CITY COUNCIL MEETING AGENDA

Wednesday, August 5, 2026 **City Council Chambers**
7:00 p.m. **Halstead City Hall**

CALL TO ORDER

- **A. AGENDA CHANGES/APPROVAL OF AGENDA**
- **B. PUBLIC FORUM**
- **C. CONSENT AGENDA**
  1. Minutes of July 15, 2026 City Council Meeting
  2. Minutes of July 29, 2026 City Council Work Session
  3. Ordinance No. 2026-AP-15: Bills and Payroll from July 16 – August 5, 2026
  4. Continuing Disclosure Filing Requirement Acknowledgement
  5. Library Board Appointments
- **D. PUBLIC HEARING**
- **E. UNFINISHED BUSINESS**
- **F. NEW BUSINESS**
  1. Neighbors Store Funding Request
  2. Historical Society Funding Request
  3. Planning & Zoning Appointments
  4. Mausoleum and Cemetery Wall update
  5. Electric/Motorized bikes and scooters regulations
  6. Set City Council Work Session
- **G. EXECUTIVE SESSION**
  1. Attorney-client privilege
- **H. REPORTS**
  1. Governing Body Comments
  2. City Manager

ADJOURNMENT

NOTICE

Agendas may be subject to change upon action of or at the discretion of a majority of the governing body.

For those who cannot attend a meeting in person but wish to provide comment to the Governing Body, those comments can be emailed to cityclerk@halsteadks.gov. Comments received before 5:00 PM on the day of a meeting will be shared with the governing body during that night's meeting during public forum. ***Anonymous comments that are sent or received will not be shared.***

Meetings are also live streamed via the city's YouTube channel and Cox Cable channel 7.

CITY OF HALSTEAD

CITY COUNCIL AGENDA REPORT

Meeting Date:	August 55, 2026
City Department:	Administration and Finance
Prepared By:	Julie Wait, City Clerk
Agenda Title:	Consent Agenda

RECOMMENDED ACTION

Motion to approve the Consent Agenda for August 5, 2026, as presented.

CONSIDERATIONS/ANALYSIS

Items in the August 5, 2026 Consent Agenda include:

- Minutes of July 15, 2026 City Council Work Session.
- Minutes of the July 29, 2026 City Council Work Session.
- Ordinance No. 2026-AP-15 which includes bills & payroll from July 16 – August 5, 2026.
- Continuing Disclosure Filling Requirement Acknowledgement.
- The appointment of Nikki Willis to the Halstead Public Library Board with a term expiring January 2029.

Items of note in the bills and payroll July 2 – 15, 2026 are as follows:

- Check #124243 in the amount of $5,428.64 to DC&B Supply for water meters and gaskets.
- Check #124253 in the amount of $6,934.43 to Nuvonic 100 for a UB lamp and supplies.
- Check #124206 in the amount of $12,000.00 to Old Settlers for the 2026 allocation.
- Check #124227 in the amount of $5,750.00 to PEC for the pavement assessment project.
- Checks #124228 & 124211 in the amount of $21,866.00 to PSE Contractors for Pathways improvements.
- Check #124212 in the amount of $15,750.00 to S&P Global for analytical services related to the issuance of 2026 G.O. Bonds.
- Check #124214 in the amount of $18,014.83 to Spencer Fane for costs related to the issuance of 2026 G.O. Bonds.
- Check #124215 in the amount of $20,875.00 to Stifel for costs related to the issuance of 2026 G.O. Bonds.
- Check #124262 in the amount of $7,789.44 to USDI for emergency main repair at 512 Poplar.
- Check #124271 in the amount of $5,424.40 to Zenner for hosting services and maintenance.

FISCAL IMPACT/FUNDING SOURCE

Total dollar amount of checks being approved is $237,036.41, wires in the total amount of $154,418.09, direct deposits in the amount of $4,020.00, and total net payroll in the amount of $120,638.52. These expenses are split amongst multiple funds in the budget and costs from the current 2026 fiscal year.

Department Head Approval Date: 07/31/2026 City Attorney Approval Date:
City Manager Approval Date: 07/31/2026
Attachments (*listed as included in packet*):

1. Minutes of the July 15, 2026 City Council Meeting.
2. Minutes of the July 29, 2026 City Council Work Session.
3. Ordinance No. 2026-AP-15 which includes bills & payroll from July 16 – August 5, 2026.
4. Continuing Disclosure Filing Requirement Acknowledgement.

Halstead City Council Meeting **Council Room, City Hall**
July 15, 2026 **7:00 p.m.**

CALL TO ORDER

Council President VanSchaick, presiding in the absence of Mayor Faelber, called the meeting to order at 7:02 p.m. The City Council meeting was streamed live on YouTube, HalsteadKS.gov, and Cox Channel 7.

CITY COUNCIL MEMBERS PRESENT

Charlie Robinson, Shawna Will, James VanSchaick, Roger Keating and George Torres; a quorum was declared present. Mayor Faelber was absent.

CITY OF HALSTEAD STAFF PRESENT

City Manager Ethan Reimer, City Superintendent Pat Adams, Police Chief Josh Orem, and City Clerk Julie Wait. City Attorney Brad Jantz arrived at 7:05 p.m.

OTHERS PRESENT

- Alan Weber with the Old Settlers Committee.
- Bill Bush with the *Harvey County Now.*
- Halstead Residents – Ron Dick, Kevin and Diane Henderson, Deric Lanham, and Jack Ray.

AGENDA CHANGES

None.

PUBLIC FORUM

Council President VanSchaick opened the public forum at 7:02 p.m.

Kevin Henderson, Halstead resident, referenced the 2027 budget that was on the agenda and reported that he had visited with a number of residents, including some elderly people, and there was concern with their expenses and not being able to afford tax increases. He said the State was raising taxes and the County was raising taxes by four mills which was a 10% increase, and the Halstead City Council had 3 options that included keeping them the same, lowering them, or raising them. Nobody he had talked to thought raising them was a good idea and everybody thought lowering them would be a good idea and at the very worst residents hoped they stayed the same. He asked the Governing Body to keep that in mind as they were making decisions for the City and the people they were elected to represent since expenses were high for everybody.

Ron Dick, Halstead resident, reiterated what Henderson had said and added that everybody was on a budget, especially elderly, fixed income residents, and retired people. He said those individuals didn't have the option of raising their money any other way so anything the Governing Body could do to help alleviate that by at least keeping it the same would be the best if at all possible.

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Deric Lanham, owner of Halstead Floral, announced that the store had been open for 75 years in the same location and City Manager Reimer had told him that was the longest continually operating business in Halstead if so. He encouraged people ordering flowers to call or place an order online with Halstead Floral instead of going through a broker because going through a broker gives the taxes paid to the state that company is in and that didn't benefit Halstead. He added that if residents wanted to see taxes lowered and the mill levy to stay the same or go lower than money needed to be spent in Halstead's downtown, not in Newton, and not in Wichita. Over the past 5 years he noted that he hadn't seen any new businesses come in but he had seen businesses close, which was a concern to him as a business owner as he personally wanted to invest more of his money into Halstead. Lanham said he wanted to see Halstead grow and he wanted to see downtown grow but added that it would take everyone in Halstead to make that happen. He also said that it wasn't the Governing Body's fault if taxes went up because it was their job to figure out what was best for the future of Halstead. He also requested zoning changes to keep downtown buildings for businesses the bring in revenue and not for the 501(c)3's in town because they weren't paying taxes as a business owner was. Another item he added was not allocating DRAGON Grants to 501(c)3's because that didn't increase economic development. He said a lot of cities didn't have a downtown like Halstead and he worried about the future of Halstead's downtown.

Jack Ray, 420 College, addressed Chief Orem and said there was no pun intended on his address. He then told the Governing Body that if they made the wrong decision that evening that within 10 years Halstead would become one of the ghost towns of Kansas

Hearing no further requests for public comment, Council President VanSchaick closed the public forum at 7:09 p.m.

CONSENT AGENDA

The following items were included in the July 15, 2026 Consent Agenda:

- Minutes from June 29, 2026 City Council Work Session.
- Minutes from July 1, 2026 City Council Meeting.
- Minutes from July 9, 2026 City Council Work Session
- Ordinance No. 2026-AP-14 which includes bills & payroll from July 2 – 15, 2026.
- Treasurer's Reports – April and May.

MOTION by Torres to approve the Consent Agenda for July 15, 2026 as submitted.
SECOND by Keating
CARRIED 5-0

PUBLIC HEARING

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. **Old Settlers – Funding and Special Event Requests – Resolutions No. 2026-09 & 10**
   Alan Weber, member of the Halstead Old Settlers Committee, approached the Governing Body and thanked them for past support of the event and for all the assistance provided by City staff. He requested a direct financial contribution in the amount of $12,000 for 2026 reporting that the funds would be utilized for special event insurance, carnival games, prizes, tent rentals, prizes for various events, entertainment, and sound services. Additionally, Old Settlers requested street closures listed on the Street Closure and/or Special Event Application and requested exemptions

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from the normal requirements for golf carts from Thursday – Sunday. Councilmember Will thanked Weber and the volunteers that worked to make Old Settlers possible because it was something that the community looked forward to. Having experienced [Old Settlers] herself as a child and now sharing it with her children it was a tradition she appreciated, and it couldn't be possible without the time, effort, and hours put in by the volunteers. Council President VanSchaick also recognized the time put in by City staff during the event in addition to other things such as the trash service provided for the event.

MOTION by Torres to approve Resolution No. 2026-09, a resolution providing the temporary closure of public rights of way, thoroughfares, or public access roadways, on, and along Main Street from railroad tracks to Riverside Park the 300 – 600 blocks of Main Street, 1st Street from Main Street to the carwash drive, and the 100 – 200 blocks of Main Street in the City of Halstead, Kansas for the times and dates specified herein.
SECOND by Robinson
CARRIED 5-0

MOTION by Torres to approve Resolution No. 2026-10, a resolution providing for the temporary closure of public rights of way, thoroughfares, or public access roadways, on, and along, Riverside Park, the 100 – 600 blocks of Main Street, and the 100 – 300 blocks of Main Street in the city of Halstead, Kansas for the times and dates specified herein.
SECOND by Robinson
CARRIED 5-0

MOTION by Torres to approve a donation to the Old Settlers Committee for an amount not to exceed $12,000 upon the receipt and proof of special event liability insurance.
SECOND by Robinson
CARRIED 5-0

MOTION by Torres to approve and adopt the same rules and requirements for golf carts and slow-moving vehicles that were adopted in 2025 during Old Settlers.
SECOND by Robinson
CARRIED 5-0

2. **Mausoleum Foundation Repairs**
   City Manager Reimer advised that during the July 1, 2026 City Council meeting the Governing Body had approved a proposal from Thrasher for Option B that had been presented. Unfortunately, following an internal review of the project, Thrasher had removed that as an option which left only one other option that didn't include removing a section of the flooring for repairs. He requested a motion to rescind the previous approval of Option B from Thrasher and asked for direction from the Governing Body on how to proceed with the other proposals for the project. He reminded the Governing Body that Groundworks was the only remaining proposal that did not require removing sections of the floor so the other proposals would require an additional expense to restore the floor and slate tile. Reimer asked if the Governing Body would like to consult a structural engineer to answer whether cutting the floor was something that might be detrimental to the building.

MOTION by Torres to rescind the previous approval of Option B of the Thrasher Foundation proposal for repairs to the mausoleum foundation.
SECOND by VanSchaick
CARRIED 5-0

Councilmember Torres requested to add the discussion to an upcoming work session because there were a lot of nuts and bolts to factor into the project and he also wanted staff to ask the various

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contractors some preliminary questions. Councilmember Robinson added that he would think the companies that provided quotes likely had a structural engineer on staff that could answer some of the questions the City had. Council President VanSchaick felt that some of the proposals were a little too vague for the Governing Body to be able to accept as is. Councilmember Keating had concerns with the replacement of the flooring and tile if the section of flooring had to be removed for repairs. Councilmember Torres added that the facility was the resting place for people and they deserved to be honored properly.

MOTION by Torres to table the discussion to the next scheduled City Council Work Session.
SECOND by Robinson
CARRIED 5-0

3. **Professional Engineering Consultants (PEC) Work Order – Utilities/Zoning GIS Project**
   City Manager Reimer presented Work Order 26-02 with PEC which was a continuation of the ongoing project related to Work Order 26-01 with PEC. This would utilize the technology and GIS mapping capabilities for the city that were being initiated through the Kansas Department of Transportation (KDOT) Innovative Technology Grant to include mapping and inventory of the three main city utilities – gas, water, and wastewater. The additional fee of $23,580 would come from the utility funds. The improvements would also include putting a zoning map layer into the GIS system to help with zoning questions.

MOTION by Torres to approve work order 26-02 between Pec and the City of Halstead and to authorize staff signatures to execute the documents as required.
SECOND by Robinson
CARRIED 5-0

4. **Resolution No. 2026-08 – Notice of Intent to Exceed the Revenue Neutral Rate**
   Councilmember VanSchaick pointed out that this item had nothing to do with setting the budget for 2027 but instead discussing the Notice of Intent to Exceed the Revenue Neutral Rate and because that was hard to understand he asked City Manager Reimer for a brief explanation of the process. City Manager Reimer explained that the Revenue Neutral Rae was simply the calculation of the mill rate that would generate the exact same dollar amount of property taxes as was collected in the preceding budget year. After final valuations came in November 2025, Halstead levied a mill levy of 79.178. With the increase in valuation due to increased appraisals, new construction, and change of use the County Clerk calculated the Revenue Neutral Rate to be 74.32 mills for the 2027 budget. Reimer gave an example of if the previous year's budget generated 1.1 million dollars in property tax revenue, then with the estimated valuations, setting the mill rate at 74.32 would be the Revenue Neutral Rate and would again generate exactly 1.1 million in property tax revenues again. The Revenue Neutral Rate would be exceeded if the City intended to ask for even one penny more in property tax revenue than was put in the previous fiscal year's budget. Reimer noted that the Governing Body had indicated they would be comfortable with setting the mill rate at 79, which was a lower rate than 2026, during previous budget work sessions but which was higher than 74.32 which was why Resolution No. 2026-08 was needed to notify of the City's Intent to Exceed. If the resolution was adopted it would mean that 79 was the max mill rate allowed to be set with the budget and a Revenue Neutral Rate Hearing and Budget Hearing would be set for September 2, 2026 related to this and per state statutes. The Governing Body could still choose to adopt a budget with a lower mill rate than 79 if they desired but they could not adopt a rate higher than 79. Councilmember Torres asked if it was going to cost more to run the city in 2027 than it had in 2026 and City Manager Reimer responded that it likely would be without major changes to operations, planned capital outlay, or major changes to staffing or employee benefits.

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Councilmember Keating pointed out that the valuations of homes over the last 10 years had almost doubled which might make people think the City was flush with cash but due to increased cost for bills and equipment, it was unfortunately outpacing the property value increases. Councilmember Will asked City Manager Reimer to explain how it would affect individuals if the City did hit the max of 79 and Councilmember VanSchaick added that it was important for residents to understand that what a mill was worth to the City was way different than what a mill was worth to the County or even other cities. City Manager Reimer responded that an individual's taxes were going to vary on a lot of things but if you were to assume that your house was valued the same from 2025 to 2026 and the mill levy decreased then that individual would have a lower tax bill. If the valuation was to go up it would likely mean that the individual was going to have a higher tax bill. He explained that for everyone to see property relief, one would have to find the property in town that had the largest increase year to year and the city would have to cut the mill rate by at least that percentage would ensure their City portion of taxes was costing them less but that didn't mean that individual would still not see an increase depending on the mill rates of Harvey County, USD 440, or the Little Arkansas Drainage District and whether they were being kept flat, raised, or lowered.

MOTION by Torres to approve Resolution No. 2026-08, a resolution regarding the Governing Body's intent to levy a property tax exceeding the Revenue Neutral Rate with a maximum mill levy of 79.000 mills and setting a public hearing on September 2, 2026 as required by state law.
SECOND by Robinson
CARRIED 5-0

5. **Set City Council Work Session**
   City Manager Reimer requested that the Governing Body set a Work Session prior to the City Council meeting on August 5, 2026 to discuss and review the 2027 budget. He added that Department Heads would be available during the requested Work Session to answer any questions related directly to their respective departments and requested budgets.

MOTION by Torres to set a City Council Work Session for July 29, 2026 at 6:00 p.m.
SECOND by Robinson
CARRIED 5-0

REPORTS

1. **Governing Body Comments**
   - Councilmember Keating voiced a thank you to the Old Settler's Committee for their work.
   - Council President VanSchaick thanked Chief Orem and the Police Department for their efforts to organize a "Safe Wheel, Safe Streets – Tips and Tricks for the Road" flyer. The flyer had been put together by Officer Manning, and it was handed out to kids and parents that evening during the "Buns and Badges" event at the pool.
   - Council President VanSchaick asked for an update on the new patrol car and Chief Orem said it had been delivered and they were planning for it to be outfitted and equipped for service beginning in mid-September. Councilmember Torres asked Chief Orem to explain why the replacement had been necessary and he explained it was because one of the officers had been in a no-fault, non-injury accident, that had totaled the 2019 Dodge Charger. $32,500 had been received from the insurance company for the car which had been used towards the replacement vehicle and the necessary equipment.
   - Councilmember Robinson reminded residents that the new law went into effect July 1st which prohibited the use of handheld cell phones in school and construction zones. He also announced that the EMS Department was working on a grant that would allow them to hand

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out helmets to kids. He said it was a passion for him, and he would be willing to buy the first 10 helmets for them to hand out.

2. **City Manager Report**
   - Halstead PD is hosting their Buns & Badges Community Event tonight at the swimming pool. Beyond the opportunity to interact with the community, police staff also prepared flyers to distribute to attendees regarding bike and scooter safety and provided references to existing laws and ordinances regarding appropriate use.
   - The city's GO bond sale should be finalized this Friday. I want to thank City Clerk Wait as well as our bond counsel and financial advisors for all the work that has been put in the last couple of weeks to ensure the process went smoothly.
   - The city has sent repair estimates to and is now awaiting response from the insurance company of the vehicle involved in the accident that damaged the cemetery wall.
   - Becker TreeCare has begun the authorized tree trimming project in the cemetery. I will note that they are working on this project and building it into their existing work schedule so work will be done over a period of time instead of being done all at once. Staff will monitor the progress of the project as it is ongoing.
   - Zenner personnel are again in the city and assisting public works with updating some of the automated meter reading infrastructure. They typically should only be around either the gas or water meter areas on a property and normally should not even need to disturb any residents or businesses related to the work they are doing.
   - Staff have been informed that the new dump truck, spreader, and plow as authorized last November are finally ready. Staff will work on finalizing paperwork related to the lease purchase and pick up the equipment in the coming weeks.
   - City staff are beginning work with PEC staff on development of the GIS mapping related to the storm water system. The proposal for creating similar mapping and inventories for the other city utilities was presented this evening for consideration.
   - The Planning Commission will be having a special meeting on August 3 at 6:00 PM. The agenda will include review of the final plat for the Williams Addition Phase 1 and then the preliminary plat of Williams Addition Phase 2. The plat area generally covers the area south of 10th Street and then west of Williams Park.
   - Invites to both League of Kansas Municipalities and Kansas Municipal Gas Agency events have recently been sent out to you all. Just a reminder to you all to please let Julie or I know if you are planning on attending these types of events. We are happy to help with registration, accommodations, or other issues as may be needed but we also want to make sure we are adhering to necessary notices via KOMA depending on the number of members who might choose to attend any events. A reminder that the city does budget for elected officials to attend development opportunities or trainings throughout the year.

3. **Financial Report**
   - June has now been soft closed and April and May have been reconciled with the City Treasurer. We hope to have June fully closed and reconciled by the end of the month and the 2nd Quarter Treasurer's Report also completed by next meeting.
   - Generally, across budgeted funds, overall fund cash balances remain close to balances seen the previous fiscal year. The city's General Fund and Water Fund are the most unfavorable, though both of these funds did have planned spend downs so their being below last year's fund cash balances is not unexpected. Adjusting for reimbursements, expenditures across all budgeted funds are trending favorably or below expected levels for the midway point of the fiscal year and those funds that are above the 50% mark are funds whose expenditure trends

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tend to be front loaded such as insurance costs in the Special Liability Fund. Revenues are meeting expected levels overall, although there are some individual revenue line items that are outliers that we continue to monitor. Some of these are positive trends, such as sale tax, but there are others that are lower than we would expect such as court and cemetery. The Gas Fund has continued its trend of being favorable to its previous fund cash balance, although staff are still holding off on budgeted transfers from the fund beyond those transfers to the Gas Reserve Fund for now.

- Departments within the General Fund are all trending favorably to anticipated expenditure levels at the end of June. Again, those that are slightly above the expected mark typically have high expenditures in the beginning of the fiscal year such as payments for certain employee benefits like Workers Compensation insurance.
- The city's utility funds continue to show signs of general health. Revenues remain favorable to expenditures and the observed ratios between the two indicate overall health. The gas fund is not quite where we would like it to be, but there is still consistent and ongoing pressure as the city continues to make the accelerated utility loan payments from that fund.
- The City Equipment Fund and Capital Improvement Fund both are hovering around the $1 million balance. We anticipate a significant draw down of the equipment fund balance with the expected delivery of the ambulance in the coming months and then the Capital Improvement Fund balance remains high in relation to the North Street Improvement Project and potential grant match for the Oswald Lehman Park project.

ADJOURNMENT
MOTION by Keating to adjourn at 7:50 p.m.
SECOND by Torres
CARRIED 5-0

Respectfully Submitted,

Julie L. Wait, City Clerk

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Halstead City Council Work Session **Council Room, City Hall**
July 29, 2026 **6:00 p.m.**

CALL TO ORDER

Mayor Faelber called the work session to order at 6:10 p.m.

COUNCIL MEMBERS PRESENT

Charlie Robinson, Shawna Will, George Torres, James VanSchaick, and Roger Keating; a quorum was present.

CITY OF HALSTEAD STAFF PRESENT

City Manager Ethan Reimer, Public Works Superintendent Pat Adams, Police Chief Josh Orem, Fire/EMS Chief Anderson Lowe, Parks & Recreation Director Grant Williams, City Intern Tyler Cotner, and City Clerk Julie Wait.

OTHERS PRESENT

- Marie Heun and Kevin Henderson.

WORK SESSION

City staff and the Governing Body discussed the following:

- Discussion of Mausoleum Repairs
- Discussion of 2027 Budget
- Discussion of 2026 – 2031 Capital Plans
- Discussion of Street Lighting

No formal or binding actions were taken during the work session.

ADJOURNMENT

Mayor Faelber adjourned the meeting at 8:38 p.m.

Respectfully submitted,

Julie L. Wait, City Clerk

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CITY OF HALSTEAD

Ordinance No. 2026 - AP - 15

Check No. 124189 thru Check No. 124271 in the total amount of $ 237,036.41

Wires in the total amount of $ 154,418.09

Direct Deposits in the total amount of $ 4,020.02

and total net payroll(s) in the amount of $ 120,638.52
are approved for payment.

Roger Keating	Charles Robinson
George Torres	Gary Faelber
James VanSchaick	Shawna Will

Date: 08/05/2026

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 7/16/2026 **Ending Date:** 8/5/2026

City of Halstead

Vendor	Vendor Amount
ADVANCED GENERAL RADIOLOGY, LLC	$41.40
ANASTASIA ENRIQUEZ	$25.00
ANDERSON LOWE	$50.00
ASC PUMPING EQUIPMENT	$4,579.30
ASSOCIATES IN WOMENS HEALTH	$178.19
BECKER BUILDING, INC.	$964.82
BEECH CHIROPRACTIC	$3.48
BENJAMIN HEADINGS	$25.00
BLUE CROSS & BLUE SHIELD OF KS	$41,947.31
BOUND TREE MEDICAL,LLC	$118.13
BRAD BRIGGS	$25.00
BRICK STREET HARDWARE	$1,551.94
BRIDGMAN OIL CO., INC.	$1,453.05
CARDIO VASCULAR CARE	$272.30
CARING HANDS HUMANE SOCIETY	$60.00
CITY BEVERAGE	$606.25
CITY OF HALSTEAD	$100.18
CITY OF HALSTEAD	$2,085.18
CITY OF NEWTON	$6,042.48
CLOVER	$184.34
COLONIAL LIFE INS.	$380.42
D C & B SUPPLY INC	$5,428.64
DANIEL BENNETT	$25.00
DIGITAL OFFICE SYSTEMS	$160.51
DOUG HOFFMAN	$50.00
ETHAN REIMER	$50.00
FACTSET RESEARCH SYSTEMS INC	$891.00
GRAINGER	$340.14
GRANT WILLIAMS	$50.00
GT DISTRIBUTORS, INC.	$1,808.50
HALSTEAD TIRE, LLC	$104.99
HARRELL'S LLC	$275.00
HEARTLAND WOMEN'S HEALTH GROUP	$321.53
HENRY SCHEIN, INC.	$351.26

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 7/16/2026 **Ending Date:** 8/5/2026 **City of Halstead**

Vendor	Vendor Amount
HV CO ECO/DEVELOPMENT COUNCIL	$1,575.00
IDEATEK TELCOM, LLC	$1,253.95
IMAGINE IT	$5,283.13
INFORMATION NETWORK OF KANSAS	$660.00
IRS	$33,565.72
JANTZ LAW OFFICE	$1,900.00
JODY JONAS	$25.00
JOSH OREM	$50.00
JULIE WAIT	$50.00
KANSAS MUNICIPAL UTILITIES	$4,910.00
KANSAS PUBLISHING VENTURES, LLC	$158.40
KANSAS SPINE ANESTHESIA CORP	$198.10
KMGA-GAS SUPPLY OPERATING FUND	$70,660.00
KPERS	$7,918.85
KPERS	$14,308.64
KPERS OPTIONAL LIFE	$161.64
KS ATTORNEY GENERAL'S OFFICE	$135.00
KS DEPARTMENT OF HEALTH & ENVIRONMENT	$140.00
KS PAYMENT CENTER	$686.78
KS STATE TREASURER	$20,036.25
KS WITHHOLDING	$5,700.75
LDF COMPANY	$483.00
LEAGUE OF KS MUNICIPALITIES	$625.00
LOYAL AMERICAN LIFE INS CO	$40.48
MAYER SPECIALTY SERVICES LLC	$4,620.00
MELISSA FARLOW	$25.00
MERIDIAN ANALYTICAL LABS LLC	$793.35
MGS MARK LOEFFLER	$320.00
MICHAEL GARNER	$4,332.00
MIDWEST TRUCK EQUIPMENT,INC.	$637.00
MISSIONSQUARE - 303013	$451.16
MUTUAL OF OMAHA	$435.90
NEWTON DISCOUNT LIQUOR	$172.69
NISLY BROTHERS TRASH SERVICES, INC.	$12,123.70

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 7/16/2026 **Ending Date:** 8/5/2026 **City of Halstead**

Vendor	Vendor Amount
NMC HEALTH	$743.82
NUVONIC 100	$6,934.43
OLD SETTLERS COMMITTEE	$12,000.00
PAT ADAMS	$50.00
PORTER LEE CORPORATION	$675.00
PROFESSIONAL ENGINEERING CONSULTANTS, PA	$5,750.00
PSE CONTRACTORS	$10,850.50
QUADIENT LEASING USA, INC.	$362.37
R.E. PEDROTTI COMPANY, INC.	$3,095.24
ROBERT PILAND	$25.00
RONNIE PEDERSON JR	$25.00
S&P GLOBAL RATINGS	$15,750.00
SAM EBERLY	$220.02
SAM'S CLUB/GECF	$1,668.83
SEAN HENDERSON	$170.39
SECURITY 1ST TITLE LLC	$175.00
SHARPS COMPLIANCE INC.	$287.93
SHAWN YOUNTS	$50.00
SIGNA PAY	$33.73
SITEONE LANDSCAPE SUPPLY, LLC	$72.68
SOUTHCENTRAL PATHOLOGY LAB, PA	$46.20
SPENCER FANE LLC	$18,014.83
STIFEL, NICOLAUS & COMPANY INC.	$20,875.00
TASC/ACH FLEX ACCOUNT	$2,361.84
UCI - UTILITY CONSULTANTS INC	$35.00
UNIFIRST CORPORATION	$146.80
UTILITY SAFETY AND DESIGN INC.	$7,789.44
VERMEER OF KANSAS	$130.06
VISA - CITY MAIN	$286.99
VISA - EMS DEPT	$423.10
VISA - FIRE DEPT	$183.48
VISA - POLICE DEPARTMENT	$1,376.35
VISA - PUBLIC WORKS (PAT ADAMS)	$422.00
VISA - WEDGEWOOD	$381.14

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 7/16/2026 **Ending Date:** 8/5/2026

City of Halstead

Vendor	Vendor Amount
VISION CARE DIRECT	$515.62
WICHITA STATE UNIVERSITY	$820.00
WISE & ASSOCIATES, INC.	$1,300.00
ZENNER USA, INC	$5,424.40
Grand Total :	**$384,459.02**

You are acting on behalf of: City of Halstead (P004655)

Submission Status: NOT YET PUBLISHED

Continuing Disclosure - Financial/Operating Filing

This submission has not been published yet. Please review submission details before publishing.

Disclosure Categories

Rule 15c2-12 Disclosure

Annual Financial Information and Operating Data: City of Halstead Operating Data, for the year ended 12/31/2025

Document

File	Period Date
City of Halstead YE Dec 31 2025.pdf	07/31/2026

Associated Securities

The following are associated with this continuing disclosure submission.

CUSIP-6	Issuer Name
406423	HALSTEAD KANS
406428	HALSTEAD KANS INDL REV
40642M	HALSTEAD KANS NAT GAS UTIL REV
406429	HALSTEAD KANS WTRWKS UTIL SYS REV

Total CUSIPs associated with this submission: 297

The disclosure will be published for the following securities.

CUSIP-9	Issue Description	Dated Date	Maturity Date	Coupon (%)
406423LW1	<no issue name>	07/16/2026	10/01/2037	
406423LX9	<no issue name>	07/16/2026	10/01/2038	
406423LZ4	<no issue name>	07/16/2026	10/01/2040	
406423MA8	<no issue name>	07/16/2026	10/01/2041	
406423MC4	<no issue name>	07/16/2026	10/01/2043	
406423MD2	<no issue name>	07/16/2026	10/01/2044	
406423ME0	<no issue name>	07/16/2026	10/01/2045	
406423LL5	GENERAL OBLIGATION BONDS, SERIES 2026-A	07/16/2026	10/01/2027	5
406423LM3	GENERAL OBLIGATION BONDS, SERIES 2026-A	07/16/2026	10/01/2028	5
406423LN1	GENERAL OBLIGATION BONDS, SERIES 2026-A	07/16/2026	10/01/2029	5
406423LP6	GENERAL OBLIGATION BONDS, SERIES 2026-A	07/16/2026	10/01/2030	5

You are acting on behalf of: City of Halstead (P004655)

Submission Status: NOT YET PUBLISHED

Continuing Disclosure - Financial/Operating Filing

This submission has not been published yet. Please review submission details before publishing.

Disclosure Categories

Rule 15c2-12 Disclosure

Audited Financial Statements or ACFR: City of Halstead Audit, for the year ended 12/31/2025

Document

File	Period Date
2025 Halstead Audit Report.pdf	07/31/2026

Associated Securities

The following are associated with this continuing disclosure submission.

CUSIP-6	Issuer Name
406423	HALSTEAD KANS
406428	HALSTEAD KANS INDL REV
40642M	HALSTEAD KANS NAT GAS UTIL REV
406429	HALSTEAD KANS WTRWKS UTIL SYS REV

Total CUSIPs associated with this submission: 297

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406423LW1	<no issue name>	07/16/2026	10/01/2037	
406423LX9	<no issue name>	07/16/2026	10/01/2038	
406423LZ4	<no issue name>	07/16/2026	10/01/2040	
406423MA8	<no issue name>	07/16/2026	10/01/2041	
406423MC4	<no issue name>	07/16/2026	10/01/2043	
406423MD2	<no issue name>	07/16/2026	10/01/2044	
406423ME0	<no issue name>	07/16/2026	10/01/2045	
406423LL5	GENERAL OBLIGATION BONDS, SERIES 2026-A	07/16/2026	10/01/2027	5
406423LM3	GENERAL OBLIGATION BONDS, SERIES 2026-A	07/16/2026	10/01/2028	5
406423LN1	GENERAL OBLIGATION BONDS, SERIES 2026-A	07/16/2026	10/01/2029	5
406423LP6	GENERAL OBLIGATION BONDS, SERIES 2026-A	07/16/2026	10/01/2030	5

AGENDA ITEM: F1

CITY COUNCIL AGENDA REPORT

Meeting Date:	August 5, 2026
Department:	Administration/Community Betterment
Prepared By:	Julie Wait, City Clerk
Agenda Title:	Neighbors Pantry Funding Request

RECOMMENDED ACTION

Motion to approve the annual donation to the Neighbors Pantry for an amount not to exceed $5,000.00.

BACKGROUND

Beginning in 2024, the City of Halstead started budgeting $5,000 as a dedicated line item within the Community Betterment department in the General Fund to support the Neighbors Pantry. Prior to that the City of Halstead granted them a waiver for utility services and in 2023 waived utility bills totaling $438.45. The city has similar line items for other anticipated community support financial donations such as those for the Halstead Historical Society and Halstead Senior Center.

CONSIDERATIONS

The Neighbors Pantry serves as Halstead's food pantry, handles the commodity program, participates in community events, and offers other forms of assistance to those area residents in need. Megan Evans will be presenting to the Governing Body on the plans that the Neighbors Pantry has for the requested funds this year and will be able to answer questions. The City of Halstead has long held a policy position and provided financial support to many local agencies, groups, or activities in the community when those activities or organizations have a demonstrated public benefit.

FISCAL IMPACT/FUNDING SOURCE

The funds for the donation to the Neighbors Pantry is an anticipated expenditure from the City's Community Betterment sub-fund in the General Fund.

Department Head Approval Date:
City Manager Approval Date: 07/31/2026 City Attorney Review Date:
Attachments (*listed as included in packet*):

1. None

AGENDA ITEM: F2

CITY COUNCIL AGENDA REPORT

Meeting Date:	August 5, 2026
Department:	Administration/Community Betterment
Prepared By:	Julie Wait, City Clerk
Agenda Title:	Historical Society Funding Request

RECOMMENDED ACTION

Motion to approve the annual donation to the Historical Society for an amount not to exceed $5,000.00.

BACKGROUND

Beginning in 2024, the City of Halstead budgeted $5,000 as a dedicated line item within the Community Betterment department in the General Fund to support the Historical Society. Prior to that the City of Halstead granted them a waiver for utility services and in 2023 waived utility bills totaling $2,070.89. The city has similar line items for other anticipated community support financial donations such as those for the Senior Center and the Neighbors Pantry.

CONSIDERATIONS

The Halstead Historical Society maintains important artifacts and pieces from Halstead's past, maintains the public museum and Pine Park memorial, and participates in and organizes community events. Joe Trego will be presenting to the Governing Body on the plans that the Halstead Historical Society has for the requested funds this year and will be able to answer questions. The City of Halstead has long held a policy position and provided financial support to many local agencies, groups, or activities in the community when those activities or organizations have a demonstrated public benefit.

FISCAL IMPACT/FUNDING SOURCE

The funds for the donation to the Historical Society is an anticipated expenditure from the City's Community Betterment sub-fund in the General Fund.

Department Head Approval Date:
City Manager Approval Date: 07/31/2026 City Attorney Review Date:
Attachments (*listed as included in packet*):

1. None

AGENDA ITEM: F3

CITY COUNCIL AGENDA REPORT

Meeting Date:	July 31, 2026
Department:	Administration
Prepared By:	Julie Wait, City Clerk
Agenda Title:	Planning & Zoning Appointments

POSSIBLE ACTION

Should the Governing Body determine it is appropriate following discussion with the applicants, the Mayor may choose to nominate Tiara Shields and Dennis "Darrell" Graves for appointment to the Planning and Zoning Commission and call for a vote on those nominations, with the terms of appointment expiring in April 2029.

BACKGROUND

The City currently has two vacancies on the Planning and Zoning Commission. The first vacancy occurred in April 2026 following the resignation of Karsen Garnett, and the second vacancy occurred in May 2026 following the resignation of Jeremy Walters.

The City has since received applications from Tiara Shields and Dennis "Darrell" Graves expressing their interest in serving on the Planning and Zoning Commission. The Planning and Zoning Commission plays an important role in reviewing land use matters, zoning regulations, subdivision plats, and other development-related issues before making recommendations to the Governing Body.

CONSIDERATIONS

Ms. Shields and Mr. Graves will be present at the meeting to introduce themselves, share their interest in serving on the Planning and Zoning Commission, and answer any questions the Governing Body may have regarding their qualifications and willingness to serve.

Following the introductions and discussion, the Governing Body may consider appointing one or both applicants to fill the current vacancies on the Planning and Zoning Commission. If appointed, each commissioner would serve a term through April 2029. The Governing Body is under no obligation to make an appointment at this meeting and may choose to defer action if it determines additional consideration is warranted.

FISCAL IMPACT/FUNDING SOURCE

There is no fiscal impact associated with these appointments. Planning and Zoning Commissioners serve as volunteers and do not receive compensation.

Department Head Approval Date:
City Manager Approval Date: 08/05/2026 City Attorney Review Date:
Attachments (*listed as included in packet*):

1. Dennis “Darrell” Graves Volunteer Application
2. Tiara Shields Volunteer Application

CITY OF HALSTEAD

CITY OF HALSTEAD

Volunteer Board & Commission Application

Thank you for your interest in serving the City of Halstead.
Please complete this application in full.

Applicant Information

Date	7-29-26
First Name	Dennis
Middle Name	Darrell
Last Name	Graves Jr
Address	[redacted]
Phone Number	
Email Address	

Residency Information

Are you a resident of Halstead? ☒ Yes ☐ No

~~If~~ yes, how long have you resided within the City of Halstead? 4 years

Employment Information

Employer: City of Newton Fire/EMS Occupation/Job Title: Lieutenant/Paramedic

Volunteer Interest

Is there a specific board, commission, or committee you are interested in serving on?

Planning & Zoning

What motivates you to seek appointment to this position?

I want to help improve Halstead while ensuring that Halstead keeps being the town that everyone loves and adheres to the values everyone cares about

What experiences, skills, or qualifications would you bring to this appointment?

My 25 year career in Fire/EMS has given me extensive knowledge of building construction and hazards & hazard mitigation

What community or civic organizations are you currently active in?

None

What boards, commissions, organizations, or volunteer positions have you served on in the past?

Volunteer firefighter for 8 years at previous home, Fire SOG team in Newton, EMS SOG team in Newton, Member of KS-TF5 and KS-TF1 USAR teams

Meeting Attendance & Participation Expectations of Volunteer Board Members

- Members are expected to attend regularly scheduled meetings.
- Consistent attendance is important to ensure quorum requirements and effective operation of the board/commission.
- Members should notify staff in advance when unable to attend a meeting whenever possible.
- Members should demonstrate the ability to remain objective and unbiased while making difficult and sometimes unpopular decisions under public scrutiny

City Council Introduction & Participation

Would you be willing to attend a City Council meeting to introduce yourself and speak briefly about your interest in serving on a board or commission? ☒ Yes ☐ No

References

Reference #1

Name: Aaron Wald

Relationship: Captain

Phone Number: [redacted]

Email Address: [redacted]

Reference #2

Name: Josh Crowe

Relationship: Neighbor / Friend

Phone Number: [redacted]

Email Address: [redacted]

Adherence Acknowledgments

Please sign below acknowledging that, if appointed, you agree to comply with the requirements of the Kansas Open Meetings Act (KOMA), Kansas Open Records Act (KORA), and applicable provisions of the City of Halstead Code.

Applicant Signature: Dennis Darrell Gross Jr Date: 7-29-26

Applicant Certification

I certify that the information provided in this application is true and complete to the best of my knowledge.

Applicant Signature: Dennis Darrell Gross Jr Date: 7-29-26

CITY OF HALSTEAD

CITY OF HALSTEAD

Volunteer Board & Commission Application

Thank you for your interest in serving the City of Halstead.
Please complete this application in full.

Applicant Information

Date	7/15/2026
First Name	Tiara
Middle Name	
Last Name	Shields
Address	[redacted]
Phone Number	
Email Address	

Residency Information

Are you a resident of Halstead? ■ Yes ☐ No

~~If yes~~, how long have you resided within the City of Halstead? 13years

Employment Information

Employer: The Real Estate Co Occupation/Job Title: Realtor/property mang

Volunteer Interest

Is there a specific board, commission, or committee you are interested in serving on?

Planning and zoning

What motivates you to seek appointment to this position?

Learning more about zoning and helping our community

What experiences, skills, or qualifications would you bring to this appointment?

Experience in real estate

What community or civic organizations are you currently active in?

None currently but was HMS PTO president for 8 yrs

What boards, commissions, organizations, or volunteer positions have you served on in the past?

_____

_____

Meeting Attendance & Participation Expectations of Volunteer Board Members

- Members are expected to attend regularly scheduled meetings.
- Consistent attendance is important to ensure quorum requirements and effective operation of the board/commission.
- Members should notify staff in advance when unable to attend a meeting whenever possible.
- Members should demonstrate the ability to remain objective and unbiased while making difficult and sometimes unpopular decisions under public scrutiny

City Council Introduction & Participation

Would you be willing to attend a City Council meeting to introduce yourself and speak briefly about your interest in serving on a board or commission? ☐ Yes ☐ No

References

Reference #1

Name: Beth Ann Kingsley

Relationship: Coworker

Phone Number: _____

Email Address: _____

Reference #2

Name: [redacted] Penny Knapp

Relationship: [redacted] Mother in Law

Phone Number: _____

Email Address: _____

Adherence Acknowledgments

Please sign below acknowledging that, if appointed, you agree to comply with the requirements of the Kansas Open Meetings Act (KOMA), Kansas Open Records Act (KORA), and applicable provisions of the City of Halstead Code.

Applicant Signature: Tiara shields Date: 7/15/2026

Applicant Certification

I certify that the information provided in this application is true and complete to the best of my knowledge.

Applicant Signature: Tiara Shields Date: 7/15/2026

AGENDA ITEM: F4

CITY COUNCIL AGENDA REPORT

Meeting Date:	July 15, 2026
Department:	Cemetery
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	Mausoleum and Cemetery Wall update

RECOMMENDED ACTIONS

None, discussion item only. Possible motion or consensus for action may be sought depending on overall discussion.

BACKGROUND

The mausoleum needs foundation work as it has stairstep cracking on the southeast internal wall, this cracking has caused some stonework to fall and have gaps in the building. Furthermore, an examination of the inner foundation wall in the southeast corner has revealed cracking in the inner foundation. The mausoleum was built in 1930 and is comprised of both external and internal foundation walls with a small air space between the ground and the floor. The floor is concrete, and the slate tiles were cemented into the floor. The City Council approved a proposal from Thrasher Foundation that would not remove the floor at a cost of $36,793 during the July 1, 2026 meeting. After further internal review of the proposal, Thrasher contacted the city and informed staff that they were withdrawing their proposal that did not involve cutting the floor and instead would only proceed with their submitted proposal that would remove three (3) nine square feet sections of the floor which was a less expensive option than not cutting the floor. The Governing Body rescinded their approval of the Thrasher quote during the July 15, 2026 meeting and the consensus was to gather more information to see what option might be best for the needed repairs.

Additionally, the city sought out proposals to soft wash, tuck point, and seal the cemetery wall. Before being able to receive and present these proposals, a south section of the cemetery wall was struck by a vehicle and damaged. City staff will update the governing body on where the project is at in terms of trying to get the vehicle damage repaired and then the potential price point the city has received in terms of soft washing, tuck pointing, and sealing the cemetery wall in its entirety.

CONSIDERATIONS

For review, four foundation contractors were contacted, and they examined the entire structure. All four contractors recommended reinforcing the internal foundation wall in the southeast corner. This repair project has some challenges as the crawlspace is smaller than normal crawlspaces, the amount of stone and concrete weight on the structure, and the slate tile being difficult to replace if the floor were to be cut. No proposals involve trying to lift the structure back up, only trying to keep the building from settling any further. The proposals and price points were as follows:

Groundworks - $54,176 ***(only proposal that does not cut out sections of the floor)***

- Recommend reinforcing interior wall only, recommended monitoring exterior wall and basement
- 10 piers would be installed on the interior foundation wall
- Would not remove sections of the floor
- City work required: moving HVAC duct out of the way, tuckpointing cracks and internal cosmetic repairs from resulting

IWP - $41,437

- Recommended reinforcing interior wall and exterior wall, recommended monitoring basement
- Would need to remove seven 3ft by 3ft sections of the floor
- 7 piers would be installed on interior foundation wall and 8 piers installed on exterior wall
- They would remove the floor and would patch the floor when finished
- City work required: replacement of slate tiles, moving HVAC duct out of the way, tuckpointing cracks

Thrasher (Option A) - $20,168

- Recommended reinforcing interior wall and exterior wall
- Would need to remove three 3ft by 3ft sections of the floor
- 3 piers would be installed on the interior foundation wall and 4 piers installed on exterior wall
- They would remove the floor
- City work required: patching concrete floor, replacement of slate tiles, moving HVAC duct out of the way, tuckpointing cracks

Spartan Ram Jack - $7,435

- Recommend reinforcing interior wall only, recommended monitoring exterior wall and basement
- Would need to remove a 4ft by 10 ft section of the floor
- 3 piers would be installed on the interior foundation wall
- They would remove the floor
- City work required: patching concrete floor, replacement of slate tiles, moving HVAC duct out of the way, tuckpointing cracks

If the desire is still to do the work without cutting into or removing sections of the floor, then only the proposal from Groundworks fits that criteria. That would increase the project budget by $17,383 from the original proposal that was approved. Alternatively, the city could look at hiring a consulting structural engineer to look at both the building and review the submitted proposals to advise on the best way forward and potentially identify any other areas of concern with the mausoleum. Staff would estimate that this could cost the city anywhere from $5,000 to $15,000 and is currently in contact with some engineers trying to get a more refined estimate. If the city were to look at moving forward with an option that removes section of the floor, it should be noted that the costs to patch the floor and restore/replace the tile would be additional costs with the exception of the IWP proposal, which did have patching included but did not include any tile work. Staff are seeking input from the governing body as to how they would like to proceed.

FISCAL IMPACT/FUNDING SOURCE

Funds for the mausoleum foundation project will come from the Capital Improvement Fund that is designated toward general capital city projects. A portion of the Cemetery annual budget in the General Fund does transfer funds towards the city's Capital Improvement Fund for these types of projects. Additionally, the Cemetery Association has pledged up to $18,000 in funds to assist with the ongoing projects involving the mausoleum and cemetery wall.

City Manager Review Date: 7/31/26 City Attorney Review Date:

Attachments (*listed as included in packet*):

1. None

AGENDA ITEM: F5

CITY COUNCIL AGENDA REPORT

Meeting Date:	August 5, 2026
City Department:	Governing Body
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	Electric/Motorized bikes and scooters regulations

RECOMMENDED ACTION

None, discussion item only.

BACKGROUND

Upon request of multiple governing body members, the topic of potential regulations regarding electric/motorized bikes and scooters is on the agenda as a discussion item. This topic has also been the subject of previous work sessions, although no formal action has yet been taken or no staff actions regarding the issue have been given or directed by a majority of the governing body.

City Manager Approval Date: 7/31/26 City Attorney Review Date:

Attachments (*listed as included in packet*):

1. None

AGENDA ITEM: F6

CITY COUNCIL AGENDA REPORT

Meeting Date:	August 5, 2026
City Department:	Governing Body
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	Set City Council Work Session

RECOMMENDED ACTION

None, discussion item only. Potential motion to set a work session if desired before next regular City Council meeting date.

BACKGROUND

Staff will discuss with the Governing Body potential future budget work sessions and schedule to see how the governing body would like to move forward with discussions regarding the 2027 budget or any other topics that may be desired in a work session setting.

City Manager Approval Date: 7/31/26 City Attorney Review Date:

Attachments (*listed as included in packet*):

1. None

CITY SPECIFIC

NON-AGENDA/ MISCELLANEOUS

INFORMATION & MATERIALS

Your kind expression of sympathy

is deeply appreciated

and gratefully acknowledged

Halstead City STAFF-

Thanks so much for honoring dad with the flowers at his service. I appreciate the support from you all very much.