# CITY COUNCIL MEETING AGENDA

**Wednesday, April 1, 2026** | **City Council Chambers**
**7:00 p.m.** | **Halstead City Hall**

**CALL TO ORDER**

- **A. AGENDA CHANGES/APPROVAL OF AGENDA**
- **B. PUBLIC FORUM**
- **C. CONSENT AGENDA**
  1. Minutes of March 18, 2026 City Council Meeting
  2. Ordinance No. 2026-AP-7: Bills and Payroll from March 19 – April 1, 2026
  3. Halstead Community Foundation – Designated Fund Statements
- **D. PUBLIC HEARING**
- **E. UNFINISHED BUSINESS**
- **F. NEW BUSINESS**
  1. Amended Stutzman Street Improvements Petition
  2. Resolution No. 2026-03 – Amended Resolution of Advisability for Main/Stutzman Improvements
  3. Ordinance No. 1358 – Amended Work Ordinance for Main/Stutzman Improvements
  4. Resolution No. 2026-04 – Public Hearing Notice for Proposed Special Assessments
  5. Board of Health – Vacancies/Appointments
- **G. EXECUTIVE SESSION**
  1. Confidential data relating to financial affairs or trade secrets
- **H. REPORTS**
  1. Governing Body Comments
  2. City Manager

**ADJOURNMENT**

***NOTICE***

*Agendas may be subject to change upon action of or at the discretion of a majority of the governing body.*

*For those who cannot attend a meeting in person but wish to provide comment to the Governing Body, those comments can be emailed to cityclerk@halsteadks.gov. Comments received before 5:00 PM on the day of a meeting will be shared with the governing body during that night's meeting during public forum.* ***Anonymous comments that are sent or received will not be shared.***

*Meetings are also live streamed via the city's YouTube channel and Cox Cable channel 7.*

# CITY COUNCIL AGENDA REPORT

| | |
|---|---|
| Meeting Date: | April 1, 2026 |
| City Department: | Administration and Finance |
| Prepared By: | Julie Wait, City Clerk |
| Agenda Title: | Consent Agenda |

## RECOMMENDED ACTION

Motion to approve the Consent Agenda for April 1, 2026, as presented.

## CONSIDERATIONS/ANALYSIS

Items in the April 1, 2026 Consent Agenda include:

- Minutes of March 18, 2026 City Council Meeting.
- Ordinance No. 2026-AP-07 which includes bills & payroll from March 19 – April 1, 2026.
- Halstead Community Foundation – Statement of Activity for Parks & WWGC Improvement Funds.

Items of note in the bills and payroll March 19 – April 1, 2026 are as follows:

- Check #123800 in the amount of $7,500 to Halstead Historical Society for DRAGON Grant distribution.
- Check #123801 in the amount of $7,500 to the Halstead Tire for DRAGON Grant distribution.
- Check #123827 in the amount of $208,803.09 to South Central Sealing for asphalt repair, crack sealing, and slurry seal.
- Check #123804 in the amount of $7,500 to Studio MB for DRAGON Grant distribution.
-

## FISCAL IMPACT/FUNDING SOURCE

Total dollar amount of checks being approved is $301,802.58, wires in the total amount of $28,666.24, direct deposits in the amount of $4,305.26, and total net payroll in the amount of $49,879.52. These expenses are split amongst multiple funds in the budget and costs from the current 2026 fiscal years.

Department Head Approval Date: 04/01/2026 City Attorney Approval Date:
City Manager Approval Date: 04/01/2026
Attachments (*listed as included in packet*):

1. Minutes of the March 18, 2026 City Council Meeting.
2. Ordinance No. 2026-AP-07 which includes bills & payroll from March 19 – April 1, 2026.
3. Halstead Community Foundation – Statement of Activity for Parks & WWGC Improvement Funds.

**Halstead City Council Meeting** **Council Room, City Hall**
**March 18, 2026** **7:00 p.m.**

**CALL TO ORDER**

Mayor Faelber called the meeting to order at 7:01 p.m. The City Council meeting was streamed live on YouTube, HalsteadKS.gov, and Cox Channel 7.

**CITY COUNCIL MEMBERS PRESENT**

Charlie Robinson, Shawna Will, James VanSchaick, George Torres, and Roger Keating; a quorum was declared present.

**CITY OF HALSTEAD STAFF PRESENT**

City Manager Ethan Reimer, City Attorney Brad Jantz, City Superintendent Pat Adams, Police Chief Josh Orem, and City Clerk Julie Wait.

**OTHERS PRESENT**

- DRAGON Grant Applicants – Bryce Beckett with Studio MB, Nathan Becker with Halstead Tire, and Sarah Rizza with the Halstead Historical Society.
- Bill Bush – *Harvey County Now.*
- Ron Dick and Kevin Henderson.

**AGENDA CHANGES**

None.

**PUBLIC FORUM**

Mayor Faelber opened the public forum at 7:02 p.m.

Hearing no further requests for public comment, Mayor Faelber closed the public forum at 7:02 p.m.

**CONSENT AGENDA**

The following items were included in the March 18, 2026 Consent Agenda:

- Minutes from February 25, 2026 City Council Meeting.
- Minutes from February 27, 2026 City Council Work Session.
- Minutes from March 14, 2026 City Council Work Session
- Ordinance No. 2026-AP-05/06 which includes bills & payroll from February 26 – March 18, 2026.
- Treasurer's Report – February.

**MOTION** by Torres to approve the Consent Agenda for March 18, 2026 as submitted.
**SECOND** by VanSchaick
**CARRIED** 5-0

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**PUBLIC HEARING**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

1. **2026 DRAGON Grant Application Review**

City Manager Reimer presented three applications that had been submitted for the 2026 Downton Revitalization and Growth of New Business (DRAGON) Grant program. The program began in 2018 and to date had awarded just over $280,000 to twenty-four businesses or organizations in downtown Halstead. The budget for 2026 was set at $20,000 and the requested grants exceeded that amount by $10,000 but he advised the Governing Body they could operate within that specific line item or if they chose to, they could exceed that line item. If they chose to exceed the budgeted amount, then staff would continue to monitor and make adjustments as necessary throughout the remainder of the year. Councilmember Will commented that she interpreted the terms of the DRAGON Grant to be used for things such as improvements to the structure and not so much for equipment purchases and Reimer confirmed the intent was for structural improvements to be given priority but that the program did allow for improvements to include various purchase options in order to grow the business. Councilmember Will explained that she wasn't in favor of using funds for equipment purchases because if the business were to shut down or leave they could take the equipment with them and then it would no longer benefit the Halstead community.

- Bryce Beckett approached the Governing Body on behalf of Studio MB and thanked them for approving the work on the alley, north of 3rd Street. He explained he had hopes that this would be beneficial to Studio MB because over the 25 years they had ran their business they had to repair floors and other structural damages numerous times due to the water flooding the building which was caused by drainage issues in the alley. For the DRAGON Grant Beckett explained that all the bids, which were for repairs structural in nature, had been obtained by local contractors. If awarded the funds would be used for redoing the floor in the back of the beauty shop, roof work, and grading/pouring concrete behind the building for a parking lot area. He added that in addition to any DRAGON Grant funding received that they as the property owners would be contributing a significant amount of capital out of their own pockets for the improvements.
- Nathan Becker, from Halstead Tire, approached the Governing Body and thanked them for considering his DRAGON Grant application. Their application was for funding to be used towards the purchase of a truck tire machine to aid their truck tire and farm repair services. He also thanked the Halstead community, farm community, and Harvey County citizens for their support of Halstead Tire. The intent behind the purchase was to save the technicians time and labor and he informed the Governing Body that Halstead Tire was in Halstead to stay and that there were no plans to relocate elsewhere. City Manager Reimer asked Becker if the machine would allow work to be done on any of the City of Halstead's heavy equipment and he responded that the new tire machine would allow Halstead Tire to be able to work on any of the vehicles including the heavy equipment used by Public Works.
- Sarah Rizza, with the Halstead Historical Society, explained their DRAGON Grant request was to help repair the dock which was crumbling and presented a safety concern. A lot of people enjoyed going up there to see the old Halstead jail, take photos, including senior pictures and the Society wanted to make sure it was safe for folks to do so. She

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also thanked the Governing Body for their precious grant approval which helped in getting the door done.

Councilmember Will informed the Governing Body that she wanted to be mindful of the distribution of funds and questioned if they should take into account if any of the businesses had received grants from the City before. Councilmember Torres asked City Manager Reimer where the additional funds would come from if all three grants were approved for the max amount and Reimer responded they would hopefully be offset with expenditure underruns. Councilmember Torres also added that he was in support of the DRAGON Grant for the tire shop purchase because so much of the Halstead and surrounding communities benefited from Halstead Tire. Councilmember Robinson agreed with Councilmember Torres and Councilmember VanSchaick pointed out that the DRAGON Grant request was a fraction of the cost of the machine. Councilmember Keating suggested the possibility of granting each recipient $7,000 in order to keep the City fiscally responsible and Councilmember VanSchaick and Torres agreed to splitting the funds three ways but proposed $7,500 each instead of the $7,000. Mayor Faelber inquired what the numbers were for the project or projects within the Historical Society's proposal and Rizza responded that after much discussion the board decided that the dock repairs should be the priority for public safety reasons.

**MOTION** by Torres to approve a DRAGON Grant to Halstead Historical Society for an amount not to exceed $7,500.
**SECOND** by Keating
**CARRIED** 5-0

**MOTION** by Torres to approve a DRAGON Grant to Studio MB for an amount not to exceed $7,500.
**SECOND** by VanSchaick
**CARRIED** 5-0

**MOTION** by Torres to approve a DRAGON Grant to Halstead Tire for an amount not to exceed $7,500.
**SECOND** by VanSchaick
**CARRIED** 5-0

2. **Financial Advisor Agreement – Proposed 2026 – A GO Bonds**
   City Manager Reimer presented a draft Financial Advisor Agreement with Stifel, Nicolaus & Company who also served as the financial adviser for the issuance of the Temporary Notes for the Main Street and Stutzman Street improvements in the Cedar Meadows and Powers 1st Addition areas. The proposed 2026 GO Bonds would be the transitioning the Temporary Notes into General Obligation debt of the City. The process was being started now to allow times for public hearing and certain aspects that will be required per the calendar being built by Stifel, Nicolaus & Company. This would also finalize and establish those final costs to the benefit districts for the sanitary sewer and street improvements in addition to bonding out the street improvements on Main Street, 14th Street, and the accompanying sidewalks that were covered by the City at large. The City had worked with Stifel on two other issues previously and felt comfortable with the working relationship and their professionalism. Stifel, Nicolaus & Company's proposed fee was noted to be 1% of whatever the principal amounts of the bonds to be sold which was currently estimated at $2.25 million with a fee associated of $22, 500. Reimer did note that the transition to bonds had to be completed by December of 2026.

**MOTION** by Torres to approve the Financial Advisory Services agreement from Stifel, Nicolaus, & Company as presented and authorization for the City Manager to sign.
**SECOND** by VanSchaick
**CARRIED** 5-0

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3. **Lease Agreement – 503 Industrial Road**
   City Manager Reimer presented a three-year lease agreement with BASF Agricultural Solutions for the City's Speculative Building located at 503 Industrial Road. BASF's intended use for the building was to run operations and regional sales from the location which would not be a super intensive use of the building. The lease agreement included the option for two up to two-year renewals on top of the initial three-year. The lease equaled out to approximately $7 per square foot triple net terms to the City and BASF would also be responsible for reimbursement of insurance costs and taxes for the property. Councilmember Keating inquired if there would be employees on site and City Manager Reimer responded they would have one full-time employee and an anticipated part-time seasonal employee. Mayor Faelber asked if there were terms in the lease for a potential purchase at the end and City Manager Reimer responded that there had been discussion between the City and BASF but that was not included in the terms of the lease, although options to renew were included as previously described. The City would also need to be notified or approve any major alterations to the building if BASF were to make any changes.

**MOTION** by Torres to approve a 3-year lease agreement with renewal options with BASF Agricultural Solutions for the City owned building at 503 Industrial Road and authorization for the City Manager to sign and execute the lease agreement.
**SECOND** by VanSchaick
**CARRIED** 5-0

**REPORTS**

1. **Governing Body Comments**
   - Mayor Faelber issued and signed a proclamation declaring March 18, 2026, as National Gas Utility Workers' Day in Halstead, Kansas.
   - Councilmember Robinson said that he was nearly 100% sure that the owner of the property on the east side of 1st and Main had suggested 30 years prior that a community center be built on that same property. After speaking to the property owner Councilmember Robinson said nothing had changed and that the desire was still there for Craig Sooter to have a community center built on the property. He also suggested that with the location of the property that it would be eligible to participate in the DRAGON Grant program funding opportunities. Councilmember Robinson also stated that he would personally like to see the City of Halstead exercise its Home Rule Authority and not adopt House Bill 244, also known as the "Bathroom Bill." He explained that his reasoning was mainly due to the cost of making the necessary changes and that he had talked to a colleague that's school district was going to expend $232,000 to meet the requirements of the new bill. Attorney Jantz weighed in and advised that typically with Home Rule the City could be more strident but not less in terms of what a State Mandate or Law was and the Governing Body asked him to look into the possibility and report back his findings.
   - Councilmember Will commented that she wanted to congratulate the Lady Dragons on a fabulous season and their third-place finish at State in addition to all of the community members that showed up to support the kids. She said seeing the "She of Blue Halstead" was a lot to take in and almost as impressive as the third-place finish. Councilmember Will also reminded everyone that the school play would be held March 27 through 29, with showtimes at 7:00 p.m. on Friday and Saturday, and 2:00 p.m. on Sunday. She added that she has heard the new auditorium was beautiful. She also encouraged everyone to enjoy the beautiful weather and spring sports such as baseball, track, and golf.
   - Councilmember VanSchaick echoed Councilmember Will's comments and also reminded the public that with weather warming up to be extra alert when driving and to slow down for kids and pedestrians out walking.

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- Mayor Faelber asked that anyone with a wonderful idea of what could become of the church at 4th and Main reach out and share those ideas with the City.
- Councilmember Torres reminded everyone that with the nice weather and growing season to not blow yard trimmings into the street because it was hard on the stormwater system. Councilmember Torres extended an invitation to anyone who wanted to join him at Scout Cabin on Saturday morning at 10:00 a.m. to begin cataloging all the issues going on there. To avoid a potential quorum he asked that no more than one Councilmember attend and he also invited the Mayor and Parks and Recreation Director Williams.
- Councilmember Keating stated that the burn site was an awesome resource, which had its zones for yard waste, but sometimes those zones moved and he thought it might be helpful for the City to put up some basic signage to help citizens out when disposing of yard waste. Councilmember Keating also said that he would love to hear community input on their thoughts for a Rec Center, Daycare Center, and Community Center. He felt it would be good to hear what community priorities were and those could be relayed via email or personally with members of the Governing Body or Administration.

**2. City Manager Report**

- It is great to be able to report that construction has started on the south side of 6th Street Sidewalk connection project funded primarily by the BCBSKS Pathways grant. I want to thank the Halstead Housing Authority and Homestead of Halstead for their patience and understanding while the project is ongoing as well as their initial support of the project.
- I am also happy to report that we hopefully will have a preconstruction meeting regarding the Safe Routes to Schools Phase 1 improvements in the next 2-4 weeks which should give us a definitive timeline for those long-waited improvements. When we have a firmer timeline, the city will send out letters to the adjacent property owners to advise them of the tentative schedule but it sounds like this project will be starting sooner rather than later at this point.
- I want to thank Harvey County Road for their ongoing work along the east ditch to McNair, which we hope will help alleviate and improve drainage issues the city and property owners have experienced over there. Their partnership and willingness to work with us on trying to improve the drainage is much appreciated.
- North Street is still awaiting railroad right-of-way and easement approvals, but we have received a tentative expected time window for final decisions. Bad news is that it is still some 6-12 weeks into the future, but good news is that we at least have a timeline for their decision making that we previously did not have. We continue to work with the project engineers, KDOT, and BNSF to try and keep this project moving forward and potentially get bid out this year, if at all possible, although construction will most likely occur in 2027.
- Other notable departmental activity for the city since our last meeting include:
    - Police Officer Schwartz has completed his FTO program and this has brough the department back to full staffing and shift scheduling
    - Halstead Police Department has transitioned to a digital citation program, increasing both efficiency, readability, accuracy, and tracking and also provides benefits to municipal court operations
    - The police department also worked closely with Harvey County Communications and USD 440 on integration of the new emergency alert system being utilized by USD 440
    - Halstead Fire/EMS dedicated Engine 21 this past Saturday and I want to thank both the members of the department, other agencies, and the public for attending and celebrating this new apparatus

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- The sealing and patching project has largely been finished and the city was able to add some additional repairs in some of the asphalt alleyways downtown that were desperately needed and keep the project within the established budget
- The city is waiting for feedback from KDOT on the project concept form for the transportation alternatives grant we submitted related to Oswald Lehman Park
- The city has completed the FEMA Recovery Transition meeting and is working the KS Department of Emergency Management on closing out the final funds request related to the May 2024 derecho weather event. I again want to thank all the department heads and especially recognize City Clerk Wait for her work (and patience) on this.
- Deputy Clerk Connell attended the City Clerk and Municipal Finance Officers Spring Conference in Manhattan, KS
- City staff continue working with vendors and consultants on other city projects including the downtown mural, wastewater treatment plant, and KDOT innovative technology grant related to our updated street inventory

**3. Financial Report**

- February has been closed and reconciled with the City Treasurer and those reports were included in tonight's consent agenda. At the close of February in aggregate the City of Halstead had cash and investments of just over $6.6 million and total debt and liabilities of just over $4.5 million. Compared to the end of January, this presents about a 1.8% increase in our total cash and investment balances and our debt and liabilities saw no change.
- While the overall cash position for the city saw a slight increase at the end of February, this was driven by increases in non-budgeted funds such as our utility reserves. Across our main operational and budgeted funds for the city, February saw about a 5.5% decrease in cash position, primarily in the General Fund, Gas Fund, and Water Fund. While all these funds are unfavorable to the previous fiscal year, the fund budgets are not outside of staff expectations and all actually showed slight increases in net cash position compared to January. Staff will continue to monitor these funds closely and make adjustments as necessary for their continued fiscal health and compliance with applicable city policies and state laws. As the year continues, we expect to seem some stabilization in year to year as while we had some significant revenue changes from FY 2024 to FY 2025, those major changes did not occur to the same degree between FY 25 and this fiscal year. Revenues also reflect some delayed receipt of normal end of month revenues that we normally receive and as we report on a cash basis model, those revenues are not added to our books until when they are received.
- Balances in the city's two main capital funds, the City Equipment and Capital Improvement Funds, remain largely unchanged and the only large expenses from these funds being for the city's match related to the benches going into Scout Park and then preliminary engineering on the North Street project.
- Overall, financially the city is about where we would expect to be at the end of the second month of our fiscal year. Both revenues and expenditures may seem proportionally higher than one might expect this early in our fiscal year, but many revenue line items such as property taxes or even gas utility revenues are normally higher in the beginning months of the year, while expenditures see many yearly expenses, such as annual insurance costs or other annual renewals processed in the beginning months and then expected increased consumption costs related to the gas utility.
- And as it has normally been a question the past couple of months when I have presented the financial report to you all, at the end of February the city owed just over $700,000 in

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principal on the gas utility loan related to Winter Storm Uri. While just under five years have passed since the city took out that loan, which would represent just shy of 50% of the total 10-year term, the city has paid almost 65% of the loan and assuming no major changes in the interest rate or city payment amount, is on track to pay the debt off two years early and saving tens of thousands in potential interest costs as opposed to taking the note to full term.

**ADJOURNMENT**
**MOTION** by Torres to adjourn at 7:51 p.m.
**SECOND** by VanSchaick
**CARRIED** 5-0

Respectfully Submitted,

Julie L. Wait, City Clerk

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CITY OF HALSTEAD

Ordinance No. 2026 - AP - 07

Check No. 123799 thru Check No. 123834 in the total amount of $ 301,802.58

Wires in the total amount of $ 28,666.24

Direct Deposits in the total amount of $ 4,305.26

and total net payroll(s) in the amount of $ 49,879.52
are approved for payment.

| | |
|---|---|
| Roger Keating | Charles Robinson |
| George Torres | Gary Faelber |
| James VanSchaick | Shawna Will |

Date: 04/01/2026

# Commissioners Purchasing Review Report by Vendor (APLT56)

**Beginning Date:** 3/19/2026 **Ending Date:** 4/1/2026

**City of Halstead**

| Vendor | Vendor Amount |
|---|---|
| AIRGAS USA, LLC | $270.01 |
| ANASTASIA ENRIQUEZ | $25.00 |
| ANDERSON LOWE | $50.00 |
| ANGELINA L. KREHBIEL | $25.00 |
| BENJAMIN HEADINGS | $25.00 |
| BLUE CROSS & BLUE SHIELD OF KS | $41,947.31 |
| BRAD BRIGGS | $25.00 |
| BRIANNE CONNELL | $188.50 |
| CITY OF HALSTEAD | $2,085.18 |
| COLONIAL LIFE INS. | $225.21 |
| D C & B SUPPLY INC | $3,957.67 |
| DANIEL BENNETT | $25.00 |
| DIGITAL OFFICE SYSTEMS | $160.60 |
| DOUG HOFFMAN | $50.00 |
| ETHAN REIMER | $50.00 |
| FIRE CATT | $2,794.00 |
| GRAINGER | $74.63 |
| GRANT WILLIAMS | $50.00 |
| HALSTEAD HIGH SCHOOL | $3,435.00 |
| HALSTEAD HISTORICAL SOCIETY | $7,500.00 |
| HALSTEAD TIRE | $7,500.00 |
| HALSTEAD TIRE, LLC | $104.99 |
| HEARTLAND ENVIROMENTAL DISTRIBUTORS, INC | $2,925.95 |
| IMAGINE IT | $4,975.51 |
| INFORMATION NETWORK OF KANSAS | $125.00 |
| IRS | $14,006.07 |
| JANTZ LAW OFFICE | $2,000.00 |
| JEREMY GREER | $96.00 |
| JODY JONAS | $25.00 |
| JOSH OREM | $50.00 |
| JULIE WAIT | $50.00 |
| KANSAS MUNICIPAL JUDGES' ASSOC. | $25.00 |
| KPERS | $3,843.52 |
| KPERS | $6,783.80 |

# Commissioners Purchasing Review Report by Vendor (APLT56)

**Beginning Date:** 3/19/2026 **Ending Date:** 4/1/2026

**City of Halstead**

| Vendor | Vendor Amount |
|---|---|
| KPERS OPTIONAL LIFE | $161.64 |
| KS PAYMENT CENTER | $367.85 |
| KS WITHHOLDING | $2,546.83 |
| LOYAL AMERICAN LIFE INS CO | $40.48 |
| MARC | $680.67 |
| MELISSA FARLOW | $25.00 |
| MIDWEST SINGLE SOURCE | $44.25 |
| MISSIONSQUARE - 303013 | $188.77 |
| PAT ADAMS | $50.00 |
| PEO CHAPTER AK | $50.00 |
| PROFESSIONAL CODE COMPLIANCE LLC | $1,000.00 |
| PROFESSIONAL TURF PRODUCTS, LP | $316.32 |
| R & R PRODUCTS, INC. | $821.55 |
| ROBERT PILAND | $25.00 |
| RONNIE PEDERSON JR | $25.00 |
| SAM EBERLY | $216.76 |
| SHAWN YOUNTS | $50.00 |
| SOUTH CENTRAL SEALING, LLC | $208,803.09 |
| STANDARD BEVERAGE CORPORATION | $255.10 |
| STUDIO MB | $7,500.00 |
| TASC/ACH FLEX ACCOUNT | $1,199.38 |
| UNIFIRST CORPORATION | $76.25 |
| VISA - CITY MAIN | $1,297.88 |
| VISA - EMS DEPT | $324.88 |
| VISA - FIRE DEPT | $995.38 |
| VISA - POLICE DEPARTMENT | $116.65 |
| VISA - WEDGEWOOD | $171.40 |
| WICHITA STATE UNIVERSITY | $650.00 |
| WISE & ASSOCIATES, INC. | $1,300.00 |
| **Grand Total :** | **$334,774.08** |

Central Kansas
COMMUNITY FOUNDATION
*Building Stronger Communities Through Charitable Giving*

400 S Main, Suite 100
Newton, KS 67114
Phone: 316-283-5474
www.centralkansascf.org
TIN: 48-1221368

*CKCF is host to the following affiliates:*

Augusta Community Foundation
Burrton Community Foundation
Douglass Community Foundation
El Dorado Community Foundation
Elk County Community Foundation
Florence Community Foundation
Fredonia Area Community Foundation
Goessel Community Foundation
Halstead Community Foundation
Hesston Community Foundation
Hillsboro Community Foundation
Newton Community Foundation
North Newton Community Foundation
Peabody Community Foundation
Remington Area Community Foundation
Valley Center Community Foundation
Newton Public Library Foundation
Women's Community Foundation of Harvey County

**March 19, 2026**

**Dear Fund Advisor:**

As a Fund Advisor for a fund held at Central Kansas Community Foundation or one of our Affiliate Foundations, your **February 2026 Fund Statement** is provided below.

For questions regarding your fund statement or to submit contact updates, please reach out to:

**Melinda Newell, Accounting Specialist**
**melinda@centralkansascf.org**

If you are a Fund Advisor for an Expendable Fund and want to move the fund into our Balanced Pool, please contact us to discuss this option further. Moving your Expendable Fund from the Strategic Short-Term Pool to the Balanced Pool is still an option.

We also encourage you to stay connected through the following resources:

- **Informational Newsletter Subscription:** *Click Here*
- **2026 Event Calendar:** *Click Here*
- **Staff Contact Directory:** *Click Here*
- **CKCF Service Area Map:** *Click Here*

Thank you for your continued partnership and investment in strengthening communities across Central Kansas.

Sincerely,

Angie Tatro, CEO
angie@centralkansascf.org
316-227-2073

**Building Stronger Communities Through Charitable Giving**

*If a manual statement is run on other dates between the initial month close statement, the cover letter will be attached. We are not able to remove this letter on off-cycle statement runs, please be aware. Thank you.*

Central Kansas Community Foundation
*Building Stronger Communities Through Charitable Giving*

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North Newton Community Foundation
Peabody Community Foundation
Remington Area Community Foundation
Valley Center Community Foundation
Newton Public Library Foundation
Women's Community Foundation of Harvey County

# Statement of Activity

## Halstead Parks Improvement Fund

**Fund Statement: February 01, 2026 through February 28, 2026**

### Assets

| | |
|---|---|
| Bank - Intrust | -38.53 |
| Mason Strategic Short-Term | 26,420.86 |
| **Total Assets** | 26,382.33 |

| | Current Period | Year-to-Date |
|---|---|---|
| **Beginning Fund Balance** | **$25,760.04** | **$25,147.93** |

### Contributions & Investment Activity

| | | |
|---|---|---|
| Interest and Dividends | $31.52 | $55.94 |
| Realized Gains (Losses) | $211.32 | $211.32 |
| Unrealized Gains (Losses) | $420.58 | $1,047.94 |
| Total Additions | **$663.42** | **$1,315.20** |

### Grants & Distributions

| | | |
|---|---|---|
| Administrative fees | $38.53 | $76.15 |
| Investment Mgmt Fees-Seg | $2.60 | $4.65 |
| Total Disbursements | **$41.13** | **$80.80** |

| | | |
|---|---|---|
| **Ending Fund Balance** | **$26,382.33** | **$26,382.33** |

*The values included in this statement are unaudited and subject to change.*

Central Kansas
COMMUNITY FOUNDATION
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Newton Community Foundation
North Newton Community Foundation
Peabody Community Foundation
Remington Area Community Foundation
Valley Center Community Foundation
Newton Public Library Foundation
Women's Community Foundation of Harvey County

# Statement of Activity

## Gifts for Statement Period

| | | |
|---|---|---|
| n/a | n/a | $n/a |
| | **Total Gifts** | **$0.00** |

## Grants for Statement Period

| | | |
|---|---|---|
| n/a | n/a | $n/a |
| | **Total Distribution** | **$41.13** |

Central Kansas
COMMUNITY FOUNDATION
*Building Stronger Communities Through Charitable Giving*

400 S Main, Suite 100
Newton, KS 67114
Phone: 316-283-5474
www.centralkansascf.org
TIN: 48-1221368

*CKCF is host to the following affiliates:*

Augusta Community Foundation
Burrton Community Foundation
Douglass Community Foundation
El Dorado Community Foundation
Elk County Community Foundation
Florence Community Foundation
Fredonia Area Community Foundation
Goessel Community Foundation
Halstead Community Foundation
Hesston Community Foundation
Hillsboro Community Foundation
Newton Community Foundation
North Newton Community Foundation
Peabody Community Foundation
Remington Area Community Foundation
Valley Center Community Foundation
Newton Public Library Foundation
Women's Community Foundation of Harvey County

**March 19, 2026**

**Dear Fund Advisor:**

As a Fund Advisor for a fund held at Central Kansas Community Foundation or one of our Affiliate Foundations, your **February 2026 Fund Statement** is provided below.

For questions regarding your fund statement or to submit contact updates, please reach out to:

**Melinda Newell, Accounting Specialist**
**melinda@centralkansascf.org**

If you are a Fund Advisor for an Expendable Fund and want to move the fund into our Balanced Pool, please contact us to discuss this option further. Moving your Expendable Fund from the Strategic Short-Term Pool to the Balanced Pool is still an option.

We also encourage you to stay connected through the following resources:

- **Informational Newsletter Subscription:** *Click Here*
- **2026 Event Calendar:** *Click Here*
- **Staff Contact Directory:** *Click Here*
- **CKCF Service Area Map:** *Click Here*

Thank you for your continued partnership and investment in strengthening communities across Central Kansas.

Sincerely,

Angie Tatro, CEO
angie@centralkansascf.org
316-227-2073

**Building Stronger Communities Through Charitable Giving**

*If a manual statement is run on other dates between the initial month close statement, the cover letter will be attached. We are not able to remove this letter on off-cycle statement runs, please be aware. Thank you.*

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# Statement of Activity

## Wedgewood Golf Course Improvement Fund

**Fund Statement: February 01, 2026 through February 28, 2026**

### Assets

| | |
|---|---|
| Bank - Intrust | -16.67 |
| Mason Strategic Short-Term | 6,601.26 |
| **Total Assets** | 6,584.59 |

| | Current Period | Year-to-Date |
|---|---|---|
| **Beginning Fund Balance** | **$6,436.08** | **$6,290.25** |

### Contributions & Investment Activity

| | | |
|---|---|---|
| Interest and Dividends | $7.88 | $13.99 |
| Realized Gains (Losses) | $52.82 | $52.82 |
| Unrealized Gains (Losses) | $105.13 | $262.03 |
| Total Additions | **$165.83** | **$328.84** |

### Grants & Distributions

| | | |
|---|---|---|
| Administrative fees | $16.67 | $33.34 |
| Investment Mgmt Fees-Seg | $0.65 | $1.16 |
| Total Disbursements | **$17.32** | **$34.50** |

| | | |
|---|---|---|
| **Ending Fund Balance** | **$6,584.59** | **$6,584.59** |

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*The values included in this statement are unaudited and subject to change.*

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Hesston Community Foundation
Hillsboro Community Foundation
Newton Community Foundation
North Newton Community Foundation
Peabody Community Foundation
Remington Area Community Foundation
Valley Center Community Foundation
Newton Public Library Foundation
Women's Community Foundation of Harvey County

# Statement of Activity

## Gifts for Statement Period

| | | |
|---|---|---|
| n/a | n/a | $n/a |
| | **Total Gifts** | **$0.00** |

## Grants for Statement Period

| | | |
|---|---|---|
| n/a | n/a | $n/a |
| | **Total Distribution** | **$17.32** |

AGENDA ITEM: F1 – F4

CITY OF HALSTEAD

**CITY COUNCIL AGENDA REPORT**

| | |
|---|---|
| Meeting Date: | April 1, 2026 |
| City Department: | Administration/Legal |
| Prepared By: | Ethan Reimer, City Manager |
| Agenda Title: | Amended Stutzman Petition, Resolution No. 2026-03, etc. . . |

## RECOMMENDED ACTIONS (4)

1. Motion for the City of Halstead to accept the amended petition for the Stutzman Street improvements.
2. Motion to approve Resolution No. 2026-03, a resolution amending previous resolutions of advisability of the City of Halstead concerning certain improvements within the city.
3. Motion to approve Ordinance No. 1358, an ordinance amending the previous work ordinance approved and adopted by the City of Halstead concerning certain improvements within the city.
4. Motion to approve Resolution No. 2026-04, a resolution setting a public hearing date for the proposed special assessments for the construction of certain improvements.

## BACKGROUND

Property owners are authorized under state statutes to petition for the creation of benefit districts to allow for certain infrastructure improvements to be constructed. These benefit districts bear or help bear the costs for those improvements according to the provisions of the petition. The original petitions for improvements related to the new housing development/subdivision in the Cedar Meadows and Powers addition area were approved in January of 2022, amended in September of 2022 due to the actual received bids for work, and now the Stutzman Street petition specifically needs amended to reflect final actual construction costs. Due to the amended petition, it is also necessary for the city to amend the authorizing resolution, and the work ordinance related to the construction of the street and sanitary sewer improvements for Cedar Meadows/Powers Addition properties.

## CONSIDERATIONS

The City of Halstead utilized temporary note financing for the sanitary sewer and a portion of the street improvements in the Cedar Meadows/Powers Addition area. Four (4) benefit districts were created that would be responsible for the improvements that directly benefited those districts and then the City of Halstead also covered a portion of the improvements in the subdivision at-large. The time has come for the City of Halstead to transition these temporary notes to longer-term bond financing and the presented documentation seeks to amend previously approved and adopted actions of the city to reflect final construction and financing costs. Actions needed right now include the city accepting an amended petition for Stutzman Street, and then an amending resolution and updated ordinance reflecting that updated petition. Finally, the city needs to adopt a resolution setting a public hearing related to the proposed special assessments, which is slated to coincide with the regular City Council meeting on May 6, 2026. If adopted the city would mail out notices to the affected property owners advising them of the public hearing date as well as notification to the public. If the city does not take the actions necessary to transition the temporary notes for the project to GO bonds, the entire amount owed for the temporary notes would need to be paid by the city on the maturity date in December of this year. J.T. Klaus with Spencer Fane serves as the city's bond counsel and will be present to answer any questions at this stage in the process.

**FINANCIAL IMPACT/FUNDING SOURCE**

The City of Halstead issued $2,050,0000 in temporary note financing in July of 2023 at 4%. Interest costs during that time have been $82,000 per year and the principal is due in full come December of 2026. Recently the city approved the Financial Advisor agreement with Stifel which would see up to $2,250,000 in in general obligation bonds issued to transition the temporary notes to long term financing through those bonds. Working with the city's bond counsel and financial advisor, as well as based on discussions with the developer, staff will likely be recommending the city consider a term of 20 years for the special assessments as well as the bond term. Bond payments will be covered in part through special assessments of the properties within the benefit districts as well as through the city's property tax supported bond and interest fund. Early estimates would see the direct city bond payments, not including the amount covered through the special assessment process, anywhere from $85,000 to $140,000 per year depending on final interest rates and amount issued.

---

City Manager Approval Date: 3/27/26 City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. Amended Stutzman Street Petition
2. Draft Resolution No. 2026-03
3. Draft Ordinance No. 1358
4. Draft Resolution No. 2026-04

# STUTZMAN STREET IMPROVEMENTS PETITION

To the Mayor and City Council
Halstead, Kansas

Dear Council Members:

1. We, the undersigned owners of record of a majority of the real property described as follows:

**Replat of Cedar Meadows Second Addition**
Lots 1 through 10, Block 1
Lots 1 through 10, Block 2
**Powers 1st Addition**
Lots 3 and 4, Block A

do hereby petition, pursuant to the provisions of K.S.A. 12-6a01 et seq., as amended, as follows:

(a) That there be constructed within the area described above (the "Benefit District"), street and drainage improvements on Stutzman Street from the south line of Replat of Cedar Meadows Second Addition north to the north line of Lot 4, Block 1, Powers 1st Addition, to and including the cul-de-sac, including sidewalk (the "Project") according to plans and specifications to be approved by the City Engineer of the City of Halstead, Kansas.

(b) That the estimated and probable cost of the Project is Three Hundred Seventy-Seven Four Hundred Forty-Two Thousand and 14/100 Dollars ($377,442.14), including the cost of interest on borrowed money, with 100 percent payable by the Benefit District and 0 percent payable by the City at large, except that the City will pay for all sidewalk Improvements at an additional estimated cost of $37,872. Said estimated cost as above set forth may be increased at the rate of 1 percent per month from and after March 24, 2026.

(c) That the Benefit District be constituted as an improvement district against which shall be assessed 100 percent of the total actual cost of the Project.

If this Project is abandoned, altered and/or constructed privately in part or whole that precludes building this Project under the authority of this petition, any costs that the City of Halstead incurs shall be assessed to the Benefit District in accordance with the terms of the petition. In addition, if the Project is abandoned at any state during the design and/or construction of the Project or if it is necessary for the City of Halstead to redesign, repair or reconstruct the Project after its initial design and/or construction because the design and/or construction does not meet the requirements of the City, then such costs associated with the redesign, repair or reconstruction of the Project shall be assessed to the Benefit District in accordance with the terms of this petition.

(d) That the method of assessment of all costs of the Project for which the Benefit District shall be liable shall be on an equal share per lot basis.

DRAFT

In the event all or part of the lots or parcels in the Benefit District are replatted before assessments have been levied, the assessments against the replatted area shall be recalculated on the basis of the method of assessment set forth herein. Where the ownership of a single lot is or may be divided into two or more parcels (or parcels are replatted such that the method of assessment set forth herein cannot be utilized), the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis.

2. It is requested that the Project hereby petitioned be made without notice and hearing, which but for this request, would be required by K.S.A. 12-6a04. This petition may be combined with other petitions of similar nature in order to form one public improvement project.

3. That names may not be withdrawn from this petition by the signers thereof after the Governing Body commences consideration of the petition or later than seven (7) days after filing, whichever occurs first.

4. That when this petition has been filed with the City Clerk and it has been certified that the signatures thereon are according to the records of the Register of Deeds of Butler County, Kansas, the petition may be found sufficient if signed by either (1) a majority of the owners of record of property liable for assessment under the proposal, or (2) the resident owners of record of more than one-half of the area liable for assessment under the proposal, or (3) the owners of record (whether resident or not) of more than one-half of the area liable for assessment under the proposal. The Governing Body is requested to proceed in the manner provided by statute to the end that the petitioned Project may be expeditiously completed and placed in use.

WITNESS our signatures attached, each of which indicates the property owned and the date of signing.

| LEGAL DESCRIPTION | SIGNATURE | DATE |
|---|---|---|
| **Replat of Cedar Meadows Second Addition**<br>Lots 1 through 10, Block 1<br>Lots 1 through 8, Block 2 | **Red Fox Country Estates, LLC**<br>By: Alan J Weber, member<br>Alan J. Weber, Member<br>By: Edward J Weber, member<br>Edward J. Weber, Member | |
| **Powers 1st Addition**<br>Lots 3 and 4, Block A | **Red Fox Country Estates, LLC**<br>By: Alan J Weber, member<br>Alan J. Weber, Member<br>By: Edward J Weber, member<br>Edward J. Weber, Member | |

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**Replat of Cedar Meadows Second Addition**
Lot 9, Block 2

**Nine Rock Construction LLC**

By:_____
_____, Authorized Officer

**Replat of Cedar Meadows Second Addition**
Lot 10, Block 2

**John F. Weber Revocable Trust and Ileen L. Weber Revocable Trust**

By:_____
Trustee

DRAFT

After recording, return to:

City of Halstead, Kansas
Attn: City Clerk
303 Main Street
Halstead, Kansas 67056
Telephone: (316) 835-2286

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(Published in *The Harvey County Now* on April 9, 2026)

RESOLUTION NO. 2026-03

A RESOLUTION AMENDING RESOLUTION NO. 2022-02 OF THE CITY OF HALSTEAD, KANSAS, AS PREVIOUSLY AMENDED BY RESOLUTION NOS. 2022-11, 2022-13, AND 2023-06.

WHEREAS, the governing body of the City of Halstead, Kansas (the "City") adopted Resolution No. 2022-02 (the "Original Resolution") on January 10, 2022, which Original Resolution was published in the official newspaper of the City on January 13, 2022; and

WHEREAS, the City previously adopted Resolution No. 2022-11 on September 26, 2022, which was published in the official newspaper of the City on September 29, 2022; and

WHEREAS, the City previously adopted Resolution No. 2022-13 on November 14, 2022, which was published in the official newspaper of the City on November 17, 2022; and

WHEREAS, the City previously adopted Resolution No. 2023-06 on July 5, 2023, which was published in the official newspaper of the City on July 13, 2023; and

WHEREAS, Resolution No. 2022-02, as amended by Resolution Nos. 2022-11, 2022-13, and 2023-06 (collectively, the "Original Resolution") found and finally determined to be advisable to make East Side Main Street Sanitary Sewer Improvements, East Side Stutzman Sanitary Sewer Improvements, Main Street Improvements and Stutzman Street Improvements (collectively herein, the "Improvements") in the City, all as defined and described therein; and

WHEREAS, the Original Resolution found and finally determined to be advisable to make East Side Main Street Sanitary Sewer Improvements, East Side Stutzman Sanitary Sewer Improvements, Main Street Improvements and Stutzman Street Improvements (collectively herein, the "Improvements") in the City, all as defined and described therein; and

WHEREAS, the City has received one new revised petition (the "Revised Petition") on March 26, 2026 for the Stutzman Street Improvements and, upon examination of the Revised Petitions on April 1, 2026, determined the Revised Petitions to be sufficient having been signed by the owners of record, whether resident or not, of a majority of the area liable for assessments and the governing body finds and determines it desirable to ratify the acquisition and construction of the Improvements; and



DRAFT

WHEREAS, in connection with the foregoing, the governing body of the City finds and determines it advisable to further amend Resolution No. 2022-02 of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HALSTEAD, KANSAS:

Section 1. Amendment to Section 1. Subsection (D) Paragraph (2) and (3) of that portion of Section 1 entitled "Stutzman Street Improvements" of the Original Resolution is hereby amended by replacing said paragraphs with the following:

(2) The estimated or probable costs of the Stutzman Street Improvements, as "cost" is defined in subparagraph (d) of K.S.A. 12-6a01, is Three Hundred Seventy-Seven Thousand Four Hundred Forty-Two and 14/100 Dollars ($377,442.14) (said cost may be increased at the rate of 1% per month from and after March 24, 2026).

(3) The extent of the improvement district to be assessed for the costs of the Stutzman Street Improvements shall include and consist of certain real property in the City of Halstead, Harvey County, Kansas which is described as follows:

Replat of Cedar Meadows Second Addition
Block 1, Lots 1 through 10, inclusive
Block 2, Lots 1 through 10, inclusive
Powers 1st Addition
Block A, Lots 3 through 4, inclusive

Section 2. Amending Resolution. This resolution supplements and amends the Original Resolution only to the extent necessary amend to the estimated cost for the Stutzman Street Improvements contained therein and, except to the extent specifically amended hereby, the Original Resolution shall remain in full force and effect.

Section 3. Publishing and Recording. This Resolution shall be published one time in the City's official newspaper, and shall be recorded in the Office of the Register of Deeds of Harvey County, Kansas in accordance with the provisions of K.S.A. 12-153 because it makes additional findings affecting the following described real property in the City of Halstead, Butler County, Kansas:

Replat of Cedar Meadows Second Addition
Block 1, Lots 1 through 10, inclusive
Block 2, Lots 1 through 10, inclusive
Powers 1st Addition
Block A, Lots 3 and 4, inclusive

DRAFT

*[Remainder of Page Intentionally Left Blank]*

DRAFT

PASSED, ADOPTED AND APPROVED by the governing body of the City of Halstead, Kansas on the 1st day of April, 2026.

CITY OF HALSTEAD, KANSAS

[seal]

Gary L. Faelber, Mayor

ATTEST:

Julie L. Wait, City Clerk

DRAFT

(Published in *The Harvey County Now* on April 9, 2026)

ORDINANCE NO. 1358

AN ORDINANCE AMENDING ORDINANCE NO. 1316 OF THE CITY OF HALSTEAD, KANSAS, AS PREVIOUSLY AMENDED BY ORDINANCE NOS. 1324 AND 1325.

WHEREAS, the governing body of the City of Halstead, Kansas (the "City") has heretofore by Resolution No. 2022-02 adopted January 10, 2022 and published in the City's official newspaper as required by law on January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published on September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026, (collectively, the "Authorizing Resolution"), found and determined it to be advisable and authorized the making of East Side Main Street Sanitary Sewer Improvements, East Side Stutzman Sanitary Sewer Improvements, Main Street Improvements and Stutzman Street Improvements (collectively, the "Improvements") in the City, as provided by K.S.A. 12-6a01 *et seq.*, as amended and supplemented, at a total estimated cost of $899,000, a portion of which costs will be levied and assessed against properties benefiting from the Improvements; and

WHEREAS, the governing body of the City finds and determines it advisable to amend Ordinance No. 1316 adopted January 10, 2022 and published in the City's official newspaper, as required by law on January 13, 2022, as previously amended by Ordinance No. 1324 adopted September 26, 2022 and published in the City's official newspaper on September 29, 2022 and Ordinance No. 1325 adopted November 14, 2022 and published in the City's official newspaper on November 17, 2022 (collectively the "Original Ordinance").

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HALSTEAD, KANSAS AS FOLLOWS:

Section 1. Amendment to Recitals. The first and second recitals of the Original Ordinance are hereby amended by replacing them with the following:

> WHEREAS, the governing body of the City of Halstead, Kansas (the "City") has heretofore by Resolution No. 2022-02 adopted January 10, 2022 and published in the City's official newspaper as required by law on January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and to be published on September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and to be published April 9, 2026 (collectively, the "Authorizing Resolution"), found and determined it to be advisable and authorized the making of certain East Side Main Street Sanitary Sewer Improvements, East Side Stutzman Sanitary Sewer Improvements, Main Street

Improvements, and the Stutzman Street Improvements (collectively, the "Improvements") in the City, as provided by K.S.A. 12-6a01 *et seq.*, as amended and supplemented, at a total estimated cost of $968,442.14 (said cost may be increased to include temporary interest or finance costs incurred during the course of design and construction of the Improvements, and also may be increased 1% per month from and after November 24, 2021 in the case of the East Side Main Street Improvements, East Side Stutzman Sanitary Sewer Improvements and the Main Street Improvements, and said costs may be increased 1% per month from and after March 24, 2026 in the case of Stutzman Street Improvements), which costs will be levied and assessed against properties benefiting from the Improvements; and

WHEREAS, the governing body of the City, upon an examination thereof, has considered and found and determined certain subject petitions filed on January 3, 2022, as modified with the amended petitions for the East Side Main Street Sanitary Sewer Improvements and East Side Stutzman Sanitary Sewer Improvements filed on September 26, 2022, and an amended petition for the Stutzman Street Improvements filed on March 26, 2026 (collectively, the "Petitions") to be sufficient, having been signed by the owners of record, whether resident or not, of all of the property liable for assessment for the costs of the Improvements; and

Section 2. Amending Ordinance. This Ordinance supplements and amends the Original Ordinance only to the extent necessary to reflect the receipt of the revised petitions reflecting a change in the estimated cost for the Stutzman Street Improvements. Except to the extent specifically amended hereby, the Original Ordinance, as previously amended, shall remain in full force and effect.

Section 3. Effective Date. This Ordinance shall take effect and be in full force from and after its adoption by the governing body of City of Halstead, Kansas and its publication in the official newspaper of the City.

*[Remainder of Page Intentionally Left Blank]*

DRAFT

PASSED, APPROVED AND ADOPTED by the governing body of the City of Halstead, Kansas this 1st day of April, 2026.

CITY OF HALSTEAD, KANSAS

[seal]

Gary L. Faelber, Mayor

ATTEST:

Julie L. Wait, City Clerk

DRAFT

# EXCERPT OF MINUTES

The governing body of the City of Halstead, Kansas met at the normal meeting place, in the City on April 1, 2026, at 7:00 p.m., with Mayor Gary Faelber, presiding, and the following members of the governing body present:

and the following members absent:

Thereupon, and among other business, there was presented to the governing body a Resolution entitled:

A RESOLUTION AMENDING RESOLUTION NO. 2022-02 OF THE CITY OF HALSTEAD, KANSAS, AS PREVIOUSLY AMENDED BY RESOLUTION NOS. 2022-11, 2022-13, AND 2023-06.

Thereupon, the Resolution was considered and discussed; and on motion of _____, seconded by _____, the Resolution was adopted by a majority vote of all members present.

Thereupon, the Resolution having been adopted by a majority vote of the members of the governing body, it was given No. 2026-03, and was directed to be signed by the Mayor and attested by the City Clerk; and the City Clerk was directed to cause the publication of the Resolution one time as set forth therein and required by law, and to record the Resolution in the Office of the Register of Deeds of Harvey County, Kansas.

Thereupon, and among other business, there was presented to the governing body, an Ordinance entitled:

AN ORDINANCE AMENDING ORDINANCE NO. 1316 OF THE CITY OF HALSTEAD, KANSAS, AS PREVIOUSLY AMENDED BY ORDINANCE NOS. 1324 AND 1325.

Thereupon, the Ordinance was considered and discussed; and on motion of _____, seconded by _____, the Ordinance was adopted by a majority vote of all members of the governing body.

Thereupon, the Ordinance having been adopted by a majority vote of the members of governing body, it was given No. 1358 and directed to be signed by the Mayor and attested by the City Clerk, and the City Clerk was directed to cause the publication of the Ordinance one time as set forth therein and required by law.

****

DRAFT

CITY CLERK'S
CERTIFICATION OF EXCERPT OF MINUTES

I hereby certify that the foregoing is a true and correct Excerpt of the Minutes of the proceedings at the April 1, 2026 meeting of the governing body of the City of Halstead, Kansas.

[seal]

_____
Julie Wait, City Clerk

DRAFT

RESOLUTION NO. 2026-04

A RESOLUTION SETTING THE DATE, TIME AND PLACE FOR A PUBLIC HEARING TO RECEIVE AND HEAR COMPLAINTS AND OBJECTIONS TO THE PROPOSED SPECIAL ASSESSMENTS FOR THE CONSTRUCTION OF CERTAIN IMPROVEMENTS IN THE CITY, AS HERETOFORE AUTHORIZED BY RESOLUTION NO. 2022-02 (AS AMENDED BY RESOLUTION NOS. 2022-11, 2022-13, 2023-06, AND 2026-03); DIRECTING PUBLICATION OF A NOTICE OF PUBLIC HEARING; AND FURTHER DIRECTING THE MAILING OF A NOTICE OF HEARING AND STATEMENT OF COSTS PROPOSED TO BE ASSESSED TO EACH AND ALL OF THE PROPERTY OWNERS LIABLE FOR SUCH SPECIAL ASSESSMENTS.

WHEREAS, the governing body of the City of Halstead, Kansas (the "City"), adopted Resolution No. 2022-02 on January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted on September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and to be published April 9, 2026 which authorized the construction of certain East Side Main Street Sanitary Sewer Improvements, East Side Stutzman Sanitary Sewer Improvements, Main Street Improvements, and Stutzman Street Improvements in the City, in accordance with the Act; and

WHEREAS, said East Side Main Street Sanitary Sewer Improvements, East Side Stutzman Sanitary Sewer Improvements, Main Street Improvements, and the Stutzman Street Improvements (collectively, the "Improvements") are now completed, and a Certification of Total Final Costs and Assessment Roll for said Improvements has been prepared, and has been presented to and approved by the governing body; and

WHEREAS, it is necessary to hold a public hearing to receive complaints and objections to the proposed special assessments for the costs of said Improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HALSTEAD, KANSAS:

SECTION 1. Authorization of Public Hearing. It is hereby authorized, ordered and directed that a public hearing to receive and hear complaints and objections to the proposed special assessments for the construction of the Improvements (as defined above) in the City, as heretofore authorized by Resolution No. 2022-02 (as amended by Resolution Nos. 2022-11, 2022-13, 2023-06, and 2026-03), shall be held at the usual meeting place, Halstead, Kansas, at 7:00 p.m., on Wednesday, May 6, 2026.

SECTION 2. Authorization of Publication of Notice of Public Hearing. The City Clerk is hereby authorized, ordered and directed to cause the publication of a Notice of Public Hearing, in the form and manner required by law, in the City's official newspaper one time on April 9, 2026, said date being at least ten (10) days prior to the date of the hearing.

DRAFT

SECTION 3. Authorization of Mail Notice of Public Hearing and Statement of Cost. The City Clerk is hereby further authorized, ordered and directed to cause to be mailed, by first class United States mail, postage prepaid, a "Notice of Public Hearing and Statement of Cost Proposed to be Assessed", in the form and manner required by law, to each and all of the property owners liable for said special assessments, at their last known post office address of record, on or before the day of the publication of the Notice of Public Hearing required by Section 2 hereof.

*[Remainder of Page Intentionally Left Blank]*

DRAFT

PASSED, ADOPTED AND APPROVED by the governing body of the City of Halstead, Kansas on the 1st day of April, 2026.

CITY OF HALSTEAD, KANSAS

[seal]

By_____
Gary L. Faelber, Mayor

ATTEST:

By_____
Julie L. Wait, City Clerk

DRAFT

EXCERPT OF MINUTES

The governing body of the City of Halstead, Kansas met in regular session, at the usual meeting place in said City on April 1, 2026, at 7:00 p.m., with Mayor Gary Faelber presiding, and the following members of the governing body present:

and the following members absent:

Thereupon, there was presented to the governing body a Resolution entitled:

A RESOLUTION SETTING THE DATE, TIME AND PLACE FOR A PUBLIC HEARING TO RECEIVE AND HEAR COMPLAINTS AND OBJECTIONS TO THE PROPOSED SPECIAL ASSESSMENTS FOR THE CONSTRUCTION OF CERTAIN IMPROVEMENTS IN THE CITY, AS HERETOFORE AUTHORIZED BY RESOLUTION NO. 2022-02 (AS AMENDED BY RESOLUTION NOS. 2022-11, 2022-13, 2023-06, AND 2026-03); DIRECTING PUBLICATION OF A NOTICE OF PUBLIC HEARING; AND FURTHER DIRECTING THE MAILING OF A NOTICE OF HEARING AND STATEMENT OF COSTS PROPOSED TO BE ASSESSED TO EACH AND ALL OF THE PROPERTY OWNERS LIABLE FOR SUCH SPECIAL ASSESSMENTS.

After discussion, upon motion by _____, seconded by _____, the Resolution was passed by a majority of the members present.

A majority of the members having voted in favor of the passage of said Resolution, it was designated Resolution No. 2026-04 and was ordered to be executed by the Mayor and by the City Clerk.

****

DRAFT

CITY CLERK'S

CERTIFICATION OF EXCERPT OF MINUTES

I hereby certify that the foregoing is a true and correct Excerpt of Minutes of the April 1, 2026, meeting of the governing body of the City of Halstead, Kansas.

[seal]

_____

Julie Wait, City Clerk

DRAFT

AGENDA ITEM: F5

# CITY COUNCIL AGENDA REPORT

| | |
|---|---|
| Meeting Date: | April 1, 2026 |
| City Department: | Governing Body |
| Prepared By: | Julie L. Wait, City Clerk |
| Agenda Title: | Consideration of Public Health Appointments |

## RECOMMENDED ACTION

Motion to appoint _____ as City Health Officer for the City of Halstead, and _____ and _____ as Governing Body representatives to the Board of Health, each to serve one-year terms following the first regular meeting in April.

## BACKGROUND

Per Chapter 8 of Halstead City Code, the Board of Health shall consist of a City Health Officer, who must be a licensed physician, and two members of the Governing Body as approved by the City Council.

## CONSIDERATIONS/ANALYSIS

Dr. Detweiler has again agreed to serve as the City Health Officer. He has served in this role for several years now and is also the Medical Director for Halstead Fire/EMS. Governing Body members appointed to the Board may not vote on their own nomination, having the Mayor fill one of the two seats helps to satisfy that condition as the Mayor is a non-voting member of the Governing Body. In addition, the Mayor helps make policy recommendations to the City Council which is also a role fulfilled by the Board of Health as it applies to public health considerations in the city.

## CURRENT APPOINTMENTS

The current Board of Health appointments are as follows:

- City Health Officer: Dr. Doyle Detweiler
- Governing Body Representative: Councilmember Charles Robinson
- Governing Body Representative: Vacant

Department Head Approval Date: City Attorney Review Date:
City Manager Approval Date: 3/27/2026
Attachments:

1. Page 8-1 of Halstead City Code

# CHAPTER VIII. HEALTH AND WELFARE


Article 1. Board of Health
Article 2. Health Nuisances
Article 2A. Environmental Code
Article 3. Junked Motor Vehicles on Private Property
Article 4. Weeds
Article 5. Minimum Housing Code
Article 6. Rodent Control
Article 7. Fair Housing
Article 8. Ambulance Service
Article 9. Housing Authority
Article 10. Smoking in Public Places
Article 11. Halstead Recycling Committee
Article 12. Insurance Proceeds Fund


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## ARTICLE 1. BOARD OF HEALTH

8-101. BOARD OF HEALTH CREATED. The board of health shall consist of a city health officer, who shall be a practicing doctor of medicine and two additional members who shall be members of the governing body. The city health officer and the two additional members of the board of health shall be appointed annually by the mayor at the first regular meeting of the governing body in April of each year, to serve for one year terms subject to confirmation by the city council: Provided, That a member of the governing body appointed to the board of health shall have no right to vote for or against his or her own confirmation. The board shall adopt such rules and regulations as may be necessary to guide its operations. The city clerk shall be secretary of the board but shall have no vote. The city clerk shall preserve its records, rules and regulations and shall issue all orders and notices which may be required by ordinance or order of the board. (Code 1978, 8-101; Code 1988)

8-102. CITY HEALTH OFFICER; DUTIES. The city health officer shall:

(a) Cause health investigations and inspections to be made as required by the laws of Kansas and of the city;

(b) Make recommendations to the board respecting the improvement of health of the inhabitants of the city;

(c) Make all health reports required by the State Department of Health and Environment, Division of Health;

(d) Prepare an annual health report of the city for submission to the governing body, upon request;

(e) Perform such other duties as may be required of him or her under the laws of the State of Kansas or of the city.

(Ord. 1102, Sec. 1; Code 2008)