. Usted también puede apelar la decisión llamando o escribiendo al **Jen Huth 304 E Main St, Lena WI 54139, 920-829-5959 x 3 huthj@lenak12.org**

8. ¿PUEDO SOLICITAR SI ALGUIEN EN MI VIVIENDA NO ES CIUDADANO NORTEAMERICANO? Sí. Usted, sus hijos, u otros miembros de su hogar no tienen que ser ciudadanos norteamericanos para solicitar comida gratuita o de precio reducido.

9. ¿QUÉ PASA SI MIS INGRESOS NO SON SIEMPRE IGUALES? Anote la cantidad que normalmente recibe. Por ejemplo, si usted normalmente gana $1000 cada mes, pero trabajó menos el mes pasado y ganó solamente $900, anote $1000 por mes. Si usted normalmente gana horas extra, inclúyalo; pero no lo haga si usted trabaja horas extra de vez en cuando. Si usted ha perdido su trabajo o le han reducido sus horas o ingresos, use su ingreso actual.

10. ¿QUÉ PASA SI ALGUNOS MIEMBROS DE LA VIVIENDA NO TIENEN INGRESOS QUE REPORTAR? Puede ser que hay miembros de la vivienda que no reciben algunos tipos de ingresos que pedimos que usted reporte en la solicitud, o que no reciben ningún ingreso. Cuando esto pasa, favor de escribir 0 (número cero) en el espacio indicado. **Sin embargo, si deja vacíos o en blanco, los espacios indicados para ingresos, éstos se contarán como ceros. Tenga cuidado cuando deja en blanco las casillas indicadas para ingresos, porque vamos a asumir que usted lo hizo intencionalmente.**

11. ESTAMOS EN LAS FUERZAS ARMADAS. ¿REPORTAMOS LOS INGRESOS DE UNA MANERA DIFERENTE? Su sueldo básico y los bonos deben ser reportados como ingresos. Subsidios para vivienda fuera de la base militar, comida y ropa, o pagos FSSA-Family Subsistence Supplemental Allowance, deben incluirse en su ingreso. Sin embargo, si su vivienda es parte de la Iniciativa Privatizada de Vivienda Militar, no incluya este subsidio de vivienda en su ingreso. No incluya como ingreso ningún pago de combate derivado de un despliegue.

12.¿QUÉ PASA SI NO HAY SUFICIENTE ESPACIO EN LA SOLICITUD PARA TODA MI FAMILIA? Haga una lista de miembros adicionales en un papel aparte y adjúntelo con su solicitud. Contacte **Jen Huth 304 E Main St, Lena WI 54139, 920-829-5959 x 3 huthj@lenak12.org**

12. MI FAMILIA NECESITA MÁS AYUDA. ¿HAY OTROS PROGRAMAS DONDE PODEMOS SOLICITAR BENEFICIOS? Para enterarse de cómo aplicar para FoodShare u otros beneficios, contacte a su oficina local de asistencia o llame al 1-800-362-3002.

13. ¿ESTA SOLICITUD TAMBIÉN SIRVE PARA QUE MI HIJO PARTICIPE EN EL PROGRAMA DE EBT DE VERANO? El alumnado que cumpla los requisitos de nivel de ingresos para recibir comidas gratis o a precio reducido es elegible para participar en el programa de EBT de verano. Encontrará más información en https://dpi.wi.gov/school-nutrition/programs/SummerEBT.

Si tiene otras preguntas o necesita ayuda, llame al 920-829-5959 x 3

USDA Food and Nutrition Service
U.S. DEPARTMENT OF AGRICULTURE

Cómo solicitar comidas escolares sin costo y a precio reducido

Siga estas instrucciones para ayudarse a completar la solicitud de comidas escolares sin costo y a precio reducido. Solo es necesario presentar una solicitud por hogar, **incluso si sus niños/as asisten a más de una escuela en el [Insert School District].**

La solicitud debe completarse en su totalidad para determinar la elegibilidad de su(s) niños/as para recibir comidas escolares sin costo o a precio reducido. ¡Siga estas instrucciones en orden! Todos los pasos de las instrucciones son los mismos que los de su solicitud. Si en algún momento no está seguro de qué hacer a continuación, comuníquese con [Insert school/school district contact here; phone and email preferred].

Use un bolígrafo (no un lápiz) al completar la solicitud y haga todo lo posible por escribir con letra de imprenta clara.

Paso 1: Enumere a TODOS los niños/as, bebés y estudiantes de hasta 12° grado

Díganos cuántos bebés, niños/as pequeños, niños/as que no van a la escuela y estudiantes de primaria, secundaria o preparatoria viven en su hogar. NO tienen que ser familiares suyos para formar parte de su hogar.

¿A quién debo mencionar aquí? Cuando complete esta sección, incluya a TODOS los miembros de su hogar que son:

- niños/as de 18 años o menos y reciban sustento con los ingresos del hogar;
- niños/as bajo su cuidado en virtud de un acuerdo formal de cuidado *foster* a través de un tribunal o de una agencia estatal o local, o que cumplan los requisitos para ser considerados menores sin hogar, migrantes o que huyeron del hogar;
- estudiantes que asisten, independientemente de su edad, a [school/school system here].

A) Mencione el nombre de cada niño/a.	B) ¿El niño/a es estudiante?	C) ¿Tiene algunos niños/as que son *foster children*?	D) ¿Hay niños/as sin hogar, migrantes o que huyeron del hogar?
Escriba en letra de molde el nombre de cada niño/a. Use una línea de la solicitud para cada niño/a. Cuando anote los nombres, escriba una letra en cada casilla. Deténgase si se queda sin espacio. Si hay más niños/as presentes que líneas en la solicitud, adjunte una segunda hoja de papel (o una segunda solicitud si se completa electrónicamente) con toda la información requerida para los niños/as adicionales. Esto también se aplica a los adultos en el Paso 3. "MI" es la abreviatura de la inicial del segundo nombre. Escriba en el recuadro la primera letra del segundo nombre de cada niño/a.	En caso afirmativo, escriba el grado del alumno en la columna "Grado" de la derecha.	Si alguno de los niños/as que aparecen en la lista es un *foster child*, marque la casilla *"foster child"* junto al nombre del niño/a. Si SOLO solicita para niños/as que son *foster children*, después de terminar el **Paso 1**, continúe al **Paso 4**. Los niños/as que son *foster children* que viven con usted pueden considerarse miembros de su hogar y deben incluirse en la solicitud. Si presenta una solicitud tanto para niños/as que son *foster children* y que no son *foster children*, continúe al Paso 3. Nota: Los niños/as adoptados no se consideran un *foster child*. Un *foster child* es un niño/a menor de edad bajo custodia estatal que se asigna a un adulto autorizado por el estado y que cuida al niño/a en lugar de su padre, madre o tutor legal.	Si cree que alguno de los niños/as incluidos en esta sección cumple con esta descripción, marque la casilla "sin hogar, migrante o huyó del hogar" junto al nombre del niño/a y complete todos los pasos de la solicitud. La condición de sin hogar, migrante o huyó del hogar debe confirmarse con el personal del programa correspondiente. Si el distrito escolar no puede confirmar que el estudiante en esta solicitud tiene la condición de sin hogar, migrante o huyó del hogar, entonces el distrito escolar se comunicará con usted para completar una solicitud basada en los ingresos. Puede elegir proporcionar la información sobre sus ingresos ahora para evitar que el distrito escolar tenga que comunicarse con usted más adelante.

Paso 2: ¿Algún miembro del hogar participa actualmente en SNAP, TANF o FDPIR?

Si algún miembro de su hogar (incluido usted) participa actualmente en uno o varios de los programas de asistencia que se mencionan a continuación, sus niños/as tienen derecho a recibir comidas escolares sin costo:

- El Programa de Asistencia Nutricional Suplementaria (SNAP, por sus siglas en inglés) o FoodShare
- Programa de Asistencia Temporal para Familias Necesitadas (TANF, por sus siglas en inglés) o W-2 Cash Benefits
- El Programa de Distribución de Alimentos en las Reservas Indígenas (FDPIR, por sus siglas en inglés).

A) Si ningún miembro de su hogar participa en ninguno de los programas indicados anteriormente:

- Marque "No" en el **Paso 2** y continúe al **Paso 3.**

B) Si algún miembro de su hogar participa en alguno de los programas mencionados:

- Escriba un número de caso para SNAP, TANF o FDPIR. Solo necesita proporcionar un número de expediente. Si participa en uno de estos programas y no conoce su número de caso, comuníquese con: https://www.dhs.wisconsin.gov/forwardhealth/imagency/index.htm
- Continúe al **Paso 4.**

Paso 3: Mencione a TODOS los miembros del hogar y los ingresos de cada miembro

¿Cómo informo mis ingresos?

- Use las listas tituladas **"Fuentes de ingresos"** y **"Ejemplos de ingresos para niños/as"** que aparecen en página 2 del formulario de solicitud, para determinar si su hogar tiene ingresos que declarar.
- Informe todas las cantidades en la sección de SOLO INGRESOS BRUTOS. Informe sobre todos los ingresos en dólares redondeados. No incluya centavos.
  - Los ingresos brutos son los ingresos totales percibidos **antes** de impuestos y deducciones.
  - Muchas personas piensan que los ingresos son la cantidad que "se llevan a casa" y no la cantidad total "bruta". Asegúrese de que los ingresos que declara en esta solicitud NO se han reducido para pagar impuestos, primas de seguros o cualquier otra cantidad que se le haya descontado de su salario.
- Escriba un "0" en los campos en los que no haya ingresos que declarar. Cualquier campo de ingresos que se deje vacío o en blanco también se contará como un cero. Si escribe "0" o deja algún campo en blanco, usted certifica (garantiza) que no hay ingresos que declarar. Si los funcionarios locales sospechan que sus ingresos familiares se declararon incorrectamente, se investigará su solicitud.
- Marque la frecuencia con la que recibe cada tipo de ingreso utilizando las casillas de verificación situadas a la derecha de cada campo.

3.A. Informe de los ingresos obtenidos por los adultos del hogar

¿A quién debo mencionar aquí?

- Al completar esta sección, incluya a TODOS los miembros adultos de su hogar que vivan con usted y compartan ingresos y gastos, aunque no sean familiares y aunque no perciban ingresos propios.
- ***NO incluya:***
  - Personas que viven con usted, pero no reciben sustento con los ingresos de su hogar Y no aportan ingresos a su hogar.
  - Bebés, niños/as y estudiantes ya mencionados en el **Paso 1.**

Paso 3: Mencione a TODOS los miembros del hogar y los ingresos de cada miembro

1) Mencione los nombres de los miembros adultos del hogar.

Escriba el nombre de cada miembro del hogar en las casillas "Nombres de los miembros adultos del hogar (nombre y apellido)". Incluya a los estudiantes universitarios, a menos que declaren sus impuestos de manera independiente (todos los estudiantes universitarios se consideran adultos). No incluya a ninguno de los miembros del hogar mencionados en el **Paso 1**.

2) Mencione los ingresos por trabajo.

Indique todos los ingresos por trabajo en el campo "Ingresos por trabajo" de la solicitud. Se trata generalmente del dinero recibido por empleos. Si trabaja por cuenta propia o es propietario de una granja, declarará sus ingresos netos. Los ingresos netos son los ingresos después de restar los impuestos y las deducciones.

- ***¿Y si tengo varios trabajos?*** Mencione cada trabajo por separado escribiendo su nombre y los ingresos de cada uno en una línea nueva. Agregue una hoja de papel adicional si es necesario.
- ***¿Qué pasa si trabajo de manera autónoma?*** Indique los ingresos de su empresa como importe neto. Este importe neto se calcula restando los gastos totales de su empresa de sus recibos brutos (ingresos). Los ingresos brutos son todos los ingresos obtenidos por la venta de cualquier producto o servicio ofrecido.

Si uno de los niños/as mencionados en el **Paso 1** tiene ingresos, siga las instrucciones del **Paso 3, Parte B.**

3) Mencione los ingresos procedentes de asistencia pública, pensión alimenticia, manutención de menores.

Indique todos los ingresos que apliquen en el campo de "Asistencia pública, pensión alimenticia, manutención" de la solicitud. No informe el valor en efectivo de ninguna prestación de asistencia pública que NO aparezca en el cuadro. Si los ingresos provienen de la manutención de menores o de una pensión alimenticia, declare únicamente los pagos ordenados por el tribunal. Los pagos informales pero regulares deben consignarse como "otros" ingresos en la siguiente parte.

4) Mencione los ingresos procedentes de pensiones, jubilaciones u otros ingresos.

Mencione todos los ingresos aplicables en el campo "Pensiones, jubilación, seguridad social, Seguridad de Ingreso Suplementario (SSI, por sus siglas en inglés), beneficios de la Administración de Veteranos (VA, por sus siglas en inglés), todos los demás ingresos" de la solicitud.

- ***¿Qué ocurre si recibo ingresos de varias fuentes en esta categoría?*** Mencione cada categoría por separado introduciendo su nombre y los ingresos de cada uno en una línea nueva. Agregue una hoja de papel adicional si es necesario.

5) Mencione la cantidad de miembros del hogar.

Introduzca el número total de miembros del hogar en el campo "Total de miembros del hogar (niños/as y adultos)". Este número DEBE ser igual al número de miembros del hogar que se mencionan en el **Paso 1** y el **Paso 3**. Si hay algún miembro de su hogar que no haya incluido en la solicitud, regrese a la solicitud y agréguelo. Es muy importante incluir a todos los miembros del hogar, ya que esto influye su derecho a recibir comidas sin costo y a precio reducido.

6) Indique los cuatro últimos dígitos de su número del Seguro Social.

Un miembro adulto del hogar debe introducir los cuatro últimos dígitos de su número del Seguro Social en el espacio proporcionado. Usted es elegible para solicitar beneficios incluso si no tiene un número del Seguro Social. Si ningún miembro adulto del hogar tiene número del Seguro Social, deje este espacio en blanco y marque la casilla a la derecha que dice "Marque si no tiene número del Seguro Social".

3.B Indique los ingresos obtenidos por los niños/as

Enumere todos los ingresos obtenidos o recibido por los niños/as.

Enumere los ingresos brutos combinados de TODOS los niños/as mencionados en el **Paso 1** de su hogar en la casilla "Ingresos de los niños/as". Solo cuente los ingresos de un *foster child* si solicita para ellos junto con el resto de los miembros del hogar.

- ***¿Qué son los ingresos de los* niños/as?** Los ingresos de los niños/as son dinero recibido fuera de su hogar que se paga DIRECTAMENTE a los niños/as. Muchos hogares no tienen ingresos de los niños/as.

Paso 4: Información de contacto y firma del adulto

Todas las solicitudes deben ir firmadas por un adulto del hogar. Al firmar la solicitud, dicho adulto del hogar garantiza que la información incluida está completa y es verdadera. Antes de completar esta sección, asegúrese también de leer las instrucciones que aparecen en la página 2 de la solicitud.

A) Proporcione su información de contacto. Escriba su dirección postal actual en los campos previstos, si tiene esta información. Si no tiene dirección permanente, está bien. Compartir un número de teléfono, una dirección de correo electrónico, o ambos, es opcional, pero nos ayuda a localizarle rápidamente si necesitamos comunicarnos con usted.	**B) Escriba y firme con su nombre y la fecha de hoy.** Escriba en letra de molde el nombre del adulto que firma la solicitud y esa persona debe firmar en la casilla "Firma del adulto".	**C) Envíe por correo la solicitud completa a:** JEN HUTH LENA PUBLIC SCHOOLS 304 E. MAIN ST., LENA, WI 54139

Opcional

Comparta las identidades raciales y étnicas de los niños/as (opcional). En la página 2 de la solicitud, le pedimos que comparta información sobre la raza y el origen étnico de los niños/as. Este campo es opcional y no afecta la elegibilidad de sus niños/as para recibir comidas sin costo o a precio reducido. Esta información se solicita únicamente con el fin de determinar el cumplimiento por parte del estado de las leyes federales de derechos civiles y su respuesta no afectará a la consideración de su solicitud, y puede estar protegida por la Ley de Privacidad. Al proporcionar esta información, nos ayudará a garantizar que este programa se administre de forma no discriminatoria.

Devuelva la solicitud directamente a la ESCUELA de su niño/a. NO envíe por correo, fax, ni correo electrónico las solicitudes completas o preguntas sobre las solicitudes a la Oficina del Secretario Adjunto de Derechos Civiles del Departamento de Agricultura de los Estados Unidos (USDA, por sus siglas en inglés) o se retrasará la elegibilidad de su niño/a para recibir comidas sin costo o a precio reducido.

2026-27 Solicitud del hogar para comidas escolares gratuitas y de precio reducido

Household Application for Free and Reduced Price Meals

Complete una solicitud por hogar. Use bolígrafo (no use lápiz). En la Community Eligibility Provision (Disposición de Elegibilidad Comunitaria, CEP), la recepción de comidas gratuitas no depende del envío de esta solicitud; sin embargo, esta información es necesaria para otros programas.

PRESENTE SU SOLICITUD EN LÍNEA:
DEVUÉLVALA A JEN HUTH / LENA PUBLIC SCHOOL
DIRECCIÓN: 304 E. MAIN ST., LENA, WI 54139

PASO 1 Enumere a TODOS los niño/as, bebés y estudiantes de hasta 12° grado. Adjunte otra hoja si necesita espacio para más nombres.

Enumere a TODOS los niño/as del hogar. No olvide mencionar a los bebés, los niño/as que asisten a otras escuelas, los niño/as que no asisten a la escuela y los niño/as que no solicitan beneficios. Esto incluye a los niño/as que no tienen parentesco con usted y viven en su hogar.

El primer nombre del niño/a	*MI*	Apellido(s) del niño/a	Grado	Marque todas las opciones que correspondan. *Foster child*	Migrante	Huyó del hogar	Sin hogar
				☐	☐	☐	☐
				☐	☐	☐	☐
				☐	☐	☐	☐
				☐	☐	☐	☐

Si marcó alguna de estas casillas, consulte las instrucciones de la solicitud, Paso 1: Parte C y Parte D.

PASO 2 ¿Algún miembro del hogar (incluido usted) participa en el Programa de Asistencia Nutricional Suplementaria (SNAP, por sus siglas en inglés), el Programa de Asistencia Temporal para Familias Necesitadas (TANF, por sus siglas en inglés), o el Programa de Distribución de Alimentos en las Reservas Indígenas (FDPIR, por sus siglas en inglés)?

◯ **NO** → Continúe al PASO 3. ◯ **SÍ** → Escriba el número de caso aquí y continúe al PASO 4

NOMBRE DEL PROGRAMA: Badgercare, Medicaid y Summer EBT no son elegibles.

NÚMERO DE CASO (NO EL NÚMERO DE TRANSFERENCIA ELECTRÓNICA DE BENEFICIOS [EBT, por sus siglas en inglés]): Escriba solo un número de caso en este espacio.

PASO 3 Enumere a TODOS los miembros del hogar y los ingresos de cada uno de ellos (antes de impuestos y deducciones)

A. Todos los miembros adultos del hogar (cualquier persona, aunque no sea pariente, que viva con usted y comparta ingresos y gastos, incluyendo usted mismo). Enumere a todos los miembros adultos del hogar que no se hayan mencionado en el PASO 1 (incluido usted), aunque no reciban ingresos. Para cada miembro del hogar que se haya enumerado, si recibe ingresos, indique los ingresos brutos totales (antes de impuestos y deducciones) de cada fuente únicamente en cantidades redondeadas (sin centavos). Si no recibe ingresos de ninguna fuente, escriba "0". Si escribe "0" o deja algún campo en blanco, certifica (garantiza) que no hay ingresos que declarar.

Nombre de los miembros adultos del hogar (nombre y apellido)	Ingresos del trabajo	¿Con qué frecuencia se reciben? Semanalmente	Cada 2 semanas	2 veces al mes	Mensualmente	Anualmente	Asistencia pública, pensión alimenticia, manutención	¿Con qué frecuencia se reciben? Semanalmente	Cada 2 semanas	2 veces al mes	Mensualmente	Pensiones, jubilación, seguridad social, Seguridad de Ingreso Suplementario (SSI, por sus siglas en inglés), beneficios de la Administración de Veteranos (VA, por sus siglas en inglés), todos los demás ingresos	¿Con qué frecuencia se reciben? Semanalmente	Cada 2 semanas	2 veces al mes	Mensualmente
	$	○	○	○	○	○	$	○	○	○	○	$	○	○	○	○
	$	○	○	○	○	○	$	○	○	○	○	$	○	○	○	○
	$	○	○	○	○	○	$	○	○	○	○	$	○	○	○	○
	$	○	○	○	○	○	$	○	○	○	○	$	○	○	○	○
	$	○	○	○	○	○	$	○	○	○	○	$	○	○	○	○

Obligatorio: Total de miembros del hogar (niño/as y adultos) ☐

Obligatorio: Cuatro últimos dígitos del Número de Seguro Social de la persona que tenga el salario principal u otro miembro adulto del hogar (si corresponde) ☐☐☐☐

Marque si no tiene número de Seguro Social ☐

Consulte la lista de las fuentes de ingresos al reverso de la solicitud.

B. Ingresos de los niño/as

A veces los niño/as del hogar obtienen o reciben ingresos. Incluya aquí los ingresos TOTALES (antes de impuestos y deducciones) recibidos por TODOS los niño/as que se hayan enumerado en el PASO 1.

Ingresos de los niño/as $ ☐

¿Con qué frecuencia se reciben? Semanalmente ○ | Cada 2 semanas ○ | 2 veces al mes ○ | Mensualmente ○ | Anualmente ○

PASO 4 Información de contacto y firma del adulto. DEVUELVA EL FORMULARIO COMPLETADO A LA ESCUELA DE SU NIÑO/A: Escriba aquí la dirección de la escuela

"Certifico (garantizo) que toda la información que aparece en esta solicitud es verdadera y que se declararon todos los ingresos. Entiendo que esta información se proporciona en relación con la recepción de fondos federales y que los funcionarios de la escuela pueden verificar (confirmar) la información. Soy consciente de que si proporciono información falsa intencionalmente, mis niño/as pueden perder los beneficios de comidas y se me podría procesar de acuerdo con las leyes estatales y federales aplicables".

Nombre en letra de imprenta del adulto que firma el formulario

Obligatorio: Firma del adulto

Fecha de hoy

Dirección postal (si está disponible) | Ciudad | Estado | Código postal | Teléfono (opcional) | Correo electrónico (opcional)

FUENTES Y EJEMPLOS DE INGRESOS

Para obtener información adicional sobre ingresos, consulte las instrucciones que acompañan esta solicitud.

Fuentes de ingresos

Ingresos del trabajo	Asistencia pública/manutención/ pensión alimenticia	Pensiones/jubilación/todas las demás fuentes de ingresos
• sueldos, salarios, bonos en efectivo, propinas, comisiones • ingresos netos del trabajo por cuenta propia (agrícola o empresarial) **Si forma parte de las Fuerzas Armadas de EE. UU.:** • pago básico y bonos en efectivo (NO incluya pago por combate, asignación familiar suplementaria de subsistencia [FSSA, por sus siglas en inglés] ni subsidios para vivienda privada) • subsidios para alojamiento fuera de la base, comida y vestimenta	• beneficios por desempleo • compensación para los trabajadores • Seguridad de Ingreso Suplementario (SSI) • asistencia en efectivo del estado o el gobierno local • pagos de manutención • pagos de pensión alimenticia • beneficios para veteranos • beneficios por huelga	• seguridad social, discapacidad (incluidos los beneficios de jubilación de los empleados ferroviarios y beneficios de los mineros de carbón) • pensiones privadas o beneficios por discapacidad • ingresos procedentes de fideicomisos o herencias • anualidades • ingresos por inversiones • intereses devengados • ingresos por arrendamiento • pagos regulares en efectivo provenientes de fuentes externas

Ejemplos de ingresos de los niño/as

- Un niño/a tiene un empleo regular de tiempo completo o medio tiempo en el que gana un sueldo o salario.
- Un niño/a es ciego o discapacitado, y recibe beneficios del Seguro Social.
- El padre o la madre tiene una discapacidad, se jubiló o falleció, y su niño/a recibe beneficios del Seguro Social.
- Un amigo o un miembro de la familia extendida proporciona dinero al niño/a regularmente para sus gastos.
- Un niño/a recibe regularmente ingresos de un fondo de pensión privado, anualidad o fideicomiso.

OPCIONAL

Identidades étnicas y raciales de los niño/as. Esta información es confidencial y es posible que esté protegida por la Ley de Privacidad de 1974.

Estamos obligados a pedir información sobre la raza y el origen étnico de sus niño/as. Esta información es importante y ayuda a garantizar que sirvamos plenamente a nuestra comunidad. Responder esta sección es opcional y no afecta la elegibilidad de sus niño/as para recibir comidas sin costo o a precio reducido.

Origen étnico (marque una opción): ☐ Hispano o latino (una persona de cultura u origen cubano, mexicano, puertorriqueño, sudamericano o centroamericano, o de otra cultura u origen español, independientemente de la raza) ☐ Ni hispano ni latino

Raza (marque una o más opciones): ☐ Indígena americano o nativo de Alaska ☐ Asiático ☐ Negro o afroamericano ☐ Nativo de Hawái o de otras islas del Pacífico ☐ Blanco

Devuelva este formulario completado a la escuela de su niño/a. *No envíe por correo postal, fax o correo electrónico las solicitudes completadas a la Oficina del Secretario Adjunto de Derechos Civiles del Departamento de Agricultura de los EE. UU.

NO LLENAR

Solo para uso de la escuela.

**If all students listed on this application attend CEP schools, the processing of this application cannot be paid for by the nonprofit school food service account.*

Annual Income Conversion: Weekly × 52, Every 2 Weeks × 26, Twice a Month × 24, Monthly × 12. Do not annualize income to determine eligibility unless more than one income frequency is listed.

Total Income	How often?					Household size	Categorical Eligibility	Eligibility		
	Weekly	Every 2 Weeks	2x Month	Monthly	Annual		☐	Free	Reduced	Denied
	○	○	○	○	○			○	○	○

Determining Official's Signature	Date	Confirming Official's Signature	Date	Verifying Official's Signature	Date

Declaración sobre el uso de la información

La Ley Nacional de Almuerzos Escolares Richard B. Russell exige que utilicemos la información de esta solicitud para determinar qué personas reúnen los requisitos para recibir comidas sin costo o a precio reducido. Solo podemos aprobar formularios completos. Es posible que compartamos su información de elegibilidad con programas educativos, de salud y de nutrición para ayudarles a proporcionar los beneficios del programa para su hogar. Los inspectores y las fuerzas del orden público también pueden usar su información para asegurarse de que se cumplan las reglas del programa.

Asegúrese de proporcionar los cuatro últimos dígitos del número de Seguro Social del adulto del hogar que firma la solicitud. Si el adulto no tiene este número, seleccione la caja al lado de "Marque si no tiene número de Seguro Social". Las solicitudes para un niño/a de acogida temporal no necesitan incluir un número de Seguro Social. Las solicitudes para los niño/as de hogares que reciben el Programa de Asistencia Nutricional Suplementaria (SNAP), el Programa de Asistencia Temporal para Familias Necesitadas (TANF) o el Programa de Distribución de Alimentos en las Reservas Indígenas (FDPIR) no necesitan incluir un número de Seguro Social. Algunos niño/as reúnen los requisitos para recibir comidas sin costo sin necesidad de presentar una solicitud. Comuníquese con su escuela para recibir comidas sin costo para un *foster child* y para niño/as sin hogar, migrante o que huyó del hogar.

La información de contacto que aparece más adelante es únicamente para presentar una queja por discriminación.

De acuerdo con la ley federal de derechos civiles y las normas y políticas de derechos civiles del Departamento de Agricultura de los Estados Unidos (USDA), esta entidad está prohibida de discriminar por motivos de raza, color, origen nacional, sexo (incluyendo identidad de género y orientación sexual), discapacidad, edad, o represalia o retorsión por actividades previas de derechos civiles.

La información sobre el programa puede estar disponible en otros idiomas que no sean el inglés. Las personas con discapacidades que requieren medios alternos de comunicación para obtener la información del programa (por ejemplo, Braille, letra grande, cinta de audio, lenguaje de señas americano (ASL), etc.) deben comunicarse con la agencia local o estatal responsable de administrar el programa o con el Centro TARGET del USDA al (202) 720-2600 (voz y TTY) o comuníquese con el USDA a través del Servicio Federal de Retransmisión al (800) 877-8339.

Para presentar una queja por discriminación en el programa, el reclamante debe llenar un formulario AD-3027, formulario de queja por discriminación en el programa del USDA, el cual puede obtenerse en línea en: **https://www.usda.gov/sites/default/files/documents/ad-3027s.pdf**, de cualquier oficina de USDA, llamando al (866) 632-9992, o escribiendo una carta dirigida a USDA. La carta debe contener el nombre del demandante, la dirección, el número de teléfono y una descripción escrita de la acción discriminatoria alegada con suficiente detalle para informar al Subsecretario de Derechos Civiles (ASCR) sobre la naturaleza y fecha de una presunta violación de derechos civiles. El formulario AD-3027 completado o la carta debe presentarse a USDA por:

*Correo: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

Fax: (833) 256-1665 o (202) 690-7442, o
Correo electrónico: program.intake@usda.gov.

***No envíe solicitudes a esta dirección; solo quejas por discriminación.**

Devuelva el formulario completado a la escuela de su niño/a.

Esta institución es un proveedor que ofrece igualdad de oportunidades.