



CITY COUNCIL MEETING AGENDA

Wednesday, October 21, 2026
7:00 p.m.

City Council Chambers
Halstead City Hall

CALL TO ORDER

A. AGENDA CHANGES/APPROVAL OF AGENDA

B. PUBLIC FORUM

C. **CONSENT AGENDA**

1. Minutes of October 7, 2026 City Council Meeting
2. Ordinance No. 2026-AP-20: Bills and Payroll from October 8 – 21, 2026
3. City Treasurer's Reports – September and 3rd Quarterly

D. PUBLIC HEARING

E. UNFINISHED BUSINESS

1. Set City Council Work Session

F. NEW BUSINESS

1. 2027 Contracted Mowing RFP
2. Mausoleum Foundation project update
3. Joint Organization Community Marketing/Outreach

G. EXECUTIVE SESSION

1. Non-elected personnel

H. REPORTS

1. Governing Body Comments
2. City Manager
3. Financial Report – 3rd Quarter

ADJOURNMENT

NOTICE

Agendas may be subject to change upon action of or at the discretion of a majority of the governing body.

For those who cannot attend a meeting in person but wish to provide comment to the Governing Body, those comments can be emailed to cityclerk@halsteadks.gov. Comments received before 5:00 PM on the day of a meeting will be shared with the governing body during that night's meeting during public forum.

Anonymous comments that are sent or received will not be shared.

Meetings are also live streamed via the [city's YouTube channel](#) and Cox Cable channel 7.



CITY COUNCIL AGENDA REPORT

Meeting Date: October 21, 2026
City Department: Administration and Finance
Prepared By: Julie Wait, City Clerk
Agenda Title: Consent Agenda

RECOMMENDED ACTION

Motion to approve the Consent Agenda October 21, 2026, as presented.

CONSIDERATIONS/ANALYSIS

Items in the October 21, 2026 Consent Agenda include:

- Minutes of October 7, 2026 City Council Meeting.
- Ordinance No.2026-AP-20 which includes bills & payroll from October 8 – 21, 2026.
- City Treasurer's Reports – September and 3rd Quarterly

Items of note in the bills and payroll from October 8 – 21 are as follows:

- Check #124520 in the amount of \$5,668 to DC&B Supply for 52 rebuilt gas meters.
- Check #124551 in the amount of \$40,632 to Groundworks FRS, LLC for final payment on mausoleum foundation repairs.
- Check #124503 in the amount of \$21,320 to Mid-Continental Restoration Co. Inc. for the soft washing, tuckpointing, and sealing of the mausoleum.

FISCAL IMPACT/FUNDING SOURCE

Total dollar amount of checks being approved is \$16,090.09, wires in the total amount of \$56,027.11, direct deposits in the amount of \$0.00, and total net payroll in the amount of \$49,865.00. These expenses are split amongst multiple funds in the budget and costs from the current 2026 fiscal year.

Department Head Approval Date: 10/16/2026

City Attorney Approval Date:

City Manager Approval Date: 10/16/2026

Attachments (*listed as included in packet*):

1. Minutes of October 7, 2026 City Council Meeting.
2. Ordinance No.2026-AP-20 which includes bills & payroll from October 8 – 21, 2026.
3. City Treasurer's Report – September and 3rd Quarterly.

**Halstead City Council Meeting
October 7, 2026**

**Council Room, City Hall
7:00 p.m.**

CALL TO ORDER

Mayor Faelber called the meeting to order at 7:03 p.m. The City Council meeting was streamed live on YouTube, HalsteadKS.gov, and Cox Channel 7.

CITY COUNCIL MEMBERS PRESENT

Charlie Robinson, James VanSchaick, George Torres, and Roger Keating; a quorum was declared present. Shawna Will was absent

CITY OF HALSTEAD STAFF PRESENT

City Manager Ethan Reimer, City Attorney Brad Jantz, Police Chief Josh Orem, Fire/EMS Chief Anderson Lowe, Management Intern Tyler Cotner, Deputy Clerk Raylee Washabaugh, and City Clerk Julie Wait.

OTHERS PRESENT

- Russ Schroeder – USD 440 Government Student.
- Bill Bush from the *Harvey County Now*.
- Halstead Residents – Ron Dick, Alora Finch, and Kevin Henderson.

AGENDA CHANGES

City Manager Reimer requested the addition of item #6 under New Business for discussion of a SEED Grant application. He also requested that item #2 be added under the Executive Session section of the agenda for Attorney Client-Privilege.

CONSENSUS by the Governing Body to accept the changes to the meeting's agenda

PUBLIC FORUM

Mayor Faelber opened the public forum at 7:04 p.m.

Hearing no requests for public comment, Mayor Faelber closed the public forum at 7:04 p.m.

CONSENT AGENDA

The following items were included in the October 7, 2026 Consent Agenda:

- Minutes from September 16, 2026 City Council Meeting.
- Ordinance No. 2026-AP-19 which includes bills & payroll from September 17 – October 16, 2026.

MOTION by Torres to approve the Consent Agenda for October 7, 2026 as submitted.

SECOND by VanSchaick

CARRIED 4-0

PUBLIC HEARING

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS**1. Halloween Howl Special Event Application – Resolution No. 2026-11**

City Clerk Wait explained that Tessa Wendling had submitted an application for Halloween Howl which requested to close Main Street from 1st Street through 4th Street from 6:00 p.m. until 8:00 p.m. They application requested minimal support from the City of Halstead or its staff. Wait reported that, of the thirty-eight businesses located on Main Street, four were vacant and twenty-six would be closed during the event. Of the remaining seven businesses and one apartment complex, five were supportive of the street closure, and the other three had alternate access available.

MOTION by Torres to approve Resolution No. 2026-11, a resolution authorizing the temporary closure of Main Street for Halloween Howl.

SECOND by Robinson

CARRIED 4-0

2. 2026-2027 Winter Season Natural Gas Firm Transport Agreement

City Manager Reimer noted this had become a housekeeping issue for the City of Halstead since 2022 (following Winter Storm Uri) which allowed the City to enter into an agreement with KMGa who enters into an agreement with Southern Star on the city's behalf for firm transport during the winter months of natural gas. The agreement looks at volumes established by the City and guarantees the City firm gas supply because in the instance of a crisis the flow of gas could be restricted to the City otherwise. There is both a pro and a con to this because while it does provide for firm transport it also requires staff to work with KMGa to set the daily MMBTU anticipated to be needed based off historical volumes and obligates the city to purchase that amount of gas even if it would not be used. While there are potential costs associated with the agreement it was good to have protection in the event where gas supply might be restricted.

MOTION by Torres to approve and authorize the Mayor's signature on the transportation service agreement with the Kansas Municipal Gas Agency (KMGa) and Southern Star Central Gas Pipeline.

SECOND by VanSchaick

CARRIED 4-0

3. Cemetery Wall Repairs

Management Intern Cotner presented updated materials including a new map to reflect current pricing for each section of the cemetery wall. There was an increase in the estimated cost based off an updated quote from Jordan Masonry which was partially due to additional deterioration that had been found. Two quotes were presented to the Governing Body, one from Mid-Continental Restoration and the other from Jordan Masonry. Cotner explained that the wall consisted of gray stone and silver limestone, and the recommendation was to replace the silver limestone on the north section with the more durable, but more expensive, gray stone. Councilmember Torres clarified with Cotner that the price to repair section five as is with silver limestone was \$2,699 while the recommended replacement to gray stone would cost \$94,465. There were external funds available in the amount of \$64,565 for the project including proceeds from the insurance company for the damaged wall in addition to funds pledged from the Cemetery Association. Staff's recommendation was to authorize and execute an amount not to exceed \$70,000 for the repairs to the damaged section of wall in addition to cleaning, sealing, and tuckpointing sections

one, two, and five. Councilmember VanSchaick said he was in favor of repairing the north section of wall versus replacing it due to the wall's current condition and the difference in cost for the two options. Councilmember Torres asked Cotner how he felt about his interaction with Mid-Continental Restoration versus Jordan Masonry and Cotner replied that he felt they were both great contractors that were experienced and qualified for the job. City Manager Reimer commented that Jordan Masonry's proximity to the City could allow the project to be completed piecemeal, whereas Mid-Continental Restoration, located in Fort Scott, would likely prefer to complete as much of the project as possible at one time.

MOTION by Torres to enter into a contract with Jordan Masonry to fix sections one, two, and five for an amount not to exceed \$70,000.

SECOND by VanSchaick

CARRIED 4-0

4. Disposition of Excess Equipment – Resolution No. 2026-12

City Manager Reimer explained that Resolution No. 2026-12 would declare the former Quint and Ambulance 22 as excess surplus property of the City and authorize staff to sell them via online auction. The Quint had been marketed for private sale for close to a year in the hopes of bringing in more funds but due to several factors including the age of the engine it had not had any real interest from potential purchasers, despite lowering the costs multiple times. Ambulance 22 was being replaced by the new unit which had just been received. Purple Wave was the easiest option to sell the equipment and per the City's financial policies the Governing Body had to declare it excess equipment and authorize the means for it to sold. Councilmember VanSchaick stated the sooner the better, especially on the fire truck, due to the upcoming wintertime and potential issues with the water that might remain in the quint. Chief Lowe said the nice thing about Purple Wave was that it was as is whereas if it was to sell through Brindle Mountain, the City would have to buy and replace three batteries on the Quint. City Manager Reimer explained that proceeds from the sale would be credited back to the equipment fund to help fund future purchases.

MOTION by Torres to approve Resolution No. 2026-12, a resolution declaring certain property of the City of Halstead as surplus and ordering said property to be sold via methods described.

SECOND by Robinson

CARRIED 4-0

5. Set City Council Work Session

City Manager advised that typically the Governing Body would hold a City Council Work Session towards the latter part of the year to discuss ongoing projects. This would include but was not limited to the discussion of the potential sale and development of the City-owned lots on 11th Street, the repaint that was going to be needed on the water tower, and the Scout Cabin project.

CONSENSUS by the Governing Body to table the discussion for setting a City Council Work Session until the City Council meeting scheduled for October 21, 2026.

6. SEED Grant Application

City Manager Reimer explained the SEED Grant was a program through the Department of Commerce and in the past the City had used it for community vibrancy and improvements. The City was successful in rounds one and two and those had funded improvements at the Halstead Public Library, outdoor fitness equipment at Kansas Learning Center for Health, and wayfinding signage for the City. He said that a new round was opening with applications due in mid-October and he was looking for support to apply noting the funds, if awarded, would be used to update the "Welcome State Championship" signage in Riverside Park. The current signage was at least twenty years old, and he provided some conceptual signage similar to the marquee and

wayfinding signs that featured a monument style sign that could replace the billboard-esque sign. City Manager Reimer said he had spoken to the Community Foundation and USD 440 and believed there might be room for partnership with both those organizations which would show favorable on the application. The estimated cost of the project was \$35,000 – \$40,000 and the max SEED Grant award was \$25,000 with a minimum of a 10% match from the City of Halstead. **CONSENSUS** by the Governing Body for staff to continue working towards submitting an application on behalf of the City of Halstead.

EXECUTIVE SESSION

MOTION by Keating to recess into executive session to discuss performance review and evaluation of the City Manager pursuant to the personnel matters of non-elected personnel exception, K.S.A 75-4319(b)(1), and ask that the City Manager and City Attorney join the Governing Body in executive session with the regular meeting to reconvene in the City Council Chambers at 7:45 p.m.

SECOND by Torres

CARRIED 4-0

Mayor Faelber called the regular meeting back to order at 7:47 p.m.

No formal or binding action was taken during the Executive Session.

EXECUTIVE SESSION

MOTION by Keating to recess into executive session to discuss potential litigation involving the City of Halstead pursuant to the consultation with an attorney on matters that would be deemed privileged in the attorney-client relationship exception, K.S.A 75-4319(b)(2), and ask that the City Manager and City Attorney join the Governing Body in executive session with the regular meeting to reconvene in the City Council Chambers at 8:00 p.m.

SECOND by Torres

CARRIED 4-0

Mayor Faelber called the regular meeting back to order at 8:02 p.m.

No formal or binding action was taken during the Executive Session.

REPORTS

1. Governing Body Comments

- Councilmember Robinson said the Arts & Crafts Fair was great and the vendors he had spoken to were happy to be in attendance and mother nature was really kind for the event. Mary Wilson had told him that some of the vendors had even sold out of their commodities. He was hopeful they would be able to get all eighty vendors back for the following year. Councilmember Robinson also said that he was sorry that Councilmember Will wasn't in attendance, but he wished her a Happy Birthday.
- Councilmember VanSchaick also commented that the Arts & Crafts Fair had turned out really well and that he had enjoyed his role during the event. He also thanked the committee members for all the work they put into the event.
- Mayor Faelber said he was sorry he had missed it and also wished Councilmember Will a Happy Birthday.
- Councilmember Keating commented that the Arts & Crafts Fair was great and he had been a little worried that with the Barn Sale moving to McPherson that he was afraid it might die off but it had gone the other way and the event was sizeable with really good booths. He also thanked the volunteers that had put on the event and said he hoped the next year was at least the same size. He also encouraged folks to enjoy the beautiful weather, and he was thankful that it wasn't 100° out.

2. City Manager Report

- The City with the assistance of Ranson Financial, submitted our application for technical assistance for an evaluation and master planning regarding the city's wastewater system and specifically the four lift stations. The end goal would be to assess the current capabilities and look at potential upgrades needed to ensure that the lift stations can continue to serve Halstead and anticipated growth in the future.
- Health insurance renewal information was presented by the KMIT Association Health Plan, and the increase will be in the 19-20% range for the upcoming year. We are looking at some potential options to potentially try and defray some of those costs by evaluating our plan design and options, but that is the renewal rate that will be seen on our offered health insurance plan without any changes.
- I am pleased to report that we have filed our official permit for the North Street project with BNSF. It is anticipated that hearing back from them on the application will take 3-6 weeks, but it is at least a step forward with the project and that portion which affects railroad adjacent property.
- The new police vehicle is now in service, and the new ambulance has finally arrived. It sounds like we will have some QC repairs and adjustments that are needed before the ambulance goes fully into service, but these were issues were identified during staff review of the vehicle which is something we do with new equipment to make sure the substantial public investments these represent are received and operate as they were intended or per the contracts the city entered into for the equipment.
- City staff have been working with EDC staff on submitting a site in our Industrial Park for a potential project looking for rail adjacent property.
- City staff are currently working with PEC, serving as consultants on the city's behalf, regarding evaluation and review of the submitted conditional use permit related to a potential new fuel station to be located at 1st and Main St. It is important to note that the conditional use permit does not mean that a project will move forward and the conditional use permit is only related to the fuel station component of the project. Any project would still have steps including site plan review and building permits and authorization before moving forward.
- The League's annual conference will begin tomorrow and run through Saturday in Wichita and for those of you who registered, I hope to see you there and there are a lot of great sessions for elected officials.
- The Harvey County Health Department will be holding a bike safety training program at the Kansas Learning Center for Health on Wednesday, October 28. The city will have information on how to register on our website and social media channels.
- Thank you to Deputy Clerk Washabaugh for filling in during the meeting and operating the cameras for Superintendent Adams while he is attending a Pipeline Safety Seminar in Hays.
- A reminder that city offices and facilities will be closed on Monday for the federal holiday. Normal hours and operations will resume on Tuesday.
- The mausoleum project is ongoing, Groundworks had to source a piece of equipment after the piece of equipment that drives peers down broke.
- The City entered into a contract to have restriping done in the downtown business district and that work is set to begin on October 15th. There may be some minor disruptions while new stalls are painted.
- The mural project is underway and will hopefully wrap up soon if the weather cooperates.

ADJOURNMENT

MOTION by Torres to adjourn at 8:11 p.m.

SECOND VanSchaick

CARRIED 4-0

Respectfully Submitted,

Julie L. Wait, City Clerk



Ordinance No. 2026 - AP - 20

Check No. 124499 thru Check No. 124551 in the total amount of \$ 161,090.09

Wires in the total amount of \$ 56,027.11

Direct Deposits in the total amount of \$ 0.00

and total net payroll(s) in the amount of \$ 49,865.00
are approved for payment.

Roger Keating

Charles Robinson

George Torres

Gary Faelber

James VanSchaick

Shawna Will

Date: 10/21/2026

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 10/8/2026

Ending Date: 10/21/2026

City of Halstead

Vendor	Vendor Amount
ADRIAN & PANKRATZ, P.A.	\$1,083.34
ADVANCE INSURANCE COMPANY OF KANSAS	\$230.50
AMERICAN PUBLIC GAS ASSOC.	\$695.09
BECKERCARE TREE SERVICE	\$2,650.00
BLUE CROSS & BLUE SHIELD OF KS	\$39,556.40
BOUND TREE MEDICAL,LLC	\$1,089.17
CITY OF HALSTEAD	\$2,206.72
CLEARENT	\$113.22
CLOVER NETWORK LLC	\$184.34
COLONIAL LIFE INS.	\$190.21
CONKLIN CARS NEWTON	\$1,915.96
CYPRESS FACILITY SERVICES	\$325.00
D C & B SUPPLY INC	\$5,668.00
DAVID LIES PLUMBING INC.	\$661.85
FARMERS ALLIANCE	\$100.00
FARMERS COOPERATIVE ELEVATOR	\$4,855.94
GRABERS ACE HARDWARE	\$21.00
GRAINGER	\$170.58
GROUNDWORKS FRS, LLC	\$40,632.00
HALLS CULLIGAN WATER	\$84.45
HALSTEAD MARKET	\$107.82
HALSTEAD TIRE, LLC	\$47.02
HARRELL'S LLC	\$675.00
HEARTLAND ENVIROMENTAL DISTRIBUTORS, INC	\$3,629.55
HENRY SCHEIN, INC.	\$260.24
HV CO ECO/DEVELOPMENT COUNCIL	\$1,575.00
HV CO TREASURER	\$30.75
IDEATEK TELCOM, LLC	\$1,260.79
IMAGINE IT	\$5,091.14
INFORMATION NETWORK OF KANSAS	\$120.00
INTERNATIONAL INST. OF MUNICIPAL CLERKS	\$640.00
IRS	\$14,428.65
J & M AG SERVICE INC.	\$74.20
KANSAS MUNICIPAL UTILITIES	\$3,510.00

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 10/8/2026

Ending Date: 10/21/2026

City of Halstead

Vendor	Vendor Amount
KANSAS PUBLISHING VENTURES, LLC	\$88.00
KGCSA	\$40.00
KPERS	\$3,783.17
KPERS	\$8,293.82
KS DEPARTMENT OF LABOR	\$511.67
KS DEPARTMENT OF REVENUE	\$806.62
KS DEPARTMENT OF REVENUE-ACH	\$1,975.02
KS DEPARTMENT OF REVENUE-GOLF	\$1,121.23
KS PAYMENT CENTER	\$358.16
KS SECRETARY OF STATE	\$25.00
KS STATE TREASURER	\$20,000.00
KS WITHHOLDING	\$2,590.29
LOYAL AMERICAN LIFE INS CO	\$40.48
MID CONTINENTAL RESTORATION CO. INC	\$21,320.00
MILFRED J. DIRKS	\$500.00
MISSIONSQUARE - 303013	\$204.77
NAVRAT'S	\$1,030.00
PAYMENT SERVICE NETWORK	\$64.95
PROFESSIONAL TURF PRODUCTS, LP	\$4,213.73
PWWSD #17	\$5,280.87
QUADIENT FINANCE USA, INC.	\$850.00
RANSON FINANCIAL GROUP LLC	\$1,000.00
REIDA PEST SERVICE, LLC	\$40.00
SAM'S CLUB/GECF	\$84.82
SIGNA PAY	\$33.76
SOOTER'S CAR WASH, INC.	\$200.00
SPECTRUM BUSINESS	\$223.25
STATE INDUSTRIAL PRODUCTS	\$3,988.55
STREAMLINE PAYMENTS	\$534.63
TASC/ACH FLEX ACCOUNT	\$1,380.92
THE NEWTON KANSAN	\$55.00
UTILITY SAFETY AND DESIGN INC.	\$1,370.00
VERIZON WIRELESS SERVICES	\$474.02
VISION CARE DIRECT	\$475.74

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date:10/8/2026Ending Date:10/21/2026City of Halstead

Vendor	Vendor Amount
WORKSTEPS	\$75.00
ZOLL MEDICAL CORPORATION	\$199.80
Grand Total :	\$217,117.20

CITY OF HALSTEAD, KANSAS				
TREASURER'S QUARTERLY FINANCIAL STATEMENT - UNAUDITED				
For the Period July 1, 2026 - September 30, 2026				
		RECEIPTS	EXPENDITURES	
	July 1, 2026	AND	AND	September 30, 2026
FUND	BALANCE	TRANSFERS IN	TRANSFERS OUT	BALANCE
General & General Idle Funds Investment	\$1,701,987.73	\$648,050.64	\$984,693.48	\$1,365,344.89
VIN Inspection Fund	29,551.99	\$3,420.00	\$811.61	32,160.38
Specialty Liability	55,168.80	\$6,484.46	\$0.00	61,653.26
Cemetery Perpetual Care CD	59,152.12	\$546.68	\$0.00	59,698.80
Drug/Asset Forfeiture	45.30	\$0.00	\$0.00	45.30
Special Park & Recreation	2,263.74	\$809.48	\$2,000.00	1,073.22
Library	17,603.66	\$31,016.55	\$38,097.63	10,522.58
Bond & Interest	384,463.87	\$93,269.89	\$353,892.71	123,841.05
Water	474,940.64	\$259,641.60	\$245,716.26	488,865.98
Storm Water	21,120.21	\$5,728.80	\$8,391.00	18,458.01
Wastewater	243,768.37	\$126,042.66	\$112,775.25	257,035.78
Gas	525,650.41	\$353,251.06	\$348,298.32	530,603.15
Refuse	59,570.63	\$48,210.50	\$59,567.52	48,213.61
Special Street & Highway	98,786.03	\$15,122.36	\$0.00	113,908.39
Sales Tax Revenue Fund	0.03	\$0.00	\$0.03	0.00
Water & Sewer Reserve	1,064,579.17	\$51,000.00	\$1,385.01	1,114,194.16
Risk Management Reserve Fund	75,000.00	\$0.00	\$0.00	75,000.00
Gas Reserve	514,642.00	\$3,000.00	\$0.00	517,642.00
Storm Water Reserve	101,260.00	\$3,750.00	\$0.00	105,010.00
Grants Fund	18,068.60	\$0.00	\$1,500.00	16,568.60
City Equipment Fund	778,431.66	\$311,317.07	\$635,827.29	453,921.44
Capital Improvement Fund	683,547.50	\$156,826.61	\$90,806.85	749,567.26
Opioid Settlement Fund	15,959.79	\$0.00	\$0.00	15,959.79
Temporary Notes Fund - Series 2023	108,828.18	\$0.00	\$67,828.18	41,000.00
Wastewater Plant Upgrade 2025	0.00	\$38,900.00	\$38,900.00	0.00
Insurance Proceeds Fund	0.00	\$0.00	\$0.00	0.00
Halstead Land Bank	25,162.00	\$0.00	\$0.00	25,162.00
Total Cash all Funds	\$7,059,552.43	\$2,156,388.36	\$2,990,491.14	\$6,225,449.65
Less Investment Funds	-59,152.12			-59,698.80
Less Investment Funds	-375,007.24			-378,058.03
Total Funds Cash less Investment Funds =	\$6,625,393.07			\$5,787,692.82
CITY INVESTMENTS				
General Fund Idle Funds - Certificate of Deposit at The Halstead Bank				\$378,058.03
Cemetery Perpetual Care Fund - Certificate of Deposit at The Halstead Bank				59,698.80
Total Investments				\$437,756.83
TOTAL ALL CASH AND INVESTMENTS =				\$6,225,449.65
LIABILITIES AND OBLIGATIONS				
General Obligation				
G. O. Refunding Bonds, Series 2012, Maturity 10/1/2029 (Industrial Park/C. Meadows/Flood Control/Golf/Pool)				\$410,000.00
G. O. Refunding Bonds, Series 2016, Maturity 10/1/2030 (Refund majority of Series 2010 Bond)				\$560,000.00
G. O. Bonds, Series 2018, Maturity 09/01/2033 (Cedar Meadows 2nd Improvements - 1400 Block Main St)				\$120,000.00
G. O. Temporary Notes, Series 2023 A, Maturity 12/01/26 (Cedar Meadows 2nd Improvements - Main/Stutzman)				\$2,010,000.00
G.O. Taxable Bonds, Series 2023, Maturity 10/01/2038 (Purchase of Thibault Property)				\$675,000.00
State Revolving Loans				
City Utility Low-Interest Loan Program, Maturity 3/1/2031				\$595,392.84
Other				
2025 Fire Pumper Truck Lease Purchase				\$443,678.22
2027 Dump Truck Lease Purchase				\$189,994.20
Total Liabilities and Obligations				\$5,004,065.26
Signed: Jan Smith, City Treasurer				

City of Halstead, Kansas
Composition of Ending Cash and Investment Balances
September 30, 2026

CASH

		\$ 6,225,449.65
Halstead Bank Statement Balance	\$ 6,187,637.52	
Add: Outstanding deposits	\$ 1,709.85	
Less: Outstanding checks and wires	\$ (401,636.08)	
TASC	\$ (18.46)	
Credit card rounding error (August)	-\$0.01	
Total Cash	\$ 5,787,692.82	

INVESTMENTS

General Fund - Idle Funds CD at The Halstead Bank	\$ 378,058.03
Cemetery Perpetual Care Fund CD at Central National Bank	\$ 59,698.80
Total Investments	\$ 437,756.83

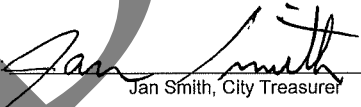
Total Reconciled Cash and Investments	\$ 6,225,449.65
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GENERAL OBLIGATION (G.O.) BOND LIABILITIES & TEMPORARY NOTES

G. O. Refunding Bonds, Series 2012, Retirement 10/01/2029 <i>(Industrial Park/Cedar Mdws/Flood Control/Golf Irrig/Swim Pool)</i>	\$ 410,000.00
G. O. Refunding Bonds, Series 2016, Retirement 10/01/2030 <i>(Refund of Series 2010 Bond)</i>	\$ 560,000.00
G. O. Bonds, Series 2018, Retirement 09/01/2033 <i>(Cedar Meadows 2nd Improvements - 1400 Block Main St)</i>	\$ 120,000.00
G.O. Bonds, Series 2026-A, Retirement 10/01/2046 <i>(Cedar Meadows 2nd Improvements - Main/Stutzman)</i>	\$ 2,010,000.00
G. O. Taxable Bonds, Series 2023, Retirement 10/01/2038 <i>(Purchase of Thibault Property)</i>	\$ 675,000.00
Total G.O. Bond Liabilities	\$ 3,775,000.00

OTHER DEBT LIABILITIES

2025 Fire Pumper Truck Lease Purchase	\$ 443,678.22
2027 Dump Truck Lease Purchase	\$ 189,994.20
City Utility Low-Interest Loan Program, Retirement 03/01/2031 (principal pd req 01/31/23) <i>(Gas Costs due to Winter Storm Uri Feb 2021)</i>	\$ 595,392.84
Total Other Debt Liabilities	\$ 1,229,065.26
Total G.O. Bond and Debt Liabilities	\$ 5,004,065.26

By: 

Jan Smith, City Treasurer

City of Halstead
Bank Reconciliation
Month End September 30, 2026

Bank Reconciliation		Total Composition of Cash per CIC
Checking account balance per bank	<u>\$6,187,637.52</u>	<u>\$6,225,449.65</u>
Add: Outstanding deposits	Attached \$1,709.85	
Less: Outstanding checks and wires	Attached -\$401,636.08	
TASC	-\$18.46	
Credit card rounding error (August)	-\$0.01	
Checking account per city books (CIC Report)	<u>\$5,787,692.82</u>	
Investments		
Cemetery Perpetual Care CD at Central National Bank	\$59,698.80	
Idle Funds CD at The Halstead Bank	<u>\$378,058.03</u>	
Total Investments	<u>\$437,756.83</u>	
Total of all Cash & Investments	<u>\$6,225,449.65</u>	<u>\$6,225,449.65</u>

City of Halstead
Reconciling Items
Month End 09/30/2026

Outstanding Deposits

City	\$	1,187.82
Cr/Db Card	\$	393.14
PSN	\$	125.89
Wire	\$	-
Total Deposits =	\$	1,706.85

Outstanding Checks

Type	Check Number	Amount
Jul '26 Payable	124182	1253.95
Aug '26 Payable	124344	289162.27
Aug '26 Payable	124351	190.21
Sep '26 Payable	124398 - 124475	\$ 111,029.65
Total Outstanding Checks and Wires =		\$ 401,636.08



CITY COUNCIL AGENDA REPORT

Meeting Date: October 21, 2026
City Department: Governing Body
Prepared By: Ethan Reimer, City Manager
Agenda Title: Set City Council Work Session

RECOMMENDED ACTION

None, discussion item only. Potential motion to set a work session if desired and for a date and time that would work for majority/quorum attendance.

BACKGROUND

The city typically holds a final work session in late October or early November before the holidays tend to make scheduling additional meetings harder. Potential topics for the work session agenda include the potential sale and development of city owned lots on 11th Street, the anticipated outside repaint of the water tower, and the Scout Cabin project. Other topics that any specific governing body member would like to discuss should also be brought forth for consideration by the entire governing body to see if there is consensus for the item to be considered by the group. This is being revisited this meeting based on the consensus last meeting for everyone to have time to consider their schedules.

City Manager Approval Date: 10/16/26

City Attorney Review Date:

Attachments (*listed as included in packet*):

1. None

**CITY COUNCIL AGENDA REPORT**

Meeting Date: October 21, 2026
City Department: Public Works/Parks/Cemetery
Prepared By: City Manager Reimer
Agenda Title: 2027 Contracted Mowing RFP

RECOMMENDED ACTION

Motion to approve issuance of the 2027 Contracted Mowing RFP subject to final edits by staff.

BACKGROUND

City Council approved contractual mowing for a majority of city properties and rights-of-way in May 2019, which covered approximately 50 acres and has continued to do so since then. Previously this work was done by Public Works staff and the city often had to hire part-time help in the spring and summer to help with the workload. This decision was based on several factors, such as part-time staff became increasingly difficult to find and hire and looking at the investment of both staff time and resources during the mowing season and the opportunity costs for the city as Public Works staff spent a majority of time mowing and less time on other maintenance needs in the city.

CONSIDERATIONS

This past year, the city brought on additional seasonal part-time staff to help in the Parks Department and is anticipating doing the same in 2027. Likewise, development in other areas such as the Industrial Park and Oswald Lehman Park areas have changed over time. This would allow some mowing areas to be brought back to in-house mowing that were previously covered in the original contracted areas or some areas to be completely removed. Additionally, it has been a couple of years since the city formally advertised the mowing contract, previously choosing to extend year-to-year with the current contractor based on satisfactory performance, and in that time, there may now be additional vendors or contractors who would potentially be interested in the opportunity. This also helps to ensure that the prices the city would be securing for any contracted mowing are market driven. There have been some slight edits to the RFP from the previous document, and those will be discussed by staff with the governing body. The city is not obligated to contract out mowing through issuance of the RFP, and staff will analyze the potential costs of contracted mowing versus work being handled through full-time or part-time staff.

FISCAL IMPACT/FUNDING SOURCE

Mowing costs are split amongst several funds, but a majority of those costs fall within the General Fund. Departments such as Parks or Cemetery pay for the mowing of areas related to their departments from their respective budgets. Contracting has allowed the city to reduce the amount of equipment it has to have on hand, specifically mowers, which in turn reduced overall insurance, maintenance, and repair costs. The city also was able to reduce one FT position in Public Works from what was originally authorized as contracted mowing continued for multiple years. One of the advantages of contracted mowing is the overall predictability of costs for services whereas costs for in-house performance can fluctuate based on commodity prices or the increase in employment benefit costs.

City Manager Review Date: 10/16/26

City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. Draft 2027 Contracted Mowing RFP

Invitation for Bids

The purpose of the Request for Proposal (RFP) is to obtain quotes and/or bids for providing mowing services for the City of Halstead, Kansas for 2026. All communications regarding this RFP and for obtaining a complete RFP packet of information should be directed to:

Ethan Reimer
City Manager
303 Main St.
Halstead, KS 67056
316-835-2286
ereimer@halsteadks.gov

To be considered, each contractor must submit a completed proposal bid form, certificate of liability insurance, certificate or copy of worker's compensation insurance (or be willing to sign a waiver), and any additional information requested in the RFP with their proposal packet. The proposal bid form must be signed and include a statement as to the period during which the proposal remains valid. Contractors may bid on all or only certain portions of the work.

Responses to this RFP will be evaluated based on a selection process consisting of:

- A review by the City of the contractor's response to the RFP, to determine if the proposal meets all criteria for consideration.
- Relevant experiences, project understanding, project requirements, strength of the proposal, and proposed fees.

Every effort will be made to adhere to the following schedule:

- | | |
|--------------------------------|-------------------|
| • Distribute RFP | October 22, 2026 |
| • Proposal Submission Deadline | November 6, 2026 |
| • Selection | November 18, 2026 |

Proposals will be accepted until 5:00 p.m. on November 6, 2026 and are to be submitted to Ethan Reimer, City Manager, at the address listed above for the City of Halstead, KS.

Envelopes shall be clearly marked "Request for Proposal – Mowing" on the outside of the envelope.

Instructions for Bidders

The City of Halstead is requesting bids to mow Scout Park, Williams Park, Oswald-Lehman Park and other city owned properties as identified in Exhibits A and B. The City desires contractors to supply mowing service for this city land and right-of-way. The selected contractor will be responsible for specified mowing services to the City of Halstead for the 2027 calendar year from April 1st through November 1st. Please refer to Exhibits A and B for the locations to be mowed.

Scope of Work

The work to be completed will include mowing of all established grasses and vegetation within the reported areas in a neat and professional manner. Expectations are for parks, city properties, and cemetery to be mowed weekly and rights-of-way and easements mowed bi-weekly during normal periods of growth. When drought or other conditions have substantially slowed growth the expectation is to not mow until normal growth returns or the grass exceeds a height of 6". Grasses and vegetation should never be allowed to grow more than eight inches (8"). If the mowing cycle is to be deviated from due to drought, precipitation, or other situations, the deviation must be approved by the City Manager or Public Works Director. Vegetation in and around structures, walks, trees, parking areas, sidewalks, or other similar items shall be mowed to a neat appearance as well as string trimmed (weed eater, weed whipping, etc.). The contractor shall neatly mow grass and vegetation to a height of no less than three inches (3") for parks, city properties, and cemetery, no less than two inches (2") for rights-of-way and easements, and no more than three and one-half inches (3.5"). All trash and debris in the mowing area shall be removed from the area before and after mowing by the contractor. Grass and vegetation clippings shall be blown or swept off of walkways, driveways, trails, sidewalks, etc. Vegetation clippings shall not be blown or deposited on the city streets or walkways.

Areas described above may dry out or not grow during hot periods of the summer months or may be subject to standing water and muddy conditions following precipitation. It will be the responsibility of the contractor to factor this into their bidding for services listed in Exhibit A to provide for the best possible price. The City's expectation is that these areas are to be kept in a neat and orderly groomed appearance at all times and it will be the responsibility of the contractor to choose a mowing cycle for each area to meet the expectation, with the approval of the City Manager or Public Works Director of any major deviations in the schedule of mowing.

The contractor shall work to limit any damage to trees, playground equipment, light posts, sign posts, headstones and cemetery markers, etc. by mowers or string trimmers. Any damage that occurs to public or private property must be reported immediately to the City Manager or Public Works Director in writing (text, email, or letter). Any repairs or fixes for damages caused by the contractor will be the responsibility of the contractor, this includes but is not limited to cemetery marker resets, replacement of veteran markers, repainting, etc. Any repair that is not directly fixed by the contractor and whose costs to repair has been borne by the city or another private entity will be deducted from the final payment for services for the year. Repeated damages and/or failure to report damages in a timely manner may result in immediate termination of the contract.

The chosen contractor must be able to respond to and comply with all elements listed in this section. Failure to comply can and will result in termination of a bid proposal or service contract. Elements include:

- Mowing height between three inches (3") and three and one-half inches (3.5") parks, city properties, and cemetery
- Mowing height between two inches (2") and three and one-half inches (3.5") for rights-of-way and easements

- Grass clippings will not be mowed or blown into the streets or roads
- Grass and vegetation clippings shall be blown or swept off of walkways, driveways, trails, sidewalks, etc.
- Chemicals may not be used without prior approval by City staff
- All garbage must be picked up and disposed of, mowing over garbage is prohibited
- All agreed upon locations shall be mowed and trimmed within 3 days prior to Memorial Day, Independence Day, Old Settlers Celebration, and Labor Day
- Damage to trees, playground equipment, light posts, sign posts, headstones and cemetery markers, etc. by mowers or string trimmers is prohibited and any and all incidents involving damage to any public or private property is to be immediately reported to the City Manager
- Equipment operators must have access to and should wear at all times high visibility reflective safety vests, jackets, or shirts while operating equipment in roads or streets, on rights-of-way, or next to state highways and ROWs.
- Pay requests shall be submitted no more than twice per month and checks will be mailed to the address on file or available for pick-up at City Hall (contractor's preference) on the Thursdays following the first and third Wednesdays of the month.

Lawn Care Program Proposal – Optional Bid Item

In addition to the above Mowing Request for Proposal the City would like to also have a Request for Proposal for a yearly lawn care program that covers fertilizing, weed control, grub control, aerating, and overseeding. This would be for around City Hall and the Library (location C) only. The lawn type for this area is Tall Fescue. If you are able to provide this service, please provide the lump sum total below and attach a schedule of proposed lawn care maintenance. Contract award is not predicated on the ability to provide this service. Please provide any information in regard to a discount on this service if it is combined with the mowing service or indication if the service would be available at the indicated price regardless of being awarded any mowing work.

_____ of applications/treatments

\$ _____ / lump sum total

Selection Process

The City will take into account such matters it considers appropriate in selecting the successful contractor. The City reserves the right to contract with one or more vendors for maintenance mowing and to reject, for any reason, any and all bids. Evaluation criteria will include:

- The contractor's understanding of the assignment and ability to follow bidding instructions
- The contractor's proposed fee for individual maintenance areas and one lump sum for all areas
- The experience and qualifications of the contractor

Bidder Qualifications & Proposals

The requests that contractors interested in submitting proposals:

1. Clearly outline (on the provided bid form) the unit price for the mowing area specified as well as total lump sum under the REQUESTED SERVICES section of this document, for the season (April 1st – November 1st). You may bid on all, some, or none of the proposed areas. Blank submissions will be considered as no bid for that work area. If price for any submitted bid is dependent on being awarded a certain amount of work or other covered area, that should be noted and specified on the bid documents.
2. Submit a summary of experience and qualifications.
3. Submit two account references that you currently service or have serviced.
4. Submit a certificate of liability insurance and automobile/mowing equipment insurance. (The contractor will need to name the City of Halstead as additional insured).
5. Submit a certificate of worker's compensation insurance or sign a waiver.
6. Specify the staff to be involved (primary contact, mowing operators, single proprietor, clerical contact, and owner or owner's agent).
7. Must be able to provide a W-9.

The contractor should be aware of the following:

- The proposal should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the proposal if the contractor were to be selected to perform the services required.
- All proposals will be property of the City of Halstead, KS.
- The lowest proposal will not necessarily be accepted. The City reserves the right to reject any and all bids, award the agreement for any part of the proposed work but not all, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.
- Sealed envelopes marked "Request for Proposal – Mowing" with the submitter's name and address shown on the upper left hand corner of the envelope, must be received by the City of Halstead, Attn: Ethan Reimer, City Manager, at 303 Main St, Halstead, KS 67056 prior to November 6, 2026

Exhibit A – Locations to be Mowed & Bid Form – One Year Term 2027

(April 1st – November 1st)

Please indicate properties where services are to be rendered by giving a price per mowing. If not bidding on certain locations, indicated by bidding \$0. Blank lines will be interpreted as a “no bid” for that location. Please refer to Exhibit B for maps and rough visualization of location and size.

A. Scout Park (between 3rd & 4th, Poplar & Santa Fe):

\$ _____ / mowing

\$ _____ / lump sum total

B. Williams Park (10th and Corky George, east of 11th):

\$ _____ / mowing

\$ _____ / lump sum total

C. City Hall and Library (303 Main St and 264 Main St):

\$ _____ / mowing

\$ _____ / lump sum total

D. Halstead Cemetery and Mausoleum (K-89 and HWY 50):

\$ _____ / mowing

\$ _____ / lump sum total

E. Oswald-Lehman Park (10th and Main, slough to street):

\$ _____ / mowing

\$ _____ / lump sum total

F. McNair St. right-of-way (approx. 15' or less width, east side of McNair from 6th to 2nd and triangle):

\$ _____ / mowing

\$ _____ / lump sum total

Exhibit A – Locations to be Mowed & Bid Form – One Year Term 2027

G. 10th St. right-of-way (approx.. 15' or less width, both street sides from Williams Park to Halstead Rd.):

\$ _____ / mowing

\$ _____ / lump sum total

H. Drainage easement (approx. 30' width, south edge of Cedar Meadows addition):

\$ _____ / mowing

\$ _____ / lump sum total

I. Old Presbyterian Church (4th and Main)

\$ _____ / mowing

\$ _____ / lump sum total

J. 14th St. right-of-way (approx.. 15' or less width, both street sides on the dirt road portion)

\$ _____ / mowing

\$ _____ / lump sum total

\$ _____ **Grand Total for all bid on work/mowing**

Bid prices shall remain valid until and thru December 31st, 2027

Name & Address of submitting party:

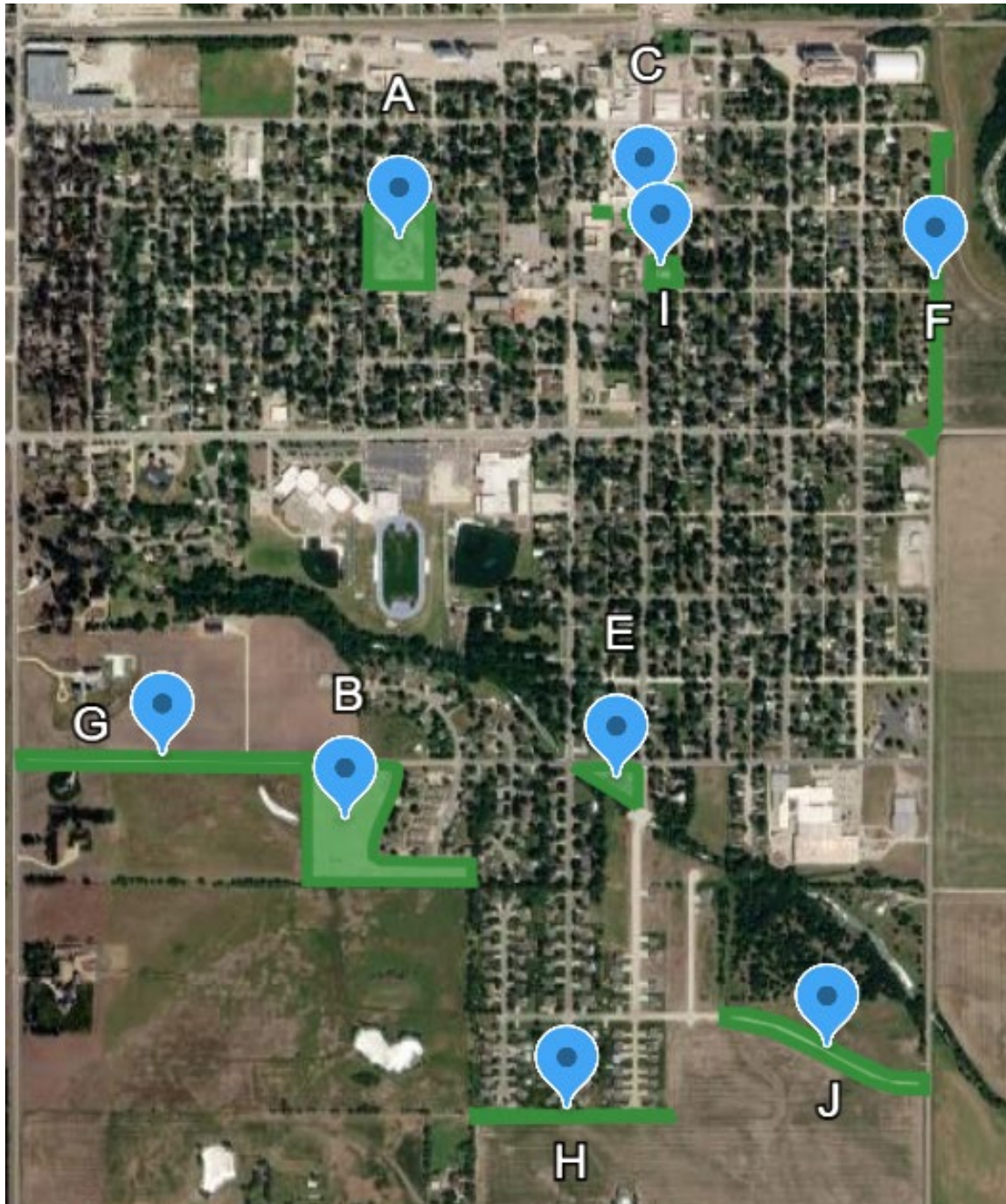
Authorized Signature: _____

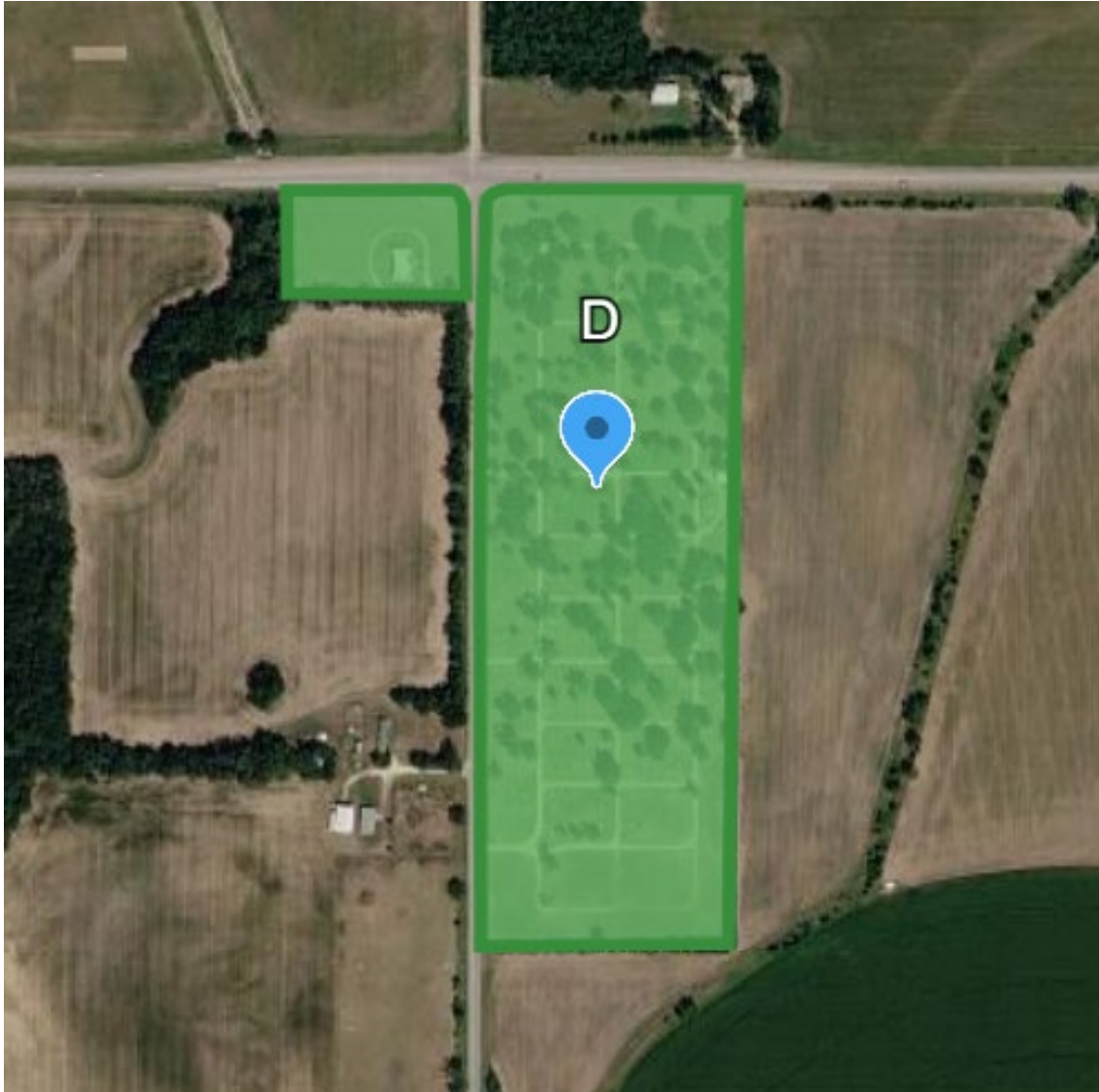
The City reserves the right to reject any and all bids and/or waive any irregularities in the bids, award the agreement in part or full to one or more contractors, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor(s). The City reserves the right to enter into a multi year contract extension with the successful contractor.

Exhibit B – Map and approximate locations to be mowed

[Google Earth Map – Contract Mowing Locations](#)

*The highlighted sections are not exact, they are approximations.





Halstead Cemetery and Mausoleum Property (US HWY 50 and K-89)



CITY COUNCIL AGENDA REPORT

Meeting Date: October 21, 2026
City Department: Cemetery/Mausoleum
Prepared By: Ethan Reimer, City Manager
Agenda Title: Mausoleum Foundation project update

RECOMMENDED ACTION

None, receive presentations and discussion/questions as may arise.

BACKGROUND

Staff will present an update regarding the mausoleum foundation repairs that were previously authorized by the governing body. Work by the contractor has been completed at this point and passed relevant inspection.

City Manager Approval Date: 10/16/26

City Attorney Review Date:

Attachments (*listed as included in packet*):

1. [Before/After pictures of project](#)

















CITY COUNCIL AGENDA REPORT

Meeting Date: October 21, 2026
City Department: Community Betterment
Prepared By: Ethan Reimer, City Manager
Agenda Title: Joint Organization Community Marketing/Outreach

RECOMMENDED ACTION

None, discussion item only. Potential consensus regarding city participation.

BACKGROUND

Previously USD 440, the Halstead Chamber of Commerce, and the City of Halstead formed a working group that helped develop and engage marketing efforts to promote Halstead. This group did things from commissioning direct advertising to helping to develop and institute the last incentive program which ended in 2016. There has been some discussion of trying to get such a joint organization group back together to explore whether potential collaboration and opportunities exist for areas of mutual interest with the organizations involved.

City Manager Approval Date: 10/16/26

City Attorney Review Date:

Attachments (*listed as included in packet*):

1. None

CITY SPECIFIC

**NON-AGENDA/
MISCELLANEOUS**

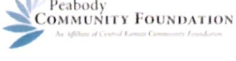
**INFORMATION &
MATERIALS**

through Septmeber 30, 2026

												Prior Year	Diff between
Fund		{Fund #}	Budget	Rev YTD	Exp for Month	Exp YTD	Exp/Budget	Exp/Rev	Rev/Budget	Budget Bal.	Cash Bal.	Cash Bal.	CY v. PY
General Fund		{1}	\$ 4,382,500	\$ 3,927,112	\$ 353,123	\$ 2,834,253	64.7%	72.2%	89.6%	\$ 1,548,247	\$ 1,092,858	\$ 1,209,596	(\$116,738)
VIN Insepctions		{3}	\$ 24,679	\$ 34,613	\$ 15	\$ 2,452	9.9%	7.1%	140.3%	\$ 22,227	\$ 32,160	\$ 29,666	\$2,494
Special Liability		{4}	\$ 175,000	\$ 171,653	\$ -	\$ 110,000	62.9%	64.1%	98.1%	\$ 65,000	\$ 61,653	\$ 65,125	(\$3,472)
Special Park & Rec		{10}	\$ 2,305	\$ 3,073	\$ -	\$ 2,000	86.8%	65.1%	133.3%	\$ 305	\$ 1,073	\$ 1,882	(\$808)
Library		{14}	\$ 184,000	\$ 115,633	\$ 25,126	\$ 105,111	57.1%	90.9%	62.8%	\$ 78,889	\$ 10,523	\$ 17,692	(\$7,170)
Bond & Interest		{16}	\$ 480,500	\$ 553,943	\$ 278,016	\$ 389,102	81.0%	70.2%	115.3%	\$ 91,398	\$ 164,841	\$ 116,803	\$48,038
Water		{17}	\$ 1,168,181	\$ 1,038,620	\$ 100,458	\$ 719,754	61.6%	69.3%	88.9%	\$ 448,427	\$ 318,866	\$ 464,010	(\$145,144)
Stormwater		{18}	\$ 34,592	\$ 30,829	\$ 1,250	\$ 21,371	61.8%	69.3%	89.1%	\$ 13,221	\$ 9,458	\$ 14,593	(\$5,135)
MFA/Opioid Settlement		{23}	\$ 15,719	\$ 16,591	\$ -	\$ 631	4.0%	3.8%	105.5%	\$ 15,088	\$ 15,960	\$ 14,204	\$1,756
Wastewater		{26}	\$ 596,118	\$ 517,466	\$ 38,442	\$ 318,430	53.4%	61.5%	86.8%	\$ 277,688	\$ 199,036	\$ 169,223	\$29,813
Gas		{28}	\$ 2,011,506	\$ 1,640,648	\$ 98,769	\$ 1,303,045	64.8%	79.4%	81.6%	\$ 708,461	\$ 337,603	\$ 283,260	\$54,343
Refuse		{29}	\$ 224,090	\$ 202,963	\$ 30,622	\$ 154,749	69.1%	76.2%	90.6%	\$ 69,341	\$ 48,214	\$ 67,968	(\$19,754)
Special Street & HWY		{31}	\$ 140,192	\$ 125,991	\$ -	\$ 12,083	8.6%	9.6%	89.9%	\$ 128,109	\$ 113,908	\$ 82,211	\$31,697
Sales Tax Revenue		{45}	\$ 153,000	\$ 153,000	\$ -	\$ 153,000	100.0%	100.0%	100.0%	\$ -	\$ -	\$ -	\$0
	TOTALS		\$9,592,382	\$8,379,134	\$925,821	\$5,972,980	62.3%	71.3%	87.4%	\$3,619,402	\$ 2,406,154	\$ 2,536,234	(\$130,081)
									Actual Compared to Budgeted Carryover into 2026 (audited)				
Notes:									Fund	{Fund #}	Projected 2026 YE Cash	Actual 2026 YE Cash	Difference (Fav or UnFav)
Funds adjusted for Revenue Reimbursements, by subtracting reimb amounts in both "Rev YTD" and "Exp YTD".													
									General Fund	{1}	\$ 786,638	\$ 934,749	\$148,111
2004 = Street Lighting, Cemetery, Employee Benefits, and Flood Control Maintenance absorbed into General Fund									VIN Fund	{3}	\$ 14,679	\$ 24,212	\$9,533
2015 = VIN monies taken out of General Fund to comply with state law, new VIN Fund created									Special Liabilit	{4}	\$ 70,803	\$ 68,567	(\$2,236)
2020 = Rec Tax Fund discontinued due to disbanding of Rec Commission, absorbed by General Fund									Special Park/R	{10}	\$ 905	\$ 1,502	\$597
2024 = General Fund idle funds CD/investment accounted for in Fund 01 instead of separate fund (Fund 02)									Library	{14}	\$ 1,218	\$ 5,600	\$4,382
									Bond & Intere	{16}	\$ 125,479	\$ 122,745	(\$2,734)
									Water	{17}	\$ 317,901	\$ 344,104	\$26,203
company/data/budgetmonthly/budsmXXXXXX(date)									Stormwater	{18}	\$ 10,292	\$ 13,634	\$3,342
									MFA/Opioid	{23}	\$ 13,519	\$ 16,116	\$2,597
									Wastewater	{26}	\$ 136,118	\$ 145,724	\$9,606
									Gas*	{28}	\$ 169,506	\$ 158,210	(\$11,296)
									Refuse	{29}	\$ 42,890	\$ 58,309	\$15,419
									Special Street/I	{31}	\$ 84,772	\$ 82,219	(\$2,553)
									Sales Tax Rev	[45]	\$ -	\$ -	\$0
												total=	\$200,971
*Gas Fund Rev YTD in January total from Revenue + Actual YE Cash Balance previous year + LIEAP current Ending Balance - Previous Year LIEAP Ending Balance													

CITY EQUIPMENT FUND AND CAPITAL IMPROVEMENT FUND - SUMMARY TOTALS			
	9/30/2026		
<u>CITY EQUIPMENT FUND</u>			
Police	\$80,061		
Law Enforcement Memorial	\$10,670		
Fire	\$93,767		
Fire Memorial	\$22,674		
EMS	(\$32,386)		
EMS Memorial	\$7,070		
Parks and Recreation	\$118,524		
Golf	\$38,517		
Golf Memorial	\$1,650		
Mausoleum	\$41,525		
Maintenance/Admin and Other	\$311,582		
Total	\$693,654		
<u>CAPITAL IMPROVEMENT FUND</u>			
Misc Projects	\$344,858		
Sales Tax/Quality of Life Projects	\$337,522		
Road Improvement Projects	\$397,941		
Total	\$1,080,321		
Company/data/spredsht/CEF-CIF SS/cef22XXSumm			

CKCF is host to the
following affiliates:



October 2, 2026

City of Halstead
303 Main St
Halstead, KS 67056-1914

RE: Designated Charitable Grant – Christmas Lights Riverside Park

Dear City of Halstead,

On behalf of the Central Kansas Community Foundation (CKCF) and its affiliates, we are pleased to inform you that your organization has been awarded a charitable grant through CKCF or one of our affiliates. The specific fund providing this award is noted on the enclosed check.

We are honored to partner with your organization in support of the important work you are doing. By depositing the enclosed grant check, you are entering into a grantee agreement, and we trust that the funds will be used in accordance with the charitable intent for which they were provided.

Grant Impact Report Requirement

As part of our commitment to being responsible stewards of donor dollars, we ask that all grantees complete a follow-up report to share the impact of their funded project or program. This is a valuable opportunity for your organization to highlight its successes, demonstrate progress, and keep our affiliates, board members, and supporters engaged in your incredible work.

Please submit the **Grant Impact Report** by **December 31, 2026**. You can access the form on the Central Kansas Community Foundation website <https://ckcf.wufoo.com/forms/2026-ckcf-charitable-community-impact-report/>.

If you have any questions regarding this process, contact **Melissa Schreiber, CKCF Program Officer - Grants**, at melissa@centrankansascf.org or by phone at (316) 283-5474.

Thank you for being so dedicated to making our community stronger. Your commitment is truly appreciated, and we look forward to seeing the positive impact of your work.

Sincerely,



Angie Tatrow, CEO
Central Kansas Community Foundation