



CITY COUNCIL MEETING AGENDA

Wednesday, September 2, 2026
7:00 p.m.

City Council Chambers
Halstead City Hall

CALL TO ORDER

A. AGENDA CHANGES/APPROVAL OF AGENDA

B. PUBLIC FORUM

C. CONSENT AGENDA

1. Minutes of August 18, 2026 City Council Work Session
2. Minutes of August 19, 2026 City Council Meeting
3. Minutes of August 24, 2026 Special City Council Meeting
4. Ordinance No. 2026-AP-17: Bills and Payroll from August 20 – September 2, 2026
5. LKM Voting Delegate

D. PUBLIC HEARING

1. Revenue Neutral Rate Public Hearing

E. UNFINISHED BUSINESS

F. NEW BUSINESS

1. KCAMP Voting Delegate(s)
2. Brick Street Special Event Application, Street Closure Request, and CMB Exception
 - a) Resolution No. 2026-09
 - b) Resolution No. 2026-10
3. Mausoleum and Cemetery Wall project updates

G. EXECUTIVE SESSION

H. REPORTS

1. Governing Body Comments
2. City Manager
3. Financial

ADJOURNMENT

NOTICE

Agendas may be subject to change upon action of or at the discretion of a majority of the governing body.

For those who cannot attend a meeting in person but wish to provide comment to the Governing Body, those comments can be emailed to cityclerk@halsteadks.gov. Comments received before 5:00 PM on the day of a meeting will be shared with the governing body during that night's meeting during public forum.

Anonymous comments that are sent or received will not be shared.

Meetings are also live streamed via the [city's YouTube channel](#) and Cox Cable channel 7.



CITY COUNCIL AGENDA REPORT

Meeting Date: September 2, 2026
City Department: Administration and Finance
Prepared By: Julie Wait, City Clerk
Agenda Title: Consent Agenda

RECOMMENDED ACTION

Motion to approve the Consent Agenda for September 2, 2026, as presented.

CONSIDERATIONS/ANALYSIS

Items in the August 19, 2026 Consent Agenda include:

- Minutes of August 18, 2026 City Council Work Session.
- Minutes of August 19, 2026 City Council Meeting.
- Minutes of the August 24, 2026 City Council Special Meeting.
- Ordinance No. 2026-AP-17 which includes bills & payroll from August 20 – September 2, 2026.
- The re-appointment of Ethan Reimer as the Voting Delegate for the Annual League of Kansas Municipalities Conference.

Items of note in the bills and payroll from August 6 – 19 are as follows:

- Check #124344 in the amount of \$289,162.24 to American Response Vehicles for the purchase of a 2027 ambulance.
- Check #124362 in the amount of \$10,655 to Computer Information Concepts for the purchase of the 2026-2027 Peopleware Agreement.
- Check #124335 in the amount of \$5,000 to the Senior Center for 2026 funding support.
- Check #124357 in the amount of \$5,000 to Professional Code Compliance LLC for final fees.
- Check #124358 in the amount of \$5,717.31 to Shady Waters Lawn Care LLC for irrigation and landscaping at City Hall.
- Check #124373 in the amount of \$6,840 to Stryker Sales Corporation for a service contract related to the cardia monitors and Lecas mechanical CPR units.

FISCAL IMPACT/FUNDING SOURCE

Total dollar amount of checks being approved is \$410,440.34, wires in the total amount of \$81,294.32, direct deposits in the amount of \$6,830.68, and total net payroll in the amount of \$51,358.47. These expenses are split amongst multiple funds in the budget and costs from the current 2026 fiscal year.

Department Head Approval Date: 08/28/2026

City Attorney Approval Date:

City Manager Approval Date: 08/28/2026

Attachments (*listed as included in packet*):

1. Minutes of the August 18, 2026 City Council Work Session.
2. Minutes of August 19, 2026 City Council Meeting.
3. Minutes of the August 24, 2026 City Council Special Meeting.
4. Ordinance No. 2026-AP-17 which includes bills & payroll from August 20 – September 2, 2026.
5. The re-appointment of Ethan Reimer as the Voting Delegate for the Annual League of Kansas Municipalities Conference.

**Halstead City Council Work Session
August 18, 2026**

**Council Room, City Hall
6:00 p.m.**

CALL TO ORDER

Mayor Faelber called the work session to order at 6:06 p.m.

COUNCIL MEMBERS PRESENT

Shawna Will, George Torres, James VanSchaick, and Roger Keating; a quorum was present.
Charlie Robinson was absent.

CITY OF HALSTEAD STAFF PRESENT

City Manager Ethan Reimer, Public Works Superintendent Pat Adams, Police Chief Josh Orem,
and City Clerk Julie Wait.

OTHERS PRESENT

- Bill Bush with the *Harvey County Now*.

WORK SESSION

City staff and the Governing Body discussed the following:

- Discussion of 2027 Budget
- Discussion of E-bike/Scooter Regulations

No formal or binding actions were taken during the work session.

ADJOURNMENT

Mayor Faelber adjourned the meeting at 7:38 p.m.

Respectfully submitted,

Julie L. Wait, City Clerk

Halstead City Council Meeting
August 19, 2026

Council Room, City Hall
7:00 p.m.

CALL TO ORDER

Mayor Faelber called the meeting to order at 7:02 p.m. The City Council meeting was streamed live on YouTube, HalsteadKS.gov, and Cox Channel 7.

CITY COUNCIL MEMBERS PRESENT

Charlie Robinson, Shawna Will, James VanSchaick, Roger Keating and George Torres; a quorum was declared present.

CITY OF HALSTEAD STAFF PRESENT

City Manager Ethan Reimer, City Attorney Brad Jantz, City Superintendent Pat Adams, Police Chief Josh Orem, Management Intern Tyler Cotner, and City Clerk Julie Wait.

OTHERS PRESENT

- William Gomez with Spartan Ram Jack.
- Jacob Wright with Thrasher Foundation Repair.
- Thomas Lane and Tobias Conrady with IWP Foundation Repair.
- Mary Jo Hall, Jo Roberts, and Donna Clanton representing the Senior Center.
- John Young representing the Kansas Learning Center for Health.
- Alan Weber representing Red Fox LLC.
- Halstead Residents – Ron Dick, Kevin Henderson, and Elaine Marcotte

AGENDA CHANGES

City Manager Reimer requested the addition of New Business Item No. 7 for consideration of the Treasurer's Reports from June, July, and the second quarter. He also requested the addition of an Executive Session for confidential data relating to financial affairs or trade secrets of corporations.

PUBLIC FORUM

Mayor Faelber opened the public forum at 7:03 p.m.

Hearing no requests for public comment, Mayor Faelber closed the public forum at 7:03 p.m.

CONSENT AGENDA

The following items were included in the August 19, 2026 Consent Agenda:

- Minutes from August 5, 2026 City Council Meeting.
- Minutes from August 7, 2026 Special City Council Meeting.
- Ordinance No. 2026-AP-16 which includes bills & payroll from August 6 – 19, 2026.

- The re-appointment of Alan Mueller to the Halstead Housing Authority Board with a term expiring June 2023.
- Continuing Disclosure Filing Requirement Acknowledgement.

MOTION by Torres to approve the Consent Agenda for August 19, 2026 as submitted.

SECOND by VanSchaick

CARRIED 5-0

PUBLIC HEARING

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Senior Center Funding Request

Halstead Senior Center Director Donna Clanton addressed the Governing Body and introduced Treasurer Mary Jo Hall and member Jo Roberts. She explained that because they were a nonprofit they rely 100% on mill levy funding, donations, grants, and fundraising. If the Senior Center were to receive a financial allocation from the City that would be used to pay their utilities to the City of Halstead, Everygy, and Nisly Brothers which had cost \$4,350 in 2025. The remainder would go towards insuring the building which was \$5,546 the previous year but that was going to increase to \$6,000 for 2026. Additional expenses included contract help in the amount of \$12,000, miscellaneous expenses in the amount of \$6,400, office cleaning and supplies in the amount of \$3,000, AT&T phone and internet in the amount of \$2,000, and mowing/lawn services in the amount of \$2,000. Clanton also talked about their various fundraising opportunities, which included peppernut sales which involved making and selling 900 pounds from September through December which were sold for \$12 per pound. The Center hosts Bingo twice a month, is in charge of the Old Settlers breakfast in August, puts on a soup supper twice a year, sells cookbooks and handmade dish scrubbers, and rents the Center out for events. Clanton was also proud to announce that in 2025 they had applied for the Intrust Bank Charitable Grant and were awarded \$10,000 which was used to put in new carpeting but it wasn't quite enough to finish replacing the vinyl flooring in the kitchen, hallways, and bathrooms but a generous donation in the amount of \$10,000 had been used to complete the flooring. Their 2026 goal was to apply for that same grant opportunity to do improvements to the exterior of the building by siding and painting. The Senior Center was also awarded a Halstead Community Foundation grant earlier in the year in the amount of \$1,500 which was used to start up their meal program in partnership with Daphne Mae Café. Meals are provided on Wednesdays and Fridays for a cost of \$7 per meal which served approximately 30 individuals per day. She added that they had partnered with the Kansas Learning Center for Health on the Healthy Minds and Healthy Body series which was every Wednesday at 10:30 a.m., the Common Grounds Producers and Growers Farmers Market on the first Wednesday of each month, and they host Hermes Foot Clinic every other month. Clanton added that they would also be hosting a vaccination clinic on October 7th. She thanked the Governing Body for their consideration of a financial allocation to the Senior Center and added that people could follow the Senior Center on Facebook.

MOTION by VanSchaick to approve the annual donation to the Senior Center for an amount not to exceed \$5,000.00.

SECOND by Robinson

CARRIED 5-0

2. Mausoleum Foundation Repairs

Management Intern Cotner introduced Thrasher, Spartan Ramjack, and IWP to the Governing Body, reminding them they were in attendance to talk about their proposals for repairs to the mausoleum foundation and answer any questions the Governing Body might have.

Thomas Lane and Tobias Conrady with IWP Foundation Repair provided a revised proposal to the Governing Body which included an adjustment to the concrete patch to enable better access to the crawlspace which did alter the price of their proposal slightly. Lane added their focus was on the interior of the building, and the exterior piers were more of an optional add on. Conrady said the main problem was that there was settlement of an interior stem wall which was affecting the south end of the mausoleum and the east wall containing the above ground coffin storage and the damage could be seen in the gothic arches. In addition to the settlement there was also a little bit of interior rolling which meant the foundation was rolling towards the interior, causing damage to the masonry walls. Conrady reiterated that there was really no reason to do the exterior piers because there was no evidence of movement. The proposal included installing 7 resistance piers or push piers, but it may be necessary to switch to a helical pier because of the potential offset between the stem wall below and the masonry walls above the floor. Because the front edifice of the walls below and above wasn't really close it would be hard to install a push pier without damaging one or the other due to the push pier requiring a vertical drive stand that would tend to rock due to the hydraulic force. Conrady said there wasn't much difference with what the outcome or warranty was but there was potential for a little savings if they were able to use the different type of pier and it could reduce the size of the hole they would need to create in the floor to gain access to the foundation. He explained because a helical pier had to be hydraulically driven on a rotary basis it would require a small electric backhoe piece of equipment that would have interior access to hold the drive head in place so it could be hydraulically powered from the exterior of the building by an auxiliary unit. His concern was that this could put the tile at risk, but their suggestion was to have a tile company come and do the removal and catalog tile locations so they could recreate the same pattern. Duct work would need to be temporarily removed and because it was a structural floor it would have to be patched really well to reconstitute the structural integrity of the slab. Conrady added that there were some electrical outlets that also might be disrupted and would need to be replaced by a certified and licensed electrician. Councilmember Keating asked what size of hole they wanted to cut and they responded the push pier would require a 2 ½ x 2 ½ square but the helical pier would require a hole 16" in diameter at each pier location and Conrady added that with them being round it would sort of help with the structural integrity versus the square cut. Conrady said there were a lot of stem walls that were supporting the floor, but some spalling had occurred which had happened when the floor was poured and the rebar settled. He added that there was number 3 bar going in each direction, which was 3/8" in diameter, and was spaced approximately every 6". The idea was to do selective demo of the locations to reduce the number of repairs that would need done and to prevent compromising the other half of the building. Conrady confirmed that part of their bid was to patch the flooring, but the City would be responsible for the tile, duct work, and electrical repairs. Councilmember Will expressed concern with disrupting the rebar and concrete seven times to drill the holes because once it was disrupted, she was concerned it couldn't be fixed. Conrady responded yes and no and explained the rebar ran from stem wall to stem wall encased in the concrete and clearly when cutting the holes some metal would be removed, while he couldn't replace the tension, he could create the deflective strength by drilling in epoxy and stubs of rebar to keep the vertical movement to a minimum. Councilmember Torres voiced that the lateral distribution of the floor acted as a diaphragm, sending the loads laterally and the proposed repairs wouldn't reestablish the transmission of tension and Conrady responded that tension was not the most important factor due to the spacing of the stem walls.

William Gomez with Spartan Ram Jack had set up a laser level in the mausoleum and he was impressed with the overall integrity of the building. The laser was amplified to one area in question which consisted of a 10' span, therefore, their proposal was to take out a 10'x4' section to allow one area to get the three piers installed. He felt the finish was going to be cleaner if there was one opening to work out of. The effected area was about 2" lower from the northeast corner to the southwest corner. He personally preferred the push piers because it would eliminate the heavy equipment because a controller would be used which would be connected to an outside pump which would provide for an easy cleanup. He said they had done a lot of work in Halstead, and they typically drove their piers anywhere from 55' to 60' until something solid could be hit. Gomez said the bid did include that Spartan would take out the concrete however he said that while they did have concrete guys, they were not a concrete company and so that would be something that would have to be subcontracted out. He did say that there was no depth clause so if the piers were driven 80' it would not cost the City any additional money and the cost that was provided in the proposal was the cost it would cost at the end of the day. He also added that the project would come with a transferable warranty and while he didn't think the City would sell the building it was something he felt was important to include because it would stick with the building itself throughout the lifetime of the building. He advised the Governing Body that the building was on very volatile soil, and he was surprised the movement of the building wasn't worse than it was. Councilmember Torres asked for clarification on the concrete and Gomez responded that they would remove the concrete per the quote but not repour the concrete, however, Spartan would be happy to coordinate with another contractor to complete the project. Councilmember Torres asked if he had an idea of what the concrete would cost and Gomez thought it would be somewhere in the ballpark of \$1,200 but he did explain he didn't want to speak too much on behalf of another contractor. Councilmember Will asked if he had any concerns about structural integrity of the building or the proposed size of the hole to work out of and Gomez reported no concerns.

Jacob Wright with Thrasher Foundation Repair approached the Governing Body with two major differences between the proposals that he had heard so far and that was the quantity and the warranty. He had also setup a laser level when looking at the mausoleum and had found the problem area to be down 1 ¾" which would grant a quantity of three push piers to go vertically through the subfloor and take up 2'x2' section of concrete to go directly underneath there to permanently stabilize that area. He also identified minimal damage to the exterior and he recommended the exterior be done at the same time to prevent another reoccurrence of what was currently happening to the interior of the mausoleum. He stressed that he could go over the specs of the job but said what it really boiled down to was the guarantees the company was going to make behind their work and Thrasher was the only company that offered a very clear 25-year guarantee behind the stabilization of the project. In the state of Kansas, unless there was a specified amount of years with the warranty there was a risk of having it capped off at four to seven years if it was a limited lifetime warranty and there had to be a specified amount of years in order to really enforce that. He felt that was important given what they were working on since it is a mausoleum and he compared the necessary work to surgery on a human body and asked the Governing Body if they would rather have a surgeon that had done thousands upon thousands of surgeries with the best track record, warranty, and Integrity Torch awards from the Better Business Bureau. Wright said this set Thrasher apart from every other foundation company and Thrasher's main guarantees would be the satisfaction guarantee and the property protection guarantee. He said they were recommending seven piers, three interior and four exterior and this would hopefully prevent the City from having a bigger cost down the road and while he really wished they could perform the repairs without removing sections of flooring he felt taking up the

subfloor concrete would be the best bet. He agreed with Gomez that a professional concrete company should be subcontracted to replace the flooring once the foundation repairs were complete. Councilmember Torres asked how often the three different companies had to take up sections of concrete flooring that was actually structural and Wright responded that it was pretty rare, and he would estimate it was between one out of fifty and one out of sixty-five. He was confident that if anyone had seen this type of stuff, that Thrasher had because they had been in business since 1975 and Thrasher valued its reputation, so their customers were always taken care of. This meant that the price would not change on the proposal he had given and if there were issues it would not fall back on the City. Councilmember Roginson asked Wright to give his best guess about what it would cost to fix the floor, not including the tile. Wright responded that Thrasher did not like to make guesses, they liked to make educated decisions but if he had to, he estimated it would be about \$10,000. Councilmember Robinson said it was hard for the Governing Body to decide if they didn't know what the final cost was going to be and Wright responded that Thrasher could reach out to get a bid to see exactly what it would take. Councilmember VanSchaick agreed that he wouldn't be able to make a decision until he knew what the final cost was going to be.

IWP asked to address the Governing Body again and was allowed. Conrady said they had identified a sizeable crack on the east/west return wall which meant the foundation was broken into two pieces and the reason for their pier placement. Councilmember Keating asked the three companies if there was any method possible without cutting holes in the floor and Conrady responded that there just wasn't enough room to do the work without opening the floor.

Wright with Thrasher reapproached the Governing Body and confirmed that the foundation was cracked and in two pieces and that was the reasoning behind the three piers they had proposed to install. Councilmember Will inquired how often they got into a project and then realized that there were changes needed to complete it right and if that did happen whose responsibility did that fall on and he responded at this point this covered the interior damage inside. The reason the mausoleum was settling was because it was sitting in backfill soil and unfortunately this meant the building was still susceptible to the same problem in different areas which would not be covered by the proposal.

Cotner thanked the three companies for their attendance and for talking about their proposals. He also explained that the concrete replacement would run approximately \$2,500 for three 3'x3' areas and the tile replacement ran about the same with an additional \$600 for shipping. The color of the tile would be the same but due to changes the finish would be a bit different. This would mean it would cost approximately \$570 per square foot to replace the concrete and order the tile but that did not include the installation of the tile which would require hiring a contractor to do the replacement, which he estimated would cost around \$5,000.

City Manager Reimer said the cost of hiring an engineering firm would vary anywhere from \$2,500 to \$10,000 depending on what questions the City wanted to answer. It could range from analysis of the building, structural efficacy of the floor, formal analysis of the structure of the building, and analysis of why that particular section was settling more compared to the rest of the building.

Councilmember VanSchaick asked the contractors if they had their own engineers and Conrady responded that they typically each had a consulting engineer who did preliminary design on projects and a third-party engineer with a stamp in Kansas to review the preliminary design and sign off on it.

3. Williams 2nd Addition Phase I – Final Plat

City Manager Reimer presented the final plat that had been approved by the Planning Commission. While the Governing Body was not approving the plat they were approving any public dedications of public easements and rights of way, there were not a lot of right-of-way changes since it's along the existing 10th Street right-of-way. There would be new utility easements that fall in line with the subdivision regulations for what would be needed. He also pointed out there was a reserve for a ponding area that would be privately held so it would be the responsibility of the property owner to maintain.

MOTION by Torres to accept the public dedication of easements, reserves, rights-of-way per the final plat of Williams 2nd Addition Phase I and authorization for the Mayor to sign the plat document to be recorded with the Harvey County Register of Deeds.

SECOND by Robinson

CARRIED 5-0

4. 2026 STO and UPOC Updates

City Manager Reimer pointed out that the Standard Traffic Ordinance (STO) and the Uniform Public Offense Code (UPOC) were standard housekeeping ordinances to adopt the most current editions of each of the books that were published annually by the League of Kansas Municipalities. These were updated annually to include any legislative changes that may have been passed at the state level. Attorney Jantz explained that municipal court was what's called limited jurisdiction and it only deals with misdemeanors, juvenile offenses, and traffic offenses. The STO and UPOC specifically details the limited jurisdiction types of offenses which make it simpler to work with.

MOTION by Torres to approve Ordinance No. 1361, an ordinance amending the Code of the City of Halstead to incorporate by reference the Standard Traffic Ordinance for Kansas cities 2026 edition.

SECOND by VanSchaick

CARRIED 5-0

MOTION by Torres to approve Ordinance No. 1362, an ordinance amending the Code of the City of Halstead to incorporate by reference the Uniform Public Offense Code for Kansas cities 2026 edition.

SECOND by VanSchaick

CARRIED 5-0

5. Set 2027 Budget Public Hearing Time/Date

City Manager Reimer had prepared the notice to be published in the *Harvey County Now* setting the Budget Public Hearing for September 2, 2026 at 7:00 p.m. This would also coincide with the Public Hearing to Exceed the Revenue Neutral Rate. The mill rate ceiling would be set at 78.872 but the Governing Body could still adopt a lower rate but they could not adopt a higher rate. The deadline to formally adopt the budget was during the second City Council meeting which was scheduled for September 16, 2026.

MOTION by Torres to set a public hearing for the proposed 2027 Budget for the City of Halstead on Wednesday, September 2, 2026 at 7:00 p.m. and authorize publication of required public notices for the Revenue Neutral Rate and Budget Public Hearing with the proposed 2027 Budget summary

SECOND by VanSchaick

CARRIED 5-0

6. City Partnership/Sponsorship – KPTS and KLCH Gala

City Manager Reimer provided two requests that the City had previously funded. One was for the Kansas Learning Center for Health (KLCH) Gala which the City normally does a diamond level sponsorship and the other was the Kansas Public Television Station (KPTS) partnership. Councilmember Robinson asked if the City budgeted for these and City Manager Reimer confirmed that was true. John Young, Program Coordinator/Senior Program Coordinator for the KLCH, thanked the Governing Body for its partnership/sponsorship over the years and said this helped to educate more kids, provide more health education courses, and keep the cost down for schools. The Gala was scheduled for November 6th at the Ivory Chateau in Newton. Councilmember Will asked how many schools visited the Learning Center annually and while Young couldn't provide a specific number, he explained that they serve schools up to every border of Kansas. Councilmember Robinson thought it was in the neighborhood of 23,000 – 25,000 kids and he pointed out that there were several buses each day that attended the KLCH from surrounding communities including Wichita. He also said he had been involved with the Learning Center since 1994, and he appreciated all the work that they did. Councilmember Will said she appreciated the summer programs and camps they had done with the kids and them evolving to provide great learning opportunities throughout the year. Councilmember Torres said it made him smile to see the buses in attendance at the Learning Center. Councilmember Robinson shared a recollection of when it was the Kansas Learning Center, Halstead Health Museum, and the Hertzler Research Foundation of which Dr. O'Grady was the recipient of the research funds for blood. He said Dr. Hertzler had a good mission and a good legacy. City Manager Reimer pointed out that part of the partnership with KPTS was to do a "Positively Kansas" segment and in the past this had featured the bridge remodel and the Arts and Crafts festival. He suggested maybe this year they could use this to feature the Senior Center and their peppernut sales as a way to promote the community as a whole.

CONSENSUS by the Governing Body to continue participation with the City sponsorship of the Kansas Learning Center for Health Gala and the partnership with Kansas Public Television Station.

7. Treasurer's Report – June, July, and 2nd Quarter

City Manager Reimer pointed out that staff had finished reconciling June and July with the City Treasurer and therefore also completed the 2nd Quarter Treasurer Report which needed to be published in the *Harvey County Now* per state statute. The lease purchase for the fire truck was added under the liabilities and City Clerk Wait pointed out that the remaining balance for the gas loan was also listed on the report. The Governing Body and staff noted how great Jan Smith was as serving as the Treasurer for the City of Halstead.

MOTION by Torres to approve the Treasurer's Reports for June, July, and 2nd Quarter as submitted.

SECOND by VanSchaick

CARRIED 5-0

EXECUTIVE SESSION

MOTION by Keating to recess into executive session to discuss potential business expansion plans of a corporation pursuant to the confidential data relating to financial affairs or trade secrets of corporation, partnerships, trusts, and individual proprietorships exception, K.S.A 75-4319(b)(2), and ask that the City Manager and City Attorney join the Governing Body in executive session with the regular meeting to reconvene in the City Council Chambers at 8:30 p.m.

SECOND by Torres

CARRIED 5-0

Mayor Faelber called the regular meeting back to order at 8:50 p.m.

No formal or binding action was taken during the Executive Session.

REPORTS

1. Governing Body Comments

- Councilmember Will pointed out that back to school was off and running and it had gotten off to a good start, and it was great to see all the kids back in the buildings. She acknowledged that the parking and street situation was challenging and asked everyone to travel a little slower than normal, with patience and extra awareness, as things were being finalized. A lot of people had worked very hard to set everyone up for success, but unfortunately, a few audibles and pivots were necessary along the way. She also announced that Big Blue Night was scheduled for the next week which would kick off all the school activities and she encouraged the public to attend the festivities. She also congratulated the Halstead Community Foundation on reaching their \$200,000 goal.
- Councilmember VanSchaick seconded what Councilmember Will had said. He added that the Governing Body had been talking about the budget quite a bit during Work Sessions and the budget was not lightheartedly taken. He said he just wanted to remind folks that they do the best they can to provide the best service they can for the community at the most prudent rate.
- Mayor Faelber reminded citizens that the city was actually holding the line and no matter what the City did the taxes on properties were going to go up. There were some enormously expensive this that the City would be paying off over the next five years but there was also the wastewater treatment plant upgrades that was going to be expensive and, in his opinion, it was not the time to reduce the taxation for the City just in case the State of Kansas were to throw a rock in the gear box.
- Councilmember Torres thanked the staff for the tremendous amount of time they were putting into the budget. He wanted residents to know that the budget was not taken lightly and even though the Governing Body was making the decisions they were also a part of the Halstead community and they were subject to everything the same as the citizens were. Some of the Governing Body members had been on for a while and with that experience he felt they were making the most responsible choices about the budget.
- Councilmember Keating said the tax paid and spent locally was the best tax dollars and if people really wanted to get mad about taxes, he suggested going after income and federal taxes. In order to save a mill or two it would mean having to do something pretty drastic like not repairing roads and they didn't want to do that for the little bit of savings which people wouldn't even really notice. It would have a pretty low impact on pocketbooks, but it would make the City fall behind and he echoed that they were trying their best. Councilmember Keating said he would be the first to make a motion at some point in time to change 6th Street back to the way it was, but he didn't think he would have people back him up on that. He said he wasn't a fan and it had played out the exact way he thought it would, he said what a mess.
- Councilmember Robinson gave an extra thanks to the Police Department for their patrolling during the first three days of school. For him it had been a heaven send as a crossing guard, he noted Big Blue Night was the next Thursday, the Brick Street Arts and Crafts Fair was scheduled for October 3, 2026. He also said if people were interested that there was a Groundwater Management Board meeting scheduled for the following day at 9:30 A.M. He was also speaking for a citizen that said Scout Park needed to have a splash pad and while he knew it was a pretty big expense and maintenance would be a challenge he still wanted to bring it up. A Halstead citizen had sent him a message regarding a sign she had seen when traveling which said beginning September 1st all kids had to wear a helmet and a reflective vest when riding a bike and he thought that would be really cool.

2. City Manager Report

- Staff are continuing to finish and refine the budget, and he thanked the Governing Body members for their kind words but reminded them it was their budget and staff were trying to reflect their priorities because while it was a spending plan it was also a policy document.
- Staff continue working with BNSF on North Street, trying to push that as fast as the City can push.
- The City was notified that it was not chosen to be funded by the Transportation Alternatives Grant for Oswald Lehman Park for 2026. He said it was a pretty competitive grant at the State level so staff would receive feedback on the deficiencies in the application and then work with the consultant that has been assisting with that project to refine the application.
- The consultant was also still looking at other avenues and there was another round of SEED grants announced so staff were working on a potential project to present to the Governing Body for feedback and consideration to apply.
- It was hopeful that the mural project would start soon but some stucco repairs were needed prior to the mural being painted.
- Staff will be reviewing the Safe Streets for All RFP responses toward the end of August.
- The new ambulance should be delivered within the next couple of weeks, and staff are very excited in anticipation of its arrival.
- Everything was also finalized on the dump truck lease purchase, and the continuing disclosure notice for that financing was filed with EMMA as required on the MSRB website.

ADJOURNMENT

MOTION by Torres to adjourn at 8:46 p.m.

SECOND Keating

CARRIED 5-0

Respectfully Submitted,

Julie L. Wait, City Clerk

Halstead City Council Meeting
August 24, 2026

Council Room, City Hall
6:00 p.m.

CALL TO ORDER

Mayor Faelber called the meeting to order at 6:00 p.m. The City Council meeting was streamed live on YouTube, HalsteadKS.gov, and Cox Channel 7.

CITY COUNCIL MEMBERS PRESENT

Charlie Robinson, James VanSchaick, Roger Keating and George Torres; a quorum was declared present. Shawna Will was absent

CITY OF HALSTEAD STAFF PRESENT

City Manager Ethan Reimer, City Superintendent Pat Adams, Police Chief Josh Orem, and City Clerk Julie Wait.

OTHERS PRESENT

- None.

NEW BUSINESS

1. Update to the Proposed 2027 Budget Public Hearing Time/Date

City Manager Reimer advised that the Governing Body had set the budget public hearing for September 2, 2026 at 7:00 p.m. Due to City Council meetings changing from Mondays to Wednesdays, staff no longer had the ability to publish documents in the *Harvey County Now* immediately following a Council meeting as they had previously. Due to the budget hearing not being able to be published until August 27th, that did not allow for the required 10-day publication notice prior to the hearing. Therefore, the City could not legally hold the budget hearing on September 2nd but the big issue that arises from that was the date that went out on the Revenue Neutral Rate (RNR) hearing notices sent by Harvey County as the RNR hearing also required at least a 10-day prior notice published in a newspaper with circulation in the county and the City was not able to change the RNR hearing date even if the County was willing to send out updated notices. City Manager Reimer explained there was an AG opinion which says after July 20th, you can't change your hearing date, which meant the RNR hearing that was scheduled was still able to be held but the City would be considered non-compliant with the RNR statutes. This meant the City needed to adopt a budget that meets or falls below the Revenue Neutral Rate. Staff went back through the budget to cut approximately \$100,000 from the last proposed budget presented to the Governing Body and that included reducing the street transfers from \$300,000 to \$250,000, cutting the \$25,000 transfer to the risk management reserve, and lowering the disaster reserve line item by \$25,000. The DRAGON Grant line item was increased by \$10,000 based off previous Governing Body conversations about wanting to find more funds for that program, and that line item was able to be increased due to some unexpected revenues

received this year. By making these changes, the 2027 budget was now set at a mill rate that was lower than the Revenue Neutral Rate. The combined mill rate was 73.989 which would meet the requirement and ensure that the City is low enough, barring any major change in the estimated assessed valuation, to stay below the RNR rate should the final actual valuation remain close to the estimate. The new notice for the budget public hearing being asked to be approved set the public hearing for September 16, 2026 at 7:00 p.m. which was compliant and scheduled prior to the September 20th filing deadline. Councilmember Keating asked why the DRAGON Grant funding had been increased when all the other areas had been decreased and Mayor Faelber responded that it was being increased because of the disappointment of it being cut in half in the past and because it had been asked for during previous work sessions if possible.

MOTION by Torres to set a public hearing for the proposed 2027 Budget for the City of Halstead on Wednesday, September 16, 2026 at 7:00 p.m. and authorize publication of required public notices for the Budget Public Hearing with the proposed 2027 Budget summary

SECOND by VanSchaick

CARRIED 4-0

ADJOURNMENT

MOTION by Torres to adjourn at 6:10 p.m.

SECOND VanSchaick

CARRIED 4-0

Respectfully Submitted,

Julie L. Wait, City Clerk



Ordinance No. 2026 - AP - 17

Check No. 124325 thru Check No. 124381 in the total amount of \$ 410,440.34

Wires in the total amount of \$ 81,294.32

Direct Deposits in the total amount of \$ 6,830.68

and total net payroll(s) in the amount of \$ 51,358.47
are approved for payment.

Roger Keating

Charles Robinson

George Torres

Gary Faelber

James VanSchaick

Shawna Will

Date: 09/02/2026

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 8/20/2026

Ending Date: 9/2/2026

City of Halstead

Vendor	Vendor Amount
ADDISEN WILLS	\$90.00
ADDISON MABRY	\$117.50
AMERICAN RESPONSE VEHICLES	\$289,162.27
ANASTASIA ENRIQUEZ	\$204.36
ANDERSON LOWE	\$50.00
ANNIE WILLIAMS	\$117.50
AVA BOESE	\$117.50
BAILEY BERNAL	\$117.50
BENJAMIN HEADINGS	\$25.00
BOUND TREE MEDICAL,LLC	\$147.76
BRAD BRIGGS	\$25.00
BRIDGMAN OIL CO., INC.	\$1,096.24
BSN SPORTS	\$882.00
CHENEY DOOR COMPANY	\$330.00
CITY BEVERAGE	\$953.85
CITY OF HALSTEAD	\$2,085.18
CITY OF NEWTON	\$7,585.74
COLONIAL LIFE INS.	\$380.42
COMPUTER INFORMATION CONCEPTS	\$10,655.00
COX COMMUNICATIONS	\$223.25
CRUISE DAVISON	\$155.00
DALAINA SCHUTTE	\$110.00
DANIEL BENNETT	\$25.00
DAVIS CONARD	\$110.00
DAYNICA LYNN EUWER	\$135.00
DCF-LIEAP	\$90.93
DIGITAL OFFICE SYSTEMS	\$155.00
DISPLAY SALES	\$1,354.00
DOUG HOFFMAN	\$50.00
ETHAN REIMER	\$357.80
GRABERS ACE HARDWARE	\$99.77
GRANT WILLIAMS	\$50.00
HALSTEAD HIGH SCHOOL	\$700.00
HALSTEAD MARKET	\$212.42

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 8/20/2026

Ending Date: 9/2/2026

City of Halstead

Vendor	Vendor Amount
HALSTEAD SENIOR CITIZENS CENTER	\$5,000.00
HALSTEAD TIRE, LLC	\$210.07
HARRELL'S LLC	\$615.00
HEARTLAND ENVIROMENTAL DISTRIBUTORS, INC	\$2,906.67
HENRY SCHEIN, INC.	\$300.92
HESSTON RECREATION & COMMUNITY EDUCATION	\$160.00
IMAGINE IT	\$5,081.96
IRS	\$14,358.84
JACKSON SWIFT	\$90.00
JANTZ LAW OFFICE	\$2,000.00
JODY JONAS	\$25.00
JOSEPH MILLSPAUGH	\$105.00
JOSH OREM	\$50.00
JULIE WAIT	\$50.00
KANSAS ELECTRIC	\$789.14
KANSAS PUBLISHING VENTURES, LLC	\$607.20
KEELY ORR	\$255.00
KMGA-GAS SUPPLY OPERATING FUND	\$51,051.00
KPERS	\$3,742.24
KPERS	\$6,770.96
KPERS OPTIONAL LIFE	\$161.64
KPTS	\$2,000.00
KS DEPARTMENT OF REVENUE-GOLF	\$1,469.57
KS LEARNING CENTER FOR HEALTH	\$1,500.00
KS PAYMENT CENTER	\$367.85
KS WITHHOLDING	\$2,559.15
LDF COMPANY	\$622.50
LEAGUE OF KS MUNICIPALITIES	\$25.00
LEAH PARKS	\$117.50
LILLIAN WILLIAMS	\$150.00
LOYAL AMERICAN LIFE INS CO	\$40.48
MAYLIN BERGMAN	\$117.50
MELISSA FARLOW	\$25.00
MERIDIAN ANALYTICAL LABS LLC	\$1,584.70

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 8/20/2026

Ending Date: 9/2/2026

City of Halstead

Vendor	Vendor Amount
MISSIONSQUARE - 303013	\$188.77
NEWTON DISCOUNT LIQUOR	\$664.80
NEWTON ROCK & MULCH	\$813.00
NISLY BROTHERS TRASH SERVICES, INC.	\$15,210.10
OFFICE OF THE STATE FIRE MARSHAL	\$180.00
PAT ADAMS	\$50.00
PROFESSIONAL CODE COMPLIANCE LLC	\$5,000.00
QUINN CONARD	\$162.50
RAYLEE WASHABAUGH	\$68.40
REECE CARMICHAEL	\$112.50
ROBERT PILAND	\$25.00
RONNIE PEDERSON JR	\$25.00
SAFETY-KLEEN CORPORATION	\$228.06
SAM EBERLY	\$135.12
SHADY WATERS LAWN CARE LLC	\$5,717.31
SHAWN YOUNTS	\$50.00
STRYKER SALES CORPORATION	\$6,840.00
STUCKY FARM AND LAWN	\$118.55
SURGICARE OF WICHITA, INC.	\$348.97
TASC/ACH FLEX ACCOUNT	\$1,180.92
TESS WILLIAMS	\$105.00
THE HALSTEAD BANK	\$34,922.46
THEA BOESE	\$105.00
UNIFIRST CORPORATION	\$146.80
VISA - CITY MAIN	\$437.06
VISA - EMS DEPT	\$544.98
VISA - FIRE DEPT	\$14.47
VISA - PARKS & REC	\$33.59
VISA - POLICE DEPARTMENT	\$15.34
VISA - PUBLIC WORKS (PAT ADAMS)	\$681.39
VISA - WEDGEWOOD	\$259.37
WISE & ASSOCIATES, INC.	\$1,300.00
Grand Total :	\$498,565.34

**CITY COUNCIL AGENDA REPORT**

Meeting Date: September 2, 2026
City Department: Administration & Finance
Prepared By: Ethan Reimer, City Manager
Agenda Title: Revenue Neutral Rate Public Hearing

RECOMMENDED ACTION

Mayor Faelber should open the public hearing, allow for any public comment as desired, and the public hearing should be closed after all public comment and any governing body comment or potential vote on whether to exceed the Revenue Neutral Rate has been made (*no vote can take place on RNR this year*).

BACKGROUND

Kansas State Statutes require that a public hearing regarding the city's intent to exceed the advised revenue neutral rate be held to allow for citizens to provide comment on the proposed uses of funds and the amount of ad valorem taxes to be levied before the Governing Body can act and adopt a budget for the upcoming fiscal year in excess of the Revenue Neutral Rate (RNR). While the city did notify Harvey County about the intent to exceed the Revenue Neutral Rate by July 20, the city did not get notification of the hearing published in the *Harvey County Now* which observes the necessary 10 day or more notice period as required by state law. Due to this, the city cannot legally adopt a budget that exceeds the Revenue Neutral Rate for the city.

CONSIDERATIONS

While the city cannot exceed the Revenue Neutral Rate, as the city had notified the county and notice of a hearing went out to all properties within the city's taxing jurisdiction, staff believe that still holding the public hearing is best practice to allow for public comment and familiarize new elected officials with the RNR process. The proposed budget for 2027 is a total of \$9,735,012 across all funds and levies approximately \$1,600,090 in property taxes across all taxing funds and has been discussed in multiple public work sessions by the governing body. The proposed 2027 Budget for the City of Halstead lowers the city's mill levy by 5.189 mills and lowers the amount of property tax revenues needed for the budget from the 2026 budget by about 0.44%. The proposed 2027 budget does have cuts to some services such as the capital street transfer and disaster contingency funds but still maintains the funding requests from community organizations, preserves employee compensation and benefits, preserves current department service levels, and continues to allocate funds to communicated governing body and city strategic plan priorities such as street maintenance, quality of life improvements, and adjusts for the expected increases in costs for goods and services that is anticipated for the next fiscal year. There will be another public hearing on the proposed budget during the September 16, 2026 City Council meeting, which will be when the budget is formally adopted and set for the 2027 fiscal year.

FISCAL IMPACT/FUNDING SOURCE

The 2027 Budget sets the spending authority for all funds for the 2027 fiscal year and the needed property tax revenue to fund the ad valorem tax supported funds in the budget.

City Manager Approval Date: 9/5/25

City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. 2027 Draft Budget State Forms

2027

CERTIFICATE

To the Clerk of Harvey County, State of Kansas

We, the undersigned, officers of

City of Halstead

- certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2027; and
(3) the Amounts(s) of 2026 Ad Valorem Tax are within statutory limitations.

		Page No.	2027 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2026 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Table of Contents:					
Allocation of MVT, RVT, 16/20M Veh Tax		2			
Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
Computation to Determine State Library Grant		6			
Fund	K.S.A.				
General	12-101a	7	4,494,750	1,174,776	
Debt Service	10-113	8	595,250	197,135	
Library	12-1220	8	204,250	107,511	
Special Liability	75-6110	9	200,000	120,668	
Special Highway		10	161,219		
Special Parks & Recreation		10	3,402		
Storm Water		11	46,134		
Refuse		11	247,308		
VIN Inspection		12	27,713		
MFA/Opioid Settlement		12	17,710		
Sales Tax Revenue		13	153,000		
		13			
Water		14	1,025,304		
Wastewater		15	696,273		
Gas		16	1,862,699		
Non-Budgeted Funds-A		17			
Non-Budgeted Funds-B		17a			
Non-Budgeted Funds-C		17b			
Totals		xxxxxx	9,735,012	1,600,090	
Budget Hearing Notice		18			County Clerk's Use Only
Combined Rate and Budget Hearing Notice		18			
RNR Hearing Notice		18			
Neighborhood Revitalization		19			Nov 1, 2026 Total Assessed Valuation

Revenue Neutral Rate

74.320

Does budget require a resolution to exceed the Revenue Neutral Rate?

NO

Assisted by:

Address:

Email:

Attest: _____, 2026

County Clerk

Governing Body

CPA Summary

City of Halstead

2027

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Fund for 2026	Ad Valorem Levy Tax Year 2025	Allocation for Year 2027				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	1,210,320	120,257	1,624	198	4,421	0
Debt Service	204,679	20,337	275	33	747	0
Library	100,873	10,023	135	16	368	0
Special Liability	91,320	9,074	123	15	333	0
TOTAL	1,607,192	159,691	2,157	262	5,869	0

County Treas Motor Vehicle Estimate	159,691					
County Treas Recreational Vehicle Estimate		2,157				
County Treas 16/20M Vehicle Estimate			262			
County Treas Commercial Vehicle Tax Estimate				5,869		
County Treas Watercraft Tax Estimate						0

Motor Vehicle Factor	0.09936					
Recreational Vehicle Factor		0.00134				
16/20M Vehicle Factor			0.00016			
Commercial Vehicle Factor				0.00365		
Watercraft Factor						0.00000

City of Halstead

2027

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2025	Current Amount for 2026	Proposed Amount for 2027	Transfers Authorized by Statute
Gen Fund-Admin	City Equipment Fund	5,000	5,000	5,000	12-1,117
Gen Fund-City Hall	City Equipment Fund	-	5,000	5,000	12-1,117
Gen Fund-Police	City Equipment Fund	35,000	40,000	45,000	12-1,117
Gen Fund-Fire	City Equipment Fund	50,000	50,000	65,000	12-1,117
Gen Fund-EMS	City Equipment Fund	60,000	60,000	60,000	12-1,117
Gen Fund-Parks	City Equipment Fund	10,000	10,000	10,000	12-1,117
Gen Fund-Golf	City Equipment Fund	30,000	35,000	35,000	12-1,117
Gen Fund-Cemetery	City Equipment Fund	10,000	10,000	5,000	12-1,117
Gen Fund-Flood Control	City Equipment Fund	5,000	5,000	5,000	12-1,117
Gen Fund-City Hall	Capital Improvement Fund	5,000	5,000	5,000	12-1,118
Gen Fund-Streets	Capital Improvement Fund	600,000	300,000	250,000	12-1,118
Gen Fund-Parks	Capital Improvement Fund	10,000	10,000	10,000	12-1,118
Gen Fund-Golf	Capital Improvement Fund	5,000	5,000	5,000	12-1,118
Gen Fund-Community Betterment	Capital Improvement Fund	25,000	25,000	25,000	12-1,118
Gen Fund-Cemetery	Capital Improvement Fund	5,000	5,000	10,000	12-1,118
Gen Fund-Flood Control	Capital Improvement Fund	5,000	5,000	5,000	12-1,118
Gen Fund-Community Betterment	Sales Tax Revenue	203,000	153,000	153,000	12-1,118&12-197
Gen Fund-Cemetery	Cemetery Perpetual Care	1,440	2,500	2,500	Ordinance #860
Gen Fund-Community Betterment	Risk Management Reserve	75,000	50,000	-	12-2615
Special Parks & Rec.	City Equipment Fund	2,000	-	-	12-1,117
Water	Water/Wastewater Reserve	145,000	120,000	90,000	12-825d
Water	City Equipment Fund	75,000	75,000	75,000	12-1,117
Water	Capital Improvement Fund	75,000	75,000	25,000	12-1,118
Water	General Fund (2)	250,000	250,000	200,000	12-825d
Storm Water	Storm Water Reserve	18,000	15,000	18,000	12-825d
Storm Water	City Equipment Fund	5,000	5,000	5,000	12-1,117
Wastewater	Water/Wastewater Reserve	109,000	84,000	120,000	12-825d
Wastewater	City Equipment Fund	10,000	20,000	30,000	12-1,117
Wastewater	Capital Improvement Fund	10,000	10,000	10,000	12-1,118
Wastewater	General Fund	25,000	50,000	75,000	12-825d
Gas	Gas Reserve	30,000	12,000	48,000	12-825d
Gas	City Equipment Fund	25,000	-	25,000	12-1,117
Gas	Capital Improvement Fund	25,000	-	-	12-1,118
Gas	General Fund (2)	187,500	150,000	200,000	12-825d
Refuse	Capital Improvement Fund	25,000	25,000	25,000	12-1,118
Sales Tax Revenue	Bond & Interest	108,125	108,125	108,125	12-197
Sales Tax Revenue	Capital Improvement Fund	94,875	44,875	44,875	12-197
Totals		2,358,940	1,824,500	1,799,500	
Adjustments					
Adjusted Totals		2,358,940	1,824,500	1,799,500	

*Note: Adjustments are required only if the transfer is being made in 2026 and/or 2027 from a non-budgeted fund.

City of Halstead

2027

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2026	Date Due		Amount Due 2026		Amount Due 2027	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Series 2012 - Refunding	11/19/2012	10/1/2029	2.25	2,540,000	505,000	4/1 & 10/1	10/1	10,000	100,000	7,750	100,000
Series 2016 - Refunding	7/19/2016	10/1/2030	2.22	1,380,000	665,000	4/1 & 10/1	10/1	13,450	110,000	10,975	110,000
Series 2018 - Refunding	5/9/2018	9/1/2033	3.22	235,000	150,000	3/1 & 9/1	9/1	4,388	15,000	3,975	15,000
Series 2023A - Taxable	12/6/2023	10/1/2038	6.07	750,000	710,000	4/1 & 10/1	10/1	42,582	35,000	40,656	35,000
Temp Notes - Series 2023	7/11/2023	12/1/2026	4.00	2,050,000	2,050,000	6/1 & 12/1	12/1	82,000	2,050,000	0	0
Series 2026A	7/16/2026	10/1/2046	3.89	2,010,000	0	4/1 & 10/1	10/1	0	0	66,885	45,000
Total G.O. Bonds					4,080,000			152,420	2,310,000	130,241	305,000
Revenue Bonds:											
None											
Total Revenue Bonds					0			0	0	0	0
Other:											
KDHE SRF - Wastewater 2	9/1/2007	3/1/2028	2.50	309,664	0	3/1 & 9/1	3/1 & 9/1	0	0	0	0
City/State Utility Low-Interest L	3/22/2021	3/1/2031	1.47	2,000,000	688,476	Monthly	Monthly	8,565	231,435	5,140	234,860
KDHE SRF - WWTP Upgrade*	3/18/2025	9/1/2047	2.48	4,541,000	2,541,000	3/1 & 9/1	3/1 & 9/1	0	0	0	0
*Project in progress, payments begin 3/1/2028, assumes \$2,000,000 principal forgiveness per KDHE											
Total Other					3,229,476			8,565	231,435	5,140	234,860
Total Indebtedness					7,309,476			160,985	2,541,435	135,381	539,860

City of Halstead

2027

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance As Beginning of 2026	Payments Due 2026	Payments Due 2027
2025 Fouts Fire Pumper Truck	12/19/2025	72	4.25	500,514	500,514	95,243	95,243
2027 Kenworth T480V Dump T	8/7/2026	60	4.25	200,514	0	22,223	44,446
Totals					500,514	117,467	139,689

*****If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.**

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND
REGIONAL LIBRARY SYSTEMS**

Budgeted Year: 2027

Library found in: City of Halstead
Harvey County

As provided in KSA 79-2553 *et seq.*, two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year <u>2026</u>	Proposed Year <u>2027</u>
Ad Valorem	\$98,856	\$107,511
Delinquent Tax	\$9,139	\$1,500
Motor Vehicle Tax	\$10,595	\$10,023
Recreational Vehicle Tax	\$973	\$135
16/20M Vehicle Tax	<u>\$0</u>	<u>\$16</u>
TOTAL TAXES	\$119,563	\$119,185
Difference in Total Taxes:	(\$378)	
Qualify for grant:	Not Qualify	

Second test:

Assessed Valuation	\$20,299,055	\$21,626,329
Did Assessed Valuation Decrease?	No	
Levy Rate	4.97	4.971
Difference in Levy Rate:	0.001	
Qualify for grant:	Qualify	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance

City of Halstead

2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	1,463,641	934,748	792,340
Receipts:			
Ad Valorem Tax	941,740	1,186,114	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	15,779	99,325	10,000
Motor Vehicle Tax	126,497	115,904	120,257
Recreational Vehicle Tax	6,892	10,624	1,624
16/20M Vehicle Tax			198
Commercial Vehicle Tax			4,421
Watercraft Tax			0
Gross Earning (Intangible) Tax			0
Local Alcoholic Liquor Tax	2,497	1,400	2,500
Local Sales/Compensating Use Tax	340,131	340,000	340,000
Additional 1% Shared County Sales Tax	299,677	300,000	275,000
Guest Tax	555	0	500
Franchise Tax	155,982	150,000	150,000
Licenses and Fees	25,690	17,500	19,550
Ambulance Fees	107,385	110,000	110,000
Recreation Program Income	11,695	12,000	15,000
Swimming Pool Income	34,708	35,000	35,000
Golf Course Fees and Sales	291,699	291,035	281,250
Fire Protection Fees Received	90,470	95,000	100,000
Contract Payments Received	24,377	30,000	35,000
Court Fines, Fees, Costs	33,541	27,500	35,000
Interest	257,251	215,000	200,000
Transfers from Water Fund	250,000	250,000	250,000
Transfers from Gas Fund	187,500	150,000	200,000
Transfers from Wastewater Fund	25,000	50,000	75,000
Ambulance Dist - Harvey County	98,991	100,000	105,000
GF Reimbursements	40,574	147,385	0
Sale of Assets	12,176	0	0
Cemetery Fees and Income	17,260	15,945	17,250
Employee Benefits/Reimbursements	74,799	87,500	90,000
EMS Grant - Harvey County	70,000	70,000	70,000
Idle Funds Interest	14,695	12,000	10,000
Neighborhood Revitalization Rebate	(2,559)	(2,391)	-1,881
Miscellaneous	10,220	5,970	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	3,565,222	3,922,811	2,550,669
Resources Available:	5,028,863	4,857,559	3,343,009

City of Halstead

FUND PAGE - GENERAL

Adopted Budget	Prior Year	Current Year	Proposed Budget
----------------	------------	--------------	-----------------

General	Actual for 2025	Estimate for 2026	Year for 2027
Resources Available:	5,028,863	4,857,559	3,343,009
Expenditures:			
Administration and Finance	207,822	223,684	245,500
Court and Legal	44,769	52,750	61,750
City Hall Support and Building Maintenece	112,040	127,000	147,500
Police	442,235	475,625	537,000
Fire	192,194	308,500	345,000
EMS	455,445	487,500	523,500
Streets	688,303	435,500	423,500
Parks and Recreation	219,202	267,000	325,500
Golf	315,592	340,500	346,000
Community Betterment/Economic Developme	510,659	376,500	395,500
Cemetery and Mausoleum	65,824	72,750	96,000
Employee Benefits	758,605	852,410	993,500
Flood Control Maintenance	35,689	45,500	54,500
Street Lighting (Moved to GF-Streets in 2026)	45,736	0	0
Subtotal detail (Should agree with detail)	4,094,115	4,065,219	4,494,750
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	4,094,115	4,065,219	4,494,750
Unencumbered Cash Balance Dec 31	934,748	792,340	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	4,717,750	4,382,500	4,494,750
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		4,494,750
	Tax Required		1,151,741
Delinquent Comp Rate:	2.0%		23,035
	Amount of 2026 Ad Valorem Tax		1,174,776

CPA Summary

City of Halstead

2027

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Expenditures:			
Administration and Finance			
Personnel	105,309	112,000	120,000
Contractual	68,563	75,434	83,000
Commodities	25,845	28,750	34,000
Transfer to City Equipment Fund	5,000	5,000	6,000
Miscellaneous	3,105	2,500	2,500
Total	207,822	223,684	245,500
Court and Legal			
Personnel	24,641	27,000	30,000
Contractual	13,131	17,000	20,000
Commodities	6,897	8,250	10,750
Miscellaneous	100	500	1,000
Total	44,769	52,750	61,750
City Hall Support and Building Maintenance			
Contractual	63,891	66,000	78,000
Commodities	42,348	50,000	57,500
Transfer to City Equipment Fund	0	5,000	5,000
Transfer to Capital Improvement Fund	5,000	5,000	5,000
Miscellaneous	801	1,000	2,000
Total	112,040	127,000	147,500
Police			
Personnel	360,157	380,000	420,000
Contractual	10,162	10,000	12,500
Commodities	36,792	45,125	58,500
Transfer to City Equipment Fund	35,000	40,000	45,000
Miscellaneous	124	500	1,000
Total	442,235	475,625	537,000
Fire			
Personnel	96,348	120,000	125,000
Contractual	4,987	107,500	107,500
Commodities	40,764	30,000	46,500
Transfer to City Equipment Fund	50,000	50,000	65,000
Miscellaneous	95	1,000	1,000
Total	192,194	308,500	345,000
EMS			
Personnel	353,458	370,000	390,000
Contractual	14,786	10,000	15,000
Commodities	24,575	46,000	57,000
Transfer to City Equipment Fund	60,000	60,000	60,000
Miscellaneous	2,626	1,500	1,500
Total	455,445	487,500	523,500
Streets			
Personnel	23,903	30,000	38,000
Contractual	15,690	65,000	75,000
Commodities	41,287	32,500	55,500
Transfer to Capital Improvement Fund	600,000	300,000	250,000
Miscellaneous	7,423	8,000	5,000
Total	688,303	435,500	423,500
Parks and Recreation			
Personnel	114,268	130,000	155,000
Contractual	15,559	16,000	20,000
Commodities	66,492	94,000	128,000
Transfer to Capital Improvement Fund	10,000	15,000	10,000
Transfer to City Equipment Fund	10,000	10,000	10,000
Miscellaneous	2,883	2,000	2,500
Total	219,202	267,000	325,500
Page 1 - Total	2,362,010	2,377,559	2,609,250

City of Halstead

2027

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Expenditures:			
Golf			
Personnel	157,422	175,000	186,000
Commodities	122,664	122,500	119,000
Transfer to City Equipment Fund	30,000	35,000	35,000
Transfer to Capital Improvement Fund	5,000	7,500	5,000
Miscellaneous	506	500	1,000
Total	315,592	340,500	346,000
Community Betterment/Economic Development			
Disaster Response/Cash Reserve	0	0	50,000
Community Projects/Support	207,659	148,500	167,500
Transfer to Sales Tax Revenue (2)	203,000	153,000	153,000
Transfer to Capital Improvement Fund	25,000	25,000	25,000
Transfer to Risk Management Reserve	75,000	50,000	0
Total	510,659	376,500	395,500
Cemetery and Mausoleum			
Personnel	11,927	14,000	20,000
Contractual	27,720	30,750	37,000
Commodities	8,629	10,500	20,500
Transfer to Cemetery Perpetual Care	1,440	1,500	2,500
Transfer to City Equipment Fund	10,000	5,000	5,000
Transfer to Capital Improvement Fund	5,000	10,000	10,000
Miscellaneous	1,108	1,000	1,000
Total	65,824	72,750	96,000
Employee Benefits			
Health Insurance Costs/HRA	487,940	550,000	670,000
KPERS	118,731	125,000	130,000
Employment Costs/Other Insurances	135,138	157,410	173,500
Reimbursable Expenses	16,796	20,000	20,000
Total	758,605	852,410	993,500
Flood Control Maintenance			
Personnel	11,361	14,000	17,000
Commodities	14,328	21,500	27,500
Transfer to City Equipment Fund	5,000	5,000	5,000
Transfer to Capital Improvement Fund	5,000	5,000	5,000
Total	35,689	45,500	54,500
Street Lighting (Moved to GF-Streets in 2026)			
Contractual	45,736	0	0
Total	45,736	0	0
Total	0	0	0
Total	0	0	0
Page 2 -Total	1,732,105	1,687,660	1,885,500
Page 1 -Total	2,362,010	2,377,559	2,609,250
Grand Total	4,094,115	4,065,219	4,494,750

(Note: Should agree with general sub-totals.)

City of Halstead

2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	106,224	122,746	181,253
Receipts:			
Ad Valorem Tax	194,354	200,585	xxxxxxxxxxxxxxxx
Delinquent Tax	2,414	17,016	2,500
Motor Vehicle Tax	18,328	23,919	20,337
Recreational Vehicle Tax	1,000	2,194	275
16/20M Vehicle Tax			33
Commercial Vehicle Tax			747
Watercraft Tax			0
Special Assessments	20,087	19,198	89,000
Transfer from Sales Tax Revenue Fund	108,125	108,125	108,125
Issuance Proceeds	0	80,133	0
Neighborhood Revitalization Rebate	(528)	(404)	-290
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	343,780	450,766	220,727
Resources Available:	450,004	573,512	401,980
Expenditures:			
Bond Principal	250,000	260,000	305,000
Bond Interest	71,188	70,500	130,250
Issuance/Refunding Expenses	6,070	61,759	0
Cash Reserve (2027 column)			160,000
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	327,258	392,259	595,250
Unencumbered Cash Balance Dec 31	122,746	181,253	xxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount	453,000	480,500	595,250
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		595,250
	Tax Required		193,270
Delinquent Comp Rate:	2.0%		3,865
Amount of 2026 Ad Valorem Tax			197,135

Adopted Budget Library	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	2,486	5,600	14,963
Receipts:			
Ad Valorem Tax	86,097	98,856	xxxxxxxxxxxxxxxx
Delinquent Tax	1,438	9,139	1,500
Motor Vehicle Tax	11,133	10,595	10,023
Recreational Vehicle Tax	607	973	135
16/20M Vehicle Tax			16
Commercial Vehicle Tax			368
Watercraft Tax			0
Reimbursements	64,714	70,000	72,000
Neighborhood Revitalization Rebate	(234)	(200)	-158
Miscellaneous	0	0	
Does miscellaneous exceed 10% Total Rec			
Total Receipts	163,755	189,363	83,884
Resources Available:	166,241	194,963	98,847
Expenditures:			
Appropriation to Library Board	96,000	110,000	115,000
Personnel	64,617	70,000	72,000
Cash Basis Reserve	0	0	12,250
Miscellaneous	24	0	5,000
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	160,641	180,000	204,250
Unencumbered Cash Balance Dec 31	5,600	14,963	xxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount	175,500	184,000	204,250
	Non-Appropriated Balance		0
	Total Expenditure/Non-Appr Balance		204,250
	Tax Required		105,403
Delinquent Comp Rate:	2.0%		2,108
Amount of 2026 Ad Valorem Tax			107,511

CPA Summary

City of Halstead

2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Special Liability	Actual for 2025	Estimate for 2026	Year for 2027
Unencumbered Cash Balance Jan 1	48,171	68,567	71,580
Receipts:			
Ad Valorem Tax	108,186	89,494	xxxxxxxxxxxxxxxxxx
Delinquent Tax	1,302	9,165	750
Motor Vehicle Tax	10,624	13,313	9,074
Recreational Vehicle Tax	578	1,221	123
16/20M Vehicle Tax			15
Commercial Vehicle Tax			333
Watercraft Tax			0
Reimbursements	0	0	0
Neighborhood Revitalization Rebate	(294)	(180)	-177
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	120,396	113,013	10,118
Resources Available:	168,567	181,580	81,698
Expenditures:			
Insurance	100,000	110,000	150,000
Cash Reserve (2027 column)			50,000
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Ex			
Total Expenditures	100,000	110,000	200,000
Unencumbered Cash Balance Dec 31	68,567	71,580	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount	170,100	175,000	200,000
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			200,000
Tax Required			118,302
Delinquent Comp Rate: 2.0%			2,366
Amount of 2026 Ad Valorem Tax			120,668

Adopted Budget	Prior Year	Current Year	Proposed Budget
0	Actual for 2025	Estimate for 2026	Year for 2027
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Ex			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount	0	0	0
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			0
Tax Required			0
Delinquent Comp Rate: 2.0%			0
Amount of 2026 Ad Valorem Tax			0

CPA Summary

City of Halstead

2027

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	92,852	82,219	104,219
Receipts:			
State of Kansas Gas Tax	57,932	57,000	57,000
County Transfers Gas	0	0	0
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	57,932	57,000	57,000
Resources Available:	150,784	139,219	161,219
Expenditures:			
Contactual Services	61,873	35,000	102,500
Commodities	6,692	0	15,000
Cash Reserve (2027 column)			43,719
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	68,565	35,000	161,219
Unencumbered Cash Balance Dec 31	82,219	104,219	0
2025/2026/2027 Budget Authority Amount	144,205	140,192	161,219

0

Adopted Budget

Special Parks & Recreation	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	1,006	1,502	902
Receipts:			
Local Alcoholic Liquor Tax	2,496	1,400	2,500
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,496	1,400	2,500
Resources Available:	3,502	2,902	3,402
Expenditures:			
Special Projects	0	0	902
Transfer to City Equipment Fund	2,000	0	0
Donation to HCF Parks Improvement Fund	0	2,000	2,500
Cash Reserve (2027 column)			
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,000	2,000	3,402
Unencumbered Cash Balance Dec 31	1,502	902	0
2025/2026/2027 Budget Authority Amount	2,132	2,305	3,402

CPA Summary

City of Halstead

2027

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Storm Water	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	21,793	13,634	22,634
Receipts:			
User Fees	21,854	22,500	23,500
Reimbursements	0	0	0
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	21,854	22,500	23,500
Resources Available:	43,647	36,134	46,134
Expenditures:			
Contractual Services	0	0	5,000
Commodities	5,282	6,500	10,000
Transfer to City Equipment Fund	5,000	5,000	5,000
Transfer to Storm Water Reserve	18,000	1,500	18,000
Cash Reserve (2027 column)			7,134
Miscellaneous	1,731	500	1,000
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	30,013	13,500	46,134
Unencumbered Cash Balance Dec 31	13,634	22,634	0
2025/2026/2027 Budget Authority Amount	41,447	34,592	46,134

Adopted Budget

Refuse	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	60,190	58,308	51,308
Receipts:			
User Fees	189,405	190,000	196,000
Reimbursements	0	0	0
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	189,405	190,000	196,000
Resources Available:	249,595	248,308	247,308
Expenditures:			
Personnel	14,523	20,000	23,500
Contractual Services	142,554	148,500	165,000
Commodities	385	1,000	7,500
Transfer to Capital Improvement Fund	25,000	25,000	25,000
Cash Reserve (2027 column)			23,808
Miscellaneous	8,825	2,500	2,500
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	191,287	197,000	247,308
Unencumbered Cash Balance Dec 31	58,308	51,308	0
2025/2026/2027 Budget Authority Amount	221,401	224,090	247,308

CPA Summary

City of Halstead

2027

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget VIN Inspection	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	31,679	24,213	20,213
Receipts:			
VIN Inspection Fees	9,960	7,500	7,500
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	9,960	7,500	7,500
Resources Available:	41,639	31,713	27,713
Expenditures:			
VIN fees remitted to State	1,756	1,500	2,000
Police Special Projects	15,670	10,000	25,713
Cash Reserve (2027 column)			
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	17,426	11,500	27,713
Unencumbered Cash Balance Dec 31	24,213	20,213	0
2025/2026/2027 Budget Authority Amount	60,673	24,679	27,713

Adopted Budget

MFA/Opioid Settlement	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	12,463	16,116	15,960
Receipts:			
Settlement Funds from State of KS	3,653	475	1,750
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	3,653	475	1,750
Resources Available:	16,116	16,591	17,710
Expenditures:			
Opioid/Addiction Remediation Expenditure	0	631	5,000
Special Projects/Capital Reserve	0	0	12,710
Cash Reserve (2027 column)			
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	631	17,710
Unencumbered Cash Balance Dec 31	16,116	15,960	0
2025/2026/2027 Budget Authority Amount	7,587	15,719	17,710

CPA Summary

City of Halstead

2027

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Sales Tax Revenue	Actual for 2025	Estimate for 2026	Year for 2027
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Transfer from GF/Community Betterment	203,000	153,000	153,000
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	203,000	153,000	153,000
Resources Available:	203,000	153,000	153,000
Expenditures:			
Transfer to Bond & Interest	108,125	108,125	108,125
Transfer to Capital Improvement	94,875	44,875	44,875
Cash Reserve (2027 column)			
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	203,000	153,000	153,000
Unencumbered Cash Balance Dec 31	0	0	0
2025/2026/2027 Budget Authority Amount	203,000	153,000	153,000

Adopted Budget

0	Prior Year	Current Year	Proposed Budget
	Actual for 2025	Estimate for 2026	Year for 2027
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2025/2026/2027 Budget Authority Amount	0	0	0

CPA Summary

City of Halstead

2027

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Water	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	426,800	344,104	157,804
Receipts:			
Water Sales	895,949	840,500	865,000
Reimbursements	1,750	0	0
State Water Fees	1,650	2,000	2,500
Miscellaneous	28,093	17,200	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	927,442	859,700	867,500
Resources Available:	1,354,242	1,203,804	1,025,304
Expenditures:			
Personnel	232,632	266,000	279,000
Contractual Services	34,580	45,000	50,000
Commodities	75,300	85,500	137,000
Water Purchases and Treatment	118,512	125,000	140,000
State Water Fees	2,845	3,000	4,000
Transfer to Deprec/Replacement Reserve	145,000	120,000	90,000
Transfer to City Equipment Fund	75,000	75,000	75,000
Transfer to Capital Improvement Fund	75,000	75,000	25,000
Transfers to General Fund (2)	250,000	250,000	200,000
Cash Reserve (2027 column)			20,304
Miscellaneous	1,269	1,500	5,000
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,010,138	1,046,000	1,025,304
Unencumbered Cash Balance Dec 31	344,104	157,804	0
2025/2026/2027 Budget Authority Amount	1,205,559	1,168,181	1,025,304

CPA Summary

City of Halstead

2027

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Wastewater	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	108,559	145,723	189,273
Receipts:			
User Fees	445,666	460,000	475,000
Sewer Capital Fees	3	34,000	32,000
Reimbursements	111	50	0
Miscellaneous	50	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	445,830	494,050	507,000
Resources Available:	554,389	639,773	696,273
Expenditures:			
Personnel	111,181	136,500	151,000
Contractual	28,567	32,500	45,000
Commodities	98,093	112,500	162,000
KDHE Loan Payments	9,852	0	0
Transfer to Replacement Reserve	109,000	84,000	120,000
Transfer to City Equipment Fund	10,000	20,000	30,000
Transfer to Capital Improvement Fund	10,000	10,000	10,000
Transfer to General Fund	25,000	50,000	75,000
Cash Reserve (2027 column)			98,273
Miscellaneous	6,973	5,000	5,000
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	408,666	450,500	696,273
Unencumbered Cash Balance Dec 31	145,723	189,273	0
2025/2026/2027 Budget Authority Amount	484,857	596,118	696,273

CPA Summary

City of Halstead

2027

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Gas	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	291,884	164,972	64,699
Receipts:			
Gas Sales & Fees	1,776,387	1,800,000	1,758,000
Reimbursements	2,304	294	0
Sales Tax	29,068	36,000	40,000
Feb '21 Winter Storm Pay Plans	112,709	20,180	0
Miscellaneous	19,146	14,753	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,939,614	1,871,227	1,798,000
Resources Available:	2,231,498	2,036,199	1,862,699
Expenditures:			
Personnel	184,026	206,000	222,500
Contractual	33,127	35,000	40,000
Commodities	83,802	73,000	109,500
Gas Purchases, Transportation, Fees	1,224,995	1,218,000	1,170,000
Sales Tax	30,107	35,000	40,000
State Low Interest Utility Loan Payments	240,000	240,000	0
Transfer to Gas Reserve	30,000	12,000	48,000
Transfer to City Equipment Fund	25,000	0	25,000
Transfer to Capital Improvement Fund	25,000	0	0
Transfer to General Fund (2)	187,500	150,000	200,000
Cash Reserve (2027 column)			2,699
Miscellaneous	2,969	2,500	5,000
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,066,526	1,971,500	1,862,699
Unencumbered Cash Balance Dec 31	164,972	64,699	0
2025/2026/2027 Budget Authority Amount	2,248,010	2,011,506	1,862,699

CPA Summary

City of Halstead

NON-BUDGETED FUNDS (A)
(Only the actual budget year for 2025 is reported)

2027

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
City Equipment Fund		Capital Improvement Fund		Gas Reserve		Water/Wastewater Reserve		Storm Water Reserve		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	994,217	Cash Balance Jan 1	811,305	Cash Balance Jan 1	508,642	Cash Balance Jan 1	859,452	Cash Balance Jan 1	104,000	3,277,616
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Budgeted Transfers	322,000	Budgeted Transfers	884,875	Budgeted Transfers	30,000	Budgeted Transfers	254,000	Budgeted Transfers	18,000	
Lease/Purchase Proceeds	500,000	Reimbursement/Other	0							
Memorial/Other	54,086	Grant Revenue	16,075							
Grant Revenue	0									
Total Receipts	876,086	Total Receipts	900,950	Total Receipts	30,000	Total Receipts	254,000	Total Receipts	18,000	2,079,036
Resources Available:	1,870,303	Resources Available:	1,712,255	Resources Available:	538,642	Resources Available:	1,113,452	Resources Available:	122,000	5,356,652
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Equipment Purch/Repair	981,889	Quality of Life Projects	90,932	Gas Projects	0	Water/Sewer Projects	57,453	Storm Water Projects	19,240	
Memorial/Other	12,832	Capital Projects	322,151							
Grant Expenses	0	Street Projects	165,989							
		Grant Expenses	16,075							
Total Expenditures	994,721	Total Expenditures	595,147	Total Expenditures	0	Total Expenditures	57,453	Total Expenditures	19,240	1,666,561
Cash Balance Dec 31	875,582	Cash Balance Dec 31	1,117,108	Cash Balance Dec 31	538,642	Cash Balance Dec 31	1,055,999	Cash Balance Dec 31	102,760	3,690,091 **
										3,690,091 **

**Note: These two block figures should agree.

CPA Summary

City of Halstead

NON-BUDGETED FUNDS (B)
(Only the actual budget year for 2025 is reported)

2027

Non-Budgeted Funds-B

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Asset Forfeiture		Cemetery Perpetual Care		Halstead Land Bank		Grants Capital Project Fund		Risk Management Reserve Fund		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	45	Cash Balance Jan 1	55,233	Cash Balance Jan 1	25,062	Cash Balance Jan 1	0	Cash Balance Jan 1	0	80,340
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Forfeiture Revenue	0	Cemetery Revenues	1,440	Transfer from City	0	Transfers from City	16,500	Budgeted Transfers	75,000	
		Interest	2,286	Sale of Property	100	Grant Revenues	13,068			
Total Receipts	0	Total Receipts	3,726	Total Receipts	100	Total Receipts	29,568	Total Receipts	75,000	108,394
Resources Available:	45	Resources Available:	58,959	Resources Available:	25,162	Resources Available:	29,568	Resources Available:	75,000	188,734
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Forfeiture Expenses	0	Appropriation to Cemetery	0	Land Bank Expenses	0	Grant Expenses	5,000	Stop-Loss Expenses	0	
Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	5,000	Total Expenditures	0	5,000
Cash Balance Dec 31	45	Cash Balance Dec 31	58,959	Cash Balance Dec 31	25,162	Cash Balance Dec 31	24,568	Cash Balance Dec 31	75,000	183,734 **
										183,734 **

**Note: These two block figures should agree.

CPA Summary

City of Halstead

NON-BUDGETED FUNDS (C)
(Only the actual budget year for 2025 is reported)

2027

Non-Budgeted Funds-C

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Temp Notes - Series 2023										
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	190,828	Cash Balance Jan 1		Cash Balance Jan 1		Cash Balance Jan 1		Cash Balance Jan 1		190,828
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Temp Notes Proceeds	0									
Total Receipts	0	Total Receipts	0	Total Receipts	0	Total Receipts	0	Total Receipts	0	0
Resources Available:	190,828	Resources Available:	0	Resources Available:	0	Resources Available:	0	Resources Available:	0	190,828
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Temp Note Payments	82,000									
Issuance Costs	0									
Other Costs	0									
Total Expenditures	82,000	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	82,000
Cash Balance Dec 31	108,828	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	108,828 **
										108,828 **

**Note: These two block figures should agree.

CPA Summary

NOTICE OF BUDGET HEARING

2027

The governing body of

City of Halstead

will meet on Wednesday, September 16, 2026 at 7:00 PM at Council Chambers, Halstead City Hall, 303 Main St. for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at www.halsteadks.gov or Halstead City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2027 Expenditures and Amount of 2026 Ad Valorem Tax establish the maximum limits of the 2027 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2025		Current Year Estimate for 2026		Proposed Budget Year for 2027		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2026 Ad Valorem Tax	Proposed Estimated Tax Rate *
General	4,094,115	52.908	4,065,219	59.625	4,494,750	1,174,776	54.322
Debt Service	327,258	10.919	392,259	10.084	595,250	197,135	9.116
Library	160,641	4.837	180,000	4.970	204,250	107,511	4.971
Special Liability	100,000	6.078	110,000	4.499	200,000	120,668	5.580
Special Highway	68,565		35,000		161,219		
Special Parks & Recreation	2,000		2,000		3,402		
Storm Water	30,013		13,500		46,134		
Refuse	191,287		197,000		247,308		
VIN Inspection	17,426		11,500		27,713		
MFA/Opioid Settlement			631		17,710		
Sales Tax Revenue	203,000		153,000		153,000		
Water	1,010,138		1,046,000		1,025,304		
Wastewater	408,666		450,500		696,273		
Gas	2,066,526		1,971,500		1,862,699		
Non-Budgeted Funds-A	1,666,561						
Non-Budgeted Funds-B	5,000						
Non-Budgeted Funds-C	82,000						
Totals	10,433,196	74.742	8,628,109	79.178	9,735,012	1,600,090	73.989
Revenue Neutral Rate**							74.320
Less: Transfers	2,358,940		1,824,500		1,799,500		
Net Expenditure	8,074,256		6,803,609		7,935,512		
Total Tax Levied	1,398,142		1,607,192		xxxxxxxxxxxxxxx		
Assessed Valuation	18,707,088		20,299,055		21,626,329		
Outstanding Indebtedness, January 1,	2024		2025		2026		
G.O. Bonds	4,330,000		4,080,000		4,080,000		
Revenue Bonds	0		0		0		
Other	1,383,062		1,008,292		3,229,476		
Lease Purchase Principal	0		0		500,514		
Total	5,713,062		5,088,292		7,809,990		

*Tax rates are expressed in mills

**Revenue Neutral Rate as defined by KSA 79-2988

Ethan T. Reimer

City Official Title: City Manager

City of Halstead

2027

2027 Neighborhood Revitalization Rebate

Budgeted Funds for 2027	2026 Ad Valorem before Rebate**	2026 Mil Rate before Rebate	Estimate 2027 NR Rebate
General	1,278,200	59.104	1,881
Debt Service	196,840	9.102	290
Library	107,605	4.976	158
Special Liability	120,488	5.571	177
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
TOTAL	1,703,133	78.753	2,506

2026 July 1 Valuation: 21,626,329

Valuation Factor: 21,626.329

Neighborhood Revitalization Subj to Rebate: 31,833

Neighborhood Revitalization factor: 31.833

**This information comes from the 2027 Budget Summary page. See instructions tab step #12 for completing the Neighborhood Revitalization Rebate table.

**CITY COUNCIL AGENDA REPORT**

Meeting Date: September 2, 2026
Department: Administration & Finance
Prepared By: Julie Wait, City Clerk
Agenda Title: Designation of KCAMP 2026 Voting Delegate(s)

POSSIBLE ACTION

Should the Governing Body determine it is appropriate, the Governing Body may designate a Voting Delegate and an Alternate Voting Delegate to represent the City of Halstead in matters requiring member voting with the Kansas County Association Multiline Pool (KCAMP).

Motion to designate _____ as the City of Halstead's voting delegate and _____ as the alternate voting delegate for the 2026 KCAMP Annual Meeting.

BACKGROUND

The City of Halstead is a member of the Kansas County Association Multiline Pool (KCAMP), a member-owned, member-funded self-insured property and liability pool serving Kansas counties and municipalities. KCAMP members participate in the governance of the pool, including the bylaws, board membership, or other organizational matters.

KCAMP has requested that member entities designate a Voting Delegate and an Alternate Voting Delegate to represent the member in matters requiring a vote. Designating these individuals ensures that the City has an authorized representative available to participate in KCAMP member voting.

CONSIDERATIONS

Historically, the City has designated members of the Governing Body to serve as the Voting Delegate and Alternate Voting Delegate for KCAMP. The Voting Delegate would be authorized to cast votes on behalf of the City in matters presented to KCAMP members. The Alternate Voting Delegate would serve in the event the designated Voting Delegate is unavailable to participate. The Governing Body may designate one individual to serve as the City's Voting Delegate and another individual to serve as the Alternate Voting Delegate.

FISCAL IMPACT/FUNDING SOURCE

There is no fiscal impact associated with the designation of a Voting Delegate or Alternate Voting Delegate. Any related travel or registration expenses for attending the Annual Meeting are already included in the approved budget.

Department Head Approval Date:

City Manager Approval Date: 08/05/2026

City Attorney Review Date:

Attachments (*listed as included in packet*):

1. None.



CITY COUNCIL AGENDA REPORT

Meeting Date: September 8, 2025
City Department: Community Betterment
Prepared By: Julie Wait, City Clerk
Agenda Title: Halstead Brick Street Art Fair

RECOMMENDED ACTIONS (4)

1. Motion to approve provision of trash carts and portable toilets as requested.
2. Motion to approve a Mayor's Choice Award for the festival in an amount up to \$500.00.
3. Motion to approve Resolution No. 2026-09, a resolution providing for the temporary closure of public rights-of-way, thoroughfares, or public access roadways on and along the 200–300 blocks of Main Street and on 3rd Street from Main Street to the alley in the City of Halstead, Kansas, for the times and dates specified therein.
4. Motion to approve Resolution No. 2026-10, an authorization for an alcohol consumption area.

BACKGROUND

The City of Halstead has long been a supporter of the Halstead Brick Street Art Fair, which takes place on Main Street each fall. Historically, the City has supported the event by approving temporary street closures, authorizing a Mayor's Choice Award, facilitating portable toilets and additional trash carts, and establishing a common consumption area during the event.

CONSIDERATIONS

Representatives from the festival will be present to address the Governing Body regarding the event and communicate the requests of the event organizers for this year. The Street Closure and Special Event application is included as an attachment for Governing Body review.

For the Mayor's Choice Award, the Mayor, or their designee, selects a piece from the festival that is hung or permanently displayed at City Hall alongside previous award-winning pieces. The artist or creative talent behind the selected work receives the approved award amount as compensation.

The Brick Street planning committee will have Wyldwood Cellars as a vendor and they will be selling bottles of wine and staff are working with the Brick Street Committee and Wyldwood Cellars to facilitate the necessary approvals and state licensing requirements.

The committee has also requested the establishment of a common consumption area in order for patrons to consume alcoholic beverages from Ruby's Lounge/Daphne Mae Café throughout the festival. Resolution No. 2026-10 is necessary to establish the authorized alcohol consumption area and the intent of the alcohol consumption area is to enhance the festival experience while maintaining public safety and compliance with applicable regulations.

There is minimal impact on staff time associated with preparing for the event, and no traffic issues have been reported in the past related to the street closures. Staff do not anticipate any significant issues with the requested closures, event services, or alcohol consumption area due to the nature of the event as a long-time annual festival in the City.

FISCAL IMPACT/FUNDING SOURCE

The funds for the Mayor's Choice Award are an anticipated expenditure from the City's Community Betterment sub-fund in the General Fund.

Costs for additional trash carts and portable toilets are expected expenditures and are taken from the Refuse Fund or covered by existing contract provisions. Any staff time is largely negligible and absorbed by various department operating budgets.

There is minimal financial impact associated with the alcohol consumption area, as the festival committee will be responsible for any costs incurred. The City will receive a \$100.00 licensing fee to cover the cost of issuing the necessary permits and preparing Resolution No. 2026-10.

Department Head Approval Date:

City Attorney Review Date:

City Manager Approval Date: 08/28/2026

Attachments (*listed as included in packet*):

1. [Halstead Brick Street Art Fair Special Event application](#)
2. [Resolution No. 2026-09](#)
3. [Resolution No. 2026-10](#)

City of Halstead

Street Closing and/or Special Event Application

☒ For a Street Closure and/or Special Event: City Clerk's office must receive completed form 1 month prior to the event to be reviewed by staff and presented to the Governing Body for approval.

Name of Event: Brickstreet Art & Craft Fair Is this a public or private event?: Public ☒ Private ☐
Date of Event: 10/3/2023 Start Time: 6 AM End Time: 4 pm
Event Location: 2 & 300 blocks of Main Estimated Attendance: 1,000
Type of Event: ☒ Festival ☐ Parade ☐ Carnival ☐ Block Party ☐ Concert ☐ Other: _____
Organization: Brickstreet Art & Craft Fair Event Organizer: Mary A. Wilson
Address: [REDACTED] City: Halstead State: KS
Email: [REDACTED] Phone #: [REDACTED]

? Special Liability Coverage Required?: ☐ Yes ☐ No Date Provided: _____

Donation Requested?: ☐ Yes ☒ No Amount: Mayor's Choice Award

Public Closure/Reservation

Park Reservation: ☐ Yes ☒ No Name of Park: _____ From: _____ To: _____
Proposed Street Closure: 200 block Main From: 6 AM To: 4 pm
Proposed Street Closure: North 1/2 300 block Main From: 6 AM To: 4 pm
Proposed Street Closure: (North of Post office) From: _____ To: _____
Proposed Street Closure: 3rd st Main to Alley From: 6 AM To: 4 pm
West of City Hall

City Support Services

Coordination of Placement of Trash Carts, Porta-Pots, Handwashing Stations, Roll-off Dumpsters

Requested Receptacles: yes # Requested: Same as last year

Public Works Support Services

Traffic Cones: ☐ Yes ☐ No # _____ Barricades: ☒ Yes ☐ No # _____
Picnic Tables: ☒ Yes ☐ No Same as last year Bleachers: ☐ Yes ☒ No # _____ Location: _____
Electric Access: ☒ Yes ☐ No Location: City Sign Water Access: ☐ Yes ☒ No Location: _____

Public Safety Support Services

Law Enforcement Event Security: ☐ Yes ☒ No Location: _____ Date/Time: _____
Law Enforcement Traffic Control: ☐ Yes ☒ No Location: _____ Date/Time: _____
EMS Standby: ☐ Yes ☒ No Location: _____ Date/Time: _____
Fire Standby: ☐ Yes ☒ No Location: _____ Date/Time: _____

Signature: Mary A. Wilson Name: Mary A. Wilson Date: 10-21-26

Received by City Hall

Address: 303 Main, Halstead, KS 67056 ~ Email: cityclerk@halsteadks.com ~ Phone: 316-835-2286
Date: _____ Time: _____ Signature: _____

Approved: ☐ Declined: ☐ Date: _____

Organization Notified Date: _____ Signature: _____

Required of Applicant

Business and Resident Signature Approval for Street Closure

We the undersigned, do hereby acknowledge the street closures for the Brickstreet Art & Craft Fair
(Name of)
event on 10/3/26 From: 6 AM To: 4 PM as detailed on the attached.
(Date) (a.m./p.m.) (a.m./p.m.)

PLEASE CHECK THE APPROPRIATE COLUMN SPECIFYING PREFERENCE FOR STREET CLOSURE

"YES" – SUPPORT

"NO" – OPPOSE

Name: Daphne Mae Address: 208 Main

Date: 8/22/26 Signature: Tessa Wendling Yes ☒ No ☐

Name: Studio MB Address: 237 Main

Date: 8-22-26 Signature: Dina Carmichael Yes ☐ No ☐

Name: Golden Harvest Address: _____

Date: _____ Signature: _____ Yes ☒ No ☐

Name: Neighbors & Pantry Address: _____

Date: 8/24/26 Signature: Dee Rege Yes ☒ No ☐

Name: Halsstead Chiropractic Address: 200 Main St

Date: 8/24/26 Signature: Shafine Ayres Yes ☒ No ☐

Name: 309 Nutrition Address: 309 Main

Date: 8/24/26 Signature: Fyrie Yes ☒ No ☐

Name: Charisen Lene Address: 304 Main

Date: 8-24-26 Signature: Annon Lee Yes ☒ No ☐

Name: _____ Address: _____

Date: _____ Signature: _____ Yes ☐ No ☐

*****A minimum of 51% of affected businesses or residents must be in favor of street closure for consideration by the Governing Body. If additional space is needed use another sheet of paper.*****

RESOLUTION NO. 2026-09

A RESOLUTION PROVIDING FOR THE TEMPORARY CLOSURE OF PUBLIC RIGHTS OF WAY, THOROUGHFARES, OR PUBLIC ACCESS ROADWAYS, ON, AND ALONG, THE 200 – 300 BLOCKS OF MAIN STREET AND ON 3RD STREET FROM MAIN STREET TO THE ALLEY IN THE CITY OF HALSTEAD, KANSAS FOR THE TIMES AND DATES SPECIFIED HEREIN.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HALSTEAD, KANSAS:

WHEREAS, the City of Halstead, Kansas through the Governing Body is empowered to regulate street closings and parking in public thoroughfares for public events upon proper request; and,

WHEREAS the Governing Body may, by majority vote, declare certain closures or use limitations for such public events; and,

WHEREAS, the Governing Body has received a request for temporary closure by a local resident or group for street closure for a civic event identified as the Halstead Brick Street Art Fair to be held on or about city property, specifically certain public streets and common areas, and deems it appropriate to allow for a temporary closure to support a local civic activity in the City of Halstead, Kansas.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF HALSTEAD, KANSAS:

1. The Governing Body hereby finds that a temporary street closure on and along the 200 – 300 blocks of Main Street and on 3rd Street from Main Street to the alley in the City of Halstead, Kansas, should be granted on the street and certain public property identified in paragraph 2 of this resolution.
2. The exemption shall apply only to a clearly defined, fenced, or marked and secure area of public roadway, common areas, and public property on and along the 200 – 300 blocks of Main Street and on 3rd Street from Main Street to the alley within the city limits of the City of Halstead, Kansas. Such defined area and the surrounding security barriers shall be approved in advance by the Halstead Police Chief.
3. The exemption for the area on and along the 200 – 300 blocks of Main Street and on 3rd Street from Main Street to the alley within the

city limits of the City of Halstead, Kansas shall be allowed on October 3rd, 2026 from six o'clock (6:00) a.m. until five o'clock (5:00) p.m., at which time such temporary street closure shall expire by its own term.

4. When signs are erected giving notice thereof, the various rights of way, thoroughfares, and public access on roadways on and along 200 – 300 blocks of Main Street and on 3rd Street from Main Street to the alley and related public improvements in that area adjacent to said roadway within the city limits of the City of Halstead, Kansas, shall be closed to all public vehicular traffic., except for any participant vehicles in the Halstead Brick Street Art Fair event during the period on October 3rd, 2026 from six o'clock (6:00) a.m. until five o'clock (5:00) p.m. Such closure shall apply to all members of the general public with the exception of those attending the Halstead Brick Street Art Fair, and those staff and volunteers conducting the event, Halstead City Staff, and Halstead Police Department. The Director of Public Works and/or the Halstead Police Department are hereby authorized to install appropriate signs and barricades to put into effect the street closure set forth in this resolution.

ADOPTED AND APPROVED by the Governing Body of the City of Halstead, Harvey County, Kansas this 2nd day of September 2026.

Gary Faelber, Mayor

ATTEST:

Julie Wait, City Clerk

RESOLUTION NO. 2026-10

A RESOLUTION GRANTING TEMPORARY EXEMPTION FROM THE REQUIREMENTS OF CHAPTER III, ARTICLE 1, SECTION 3-104 PROHIBITING CONSUMPTION OF ANY ALCOHOLIC LIQUOR OR CEREAL MALT BEVERAGE ON PUBLIC PROPERTY WITHIN THE CITY LIMITS OF THE CITY OF HALSTEAD, HARVEY COUNTY, KANSAS.

WHEREAS, the City of Halstead, Kansas generally prohibits consumption of alcoholic liquor or cereal malt beverages on public property within the city limits; and,

WHEREAS, the Governing Body is allowed by Chapter III, Article 7, Section 3-703 of the Halstead City Code, to grant temporary exemptions from statutory prohibitions within the jurisdictional limits of the City of Halstead, Kansas; and,

WHEREAS, the Governing Body is procedurally allowed, by Chapter III, Article 7, Section 3-703 of the Halstead City Code, to grant temporary exemptions from such a general prohibition by resolution lawfully approved by majority vote of the Governing Body; and,

WHEREAS, the Governing Body has received a joint request for exemption from Ruby's Lounge/Daphne Mae Cafe and Halstead Brick Street Art Fair by and through Mary Wilson to host a public event referred to as the Halstead Brick Street Art Fair, to be held upon and utilizing city property, and the Governing Body deems it appropriate to allow for a temporary exemption.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF HALSTEAD, KANSAS:

1. The Governing Body hereby finds that a temporary exemption should be granted for the possession and consumption of alcoholic liquor and enhanced cereal malt beverages, defined as having an alcohol concentration of no more than 6.0% by volume, on certain public property identified in paragraph 2 of this resolution as well as consumption of alcoholic liquor, provided all state requirements are met for the sale and service thereof at this time and location.
2. The exemptions shall apply only to a clearly defined, or secure area at or along the street frontage of the property located at 303 Main Street, Halstead, Kansas, and along a portion of Main Street running from the 200 block of Main Street as well as the 300 block of Main Street ending at the property located at 309 Main Street; and extending on Third Street from the intersection with Main Street to

the alley by the Halstead Fire Station, all within the city limits of the City of Halstead, Kansas. Such defined area and the surrounding security barriers or measures shall be approved in advance by the Halstead Police Chief.

3. The exemption shall be allowed on October 3rd, 2026, from 9:00 a.m. until 4:00 p.m. at which time such temporary exemptions shall expire. Such exemption shall apply for the possession and consumption of enhanced cereal malt beverages, defined as having an alcohol concentration of no more than 6.0% by volume as well as alcoholic liquor, provided all state requirements are met for the sale and service thereof.
4. All necessary permits, either locally or from the State of Kansas, authorizing the sale of such cereal malt beverages and alcoholic liquor, as defined, shall be timely applied for and granted in advance of the noted date herein as a precondition for award of this exemption.

ADOPTED AND APPROVED by the Governing Body of the City of Halstead, Harvey County, Kansas this 2nd day of September 2026.

Gary Faelber, Mayor

ATTEST:

Julie L. Wait, City Clerk



CITY COUNCIL AGENDA REPORT

Meeting Date: September 2, 2026
Department: Cemetery
Prepared By: Tyler Cotner, Intern to the City Manager
Agenda Title: Mausoleum Foundation Repairs

RECOMMENDED ACTIONS

None, seeking direction on path forward; hire a consultant engineer or move forward with one of the foundation contractors or do nothing at the moment.

Possible motion or consensus for action may be sought depending on overall discussion.

BACKGROUND

The mausoleum needs foundation work as it has stairstep cracking on the southeast internal wall, this cracking has caused some stonework to fall and have gaps in the building. Furthermore, an examination of the inner foundation wall in the southeast corner has revealed cracking in the inner foundation. The mausoleum was built in 1930 and is comprised of both external and internal foundation walls with a small air space between the ground and the floor. The floor is concrete, and the slate tiles were cemented into the floor. The City Council approved a proposal from Thrasher Foundation that would not remove the floor at a cost of \$36,793 during the July 1, 2026 meeting. After further internal review of the proposal, Thrasher contacted the city and informed staff that they were withdrawing their proposal that did not involve cutting the floor and instead would only proceed with their submitted proposal that would remove three (3) nine square feet sections of the floor which was a less expensive option than not cutting the floor. The Governing Body rescinded their approval of the Thrasher quote during the July 15, 2026 meeting and the consensus was to gather more information to see what option might be best for the repairs needed. Representation from Groundworks were present at the August 5, 2026 meeting to walk the governing body through their proposal and answer questions. Representation from IWP, Spartan RamJack, and Thrasher were present at the August 19, 2026 meeting to walk the governing body through their proposal and answer questions.

CONSIDERATIONS

Supporting information for total cost of a project for other tasks needed if the floor is removed. A concrete contractor and a slate tile company were contacted to provide rough estimates for relaying the concrete floor and for replacement of the slate tile. They were both given an example of removing three 3ft by 3ft sections for a total of 27 square feet. Keep in mind that these are just estimates and exact quotes from multiple contractors would be needed if the removing the floor option is selected. The installation estimate is an educated guess.

- Concrete repair - \$2,900
 - o \$108 per square foot
- Slate Tile - \$2,500 + \$630(shipping)
 - o \$93 per square foot + shipping
- Installation - \$3,000
 - o \$112 per square foot
- Total - \$9,030
 - o \$312 per square foot

For review, four foundation contractors were contacted, and they examined the entire structure. All four contractors recommended reinforcing the internal foundation wall in the southeast corner. This repair project has some challenges as the crawlspace is smaller than normal crawlspaces, the amount of stone and concrete weight on the structure, and the slate tile being difficult to replace if the floor were to be cut. The main goal is to try to prevent further settling, although some proposals may involve trying to raise the structure to remediate the damage that has occurred from settling. The proposals and price points were as follows:

Groundworks - \$54,176 (*only proposal that does not cut out sections of the floor*)

- Recommend reinforcing interior wall only, recommended monitoring exterior wall and basement
- 10 piers would be installed on the interior foundation wall
- Would not remove sections of the floor
- City work required: moving HVAC duct out of the way, tuckpointing cracks and internal cosmetic repairs from resulting

IWP - \$41,437 + (\$13,545 estimated)

- Recommended reinforcing interior wall and exterior wall, recommended monitoring basement
- Would need to remove seven 3ft by 3ft sections of the floor
- 7 piers would be installed on interior foundation wall and 8 piers installed on exterior wall
- They would remove the floor and would patch the floor when finished
- City work required: replacement of slate tiles, moving HVAC duct out of the way, tuckpointing cracks

Thrasher (Option A) - \$20,168 + (\$9,030 estimated)

- Recommended reinforcing interior wall and exterior wall
- Would need to remove three 3ft by 3ft sections of the floor
- 3 piers would be installed on the interior foundation wall and 4 piers installed on exterior wall
- They would remove the floor
- City work required: patching concrete floor, replacement of slate tiles, moving HVAC duct out of the way, tuckpointing cracks

Spartan Ram Jack - \$7,435 + (\$13,150 estimated)

- Recommend reinforcing interior wall only, recommended monitoring exterior wall and basement
- Would need to remove a 4ft by 10 ft section of the floor
- 3 piers would be installed on the interior foundation wall
- They would remove the floor
- City work required: patching concrete floor, replacement of slate tiles, moving HVAC duct out of the way, tuckpointing cracks

If the desire is still to do the work without cutting into or removing sections of the floor, then only the proposal from Groundworks fits that criteria. That would increase the project budget by \$17,383 from the original proposal that was approved before it was withdrawn. Alternatively, the city could look at hiring a consulting structural engineer to look at both the building and review the submitted proposals to advise on the best way forward and potentially identify any other areas of concern with the mausoleum. Staff would estimate that this could cost the city anywhere from \$2,500 to \$10,000 after speaking with some engineering contacts about a potential project. If the city were to look at moving forward with an option that removes section(s) of the floor, it should be noted that the costs to patch the floor and restore/replace the tile would be additional costs in addition to the foundation work. Staff are seeking

input from the governing body as to how they would like to proceed following these presentations and the additional information presented.

FISCAL IMPACT/FUNDING SOURCE

Funds for the mausoleum foundation project will come from the Capital Improvement Fund that is designated toward general capital city projects. A portion of the Cemetery annual budget in the General Fund does transfer funds towards the city's Capital Improvement Fund for these types of projects.

City Manager Review Date: 8/28/26

City Attorney Review Date:

Attachments (*listed as included in packet*):

1. [Proposals from foundation contractors](#)

FOUNDATION STABILIZATION PROPOSAL

Proposal Number:

3167558669

Client:

City of Halstead, Kansas

Project Location:

1221 South Hertzler Road
Halstead, Kansas 67056

Contractor:

Groundworks Commercial – Wichita Branch

Contract Amount:

\$54,176.00



PROJECT DESCRIPTION

Groundworks Commercial – Wichita Branch proposes to furnish all labor, materials, equipment, supervision, and technical expertise necessary to stabilize the existing structure located at 1221 South Hertzler Road, Halstead, Kansas 67056.

The scope of work consists of installing ten (10) steel concentric foundation piers beneath the interior stem wall of the building to provide long-term structural support and foundation stabilization.

CONTRACT PRICE

Groundworks Commercial proposes to perform the work described herein for the lump-sum amount of:

\$54,176.00

This amount includes all labor, materials, equipment, mobilization, supervision, and installation associated with the ten (10) concentric piers identified in this proposal.

SCOPE OF WORK

- Groundworks Commercial shall provide all labor, materials, equipment, and supervision necessary to perform the following:
- Mobilize personnel, materials, and specialized foundation repair equipment to the project site.
 - Layout and prepare designated pier installation locations beneath the interior stem wall.
 - Excavate and expose footing and stem wall areas as necessary for installation.
 - Install ten (10) steel concentric foundation piers beneath the interior stem wall.
 - Advance each pier to competent load-bearing strata or practical refusal in accordance with Groundworks Commercial installation procedures.
 - Transfer structural loads to the installed pier system where conditions permit.
 - Record installation depths and loading data for quality assurance documentation.
 - Backfill excavation areas and remove project-related debris.
 - Demobilize personnel and equipment upon completion of the work.

ASSUMPTIONS

- Work areas will be accessible during normal working hours.
- The City of Halstead will provide reasonable access to the project site.
- Existing utilities have been identified or marked prior to commencement of work.
- Subsurface conditions encountered will be reasonably consistent with anticipated site conditions.

CHANGE ORDERS

Should unforeseen conditions be encountered during construction, including but not limited to undocumented utilities, subsurface obstructions, unsuitable soils, concealed structural deficiencies, groundwater conditions, or conditions differing materially from those anticipated, Groundworks Commercial reserves the right to submit a written change order for any additional labor, materials, equipment, or time required to complete the work.

No work outside the scope of this proposal shall be performed without written authorization from the Owner or Owner's Representative.

PURPOSE OF REPAIR

The concentric pier system is designed to transfer structural loads from the existing foundation to deeper, more competent bearing material. Installation of the pier system will provide foundation stabilization and help reduce the risk of future settlement.

WARRANTY

Groundworks Commercial shall provide its standard commercial warranty applicable to the installed concentric pier system upon completion of the project and receipt of final payment.

EXCLUSIONS

- Architectural, drywall, paint, or finish repairs
- Flooring removal and replacement
- Plumbing, electrical, HVAC, or utility relocation
- Hazardous material testing or abatement
- Surveying services
- Permit fees
- Structural engineering services not specifically identified within this agreement
- Repairs to conditions not directly associated with the foundation stabilization scope described herein

This proposal shall remain valid for thirty (30) days from the date of issuance.

ACCEPTED BY: CITY OF HALSTEAD, KANSAS

Signature: _____
Printed Name: _____
Title: _____
Date: _____

SUBMITTED BY: GROUNDWORKS COMMERCIAL – WICHITA BRANCH

Authorized Representative: _____
Title: _____
Date: _____



Prepared for:

City of Halstead
Tyler Cotner
1221 S Hertzler Rd
Halstead, KS 67056
(316) 755-8669 | tcotner@halsteadks.gov



Evaluated on:

Wednesday, August 19, 2026

Evaluated By:

Thomas Lane

(316) 650-0369 | thomaslane@iwpfr.com

IWP, LLC
1835 N Wabash
Wichita, KS 67214
Main (316) 308-8507
Kansasfoundationrepair.com

Scope of Work

We would like to thank you for giving us the opportunity to earn your business. Our belief is to approach projects using a comprehensive plan that corrects the source of the problems and the symptoms they have caused. This method provides a quality solution that lasts much longer than addressing only portions of the issues.

After performing a thorough examination of your property, we have prepared the following estimate and diagram to meet the needs of your project. We believe this will provide a detailed explanation of our solution as well as the associated costs.

Please be aware that our bids are good for 30 days.

Interior Piers

Concrete

Product	Quantity
Concrete Patch - CON01 (Each)	7
Hand Dig (Crawlspace Depth) - LS01 (Each)	7

Notes

Remove and replace concrete access holes for interior piers, concrete will need forms in crawlspace. Hand digs will be necessary in interior of building.

Foundation Piers

Product	Quantity
400 Push Pier (Each)	7
Helical Pier - 7' Length - HP02 (Each)	1

Notes

Install 7 steel push piers in interior of mausoleum, see drawing. Lift and level if possible and stabilize. If possible based on engineering we could switch to helical piers with potential cost savings of \$530 per pier.

25 year warranty on stabilization.

Optional Exterior Piers

Foundation Piers

Product	Quantity
400 Push Pier (Each)	8

Notes

Install 8 steel push piers on SW exterior of mausoleum, see drawing. Lift and level if possible and stabilize.

25 year warranty on stabilization.

Customer Wills

Customer Will

Obstruction	Responsibility
Customer to have tile flooring removed and replaced 4' from walls in interior work area.	Owner
Customer to have cracks in masonry repaired after pier installation.	Owner
Customer to replace any grass or landscaping after pier installation.	Owner
Customer to have duct work removed in interior work area for pier access holes.	Owner
Customer to have electrical outlets in floor removed and replaced to avoid potential damage.	Owner

Notes

N/A

Costs

Section: Interior Piers

Description	Quantity
400 Push Pier	7.00
Helical Pier - 7' Length - HP02	1.00
Concrete Patch - CON01	7.00
Hand Dig (Crawlspace Depth) - LS01	7.00
Total Cost: \$29,530.00	

Section: Optional Exterior Piers

Description	Quantity
400 Push Pier	8.00
Total Cost: \$20,400.00	

Subtotal: \$49,930.00

Fees

Description	Quantity	Amount	Total
Engineering	1.00	\$350.00	\$350.00
Total:			\$350.00

Discounts

Description	Quantity	Amount	Total
City of Halstead Discount	1.00	6.00%	-\$2,995.80
Total:			-\$2,995.80

Total: \$47,284.20

Payment Terms

Deposit	<i>Due at bid acceptance</i>	\$23,642.10
Final	<i>Due at project completion</i>	\$23,642.10

Please use the link below to submit your deposit or final payment. We accept ACH, debit, and credit cards for your convenience.

<https://app.ecplinq.com/payments/2G1P3m1I2x3B0W0S1v0w1O3y082m0G412>

Financing Available

Financing options are available through third-party lenders. Credit approval is subject to lender review and program requirements. Terms and conditions apply.

Apply for Financing: <https://orbitone-lite.aquafinance.com/apply/cd81ac4a-06ea-4d2f-ae01-caad915c9e56>

Terms & Conditions

Disclaimers

IWP is not responsible for any damages to below grade private lines (i.e. Sprinkler systems, private gas, electric, sewer/lagoon, etc.)

IWP is not responsible for any unforeseen buried obstacles. (Concrete underpinnings, previous foundation repair(s), etc.)

Additional costs will apply at the time of discovery of unforeseen obstacles.

ITEMS THAT CUSTOMER IS RESPONSIBLE FOR:

- Making full payment to the crew leader upon completion of the work.
- Preparing the work area for installation as described on the proposal as well as the customer will notes on the proposal.
- Customer is responsible to have any private utility lines marked prior to the installation date.
- Any remediation of mold, asbestos, lead based paint or radon gas related issues prior to installation date.

Prior to IWP arrival, customer is responsible for prepping the area for IWP crew to complete the work proposed. All obstacles must be removed (ie: sheetrock/studs, gates/fences, landscaping, HVAC, etc)

If required Customer Will's listed on the proposal are not completed prior to our arrival a charge of \$150.00 per hour and dump fee will be applicable.

Slab and Concentric Pier prices are based on piers going up to 21' in depth. Additional depth beyond 21' will incur additional charges at \$26 per foot. (Price is cumulative)

Waivers

Please take note that IWP, LLC will not preform work other than what is itemized on this estimate/invoice. It is the customer's responsibility to prepare for work to be done by creating access to appropriate areas. It is also the customer's responsibility to replace anything damaged or destroyed. These items include, but are not limited to, drywall, decks, sidewalks/concrete and or landscaping. If you would like IWP, LLC to perform these tasks, please let us know prior to start date and it will be added to your invoice accordingly.

Contract

By signing the estimate, you have accepted the following terms and conditions as well as approving the above work to be completed by IWP, LLC.

All estimates are good for 30 days.

We require a 50% of the total estimate at the time of approval and the remaining 50% at the time the job is completed, collected by the IWP project team lead on site.

After the 3rd business day, deposits are nonrefundable.

A Convenience fee of 3% will added to all credit card transactions

All work to be done is weather permitting

_____ **Acknowledgement** I acknowledge that any work required after IWP, LLC has completed their portion—such as providing a dedicated electrical outlet for the sump system, if applicable—is my responsibility.

_____ **Acknowledgement** If the authority having jurisdiction subsequently determines that engineering and/or permitting is required, additional charges will apply regardless of prior assumptions, approvals, or customer statements. Engineering services will be billed at a flat rate of \$350, and permit fees will be charged at 1.5% of the total project cost.

_____ **Acknowledgement** I understand that the installation date set is tentative and may be affected by weather, employee illness, or equipment issues, and that IWP Foundation Repair will notify me promptly of any schedule changes.

By signing any forms or agreements provided to you by IWP, LLC, you understand, agree and acknowledge that your electronic signature is the legally binding equivalent to your handwritten signature. You agree, by providing your electronic signature, that you will not repudiate, deny or challenge the validity of your electronic signature or of any electronic agreement that you electronically sign or their legally binding effect.

Signature: _____ Date: _____ Time: _____

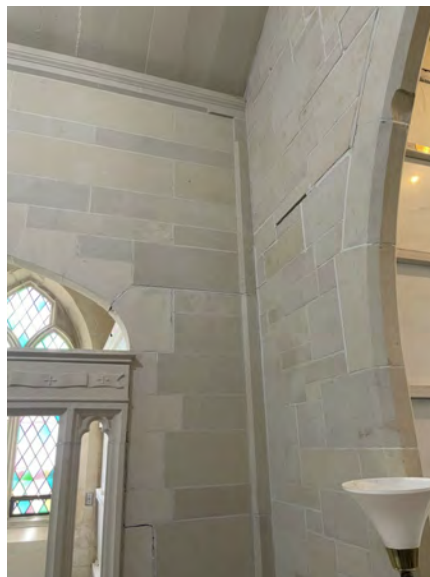
Photos

Interior Piers

Concrete



Foundation Piers





Optional Exterior Piers

Foundation Piers





Legend

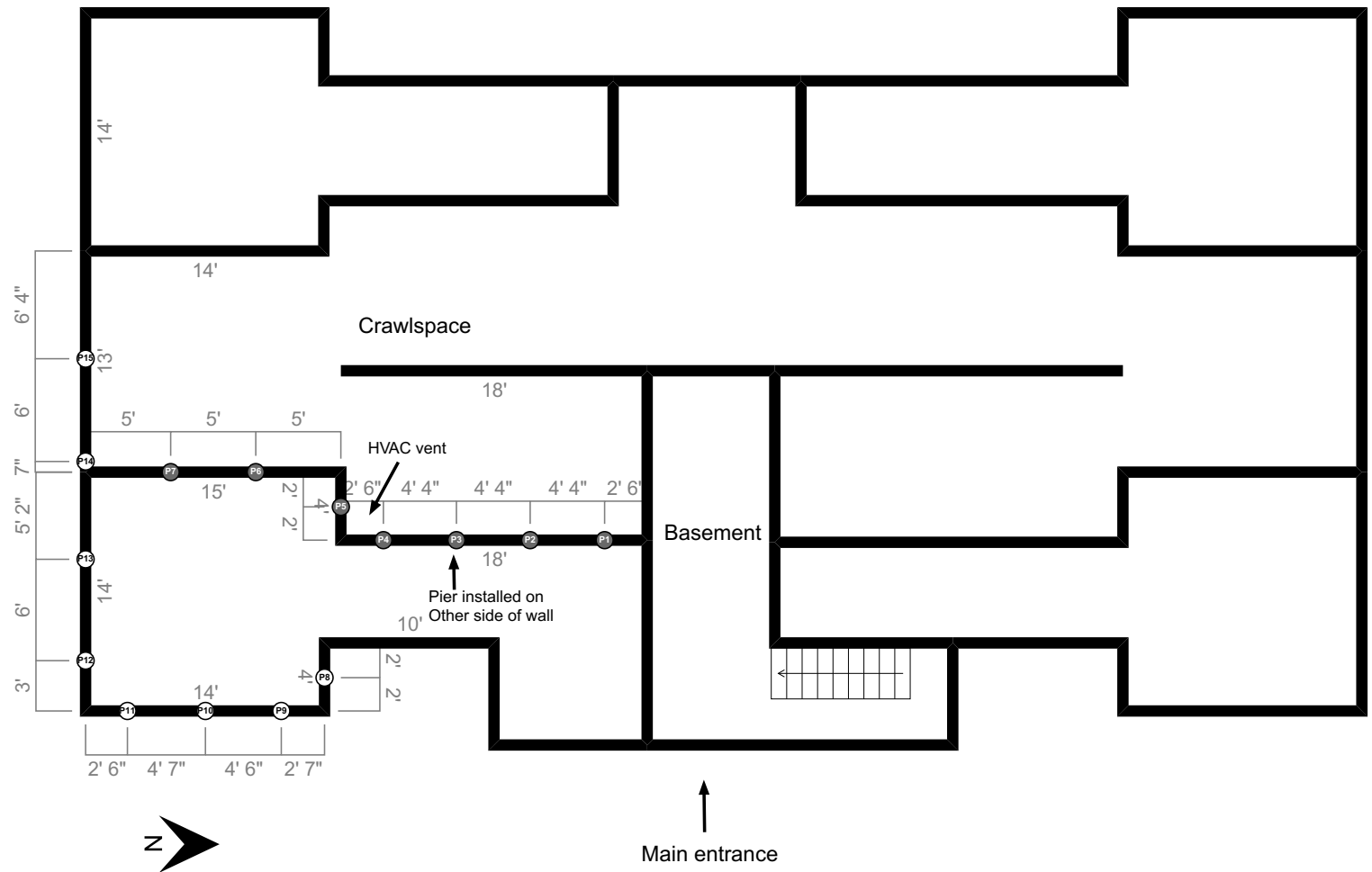
Foundation



Exterior Pier



Interior Pier



Settlement (updated)



IWP, LLC

1835 N Wabash
Wichita, KS 67214
Kansasfoundationrepair.com
(316) 308-8507

Project Address

City of Halstead
Tyler Cotner
1221 S Hertzler Rd
Halstead, KS 67056
(316) 755-8669 | tcotner@halsteadks.gov

Created By

Thomas Lane
(316) 650-0369
thomaslane@iwpfr.com
Created 8/19/2026

WHY CHOOSE IWP FOR YOUR TRUSTED HOME?

✓ **Trusted Experts:** Decades of proven experience and satisfied customers.

✓ **Local Knowledge:** We understand the unique foundation needs of Kansans.

✓ **True Craftsmanship:** Attention to detail and superior workmanship in every project.

✓ **Quality You Can Count On:** Durable, reliable repairs built to last.

✓ **Personalized Service:** Tailored solutions designed to fit your specific foundation needs.



“ **REPAIRING THE
PAST, STABILIZING
THE FUTURE.** ”



Contact us today to schedule a consultation and get a free estimate

316-308-8507

More Information

www.Kansasfoundationrepair.com

[@iwpfoundationrepair](#)



1835 N Wabash Ave. Wichita, KS



Strength, Durability, and Precision
SETTLEMENT
for your Foundation

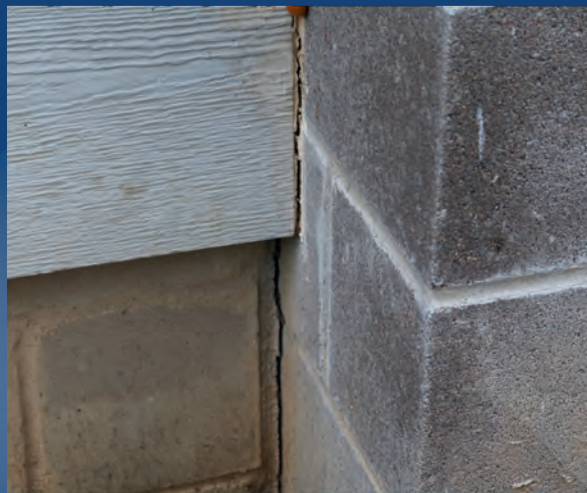
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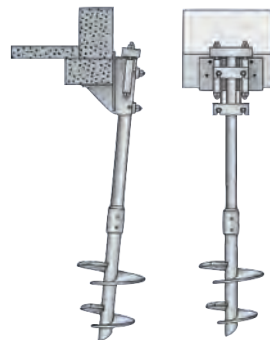


✓ **Quick Tip:** Hairline cracks happen - but **widening cracks or repeating repairs** are worth checking out.



SIGNS YOUR HOME HAS SETTLED

- **Cracking in Sheetrock:** Hairline cracks around walls, ceilings, doors, or windows can signal settling.
- **Cracking in Siding/Brick:** Stair-step cracks, trim separating from siding, or uneven/wavy siding may indicate foundation movement.
- **Foundation Cracking:** Visible cracks in the foundation itself can be a sign your home is shifting or settling.
- **Uneven Floors:** Sloping, bouncing, or uneven floors can point to settlement beneath the home.



HELICAL PIER

Best for lighter areas of the home or softer soils. Screw-in design provides flexible, reliable support.

PUSH PIER

Ideal for heavier areas needing deep, stable soil. Driven to load-bearing ground for strong, long-term support.



STEEL PIER STABILIZATION & LIFT PROCEDURE

A proven method to stabilize, lift, and restore your foundation safely.

- **Site Preparation:** Excavation and work area prep to ensure safe, accurate installation.
- **Deep Support:** Steel piers are driven to the necessary depth to reach stable, load-bearing soil.
- **Verified Torque:** Each pier is torqued to the required specifications to confirm proper resistance and capacity.
- **Controlled Lifting:** A hydraulic ram system is used to gradually lift and stabilize the foundation with precision.
- **Final Restoration:** Voids are filled and the area is backfilled as needed to leave the site secure and complete.



WHY CHOOSE IWP FOR YOUR TRUSTED HOME?

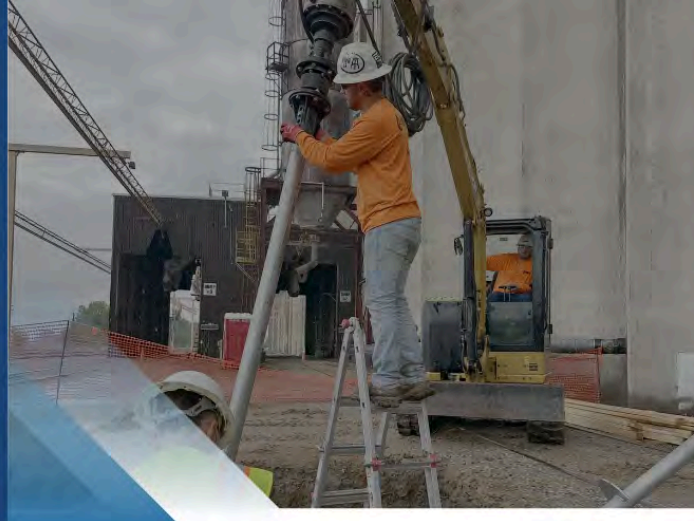
✓ **Trusted Experts:** Decades of proven experience and satisfied customers.

✓ **Local Knowledge:** We understand the unique foundation needs of Kansans.

✓ **True Craftsmanship:** Attention to detail and superior workmanship in every project.

✓ **Quality You Can Count On:** Durable, reliable repairs built to last.

✓ **Personalized Service:** Tailored solutions designed to fit your specific foundation needs.



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PAST, STABILIZING
THE FUTURE.**



Contact us today to schedule a
consultation and get a free estimate

316-308-8507

More Information

www.Kansasfoundationrepair.com

[@iwpfoundationrepair](https://www.instagram.com/iwpfoundationrepair)



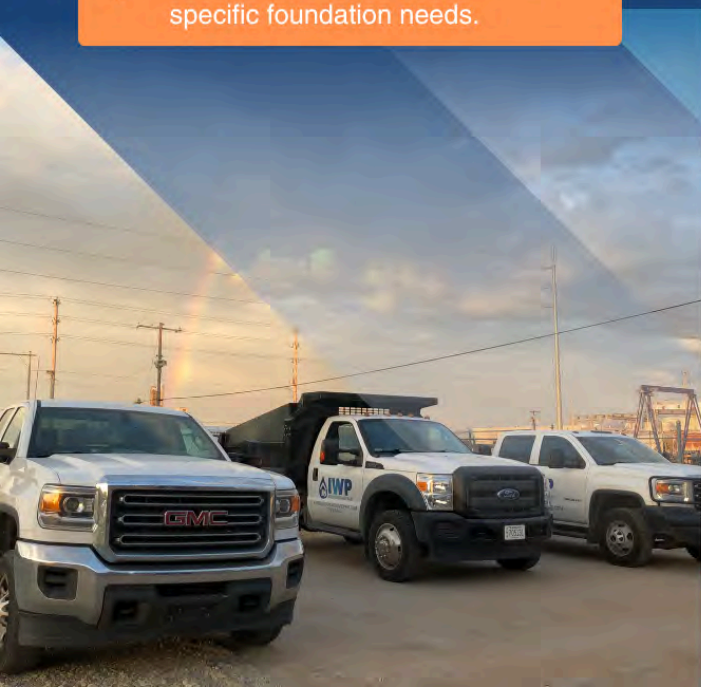
1835 N Wabash Ave. Wichita, KS



Strength, Durability, and Precision

**GALVANIZED
BRACKETS
AND PIERS**

for your Foundation



 316-308-8507

 Kansasfoundationrepair.com



WHY CHOOSE GALVANIZED STEEL?

- ✓ Resists rust and corrosion for unmatched longevity.
- ✓ Provides superior strength to stabilize your home.
- ✓ Low maintenance and cost-effective over time.
- ✓ Sustainable and environmentally friendly material.

WHAT IS IT?

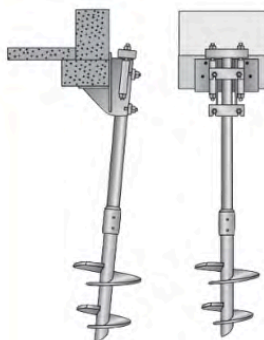
Galvanized steel is a steel that has a protective zinc coating on its outer surface. The zinc is used to increase the steel's corrosion resistance.



PUSH VS. HELICAL



- **Push Piers:** Ideal for deep, stable soil layers. Perfect for heavier loads.
- **Helical Piers:** Great for lighter loads or softer soils; screw-in design adds flexibility.
- **Combined Power:** Using both ensures customized solutions for any foundation type or soil condition.



HELICAL PIER

Great for lighter loads or softer soils; screw-in design adds flexibility.

PUSH PIER

Ideal for deep, stable soil layers. Perfect for heavier loads.



INVEST IN THE RIGHT SOLUTION FOR YOUR HOME

Protect your property value and avoid costly future repairs.

- **Enhanced Strength:** Provides robust support to stabilize and secure your home's foundation.
- **Low Maintenance:** Requires minimal upkeep, saving time and money over the years.
- **Precision Fit:** Galvanized brackets are designed to securely anchor to the foundation for optimal performance.
- **Cost-Effective:** A lasting solution that reduces the risk of future foundation repairs.
- **Trusted Performance:** Proven reliability in both residential and commercial applications.





Estimate

2606-0409-3611

2026-06-22

Spartan Ram Jack Kansas
5819 N Broadway
Park City Kansas 67219
316-719-0441

City of Halstead Mausoleum - Tyler Cotner
1221 S Hertzler Rd
Halstead KS 67056
tcotner@halsteadks.gov
(316) 755-8669

This professional evaluation was prepared for you by: William Gomez (316) 323-3311

Property Address: 1221 S Hertzler Rd, Halstead, KS, 67056

Project Reference #2606-0409-3611

General Information

Description

A General Description of Problem(s).

***Customer Reported** Interior cracks, Possible settlement.

Observations Interior wall (south of entrance) is showing significant signs of vertical settlement causing cracks, separation and sloping of floors. Unfortunately section of floor will require removal for proper access. Tile removal and replacement of concrete to be performed by others. Basement walls are showing some signs of inward deflection. We will monitor for any changes going forward. The rest of the building is in impressive structural standing however we will bench mark and check seasonally for any elevation changes.

Recommendations" Proposed recommendation is to install a total of three Push piers under foundation wall to stabilize affected area and protect against any further vertical settlement. We will attempt recovery however stabilization is optimal goal. We will remove 4x10 section of concrete for proper access.

Foundation Stabilization - Driven Piers

<u>Description</u>	<u>Quantity</u>	<u>Total</u>
<u>Mobilization - Heavy Equipment</u>	1.00	
Mobilize heavy equipment crew		

This cost is related to the labor to load and unload materials for the project as well as the travel time to and from the work site.

Driven Pier (HEAVY DUTY, EXTERNAL, SHALLOW DEPTH DIG).

Transferable Life of Structure Warranty

We will machine excavate to the footing (Estimated less than 4 feet) at each pier location and install Ram Jack certified steel piers to stabilize the foundation in the affected area (see ICC-ES Report attached). Upon completion, we will backfill using existing soil.

3.00
Per Pier

This proposal assumes a depth of 42 feet per pier or less, depending on soil type. Should additional depth be required to reach calculated bearing capacity, an additional \$20 per foot will be charged beyond that depth.

Driven Pier - Hand Dig

Cost to hand dig per foot. This item will apply when digging exceeds 3 feet per pier from the ground surface. This item will be measured from ground surface to bottom of footing. \$95 per foot for depth past 3 feet per pier. I estimate your depth to be ___ft based on visual inspection and standard building practices.

6.00
Per FT.

Hydraulic Pier Lift

We connect multiple piers in appropriate sections or as a whole to achieve maximum practical recovery.

The amount of recovery may be limited due to unforeseen conditions or obstacles.

3.00
Each

Our hydraulic lift technology ensures the best results and lowest risk of new damage over manual lift systems.

This is a per Pier cost

Permits, Inspections and Engineering ESTIMATE

Your local municipality MAY require permitting, inspections and/or engineering plans prior to starting the job.

NOTE: These fees are IN ADDITION to the price shown on this estimate and will be invoiced when the work is completed.

These fees typically cost from **\$350 to \$800** and are determined by municipality regulations and the size of the project.

1.00

WE DO NOT MARKUP THESE FEES.

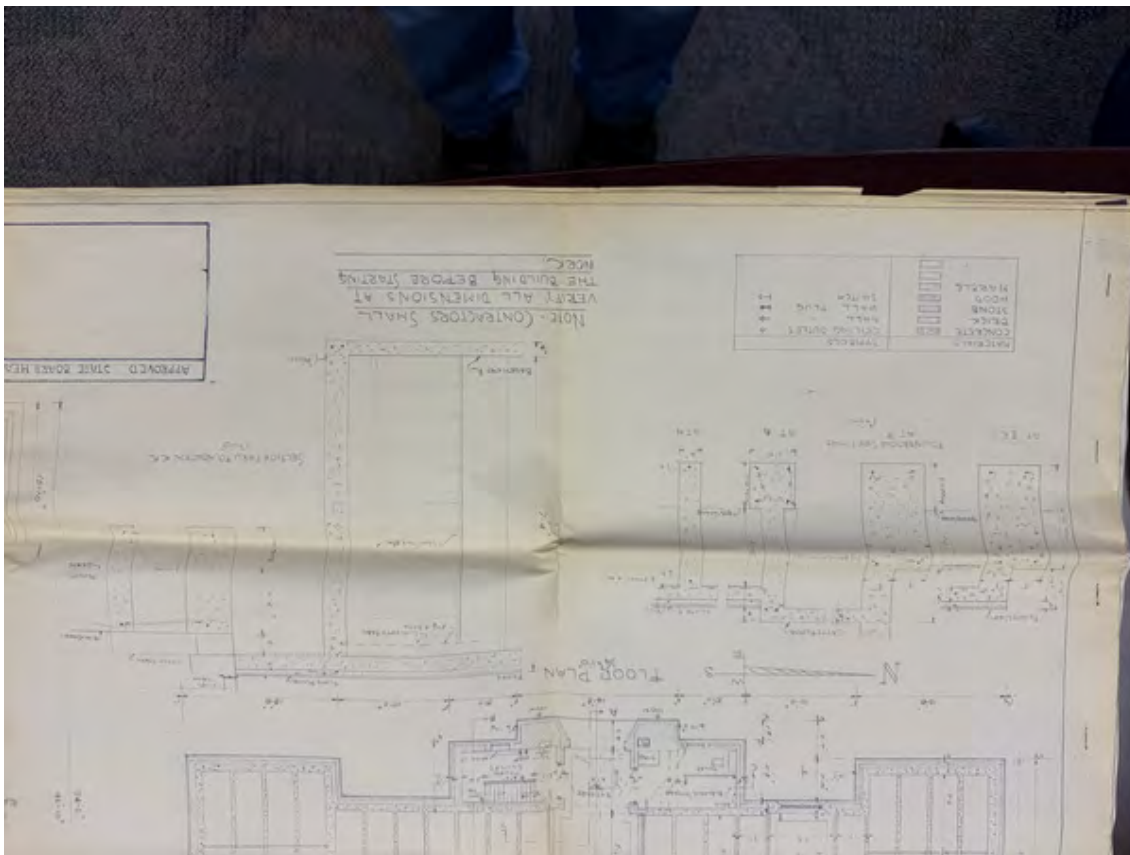
These fees are required by your municipality and are the responsibility of the customer to pay.

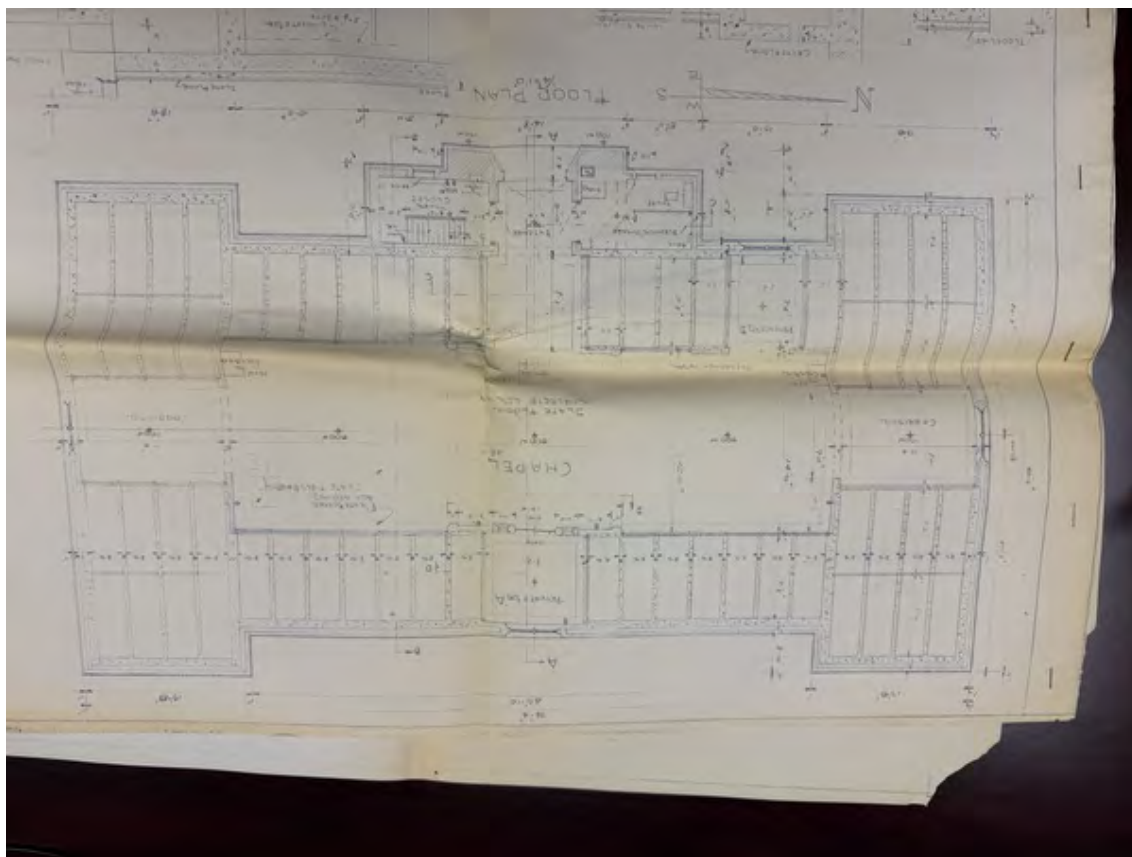
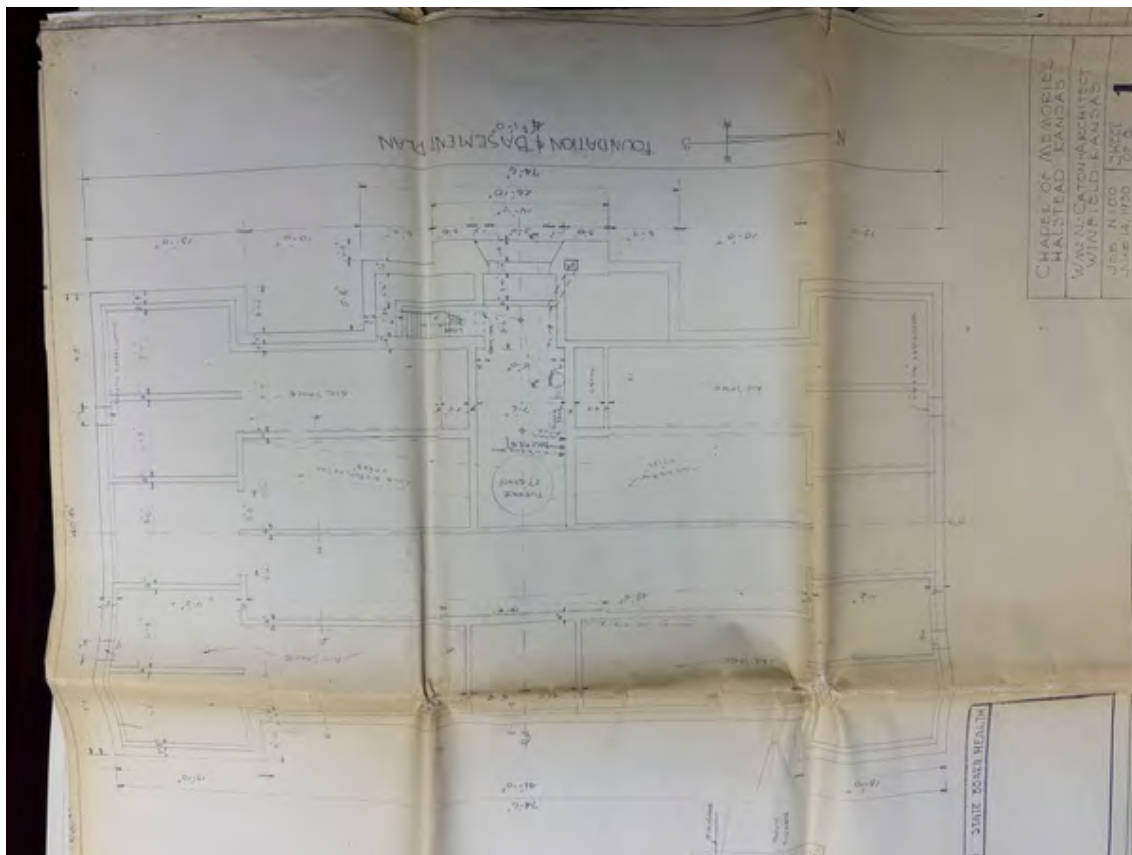
<u>Concrete Slab removal only (Replacement not included).</u>	40.00
Remove 4" concrete slab to allow access for work. Haul off included, Saw cut edges can be done for an extra cost. Machine access required for Slabs over 50 Sq Feet.	per Sq. Ft.
	\$7,435.00
<i>Total</i>	\$7,435.00

This proposal is valid for 30 days. By accepting this bid, you agree that the prices, specifications and conditions are to your satisfaction and Spartan Ram Jack Kansas is authorized to do the work as outlined.

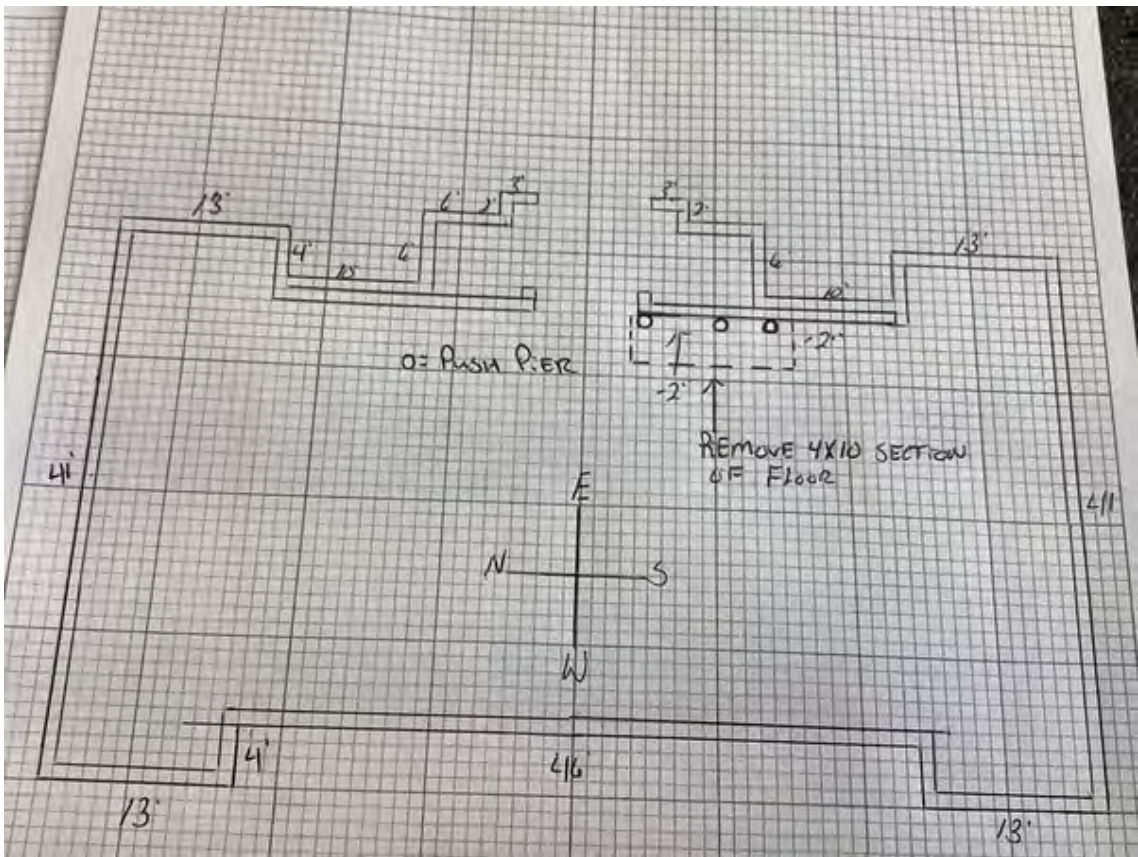
This estimate was prepared for the recipient only. All information, including but not limited to: pricing details, methodologies, drawings or sketches and specifications provided in this bid/report, are confidential and proprietary to Spartan Ram Jack. This document is intended solely for the use of the recipient and may not be disclosed, reproduced, or distributed to any third party without prior written consent from Spartan Ram Jack. Unauthorized use or dissemination of this information may result in legal action.













Proposal

Quote: SA-1119039

Project 1

Date Issued: 06/26/2026

Thrasher, Inc.

Contractor License #: 2770

8853 E 37th St N

Wichita, KS 67226

gothrasher.com

TF (800) 827-0702

F (402) 393-4002

Prepared for:

Tyler Cotner City of Halstead

tcotner@halsteadks.gov

L (316) 755-8669

Job Location:

1221 South Hertzler Road

Halstead, KS 67056

Prepared by:

Jake Wright

System Design Specialist

jake.wright@gothrasher.com

W (316) 619-3383

M (316) 619-3383

THRASHER™
FOUNDATION REPAIR

Project Overview

Proposal Summary

Total Investment	\$21,230.48
Same Day Savings (5%)	(\$1,061.52)
Total Contract Price	\$20,168.96
Amount Due Upon Installation	\$20,168.96

Customer Consent

Any alteration from the above specifications and corresponding price adjustment (if necessary) will be made only at the Customer's request or approval. Completing the work in this Proposal at the time scheduled is contingent upon accidents or delays beyond our control. This Proposal is based primarily on the Customer's description of the problem. This Proposal may be withdrawn if not accepted by the Customer within 180 days.

Authorized Signature  Date 5/12/2026

Acceptance of Contract— I am/we are aware of and agree to the contents of this Proposal, the attached Job Detail sheet(s), the attached Limited Warranty, and Arbitration Clause, (together, the "Contract"). I am/we are the owner(s) of the property specified in the Contract, and you are authorized to do the work as specified in the Contract. I/we will make the payment at the completion of the project. If there are multiple projects, I/we will make payment after each individual project is completed. I understand all major credit cards and checks are accepted, but no cash payments are accepted. I/we will pay your service charge of 1-1/3% per month (16% per annum) if my/our account is 30 days or more past due, plus your attorney's fees and costs to collect and enforce this Contract.

Customer Signature _____ Date _____

Customer has a three day right of rescission but after midnight of the 3rd business day, deposits are non-refundable. Initial _____

Payments are due after the completion of each project. A 3% processing fee will be included for all credit card payments. Initial _____

My Project

Qty	Product Name
Floor Repair: Custom	
1	Project Difficulty
Settlement: Permanently Stabilize Foundation	
3	Push Pier - Crawlspace Includes: Interior foundation
4	Push Pier (10) Includes: Exterior foundation
Settlement: Custom	
2	Project Difficulty Includes: Interior foundation , Remainder of Foundation
Settlement: Installation Requirements	
1	Utility Protection Includes: Interior foundation
Total Investment	
\$21,230.48	
Same Day Savings (5%)	
(\$1,061.52)	
Total Contract Price	
\$20,168.96	

Product Specifications

Push Pier (10)

Install Push Pier(s) to support the foundation as shown on job drawing using a low profile bracket. Final Location of pier(s) is subject to field conditions.

Utility Protection

Thrasher will coordinate utilities locating services and take responsibility if damage would occur to public or private utility line(s) as a result of installation. Thrasher's responsibility is limited to replacing/repairing only the area Thrasher damaged and does not include any upgrades to utilities for code compliance.

Geo-Lock - 12"x18" Wall Plate

Install Geo-Lock Wall Anchors as indicated on job drawing using a 12"x18" wall support

Geo-Lock - 16"x26" Earth Anchor

and a 16"x26" anchor plate below grade on the exterior. Final location of anchor(s) is subject to field conditions.

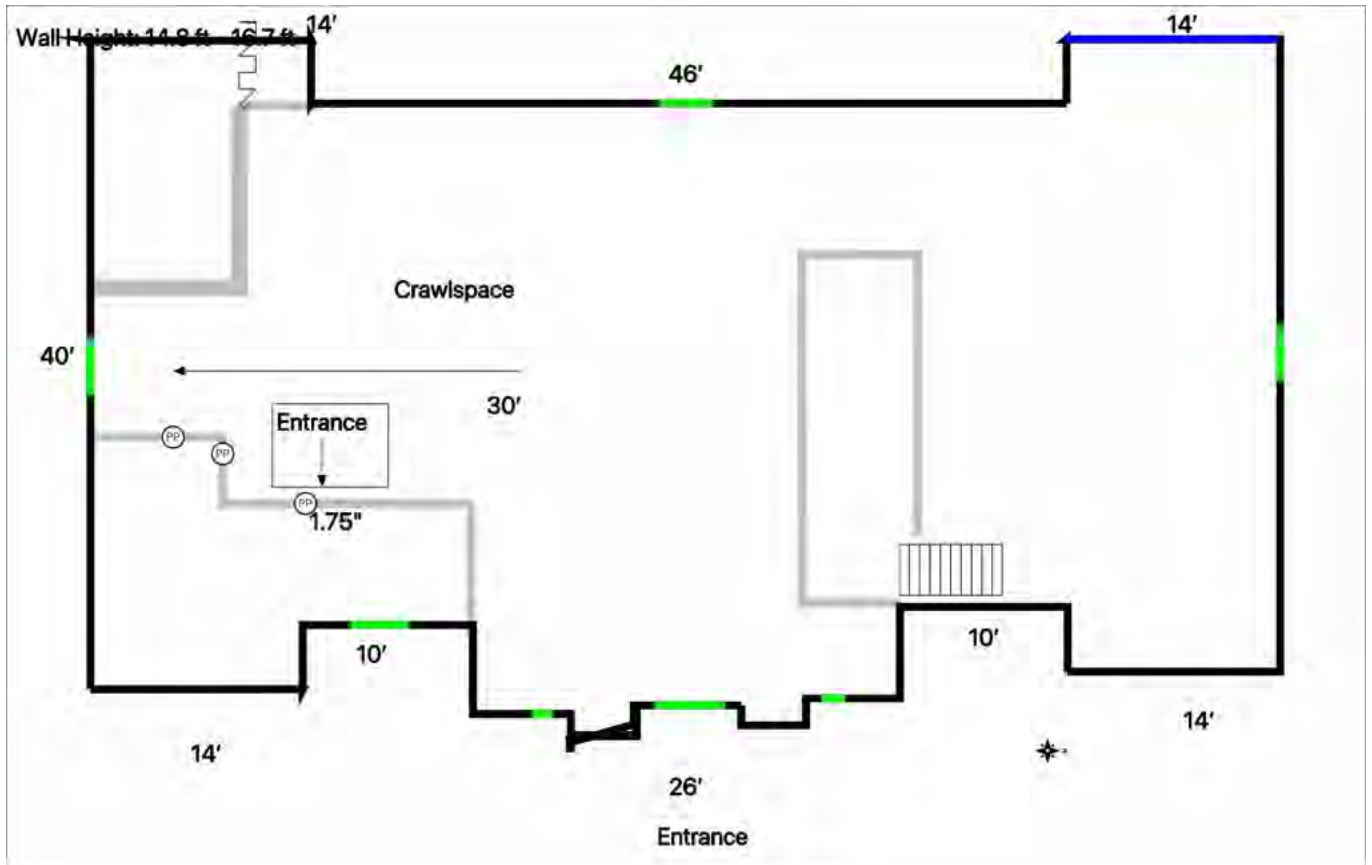
Care Club Promotion

Care Club Promotion for free Annual Maintenance Appointment

Push Pier - Crawlspace

Install Push Pier(s) within the crawlspace, to support foundation as shown on job drawing using a standard bracket. Final location of piers(s) is subject to field conditions.

Drawing



Job Details

Contractor Will

- 1. Install pier for Stabilize Only and will not attempt to lift the structure.
- 2. Install piers to any depth necessary at no additional cost to the customer.

Customer Will

- 1. Provide adequate access to work areas, specifically the crawlspace, whether that's through the vent in the work area or through the actual entrance in the basement if it is the actual entrance in the basement deducting will need to be removed prior to thrasher arrival to install system

Thrasher finds the foundation footing underneath the problem area located in the interior of the mausoleum is settling and showing visible signs of vertical cracks, therefore causing stress throughout the rest of the building, continuing to damage throughout - thrasher proposes to install crawlspace, push peers in the problem area to permanently stabilize this problem section - Thrasher will take up concrete sub flooring as needed to properly install system owners of property to restore flooring
Thrasher will permanently stabilize the foundation as illustrated on the job drawing. Thrasher will perform this work from the exterior of the building. This area is highlighted on the job drawing and has settled by 1.25 inches.

Thrasher finds every single basement wall located downstairs is deflecting and is in need of stabilization. Thrasher will permanently stabilize, all four walls from the interior of the basement as well as the interior of the crawlspace.

THRASHER, INC. - FOUNDATION LIMITED WARRANTY

This Limited Warranty is from Thrasher, Inc. ("Contractor") to each purchaser ("Customer") of any of the products described in the "Limited Warranty" section below ("Products") which are installed by Contractor at Customer's property ("Property"). **This Limited Warranty is made by Contractor in lieu of and excludes all other warranties, express or implied, relating to the Products and to any services or other products provided by Contractor in connection therewith, including any IMPLIED WARRANTY OF MERCHANTABILITY AND IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE.** In the event applicable law prohibits the disclaimer of any implied warranty, all such implied warranties shall be limited in duration to the term of the Limited Warranty set forth below. This Limited Warranty is transferrable to subsequent owners of the Property, provided that any such transfer shall not extend the duration of the term of the Limited Warranty set forth below. This Limited Warranty is null and void if full payment is not received. Any claims made pursuant to this Limited Warranty should be addressed in writing to Contractor at 11844 Valley Ridge Dr., Papillion, NE 68046.

LIMITED WARRANTY

Remedial work completed under this Limited Warranty will not extend the Warranty Period. Subject to the Exclusions from Coverage set forth below, Contractor provides the following Limited Warranty for the Products:

Foundation Piers. Contractor warrants that, for 25 years from the original date of installation of Foundation Piers, the Foundation Piers will stabilize the affected area(s) against further settlement or the Contractor will provide the labor and materials to correct the problem using Foundation Piers. **EXCLUSION:** Contractor does not warrant to lift, to close cracks, to render doors and windows operational, or to move walls back to their original position, but will do its best to achieve positive results in this regard. Damage may occur to the structure during a lift operation and that Contractor is not responsible for such damages. Foundation Piers provide vertical support only and cannot be expected to provide lateral support. If piers cannot be advanced to proper load bearing strata or if lateral movement occurs, additional work may be needed at an additional cost.

PowerBraces™/GeoLock™ Anchors. Contractor warrants that, for 25 years from the original date of installation of the PowerBraces™/GeoLock™ Anchors ("Supports") that it will stop further inward movement of the wall(s) or the Contractor will provide the labor and materials, to correct the problem using Supports. **EXCLUSION:** Supports are warranted only to stabilize the affected wall(s) and not straighten them. If Customer desires further outward movement in the wall(s) repaired, Customer may tighten the installed Supports as recommended by the manufacturer, but Customer assumes all liability for damages due to over-tightening of the Supports.

EverBrace® Wall Stabilization. Contractor warrants that, for 25 years from the original date of installation that the EverBrace® wall stabilization system ("EverBrace") will stop further inward movement of the wall(s) repaired or the Contractor will provide the labor and materials to stabilize the wall(s). **EXCLUSION:** EverBrace® is warranted only to stabilize the affected walls(s) and not straighten them. EverBrace® will provide lateral support, but does not specify any degree of vertical support. EverBrace® provides no warranty against water entering the basement. If vertical movement or water is a problem, additional work will be needed at an additional cost.

CarbonArmor®. Contractor warrants that, for 25 years from the original date of installation that CarbonArmor® will stabilize the affected area(s) against further inward bowing at the center of the wall(s) or Contractor will provide the labor and materials to correct the problem using CarbonArmor®. **EXCLUSION:** CarbonArmor® is warranted only to stabilize the wall(s) and not straighten them. Shearing at the bottom of the wall is not included in this Warranty and may require additional work at an additional cost.

SmartJack®. – Contractor warrants that, for 5 years from the original date of installation that a SmartJack® will stabilize the affected area(s) against further settlement or the Contractor will provide the labor and materials to make any necessary adjustments to the SmartJack®. **EXCLUSION:** Contractor does not warrant to lift, close cracks, render doors and windows operational, or move floors back to their original position, but will attempt to achieve positive results in this regard. If changes occur due to excess moisture in the area(s) where SmartJacks are installed, an encapsulation system, drainage, and dehumidification may be necessary in such area(s) at an additional cost to Customer.

Egress Window. – Contractor warrants that, for 5 years from the original date of installation of the Egress System Contractor will replace at its expense any failed or defective egress window installed by Contractor which is caused by Contractor's workmanship. **EXCLUSION:** Contractor does not warrant that the window nor window well is waterproof, and customer understands that while the risk is minimal egress windows can leak. If customer chooses to tie the egress drainage into an interior WaterGuard™ and Sump System; Thrasher will warrant, in this case only, that water will not infiltrate the basement through the Egress Window for a period of 25 years from the date of install.

ADDITIONAL EXCLUSIONS FROM COVERAGE

This Limited Warranty does not cover Defects caused directly or indirectly by any of the following: (1) Neglect, misuse, abuse, or alteration of the Product; (2) Failure to maintain positive drainage away from the Property foundation/window; (3) Failure to keep gutters and downspouts in good working order and sufficiently directed away from the foundation/window/concrete slab; (4) Failure to maintain proper expansion joints in concrete slabs adjacent to repaired wall(s); (5) Failure or delay in performance or damages caused by acts of God (flood, fire, storm, etc.), acts of civil or military authority, or any other cause outside of Contractor's control; and (6) Any items mentioned in this Contract under "Customer Will", "Contractor Will", "Specifications", "Labels", and "Additional Notes".

LIMITED REMEDY

Contractor's sole obligation to Customer with respect to this Limited Warranty is to provide the labor and materials necessary to replace or repair any Defect as set forth in the "Limited Warranty" section above. Contractor is not responsible for any consequential, incidental, or indirect damages, including without limitation and Customer holds Contractor harmless from: (a) water damage to the Property or personal property; (b) damage to real or personal property such as walls, wall coverings, sheetrock, finished /unfished flooring, door and/or window framing, concrete, exterior veneers, cabinets, any other rigid materials, or including any damage alleged to have been done by the Contractor's use of heavy equipment necessary to complete the job, or alleged to have been done during a foundation lifting operation; (c) costs for any finish carpentry, painting, paneling, landscaping, or other work necessary to restore the Property after Contractor's work is completed; (d) utility damage that occurs as a result of Contractor's installation is limited to replacing/repair the area Contractor damaged and does not include any upgrades to utilities for code compliance or other reasons; (e) damages arising from heave, lateral movements/forces of hillside creep, land sliding, or slumping of fill soils; (f) pets escaping from or being injured in or around the work area; and (g) damages caused by mold or water seepage including, but not limited to, property damage, bodily injury, loss of income, loss of use, loss of value, emotional distress, adverse health effects, death, or any other effects.

EXCLUDED PRODUCTS

All Other Products. Except for the Products listed in the "Limited Warranty" section above, Contractor makes no express warranty, and disclaims all implied warranties, for any other product or service provided by Contractor to Customer.

PRICE ASSURANCE GUARANTEE

If another Better Business Bureau-registered contractor offers you the same scope of work at a lesser price within 30 days, we'll match their proposal. Provide us a copy of the company's proposal and we'll make sure it's a direct match to the scope of work.

If we can't match or beat another company's proposal for the same quality and scope of work, we'll return any deposits you may have paid.

Project Total

6/26/2026

Date

Customer Signature

Design Specialist Signature



ANNUAL MAINTENANCE PROGRAM

At Thrasher Foundation Repair, we believe in doing things the right way. While we have the best technicians install the best products available, every system needs a little upkeep. To make the necessary maintenance easier, we created the Thrasher Care Club – an easy, recurring monthly payment that covers your annual maintenance appointment, priority scheduling and a 5% discount on future systems and products!

Regular maintenance and care of your Thrasher system can greatly reduce emergency service calls, ensure the system is working effectively and increase the normal expected life span of your system. Every annual maintenance includes a full inspection and complimentary basement protection evaluation.

Give yourself the peace of mind that comes with knowing your Thrasher systems are properly maintained!

Call us today at 1-800-827-0702 or visit:
GoThrasher.com/ThrasherCareClub

✓ **FREE ANNUAL MAINTENANCE**
Our regular annual maintenance and inspection plan is included with your Thrasher Care Club Membership.

(See maintenance details on reverse side.)

✓ **PRIORITY SERVICE**
As a Thrasher Care Club member, you receive priority scheduling for any maintenance, service or future install appointments.

✓ **MEMBER REWARDS**
Receive a members-only 5% discount on any future purchases at this address.

** Minimum 1-year membership required.*

WATERPROOFING

- Cycle & water test sump pump operations
- Clean sump system liner of sediment and silt
- Change battery in the WaterWatch alarm
- Flush & flood test WaterGuard system as necessary
- Evaluate discharge line(s) & potential for freezing

FOUNDATION STABILIZATION

- Assess benchmarks
- Replace/add benchmarks as necessary
- Determine elevations of entire foundation
- Inspect grading, downspouts and gutters
- Inspect foundation walls for cracks, efflorescence or water stains

WALL STABILIZATION

- Re-tighten to appropriate torque
- Evaluate Powerbrace and/or wall anchor plates
- Benchmark the position of wall(s) at each location
- Remove excess anchor rod
- Perform an inspection of foundation, grading and gutters.

DEHUMIDIFICATION

- Check relative humidity set point
- Inspect filter
- Clean heat exchange core & evaporator coil
- Clean drain pipe
- Inspect blower, wires/connections & refrigeration system

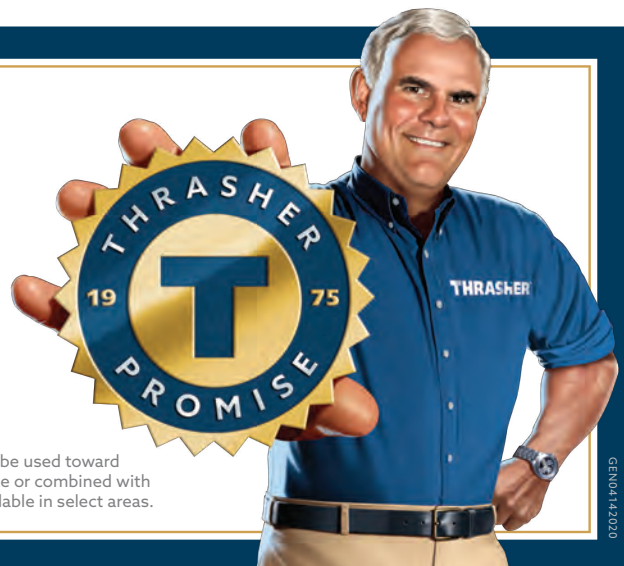
\$150 OFF*
ANY PROJECT

EXPERTS IN

- ✓ Foundation Settlement
- ✓ Basement Waterproofing
- ✓ Concrete Leveling & Repair**
- ✓ Bowing Walls
- ✓ Crawl Space Encapsulation

THRASHERTM
FOUNDATION REPAIR

*This Coupon *may not* be used toward annual maintenance/service or combined with other offers. **Services available in select areas.



GEN04142020



CITY COUNCIL AGENDA REPORT

Meeting Date: September 2, 2026
Department: Cemetery
Prepared By: Tyler Cotner, Intern to the City Manager
Agenda Title: Cemetery Wall Cleaning/Sealing/Tuckpointing

RECOMMENDED ACTION

No action. Direction to staff regarding how to handle a power washing/sealing/tuckpointing project of the cemetery wall. Exact quotes will be obtained according to governing body direction.

BACKGROUND

The cemetery wall is in need of maintenance as it has been many years since washing and sealing was done on the stone wall. Quotes for washing and sealing were obtained in May and were presented to governing body on 5/6/2026. The direction provided was to get more information on the cost of tuckpointing the entire wall. The city met with the Cemetery Association to discuss this as a joint project and the Cemetery Association has dedicated \$18,000 toward this project. Additionally a section of the southern most wall was damaged due to a vehicular accident and is currently going through the process of insurance claims.

CONSIDERATIONS *(See attachments for full quotes and map of proposed sections.)*

Cleaning limestone requires care as limestone cannot be pressure washed at high PSI, requiring a process called soft washing, and then chemical is often needed to kill the algae but the wrong chemicals can damage the limestone or mortar. Algae is more than an aesthetic problem and if left untreated can break down the limestone faster than normal weathering over time. Additionally, the process of sealing the limestone will help extend the life of the limestone and increase resistance to staining and algae growth. Sealing must take place shortly after cleaning, therefore in order to reduce duplication in efforts, using the same company for sealing as cleaning is recommended. Tuckpointing cracks with a mortar to strengthen the stonework prior to sealing is also recommended.

City staff created a map to break this project into sections as an option to spread out the cost of this project (see attachments). Contractor said they would be willing to work a minimum of 200 ft and schedule during down times. The price breakdown on this map are estimates based on quotes and are not exact quotes themselves, actual price may vary.

Mid-Continental Restoration (Washing, Sealing, and Tuckpointing) - \$71,722 Total

- \$13,580 for stone wall washing
- \$12,270 for stone wall sealing
- \$45,872 for tuckpointing
- Based out of Fort Scott, KS

Jordan Masonry (Washing, Sealing, and Tuckpointing) - \$68,800 (estimated)

- Quoted \$5,991 for 180 ft for "Section 1"
- Provided a price of \$33 per foot which was extrapolated
- Based out of Hutchison, KS

FISCAL IMPACT/FUNDING SOURCE

Funds for the mausoleum portion of the project will come from the City Equipment Fund that is designated toward mausoleum capital maintenance and repairs. Funds for any approved project involving the cemetery wall would come from the city's Capital Improvement Fund and the general capital projects fund. The Halstead Cemetery Association has dedicated \$18,000 toward this project.

City Manager Review Date:

City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. [Map of proposed project sections](#)
2. [Estimates/Proposals for washing/sealing/tuckpointing of Cemetery Stone Wall](#)

Section 5 \$16,600

Section 4 \$18,800

Section 3 \$13,200

Section 2 \$13,200

Section 1 \$7,000

Name: City of Halstead
Address:
City, State and Zip: Halstead, Ks

Details	Material	Labor
Labor and material to tuck point, clean and seal 180 LF of exsisting fence. (remaining area of fence section that was damaged by vechicle. Starting at column of road entrance to south end of fence.)	\$831.00	\$5,160.00
This cost is approx. \$33.00 for both sides per LF		
Totals	\$831.00	\$5,160.00
Proposed Total:		\$5,991.00

Authorized Signature

Date Accepted _____

Signature



401 E. Hudson St., Fort Scott, KS 66701
Ph: (620) 223-3700 Fax: (620) 223-5052
www.midcontinental.com

June 29, 2026

Tyler Cotner
City of Halstead
303 Main Street
Halstead, KS 67056

RE: Exterior Building Cleaning
Mausoleum – Halstead

Dear Tyler:

Attached is our proposal for the work to be performed on the Mausoleum project. Should you have questions regarding the proposal, please feel free to contact me at (800) 835-3700.

With our expertise and dedication to quality workmanship, we look forward to the opportunity of working with you on this project.

Respectfully submitted,

MID-CONTINENTAL RESTORATION CO., INC.

Clint Womeldorff
Estimator / Project Manager
Cell: (620) 215-3824
clint_womeldorff@midcontinental.com

CW/kc



401 E. Hudson St., Fort Scott, KS 66701
Ph: (620) 223-3700 Fax: (620) 223-5052
www.midcontinental.com

PROPOSAL / CONTRACT

June 29, 2026

From: Clint Womeldorff, Estimator / Project Manager, Fort Scott, KS
Cell: (620) 215-3824 email: clint_womeldorff@midcontinental.com

To: Tyler Cotner, City of Halstead, 303 Main Street, Halstead, KS 67056
E: tcotner@halsteadks.gov

Subject: Exterior Building Cleaning

Job Name: Mausoleum – 1221 S Hertzler Rd, Halstead, KS 67056

BID ITEM 1: CLEAN STONE WALL AROUND CEMETERY



- (1) All stone surfaces of the cemetery wall shall be washed with pressurized water at approximately 1000 PSI. Where necessary to remove stubborn stains, a chemical cleaning agent shall be applied to the surface, allowed to dwell, and then rinsed in accordance with the manufacturer's specifications. The chemical cleaning agents shall be applied no more than two times to any masonry surface.
- (2) The **OWNER** shall be responsible for contacting the electrical power company to provide power line protection, rerouting, or deenergize the lines prior to the start of the project. OSHA restricts access to within 3' feet for Insulated lines less than 300 volts, 10' feet for Insulated lines above 300 volts to 50kv. The only exception to the above regulation is the utility company or electrical power system operator must be notified of the need to work closer and the systems operator must deenergize, relocate, or install protective covering to prevent accidental contact with the lines or weather heads.

- (3) If cell phone or microwave antennas exist on the building(s), a current Radio Frequency Safety Survey Report (RFSSR) must be provided to Mid-Continental Restoration prior to commencement of the project. Any associated costs for antenna shutdown or relocation are not included in this proposal. If antennas are unable to be shut down or relocated, exposure areas around the antennas will not be accessible by Mid-Continental Restoration and this work will be deducted out of the contract amount.
- (4) The **OWNER** shall be responsible for supplying adequate water and electrical circuitries to power contractor's equipment. A pigtail cord shall be provided by MCR for an electrician to hard wire into a 40-amp or 50-amp breaker that will provide power to our temporary 240V panel.
- (5) During the construction phase, all precautions shall be taken to protect any other building surfaces, pedestrians, and automobiles. Mid-Continental follows all OSHA safety regulations in scaffolding and public protection, **including full compliance with the OSHA Respirable Crystalline Silica Standard**. Upon completion, all surrounding surfaces of the building and premises shall be cleaned and left in an orderly fashion.
- (6) Mid-Continental Restoration Co., Inc. has been retained to perform defined installation and/or repair work on the building or at the jobsite and has not guaranteed the removal or eradication of any mold/fungi/organic pathogens and other airborne contaminants. Mid-Continental Restoration Co., Inc., shall be held harmless from and against any and all claims, suits or damages resulting in anyway whatsoever from mold/fungi/organic/pathogens or other airborne contaminants, that may be present at the jobsite before, during and after Mid-Continental has completed its work pursuant to this contract.
- (7) For complete insurance coverage, see **Exhibit "A"** attached hereto. Please review the Terms and Conditions attached hereto and marked **Exhibit "A"**.

We shall accomplish the above outlined work for the sum of:

THIRTEEN THOUSAND, FIVE HUNDRED EIGHTY DOLLARS **\$13,580.00**

Due to the current volatility of material pricing, the above price shall only be valid for a period of thirty days (30) days, after which pricing is subject to change.

TO ACCEPT BID 1, PLEASE SIGN BELOW

If **BID ITEM 1** is accepted, please sign here:

Mid-Continental Restoration Co., Inc.

By: _____
Owner/Owner Representative Dated

By: _____
Contractor Dated

ALTERNATE 1: WATER REPELLENT APPLICATION TO THE CEMETERY WALL

- (8) Upon completion of the previously outlined work, all exterior masonry surfaces shall be given **one (1)** application of Prosoco's Natural Stone Treatment, a transparent, penetrating, water repellent solution. This material shall be applied in strict accordance with manufacturer's recommendations.

TO ACCEPT ALTERNATE BID #1, PLEASE SIGN BELOW

TWELVE THOUSAND, TWO HUNDRED SEVENTY DOLLARS
(This price is *IN ADDITION TO* the Base Bid)

\$12,270.00

Due to the current volatility of material pricing, the above price shall only be valid for a period of thirty days (30) days, after which pricing is subject to change.

If ALTERNATE #1 is accepted, please sign here:

Mid-Continental Restoration Co., Inc.

By: _____
Owner / Owner Representative Dated

By: _____
Contractor Dated

ALTERNATE 2: MISCELLANEOUS TUCKPOINTING STONE MORTAR JOINTS



- (9) A careful inspection of all mortar joints shall be completed and joints that are found to be void, open or defective shall be cut back to a depth $\frac{1}{4}$ -inch deeper than the width of the joints, or to sound backing. All cut mortar joints and face of masonry shall be cleaned with air and/or water pressure to remove any loose or foreign residue.
- (10) Defective mortar joints that have been cut and cleaned shall then be pointed (filled and tightly packed) with a non-staining, non-shrinking, Type "N" masonry pointing mortar, colored and tooled to match the adjacent joints in appearance as closely as possible. Prior to installing the new mortar, the masonry surfaces shall be thoroughly wet, with no standing water (saturated surface dry).

TO ACCEPT ALTERNATE BID #2, PLEASE SIGN BELOW

FORTY-FIVE THOUSAND, EIGHT HUNDRED SEVENTY-TWO DOLLARS
(This price is *IN ADDITION TO* the Base Bid)

\$45,872.00

Due to the current volatility of material pricing, the above price shall only be valid for a period of thirty days (30) days, after which pricing is subject to change.

If ALTERNATE #2 is accepted, please sign here:

Mid-Continental Restoration Co., Inc.

By: _____
Owner / Owner Representative Dated

By: _____
Contractor Dated

TAXES

Please Initial Applicable taxes are excluded from the price stated within this proposal. It is the owner's responsibility to provide a **Project Exemption Certificate Form PR-74**, prior to ordering materials or beginning the project. To apply for a **Project Exemption Certificate (PR-74)** you **must** complete the attached application **Form PR-76** and fax it to (785) 296-7928, as listed on the form.

You can also find additional information and request the certificate online at:

<https://www.ksrevenue.gov/prpecwelcome.html>

Once the state sends you the **Project Exemption Certificate (PR-74)**, please forward a copy to Mid-Continental Restoration for our use when ordering materials for the project. **If Form PR-74 is not received by us prior to ordering materials or beginning the project, applicable tax will be added to the stated contract price.**

THE ABOVE PROPOSAL IS ACCEPTED UPON THE TERMS AND CONDITIONS SET FORTH IN EXHIBIT "A" ATTACHED.

PLEASE SIGN AND RETURN THE COMPLETE PROPOSAL TO THE HOME OFFICE. OUR COMPANY WILL RETURN A FULLY SIGNED COPY TO YOU FOR YOUR RECORDS. IF DESIRED, YOU MAY EMAIL OR FAX THE PROPOSAL ACCEPTANCE TO THIS OFFICE AT (620) 223-5052. THE EMAILED OR FAXED COPY OF THE SIGNED PROPOSAL WILL BE CONSIDERED A LEGAL BINDING DOCUMENT.

THE PROPOSAL SET FORTH HEREIN IS THE RESULT OF THE COMPANY'S INITIAL INSPECTIONS OF THE OWNER'S PROPERTY AND WAS DEVELOPED BASED UPON THE COMPANY'S EXPERIENCE IN THE INDUSTRY AND THE COMPANY'S WORK ON SIMILAR PROJECTS. MID-CONTINENTAL RESTORATION COMPANY, INC. DOES NOT EMPLOY A LICENSED ARCHITECT OR ENGINEER, THEREFORE THE "PROPOSAL" IS NOT AND SHOULD NOT BE CONSIDERED AN "ENGINEER'S REPORT" OR AN "ARCHITECT'S REPORT." AS A RESULT, THE COMPANY HEREBY DISCLAIMS ANY LIABILITY WHATSOEVER THAT MAY RELATE TO THE COMPANY'S ANALYSIS OF THE EXISTING CONDITIONS OF THE OWNER'S BUILDING AND THE COMPANY'S RECOMMENDATIONS FOR REPAIR/REMEDATION THEREOF.

EXHIBIT "A"

TERMS & CONDITIONS

LIMITED WARRANTY

Goods and material installed by Mid-Continental Restoration are the products of reputable manufacturers. Mid-Continental Restoration shall use its best efforts to obtain from each manufacturer's warranty (copies of which will be furnished upon request) or customary practice, the repair or replacement of equipment, goods or material that may prove defective in material or workmanship. The foregoing shall constitute the exclusive remedy of the customer and sole obligation of Mid-Continental Restoration.

THERE ARE NO WARRANTIES, WRITTEN, ORAL, IMPLIED OR STATUTORY RELATING TO THE DESCRIBED EQUIPMENT, GOODS OR MATERIAL WHICH EXTEND BEYOND THAT DESCRIBED IN THIS PROPOSAL. THE IMPLIED STATUTORY WARRANTY OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE SHALL NOT APPLY AND IS EXPRESSLY WAIVED.

Mid-Continental Restoration warrants its workmanship to be free from defects for a period of one (1) year from the date of completion of installation of the above goods and material. Mid-Continental Restoration's warranty is limited to the materials and equipment which Mid-Continental Restoration or its agents or employees install. No warranty is provided for materials and equipment which Mid-Continental Restoration does not install or provide.

The foregoing proposal, subject to these terms and conditions, is submitted for customer's consideration with the understanding that it must be approved by an authorized representative of Mid-Continental Restoration after its acceptance by the customer and is not binding upon Mid-Continental Restoration until so approved in writing and delivered to the customer. When so approved, it shall constitute the entire contract between the parties and no understanding or obligations not herein expressly set forth are binding upon them.

Your acceptance of this proposal is expressly limited to the terms contained within this document. Any conditions set forth in the purchase order or in any similar communication shall not be binding nor effective unless assented to in writing by an authorized representative of Mid-Continental Restoration. Any additional terms or conditions, oral or written, express or implied, not contained within this document are not binding or controlling on the parties unless assented to in writing by an authorized representative of Mid-Continental Restoration. Any order or any statement of intent to proceed with installation or any direction to proceed with installation or acceptance of this proposal or payment in full or part for any of the work or equipment furnished shall constitute customer's assent to the terms and conditions of this proposal.

EXCLUSIONS FROM LIMITED WARRANTY. The following are *not* covered by this warranty:

Any damage to the extent it is caused or made worse by failure by the Owner, General Contractor or by anyone other than Mid-Continental Restoration, its employees, agents, contractors or subcontractors, to comply with the Warranty requirements of manufacturers of appliances, fixtures and items of equipment, or failure by the Owner to give notice to the Contractor of any defects within a reasonable time.

Any damage from the presence of mold or fungus or the creation of conditions that may contribute to the growth of mold or fungus.

Mid-Continental Restoration's liability on any claim for loss or damage arising out of this contract or from the performance or breach thereof or connected with the supplying of any labor, equipment, goods or materials hereunder, or their sale, resale, operation or use, whether based on contract, warranty, tort (including negligence) or other grounds, shall not exceed the amount attributable to such labor, equipment, goods or material or part thereof involved in the claim. Mid-Continental Restoration shall not, under any circumstances be liable for any labor or charges without the prior written consent of Mid-Continental Restoration. Mid-Continental Restoration shall not in any event be liable, whether as a result of breach of contract, warranty, tort (including negligence) or other grounds, for special, consequential, incidental or penal damages, including, but not limited to loss of profits, revenues, loss of use of the product or any associated product, cost of capital, cost of substitute products, facilities or services, downtime costs or claims of the Customer for such damages. If Mid-Continental Restoration furnishes Customer with advice or other assistance which concerns any labor, equipment, goods or material furnished hereunder, or any system or equipment in which any of such equipment goods or material may be installed, and which is not required pursuant to this contract, the furnished of such advice or assistance will not subject any service to any liability, whether based on contract, warranty, tort (including negligence or other grounds).

If Mid-Continental Restoration encounters asbestos or polychlorinated biphenyl (PCB) on the site, Mid-Continental Restoration shall immediately stop work and report the condition to the owner's representative in writing. Mid-Continental Restoration shall not resume work in the affected area until the asbestos or polychlorinated biphenyl (PBS) has been removed or rendered harmless. Mid-Continental Restoration shall not be required to perform any work relating to asbestos or polychlorinated biphenyl (PCB) without its consent.

Any installation dates given in advance are estimated and are subject to prior orders with Mid-Continental Restoration. Mid-Continental Restoration shall not be liable for failure to perform or delay in performance resulting from strikes, accidents, fires, labor difficulties, transportation difficulties, delays in usual sources of supply, major changes in economic conditions, or, without limitations by the foregoing, any cause beyond Mid-Continental Restoration's reasonable control.

If on any breach of default by any party hereto in its obligations to any other party hereto, it shall become necessary for the non-defaulting party to employ an attorney to enforce or defend any of its rights or remedies hereunder, the defaulting party agrees to pay the non-defaulting party its reasonable attorneys' fees, whether or not suit is instituted in connection herewith.

This agreement plus any attachments and/or addendums (both sides) constitutes the entire agreement between the parties, and no terms or understandings not herein contained shall be valid or binding unless contained in writing signed by both parties.

Net cash upon completion of the work, unless this contract extends beyond one month (30 days), in which case Mid-Continental Restoration will be paid for work completed and invoiced monthly and the balance due upon completion of our work. Those projects extending over 30 days will be invoiced at 30-day intervals. Any accounts 30 days past due will be assessed a finance charge of 1½ % per month. Within ten (10) calendar days from commencement of this project, MCR reserves the right to invoice the Owner for all startup costs such as material purchases, equipment purchases and mobilization costs. The invoice for start-up costs will be payable to MCR within fourteen (14) calendar days from the invoice date. In the event time payments are desired, terms shall be included in the specifications and balance due secured by note.

Mid-Continental Restoration agrees to provide the following insurance coverage, subject to change without notice to Customer: (1) Worker's Compensation and/or Employer's Liability insurance – State Requirement; (2) Automobile Liability insurance with limits of at least \$1,000,000.00 combined single limit, bodily injury and property damage for injuries to person or persons involved in an accident in connection with this contract; (3) Contractor's Liability, with limits of \$1,000,000.00 combined single limit bodily injury and property damage per occurrence, \$2,000,000.00 Products/Completed Operations Aggregate; \$2,000,000.00 Policy Aggregate and (4) Excess Liability - \$5,000,000.00.

REQUEST FOR PROJECT EXEMPTION CERTIFICATE

Kansas Department of Revenue
Tax Policy Group
915 SW Harrison St.
Topeka, KS 66612-1588

Date _____

Telephone: 785-296-3041
Fax: 785-296-7928

It is requested that a Certificate of Exemption be issued to the Petitioning Authority for the following described project if it is determined by the Department of Revenue that the proposed project qualifies for exemption from sales tax under the provisions of K.S.A. 79-3606(d) – public or private nonprofit hospital, elementary or secondary school, educational institution, political subdivisions of the state of Kansas and state correctional institutions; K.S.A. 79-3606(e) – United States Government, its agencies or instrumentalities; K.S.A. 79-3606(xx) – 501(c)(3) nonprofit zoo; K.S.A. 79-3606(aaa) – 501(c)(3) religious organization; K.S.A. 79-3606(ccc) – 501(c)(3) primary care clinic; K.S.A. 79-3606(iii) non-profit food distribution center; K.S.A. 79-3606(qqq) – TLC for Children and Families, Inc.; K.S.A. 79-3606(sss) non-profit charitable family providers; K.S.A. 79-3606(ttt) museum within a designated qualified hometown or K.S.A. 79-3606(uuu) Kansas Children's Service League.

(A) Type of project: _____
Describe work to be done

1. Present use of facility: _____
2. Proposed use of facility after project: _____

(B) Project location: _____
Building Number, Street Address, City, State, and Zip Code

(C) Is this project being constructed as part of a business enterprise whose sales are subject to sales tax (e.g., municipal water, electric or gas companies)? ☐ Yes ☐ No

(D) Is the Petitioning Authority authorized to levy ad valorem taxes on tangible property? ☐ Yes ☐ No

- (E) 1. Is this project being totally financed by industrial revenue bonds? ☐ Yes ☐ No
2. Is this project being partially financed by industrial revenue bonds? ☐ Yes ☐ No
3. Amount of bonds being issued for project: _____

If you answered "Yes" to (E)1 or (E)2, you must complete the agreement on the back of this form and **enclose a copy of the letter of intent or resolution of intent to issue bonds.**

If you answered "No" to (E)1 or (E)2, how is the project being financed (explain type of tax, bonds, etc.)?

(F) Name of claimant owner of project: _____

(G) Starting date: _____ (H) Estimated completion date: _____

(I) Estimated project cost: _____ (J) List names and addresses of prime contractors: _____

(K) Contract date: _____

(L) Contract number: _____

(M) Project number: _____

Petitioning Authority Mailing Address

Signature of Authorized Representative City, State & Zip Code

Type or Print Name Tax Exempt Entity No. Title Phone Number

ONLY COMPLETE THIS PAGE IF YOU ANSWERED YES TO LINE (E) ON PAGE 1.

This agreement is made and entered into between and by the _____

(name of political subdivision), hereinafter referred to as
Exempt Entity; and _____
(name of beneficiary of industrial revenue bond proceeds),
hereinafter referred to as Beneficiary.

It is hereby agreed by all parties to this agreement that the construction project for which the request for an exemption certificate is being made would be exempt from sales tax solely due to the fact that it is being financed by industrial revenue bonds. It shall be the duty of the Exempt Entity to notify the Kansas Department of Revenue when the industrial revenue bonds have actually been issued.

Whereas, the Kansas Department of Revenue deems it necessary to ensure that sales or compensating tax is paid should the project not be financed by industrial revenue bonds, it is hereby further agreed by the Beneficiary that if the industrial revenue bonds have not been issued by the time the project is completed then the Beneficiary will remit to the Kansas Department of Revenue the sales or compensating tax and applicable interest on tax which is due based upon the cost of tangible personal property or services used or consumed in the construction of the project. It is agreed that the Secretary of Revenue shall determine when the project has been completed.

The Secretary of Revenue shall have the right to demand from the Beneficiary payment of the sales and compensating tax and applicable interest due the state should the Kansas Department of Revenue not receive such payment within thirty (30) days after the project has been completed.

Any and all notices required herein shall be mailed and addressed as follows:

A. Notices to the Department of Revenue shall be addressed to: Secretary of Revenue, Kansas Department of Revenue,
915 SW Harrison St., Topeka, Kansas 66612-1588

B. Notices to the Exempt Entity shall be addressed to: _____

C. Notices to the Beneficiary shall be addressed to: _____

This agreement shall be binding upon all parties hereto and any and all their successors.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by persons authorized to do so lawfully and with full corporate authority.

POLITICAL SUBDIVISION

BENEFICIARY OF INDUSTRIAL REVENUE BOND
PROCEEDS

Authorized Signature

Authorized Signature

Type or Print Name and Title

Type or Print Name and Title

DATED: _____

DATED: _____

CITY SPECIFIC

**NON-AGENDA/
MISCELLANEOUS**

**INFORMATION &
MATERIALS**

August 17, 2026

Greetings City Leaders!

I am reaching out to inform you about the League's annual "Local Leaders of Tomorrow" 7th grade essay contest. The contest provides 7th graders with the opportunity to research and consider what they would do if they were a city leader.

This year's essay prompt is: *If I Were a City Leader...*

We have asked students to imagine they are a city leader, such as a mayor, councilmember, commissioner, or city staff member in their community and to describe an issue they would focus on to improve the lives of their neighbors.

We encourage you to promote this essay contest in your city, reach out to schools, and make plans to visit classrooms in your area to discuss all the services your city offers and the issues it tackles daily. Here are some ideas for how you can encourage education on local government.

- Schedule a school visit to talk about your position and the role of local government.
- Invite students to a governing body meeting and meet other local government officials.
- Encourage field trips to City Hall or local municipal utility departments.
- Contact your school superintendent or principals and let them know about the "Local Leaders of Tomorrow" essay contest.
- Find additional ideas and resources at <https://www.lkm.org/youthciviceducation>.

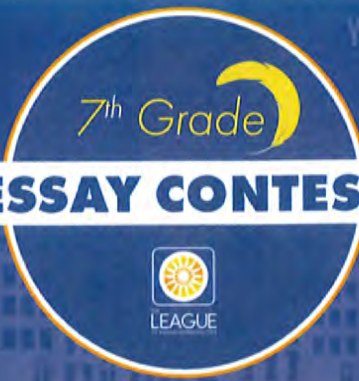
Six regional winners will be named. Each student will receive a plaque and a Visa gift card. Additional details can be found on our website at <https://www.lkm.org/essaycontest>. Once the winners are announced, we will connect you with the student to present the plaque at a governing body meeting.

This is a chance to make a connection with the youth in your community and to reinforce the importance of local government. We thank you for the work you do on behalf of cities, and we know that showing students the necessity of local government is valuable for the health and vitality of our cities.

Sincerely,

Nicole Proulx Aiken

Communications & Education Counsel
League of Kansas Municipalities



7th Grade ESSAY CONTEST



IF I WERE A CITY LEADER...

Imagine you are a city leader in your community.

What would you change?

In your essay, tell us:

- **What issue would you focus on first?**
- **Why is it important to your community?**
- **How would you work with citizens and other leaders to create a solution?**



CONTEST RULES



WHO: All Kansas students enrolled in the 7th grade during the 2026-27 school year.



WHAT: Each student may submit one essay responding to the prompt. Aim for 500 words.



WHEN: Essays accepted until March 5, 2027.



WHERE: Essays must be submitted via Google form (*see www.lkm.org/essaycontest for details*).



HOW: Essays will be evaluated on creativity, clarity, sincerity of thought, and proper grammar.



WHY: Promoting good city government helps students understand their community and how they can make a difference.



PRIZES & RECOGNITION



5 regional winners receive
\$125 Visa gift card



1 state winner receives
\$250 Visa gift card



Teachers of winning students receive
\$50 Amazon gift card



Winning essays will also be published in an upcoming issue of the *Kansas Government Journal*



THE
LEAGUE
OF KANSAS MUNICIPALITIES

ESSAYS DUE

MARCH 5, 2027

LEARN MORE AT

WWW.LKM.ORG/ESSAYCONTEST





Thank You!

City of Halstead,

We are extremely grateful for your belief in our mission.

Your contributions to Halstead Community Foundation Operating Fund, Wedgewood Golf Course Improvement Fund and Halstead Parks Improvement Fund helps strengthen, support and create a lasting impact in our community.

On behalf of CKCF, Thank you for partnering with us.

Shirley Pierce, Board member



Halstead **COMMUNITY FOUNDATION**

An Affiliate of Central Kansas Community Foundation

City of Halstead-

Thank you for your recent donation during our match month- your generosity was crucial in helping us reach our \$200,000 goal! We appreciate your continued support and are proud of the partnership we have built with the staff and governing body. Thanks again!