CITY COUNCIL MEETING AGENDA

Wednesday, February 11, 2026 **City Council Chambers**
7:00 p.m. **Halstead City Hall**

CALL TO ORDER

- **A. AGENDA CHANGES/APPROVAL OF AGENDA**
- **B. PUBLIC FORUM**
- **C. CONSENT AGENDA**
  1. Minutes of January 28, 2026 City Council Meeting
  2. Ordinance No. 2026-AP-02: Bills and Payroll from January 29 – February 11, 2026
  3. Kansas Rural Water Association Voting Delegates
- **D. PUBLIC HEARING**
- **E. UNFINISHED BUSINESS**
- **F. NEW BUSINESS**
  1. 2026 Street maintenance/repair project
  2. Zoning Amendment Recommendation – Max Accessory Structure Size: Ordinance No. 1356
  3. Oswald Lehman Park – potential grant opportunity
  4. 3rd Party Code Enforcement review
  5. Set Council Work Session date(s)
- **G. EXECUTIVE SESSION**
  1. Confidential data relating to financial affairs or trade secrets
- **H. REPORTS**
  1. Governing Body Comments
  2. City Manager

ADJOURNMENT

NOTICE

Agendas may be subject to change upon action of or at the discretion of a majority of the governing body.

For those who cannot attend a meeting in person but wish to provide comment to the Governing Body, those comments can be emailed to cityclerk@halsteadks.gov. Comments received before 5:00 PM on the day of a meeting will be shared with the governing body during that night's meeting during public forum. ***Anonymous comments that are sent or received will not be shared.***

Meetings are also live streamed via the city's YouTube channel and Cox Cable channel 7.

CITY COUNCIL AGENDA REPORT

Meeting Date:	February 11, 2026
City Department:	Administration and Finance
Prepared By:	Julie Wait, City Clerk
Agenda Title:	Consent Agenda

RECOMMENDED ACTION

Motion to approve the Consent Agenda for February 11, 2026, as presented.

CONSIDERATIONS/ANALYSIS

Items in the February 11, 2026 Consent Agenda include:

- Minutes of January 28, 2026 City Council Meeting.
- Ordinance No. 2026-AP-03 which includes bills & payroll from January 29 – February 11, 2026.
- Appointment of Pat Adams as delegate and Shawn Younts as alternate delegate as the Kansas Rural Water Voting Delegates for the City of Halstead.

Items of note in the bills and payroll January 29 – February 11, 2026 are as follows:

- Check #123627 in the amount of $45,000 to Halstead Public Library for tax distribution.
- Check #123632 in the amount of $164,934 to KCAMP for 2026 property/liability insurance.
- Check #123655 in the amount of $13,774 to Lamar Companies for two billboards.
- Check #123687 in the amount of $25,000 to Lochner for the North Street project engineering.
- Check #123690 in the amount of $5,448.25 to State Industrial Products for weed killer.

FISCAL IMPACT/FUNDING SOURCE

Total dollar amount of checks being approved is $317,302.10, wires in the total amount of $193,047.86, direct deposits in the amount of $5,491.98, and total net payroll in the amount of $49,749.38. These expenses are split amongst multiple funds in the budget and costs from the current 2026 fiscal years.

Department Head Approval Date: 02/06/2026 City Attorney Approval Date:
City Manager Approval Date: 02/06/2026
Attachments (*listed as included in packet*):

1. Minutes of the January 28, 2026 City Council Meeting.
2. Ordinance No. 2026-AP-03 which includes bills & payroll from January 29 – February 11, 2026.

Halstead City Council Meeting **Council Room, City Hall**
January 28, 2026 **7:00 p.m.**

CALL TO ORDER

Mayor Faelber called the meeting to order at 7:02 p.m. The delayed start of the meeting was due to technical difficulties. The City Council meeting was streamed live on YouTube and Cox Channel 7.

CITY COUNCIL MEMBERS PRESENT

George Torres, Shawna Will, James VanSchaick, Charlie Robinson, and Roger Keating; a quorum was declared present.

CITY OF HALSTEAD STAFF PRESENT

City Manager Ethan Reimer, City Attorney Brad Jantz, City Superintendent Pat Adams, Police Chief Josh Orem, and City Clerk Julie Wait.

OTHERS PRESENT

- Patrick Smith – Kansas County Association Multiline Pool (KCAMP).
- Bill Bush – *Harvey County Now.*
- Kevin Henderson.

AGENDA CHANGES

None.

PUBLIC FORUM

Mayor Faelber opened the public forum at 7:03 p.m.

Hearing no requests for public comment, Mayor Faelber closed the public forum at 7:03 p.m.

CONSENT AGENDA

The following items were included in the January 28, 2026 Consent Agenda:

- Minutes from January 12, 2026 City Council Meeting.
- Ordinance No. 2026-AP-02 which includes bills & payroll from January 13 – 28, 2026.

MOTION by Torres to approve the Consent Agenda for January 28, 2026 as submitted.
SECOND by Robinson
CARRIED 5-0

PUBLIC HEARING

None.

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UNFINISHED BUSINESS

1. **Council Room A/V Equipment Upgrades**
   City Manager Reimer pointed out that the late start to the meeting was evidence that there were ongoing issues with the components currently being used. While staff had not yet gotten alternate quotes, he explained CTI had been initially contacted because they had installed the original system and had been working with the equipment for the past six years. He also distributed an email to the Governing Body from a local vendor who expressed concern about the City going out to bid for additional proposals since CTI's proposal had been made publicly available during a previous meeting. Councilmember VanSchaick inquired whether the Governing Body would have to go with the lowest bid if additional proposal were received and City Manager Reimer confirmed they did not. Councilmember Keating reported that he had gone through CTI's proposal and looked up the suggested equipment which presented a number of concerns. His concerns included buying all new equipment just because the current equipment wasn't under warranty, components such as microphones missing from the proposal, proposing upgrades versus addressing specific problematic components, unnecessary components such as a new amplifier, AV processor, touchscreen controller, and a mixer controller. He also voiced concerns with the labor plan fees which included consulting, engineering, commissioning, installation, project management, and travel which seemed staggering to him. Councilmember Keating felt there were a couple of twitchy components that needed to be addressed versus a complete system rebuild and he requested to see a quote containing what was broken and what needed to be fixed. Councilmember Torres inquired if part of the driving cost could be due to the current components not being compatible with new components and Councilmember Keating voiced that he did not think that was the case. Councilmember VanSchaick inquired if the quote included any of the other meeting rooms and City Manager Reimer responded the quote was only for the Council Chambers which included three different components in the quote that could be phased in with the largest recommendation being the production switcher. Councilmember VanSchaick commented that it would be nice to have some alternatives to consider and Councilmember Torres also suggested having CTI come in and have a discussion regarding their proposal. Mayor Faelber voiced that he would like Councilmember Keating take a look and give his opinion on what the City needed and then go out for a quote specific to those items.

MOTION by Torres to table discussion of the A/V Equipment Upgrades to a later date.
SECOND by Robinson
CARRIED 5-0

NEW BUSINESS

1. **Kansas County Association Multiline Pool (KCAMP) Presentation**
   Patrick Smith, Risk Manager from KCAMP, addressed the Governing Body in recognition of the City of Halstead having a low loss ratio over the course of the past four years. He presented a check in the amount of $500.00 as an appreciation of the City's continued membership with KCAMP and the steps it had taken to reduce property loss and liability. Smith also provided a brief overview of some of the services KCAMP offered including a Risk Avoidance Grant and Risk Achievement Award which could both be a benefit to the City.

2. **Asset Forfeiture Fund Annual Report**
   The 2025 Asset Forfeiture Fund Annual Report had been included in the packet and City Manager Reimer reported there was no activity in 2025. The Police Department had also completed the annual report and filed it with the KBI per state statute. Councilmember VanSchaick asked the City Manager to explain asset forfeiture. He responded that asset

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forfeiture is the seizure of certain property during law enforcement actions that must meet specific criteria and be approved by a court, after which the proceeds may be placed in a segregated fund and used only for very specific purposes.

MOTION by Torres to accept and file the 2025 Halstead Asset Forfeiture Annual Report as presented.

SECOND by Robinson

CARRIED 5-0

3. **Opioid Mitigation Fund Annual Report**

City Manager Reimer explained that these funds came directly from opioid settlements that the State of Kansas enters into, and 2025 revenues had been received in the amount of $3,653.24 with no expenditures needing reported. He also reported that it was very narrowly defined what the City could spend the funds on elaborating that it had to be for opioid remediation or mitigation within the community. Councilmember Keating inquired if the $16,000 currently available in the fund would just keep growing and Reimer responded that it would until the City began to spend it since, thankfully, things like providing emergency responders with Naloxone, which was an example of an approved expenditure, wasn't needed on a regular basis. Reimer reported that there had been come discussion county wide of utilizing the funds to support programs such as the ones put on by Mirror in Newton. Attorney Jantz added that a lot of communities had gotten really creative on how to expend the funds such as supporting a local youth location to keep them off the streets and from the temptation of using drugs.

MOTION by Torres to accept and file the 2025 Opioid Mitigation Fund Annual Report as presented.

SECOND by VanSchaick

CARRIED 5-0

4. **Halstead Land Bank Annual Report**

City Manager Reimer presented the Land Bank Annual Report which had been approved by the Land Bank at their meeting earlier in the evening. The Land Bank Fund contained a balance of $25,162 at the end of 2025 and reflected the acquirement of 217 Main in April 2025 followed by the sale of 217 Main in October of 2025 for $100. Reimer noted there were no current properties in the Land Bank.

MOTION by Keating to accept and file the 2025 Halstead Land Bank Annual Report and property inventory.

SECOND by Torres

CARRIED 5-0

5. **Employee Market Wage Adjustments**

Since 1999 the City has done an across the board employee market wage adjustment by factoring data specific to the Midwest Region and cost of living. The CPI was 2.7% for the Midwest Region and a link to the Bureau of Labor and Statistics information was included in the packet. The National CPI was also right around 2.7% and staff would recommend the Governing Body consider a 2.5% wage adjustment across the board and applicable to all full-time employees not on a probationary status. Councilmember VanSchaick asked if this would affect employee merit increases and City Manager Reimer responded it would apply across the board and Councilmember Keating asked for clarification on whether merit was given to all employees in addition to the wage adjustment increase and City Manager Reimer confirmed that was the case and that merit increases were awarded based on individual performance whereas the market wage adjustment was applied to all city employee's current wages. Mayor Faelber asked why it wasn't recommended to give the 2.7% and City Manager Reimer answered that could be done

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and the 2.5% had been recommended to leave the remaining 2.5% for merit which totaled the 5% increase that was in the overall 2026 budget related to potential wage increases for the fiscal year.

MOTION by Robinson to approve a 2.7% increase to base wages for all full-time employees who are not on a probationary status effective with the pay period beginning January 10, 2026.
SECOND by Torres
CARRIED 5-0

6. Mayor Requested Policy Discussion Items

a. Data Centers

Mayor Faelber informed the Governing Body members that Harvey County had recently passed a moratorium on data centers, and he requested a discussion amongst the Governing Body on banning data centers altogether in Halstead proper. He added that if technology was to become something that was needed that a future council could easily get rid of a ban. Councilmember Robinson stated he was opposed to a ban without having Planning and Zoning look at it and weigh in and that he and his neighbors were of the mind that if something was going to be banned that the Governing Body needed to vote on it. Mayor Faelber elaborated that his request was specific to commercial data centers, and he also asked that bitcoin mining be included in the discussion since they were basically the same kind of machine. He explained his opinion was that the people had already voted on such a subject and it was resounding that people didn't want this kind of stuff in the City because they were a nuisance.

Councilmember Keating stated that he felt this was something where size mattered and it should be defined because someone could have a home data center or bitcoin mining operation that nobody noticed however a major commercial facility should be considered the dangerous type. Mayor Faelber said he wasn't opposed to referring this to the Planning and Zoning Board. Councilmember VanSchaick asked Attorney Jantz to clarify whether Harvey County implemented a moratorium, or a ban, and Attorney Jantz responded that it was a two-year moratorium but that moratoriums were flexible and could be easily changed. Councilmember VanSchaick then asked if this was something that should be referred Planning and Zoning for their review and Attorney Jantz confirmed that was the case since that was the duty they were charged with. Councilmember VanSchaick noted he felt it was important not to sidestep the Planning and Zoning Board and that it was a subject he would like to know more about before making any decisions.

Councilmember Torres voiced it would be important to give the Planning and Zoning Board a scope of what the Governing Body was looking for and Councilmember VanSchaick agreed adding he didn't want to see a long-drawn-out process. Councilmember Robinson felt this would be good in order to provide information to the general public regarding what data centers and bitcoin mining actually were. Councilmember Will voiced that they had a Planning and Zoning Board in place for a purpose which was to define, research, and provide information and if that was their purpose then the needed to be allowed to do their job to the full extent and they should be given respect, time, and consideration to accomplish what they were being tasked to do. Councilmember Robinson asked Attorney Jantz to explain at what point a moratorium impinged on restraint of trade and Attorney Jantz responded the ability for a viable industry to challenge always exists. He said they could say that it was an unreasonable restraint but that it would depend on the facts and circumstances in a given setting. In terms of Harvey County drawing up their moratorium it likely was brought about

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because there was potentially someone looking within the county for a location for one and Harvey County wanted discussion which included giving Planning and Zoning the opportunity to look at it and provide education on the matter. While no one had attempted to pull a permit Harvey County articulated their intent with the moratorium was to allow time to research, discuss, and then decide if the moratorium needed to continue or if something else needed to happen. The goal was to give time to determine if there was an economic and general viability versus whether the county didn't have the resources to produce the energy necessary for a data center. Councilmember Robinson stated based off that logic he would support a moratorium and Councilmembers Torres and Vanschaick agreed, and Mayor Faelber said he thought they were leaning towards sending it to the Planning and Zoning Board and they confirmed their decisions would be based off what the Board's findings were.

Councilmember Will voiced that it sounded like there were some that were really well versed on the subject but there were others that didn't know a lot about it and deserved to have the opportunity to learn more about it to form an educated thought, feeling, or opinion on the subject. She said that she didn't feel the Planning and Zoning Board got the respect they deserved the last time they were asked to look at regulations, that they kind of had the rug pulled out from under them, and she was fine with asking them to look at the data centers and bitcoin mining but she made it clear that they should be allowed to do their job to the full extent. Councilmember VanSchaick asked Attorney Jantz if they passed a moratorium did that mean they couldn't come back and revisit it after the Planning and Zoning Board weighed in and Attorney Jantz responded with a moratorium they would have the ability to rescind it immediately should they decide to. Councilmember Robinson also asked if a moratorium would preclude anyone from coming into apply for a special use permit and City Manager Reimer confirmed that was the case. City Manager Reimer also advised the Governing Body that with the BESS ban in place there most likely wouldn't be a data center project nor did he think Evergy had a rate structure favorable to that type of project therefore they were discussing solving an issue for something that wasn't an issue for the community at present. He added it was potentially forward thinking since someone might be willing to pay commercial electric rates for the purpose of bitcoin mining but again did not believe it was a current issue. Reimer noted that the state was still weighing out data center incentives at the taxation level because they were very different than BESS due to having a physical structure and equipment so a moratorium was the safest bet to make it clear that the City would not entertain any project of the sort. Reimer pointed out this would allow for breathing space from having to develop rules and regulations, but he added from a Planning and Zoning standpoint the Governing Body needed to give them direction as their purpose was to determine land use for data centers not just a general research body for data centers.

Councilmember Keating asked if Harvey County had defined a size and Attorney Jantz responded they hadn't but added that might be important. Councilmember Keating inquired about potential pre-existing residential bitcoin mining and questioned whether they should immediately define a certain size. Mayor Faelber responded that Halstead had a totally worthless noise ordinance with no numbers and no definition and that should be included in the building code that Planning and Zoning would develop for the scope of building one.

MOTION by Keating to refer zoning considerations related to data centers and bitcoin mining to the Planning and Zoning Commission.
SECOND by Torres
CARRIED 5-0

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Mayor Faelber challenged the Councilmembers to do some homework and spend a couple of hours researching data centers and bitcoin mines and how they affect communities. Councilmember Keating added the basics were that a bunch of computers were gathered together that run hot and the most efficient way to cool them was to use large quantities of water which took also huge amounts of power from the power grid and taints the water. Councilmember VanSchaick asked if the Harvey County moratorium resolution could be sent to the Councilmembers and City Clerk Wait said she would send it out to them and the Planning Commissioners when it was received from Harvey County or City Attorney Jantz.

b. Industrial Park Speculative Building Real Estate Listing

Mayor Faelber requested a consensus from the Governing Body to list the Speculative Building in Industrial Park for sale with a realtor. Councilmember Keating asked if the building had been shown to people and if there was any serious interest and City Manager Reimer confirmed it had been shown to interested parties and would be a discussion item at a future point. He also noted that the property was listed in the LOIS system, making it commercially available and accessible to any realtor. The property had been listed on LOIS for one year and LOIS was specific to commercial and industrial properties in the State of Kansas. Mayor Faelber felt it should be put on the realty market it order to get it seen and Councilmember Will questioned how that would be different from what the City was currently doing and he responded that now a person would have to specifically go to that website to find it versus doing a general search for commercial properties on any realtor site. Councilmember Torres asked City Manager Reimer if he saw any pitfalls with listing it and he responded commission and fees which the City did not have with the current listing because of the potential economic development incentives. Councilmember Will inquired if the City itself could list the property on a site such as Zillow as the property owner and City Manager Reimer said that was something that would have to be looked into. Councilmember VanSchaick inquired if there was any conflict with listing it due to the funds the City received to help build the speculative building and Attorney Jantz confirmed there would be no conflict. Mayor Faelber said he understood that beginning in 2026 the City could negotiate how much the City would pay the realtor as a percentage and his thought was it would be nice to get it off the books since the City was paying taxes, electrical, and heat.

MOTION by Keating to setup a time to meet with a realtor to discuss the listing of the Industrial Park Speculative Building.
SECOND by Torres
CARRIED 5-0

c. Code Enforcement Contract

Mayor Faelber started by saying he had not had one person talk about how happy they were about the contract with the Code Enforcement Officer doing the job that the deputies had always done. He reported in December there were eleven infractions which equaled out to $100 per infraction which was going to be the same the next few months due to wintertime. Mayor Faelber said he had never heard of a deputy causing a problem on a code infraction and he would like to see the contract ended.

Councilmember Torres asked City Manager Reimer what kind of results the City was getting from the independent officer versus what officers had issued when they were conduction code enforcement, and Reimer responded that staff could aggregate that data for the next City Council meeting. Councilmember Torres explained that he had gone around knocking on doors when they started discussing code enforcement and 50% of people didn't want to spend the money on code enforcement and 50% of people didn't want to see a police officer coming

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to write them a violation because of their anxiety. He said maybe there was a tradeoff for dropping the anxieties for citizens and Mayor Faelber said not in his book for $12,000 a year instead he would rather use some of the money to have a pizza party with the deputies for people to get to know them.

Councilmember Keating questioned whether anxiety was for a few people whose neighbors had complained about what not versus the anxiety from those when a truck drives down the street and Mayor Faelber said that is the one thing he had heard without his input was negative and negative. Councilmember Will said they were absolutely going to hear more negative things because that's what people talk about, nobody was going to be talking about the positivity that came from code enforcement. She said everybody likes to get loud on social media about all the negative drama that they like to stir up, but heavens forbid anyone ever gets told they're doing something good, so yeah, let's get rid of it because of that.

Councilmember Torres said he would like to see numbers before any decisions were made and Councilmember Robinson said he would like to hear from the Chief. Chief Orem started by saying that a good comparison might be hard to get because the City hadn't been engaged for a full year with the 3rd party code enforcement and it was gearing up to be the busy time of year. He said that in March or April of the previous year the Police Department had served over fifty-five letters in one month. He also said it wasn't a good representation of funds to divide fifty-five by a thousand because for each violation there was an officer who had to take his time and drive the city, spot the violation, create a violation letter, serve the violation letter, then if the violation isn't brought into compliance the officer has to follow up on the violation, if not corrected after the follow up the officer has to write a citation, and if still not corrected attend a court hearing. To sum it up it is more complex than just spotting the initial violation and there could be overtime required for the officer.

Mayor Faelber asked if it was true that if something was going to court the code enforcement officer couldn't help the City anyway and Chief Orem responded that was not true because while the Police Department would have to write the citation the code enforcement officer would provide documentation and testify on the case. One positive that Chief Orem had seen was when the Police Department was handling code enforcement his phone rang nonstop with complaints and since the 3rd party took over the Department hadn't had those calls because it's an outside person handling the enforcement. He told the Governing Body that they were the decision makers, and the department would go forward with whatever policy they decided but he wanted them to know his opinion. Chief Orem also told them that while the officers could look for it while on patrol it wasn't a normal function that officers usually perform. Their main focus was traffic enforcement and preventative patrol in an effort to try and drop crime and code enforcement was a secondary function that could potentially take away from their primary functions.

Councilmember Keating voiced it was important to keep in mind that the City wanted people to trust and love its police officers and department and not fear them which had become a huge problem around the country. Councilmember Torres agreed and he pointed out that Mayor Faelber mentioned wanting to cut unnecessary costs when he was running for Mayor but Councilmember Torres said he had been searching and couldn't think of very many unnecessary expenditures for the City. He said if there was something to be labeled as fluff that the code enforcement contract might be one of the very few that might be fluff and Councilmember Torres said he thought the Governing Body did a really good job of watching

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out for the community's money. Councilmember Robinson said when they first started discussing code compliance, he talked to Gary Warner who was an instructor at the law enforcement training center in Hutchinson and he asked if this was an area officers were trained in and in his response he didn't laugh but he smiled. Councilmember Keating thanked Chief Orem for his comments and said he was looking forward to hearing the numbers from City Manager Reimer in order to make an educated decision base off all the information provided. Councilmember VanSchaick voiced that the Council didn't do things to make the highlight reels on the social media pages but instead they did things to best serve the community and citizens. He said speaking from experience doing fire code enforcement that sometimes people were not going to be happy with you. While every dime spent was important he felt like things deserved a little bit of a chance and while he didn't partake in the vote for code enforcement because he was absent from that particular meeting he would like to also see the figures presented at the next meeting.

CONSENSUS by the Governing Body to continue discussion regarding code enforcement until the February 11, 2026 City Council meeting to allow staff time to compile data to present.

EXECUTIVE SESSION

MOTION by Keating to recess into executive session to discuss potential expansion plans of a private corporation in the City of Halstead pursuant to the confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships exception, K.S.A 75-4319(b)(4), and ask that the City Manager and the City Attorney join the Governing Body in executive session with the regular meeting to reconvene in the City Council Chambers at 8:30 p.m.
SECOND by Torres
CARRIED 5-0

Mayor Faelber called the regular meeting back to order at 8:33 p.m.

No formal or binding action was taken during the Executive Session.

REPORTS

1. **Governing Body Comments**
   - Councilmember Torres encouraged everyone to stay warm and be safe.
   - Mayor Faelber said while he didn't get out in the City much, it did appear that the roads got plowed.
   - Councilmember Keating said while the storm hadn't been as bad as everyone was planning he still thought it was a good to discuss how things had gone with equipment like the dump truck and plows. He reported the only comment he heard was that Main Street was a bit sloppy longer than folks wanted. He asked Superintendent Adams for his input on clean up when it came to trucks or outside contractors' aid. Councilmember Torres thought maybe part of the problem with Main Street was that it was shaded and didn't get a lot of sun. Councilmember VanSchaick pointed out that as cold as it was there was nothing to put on it to make it melt. He also pointed out that Newton's downtown was exactly same as Halstead's Main Street. Mayor Faelber said snow removal was one of those super difficult things and that this round was a perfect snow because it was fluff and cold.

2. **City Manager Report**
   - Thank you to Pat and the Public Works Department for the time they put in over the weekend for the storm response and dealing with the realities of clearing snow in that kind of cold weather.

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- Staff continue to talk to consultants regarding the ongoing projects. The City is hopefully nearing getting the easements formalized and approved for North Street.
- Staff will be meeting with the grant consultant on the process for Lehman Park.
- The City had its initial meeting for the Safe Streets for all Grant which will lead to future meetings and discussions.
- Kudos to Julie and her team for helping the auditors and wrapping up the audit early.

ADJOURNMENT

MOTION by Torres to adjourn at 8:38 p.m.
SECOND by VanSchaick
CARRIED 5-0

Respectfully Submitted,

Julie L. Wait, City Clerk

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CITY OF HALSTEAD

Ordinance No. 2026 - AP - 03

Check No. 123623 thru Check No. 123694 in the total amount of $ 317,302.10

Wires in the total amount of $ 193,047.86

Direct Deposits in the total amount of $ 5,491.98

and total net payroll(s) in the amount of $ 49,749.38
are approved for payment.

Roger Keating	Charles Robinson
George Torres	Gary Faelber
James VanSchaick	Shawna Will

Date: 02/11/2026

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 1/29/2026 **Ending Date:** 2/11/2026 **City of Halstead**

Vendor	Vendor Amount
5-0 TOW	$100.00
ADDISEN WILLS	$180.00
ADRIAN & PANKRATZ, P.A.	$1,083.34
ANASTASIA ENRIQUEZ	$25.00
ANDERSON LOWE	$50.00
ANDREW & TAMMY PLANK	$40.00
BENJAMIN HEADINGS	$25.00
BLUE ARROW TELEMATICS	$622.80
BOUND TREE MEDICAL,LLC	$230.07
BRAD BRIGGS	$25.00
BRIANNE CONNELL	$29.00
BRICK STREET HARDWARE	$2,207.60
BRIDGMAN OIL CO., INC.	$140.00
CALLAWAY	$460.35
CENTRAL POWER SYSTEMS & SERVICES	$778.97
CHENEY DOOR COMPANY	$200.00
CITY OF HALSTEAD	$2,052.89
CITY OF NEWTON	$4,663.44
CLEARENT	$122.04
CLOVER	$184.34
COLONIAL LIFE INS.	$225.21
CONKLIN CARS NEWTON	$2,016.64
COX COMMUNICATIONS	$223.25
CYPRESS FACILITY SERVICES	$325.00
DALAINA SCHUTTE	$100.00
DANIEL BENNETT	$25.00
DAPHNE WILLIAMS	$180.00
DIGITAL OFFICE SYSTEMS	$184.61
DOUG HOFFMAN	$50.00
EILEEN VLAMIS	$180.00
ETHAN REIMER	$50.00
EVERGY	$9,536.66
FISHER HEATING & A/C INC	$923.61
GALL'S LLC	$68.27

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 1/29/2026 **Ending Date:** 2/11/2026 **City of Halstead**

Vendor	Vendor Amount
GRAINGER	$577.79
GRANT WILLIAMS	$50.00
HALLS CULLIGAN WATER	$57.40
HALSTEAD CEMETERY ASSOCIATION	$750.00
HALSTEAD CHAMBER OF COMMERCE	$300.00
HALSTEAD HISTORICAL SOCIETY	$50.00
HALSTEAD PUBLIC LIBRARY	$45,000.00
HALSTEAD TIRE, LLC	$868.96
HEARTLAND ENVIROMENTAL DISTRIBUTORS, INC	$2,695.00
HENRY SCHEIN, INC.	$323.83
HIGH TOUCH TECHNOLOGIES	$1,200.00
HOOPER SCHROEDER	$120.00
HUTCHINSON COMMUNITY COLLEGE	$1,681.62
HV CO ECO/DEVELOPMENT COUNCIL	$1,575.00
HV CO EMERGENCY SERVICE ASSOCIATION	$800.00
IDEATEK TELCOM, LLC	$1,236.16
IRS	$15,071.01
JACKSON WENDLING	$140.00
JANTZ LAW OFFICE	$1,900.00
JODY JONAS	$25.00
JORDY SCHROEDER	$80.00
JOSH OREM	$50.00
JULIE WAIT	$50.00
KANSAS MUNICIPAL UTILITIES	$660.00
KCAMP	$164,934.00
KMGA-GAS SUPPLY OPERATING FUND	$138,199.00
KNUDSEN, MONROE & CO.	$339.34
KPERS	$3,942.80
KPERS	$8,695.62
KS DEPT OF HEALTH & ENVIR	$420.73
KS LEARNING CENTER FOR HEALTH	$100.00
KS PAYMENT CENTER	$318.93
KS STATE TREASURER	$22,193.75
KS WITHHOLDING	$2,763.40

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 1/29/2026 **Ending Date:** 2/11/2026 **City of Halstead**

Vendor	Vendor Amount
LAMAR COMPANIES	$13,774.00
LAMPTON WELDING SUPPLY	$513.05
LDF COMPANY	$98.20
LEAGUE OF KS MUNICIPALITIES	$1,530.55
LEE REED ENGRAVING	$244.27
LOCHNER	$25,000.00
MARY ANNE MYERS	$142.00
MASEK GOLF CAR COMPANY	$60.00
MELISSA FARLOW	$25.00
MISSIONSQUARE - 303013	$188.77
MUTUAL OF OMAHA	$395.68
NAVRAT'S	$171.80
NISLY BROTHERS TRASH SERVICES, INC.	$12,123.70
OPTIV SECURITY INC.	$131.88
PAT ADAMS	$50.00
PAYMENT SERVICE NETWORK	$64.95
PIPER SCHROEDER	$220.00
PROFESSIONAL CODE COMPLIANCE LLC	$1,000.00
PROFESSIONAL TURF PRODUCTS, LP	$629.13
PROPANE CENTRAL, LLC	$60.00
REECE CARMICHAEL	$220.00
ROBERT PILAND	$25.00
RONNIE PEDERSON JR	$25.00
RYAN CARMICHAEL	$240.00
SAM EBERLY	$202.98
SHAWN YOUNTS	$50.00
SIGNA PAY	$168.76
STATE INDUSTRIAL PRODUCTS	$5,448.25
STREAMLINE PAYMENTS	$142.81
TASC/ACH FLEX ACCOUNT	$1,499.38
TESS WILLIAMS	$220.00
UCI - UTILITY CONSULTANTS INC	$35.00
UNIFIRST CORPORATION	$138.10
UTILITY SAFETY AND DESIGN INC.	$1,370.00

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 1/29/2026 **Ending Date:** 2/11/2026 **City of Halstead**

Vendor	Vendor Amount
VERIZON WIRELESS SERVICES	$595.10
VISA - CITY MAIN	$772.24
VISA - EMS DEPT	$762.36
VISA - PARKS & REC	$25.77
VISA - POLICE DEPARTMENT	$794.85
VISA - WEDGEWOOD	$175.94
VISION CARE DIRECT	$475.74
WISE & ASSOCIATES, INC.	$1,300.00
ZOLL MEDICAL CORPORATION	$254.25
Grand Total :	**$515,841.94**

AGENDA ITEM: F1

CITY COUNCIL AGENDA REPORT

Meeting Date:	February 11, 2026
City Department:	Public Works – Streets
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	2026 Street maintenance/repair project

RECOMMENDED ACTION

Motion to approve the proposal for patching and slurry seal work by South Central Sealing & Paving for a budget amount not to exceed $225,000 and approval for staff to sign necessary documentation.

BACKGROUND

Following several street reconstruction projects when the city began devoting more funds towards capital street work in 2016, former governing bodies of the city expressed a policy desire for the city to engage in more general maintenance and repair of existing streets as opposed to only tackling one or two blocks for total reconstruction with limited street funds as it represented a better investment of capital street funds. Since 2018, the city has completed just shy of $900,000 worth of patching and sealing of asphalt streets and has covered most of the streets throughout the city apart from those needing complete reconstruction.

CONSIDERATIONS/ANALYSIS

Slurry sealing contractors are limited in our area, and only South Central has actively responded to the city's requests about performing the desired maintenance work in previous years when staff have attempted to obtain multiple vendor quotes. Overall, the city has been pleased with the outcome of those previous projects with South Central Sealing and their responsiveness to city concerns or issues. Staff met with South Central personnel and evaluated existing asphalt streets throughout the city to determine which ones were in most need of additional sealing, crack sealing, and asphalt patching as needed. This work continues the multi-year plan that was developed to address asphalt streets in the city except for those streets that had previously deteriorated beyond sealing and patching being a suitable option for repair. Staff is seeking a project amount of $225,000 that would address everything identified in the two proposals attached to this memo. The $225,000 project budget should allow for enough contingency for any disparities in measured amounts or estimated quantities of materials or additional patching if found to be needed or changes in oil prices. Estimated time frame for work to begin is in the late spring or early summer. It is advantageous for the city to try and get this work scheduled as soon as possible as authorization later in the year would potentially end up with a project not occurring until fall based on the contractor's scheduling. Patching and sealing help to preserve existing streets and typically lasts around five (5) to seven (7) years before needing to be looked at again.

FISCAL IMPACT/FUNDING SOURCE

Monies for the project would come from the capital street monies in the Capital Improvement Fund (CIF). The city has budgeted $300,000 in 2026 for capital street maintenance and repair. Other funds for streets in the CIF are currently allocated to pending projects such as the North Street rehabilitation.

City Manager Approval Date: 2/6/26 City Attorney Review Date:

Attachments (*listed as included in packet*):

1. South Central Sealing & Paving proposals and maps

SOUTH CENTRAL SEALING & PAVING
PAVEMENT MAINTENANCE

Proposal

3600 West Esthner
Wichita Kansas 67213
(316) 613-3433 Fax (316) 613-3499
ATTN: Pat Adams
Citty of Halstead
303 Main St.
Halstead, KS 67056

Date: Monday, January 19, 2026
Project: City of Halstead
Location: Various
Estimator: Vernon

Asphalt Repair 2026

Asphalt Repair – 5" depth
We propose to remove asphalt pavement full depth, compact subgrade, and place 5" hot mixed asphalt in two lifts. Hot mixed asphalt to meet city of Wichita specifications. Approx. 497 sqyds.

Streets	Location	Quantity
1. 9th Street	9th and Pine	73 sqyds.
2. Walnut	600 and 700 block	45 sqyds.
3. Pine	212	30 sqyds.
4. Santa Fe	1st to 5th	236 sqyds.
5. Sweezy	215	5 sqyds.
6. 4th Street	800 and 900 block	27 sqyds.
7. 5th Street	5th and Sweezy	81 sqyds.
		Total = 497 sqyds.

Bid Price Asphalt repair..... .....$34,466.95 tax exempt.

Crack Sealing 2026

This bid is for crack filling in City of Halstead

1. We will fill 1/2" wide cracks or smaller and will clean as necessary to allow proper bonding of crack seal material.
2. We will track quantities for the city until they are completed.
3. Price per pound includes cleaning, material, and filling cracks.
4. Quantities bid is an estimate only; we will keep the daily totals and keep the city updated as we go.
5. Bid includes (9) pallets of crack seal material – 2,250 pounds per pallet.

Streets	Location
1. 9th Street	Chestnut to Main
2. 9th Street	Spruce to Pine
3. 8th Street	Chestnut to McNair
4. 7th Street	Chestnut to Main
5. 5th Street	Main to Walnut
6. 4th Street	Main to Pine
7. 3rd Street	Pine to Main
8. 2nd Street	Main to Pine
9. 1st Street	Chestnut to Poplar
10. Walnut	3rd to 4th
11. Pine	2nd to 6th
12. Spruce	1st to 6th
13. Chestnut	1st to 4th
14. Poplar	1st to 2nd

Total cost for Crack seal.....$40,297.50 tax exempt.

Cost Surcharges:
Due to fluctuations in material costs during FY 2025, South Central Sealing reserves the right to adjust pricing or implement additional

surcharges if material costs increase before project completion. Any necessary changes will be communicated to the Customer in advance, and a formal change order will be submitted for approval prior to proceeding with the affected work.

NET DUE UPON RECEIPT OF INVOICE.

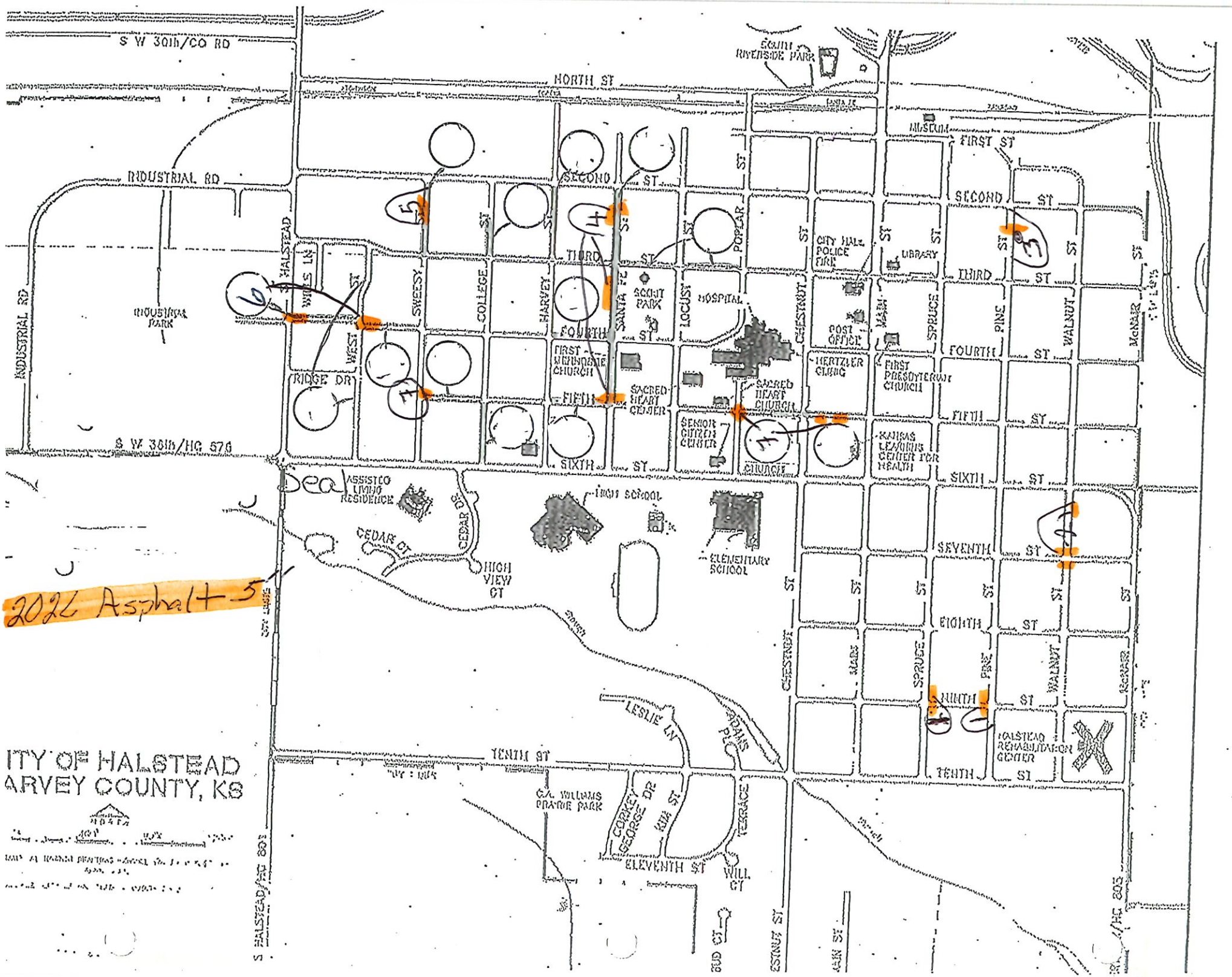
Late Payments:
If Buyer fails to make payment within 30 days of the due date specified in the invoice, Buyer shall pay Contractor a late payment charge of 10% per month on the outstanding balance until paid in full. The contractor reserves the right to suspend services or terminate the agreement for non-payment.

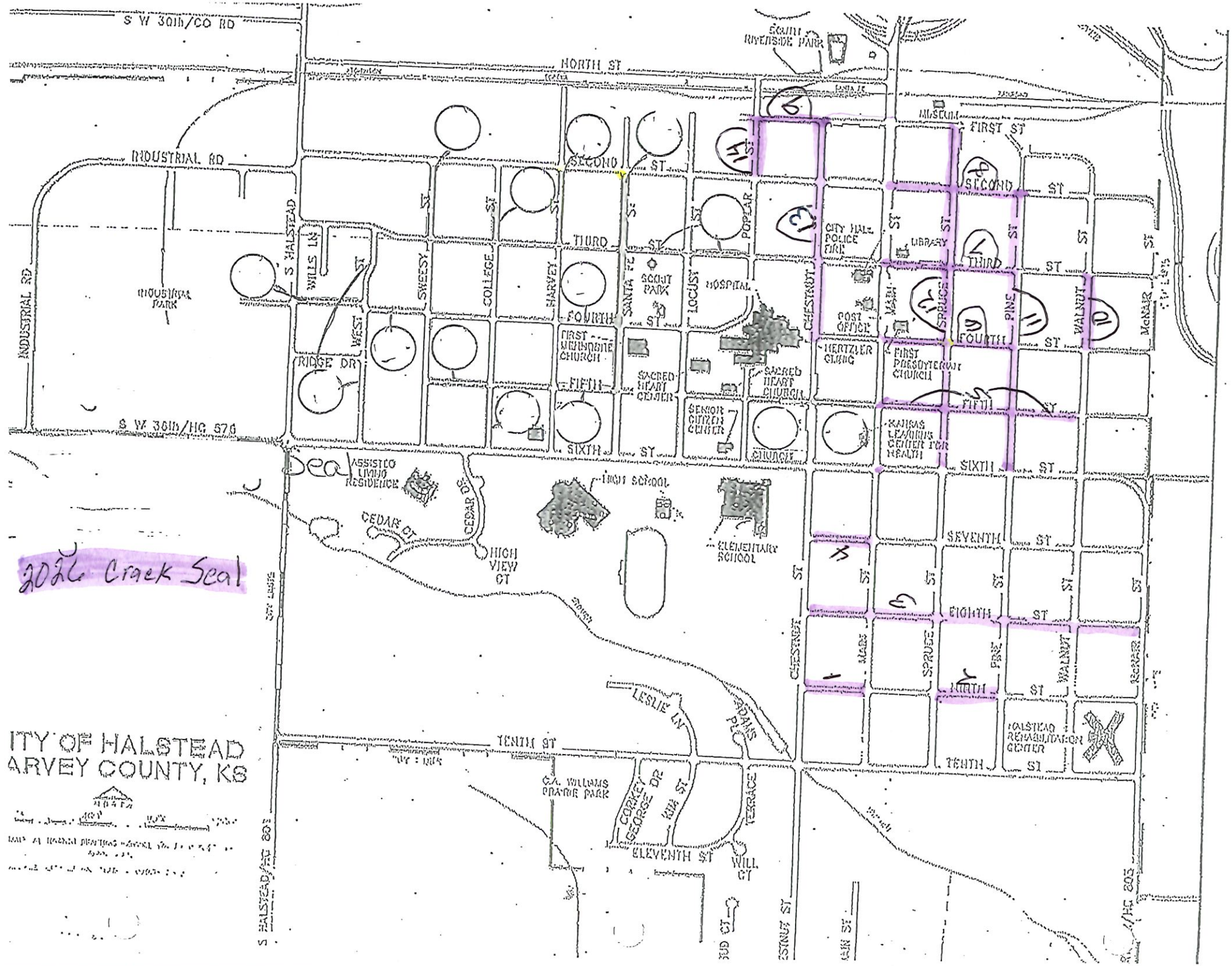
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Signature_____
Alex Stephenson
NOTE: We may withdraw this proposal if not accepted within 30 days.

ACCEPTANCE:
The above prices, specifications, and conditions are satisfactory and are accepted. You are hereby authorized to do the work as specified. Payment will be made as outlined above. YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE YOU SIGN AND RETURN THIS PROPOSAL FORM.

DATE _____ SIGNATURE _____
Return One Copy of Signed Proposal to South Central Sealing L.L.C.


S W 30th/CO RD
NORTH ST
SOUTH RIVERSIDE PARK
MUSEUM
FIRST ST
INDUSTRIAL RD
SECOND ST
HALSTEAD
WILLS LN
WEST ST
SWEESY
COLLEGE ST
HARVEY ST
SANTA FE ST
POPLAR ST
CITY HALL POLICE FIRE
LIBRARY
THIRD ST
INDUSTRIAL PARK
SCOUT PARK
HOSPITAL
LOCUST ST
CHESTNUT ST
MAIN
SPRUCE
PINE
WALNUT
McNAIR
FOURTH ST
POST OFFICE
HERTZLER CLINIC
FIRST PRESBYTERIAN CHURCH
RIDGE DR
FIRST MENNONITE CHURCH
FIFTH ST
SACRED HEART CEDER
SACRED HEART CHURCH
SENIOR CITIZEN CENTER
KANSAS LEXINGTON CENTER FOR HEALTH
S W 36th/HG 67G
SIXTH ST
CHURCH
ASSISTED LIVING RESIDENCE
CEDAR CT
CEDAR DR
HIGH SCHOOL
ELEMENTARY SCHOOL
HIGH VIEW CT
SEVENTH ST
EIGHTH ST
NINTH ST
TENTH ST
LESLIE LN
ADAMS PL
HALSTEAD REHABILITATION CENTER
C.A. WILLIAMS PRAIRIE PARK
CORKEY GEORGE DR
KIM ST
ELEVENTH ST
WILL CT
BUD CT
OAK ST
S HALSTEAD/HG 50
ITY OF HALSTEAD
ARVEY COUNTY, KS
2022 Asphalt +5



2026 Crack Seal

ITY OF HALSTEAD
ARVEY COUNTY, KS

SOUTH CENTRAL SEALING & PAVING
PAVEMENT MAINTENANCE

Proposal

3600 West Esthner
Wichita Kansas 67213
(316) 613-3433 Fax (316) 613-3499
ATTN: Pat Adams
Citty of Halstead
303 Main St.
Halstead, KS 67056

Date: Monday, January 19, 2026
Project: City of Halstead
Location: Various
Estimator: Vernon

Slurry Seal 2026

We propose to furnish labor, material, and equipment to construct an emulsified asphalt quick set slurry seal on city streets per below. (We have included strip patching in these numbers, which increases the quantity of sealed area).

	Streets	Location	Quantity
1.	7th Street	Chestnut to Main	1,614 sqyds.
2.	5th Street	Sweezy to College	1,202 sqyds.
3.	5th Street	Harvey to Santa Fe	1,193 sqyds.
4.	5th Street	Poplar to Chestnut	629 sqyds.
5.	4th Street	Halstead Rd to Sweezy	2,530 sqyds.
6.	4th Street	Santa Fe to Harvey	1,204 sqyds.
7.	West	3rd to 6th	4,022 sqyds.
8.	Sweezy	2nd to 3rd	1,391 sqyds.
9.	College	2nd to 3rd	1,421 sqyds.
10.	Harvey	2nd to 3rd	1,421 sqyds.
11.	Sante Fe	2nd to 5th	5,578 sqyds.
12.	Spruce	1st to 6th	14,164 sqyds.
		Total =	36,369 sqyds.

Total cost for Slurry Seal.....$120,745.08 tax exempt.

Above Slurry price includes the following.

1. Furnish Traffic Control
2. Sweep and clean streets.
3. Cover manholes and water valves

Slurry Seal to be applied at the following rates.

1. CSS-1H asphalt emulsion .35 gal per sqyd
2. Type II chat 20 Lbs. per sqyd

Cost Surcharges:
Due to fluctuations in material costs during FY 2025, South Central Sealing reserves the right to adjust pricing or implement additional surcharges if material costs increase before project completion. Any necessary changes will be communicated to the Customer in advance, and a formal change order will be submitted for approval prior to proceeding with the affected work.

NET DUE UPON RECEIPT OF INVOICE.

Late Payments:
If Buyer fails to make payment within 30 days of the due date specified in the invoice, Buyer shall pay Contractor a late payment charge of 10% per month on the outstanding balance until paid in full. The contractor reserves the right to suspend services or terminate the agreement for non-payment.

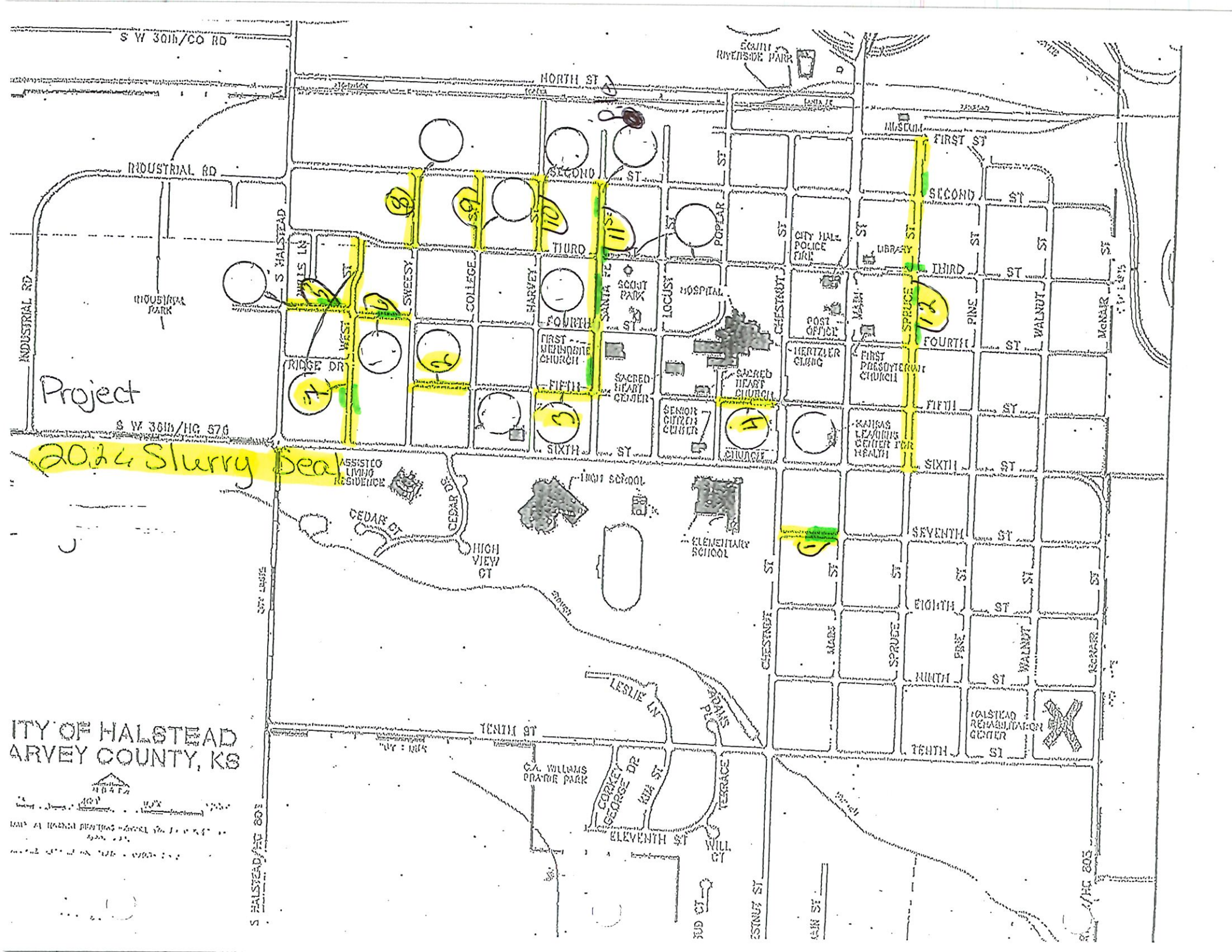
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Signature_____
Alex Stephenson

NOTE: We may withdraw this proposal if not accepted within 30 days.

ACCEPTANCE:
The above prices, specifications, and conditions are satisfactory and are accepted. You are hereby authorized to do the work as specified. Payment will be made as outlined above. YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE YOU SIGN AND RETURN THIS PROPOSAL FORM.

DATE _____ SIGNATURE _____
Return One Copy of Signed Proposal to South Central Sealing L.L.C.


Project
2024 Slurry Seal
CITY OF HALSTEAD
HARVEY COUNTY, KS
S W 30th/CO RD
INDUSTRIAL RD
S HALSTEAD
NORTH ST
FIRST ST
SECOND ST
THIRD ST
FOURTH ST
FIFTH ST
SIXTH ST
SEVENTH ST
EIGHTH ST
NINTH ST
TENTH ST
ELEVENTH ST
RIDGE DR
WEST ST
SWEESY
COLLEGE
HARVEY
SANTA FE
LOCUST
POPLAR
CHESTNUT
SPRUCE
PINE
WALNUT
MAIN
CEDAR DR
CEDAR CT
HIGH VIEW CT
LESLIE LN
ADAMS PL
CORKEY GEORGE DR
KIRK ST
TERRACE
WILL CT
BUD CT
MUSEUM
CITY HALL POLICE FIRE
LIBRARY
POST OFFICE
HERTZLER CLINIC
HOSPITAL
SENIOR CITIZEN CENTER
HIGH SCHOOL
ELEMENTARY SCHOOL
HALSTEAD REHABILITATION CENTER
SCOUT PARK
SCOUT RIVERSIDE PARK
C.A. WILLIAMS PRAIRIE PARK
INDUSTRIAL PARK
ASSISTED LIVING RESIDENCE
FIRST MENNONITE CHURCH
SACRED HEART CHURCH
SACRED HEART CENTER
FIRST PRESBYTERIAN CHURCH
KANSAS LEADERSHIP CENTER FOR HEALTH
1
2
3
4
5
6
7
8
9
10
11
12

AGENDA ITEM: F2

CITY COUNCIL AGENDA REPORT

Meeting Date:	February 11, 2026
City Department:	Planning and Zoning
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	Zoning Amendment Recommendation – Max Accessory . . .

RECOMMENDED ACTION

Motion to approve Ordinance No. 1356, an ordinance updating the City of Halstead Zoning Regulation 6-100 B1 regarding the maximum size of detached accessory structures, based on the recommendation from the Halstead Planning Commission.

BACKGROUND

The City of Halstead Planning Commission and Board of Zoning Appeals (BZA) has heard several conditional use or variance cases involving the current maximum structure size for garages of 720 sq. ft. The Planning Commission discussed increasing the maximum square footage allowed by right based on the historical requests and review of what other communities had for regulations in their local zoning codes. The Planning Commission held the required Public Hearing for the proposed amendment and draft changes to the zoning code on January 19, 2026 and a motion to recommend approval of the proposed changes to the zoning code was passed by a majority of the Planning Commission.

CONSIDERATIONS

The Governing Body has the following options to move forward per Halstead Zoning Regulations 11-104 regarding the suggested amendment to the city's zoning code:

- Accept and approve the draft zoning regulations (via ordinance) as presented and with no changes to what was forwarded by the Planning Commission, thereby amending the Halstead Zoning Code.
- Make changes or edits to the proposed draft zoning regulations as a majority of the Governing Body may see fit prior to acceptance and approval (would require a supermajority vote and an ordinance), thereby amending the Halstead Zoning Code with the updated regulation language.
- Refer the regulations back to the Planning Commission for further work and study, either in current form or with suggested revisions and a statement as to why the Governing Body did not approve or disapprove the recommendation as provided by the Planning Commission
- Disapprove of the recommendation explicitly or take no action, thereby leaving the Halstead Zoning Regulations as are currently in effect

FINANCIAL IMPACT/FUNDING SOURCE

Planning and Zoning expenses come from the city's General Fund. Expenses have been largely in the form of staff, City Attorney, and Planning Commission volunteer time and required publication costs. These costs have been nominal and not out of the norm of typical Planning Commission activity.

City Manager Approval Date: 2/6/26 City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. Draft Ordinance No. 1356

(Published in *The Harvey County Now* on February 19, 2026)

ORDINANCE NO. 1356

AN ORDINANCE AMENDING THE ZONING REGULATIONS OF THE CITY OF HALSTEAD, KANSAS, AS ORIGINALLY ADOPTED BY ORDINANCE NO. 1120, AND INCORPORATING AS A PART THEREOF AN AMENDMENT TO SECTION 6-100B1 PERTAINING TO PERMITTED ACCESSORY USES.

WHEREAS, the City of Halstead, Kansas enacted Ordinance No. 1120, which Ordinance was duly published and which provided for the adoption of and incorporation therein of certain Zoning Regulations for said City, official copies of same being on file with the City Clerk; and

WHEREAS, the Planning Commission of the City of Halstead, Kansas has prior hereto and after giving due notice held a public hearing on January 19, 2026, and made certain recommendations for an amendment as contained herein; and

WHEREAS, the Governing Body of the City of Halstead, Kansas desires to approve such amendment of the Zoning Regulations in accordance therein;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HALSTEAD, KANSAS:

SECTION l. That Section 6-100B1 of Article 6, pertaining to permitted accessory uses is hereby deleted and replaced with the following wording:

1. Off-street parking and loading space as regulated by Article 5 of these regulations, including detached garages and carports. On lots for single and two-family dwelling units and all types of manufactured and mobile homes such structures may contain incidental space for storage and other uses and are limited to one each per zoning lot not over 1500 square feet in gross floor area for a garage and 400 square feet for a carport, unless a conditional use is approved by the Board of Zoning Appeals

SECTION 2. Any provisions of this Ordinance which shall be declared to be unconstitutional or otherwise invalid shall not affect the validity and authority of the other sections of this Ordinance.

SECTION 3. This Ordinance shall take effect from and after its publication once in the official city newspaper.

[Remainder of Page Intentionally Left Blank]

DRAFT

ADOPTED, PASSED AND APPROVED by the governing body of the City of Halstead, Kansas on the 11th day of February 2026.

SIGNED by the Mayor this 11th day of February 2026.

CITY OF HALSTEAD, KANSAS

[seal]

_____

Gary L. Faelber, Mayor

ATTEST:

_____

Julie L. Wait, City Clerk

DRAFT

AGENDA ITEM: F3

CITY COUNCIL AGENDA REPORT

Meeting Date:	February 11, 2026
City Department:	Parks
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	Oswald Lehman Park – potential grant opportunity

RECOMMENDED ACTION

None. Potential consensus or direction from the governing body as to whether there is a desire for staff to continue pursuing application for grant funding for improvements to Oswald Lehman Park.

BACKGROUND

The City of Halstead approved working with Hometown Grants on seeking grant funding for the improvements based on the concept plans for Oswald Lehman Park. Following multiple months of grant research and seeking information on several different opportunities, the upcoming Transportation Alternatives grant offered by the Kansas Department of Transportation (KDOT) has emerged as the best current opportunity to potentially fund the desired improvements for the park. The city engaged consultants to assist with the concept for Oswald Lehman Park which included input and review from the Parks Advisory Board as well as a public input session open to the community. The concept drawing and estimated budget based on that concept for Oswald Lehman Park is attached for reference. The city agreed to establishment of a park as part of the contract terms for the property when it was acquired in 2020 and to pursue the project in good faith and as soon as practical.

CONSIDERATIONS

The concept for Oswald Lehman Park is a park utilizing the natural environment and providing walking paths and green space. It is important to note that what is included are concepts and are not finalized plans so eventual preliminary engineering and scoping would be needed for a final eventual plan that would be utilized. These concept plans though did have input and support from the Parks Advisory Board, community members at an open house, and the governing body. The city and the grant consultant were originally hopeful that several national or foundation grant programs that had been identified could be utilized for potential funding. With changes in federal funding of various programs or based on information received from organizations offering these opportunities, many of these opportunities are no longer viable or even available to be utilized unfortunately and there is no indication of when those factors might change. Staff will discuss the potential financial implications of the proposed Transportation Alternatives grant as a funding strategy, as action is needed very soon to submit a project concept for this grant opportunity as well as formally applying for the grant later.

FINANCIAL/FISCAL IMPACT

The approved contract for assistance with grant identification and research with Hometown Grants was $18,000 and includes their technical support and research on the grants that have been looked into thus far as well as the actual application and support for applying for this grant if the city chooses to proceed. The grant being discussed is an 80/20 split, so the city would be responsible for 20% matching funds for any grant award. This match would come from Capital Improvement Funds earmarked for parks.

City Manager Approval Date: 2/6/26 City Attorney Review Date:

Attachments (*listed as included in packet*):

1. Oswald Lehman Park Concept and Estimated Budget

BAUGHMAN

FINAL DRAFT ESTIMATE

OSWALD LEHMAN PARK

Final Draft Master Plan May 2024

Bid Item	Approximate Quantity		Unit Price	Amount
GENERAL ITEMS				
Mobilization / staking / restoration	1	ls	$20,000.00	$20,000.00
Clearing and Grubbing	1	ls	$5,000.00	$5,000.00
PARKING LOT				
Paving (8" reinf. driveway, 6" reinf. paving, curb & gutter, striping, ADA signage)	4,000	sf	$20.00	$80,000.00
Light pole	1	ls	$5,000.00	$5,000.00
PARK				
5" concrete sidewalk	9,810	sf	$5.00	$49,050.00
Shade Structure	1	ea	$25,000.00	$25,000.00
Picnic table	3	ea	$2,000.00	$6,000.00
Benches	10	ea	$1,000.00	$10,000.00
Misc. site elements / interpretive signage	1	ls	$20,000.00	$20,000.00
LANDSCAPING				
Shade and Evergreen Trees	35	ea	$500.00	$17,500.00
Native grasses / meadow planting area	16,200	ea	$2.00	$32,400.00
Irrigation system (incl. design)	1	ls	$20,000.00	$20,000.00
PEDESTRIAN BRIDGE	1	ls		$200,000.00
(Engineering, Bridge, Permitting)				
WATER FEATURE				$200,000.00
(Permitting, Clearing & Grubbing, Dredging, Aeration System)				
			Construction Sub-Total	**$689,950.00**
DESIGN & ENGINEERING				
Park Engineering (7.5% of Construction Sub-Total)	1	ea	$51,746.25	$51,746.25
Grant Administration (2% of Construction Sub-Total)	1	ea	$13,799.00	$13,799.00
			Contingency (25%)	172,487.50
			2024 Project Total	**$927,982.75**
Inflation (4% per year)				
			2026 Project Total	**$1,003,706.14**

NOTE: Bid prices are estimated from the Kansas Department of Transportation 2023 Q3 bid tabs when apllicable, similar projects that have already bid, and best available information at the time of development.



BICYCLE INFRASTRUCTURE



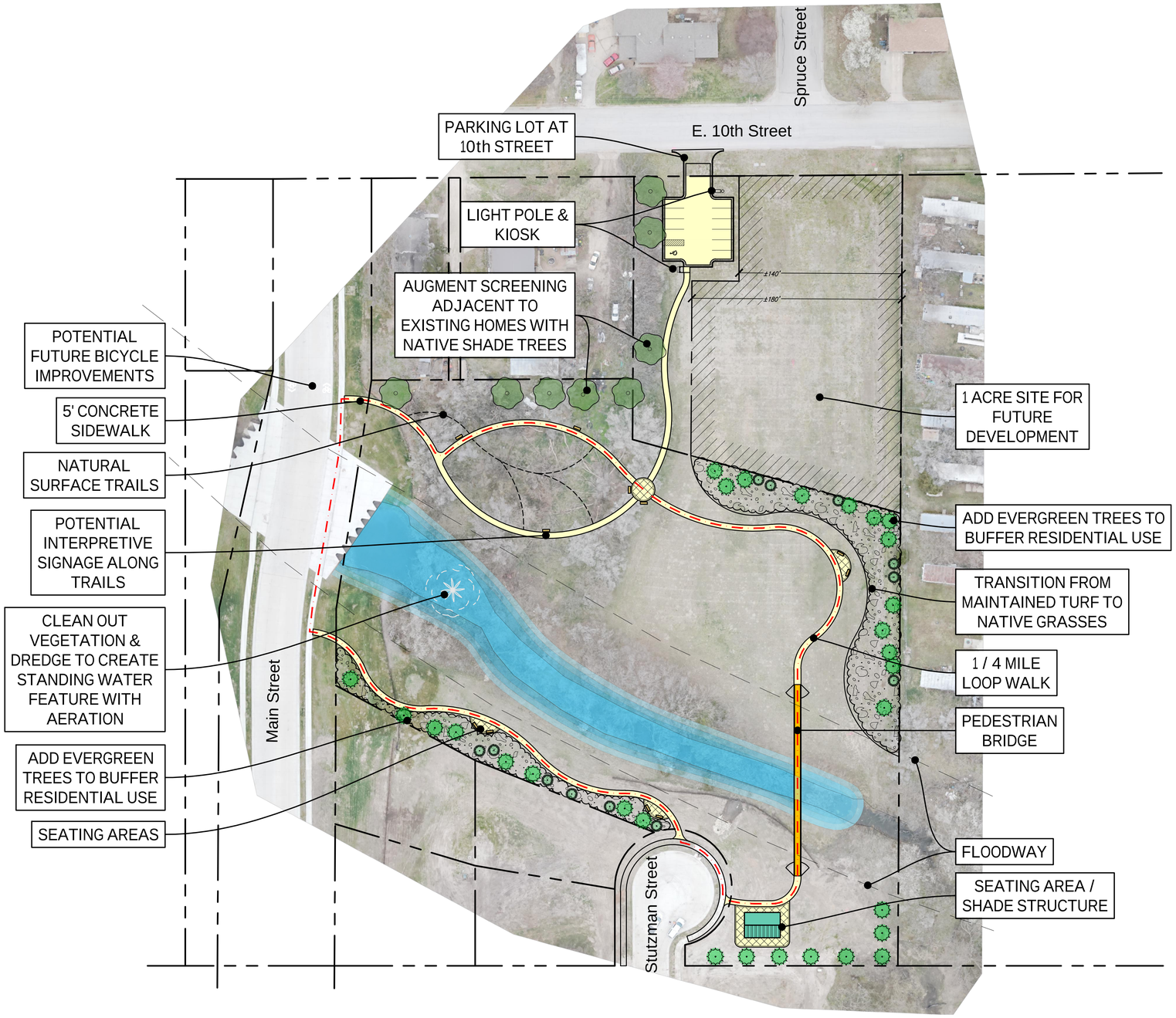
LEARNING OPPORTUNITIES



NATURE WALK



MAINTAINED TURF TO NATURAL





FAMILY BIRDWATCHING



TRAIL DISTANCE MARKER



PEDESTRIAN BRIDGE



PICNIC AREA

FINAL DRAFT MASTER PLAN

OSWALD LEHMAN PARK
HALSTEAD, KANSAS

1" = 50'

MAY 2024

BAUGHMAN COMPANY
315 Ellis St. Wichita, KS 67211 316-262-7271
BaughmanCo.com

This exhibit is for illustrative purposes only.

AGENDA ITEM: F4

CITY COUNCIL AGENDA REPORT

Meeting Date:	February 11, 2026
City Department:	Code Enforcement
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	3rd Party Code Enforcement review

RECOMMENDED ACTION

None. Discussion item only.

BACKGROUND

A stated objective of previous governing bodies as well as an identified priority, goals, and strategy from the 2019 Community Strategic Plan (Goal areas 3 and 4) were for the city to have more proactive code enforcement operations within the city. Following discussion of the then current methods relying solely on administrative staff and received complaints for code enforcement, the city moved code enforcement activity out of the administration department and over to the police department to manage as part of their departmental functions. Eventually a 3rd party contractor offering code enforcement services in other communities asked to present to the governing body about their services and following multiple discussions the city eventually entered into an agreement for code enforcement services for one year to explore whether this was a more efficient, proactive, and objective way to approach code enforcement than previous methods. The governing body has asked for a review of the contractor's code enforcement activities to date in comparison to the previous methods as the city has been utilizing the services for just over 6 months.

CONSIDERATIONS

The terms of the contract with Professional Code Compliance covers 30 hours of service time a month, which includes drive time, time on physical inspections, as well as the administrative time to handle investigations, mail out notices (includes up to $25 in postage a month), appropriate follow-up, and then monthly reporting back to staff. Beyond the initial months where PCC began code enforcement duties (July 2025), city staff have not received any complaints about the activity or demeanor of PCC or their staff. The nature of calls received initially were more verification that PCC and the notices that people were receiving were legitimate in nature. Two charts comparing 2024 and 2025 code enforcement activities are provided. Staff will discuss these numbers and some of the trends with the governing body and please note that there are some differences in comparing the two years with how the PD tracked and reported case information and how PCC has been tracking and reporting their activities. There is also some discrepancy in totals between the two charts as some cases involve persons with multiple code violations, so those multiple violations were reported and handled but reflect as a single case for tracking purposes. Staff are also happy to continue to discuss their opinions and observations about the transition to 3rd party code enforcement and ongoing conversations about enforcement activities.

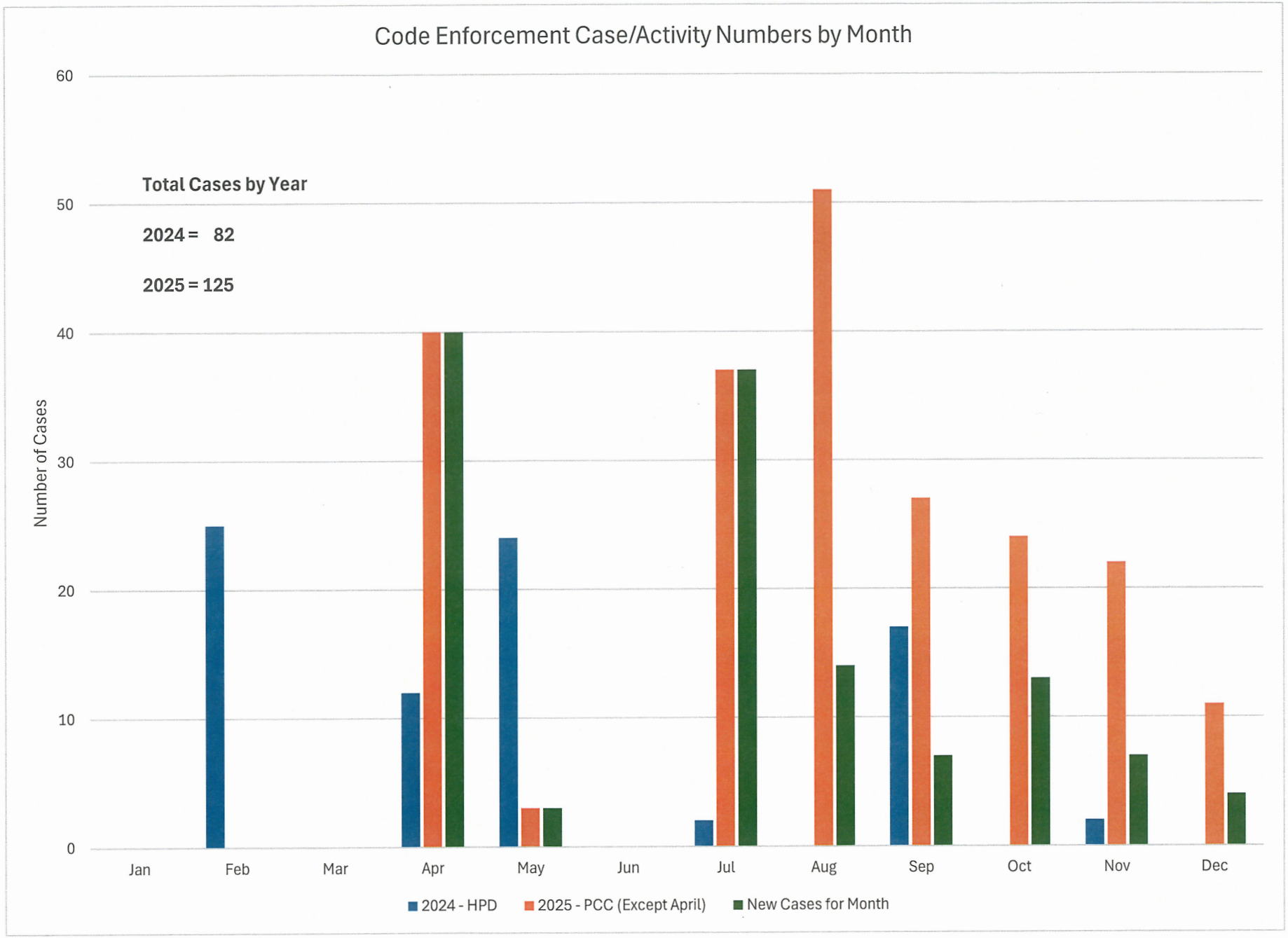
FINANCIAL

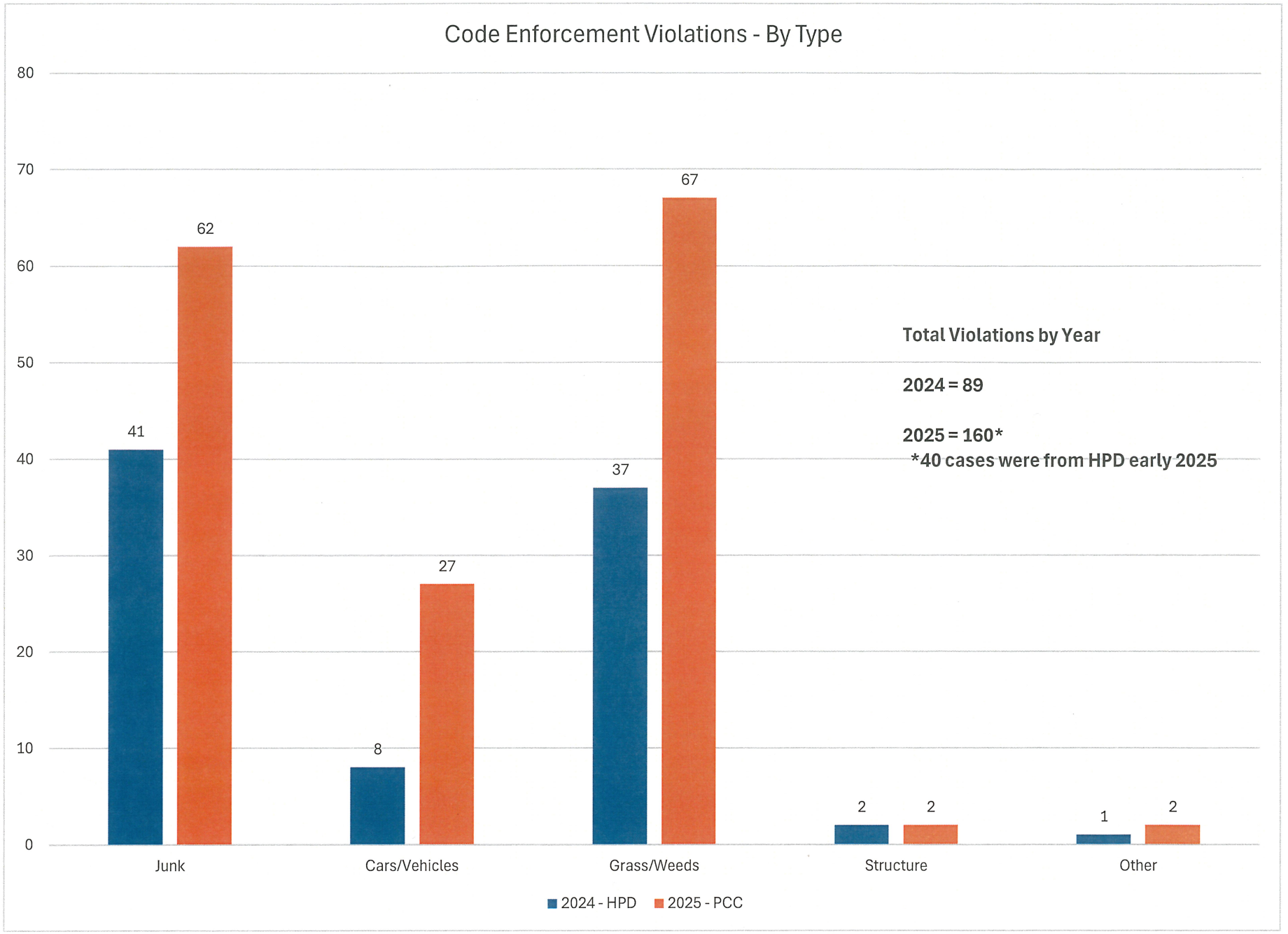
The contract is for $1,000 a month and is an annual term contract that runs through June 30, 2026. The city does have the option to cancel the contract prior to its renewal.

City Manager Approval Date: 2/6/26 City Attorney Review Date:

Attachments (*listed as included in packet*):

1. Code Enforcement activity/violations charts


Code Enforcement Case/Activity Numbers by Month
Total Cases by Year
2024 = 82
2025 = 125
Number of Cases
60
50
40
30
20
10
0
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
2024 - HPD
2025 - PCC (Except April)
New Cases for Month


Code Enforcement Violations - By Type
80
70
60
50
40
30
20
10
0
41
62
8
27
37
67
2
2
1
2
Junk
Cars/Vehicles
Grass/Weeds
Structure
Other
2024 - HPD
2025 - PCC
Total Violations by Year
2024 = 89
2025 = 160*
*40 cases were from HPD early 2025

AGENDA ITEM: F5

CITY COUNCIL AGENDA REPORT

Meeting Date:	February 11, 2026
City Department:	Governing Body
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	Set Council Work Session date(s)

RECOMMENDED ACTION

Motion from the City Council to set a work session date based on Governing Body schedule availability.

BACKGROUND

Staff are requesting that the Governing Body set a work session for some time in late February or early March. The agenda for this first work session of the year is typically setting budget priorities for the next fiscal year as well as looking towards and discussing capital projects for the current and future years. The Governing Body is always welcome to provide input on other desired work session topics as well prior to the work session.

As we have newer elected officials and to allow for adequate time to review and go over the city's budget processes and background on the budget process, staff are recommending that the governing body consider scheduling a work session on a Saturday or consider scheduling multiple recurring work sessions as there is a lot of information to be covered and to allow for adequate time for discussion.

City Manager Approval Date: 2/6/26 City Attorney Review Date:

Attachments (*listed as included in packet*):

1. None