CITY COUNCIL MEETING AGENDA

Wednesday, May 6, 2026
7:00 p.m.

City Council Chambers
Halstead City Hall

CALL TO ORDER

- **A. AGENDA CHANGES/APPROVAL OF AGENDA**
- **B. PUBLIC FORUM**
- **C. CONSENT AGENDA**
  1. Minutes of April 15, 2026 City Council Meeting
  2. Ordinance No. 2026-AP-9: Bills and Payroll from April 16 – May 6, 2026
  3. Halstead Community Foundation – Designated Fund Statements
- **D. PUBLIC HEARING**
  1. Proposed Special Assessments – Main/Stutzman Improvements
- **E. UNFINISHED BUSINESS**
- **F. NEW BUSINESS**
  1. Ordinance No. 1359 – Levying of Special Assessments for Main/Stutzman Improvements
  2. Mausoleum and Cemetery Stone Wall Cleaning/Sealing
- **G. EXECUTIVE SESSION**
  1. Confidential data relating to financial affairs or trade secrets
  2. Attorney-client privilege
- **H. REPORTS**
  1. Governing Body Comments
     a) Public Service Week Proclamation
  2. City Manager

ADJOURNMENT

NOTICE

Agendas may be subject to change upon action of or at the discretion of a majority of the governing body.

For those who cannot attend a meeting in person but wish to provide comment to the Governing Body, those comments can be emailed to cityclerk@halsteadks.gov. Comments received before 5:00 PM on the day of a meeting will be shared with the governing body during that night's meeting during public forum. ***Anonymous comments that are sent or received will not be shared.***

Meetings are also live streamed via the city's YouTube channel and Cox Cable channel 7.

CITY OF HALSTEAD

CITY COUNCIL AGENDA REPORT

Meeting Date:	May 6, 2026
City Department:	Administration and Finance
Prepared By:	Julie Wait, City Clerk
Agenda Title:	Consent Agenda

RECOMMENDED ACTION

Motion to approve the Consent Agenda for May 6, 2026, as presented.

CONSIDERATIONS/ANALYSIS

Items in the May 6, 2026 Consent Agenda include:

- Minutes of April 15, 2026 City Council Meeting.
- Ordinance No. 2026-AP-09 which includes bills & payroll from April 16 – May 6, 2026.
- Treasurer Report – March and 1st Quarter.
- Halstead Community Foundation – Statement of Activity for Parks & WWGC Improvement Funds.

Items of note in the bills and payroll April 16 – May 6, 2026 are as follows:

- Check #123909 in the amount of $8,195.55 to Arlan Company, Inc. for pool chemicals.
- Check #123902 in the amount of $24,690.00 Ashton Kate Construction for the surface prep and painting at the pool.
- Check #123911 in the amount of $10,918.00 to Casta Construction for sidewalk replacement, ADA ramps, and curb and gutter repair.
- Check #123916 in the amount of $5,153 to Enriro Line Co., Inc. for a lift station cover.
- Check #123892 in the amount of $7,920.11 to Julie Wait for the sidewalk revitalization program.
- Check #123903 in the amount of $82,804.50 to PSE Contractors for the Pathways sidewalk project.
- Check #123904 in the amount of $9,744.91 to Ranson Financial for the WWTP project.

FISCAL IMPACT/FUNDING SOURCE

Total dollar amount of checks being approved is $253,550.01, wires in the total amount of $112,882.53, direct deposits in the amount of $4,534.68, and total net payroll in the amount of $50,274.45. These expenses are split amongst multiple funds in the budget and costs from the current 2026 fiscal years.

Department Head Approval Date: 05/01/2026 City Attorney Approval Date:
City Manager Approval Date: 05/01/2026
Attachments (*listed as included in packet*):

1. Minutes of the April 15, 2026 City Council Meeting.
2. Ordinance No. 2026-AP-09 which includes bills & payroll from April 16 – May 6, 2026.
3. Halstead Community Foundation – Statement of Activity for Parks & WWGC Improvement Funds.

Halstead City Council Meeting **Council Room, City Hall**
April 15, 2026 **7:00 p.m.**

CALL TO ORDER

Mayor Faelber called the meeting to order at 7:02 p.m. The City Council meeting was streamed live on YouTube, HalsteadKS.gov, and Cox Channel 7.

CITY COUNCIL MEMBERS PRESENT

Charlie Robinson, Shawna Will, James VanSchaick, George Torres, and Roger Keating; a quorum was declared present.

CITY OF HALSTEAD STAFF PRESENT

City Manager Ethan Reimer, City Attorney Brad Jantz, City Superintendent Pat Adams, Police Chief Josh Orem, and City Clerk Julie Wait.

OTHERS PRESENT

None.

AGENDA CHANGES

None.

PUBLIC FORUM

Mayor Faelber opened the public forum at 7:02 p.m.

Hearing no requests for public comment, Mayor Faelber closed the public forum at 7:02 p.m.

CONSENT AGENDA

The following items were included in the April 15, 2026 Consent Agenda:

- Minutes from April 1, 2026 City Council Meeting.
- Ordinance No. 2026-AP-08 which includes bills & payroll from April 2 – 15, 2026.
- Treasurer's Reports for March and 1st Quarter.
- The appointment of Tessa Wendling to the Harvey County Economic Development Council Board with a term expiring May 2028.
- The re-appointment of Jeremy Walters to the Planning and Zoning Commission with a term expiring April 2029.
- The re-appointment of Pat Adams to the PWWSD #17 Board with a term expiring April 2029.

MOTION by Torres to approve the Consent Agenda for April 15, 2026 as submitted.
SECOND by VanSchaick
CARRIED 5-0

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PUBLIC HEARING

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. **KDOT Innovative Tech Grant Agreement**

   City Manager Reimer presented an agreement with the Kansas Department of Transportation (KDOT) for innovative technology projects to do an updated street inventory along with building a GIS for the streets, street signage, and the storm water system. PEC Engineering would be assisting the city with the project as the consulting engineers and Reimer noted that an agreement was also needed with them regarding the project which was the next item on the agenda. The City also hoped that the technology could eventually be expanded to include the other three utilities of gas, water, and wastewater but he noted that was beyond the scope of the KDOT grant project which was restricted to streets, signage, and storm water. Attorney Jantz provided the Governing Body with a summary of the KDOT agreement and advised that it was fairly generous from the City's perspective and that he did not have a lot of commentary on its terms. He noted that recordkeeping required five-year retention of documents related to the project and that was important in the event of an audit by the State of Kansas. He also advised that if the City were to cancel the project that it would have to pay back all costs that had been incurred so it was important to be committed to the project. His final advisement was to be mindful of state and federal laws in terms of procurement rules pertaining to fair dealing requirements with aspects such as advertising and bid letting. Councilmember Torres inquired if City staff would be responsible for adding services to the platform and Reimer responded that the City would likely look at doing an additional project with PEC since the City didn't have a GIS expert on staff and noting this was one of the reasons the city was also considering a Master Services Agreement with PEC later per the agenda to allow for these additional scope of services. Councilmember Keating asked if the platform would be developed using old maps or actually going to physically check things and Reimer replied that it would be a combination of using maps, having staff physically get GPS locations and information, and driving the streets with a camera on a vehicle to capture accurate information. Data could then be transferred into a street management program based off how the condition was rated based off a PACER like scale. Councilmember Robinson questioned whether the GIS system would be able to tie into locater services and Reimer answered that to his knowledge there was nothing that would directly interface with 811 but the City could check with PEC. The big advantage for the City would be to have a dashboard with printable maps to assist City staff with locating utility lines versus trying to utilize Harvey County GIS imagery. Superintendent Adams shared that he thought utility line locations could be potentially shared with 811 but he questioned if that was a security risk that would need to be discussed. Councilmember Keating noted that this was a joint project with the City of Sedgwick and asked if there was any liability if they decided not to proceed with their portion of the project to which Reimer responded that had been a big part of the delay in forming the agreement. The City of Halstead would have their own independent agreement with KDOT, as would the City of Sedgwick, and Halstead would only be responsible for what was put into the grant application specific to Halstead.

MOTION by Torres to approve the KDOT Innovative Technology Grant Contract between KDOT and the City of Halstead and authorize staff signatures to execute the document as required.
SECOND by Keating
CARRIED 5-0

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2. PEC Master Services Agreement

MOTION by Torres to approve the Master Services Agreement between PEC and the City of Halstead and authorize staff signatures to execute the document as required.
SECOND by VanSchaick
Prior to a vote, Attorney Jantz requested the opportunity to provide legal advisement to the Governing Body. Further discussion regarding the motion on the floor was as follows:

Attorney Jantz advised that during negotiations for the PEC Master Services Agreement some changes had been made and some changes had not and there were a few he would like to elaborate on prior to the Governing Body voting on the agreement. PEC had a tendency, in other settings, to indicate that everything they produce would be proprietary, meaning they owned it even if the City paid for the development. This was generally done by a sweeping statement in the agreement and was something that Attorney Jantz had requested to be changed, however the agreement with PEC had not modified. Another concern he presented was with the cap on their liability insurance which was often set by engineering firms to cap at the amount they were paid for the project or at times twice the paid amount. In his experience it would be better for PEC to set the coverage amount at whatever their current general liability cap which would typically be covered at a million or two million per occurrence. His final suggested change was regarding the wording that any litigation would be done in Sedgwick County. Due to the work being done in Harvey County that is where any litigation should take place as well. City Manager Reimer explained that this was a type of base agreement and as each new scope of service was needed a work order would be submitted for each new project. Jantz's recommendation to the Governing Body was to amend the motion and allow for staff and legal review prior to signing.

MOTION by Torres *to amend his previous motion* and approve the Master Services Agreement between PEC and the City of Halstead, subject to final revisions and approval by the City Attorney and to authorize staff signatures to execute the document as required.
SECOND by VanSchaick for the *amended* motion
CARRIED 5-0

3. Vacancies on City Boards

City Manager Reimer requested guidance from the Governing Body on how they would like to handle filling vacancies for vacant board seats which were Mayoral appointments subject to approval by the Governing Body. One option the City used was to advertise the vacant position, accept applications for the Mayor to review, and then present the Mayor's appointments to the Council for approval upon the Mayor's review of the applicants. The City had also used the direct approach where a potentially interested individual was asked if they would be willing to serve and then that individual was brought before the Governing Body as the appointment. He also advised that historically if a board member was up for reappointment and interested in continuing to serve then they typically were given preference to be reappointed for another term. Reimer asked the Governing Body if they would prefer board members to reapply for reappointment along with asking for guidance on whether they felt there should be term limits for the various City boards. He also pointed out that the various boards and commissions were governed by the internal bylaws that set reappointments and term limits but with the Housing Authority and Library he was unsure how those bylaws were written. Councilmember VanSchaick said the Housing Authority did have term limits but if a board member dropped and set out a term they could then be reappointed to a new term. Councilmember Torres asked if there had been any negative issues with the current terms to which people were being appointed and City Manager Reimer responded that there were not to his knowledge, but that staff were just looking for guidance on whether the Governing Body felt terms should be limited.

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Councilmember Torres felt it would be good to advertise for the positions in order to have fresh ideas brought forth from citizens willing to serve the community. Councilmember VanSchaick also said he would like to have the opportunity to meet applicants or Mayoral appointees prior to casting a vote to fill a vacancy. Councilmember Robinson inquired whether there was a recruiting policy that staff would prefer to utilize, and Reimer responded that it was more of an attempt to formalize the process, so all the boards were operating the same way if they were under the City as the appointing authority for their board. He used an example of the Library Board making recommendations to fill their own vacancies when they were technically a City board that should be overseen by the Governing Body. Councilmember Keating requested that with himself and Mayor Faelber being new that he would like to also meet board members up for reappointment in addition to new members interested in serving. City Manager Reimer informed the Governing Body that there was a vacancy on the Planning and Zoning Board, and he recommended setting a deadline of either thirty or sixty days for accepting applications to fill board vacancies if that was the process they wished to use.

CONSENSUS by the Governing Body directing staff to draft a volunteer application to solicit applicants for consideration by the Mayor for appointment recommendations to the Governing Body.

4. **Student Group or Activity Donation/Funding Request**

Due to differing opinions and an unclear consensus during previous discussions, staff requested clarification on how the Governing Body would like to handle various funding requests. Staff receive calls requesting to be on the agenda for the purpose of asking for financial support from the Governing Body and staff typically tell those groups that they can come speak about their request at public forum. City Manager Reimer asked the Governing Body about developing a formal process for donation requests. Councilmember Torres recalled that a few years prior the Governing Body had been in consensus to direct the students and groups to the Halstead Community Foundation with their donation requests. Councilmember VanSchaick asked if there were any exceptions to that, such as the After Prom request, and Reimer confirmed that had been the case but that several additional groups followed that request. Councilmember VanSchaick pointed out the reason for the continued donation to After Prom was because that it benefited the entire school for that particular function where the other requests were limited to particular groups of students. Councilmember Robinson added that he recalled the recommendation coming from the Police Department and that donation had been grandfathered in. While none of the donations had been huge, Councilmember VanSchaick pointed out that the donation requests hadn't been equal and to be fair they tried to limit the donation that would benefit the most students. Attorney Jantz suggested that this be added as a future Work Session for discussion of a number of things. He advised them that while After Prom seemed like a great idea, he asked them to consider what would happen if a private school came and asked for the same donation that was being given to the public school and how they would equitably distribute funds. He also told them that donation requests can begin to blur and get a bit tougher to determine what to do for one request versus another and part of that could be answered by turning over certain donation requests to an endowment association such as the Halstead Community Foundation. He recommended that if they did keep some donation requests that they be cautious and ask themselves if there was some way it could come back to haunt the City and he added it would be a good idea to develop a fairly well-defined policy on donations. Jantz also reminded them that the Governing Body's responsibility was to the health, safety, and welfare for Halstead residents. Councilmember Robinson voiced that the Governing Body may want to define if it was something they were even going to do or not and referenced the large contingency of faith-based people in the community who never benefit from donations yet pay a lot in taxes. Mayor Faelber responded that they needed to set an amount and put it in the hands of the board to distribute.

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Councilmember Will spoke regarding the fact that the Governing Body should not start picking and choosing where public dollars were being spent based off the Councilmembers personal choices and that they needed to be very careful when discussing government funded things

CONSENSUS by the Governing Body to add this to the next City Council Work Session agenda.

5. **Set City Council Work Session Date**
   City Manager Reimer requested that the Governing Body set a Work Session for early to mid-May to discuss the 2027 budget, the City owned property off of 11th Street, Scout Cabin, City donations, the 250th year celebration of the Fourth of July,

MOTION by Torres to set a City Council Work Session for May 7, 2026 at 6:00 p.m.
SECOND by VanSchaick
CARRIED 5-0

REPORTS

1. **Governing Body Comments**
   - Councilmember Robinson commented that he had been trying to keep up with the water resource representatives in Kansas and he expressed thanks to Carolyn McGinn for managing how to handle the greatly depleted aquifer due to its severeness in several parts of the state. He referenced a depressing article from a couple of people out of Kansas City and quoted the article "If you really want to help the aquifer, don't water your lawn.", but he also noted that farming uses 93% of the water being depleted. Councilmember Robinson also expressed concern about a scary situation involving an electric bike on the Main Street sidewalk which had three people on it and was traveling faster than he was driving. He said that the Council could ignore it, regulate it, or ban it but he felt that something needed to be done. Mayor Faelber added that they were waiting to discuss it until the City of North Newton completed their study since they were currently working on similar issues. Councilmember Robinson had concerns that North Newton's mortalities may be completely different than Halstead's but Mayor Faelber responded that they were still working on bike classification and speed factors.
   - Councilmember Will voiced that the sidewalks in town were really coming along and looking lovely and while this may cause some distress for property owners during construction, she stressed how much safer it was going to make walking and running in town. She also reminded residents to be mindful and allow extra time when traveling in construction areas, especially in the mornings, because it could be tricky with bikes and people out walking. This also applied to other residential neighborhoods with the nicer weather coming in. Baseball and softball games would be at home on Friday and she encouraged people to come out and enjoy the games on what some have called the most beautiful fields in the state. She specifically referenced not having a better sight than sitting on the baseball field with the water tower in the background, the sun starting to set, and the Dragons winning.
   - Councilmember VanSchaick brought up a topic that he experiences everyday and while he had grown used to it, he felt the importance of bringing it up due to a neighbor reaching out to him directly regarding the same issue. He said he knew it was a challenge but asked if anything could be done about the jake braking coming into town from the south, he noted that he was formally asking that the City take a look at the issue. While there was a sign located south of town he said that some truck drivers quit using their jake brakes before they hit the sign but not all of them did and he also said this time of year it picks up dramatically due to the frequency of the travel. Mayor Faelber said that while you might feel like this is the way it is, it isn't because the trucks had been modified from their factory stock in order to make the noise when braking. He added that the sounds were really obnoxious at his corner as well and he had been told that the fines were pretty hefty if they were actually caught. Councilmember

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Keating asked if there was such a thing as decibel reading sign that might be able to help resolve the issue.

- Mayor Faelber asked if the City website was capable of conducting surveys to which City Clerk Wait responded she didn't think so. Councilmember Keating said one could be conducted via Facebook and Wait responded while that was possible in her experience Facebook wasn't very reliable for surveys due to people that didn't live in Halstead being allowed to take the survey and fake profiles taking the survey, both of which would skew the results. Wait said the City had used Survey Monkey in the past and while it wasn't too bad it too had skewed results because you can't control who takes the survey. City Manager Reimer confirmed that once the survey was hyperlinked anyone with an internet connection could take the survey and a lot of people would prefer to remain anonymous when completing a survey. Mayor Faelber said while he didn't personally have a problem with it, he had been approached with complaints of the streets going away from the school having traffic that was a little faster than is all tolerable. He had received feedback from more than one person requesting that the speed limits in residential neighborhoods be reduced to 20 or 25 miles per hour but this request didn't include North Street, 2nd Street, 6th Street, or McNair. Councilmember Robinson voiced that there would be a cost associated with that and Councilmember Torres said he would like to see it added to the Work Session agenda to allow time for additional research and discussion. City Manager Reimer said that would be a good idea especially if Attorney Jantz was going to be present to discuss signage posting requirements. City Clerk Wait added that if the Governing Body wanted to send out a survey to residents it might be a good idea to mail them out to utility customers with the utility bills which would only poll the people in Halstead and would allow resident to respond anonymously if desired and City Manager Reimer added that flyers could also be made available at City Hall.
- Mayor Faelber issued and signed the Arbor Day Proclamation, proclaiming April 15, 2026 as Arbor Day in the City of Halstead, Kansas.
- Councilmember Torres explained that he had been working on some plans for Scout Cabin if anybody was interested in looking at the after the meeting. He also noted that it would be on the next City Council Work Session and Mayor Faelber asked anyone with ideas for improvements to Scout Cabin to reach out and let the Councilmembers know.
- Councilmember Keating noted that the President and Governor were both trying to eliminate property taxes and he asked what the City of Halstead was going to do if it didn't have property taxes as an income and Mayor Faelber responded that was the big question. Councilmember Keating said Florida was looking to do the same, but they planned to tax tourists to supplement their revenue, which wasn't something Halstead would be able to do. While he knew that people love the idea of not paying property taxes, he also felt it was a big issue and he couldn't imagine how a city could function without property taxes. Councilmember Torres chimed in and said if people ended up not having to pay property taxes that they would see a decrease in City services such as a Fire Department and water utility service. Mayor Faelber said if something were to change that City Manager Reimers job was going to get harder when it came to budget because there was going to be a lot of frosting on the cake that the City was going to have to do without. Councilmember Keating also found the one-lane road sign on Halstead Road confusing because it was referencing 6th Street and the sidewalk construction which never decreased the traffic to one lane. He questioned if it was the right sign or location and asked that maybe that could be changed. Councilmember Keating then reiterated his concerns he had brought up during the previous meeting concerning the re-striping of 6th Street and the bike lanes due to his safety concerns.

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When factoring in the concerns about electric bikes he stated that he had such a bad feeling that something bad was going to happen.

2. City Manager Report

- Staff have been spending a lot of time dealing with the Safe Routes to School project, which is well under way, thanks to only a couple of weather delays. No major hiccups have been noted and the largest issue with excavation and demolition of the existing sidewalks was damage to a storm water inlet box and staff are working with the contractor to correct that issue. Overall the project is advancing pretty much on schedule.
- Staff continue to work behind the scenes to get other grant agreements ready for the Governing Body's review so the pending projects can continue moving forward.
- Staff are also working on the final reporting for the CARES Act funding that was received during the COVID pandemic.

3. Financial Report

- City accounts have been reconciled between the Clerk's office and the City Treasurer for the first quarter. Hopefully you all had a chance to review those treasurer's reports that were in your packets and then also the handouts this evening
- Overall, for the first quarter, the City of Halstead saw in increase in total balances in a majority of funds. This is not uncommon for the first quarter as several larger revenues are received earlier in the year such as our ad valorem tax revenues from Harvey County or we have increased revenues due to cold weather in the gas utility fund for example. Receipts and interfund transfers in totaled just over $3.15 million in the first quarter while expenditures and interfund transfers out totaled just under $2.25 million which saw overall balances improve in the quarter by around $900,000. The city ended the first quarter with just under $6.45 million in total cash and investments while total liabilities and obligations totaled just over $4.5 million.
- Comparing previous year to current year for the month of March, we still see an unfavorable cash position in the General Fund compared to last year, continuing that multi-month trend. I will also point out that the Water Fund also shows an unfavorable balance to last year, but this was due to intentional transfers done at the end of the last fiscal year from the Water Fund. The Gas Fund continues to hover at about the same cash balance, which is an improvement from its long-time trend of being unfavorable. Across budgeted funds, the city's total cash balance is down just over $250,000, the majority of which is due to the General Fund balance.
- Expenses across all funds are favorable to expectations at the end of the quarter with the only fund showing a high expense ratio being Special Liability, which is completely normal and anticipated as that funds helps pay a portion of the city's liability and property insurance costs which are billed in full at the beginning of the year. Departments withing the General Fund also were all within or favorable to anticipated expenditures at the end of the first quarter, with the only exception being the Administration department which again sees higher expenses in the beginning of the year due to insurance payments for the city. Utility Funds are all within expectations for the first quarter and no real negative trends have been noted. Staff are holding off on budgeted gas transfers as we continue to monitor that fund's performance, but other budgeted transfers are being made as scheduled.
- No real major changes to note for the city's capital funds, changes in balances have all been anticipated in terms of approved capital projects such as the street sealing project or planned equipment purchases. The City Equipment Fund ended the quarter just under $1 million and the Capital Improvement Fund currently has a balance of just under $1.18 million.

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- Utility reserves have also seen increased balances and no major expenses to report from those funds for the quarter.

ADJOURNMENT
MOTION by Torres to adjourn at 8:17 p.m.
SECOND by VanSchaick
CARRIED 5-0

Respectfully Submitted,

Julie L. Wait, City Clerk

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CITY OF HALSTEAD

Ordinance No. 2026 - AP - 09

Check No. 123887 thru Check No. 123947 in the total amount of $ 253,550.01

Wires in the total amount of $ 112,882.53

Direct Deposits in the total amount of $ 4,534.68

and total net payroll(s) in the amount of $ 50,274.45
are approved for payment.

Roger Keating	Charles Robinson
George Torres	Gary Faelber
James VanSchaick	Shawna Will

Date: 05/06/2026

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 4/16/2026 **Ending Date:** 5/6/2026 **City of Halstead**

Vendor	Vendor Amount
AG SPRAY EQUIPMENT	$192.83
ANASTASIA ENRIQUEZ	$25.00
ANDERSON LOWE	$50.00
ARLAN COMPANY, INC	$8,195.55
ASHTON KATE CONSTRUCTION	$24,690.00
BECKER BUILDING, INC.	$1,712.73
BENJAMIN HEADINGS	$25.00
BLUE CROSS & BLUE SHIELD OF KS	$41,947.31
BRAD BRIGGS	$25.00
BRICK STREET HARDWARE	$1,042.73
BRIDGMAN OIL CO., INC.	$1,100.81
CASTA CONSTRUCTION	$10,918.00
CHENEY DOOR COMPANY	$386.50
CITY BEVERAGE	$285.90
CITY OF HALSTEAD	$769.43
CITY OF HALSTEAD	$2,085.18
CITY OF NEWTON	$5,163.24
CLIA LABORATORY PROGRAM	$248.00
COLONIAL LIFE INS.	$225.21
DANIEL BENNETT	$25.00
DIGITAL OFFICE SYSTEMS	$155.50
DOUG HOFFMAN	$50.00
ENVIRO LINE CO., INC.	$5,153.00
ETHAN REIMER	$50.00
GRAINGER	$600.16
GRANT WILLIAMS	$50.00
HALSTEAD TIRE, LLC	$352.23
HEARTLAND ENVIROMENTAL DISTRIBUTORS, INC	$2,695.00
HV CO SOLID WASTE	$33.93
ICMA	$663.56
IMAGINE IT	$5,783.95
INA ALERT, INC	$842.11
IRS	$14,139.77
JANTZ LAW OFFICE	$2,000.00

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 4/16/2026 **Ending Date:** 5/6/2026

City of Halstead

Vendor	Vendor Amount
JODY JONAS	$427.49
JOSH OREM	$50.00
JULIE WAIT	$7,970.11
KANSAS MUNICIPAL UTILITIES	$3,765.00
KANSAS PUBLISHING VENTURES, LLC	$272.80
KEY EQUIPMENT & SUPPLY CO	$363.49
KMGA-GAS SUPPLY OPERATING FUND	$82,619.00
KPERS	$3,823.10
KPERS	$8,401.61
KPERS OPTIONAL LIFE	$161.64
KS PAYMENT CENTER	$367.85
KS RURAL WATER ASSOCIATION	$600.00
KS WITHHOLDING	$2,538.03
LDF COMPANY	$483.00
LEAGUE OF KS MUNICIPALITIES	$180.00
LOYAL AMERICAN LIFE INS CO	$40.48
MELISSA FARLOW	$25.00
MERIDIAN ANALYTICAL LABS LLC	$787.35
MISSIONSQUARE - 303013	$188.77
MUTUAL OF OMAHA	$417.73
NISLY BROTHERS TRASH SERVICES, INC.	$12,123.70
PAT ADAMS	$50.00
PROFESSIONAL TURF PRODUCTS, LP	$187.28
PSE CONTRACTORS	$82,804.50
QUADIENT LEASING USA, INC.	$362.37
RANSON FINANCIAL GROUP LLC	$9,744.91
REIDA PEST SERVICE, LLC	$40.00
RICHARD FROST	$1,711.12
ROBERT PILAND	$25.00
RONNIE PEDERSON JR	$25.00
SAM EBERLY	$212.19
SHAWN YOUNTS	$70.00
SITEONE LANDSCAPE SUPPLY, LLC	$84.89
SOOTER'S CAR WASH, INC.	$100.00

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 4/16/2026 **Ending Date:** 5/6/2026

City of Halstead

Vendor	Vendor Amount
STANDARD BEVERAGE CORPORATION	$606.40
STATE INDUSTRIAL PRODUCTS	$4,872.20
TASC/ACH FLEX ACCOUNT	$1,199.38
TURFWERKS	$1,560.98
UNIFIRST CORPORATION	$145.30
USA BLUE BOOK	$138.54
VANESSA & FRANCISCO CASTILLO	$193.48
VAN-WALL EQUIPMENT	$3,832.18
VISA - CITY MAIN	$1,666.81
VISA - CITY MANAGER (ETHAN REIMER)	$899.90
VISA - EMS DEPT	$859.16
VISA - PARKS & REC	$41.87
VISA - POLICE DEPARTMENT	$254.26
VISA - PUBLIC WORKS (PAT ADAMS)	$22.50
VISA - WEDGEWOOD	$117.87
WISE & ASSOCIATES, INC.	$1,300.00
Grand Total :	**$370,416.87**

Selected AP Paid Checks (APLT70B)

City of Halstead

Beginning Date: 4/14/2026 **Ending Date:** 4/14/2026 **Bank:** **Account:** **Masked** ☐

Includes: ☑ Outstanding ☑ Redeemed ☑ Voided **Amounts from:** $0.00 **thru:** $9,999,999.99

Invoice / Description	Check #	Paid Date	Reconcile	Void	Invoice Amt
Bank: 1 The Halstead Bank					
Account:					
Vendor: 304030 CITY BEVERAGE					
CB-4/26	123887	4/14/2026			$550.35
CMB FOR WEDGEWOOD					
				Subtotal for Vendor 304030 :	$550.35
				Subtotal for Bank Account 00 087 6 :	$550.35
				Subtotal for Bank 1 :	$550.35
				Grand Total :	**$550.35**

Central Kansas
COMMUNITY FOUNDATION
Building Stronger Communities Through Charitable Giving

400 S Main, Suite 100
Newton, KS 67114
Phone: 316-283-5474
www.centralkansascf.org
TIN: 48-1221368

CKCF is host to the following affiliates:

Augusta Community Foundation
Burrton Community Foundation
Douglass Community Foundation
El Dorado Community Foundation
Elk County Community Foundation
Florence Community Foundation
Fredonia Area Community Foundation
Goessel Community Foundation
Halstead Community Foundation
Hesston Community Foundation
Hillsboro Community Foundation
Newton Community Foundation
North Newton Community Foundation
Peabody Community Foundation
Remington Area Community Foundation
Valley Center Community Foundation
Newton Public Library Foundation
Women's Community Foundation of Harvey County

April 16, 2026

Dear Fund Advisor:

As a Fund Advisor for a fund held at Central Kansas Community Foundation or one of our Affiliate Foundations, your **March 2026 Fund Statement** is provided below.

For questions regarding your fund statement or to submit contact updates, please reach out to:

Melinda Newell, Accounting Specialist
melinda@centralkansascf.org

We also encourage you to stay connected through the following resources:

- **Informational Newsletter Subscription:** *Click Here*
- **2026 Event Calendar:** *Click Here*
- **Staff Contact Directory:** *Click Here*
- **CKCF Service Area Map:** *Click Here*

Thank you for your continued partnership and investment in strengthening communities across Central Kansas.

Sincerely,

Angie Tatro, CEO
angie@centralkansascf.org
316-227-2073

Building Stronger Communities Through Charitable Giving

If a manual statement is run on other dates between the initial month close statement, the cover letter will be attached. We are not able to remove this letter on off-cycle statement runs, please be aware. Thank you.

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Remington Area Community Foundation
Valley Center Community Foundation
Newton Public Library Foundation
Women's Community Foundation of Harvey County

Statement of Activity

Halstead Parks Improvement Fund

Fund Statement: March 01, 2026 through March 31, 2026

Assets

Bank - Intrust	-37.09
Mason Strategic Short-Term	25,433.62
Total Assets	25,396.53

	Current Period	Year-to-Date
Beginning Fund Balance	**$26,382.33**	**$25,147.93**

Contributions & Investment Activity

Interest and Dividends	$98.28	$154.22
Realized Gains (Losses)	$31.89	$243.21
Unrealized Gains (Losses)	$-1,076.64	$-28.70
Total Additions	**$-946.47**	**$368.73**

Grants & Distributions

Administrative fees	$37.09	$113.24
Investment Mgmt Fees-Seg	$2.24	$6.89
Total Disbursements	**$39.33**	**$120.13**

Ending Fund Balance	**$25,396.53**	**$25,396.53**

The values included in this statement are unaudited and subject to change.

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Peabody Community Foundation
Remington Area Community Foundation
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Newton Public Library Foundation
Women's Community Foundation of Harvey County

Statement of Activity

Gifts for Statement Period

n/a	n/a	$n/a
	Total Gifts	**$0.00**

Grants for Statement Period

n/a	n/a	$n/a
	Total Distribution	**$39.33**

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April 16, 2026

Dear Fund Advisor:

As a Fund Advisor for a fund held at Central Kansas Community Foundation or one of our Affiliate Foundations, your **March 2026 Fund Statement** is provided below.

For questions regarding your fund statement or to submit contact updates, please reach out to:

Melinda Newell, Accounting Specialist
melinda@centralkansascf.org

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Thank you for your continued partnership and investment in strengthening communities across Central Kansas.

Sincerely,

Angie Tatro, CEO
angie@centralkansascf.org
316-227-2073

Building Stronger Communities Through Charitable Giving

If a manual statement is run on other dates between the initial month close statement, the cover letter will be attached. We are not able to remove this letter on off-cycle statement runs, please be aware. Thank you.

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North Newton Community Foundation
Peabody Community Foundation
Remington Area Community Foundation
Valley Center Community Foundation
Newton Public Library Foundation
Women's Community Foundation of Harvey County

Statement of Activity

Wedgewood Golf Course Improvement Fund

Fund Statement: March 01, 2026 through March 31, 2026

Assets

Bank - Intrust	-16.67
Mason Strategic Short-Term	6,347.65
Total Assets	6,330.98

	Current Period	Year-to-Date
Beginning Fund Balance	**$6,584.59**	**$6,290.25**

Contributions & Investment Activity

Interest and Dividends	$24.54	$38.53
Realized Gains (Losses)	$7.96	$60.78
Unrealized Gains (Losses)	$-268.88	$-6.85
Total Additions	**$-236.38**	**$92.46**

Grants & Distributions

Administrative fees	$16.67	$50.01
Investment Mgmt Fees-Seg	$0.56	$1.72
Total Disbursements	**$17.23**	**$51.73**

Ending Fund Balance	**$6,330.98**	**$6,330.98**

The values included in this statement are unaudited and subject to change.

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North Newton Community Foundation
Peabody Community Foundation
Remington Area Community Foundation
Valley Center Community Foundation
Newton Public Library Foundation
Women's Community Foundation of Harvey County

Statement of Activity

Gifts for Statement Period

n/a	n/a	$n/a
	Total Gifts	**$0.00**

Grants for Statement Period

n/a	n/a	$n/a
	Total Distribution	**$17.23**

AGENDA ITEM: D1

CITY OF HALSTEAD

CITY COUNCIL AGENDA REPORT

Meeting Date:	May 6, 2026
City Department:	Administration/Legal
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	Public Hearing – Proposed Special Assessments . . .

RECOMMENDED ACTIONS (2)

1. Take public, legal counsel, or staff comments or questions regarding the proposed special assessments following opening of public hearing. Following comments or questions, the public hearing should be closed to allow for discussion amongst the governing body.
2. Any action as might be suggested or directed by the city's bond counsel or financial advisor.

BACKGROUND

Property owners are authorized under state statutes to petition for the creation of benefit districts to allow for certain infrastructure improvements to be constructed. These benefit districts bear or help bear the costs for those improvements according to the provisions of the petition and are authorized by the city through resolutions and/or ordinances. Now that final costs are known in relation to the improvement projects, including temporary note financing costs, the city must hold a public hearing regarding the proposed special assessments per applicable statutes as we work to transition these costs to long-term bond financing and seek to assess the specials on the properties in the benefit districts. The city set this public hearing via Resolution No. 2026-04 on April 1, 2026 and notices were published and mailed out as required.

CONSIDERATIONS

This public hearing regarding the proposed special assessments related to the street and sanitary sewer improvements for Main and Stutzman Streets is a required next step as we continue the process of transitioning the temporary notes to GO bonds and long-term financing. If the city does not take the actions necessary to transition the temporary notes for the project to GO bonds, the entire amount owed for the temporary notes would need to be paid by the city on the maturity date in December of this year. Representative(s) from Spencer Fane, who serves as the city's bond counsel, will be present to answer any questions and help guide the governing body at this stage in the process. Representation from the city's financial advisor, Stifel, may also be present. Mayor Faelber should open the public hearing and following the completion of any and all public comments, should close the public hearing. Once the public hearing is closed, the governing body are still free to discuss amongst themselves or to ask questions of city staff, the public, consultants, or legal counsel as they desire. An eventual ordinance to levy the special assessments and other documents are presented later on the agenda as an action item.

FINANCIAL IMPACT/FUNDING SOURCE

The City of Halstead issued $2,050,0000 in temporary note financing in July of 2023 at 4%. Interest costs during that time have been $82,000 per year and the principal is due in full come December of 2026. Recently the city approved the Financial Advisor agreement with Stifel which would see up to $2,250,000 in in general obligation bonds issued to transition the temporary notes to long term financing through those bonds. The city is considering a 20-year term for the specials and eventual bonds.

City Manager Approval Date: 5/1/26 City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. None

AGENDA ITEM: F1

CITY OF HALSTEAD

CITY COUNCIL AGENDA REPORT

Meeting Date:	May 6, 2026
City Department:	Administration/Legal
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	Ordinance No. 1359 – Levying of Special Assessments . . .

RECOMMENDED ACTIONS (2)

1. Motion to approve Ordinance No. 1359, an ordinance levying special assessment taxes on certain real properties in the city related to costs for improvements benefiting such properties.
2. Any other action(s) as might be suggested or directed by the city's bond counsel or financial advisor.

BACKGROUND

Property owners are authorized under state statutes to petition for the creation of benefit districts to allow for certain infrastructure improvements to be constructed. These benefit districts bear or help bear the costs for those improvements according to the provisions of the petition and are authorized by the city through resolutions and/or ordinances. Now that final costs are known in relation to the improvement projects, including temporary note financing costs, and following a public hearing regarding the proposed special assessments, the city must pass an ordinance to levy the special assessments and certify the final costs and provide for appropriate notice of the special assessments to affected property owners.

CONSIDERATIONS

Representative(s) from Spencer Fane, who serves as the city's bond counsel, will be present to answer any questions and help guide the governing body at this stage in the process. Spencer Fane prepared Ordinance No. 1359 as well as the other documentation related to the special assessments. This ordinance sets out the costs per benefit district and lots for the respective improvements applicable to any given lot within the benefit district. This ordinance also directs notice to be given to the owners of record for the properties that will have a special assessment levied and provides information as to the timeframe that an owner of a property may pay the special assessments in full prior to them being included in any eventual bond financing.

FINANCIAL IMPACT/FUNDING SOURCE

The City of Halstead issued $2,050,0000 in temporary note financing in July of 2023 at 4%. Interest costs during that time have been $82,000 per year and the principal is due in full come December of 2026. Recently the city approved the Financial Advisor agreement with Stifel which would see up to $2,250,000 in in general obligation bonds issued to transition the temporary notes to long term financing through those bonds. The city is considering a 20-year term for the specials and eventual bonds. A portion of these bonds would be paid through the special assessments applicable to the lots while the remainder of the bond would be supported through the debt service tax levy as part of the city's budget.

City Manager Approval Date: 5/1/26 City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. Draft Ordinance No. 1359
2. Certification of Final Costs
3. Notice of Assessment
4. Redemption Notice

(Published in *The Harvey County Now* on May 14, 2026)

ORDINANCE NO. 1359

AN ORDINANCE OF THE CITY OF HALSTEAD, KANSAS, LEVYING SPECIAL ASSESSMENT TAXES ON CERTAIN REAL PROPERTIES IN THE CITY, FOR THE PURPOSE OF PAYING A PORTION OF THE COSTS OF CERTAIN INTERNAL IMPROVEMENTS BENEFITING SUCH REAL PROPERTIES; PROVIDING FOR THE GIVING OF NOTICE OF SAID SPECIAL ASSESSMENT TAXES BY PUBLICATION AND MAILING; AND PROVIDING FOR THE COLLECTION OF SAID SPECIAL ASSESSMENT TAXES (EAST SIDE MAIN STREET SANITARY SEWER IMPROVEMENTS, EAST SIDE STUTZMAN SANITARY SEWER IMPROVEMENTS, MAIN STREET IMPROVEMENTS, AND STUTZMAN STREET IMPROVEMENTS).

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HALSTEAD, KANSAS:

SECTION 1. For the purpose of paying the benefit districts' $960,998.61 share of the $960,998.61 total costs of the following described improvements:

(1) The construction of sanitary sewer improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "East Side Main Street Sanitary Sewer Improvements"); and

(2) The construction of sanitary sewer improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "East Side Stutzman Sanitary Sewer Improvements"); and

(3) The construction of paving improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as

DRAFT

further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "Main Street Improvements"); and

(4) The construction of paving improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "Stutzman Street Improvements");

to the City of Halstead, Kansas (the "City"), there are hereby levied and assessed against the properties liable therefor, the several amounts set forth below following the description of each lot, piece or parcel of land situated in the City of Halstead, Harvey County, Kansas, which are liable for assessment for said costs:

DRAFT

EAST SIDE MAIN STREET SANITARY SEWER IMPROVEMENTS

Legal Description	Sanitary Sewer
Cedar Meadows First Addition;	
Block 5, Lots 2 through 8, inclusive	$4,524.88 each
Replat of Cedar Meadows Second Addition;	
Block 1, Lots 1 through 10, inclusive	$4,524.88 each
Powers 1st Addition;	
Block A, Lots 1 through 4, inclusive	$4,524.88 each

EAST SIDE STUTZMAN SANITARY SEWER IMPROVEMENTS

Legal Description	Sanitary Sewer
Replat of Cedar Meadows Second Addition	
Block 2, Lots 1 through 10, inclusive	$9,722.36 each

EAST SIDE STUTZMAN SANITARY SEWER IMPROVEMENTS

Legal Description	Paving
Cedar Meadows First Addition;	
Block 4, Lots 2 through 8, inclusive	$24,456.89 each
Block 5, Lots 2 through 8, inclusive	$24,456.89 each
Powers 1st Addition;	
Block A, Lots 1 and 2, inclusive	$24,456.89 each

DRAFT

STUTZMAN STREET IMPROVEMENTS

Legal Description	Paving
Replat of Cedar Meadows Second Addition;	
Block 1, Lots 1 through 10, inclusive	$17,156.46 each
Block 2, Lots 1 through 10, inclusive	$17,156.46 each
Powers 1st Addition;	
Block A, Lots 3 and 4, inclusive	$17,156.46 each

SECTION 2. The amounts so levied and assessed as set forth above shall be due and payable from and after the date of adoption of this Ordinance; and the City Clerk shall notify each and all of the owners of the above described properties, insofar as known to the City Clerk and at their last known post office address, of the amounts of their respective special assessments; and said notice shall further state that the owners of the properties will be given a period until Noon on June 15, 2026, during which the special assessments may be paid in full at the Halstead City Hall, 303 Main St, Halstead, Kansas, and the lien against any property for which the special assessment is paid shall thereupon be discharged and satisfied. Said notice shall further state that for any assessments not paid by the specified date and time, general obligation bonds of the City, payable in installments over a period of 20 years, will be issued, and the principal amount of the unpaid assessments, together with interest of the unpaid principal balance thereof at a rate equal to the average annual interest rate on such general obligation bonds (such rate not to exceed the maximum rate allowed on such general obligation bonds by the laws of the State of Kansas) will be certified to the County Clerk of Harvey County, Kansas for the aforesaid number of years, and will be levied against the property liable therefor in the same form and manner as, and will be collected at such time as is customary for, the levying and collecting of ad valorem property taxes, and the taxes so collected will be used for the purpose of paying the principal of and the interest on such general obligation bonds as they mature and become due. The first such levy shall be made in November 2026.

SECTION 3. The Mayor and City Clerk are hereby authorized and directed to take all such other actions not inconsistent herewith as may be appropriate or desirable to accomplish the purposes contemplated by this Ordinance.

SECTION 4. This Ordinance shall be in force and take effect from and after its passage, approval and publication one time in the City's official newspaper.

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DRAFT

ADOPTED, PASSED AND APPROVED by the governing body of the City of Halstead, Kansas on the 6th day of May, 2026.

CITY OF HALSTEAD, KANSAS

[seal]

By_____
Gary Faelber, Mayor

ATTEST:

By_____
Julie Wait, City Clerk

DRAFT

EXCERPT OF MINUTES

The governing body of the City of Halstead, Kansas met in regular session, at the usual meeting place in the City on May 6, 2026, at 7:00 p.m., with Mayor Gary Faelber presiding, and the following members of the governing body present:

and the following members absent:

Thereupon, pursuant to duly published and mailed notice, there came on the agenda a public hearing for the purpose of hearing and considering any and all written and/or oral complaints and objections to the proposed assessments contained in the Assessment Rolls on file in the Office of the City Clerk for the costs of the East Side Main Street Sanitary Sewer Improvements, East Side Stutzman Sanitary Sewer Improvements, Main Street Improvements, and Stutzman Street Improvements, as authorized by Resolution No. 2022-02 duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11, duly adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 duly adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 duly adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 duly adopted April 1, 2026 and published April 9, 2026.

It was determined by the governing body that Notice of the Hearing was duly published one time in the official newspaper of the City as required by law, and that Notice of Hearing and Statement of Cost Proposed to be Assessed was mailed to each and all of the owners of the properties liable for the proposed assessments, such publication and mailings having been accomplished on April 2, 2026, as required and provided by K.S.A. 12-6a09.

Thereupon, the Mayor announced that any and all written or oral complaints and objections from property owners to the several assessments as set forth in the Assessment Rolls would now be heard and considered by the governing body.

After full discussion and consideration and the hearing of any and all complaints or objections to the several assessments contained in the Assessment Rolls, it was determined that all of the individual assessments, shall be levied in the manner provided by law, and that the special assessments shall be certified to the Harvey County Clerk for a period of 20 years, commencing November 2026.

In accordance with such determination, there came on for consideration the following Ordinance:

AN ORDINANCE OF THE CITY OF HALSTEAD, KANSAS, LEVYING SPECIAL ASSESSMENT TAXES ON CERTAIN REAL PROPERTIES IN THE CITY, FOR THE PURPOSE OF PAYING A PORTION OF THE COSTS OF

DRAFT

CERTAIN INTERNAL IMPROVEMENTS BENEFITING SUCH REAL PROPERTIES; PROVIDING FOR THE GIVING OF NOTICE OF SAID SPECIAL ASSESSMENT TAXES BY PUBLICATION AND MAILING; AND PROVIDING FOR THE COLLECTION OF SAID SPECIAL ASSESSMENT TAXES (EAST SIDE MAIN STREET SANITARY SEWER IMPROVEMENTS, EAST SIDE STUTZMAN SANITARY SEWER IMPROVEMENTS, MAIN STREET IMPROVEMENTS, AND STUTZMAN STREET IMPROVEMENTS).

After discussion, upon the motion of _____, seconded by _____, each section of the Ordinance was adopted by a majority vote of the members elect.

Thereupon, the Ordinance, having been adopted by a majority vote of the members of the governing body, it was given No. ____, and was directed to be signed by the Mayor and attested by the City Clerk. The City Clerk was directed to cause the publication of the Ordinance one time in the City's official newspaper as set forth therein and required by law; and was further directed to cause to be mailed on the same day as said publication, a Notice of Assessment to each and all of the property owners liable for the assessments contained therein, all in the form and manner required by law and as provided in the Ordinance.

****

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CITY CLERK'S
CERTIFICATION OF EXCERPT OF MINUTES

I hereby certify that the foregoing is a true and correct Excerpt of Minutes of the May 6, 2026, meeting of the governing body of the City of Halstead, Kansas.

[seal]

_____
Julie Wait, City Clerk

DRAFT

CERTIFICATION OF TOTAL FINAL COSTS
AND ASSESSMENT ROLLS

I, Julie Wait, City Clerk of the City of Halstead, Kansas (the "City"), hereby certify the total final costs of the following described capital improvements:

(1) The construction of sanitary sewer improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "East Side Main Street Sanitary Sewer Improvements"); and

(2) The construction of sanitary sewer improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "East Side Stutzman Sanitary Sewer Improvements"); and

(3) The construction of paving improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "Main Street Improvements"); and

(4) The construction of paving improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "Stutzman Street Improvements");

DRAFT

are shown by the detailed cost statement attached hereto as **EXHIBIT A** and made a part hereof by reference as though fully set forth herein.

I hereby further certify that an Assessment Roll has been prepared for East Side Main Street Sanitary Sewer Improvements, East Side Stutzman Sanitary Sewer Improvements, Main Street Improvements, and the Stutzman Street Improvements in accordance with the determinations of the governing body set forth in the aforesaid Resolution, and that said Assessment Roll attached hereto as **EXHIBIT B** and made a part hereof by reference as though fully set forth herein.

[Remainder of Page Intentionally Left Blank]

DRAFT

I hereby further certify that copies of said detailed cost statement and said Assessment Roll shall remain on file in my office and are available for public inspection.

IN WITNESS WHEREOF, I have hereunto set my hand on May 6, 2026.

CITY OF HALSTEAD, KANSAS

[seal]

_____

Julie Wait, City Clerk

DRAFT

EXHIBIT A

FINAL COST STATEMENTS

EAST SIDE MAIN STREET SANITARY SEWER IMPROVEMENTS

	Sewer
Construction	$79,599.10
Legal, Fiscal & Admin.	5,117.97
Interest(less premium)	10,305.50
Total Final Cost	$95,022.57
Less: City-at-Large Portion	0.00
Amount to be Assessed	$95,022.57

EAST SIDE STUTZMAN SANITARY SEWER IMPROVEMENTS

	Sewer
Construction	$81,442.90
Legal, Fiscal & Admin.	5,236.52
Interest(less premium)	10,544.21
Total Final Cost	$97,223.63
Less: City-at-Large Portion	0.00
Amount to be Assessed	$97,223.63

MAIN STREET IMPROVEMENTS

	Paving
Construction	$327,795.24
Legal, Fiscal & Admin.	21,076.20
Interest(less premium)	42,438.63
Total Final Cost	$391,310.27
Less: City-at-Large Portion	0.00
Amount to be Assessed	$391,310.27

DRAFT

STUTZMAN STREET IMPROVEMENTS

	Paving
Construction	$316,178.10
Legal, Fiscal & Admin.	20,329.26
Interest(less premium)	40,934.79
Total Final Cost	$377,442.14
Less: City-at-Large Portion	0.00
Amount to be Assessed	$377,442.14

DRAFT

EXHIBIT B

ASSESSMENT ROLLS

EAST SIDE MAIN STREET SANITARY SEWER IMPROVEMENTS

Legal Description	Sanitary Sewer
Cedar Meadows First Addition;	
Block 5, Lots 2 through 8, inclusive	$4,524.88 each
Replat of Cedar Meadows Second Addition;	
Block 1, Lots 1 through 10, inclusive	$4,524.88 each
Powers 1st Addition	
Block A, Lots 1 through 4, inclusive	$4,524.88 each

EAST SIDE STUTZMAN SANITARY SEWER IMPROVEMENTS

Legal Description	Sanitary Sewer
Replat of Cedar Meadows Second Addition	
Block 2, Lots 1 through 10, inclusive	$9,722.36 each

MAIN STREET IMPROVEMENTS

Legal Description	Sanitary Sewer
Cedar Meadows First Addition;	
Block 4, Lots 2 through 8, inclusive	$24,456.89 each
Block 5, Lots 2 through 8, Inclusive	$24,456.89 each
Powers 1st Addition	
Block A, Lots 1 and 2, inclusive	$24,456.89 each

DRAFT

STUTZMAN STREET IMPROVEMENTS

Legal Description	Sanitary Sewer
Replat of Cedar Meadows Second Addition;	
Block 1, Lots 1 through 10, inclusive	$17,156.46 each
Block 2, Lots 1 through 10, Inclusive	$17,156.46 each
Powers 1st Addition	
Block A, Lots 3 and 4, inclusive	$17,156.46 each

DRAFT

NOTICE OF ASSESSMENT

TO:

You are hereby notified, as the owner of record of the property in the City of Halstead, Harvey County, Kansas, as described below, that pursuant to Assessment Ordinance No. 1359 of the City of Halstead, Kansas passed and approved on May 6, 2026 and published May 16, 2026, there has been assessed against said property for costs in connection with one of the following described improvements:

(1) The construction of sanitary sewer improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "East Side Main Street Sanitary Sewer Improvements"); and

(2) The construction of sanitary sewer improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "East Side Stutzman Sanitary Sewer Improvements"); and

(3) The construction of paving improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "Main Street Improvements"); and

(4) The construction of paving improvements as authorized by Resolution No. 2022-02, duly adopted January 10, 2022 and published January 13, 2022, as amended by Resolution No. 2022-11 adopted September 26, 2022 and published September 29, 2022, as further amended by Resolution No. 2022-13 adopted November 14, 2022 and published November 17, 2022, as further amended by Resolution No. 2023-06 adopted July 5, 2023 and published July 13, 2023, as further amended by Resolution No. 2026-03 adopted April 1, 2026 and published April 9, 2026 (the "Stutzman Street Improvements");

and one of which improvements benefit said properties, the following amount:

DRAFT

Description of Property | Assessment

You may pay your assessment in full to the City Clerk of Halstead, Kansas, by noon, Monday, June 15, 2026, and the lien against the property for which the special assessment is paid shall thereupon be discharged and satisfied. For any assessment which is not paid by said date and time, general obligation bonds of the City, payable in installments over a period of 20 (twenty) years, and the principal amount of your unpaid assessments, together with interest of the unpaid principal balance thereof at a rate which will not exceed the maximum rate allowed by the laws of the State of Kansas will be certified to the County Clerk of Harvey County, Kansas for the aforesaid number of years, and will be levied against the property liable therefor in the same form and manner as, and will be collected at such time as is customary for, the levying and collecting of ad valorem property taxes, and the taxes so collected will be used for the purpose of paying the principal of and the interest on such general obligation bonds as they mature and become due. The first such levy shall be made in November, 2026. Pursuant to K.S.A. 12-6a11, you have 30 days from the publication of the assessment ordinance to bring a suit to set aside said assessments or otherwise question the validity of the proceedings.

Dated May 6, 2026.

JULIE WAIT
City Clerk, City of Halstead, Kansas

DRAFT

NOTICE OF REDEMPTION

$2,050,000
CITY OF HALSTEAD, KANSAS
GENERAL OBLIGATION TEMPORARY NOTES
SERIES A, 2023, DATED JULY 11, 2023

Subject to the provisions of the last paragraph of this Notice, notice is hereby given that, pursuant to the provisions of a Resolution of the City of Halstead, Kansas (the "City"), adopted on June 12, 2023, all of the outstanding above-mentioned General Obligation Temporary Notes, Series A, 2023 (the "Notes"), maturing December 1, 2026, will be redeemed prior to their stated maturity on July 17, 2026 (the "Redemption Date"). The principal amount of the Notes so called for redemption is as follows:

Maturity Date	Outstanding Principal Amount	Interest Rate
12/01/2026	$2,050,000	4.000%

The stated portion of Notes shall become due and payable on the Redemption Date, at a redemption price of 100% of the principal amount thereof, plus accrued interest thereon to the Redemption Date, without premium. Notes should be presented for redemption and payment at the principal office of the Treasurer of the State of Kansas (the "Paying Agent").

On and after the Redemption Date, all interest on the Notes so called for redemption will cease to accrue.

This Notice of Redemption and the payment of the principal of and interest on the aforesaid principal amount of the Notes on the specified Redemption Date are subject to the issuance by the City of its General Obligation Bonds, Series 2026 and the City funds being available on or before such Redemption Date in an amount which shall be sufficient to provide funds to pay the specified redemption price of the Notes being redeemed.

Dated May 6, 2026.

CITY OF HALSTEAD, KANSAS

By_____
Gary Faelber, Mayor

By_____
Julie Wait, City Clerk

DRAFT

AGENDA ITEM: F2

CITY COUNCIL AGENDA REPORT

Meeting Date: May 6, 2026
Department: Cemetery
Prepared By: Tyler Cotner, Intern to the City Manager
Agenda Title: Mausoleum and Cemetery Wall Cleaning/Sealing

RECOMMENDED ACTIONS (2)

1. Motion to approve the Mid Continental Mausoleum Proposal for Bid Item 1 (soft washing and sealing of mausoleum) and authorize staff signatures to execute the document as required, including approval of tuckpointing cracks as encountered for a total project amount not to exceed $25,000.
2. Direction to staff regarding how to handle a power washing/sealing project of the cemetery wall. Potentially approving up to a $30,000 project budget for washing, sealing, and tuck pointing.

BACKGROUND

The mausoleum is owned by the City of Halstead and in need of cleaning and sealing as the building is historical and important to maintain, not only for appearance but for longevity as well. The city previously worked with an individual to clean the north wall of the mausoleum in 2023, but that project was limited in scope and was more proof of concept and ability of the contractor, and did not include sealing. That individual no longer does such work and was not an option to continue to project.

CONSIDERATIONS *(See attachments for full quotes and for photos and for before and after cleaning test spots)*

Cleaning limestone requires care as limestone cannot be pressure washed at high PSI, requiring a process called soft washing, and then chemical is often needed to kill the algae but the wrong chemicals can damage the limestone or mortar. Algae is more than an aesthetic problem and if left untreated can break down the limestone faster than normal weathering over time. Additionally, the process of sealing the limestone will help extend the life of the limestone and increase resistance to staining and algae growth. Sealing must take place shortly after cleaning, therefore in order to reduce duplication in efforts, using the same company for sealing as cleaning is recommended. Tuckpointing cracks with a mortar to strengthen the stonework prior to sealing is also recommended.

In regard to the cemetery wall, it has been many years since washing and sealing was done on the stone wall. Unlike the mausoleum, there is also the question as to whether the Halstead Cemetery Association would be involved with the project financially as they share some responsibility for cemetery beautification and care and staff are planning to meet with the association as soon as possible to discuss. The cemetery is owned by the City of Halstead, so ultimately responsibility does remain with the city. Staff would believe that trying to complete both projects simultaneously would present theoretical savings in terms of potential increases in material costs, additional trip charges, or general opportunity costs. Staff reached out to obtain quotes for washing, sealing, and tuck pointing and proposals received include the following (please note not all vendors were able to offer all services):

Ashton Kate (Washing and Sealing Mausoleum, Washing Stone Wall) – $53,500 total (no tuckpointing)

- $24,000 for the mausoleum, pillars, and walkway
- $5,000 for sealing the mausoleum and pillars
- $26,500 for the stone wall (washing only, no sealing)
- After Memorial Day
- Recently performed work on the City of Halstead pool satisfactorily

- Stated experience (30+ years) working with limestone
- Website and other sources show mostly pool work and sand blasting as far as previous work
- Offers tuckpointing (additional cost, $80/hr and materials)

Mid-Continental Restoration (Washing and Sealing both) - $47,170 total (no tuckpointing)

- $15,690 for the mausoleum, pillars, and walkway (washing only)
- $5,630 for the mausoleum and pillars (sealing)
- $13,580 for stone wall (washing only)
- $12,270 for stone wall (sealing)
- After Memorial Day
- Most experienced, does large projects often including many projects involving limestone construction, did the same work for the Halstead Methodist Church, operating since 1952
- Offers tuckpointing (additional cost, $16 per lineal foot)

Cougar Window Cleaning (Washing Only) - $6,250

- $2,750 for mausoleum, pillars, and walkway
- $3,500 for the stone wall.
- Can do this before Memorial Day
- Works mostly on houses, some limestone experience.
- Good reviews but less experienced, operating since 2022

Paradise Power Washing (Washing Only) - $7,592.50

- $2,785 for mausoleum, pillars, and walkway
- $5,207.50 for the stone wall
- Can do this before Memorial Day
- Would use our Telehandler
- Good reviews, experienced in residential and commercial buildings. Limestone experience, operating since 2012

Twister Pro Wash (Washing Only) - $14,535

- $6,200 for the mausoleum, pillars, and walkway
- $10,900 for the stone wall
- Can do before Memorial Day
- Good amount of limestone cleaning experience, large building project experience in Wichita.
- Good reviews, experienced in residential and commercial, operating since 2008.

FISCAL IMPACT/FUNDING SOURCE

Funds for the mausoleum portion of the project will come from the City Equipment Fund that is designated toward mausoleum capital maintenance and repairs. Funds for any approved project involving the cemetery wall would come from the city's Capital Improvement Fund and the general capital projects fund. As the Halstead Cemetery Association has been involved in past efforts to take care of the stone wall, staff would plan to reach out to the association to partner fiscally on the project.

City Manager Review Date: 5/1/26 City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. Pictures of current conditions of mausoleum/cemetery wall
2. Estimates/Proposals for washing/sealing of Mausoleum and Cemetery Stone Wall






CLOSED
SUNSET TO SUNRISE



CHAPEL OF MEMORIES
OFFICERS
DIRECTORS
S. E. STEIN
SIDNEY KING
HARRIS SHAFER

ASHTON KATE
SANDBLASTING & PAINTING

Ashton Kate Construction LLC
Ashton Torrey
39503 k-99
Wamego, KS 66547
785-230-6101
Ashtonkate.construction@gmail.com

April 22, 2026

Attention: Tyler Cotner, Intern to the City Manager

Halstead's Mausoleum and Stone Fence

We are pleased to provide a quote for the powerwashing and cleaning of Halstead's mausoleum and the stone fence around the cemetery.

Stone fence around cemetery:

The entire stone fence and pillars shall be scrubbed with D2 biological solutions (environmentally friendly cleaner), then washed to remove laitance, mold, fungi, organic pathogens, and other airborne contaminants.

Ashton Kate Construction follows all OSHA safety regulations in scaffolding and public protection. Upon completion, all surrounding surfaces of the building and premises shall be cleaned and left in an orderly fashion.

For the work described above, to do just the **Stone fence around the cemetary** we quote the price of **$26,500**. Price includes all labor, materials, insurance, and equipment to complete the project in a first-class, professional manner. This price does not include sealer.

Mausoleum and entryway stone colums:

The entire mausoleum shall be scrubbed with D2 biological solutions (environmentally friendly cleaner), then washed to remove laitance, mold, fungi, organic pathogens, and other airborne contaminants.

After the cleaning and powerwashing operation. The clean surface will be sealed with a clear, penetrating Silane/ Silozane water-repelling sealer.

Ashton Kate Construction follows all OSHA safety regulations in scaffolding and public protection. Upon completion, all surrounding surfaces of the building and premises shall be cleaned and left in an orderly fashion.

For the work described above, to do just the **Mausoleum and entryway stone colums** we quote the price of **$29,000**. Price includes all labor, lift rental, materials, insurance, and equipment to complete the project in a first-class, professional manner.

For the work described above, to do just the **Mausoleum and entryway stone colums** we quote the price of **$24,000**. This price **DOES NOT** include the sealer. Price includes all labor, lift rental, materials, insurance, and equipment to complete the project in a first-class, professional manner.

Tuckpointing:

After the cleaning and powerwash operation is completed, cracks shall be tuckpointed with a mortar to strengthen the stone work.

Due to the unknown condition of the stone once it is cleaned and exposed. We quote the tuckpointing as time and material. To repair any cracks we are $80/hr per man, plus materials, and out of town fees.

MID-CONTINENTAL RESTORATION CO., INC.
401 E. Hudson St., Fort Scott, KS 66701
Ph: (620) 223-3700 Fax: (620) 223-5052
www.midcontinental.com

April 27, 2026

Tyler Cotner
City of Halstead
303 Main Street
Halstead, KS 67056

RE: Exterior Building Cleaning
Mausoleum – Halstead

Dear Tyler:

Attached is our proposal for the work to be performed on the Mausoleum project. Should you have questions regarding the proposal, please feel free to contact me at (800) 835-3700.

With our expertise and dedication to quality workmanship, we look forward to the opportunity of working with you on this project.

Respectfully submitted,

MID-CONTINENTAL RESTORATION CO., INC.

Clint Womeldorff
Estimator / Project Manager
Cell: (620) 215-3824
clint_womeldorff@midcontinental.com

CW/kc

MID-CONTINENTAL RESTORATION CO., INC.
401 E. Hudson St., Fort Scott, KS 66701
Ph: (620) 223-3700 Fax: (620) 223-5052
www.midcontinental.com

PROPOSAL / CONTRACT

April 27, 2026

From: Clint Womeldorff, Estimator / Project Manager, Fort Scott, KS
Cell: (620) 215-3824 email: clint_womeldorff@midcontinental.com

To: Tyler Cotner, City of Halstead, 303 Main Street, Halstead, KS 67056
E: tcotner@halsteadks.gov

Subject: Exterior Building Cleaning

Job Name: Mausoleum – 1221 S Hertzler Rd, Halstead, KS 67056

BID ITEM 1: CLEAN EXTERIOR STONE OF MAUSOLEUM



(1) All exterior surfaces of the mausoleum, 2 columns and stone walkway shall be restored to the original color as closely as possible with pressurized water and chemical cleaning agents. The chemical cleaning agents shall be applied to the surface, given time to dwell, and rinsed in strict accordance with the manufacturer's specifications. Chemical cleaners shall be applied no more than two times to any masonry surface.

(2) The **OWNER** shall be responsible for contacting the electrical power company to provide power line protection, rerouting, or deenergize the lines prior to the start of the project. OHSA restricts access to within 3' feet for Insulated lines less than 300 volts, 10' feet for Insulated lines above 300 volts to 50kv. The only exception to the above regulation is the utility company or electrical power system operator must be notified of the need to work closer and the systems operator must deenergize, relocate, or install protective covering to prevent accidental contact with the lines or weather heads.

(3) If cell phone or microwave antennas exist on the building(s), a current Radio Frequency Safety Survey Report (RFSSR) must be provided to Mid-Continental Restoration prior to commencement of the project. Any associated costs for antenna shutdown or relocation are not included in this proposal. If antennas are unable to be shut down or relocated, exposure areas around the antennas will not be accessible by Mid-Continental Restoration and this work will be deducted out of the contract amount.

(4) The **OWNER** shall be responsible for supplying adequate water and electrical circuitries to power contractor's equipment. A pigtail cord shall be provided by MCR for an electrician to hard wire into a 40-amp or 50-amp breaker that will provide power to our temporary 240V panel.

(5) During the construction phase, all precautions shall be taken to protect any other building surfaces, pedestrians, and automobiles. Mid-Continental follows all OSHA safety regulations in scaffolding and public protection, ***including full compliance with the OSHA Respirable Crystalline Silica Standard.*** Upon completion, all surrounding surfaces of the building and premises shall be cleaned and left in an orderly fashion.

(6) Mid-Continental Restoration Co., Inc. has been retained to perform defined installation and/or repair work on the building or at the jobsite and has not guaranteed the removal or eradication of any mold/fungi/organic pathogens and other airborne contaminants. Mid-Continental Restoration Co., Inc., shall be held harmless from and against any and all claims, suits or damages resulting in anyway whatsoever from mold/fungi/organic/ pathogens or other airborne contaminants, that may be present at the jobsite before, during and after Mid-Continental has completed its work pursuant to this contract.

(7) For complete insurance coverage, see **Exhibit "A"** attached hereto. Please review the Terms and Conditions attached hereto and marked **Exhibit "A".**

We shall accomplish the above outlined work for the sum of:
FIFTEEN THOUSAND, SIX HUNDRED NINETY DOLLARS $15,690.00
Due to the current volatility of material pricing, the above price shall only be valid for a period of thirty days (30) days, after which pricing is subject to change.

TO ACCEPT BID ITEM 1, PLEASE SIGN BELOW

If BID ITEM 1 is accepted, please sign here: **Mid-Continental Restoration Co., Inc.**

By:_____ **By:** _____
Owner/Owner Representative Dated **Contractor Dated**

ALTERNATE 1: WATER REPELLENT APPLICATION TO THE EXTERIOR OF THE MAUSOLEUM

(8) Upon completion of the previously outlined work, all exterior masonry surfaces shall be given **one (1)** application of Prosoco's Natural Stone Treatment, a transparent, penetrating, water repellent solution. This material shall be applied in strict accordance with manufacturer's recommendations.

TO ACCEPT ALTERNATE BID #1, PLEASE SIGN BELOW

FIVE THOUSAND, SIX HUNDRED THIRTY DOLLARS **$5,630.00**
(This price is *IN ADDITION TO* the Base Bid)
Due to the current volatility of material pricing, the above price shall only be valid for a period of thirty days (30) days, after which pricing is subject to change.

If ALTERNATE #1 is accepted, please sign here:

Mid-Continental Restoration Co., Inc.

By: _____
Owner / Owner Representative **Dated**

By: _____
Contractor **Dated**

BID ITEM 2: CLEAN STONE WALL AROUND CEMETERY





(9) All stone surfaces of the cemetery wall shall be washed with pressurized water at approximately 1000 PSI. Where necessary to remove stubborn stains, a chemical cleaning agent shall be applied to the surface, allowed to dwell, and then rinsed in accordance with the manufacturer's specifications. The chemical cleaning agents shall be applied no more than two times to any masonry surface.

(10) The **OWNER** shall be responsible for contacting the electrical power company to provide power line protection, rerouting, or deenergize the lines prior to the start of the project. OHSA restricts access to within 3' feet for Insulated lines less than 300 volts, 10' feet for Insulated lines above 300 volts to 50kv. The only exception to the above regulation is the utility company or electrical power system operator must be notified of the need to work closer and the systems operator must deenergize, relocate, or install protective covering to prevent accidental contact with the lines or weather heads.

(11) If cell phone or microwave antennas exist on the building(s), a current Radio Frequency Safety Survey Report (RFSSR) must be provided to Mid-Continental Restoration prior to commencement of the project. Any associated costs for antenna shutdown or relocation are not included in this proposal. If antennas are unable to be shut down or relocated, exposure areas around the antennas will not be accessible by Mid-Continental Restoration and this work will be deducted out of the contract amount.

(12) The **OWNER** shall be responsible for supplying adequate water and electrical circuitries to power contractor's equipment. A pigtail cord shall be provided by MCR for an electrician to hard wire into a 40-amp or 50-amp breaker that will provide power to our temporary 240V panel.

(13) During the construction phase, all precautions shall be taken to protect any other building surfaces, pedestrians, and automobiles. Mid-Continental follows all OSHA safety regulations in scaffolding and public protection, ***including full compliance with the OSHA Respirable Crystalline Silica Standard.*** Upon completion, all surrounding surfaces of the building and premises shall be cleaned and left in an orderly fashion.

(14) Mid-Continental Restoration Co., Inc. has been retained to perform defined installation and/or repair work on the building or at the jobsite and has not guaranteed the removal or eradication of any mold/fungi/organic pathogens and other airborne contaminants. Mid-Continental Restoration Co., Inc., shall be held harmless from and against any and all claims, suits or damages resulting in anyway whatsoever from mold/fungi/organic/ pathogens or other airborne contaminants, that may be present at the jobsite before, during and after Mid-Continental has completed its work pursuant to this contract.

(15) For complete insurance coverage, see **Exhibit "A"** attached hereto. Please review the Terms and Conditions attached hereto and marked **Exhibit "A".**

We shall accomplish the above outlined work for the sum of:
THIRTEEN THOUSAND, FIVE HUNDRED EIGHTY DOLLARS $13,580.00
Due to the current volatility of material pricing, the above price shall only be valid for a period of thirty days (30) days, after which pricing is subject to change.

TO ACCEPT BID 2, PLEASE SIGN BELOW

If BID ITEM 2 is accepted, please sign here: **Mid-Continental Restoration Co., Inc.**

By:_____ **By:** _____
Owner/Owner Representative Dated **Contractor Dated**

ALTERNATE 1: WATER REPELLENT APPLICATION TO THE CEMETERY WALL

(16) Upon completion of the previously outlined work, all exterior masonry surfaces shall be given **one (1)** application of Prosoco's Natural Stone Treatment, a transparent, penetrating, water repellent solution. This material shall be applied in strict accordance with manufacturer's recommendations.

TO ACCEPT ALTERNATE BID #1, PLEASE SIGN BELOW

TWELVE THOUSAND, TWO HUNDRED SEVENTY DOLLARS $12,270.00
(This price is *IN ADDITION TO* the Base Bid)
Due to the current volatility of material pricing, the above price shall only be valid for a period of thirty days (30) days, after which pricing is subject to change.

If ALTERNATE #1 is accepted, please sign here:

Mid-Continental Restoration Co., Inc.

By: _____ **By:**_____
Owner / Owner Representative Dated **Contractor Dated**

TAXES

_____*Please Initial* **Applicable taxes are excluded from the price stated within this proposal. It is the owner's responsibility to provide a Project Exemption Certificate Form PR-74, prior to ordering materials or beginning the project**. To apply for a **Project Exemption Certificate (PR-74)** **you must** complete the attached application **Form PR-76** and fax it to (785) 296-7928, as listed on the form. You can also find additional information and request the certificate online at:
https://www.ksrevenue.gov/prpecwelcome.html
Once the state sends you the **Project Exemption Certificate (PR-74),** please forward a copy to Mid-Continental Restoration for our use when ordering materials for the project. **If Form PR-74 is not received by us prior to ordering materials or beginning the project, applicable tax will be added to the stated contract price.**

THE ABOVE PROPOSAL IS ACCEPTED UPON THE TERMS AND CONDITIONS SET FORTH IN EXHIBIT "A" ATTACHED.

PLEASE SIGN AND *RETURN THE COMPLETE PROPOSAL* TO THE HOME OFFICE. OUR COMPANY WILL RETURN A FULLY SIGNED COPY TO YOU FOR YOUR RECORDS. IF DESIRED, YOU MAY EMAIL OR FAX THE PROPOSAL ACCEPTANCE TO THIS OFFICE AT (620) 223-5052. THE EMAILED OR FAXED COPY OF THE SIGNED PROPOSAL WILL BE CONSIDERED A LEGAL BINDING DOCUMENT.

THE PROPOSAL SET FORTH HEREIN IS THE RESULT OF THE COMPANY'S INITIAL INSPECTIONS OF THE OWNER'S PROPERTY AND WAS DEVELOPED BASED UPON THE COMPANY'S EXPERIENCE IN THE INDUSTRY AND THE COMPANY'S WORK ON SIMILAR PROJECTS. MID-CONTINENTAL RESTORATION COMPANY, INC. DOES NOT EMPLOY A LICENSED ARCHITECT OR ENGINEER, THEREFORE THE "PROPOSAL" IS NOT AND SHOULD NOT BE CONSIDERED AN "ENGINEER'S REPORT" OR AN "ARCHITECT'S REPORT." AS A RESULT, THE COMPANY HEREBY DISCLAIMS ANY LIABILITY WHATSOEVER THAT MAY RELATE TO THE COMPANY'S ANALYSIS OF THE EXISTING CONDITIONS OF THE OWNER'S BUILDING AND THE COMPANY'S RECOMMENDATIONS FOR REPAIR/REMEDIATION THEREOF.

EXHIBIT "A"

TERMS & CONDITIONS

LIMITED WARRANTY

Goods and material installed by Mid-Continental Restoration are the products of reputable manufacturers. Mid-Continental Restoration shall use its best efforts to obtain from each manufacturer's warranty (copies of which will be furnished upon request) or customary practice, the repair or replacement of equipment, goods or material that may prove defective in material or workmanship. The foregoing shall constitute the exclusive remedy of the customer and sole obligation of Mid-Continental Restoration.

THERE ARE NO WARRANTIES, WRITTEN, ORAL, IMPLIED OR STATUTORY RELATING TO THE DESCRIBED EQUIPMENT, GOODS OR MATERIAL WHICH EXTEND BEYOND THAT DESCRIBED IN THIS PROPOSAL. THE IMPLIED STATUTORY WARRANTY OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE SHALL NOT APPLY AND IS EXPRESSLY WAIVED.

Mid-Continental Restoration warrants its workmanship to be free from defects for a period of one (1) year from the date of completion of installation of the above goods and material. Mid-Continental Restoration's warranty is limited to the materials and equipment which Mid-Continental Restoration or its agents or employees install. No warranty is provided for materials and equipment which Mid-Continental Restoration does not install or provide.

The foregoing proposal, subject to these terms and conditions, is submitted for customer's consideration with the understanding that it must be approved by an authorized representative of Mid-Continental Restoration after its acceptance by the customer and is not binding upon Mid-Continental Restoration until so approved in writing and delivered to the customer. When so approved, it shall constitute the entire contract between the parties and no understanding or obligations not herein expressly set forth are binding upon them.

Your acceptance of this proposal is expressly limited to the terms contained within this document. Any conditions set forth in the purchase order or in any similar communication shall not be binding nor effective unless assented to in writing by an authorized representative of Mid-Continental Restoration. Any additional terms or conditions, oral or written, express or implied, not contained within this document are not binding or controlling on the parties unless assented to in writing by an authorized representative of Mid-Continental Restoration. Any order or any statement of intent to proceed with installation or any direction to proceed with installation or acceptance of this proposal or payment in full or part for any of the work or equipment furnished shall constitute customer's assent to the terms and conditions of this proposal.

EXCLUSIONS FROM LIMITED WARRANTY. The following are *not* covered by this warranty:

Any damage to the extent it is caused or made worse by failure by the Owner, General Contractor or by anyone other than Mid-Continental Restoration, its employees, agents, contractors or subcontractors, to comply with the Warranty requirements of manufacturers of appliances, fixtures and items of equipment, or failure by the Owner to give notice to the Contractor of any defects within a reasonable time.

Any damage from the presence of mold or fungus or the creation of conditions that may contribute to the growth of mold or fungus.

Mid-Continental Restoration's liability on any claim for loss or damage arising out of this contract or from the performance or breach thereof or connected with the supplying of any labor, equipment, goods or materials hereunder, or their sale, resale, operation or use, whether based on contract, warranty, tort (including negligence) or other grounds, shall not exceed the amount attributable to such labor, equipment, goods or material or part thereof involved in the claim. Mid-Continental Restoration shall not, under any circumstances be liable for any labor or charges without the prior written consent of Mid-Continental Restoration. Mid-Continental Restoration shall not in any event be liable, whether as a result of breach of contract, warranty, tort (including negligence) or other grounds, for special, consequential, incidental or penal damages, including, but not limited to loss of profits, revenues, loss of use of the product or any associated product, cost of capital, cost of substitute products, facilities or services, downtime costs or claims of the Customer for such damages. If Mid-Continental Restoration furnishes Customer with advice or other assistance which concerns any labor, equipment, goods or material furnished hereunder, or any system or equipment in which any of such equipment goods or material may be installed, and which is not required pursuant to this contract, the furnished of such advice or assistance will not subject any service to any liability, whether based on contract, warranty, tort (including negligence or other grounds).

If Mid-Continental Restoration encounters asbestos or polychlorinated biphenyl (PCB) on the site, Mid-Continental Restoration shall immediately stop work and report the condition to the owner's representative in writing. Mid-Continental Restoration shall not resume work in the affected area until the asbestos or polychlorinated biphenyl (PBS) has been removed or rendered harmless. Mid-Continental Restoration shall not be required to perform any work relating to asbestos or polychlorinated biphenyl (PCB) without its consent.

Any installation dates given in advance are estimated and are subject to prior orders with Mid-Continental Restoration. Mid-Continental Restoration shall not be liable for failure to perform or delay in performance resulting from strikes, accidents, fires, labor difficulties, transportation difficulties, delays in usual sources of supply, major changes in economic conditions, or, without limitations by the foregoing, any cause beyond Mid-Continental Restoration's reasonable control.

If on any breach of default by any party hereto in its obligations to any other party hereto, it shall become necessary for the non-defaulting party to employ an attorney to enforce or defend any of its rights or remedies hereunder, the defaulting party agrees to pay the non-defaulting party its reasonable attorneys' fees, whether or not suit is instituted in connection herewith.

This agreement plus any attachments and/or addendums (both sides) constitutes the entire agreement between the parties, and no terms or understandings not herein contained shall be valid or binding unless contained in writing signed by both parties.

Net cash upon completion of the work, unless this contract extends beyond one month (30 days), in which case Mid-Continental Restoration will be paid for work completed and invoiced monthly and the balance due upon completion of our work. Those projects extending over 30 days will be invoiced at 30-day intervals. Any accounts 30 days past due will be assessed a finance charge of 1½ % per month. Within ten (10) calendar days from commencement of this project, MCR reserves the right to invoice the Owner for all startup costs such as material purchases, equipment purchases and mobilization costs. The invoice for start-up costs will be payable to MCR within fourteen (14) calendar days from the invoice date. In the event time payments are desired, terms shall be included in the specifications and balance due secured by note.

Mid-Continental Restoration agrees to provide the following insurance coverage, subject to change without notice to Customer: (1) Worker's Compensation and/or Employer's Liability insurance – State Requirement; (2) Automobile Liability insurance with limits of at least $1,000,000.00 combined single limit, bodily injury and property damage for injuries to person or persons involved in an accident in connection with this contract; (3) Contractor's Liability, with limits of $1,000,000.00 combined single limit bodily injury and property damage per occurrence, $2,000,000.00 Products/Completed Operations Aggregate; $2,000,000.00 Policy Aggregate and (4) Excess Liability - $5,000,000.00.

REQUEST FOR PROJECT EXEMPTION CERTIFICATE

Kansas Department of Revenue
Tax Policy Group
915 SW Harrison St.
Topeka, KS 66612-1588

Date_____

Telephone: 785-296-3041
Fax: 785-296-7928

It is requested that a Certificate of Exemption be issued to the Petitioning Authority for the following described project if it is determined by the Department of Revenue that the proposed project qualifies for exemption from sales tax under the provisions of K.S.A. 79-3606(d) – public or private nonprofit hospital, elementary or secondary school, educational institution, political subdivisions of the state of Kansas and state correctional institutions; K.S.A. 79-3606(e) – United States Government, its agencies or instrumentalities; K.S.A. 79-3606(xx) – 501(c)(3) nonprofit zoo; K.S.A. 79-3606(aaa) – 501(c)(3) religious organization; K.S.A. 79-3606(ccc) – 501(c)(3) primary care clinic; K.S.A. 79-3606(iii) non-profit food distribution center; K.S.A. 79-3606(qqq) – TLC for Children and Families, Inc.; K.S.A. 79-3606(sss) non-profit charitable family providers; K.S.A. 79-3606(ttt) museum within a designated qualified hometown or K.S.A. 79-3606(uuu) Kansas Children's Service League.

(A) Type of project: _____
Describe work to be done

1. Present use of facility: _____
2. Proposed use of facility after project: _____

(B) Project location: _____
Building Number, Street Address, City, State, and Zip Code

(C) Is this project being constructed as part of a business enterprise whose sales are subject to sales tax (e.g., municipal water, electric or gas companies)? ☐ Yes ☐ No

(D) Is the Petitioning Authority authorized to levy ad valorem taxes on tangible property? ☐ Yes ☐ No

(E) 1. Is this project being totally financed by industrial revenue bonds? ☐ Yes ☐ No

2. Is this project being partially financed by industrial revenue bonds? ☐ Yes ☐ No

3. Amount of bonds being issued for project: _____

If you answered "**Yes**" to (E)1 or (E)2, you must complete the agreement on the back of this form and **enclose a copy of the letter of intent or resolution of intent to issue bonds**.

If you answered "**No**" to (E)1 or (E)2, **how is the project being financed (explain type of tax, bonds, etc.)**?

_____

(F) Name of claimant owner of project: _____

(G) Starting date: _____ (H) Estimated completion date: _____

(I) Estimated project cost: _____ (J) List names and addresses of prime contractors:

(K) Contract date: _____ _____

(L) Contract number: _____ _____

(M) Project number: _____ _____

Petitioning Authority | Mailing Address

Signature of Authorized Representative | City, State & Zip Code

Type or Print Name | Tax Exempt Entity No. | Title | Phone Number

PR-76
Rev. 5-17

ONLY COMPLETE THIS PAGE IF YOU ANSWERED YES TO LINE (E) ON PAGE 1.

This agreement is made and entered into between and by the_____

_____(name of political subdivision), hereinafter referred to as Exempt Entity; and _____(name of beneficiary of industrial revenue bond proceeds), hereinafter referred to as Beneficiary.

It is hereby agreed by all parties to this agreement that the construction project for which the request for an exemption certificate is being made would be exempt from sales tax solely due to the fact that it is being financed by industrial revenue bonds. It shall be the duty of the Exempt Entity to notify the Kansas Department of Revenue when the industrial revenue bonds have actually been issued.

Whereas, the Kansas Department of Revenue deems it necessary to ensure that sales or compensating tax is paid should the project not be financed by industrial revenue bonds, it is hereby further agreed by the Beneficiary that if the industrial revenue bonds have not been issued by the time the project is completed then the Beneficiary will remit to the Kansas Department of Revenue the sales or compensating tax and applicable interest on tax which is due based upon the cost of tangible personal property or services used or consumed in the construction of the project. It is agreed that the Secretary of Revenue shall determine when the project has been completed.

The Secretary of Revenue shall have the right to demand from the Beneficiary payment of the sales and compensating tax and applicable interest due the state should the Kansas Department of Revenue not receive such payment within thirty (30) days after the project has been completed.

Any and all notices required herein shall be mailed and addressed as follows:

A. Notices to the Department of Revenue shall be addressed to: Secretary of Revenue, Kansas Department of Revenue, 915 SW Harrison St., Topeka, Kansas 66612-1588

B. Notices to the Exempt Entity shall be addressed to:_____

_____

C. Notices to the Beneficiary shall be addressed to: _____

_____

This agreement shall be binding upon all parties hereto and any and all their successors.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by persons authorized to do so lawfully and with full corporate authority.

POLITICAL SUBDIVISION	BENEFICIARY OF INDUSTRIAL REVENUE BOND PROCEEDS
_____	_____
Authorized Signature	Authorized Signature
_____	_____
Type or Print Name and Title	Type or Print Name and Title
DATED: _____	DATED:_____

ESTIMATE

Cougar Window Cleaning
7237 lookout ct
Cougarcleanbiz@gmail.com
(316) 494 5326

Bill To

Tyler Cotner Cougar
303 Main Street
United States
(316) 755-8669

Estimate details

Estimate no.: 1437
Estimate date: 04/21/2026
Status: Pending

Product or service	Amount
Stone Mausoleum Soft Wash, Front Stone Pillars, concrete pad, 2080 ft Stone Fence & Pillars Includes Soft washing Mausoleum with safe chemicals (D/2 Biological Solutions) for limestone. Lime Stone requires delicate care. Pressure washing Stone pillars in front of mausoleum and cleaning the concrete in front of it as well. Pressure washing 2080 foot worth of stone fence and stone pillars around the cemetery. Deadline three days	$6,250.00
Mausoleum, Pillars, Stone pad.	$2,750.00
Stone fence	$3,500.00

Subtotal	$12,500.00
Total	**$12,500.00**
Estimate Total	**$12,500.00**

Pending Approval

View Online

Access your estimate anytime online

Click Here to View Estimate Online

Terms and Conditions

Click Here to View Terms

Thanks For Choosing Cougar Window Cleaning

We also provide other services such as Window Cleaning, Gutter Cleaning, Pressure Washing, & Staining

Estimate viewed on Apr 30, 2026, 6:21 PM UTC

Paradise Power Washing
1845 N. Ohio Ave.
Wichita, KS 67214 US
(316) 733-1911
admin@paradisepowerwashing.com
www.paradisepowerwashing.com

Estimate

ADDRESS
City of Halstead
303 Main
Halstead, KS 67056

ESTIMATE 6256
DATE 04/24/2026

JOB
Mausoleum

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Soft Wash - Commercial	Soft wash exterior of mausoleum and two entry pillars to remove dirt algae and debris.	1	2,600.00	2,600.00
Surface Clean - Commercial	Treat and surface clean front entry walk.	1	100.00	100.00
Window Cleaning - Commercial	Clean exterior of windows with pure water rinse and brush system.	1	85.00	85.00

TERMS: DUE UPON RECEIPT
Payment is due upon job completion unless other terms were agreed upon in writing prior to the service. By accepting this estimate you accept the terms of payment.

SUBTOTAL	2,785.00
TAX	0.00
TOTAL	**$2,785.00**

Accepted By

Accepted Date

Thank you for considering Paradise Power Washing.
Please check out our 5 Star Google Reviews
We are committed to satisfying our customers!

Paradise Power Washing
1845 N. Ohio Ave.
Wichita, KS 67214 US
(316) 733-1911
admin@paradisepowerwashing.com
www.paradisepowerwashing.com

Estimate

ADDRESS
City of Halstead
303 Main
Halstead, KS 67056

ESTIMATE 6257
DATE 04/24/2026

JOB
Cemetery Wall

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Soft Wash - Commercial	Soft wash entire wall at the cemetery to remove dirt, algae and build up, including all pillars and monuments.	1	5,207.50	5,207.50
Services	If this job is done in addition to the mausoleum job, this 5% discount of $400 on the total of both jobs applies.	1	-400.00	-400.00

TERMS: DUE UPON RECEIPT
Payment is due upon job completion unless other terms were agreed upon in writing prior to the service. By accepting this estimate you accept the terms of payment.

SUBTOTAL	4,807.50
TAX	0.00
TOTAL	**$4,807.50**

Accepted By

Accepted Date

Thank you for considering Paradise Power Washing.
Please check out our 5 Star Google Reviews
We are committed to satisfying our customers!

Twister Pro Wash
P.O. Box 107
Haysville, Kansas 67060
316-500-6020
316-500-6020

alex@twisterprowash.com
www.twisterprowash.com

ACCEPT DECLINE

Proposal Expires: Jul 29, 2026

Proposal

Prepared For:
City of Halstead
, Ks

Proposal Issued:
Apr 30, 2026

Proposal Expires:
Jul 29, 2026

Introduction

Dear Tyler,

We would like to start by thanking you for the opportunity to present our service(s) to you. At Twister Pro Wash we pride ourselves on providing an elite level of service and we look forward to demonstrating that same value to you. We offer something much more than a simple cleaning service; we are a partner!

Twister Pro Wash is a high-end residential and commercial exterior cleaning company. We are Firefighter Owned & Operated, we take pride in our work! Why hire us?

Experience: Twister Pro Wash has been cleaning windows and exterior surfaces since 2008. We can make most any surface look almost like new again.

Education: Twister Pro Wash is certified by SoftWash Systems as a Certified Professional. All of our technicians are fully trained and certified as well.

Systems: Twister Pro Wash has the most advanced state-of-the-art equipment and cleaning techniques that provide maximum cleaning power to make your windows and home exterior sparkle.

Guarantee: Twister Pro Wash has a 100% money back guarantee, as well as a 7 day rain guarantee! If you are not completely thrilled with the service experience provided, Twister Pro Wash will rush back to your location at NO CHARGE and NO OBLIGATION. If you are still not satisfied, we will issue the refund.

Please take a moment to get to know us a little better as we have included information regarding the services offered, our credentials, the scope of the work discussed and finally a firm quote. In this packet of information you can accept the quote at any time simply by clicking the "Accept" button at the top of this page. However, if you have any questions please don't hesitate to call us and we will be happy to answer any questions you may have.

P.S. Like our Facebook!

Respectfully Submitted,

Alex Todd
Twister Pro Wash
316.500.6020

Seal of Security

We are committed to your safety and security.

Awarded to:

TWISTER PRO WASH, LLC

Why Look for The Seal?

- Many companies who claim to be licensed, insured and bonded are not
- Many companies who claim to perform criminal background checks on their employees do not
- If you hire an unlicensed company and an employee hurts themselves on your property or your property is damaged, your insurance company may deny the claim
- Many criminals use their employment to find their next victim
- Many crimes are committed up to six months or more after the service call

How is the Seal of Security and Confidence Different?

- The Seal.com verifies license, insurance and customer satisfaction.
- The Seal.com performs criminal and sex offender checks on the owner and the employees who interact with your family, home or business
- The Seal.com actually performs the background checks rather than just taking someone's word for it.
- Employees are issued photo IDs confirming their background checks.
- Companies with the Seal of Security and Confidence can send you an email with a photo of its employee and proof of their background check so you know who you are opening your door for.

Want Peace of Mind?

Choose this company with the Seal of security and Confidence

Edward Marchiselli

President- The Seal.com

Visit www.theseal.com for terms and conditions

Before & After Photos

WHY SHOULD I SOFTWASH?

FUNGUS and BACTERIA are not just an aesthetics issue. These microorganisms are actually eating and decomposing your surfaces at an alarming rate. A SoftWashing system cleans your surfaces and kills all the fungus growing on it. Our process avoids the damage of pressure washing, leaving your surfaces cleaner 4-6 times longer!!!

























Questionnaire for Service Providers

Questionnaire for Service Providers

	OTHERS	TWISTER PRO WASH
"Do you have insurance and if so, how much coverage do you have?" Ideally a service provider with coverage up to 1 million dollars is standard to protect your property, and their own. No coverage means you are assuming all of the risk.	☐	☑ **2 million**
"Do you offer a warranty for your services and if so, for how long?" Warranties will keep the service provider accountable for the quality of their cleaning, and are better than guarantees. 5 year roof warranties are ideal.	☐	☑ **5 years**
"Are you certified and if so, how often do you take classes to remain certified?" Technology and regulations often change and it's important to stay up to date to remain compliant.	☐	☑ **Annually**
"Are ALL technicians background checked, and can you provide verification?" Providers should always be ensuring employees who enter on a customer's property do not have a prior record of a predatory nature (sexual, theft, narcotics).	☐	☑ **We use Ask the Seal**
"Do you have any residential or commercial references I can check?" Reviews are available online for established companies, but there's nothing wrong with asking for a really good reference to ask how their experience was.	☐	☑ **We have tons!**

Additional Services

We do way more than windows. Here are some of our additional services.

- Soft Washing: House, driveway, sidewalk, pool cage, pool deck, fences.
- Gutter Cleaning
- Rust Removal
- Water Stain Removal
- Roof Cleaning
- Play ground sanitation
- Fence Staining

Proposal

Presented To:
City of Halstead
Ks
tcotner@halsteadks.gov

Service location:
Ks

Description	Amount
Soft Washing - Eaves & Walls • Mausoleum Building	$6,200.00
Soft Washing - Wall • Entire perimeter wall and stone signs (no tombstones)	$10,900.00
Soft Washing - Eaves & Walls • Both building and Wall - 15% discount	$14,535.00
Windows Pure Water Rinse	
Plant Wash • Neutralizes cleaning agents • Fertilizes plants through leaves • Adds vital nutrients to soil for beneficial bacteria • Included for FREE	

If there are multiple items above you can select the items you would like us to do after clicking “Accept” at top right of this proposal.

What to Expect?

What Can I Expect?

Our process is designed to eradicate MOSS, ALGAE and MILDEW. These are common forms of fungus that grow on your home, eating and decomposing your roof and other surface materials at an alarming rate. Our soft washing process will kill the fungus and keep it from returning for a longer period of time.
Since this process is very different from traditional pressure washing, we have collected the most commonly asked service questions.

1 PLANTS

Our cleaning solution is strong enough to clean your roof, kill all existing algae, and keep algae from coming back for up to 5 years. Some plants directly in the drip line of the roof (with no rain gutters) will defoliate slightly, while some may defoliate completely. This condition, though unsightly, is temporary 90% of the affected plants recover within 90 days. Plants that do not recover after 90 days will be replaced by Twister Pro Wash at no cost to you. A similar condition occurs when cleaning driveways and walks. The grass on either side of the concrete can turn brown as far out as six inches. The discoloration usually diminishes after edging or mowing one to two times. If you need grass or plant replacement or have questions regarding this topic, call Twister Pro Wash.

2 PAINTED SURFACES

Our soft washing process utilizes a light spray stream to apply our chemical lighter than the stream of your garden hose. However, while having your roof or home cleaned, you could experience some paint flaking. This is a result of poor surface preparation before painting (fungus is not completely removed and the paint is applied over it). When the algae grows again, it separates the new layer of paint from the old, causing flaking. Another rare condition we observe is a change of paint pigment of the painted surface. The faulty paint (usually brown or blue in color) will sometimes turn green. Due to this potential problem, our crew will do a small colorfast-test on your paint before cleaning. 90% of the time this test will alert us to a problem and we will then seek your approval before beginning the job. At times, even this does not uncover the problem. It is important to remember that this is a rare condition and a problem with the paint itself.
We do not assume liability for this condition. However, at your request, the certified professional will be there to help and advise.

3 DRIVEWAY CLEANING

Our soft wash driveway cleaning will not look as good as a pressure washing until the residue of the dead algae is rinsed away by several rains. We do not rinse at the time of the cleaning in order to allow the cleaning solution sufficient time to soak into the pores of the driveway. This permits us to kill 100% of the algae on your drive. After the rain, your drive will look as good as one pressure washed, lasting 4 to 6 times longer. If you don't want to wait for the rain, we can come back on a separate service for an additional charge.

4 BRASS FIXTURES

From time to time we come in contact with tarnished brass home fixtures. When our chemical comes in contact with this tarnished brass, it will turn the brass green in some areas. Our chemicals will not react adversely if the brass has been properly maintained. If you experience discoloration or would like some recommendations on how to care for your brass, feel free to call Twister Pro Wash for assistance.

5 OIL & RUST STAINS

Twister Pro Wash can clean rust and oil stains in most cases. However, this service is not included in our standard cleaning package. If you would like more information about this service, please call your Twister Pro Wash representative for a quote. Remember, not all oil and rust stains clean completely. Before having this service performed at your home, please ask the Twister Pro Wash technician to clean a sample area for your approval.

6 WINDOW CLEANING

Twister Pro Wash technicians will rinse your windows during and after the treatment process. Still, some sediments may settle on your windows. Also, if you have hard water, your windows may dry with spots. If you are concerned about spotted windows you may want to select window cleaning with your service. We use pure water to get a spot-free finish.

7 WALKING ON ROOFS

Twister Pro Wash usually will not walk on some fragile roofs. However, please understand that even if you requested we stay off of your roof, it may not always be possible. Some areas are hard to reach from a ladder or the ground, such as chimneys, behind screen enclosures, and back sides of roof gables and slopes. These areas may require the technicians to get on the roof. But you can be confident that Twister Pro Wash technicians are trained to use the utmost caution when walking on any roof.

8 DOORS & WINDOWS

It is the customer's responsibility to inform the Twister Pro Wash technicians about any leaks or gaps around doors and windows. Twister Pro Wash does not assume liability for damage caused by our cleaning solution if it leaks into the house. Weather stripping should be checked and added if needed before beginning service.

SoftWash SYSTEMS™ CERTIFIED

LOOKING FOR MORE INFORMATION?

Contact us at 316.500.6020
or visit us online at
www.Twisterprowash.com

WARRANTY CLAIMS: All complete roof cleanings are backed by our 5 year Spot-free Limited Warranty. No partial cleanings will be warrantied. In the event you sell your home within the warranty period, the warranty is transferable to the new owners. It is important to note that our fee for warranty work is prorated from the actual retail price of the roof cleaning, not the price after any discounts or coupons. The first 12 months we will provide the necessary service to maintain a spot-free absence of dark molds and mildews from your roof. For years 2-4, we will treat whole or in part any areas of recurring dark molds or mildews with Twister Pro Wash paying the first 50% of the original quoted price, before discounts. For year 5, we will treat whole or in part any areas of recurring dark molds or mildews with Twister Pro Wash paying the first 20% of the original quoted price, before discounts. Smaller areas of staining, less than 25% of the total area of the roof, will be prorated from the current hourly charge for service. Please keep all documentation regarding your service. Before warranty service can be scheduled, we require the paid-in-full copy of your invoice showing the date completed and technician names for verification.

Terms of Service

TERMS OF SERVICE

Window Cleaning: Twister Pro Wash's routine window cleaning service includes the removal of common environmental debris such as dirt, grime, bird droppings, etc. Excessive buildup of a-typical debris such as paint, plaster, concrete, stickers, tape, etc. must be indicated on the work order and noted prior to service. Removing hard water stains, mineral deposits, and etching from your glass are not included in our routine service and require extra time, cleaning solutions, and a waiver to protect against pre-existing conditions. Broken seals, fogging and moisture between your panes can only be addressed by replacement of the pane itself.

Gutter Cleaning: Gutter cleaning service includes the removal of debris inhibiting the normal flow of water in your gutter system. Twister Pro Wash cannot address any blockage occurring underground. If this issue is spotted, we will attempt to notify you at the time of service.

Full-service gutter cleaning comes with a 90-day guarantee. If your gutters are clogged during this time we will return and unclog them at no charge. This does not apply to homes with overgrown trees within 8 feet of your gutter line or clogs due to improper installation or underground blockage.

Vinyl Siding Cleaning: Low-pressure siding cleaning includes the removal of common environmental debris such as dirt, grime, algae, and mildew which adhere to the siding. Excessive staining or build-up of a-typical debris such as mold spores, oxidation, and staining or loose siding are not included and should be noted on your work order before the time of service. Although low pressure is used for siding cleaning, damage can occur due to poor maintenance and/or low-grade building materials. The homeowner should consult their builder or siding manufacturer to ensure the surface is safe to be cleaned.

Expectations:

- Have access to a working exterior water spigot.
- Access to one functioning electrical outlet.
- Ensure all windows and doors are shut and secure.
- Secure all pets while cleaning.
- Remove all sensitive items which could be susceptible to damage.

Roof Softwashing & 5 Year Limited Warranty:
Twister Pro Wash does not use high-pressure or wire brushes during service and follows industry SoftWash Systems process and procedures. This process was designed to thoroughly clean your roof without damaging shingles.

If any mold, mildew, or moss growth is observed within 12 months of your service Twister Pro Wash will return and retreat these areas at no charge. From years two through four, the re-treatment will be provided at 50% off the original, quoted price before discounts. For year 5, we will treat whole or in part any areas of recurring dark molds or mildews with Twister Pro Wash paying the first 20% of the original

quoted price, before discounts. Smaller areas of staining, less than 25% of the total area of the roof, will be prorated from the current hourly charge for service. Please keep all documentation regarding your service. Before warranty service can be scheduled, we require the paid-in-full copy of your invoice showing the date completed and technician names for verification. Your warranty covers correctly pitched roof types such as cover shingles, concrete/clay tile, asbestos, and compound surfaces with no pooling on the roof surface.

Tree limbs and debris resting on or within eight(8) feet of a roof surface can void our warranty. This limited warranty is transferable to the new owner of a property.

Click Here to Sign Estimate

In Closing

Thanks for reviewing this proposal Tyler. We truly value our customers and we'll provide you a high quality service that you'll remember! If you're not 100% convinced of that then I encourage you to review this proposal again. And please don't hesitate to contact us. You can call us at 316-500-6020, reply to the email which has this proposal link in it, or send an email directly to alex@twisterprowash.com.

We are standing by ready to take care of your needs! Thank you once again for the opportunity to present our service and pricing to you.

Best Regards,

Alex Todd
Twister Pro Wash
316-500-6020
alex@twisterprowash.com

CITY SPECIFIC

NON-AGENDA/ MISCELLANEOUS

INFORMATION & MATERIALS



Whereas, Americans are served every single day by public servants at the federal, state, county and city levels and these unsung heroes do the work that keeps our nation working;

Whereas, Public employees take not only jobs, but oaths;

Whereas, Many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world;

Whereas, Public servants include teachers, doctors and scientists, train conductors and astronauts, nurses and safety inspectors, laborers, computer technicians and social workers, and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

Whereas, the month of May provides an opportunity to recognize and celebrate the vital contributions of public servants through designated observances including National Police Week, National EMS Week, National Public Works Week, and Municipal Clerks Week; and

Whereas, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials;

Whereas, The City of Halstead wishes to recognize our dedicated local government staff who provide invaluable service and support to Halstead residents

Now, Therefore, I, Gary Faelber, Mayor of the City of Halstead, Kansas, do hereby proclaim May 3–9, 2026, as **Public Service Recognition Week** in the City of Halstead and encourage all citizens to recognize the accomplishments and contributions of government employees at all levels—federal, state, county, and city—and to further acknowledge the importance of the various professional observances throughout the month of May.

Signed this 6th day of May 2026

_____
Gary Faelber, Mayor

_____
Attest: Julie L. Wait, City Clerk