CITY COUNCIL MEETING AGENDA

Wednesday, October 7, 2026 **City Council Chambers**
7:00 p.m. **Halstead City Hall**

CALL TO ORDER

- **A. AGENDA CHANGES/APPROVAL OF AGENDA**
- **B. PUBLIC FORUM**
- **C. CONSENT AGENDA**
  1. Minutes of September 16, 2026 City Council Meeting
  2. Ordinance No. 2026-AP-19: Bills and Payroll from September 17 – October 7, 2026
- **D. PUBLIC HEARING**
- **E. UNFINISHED BUSINESS**
- **F. NEW BUSINESS**
  1. Halloween Howl Special Event Application – Resolution No. 2026-11
  2. 2026-2027 Winter Season Natural Gas Firm Transport Agreement
  3. Cemetery Wall Repairs
  4. Disposition of Excess Equipment – Resolution No. 2026-12
  5. Set City Council Work Session
- **G. EXECUTIVE SESSION**
  1. Non-elected personnel
- **H. REPORTS**
  1. Governing Body Comments
  2. City Manager

ADJOURNMENT

NOTICE

Agendas may be subject to change upon action of or at the discretion of a majority of the governing body.

For those who cannot attend a meeting in person but wish to provide comment to the Governing Body, those comments can be emailed to cityclerk@halsteadks.gov. Comments received before 5:00 PM on the day of a meeting will be shared with the governing body during that night's meeting during public forum. ***Anonymous comments that are sent or received will not be shared.***

Meetings are also live streamed via the city's YouTube channel and Cox Cable channel 7.

CITY OF HALSTEAD

CITY COUNCIL AGENDA REPORT

Meeting Date:	October 7, 2026
City Department:	Administration and Finance
Prepared By:	Julie Wait, City Clerk
Agenda Title:	Consent Agenda

RECOMMENDED ACTION

Motion to approve the Consent Agenda October 7, 2026, as presented.

CONSIDERATIONS/ANALYSIS

Items in the October 7, 2026 Consent Agenda include:

- Minutes of September 16, 2026 City Council Meeting.
- Ordinance No.2026-AP-19 which includes bills & payroll from September 17 – October 7, 2026.

Items of note in the bills and payroll from September 17 – October 7 are as follows:

- Check #124483 in the amount of $15,275.57 to Emergency Apparatus Maintenance for Service to Tender 21 and Engine 22.
- Check #124443 in the amount of $20,000 to Halstead Public Library for tax distribution.
- Check #124451 in the amount of $21,320 to Mid-Continent Safety for soft washing, tuckpointing, and sealing of the mausoleum.
- Check #124474 in the amount of $14,375 to Professional Engineering Consultants for the pavement assessment project.
- Check #124454 in the amount of $29,276.60 to Seasonal Light Designs for Riverside Park Light Display *(this will be reimbursed to the City from the Halstead Community Foundation).*
- Check #124471 in the amount of $13,127.66 to What the Flash for equipment and upfitting for the 2025 Ford Explorer.

FISCAL IMPACT/FUNDING SOURCE

Total dollar amount of checks being approved is $235,299.95, wires in the total amount of $109,022.42, direct deposits in the amount of $4,658.37, and total net payroll in the amount of $53,266.55. These expenses are split amongst multiple funds in the budget and costs from the current 2026 fiscal year.

Department Head Approval Date: 10/02/2026 City Attorney Approval Date:
City Manager Approval Date: 10/02/2026

Attachments (*listed as included in packet*):

1. Minutes of September 16, 2026 City Council Meeting.
2. Ordinance No.2026-AP-19 which includes bills & payroll from September 17 – October 7, 2026.

Halstead City Council Meeting **Council Room, City Hall**
September 16, 2026 **7:00 p.m.**

CALL TO ORDER

Mayor Faelber called the meeting to order at 7:00 p.m. The City Council meeting was streamed live on YouTube, HalsteadKS.gov, and Cox Channel 7.

CITY COUNCIL MEMBERS PRESENT

Charlie Robinson, Shawna Will, James VanSchaick, Roger Keating and George Torres; a quorum was declared present.

CITY OF HALSTEAD STAFF PRESENT

City Manager Ethan Reimer, City Attorney Brad Jantz, City Superintendent Pat Adams, Police Chief Josh Orem, Fire/EMS Chief Anderson Lowe, Golf Course Superintendent Sam Eberly, Parks and Recreation Director Grant Williams, and City Clerk Julie Wait.

OTHERS PRESENT

- M. Wayne Huxman and Paula Detweiler on behalf of the Library Board.
- Bill Bush from the *Harvey County Now.*
- Halstead Residents – Robyn Brock, Alora Finch, Kevin Henderson, and Shelly Haetten.

AGENDA CHANGES

None.

PUBLIC FORUM

Mayor Faelber opened the public forum at 7:00 p.m.

Hearing no requests for public comment, Mayor Faelber closed the public forum at 7:00 p.m.

CONSENT AGENDA

The following items were included in the September 16, 2026 Consent Agenda:

- Minutes from September 2, 2026 City Council Meeting.
- Ordinance No. 2026-AP-18 which includes bills & payroll from September 3 – 16, 2026.

MOTION by Torres to approve the Consent Agenda for September 16, 2026 as submitted.
SECOND by VanSchaick
CARRIED 5-0

PUBLIC HEARING

1. **2027 Budget Public Hearing**
   Mayor Faelber opened the Budget Public Hearing at 7:01 p.m.

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Hearing no requests for public comment on the 2027 Budget, Mayor Faelber closed the public hearing at 7:01 p.m.

Councilmember VanSchaick said they had talked about the budget quite a bit and it was going to be dropped several mills because of timing but he thought it was a workable budget. Councilmember Will wasn't able to attend the previous meeting where the budget was discussed and she asked for clarification on why the changes for the budget had occurred, both for herself and the community's benefit. She added that she didn't understand the issue with the time frame and the submission of budget materials and how that was requiring the budget to be dropped significantly which was taking funds from various areas to adjust the budget. She asked City Manager Reimer to explain in a simplified manner what had occurred with the budget because she was frustrated that it put an already tight budget into a tighter situation. Councilmember VanSchaick also requested that City Manager Reimer explain what the previous year's mill rate had been set and what it was being lowered to in 2027.

City Manager Reimer explained that the mill rate the Governing Body had discussed during work sessions was approximately 78.5 which would exceed the Revenue Neutral Rate (RNR) for the year, which meant the City was planning to levy more property tax revenue than it had the previous year in the budget. The Revenue Neutral Rate statutes require that in addition to the personalized notices sent from the county that the City must publish the public hearing notice about the city's intent to exceed the RNR in the paper a minimum of 10 days prior to the RNR Public Hearing date. Staff used a budget timeline spreadsheet, and had for years, that inputs the necessary dates but staff didn't catch that with the shifting of City Council meetings from Mondays to Wednesdays that it would not allow for sufficient publication in the *Harvey County Now* as publication would not occur the week after a meeting and not the week of a meeting as had long been the case. Because the mandatory minimum of 10 days couldn't be met it meant the City could not adopt a budget that exceeded the Revenue Neutral Rate. This meant that the budget had to be reworked to get it below the Revenue Neutral Rate and based off discussions in Budget Work Sessions there was a 16% reduction done to street transfers, which left $250,000 to be transferred versus the original amount of $300,000. The disaster reserve contingency transfer which was set aside for emergency funding was cut out of the proposed budget but did note that $5,000 was put back into DRAGON Grant funding. The result of these changes was a proposed budget with a mill rate of 73.989 which might fluctuate up or down depending on the final valuations determined by Harvey County, this mill rate was based on estimated numbers and the Revenue Neutral Rate for the budget would be 74.32 according to the county. Based on historical trends of estimated versus actuals, staff were confident that the City would be fully compliant with the Revenue Neutral Rate and adopt a budget set at 73.989 regardless of fluctuation in the estimated versus final valuations.

Councilmember Will asked if there were any penalties being assessed for not meeting the 10-day requirement and City Manager Reimer explained that the penalty would have come if the City had proceeded with the process and adopted the budget as originally planned. This would have potentially been caught by the State or a resident that called the City out for not complying with the 10-day rule which would mean the budget would automatically be forced down to the Revenue Neutral Rate and the City would have had to refund any collected revenues in excess of that. When staff realized the error, they wanted to be fully transparent, and it was better for the cuts to be planned and brought before the Governing Body for consideration rather than being forced into making changes in January of 2027. Councilmember Keating asked if there was any possibility of changing the publication of notices to the City's website and City Manager Reimer responded that the City could pass a charter ordinance designating the City website as the official

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publication but there were certain things that were required to be published statutorily in a newspaper and so that would only offer another option but not completely remove the need for the city to publish in a physical newspaper. Councilmember Robinson said he didn't know what the *Harvey County Now's* circulation rate was but a previous study he had participated in by canvassing Halstead residents was that resident's access to internet was less than 50% so he thought it should be hard copy publication in addition to internet publication. He also addressed Councilmember Will and said he had heard a state representative say one way to put a stop to increases in taxes was to put a freeze on property values. Mayor Faelber voiced that the public was welcome to attend budget meetings and speak their opinions, while there were set things the City had to provide in his opinion the standard of living in Halstead was really high. He felt the City provided a lot of things that most small Kansas towns didn't and if someone was to champion that a certain service didn't need to be provided by the City then the Governing Body would listen and take that into consideration. He did add that cutting services wasn't a pleasant thing amongst the Governing Body and while some things were expensive it could be surprising how many people were provided for by those things. He informed the public that to wait until the Governing Body already had the budget set wasn't the way to do that, input was needed during the Work Sessions.

MOTION by Torres to adopt the 2027 Budget as presented for the City of Halstead, authorizing Governing Body signatures on the State Budget forms and authorization to provide said forms to the Harvey County Clerk and the State of Kansas.
SECOND by Robinson
CARRIED 5-0

UNFINISHED BUSINESS

1. **KCAMP Voting Delegate(s)**
   Staff reached out to KCAMP regarding the annual meeting, and it has been scheduled for December 7th in Wichita, in conjunction with the remainder of the conference. Councilmember Robinson expressed interest in being the alternate delegate for the meeting.

MOTION by Torres to designate Councilmember Robinson as the City of Halstead's voting delegate for the 2026 KCAMP Annual meeting.
SECOND by Will
CARRIED 4-0 *Councilmember Robinson abstained due to his designation as the voting delegate.*

NEW BUSINESS

1. **Distressed Property – 416 Walnut & Resolution No. 2026-10 – Set Show Cause Hearing**
   A report from Professional Code Compliance for 416 Walnut had been included in the packet along with a resolution to set a show cause hearing for the property. City Manager Reimer explained that when the City is contemplating a property or structure being classified as distressed, dilapidated, or unsafe that a show cause hearing needed to be set. Notice of this hearing would need to be set by resolution, published for two consecutive weeks in the *Harvey County Now*, and then a hearing must be set for no sooner than 10 days after the second date of publication. This would allow the hearing date to be set for November 4, 2026 which would be the first Council meeting in November. He added that the report included in the packet was compiled by Professional Code Compliance while they were doing contracted code enforcement for the City. Councilmember Torres asked what the City knew about the owner of the property, their location, and if there had been any communication from them and staff reported there had been no communication. Councilmember VanSchaick said he had gone and looked at the house and neither the front nor back of the house were very appealing.

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Robyn Brock, resident of 410 Walnut, approached the Governing Body as a concerned neighboring property owner. She stated she had lived there for approximately 26 years, had seen the property decline horribly, and that her property had been the recipient of a lot of damage from the neighboring property due to it being so ill maintained. Trees had landed on her house during a storm in May 2024 and it had caused horrendous PTSD for her, her teenage son, grown daughter, and two children living in the home. Earlier in the year there had been tree limbs so broken off that they were completely horizontal and threatening her vehicles making it impossible for her to utilize her own driveway. She added that just recently a limb had fallen and damaged her camper, so she stressed that they had the expense and stress from the neighboring property. It was a horrific eyesore in her opinion, and it was never mowed until it reached waist high and the City told them they had to mow it. She added that there were vermin and rodents infesting the house which in turn was causing damage to her household. Brock said the property was uninhabitable due to a mold infestation and that the condition of the home was driving her home value down and that she was embarrassed to have family and friends over. She said it wasn't fair to her, her family, or other neighbors who had to live with this situation and she said something needed to be done. Councilmember Robinson asked when the last time the building had been inhabited and Brock responded about 15 years ago. Councilmember Will asked Brock if she had contacted the City in the past about the condition of the property and she responded she had called code compliance before. Councilmember Will then asked if she knew who the owners were and Brock responded that her understanding was the owners lived out of state, but she thought a management company had thought they were going to try and flip it.

Councilmember Keating said he had walked by it prior to the meeting and there were huge piles of trash, rubble, containers filled with water which was just a breeding ground for mosquitos, and dead critters. He also said he could see where the porch had fallen in and he witnessed a shocking amount of scat, because a lot of the floors and walls were gone you could look through windows and see sunlight which meant big critters could get it in. In his opinion there was nothing more destructive than water and critters so there was nothing that could be done with the house.

MOTION by Torres to approve Resolution No. 2026-10, a resolution setting a date and time for a public hearing regarding 416 Walnut being a distressed, dangerous, or unfit structure.
SECOND by VanSchaick
CARRIED 5-0

2. Quarterly Department Updates

City Hall Administration – City Clerk Wait

- Mural start date – September 18th.
- State Farm settlement check received for damage to cemetery wall.
- FEMA funding update.
- Reserve a Dumpster program availability.
- Deputy Clerk Washabaugh and Deputy Clerk Connell training opportunities.
- Harvey County Health Department flu clinic on October 1st from 10:00 a.m. – 11:30 a.m.

Parks & Recreation – Director Williams

- New part-time employee, Wendell Donaldson, helping catch up on projects.
- Park equipment upgrades and grant opportunities.
- Recreation sports programs – new addition of flag football.
- Swimming pool overview.

Wedgewood Golf Course – Superintendent Eberly

- Challenge of growing blue grass with little rain.

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- Course has never looked better, despite challenging weather.
- Dated equipment and upcoming new turf equipment purchases.
- Improvements to fairway #5.
- New tee box on holes 2 and 9.
- Advertisement with ESPN Wichita 92.3 promoting "Wedgewood Wednesdays".
- Hosted the Kansas Golf Course Superintendent Association Assistant Superintendent Meeting which was great publicity for the course.

Public Works – Superintendent Adams

- Streets
  - Catching up on grading as moisture allows.
  - Sealing up water services and relaying bricks on Main Street.
  - Raising sewer manhole lids.
  - Learning the operations for the new street sweeper.
- Water
  - The department has repaired two water main breaks.
  - A water tower inspection was completed, and an exterior repaint was anticipated to be needed in 2027.
  - Older water meters were being updated and replaced as necessary.
- Wastewater
  - Annual cleaning and televising were completed, and older piping was starting to show imperfections that would need to be addressed in the near future.
- Gas
  - Repairing several class four (nuisance) leaks found during a survey.
  - Several vehicle versus meter repairs were necessary to fix.
  - A gas main on Chestnut St. had to be lowered due to some construction needs.
- Cemetery
  - Trimming trees, removing saplings, leveling graves, and repairing hydrants.
  - Mapping trees to coordinate with the book staff use at City Hall to sell spaces.
- Storm Water
  - An issue occurred at 5th and Chestnut and a hole was opened to televise a storm water line from Chestnut to Poplar which revealed root intrusion and failing pipe. Adams was working with a contractor to get repairs done from Chestnut to Locust.
- Parks
  - Public Works assisted with replacing a pump that had failed during the summer.
- Wedgewood
  - Assisting with an overfill pipe problem on their dam.
- Ongoing/Upcoming Projects
  - North Street reconstruction, storm water mapping with PEC, WWTP upgrades and rehab for the North Street lift station.

Fire/EMS – Chief Lowe

- Apparatus
  - Engine 21 is fully online and working well.
  - Engine 22 required a complete rear brake rebuild and a pump drive shaft assembly.
  - Still waiting on the new ambulance to arrive.
  - Planning to put Medic 22 (backup ambulance) and the Quint on Purple Wave.
- Staffing
  - Hiring additional part-time fire volunteers.
  - Working on options to support full time staffing, including hiring 2 Registered Nurses.

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- EMS Billing system is up and running smooth thanks to Paramedic Enriquez.
- Went online with the new Federal Fire Reporting System.
- There are some areas and guttering on the station that are showing rust spots that will likely need to be repaired in the near future.
- Currently dealing with ISO because numbers are going up. One of the biggest hits was on the hydrant flow rates so a City-wide test was being conducted by Deputy Chief Hoffman in addition to splitting the City into quadrants for quarterly testing.

Police – Chief Orem

- **Staffing**
  - Officer Hayden Schwartz resigned from the department.
  - A conditional job offer was extended to Mr. Michael Shafto, with a potential start date of September 28th.
- The 2025 Ford Explorer was currently at the outfitter and was scheduled to be finished by September 25th.
- Due to uncontrollable changes to the VIN program revenue was estimated to drop from $35,000 – $9,000 annually.
- Thanks to collaboration with the Halstead Community Foundation, the scholarship program was endowed so that would continue to be an option for graduates of USD 440.
- The restriping of 6th Street had proven to slow traffic down and make the school zone safer. No speeding citations had been issued and no accidents had been reported.
- The City is working to replace a school zone sign on Chestnut that has a timeframe of 7:30 am – 8:30 a new sign will be placed to match the rest of the school zone from 7am – 8am.
- **Bicycles, Scooters, & Community Safety**
  - One bicycler/scooter (motorized or non-motorized) incident had occurred in the past two years and that incident did not even meet the standards for reporting an accident.
  - The Harvey County Health Department received a grant from the Halstad Community Foundation to promote safety for bicycles and scooters. The attempted to partner with Old Settlers to put on an educational event and that opportunity was denied by Old Settlers. They then worked with the Kansas Learning Center for Health to conduct a training on September 12th and that was postponed because not one Halstead resident signed up to attend (a handful of out-of-town participants expressed interest).

EXECUTIVE SESSION

MOTION by Keating to recess into executive session to discuss confidential information and data related to expansion plans of a corporation pursuant to the confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships exception, K.S.A 75-4319(b)(4), and ask that the City Manager and City Attorney join the Governing Body in executive session with the regular meeting to reconvene in the City Council Chambers at 8:45 p.m.
SECOND by Torres
CARRIED 5-0

Mayor Faelber called the regular meeting back to order at 8:47 p.m.

No formal or binding action was taken during the Executive Session.

REPORTS

1. **Governing Body Comments**
   - Councilmember Robinson said in honor of Dolly Parton to get cancer screened because she had not done it fast enough.

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- Mayor Faelber issued and signed the Public Natural Gas Week Proclamation and the Fire Prevention Week Proclamation, proclaiming October 4 – 10, 2026 as Public Natural Gas Week and Fire Prevention Week in Halstead, KS.

2. **City Manager Report**
   - Staff sat down last week and looked at the preliminary information gathered regarding the road condition assessment. It is still going through quality control review, part of which was the presentation of the initial data to us for comment or questions, and work is shifting towards building out multi-year maintenance plans. I am hopeful that we will be able to present this information to you all at a work session in the near future.
   - Somewhat related to that project, the GIS mapping and inventory of the city's utility systems and infrastructure is also ongoing. I am sure residents have noticed that some manholes have been uncovered along certain streets and marked with cones and this is in part related to that ongoing work. We also have started the process and setup with ESRI and are working with PEC on getting our GIS dashboards up and running so the data we are collecting can be added to them.
   - We have submitted our initial acceptance paperwork of the Safe Routes to School improvements project to KDOT and are awaiting our next steps to move towards formal closure of that grant project.
   - We are working with Ranson Financial on applying for a Technical Assistance grant with the state that would partially fund an evaluation study of the city's four wastewater lift stations to look at current conditions, future capacity, and potential future needs.
   - Staff are preparing information for a potential SEED grant application with the state to replace and update the Welcome/State Champion sign at Riverside Park. We are also in conversations with USD 440 and the Community Foundation about partnering on the project as may be appropriate.
   - We have signed a work order agreement with PEC to provide some consulting services and plan review for a commercial project and an upcoming zoning case.
   - No meaningful updates yet on the WWTP project or the North Street project as we are still waiting on response or review from third parties.
   - Visiting with the Community Foundation regarding the Riverside Park lights display to facilitate the purchase of additional lighting to be reimbursed by the Community Foundation.

ADJOURNMENT
MOTION by Torres to adjourn at 8:58 p.m.
SECOND VanSchaick
CARRIED 5-0

Respectfully Submitted,

Julie L. Wait, City Clerk

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CITY OF HALSTEAD

Ordinance No. 2026 - AP - 191007

Check No. 124436 thru Check No. 124498 in the total amount of $ 235,299.95

Wires in the total amount of $ 109,022.42

Direct Deposits in the total amount of $ 4,658.37

and total net payroll(s) in the amount of $ 53,266.55
are approved for payment.

Roger Keating	Charles Robinson
George Torres	Gary Faelber
James VanSchaick	Shawna Will

Date: 10/07/2026

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 9/17/2026 **Ending Date:** 10/7/2026 **City of Halstead**

Vendor	Vendor Amount
360 DOCUMENT SOLUTIONS LLC	$189.27
ANASTASIA ENRIQUEZ	$25.00
ANDERSON LOWE	$50.00
BECKER BUILDING, INC.	$4,050.08
BENJAMIN HEADINGS	$25.00
BIGGEST LITTLEST LAWN CARE, LLC	$2,805.00
BLUE CROSS & BLUE SHIELD OF KS	$39,556.40
BNSF RAILWAY COMPANY	$2,000.00
BRAD BRIGGS	$25.00
BRICK STREET HARDWARE	$1,415.72
BRIDGMAN OIL CO., INC.	$2,169.29
CITY BEVERAGE	$186.25
CITY OF HALSTEAD	$100.22
CITY OF HALSTEAD	$1,963.64
CITY OF NEWTON	$6,219.96
COLONIAL LIFE INS.	$190.21
CORE & MAIN	$662.89
COTTONWOOD PEDIATRICS, PA	$0.71
D C & B SUPPLY INC	$1,414.30
DANIEL BENNETT	$25.00
DIGITAL OFFICE SYSTEMS	$155.00
DOUG HOFFMAN	$50.00
EMERGENCY APPARATUS MAINTENANCE	$15,275.57
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	$1,750.00
ETHAN REIMER	$343.36
EVERGY	$12,890.34
GALL'S LLC	$738.06
GRANT WILLIAMS	$50.00
HALSTEAD PUBLIC LIBRARY	$20,000.00
HARRELL'S LLC	$450.00
HEARTLAND ENVIROMENTAL DISTRIBUTORS, INC	$2,800.00
HENRY SCHEIN, INC.	$182.06
HV CO SHERIFF'S DEPARTMENT	$105.00
IMAGINE IT	$5,705.92

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 9/17/2026 **Ending Date:** 10/7/2026 **City of Halstead**

Vendor	Vendor Amount
INFORMATION NETWORK OF KANSAS	$30.00
IRS	$15,721.44
IWORQ	$2,000.00
JANTZ LAW OFFICE	$2,000.00
JODY JONAS	$25.00
JOSH OREM	$50.00
JULIE WAIT	$50.00
KANSAS ONE-CALL SYSTEM, INC.	$31.92
KANSAS PUBLISHING VENTURES, LLC	$396.00
KHAOS APPAREL LLC	$645.66
KMGA-GAS SUPPLY OPERATING FUND	$77,388.00
KPERS	$3,907.22
KPERS	$7,062.21
KPERS OPTIONAL LIFE	$161.64
KS PAYMENT CENTER	$358.16
KS STATE TREASURER - COURT	$805.00
KS WITHHOLDING	$2,765.99
LOYAL AMERICAN LIFE INS CO	$40.48
MARC	$1,244.50
MELISSA FARLOW	$25.00
MERIDIAN ANALYTICAL LABS LLC	$793.35
MID-CONTINENT SAFETY	$21,320.00
MISSIONSQUARE - 303013	$188.77
MURDOCK ELECTRIC & SUPPLY CO	$425.33
MUTUAL OF OMAHA	$413.85
NAVRAT'S	$461.75
NISLY BROTHERS TRASH SERVICES, INC.	$12,123.70
NMC HEALTH	$83.50
PAT ADAMS	$50.00
PROFESSIONAL ENGINEERING CONSULTANTS, PA	$19,091.00
RAYLEE WASHABAUGH	$215.89
RESCUE SPECIALISTS	$700.00
ROBERT PILAND	$25.00
RONNIE PEDERSON JR	$25.00

Commissioners Purchasing Review Report by Vendor (APLT56)

Beginning Date: 9/17/2026 **Ending Date:** 10/7/2026 **City of Halstead**

Vendor	Vendor Amount
SAM EBERLY	$249.12
SEASONAL LIGHT DESIGNS	$29,276.60
SECURITY 1ST TITLE LLC	$195.00
SHAWN YOUNTS	$50.00
SPENCER FANE LLC	$36.00
STURDI-BUILT	$305.30
SUPERIOR SERVICE CO., INC.	$307.89
TASC/ACH FLEX ACCOUNT	$1,180.92
U S POST OFFICE	$3,000.00
UCI - UTILITY CONSULTANTS INC	$70.00
UNIFIRST CORPORATION	$146.80
UNITED INDUSTRIES INC	$713.35
VAN-WALL EQUIPMENT	$414.28
VISA - CITY MAIN	$611.56
VISA - CITY MANAGER (ETHAN REIMER)	$130.00
VISA - EMS DEPT	$549.08
VISA - FIRE DEPT	$63.41
VISA - PARKS & REC	$300.53
VISA - POLICE DEPARTMENT	$100.00
VISA - PUBLIC WORKS (PAT ADAMS)	$76.88
VISA - WEDGEWOOD	$94.93
WEIS FIRE AND SAFETY EQUIPMENT LLC	$658.00
WELBORN SALES	$518.82
WHAT THE FLASH	$13,127.66
WISE & ASSOCIATES, INC.	$1,300.00
ZOLL MEDICAL CORPORATION	$1,310.00
Grand Total :	**$348,980.74**

AGENDA ITEM: E1

CITY COUNCIL AGENDA REPORT

Meeting Date:	October 31, 2026
City Department:	Community Betterment/Streets
Prepared By:	Julie Wait, City Clerk
Agenda Title:	Street Closure Resolution

RECOMMENDED ACTION

Motion to approve Resolution No. 2026-11, a resolution authorizing the temporary closure of Main Street for Halloween Howl.

BACKGROUND

Historically the city has approved the closure of city streets for community or special events based on evaluation from staff and the nature of the event. The Governing Body by motion has approved all the street closures for these events at previous City Council meetings and upon review of the street closure application and request. Halloween Howl will take place on October 31, 2026 from 6:00 p.m. – 8:00 p.m. The closure of the street will have minimal impact on downtown businesses due to the event being held after business hours and the organizer obtained support from a majority of the business that would be effected. There are a number of vacant properties that the committee was unable to obtain signatures from, several of the businesses on the list have access options other than Main Street, and a majority of the remaining businesses will not be affected due to the event taking place after their business hours have ended.

CONSIDERATIONS

City Attorney Jantz has advised that the Governing Body formalize street closures via formal city resolution. A draft resolution authorizing the temporary closure as requested by the respective events' organizer has been prepared.

FISCAL IMPACT/FUNDING SOURCE

Minimal staff time to make sure cones are available for the event and then to collect and return to Public Works.

Department Head Approval Date: 10/02/2026 City Attorney Review Date:
City Manager Approval Date: 10/02/2026
Attachments (*listed as included in packet*):

1. Street Closing and/or Special Event Application
2. Draft Resolution No. 2026-11 – Halloween Howl

City of Halstead

Street Closing and/or Special Event Application

☑ For a Street Closure and/or Special Event: City Clerk's office must receive completed form 1 month prior to the event to be reviewed by staff and presented to the Governing Body for approval.

Name of Event: Halloween Howl Is this a public or private event?: Public ☑ Private ☐

Date of Event: October 31, 2026 Start Time: 6:00 pm End Time: 8:00 pm.

Event Location: Main St. 1st - 4th st.. Estimated Attendance: 200

Type of Event: ☐ Festival ☑ Parade ☐ Carnival ☐ Block Party ☐ Concert ☐ Other: _____

Organization: Halstead Chamber of Commerce Event Organizer: Tessa Wendling

Address: PO Box 328 City: Halstead State: KS

Email: Halstead KS chamber@gmail.com Phone #: _____

Special Liability Coverage Required?: ☐ Yes ☑ No Date Provided: _____

Donation Requested?: ☐ Yes ☑ No Amount: _____

Public Closure/Reservation

Park Reservation: ☐ Yes ☐ No Name of Park: _____ From: _____ To: _____

Proposed Street Closure: Main St. From: 1st To: 4th

Proposed Street Closure: _____ From: _____ To: _____

Proposed Street Closure: _____ From: _____ To: _____

Proposed Street Closure: _____ From: _____ To: _____

City Support Services

Coordination of Placement of Trash Carts, Porta-Pots, Handwashing Stations, Roll-off Dumpsters

Requested Receptacles: _____ # Requested: _____ Location: _____

Public Works Support Services

Traffic Cones: ☐ Yes ☑ No #: _____ Barricades: ☑ Yes ☐ No #: 5

Picnic Tables: ☐ Yes ☑ No #: ____ Bleachers: ☐ Yes ☑ No #: ____ Location: _____

Electric Access: ☐ Yes ☑ No Location: _____ Water Access: ☐ Yes ☑ No Location: _____

Public Safety Support Services

Law Enforcement Event Security: ☐ Yes ☑ No Location: _____ Date/Time: _____

Law Enforcement Traffic Control: ☑ Yes ☐ No Location: 1st + Main Date/Time: 6:00 -6:30 pm
4th + Main 6:00 - 8:00 pm

EMS Standby: ☐ Yes ☑ No Location: _____ Date/Time: _____

Fire Standby: ☐ Yes ☑ No Location: _____ Date/Time: _____

Signature: Tessa Wendling **Name:** Tessa Wendling **Date:** 9/11/24

Received by City Hall

Address: 303 Main, Halstead, KS 67056 ~ Email: cityclerk@halsteadks.com ~ Phone: 316-835-2286

Date: 9/11/2026 *Time:* 1:50 pm *Signature:* Julie L. Wait

Approved: ☐ *Declined:* ☐ *Date:* _____

Organization Notified Date: _____ *Signature:* _____

Required of Applicant

Business and Resident Signature Approval for Street Closure

We the undersigned, do hereby acknowledge the street closures for the Halloween Howl (Name of) event on 10/31/26 (Date) From: 6:00pm (a.m./p.m.) To: 8:00pm (a.m./p.m.) as detailed on the attached.

PLEASE CHECK THE APPROPRIATE COLUMN SPECIFYING PREFERENCE FOR STREET CLOSURE

"YES" – SUPPORT "NO" – OPPOSE

Name: Hal. Neighbors + Pantry Address:
Date: 9/11/26 Signature: Yes ☒ No ☐

Name: Tessa Wendling. Address: 204-208 Main St.
Date: 9/11/26 Signature: Yes ☑ No ☐

Name: Alan Weber Address: 247 main St.
Date: 9-11 Signature: Yes ☑ No ☐

Name: Halstead Bank Address: ~~34 main~~ 329 main
Date: 9.11.26 Signature: Yes ☑ No ☐

Name: Halstead Floral Address: 224 Main St
Date: 9/11/26 Signature: Yes ☑ No ☐

Name: ~~Hotte~~ Champs Meats Address: 135 Main Street
Date: 9/11/24 Signature: Yes ☒ No ☐

Name: Salon Revive Address: 123 main St
Date: 9/11/26 Signature: Yes ☒ No ☐

Name: Josh Homewood Address: 117 Main
Date: 9/11/26 Signature: Yes ☒ No ☐

*****A minimum of 51% of affected businesses or residents must be in favor of street closure for consideration by the Governing Body. If additional space is needed use another sheet of paper.*****

Required of Applicant

Business and Resident Signature Approval for Street Closure

We the undersigned, do hereby acknowledge the street closures for the Halloween Howl (Name of) event on 10/31/26 (Date) From: 6:00pm (a.m./p.m.) To: 8:00 pm (a.m./p.m.) as detailed on the attached.

PLEASE CHECK THE APPROPRIATE COLUMN SPECIFYING PREFERENCE FOR STREET CLOSURE

"YES" – SUPPORT "NO" – OPPOSE

Name: Jana Friesen Address: 145 main

Date: 9-11-26 Signature: Jana Fr Yes ☒ No ☐

Name: Kinsey Weatherby Address: Jumpstart

Date: 9-11-26 Signature: Kinsey Weatherby Yes ☒ No ☐

Name: Melanie Beckett Address: 237 Main

Date: 9-11-26 Signature: Melanie Beckett Yes ☑ No ☐

Name: Ann M. See Address: 304 Main

Date: 9-11-26 Signature: Ann M. See Yes ☑ No ☐

Name: _____ Address: _____

Date: _____ Signature: _____ Yes ☐ No ☐

Name: _____ Address: _____

Date: _____ Signature: _____ Yes ☐ No ☐

Name: _____ Address: _____

Date: _____ Signature: _____ Yes ☐ No ☐

Name: _____ Address: _____

Date: _____ Signature: _____ Yes ☐ No ☐

*****A minimum of 51% of affected businesses or residents must be in favor of street closure for consideration by the Governing Body. If additional space is needed use another sheet of paper.*****

RESOLUTION NO. 2026-11

A RESOLUTION PROVIDING FOR THE TEMPORARY CLOSURE OF PUBLIC RIGHTS OF WAY, THOROUGHFARES, OR PUBLIC ACCESS ROADWAYS, ON, AND ALONG THE 200 – 400 BLOCKS OF MAIN STREET IN THE CITY OF HALSTEAD, KANSAS FOR THE TIMES AND DATES SPECIFIED HEREIN.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HALSTEAD, KANSAS:

WHEREAS, the City of Halstead, Kansas through the Governing Body is empowered to regulate street closings and parking in public thoroughfares for public events upon proper request; and,

WHEREAS the Governing Body may, by majority vote, declare certain closures or use limitations for such public events; and,

WHEREAS, the Governing Body has received a request for temporary closure by a local resident or group for street closure for a civic event identified as Halloween Howl to be held on or about city property, specifically certain public streets and common areas, and deems it appropriate to allow for a temporary closure to support a local civic activity in the City of Halstead, Kansas.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF HALSTEAD, KANSAS:

1. The Governing Body hereby finds that a temporary street closure on and along the 200 – 400 Blocks of Main Street in the City of Halstead, Kansas, should be granted on the street and certain public property identified in paragraph 2 of this resolution.

2. The exemption shall apply only to a clearly defined, fenced, or marked and secure area of public roadway, common areas, and public property on and along the 200 – 400 Blocks of Main Street in the city limits of the City of Halstead, Kansas. Such defined area and the surrounding security barriers shall be approved in advance by the Halstead Police Chief.

   The exemption for the area on and along the 200 – 400 Blocks of Main Street within the city limits of the City of Halstead, Kansas shall be allowed on October 31st, 2026 from six o'clock (6:00) p.m. until eight o'clock (8:00) p.m., at which time such temporary street closure shall expire by its own term.

DRAFT

3. When signs are erected giving notice thereof, the various rights of way, thoroughfares, and public access on roadways on and along the 200 – 400 Blocks of Main Street and related public improvements in that area adjacent to said roadway within the city limits of the City of Halstead, Kansas, shall be closed to all public vehicular traffic., except for any participant vehicles in the Halloween Howl event during the periods noted in Section 3 of this resolution. Such closure shall apply to all members of the general public with the exception of those attending the Halloween Howl event, those staff and volunteers conducting the event, Halstead City Staff, and Halstead Police Department. The Director of Public Works and/or the Halstead Police Department are hereby authorized to install appropriate signs and barricades to put into effect the street closure set forth in this resolution.

ADOPTED AND APPROVED by the Governing Body of the City of Halstead, Harvey County, Kansas this 7th day of October 2026.

_____
Gary Faelber, Mayor

ATTEST:

_____
Julie Wait, City Clerk

DRAFT

AGENDA ITEM: F2

CITY COUNCIL AGENDA REPORT

Meeting Date:	October 7, 2026
City Department:	Administration & Finance/Gas
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	2026-2027 Winter Season Natural Gas Firm . . .

RECOMMENDED ACTION

Motion to approve and authorize the Mayor's signature on the transportation service agreement with the Kansas Municipal Gas Agency (KMGA) and Southern Star Central Gas Pipeline.

BACKGROUND

Since the winter of 2021/2022, the City of Halstead has entered into firm transport contracts with Southern Star Central Pipeline for delivery of anticipated gas supply needed for the winter season, one of the many changes brought about post Winter Storm Uri in February of 2021. The City of Halstead previously did not have a firm transport agreement with Southern Star, meaning that the delivery of natural gas supply for Halstead in the past was done utilizing other KMGA member cities' transport contracts with Southern Star per general KMGA policies and was not necessarily guaranteed.

CONSIDERATIONS

Without a firm transport agreement Halstead's natural gas needs can be classified as secondary priority in weather or other extraordinary events such as Winter Storm Uri, wherein gas supply is being heavily rationed, which could result in the potential loss of gas supply to the city. Halstead entering into a firm transport contract results in Halstead committing to pay for set daily volume of transport capacity for November – March with Southern Star. Working with KMGA staff, city staff utilize historical winter volumes to set that daily winter volume amount so the city does not hopefully over or under commit too much in terms of quantity as the city would be obligated to pay for the firm transport amount regardless of whether it is all utilized or not or alternatively has to pay tariff fees on days with overruns if the city volumes exceeded the contract amount. Please note that the city incurs the same tariff fees without a firm transport agreement, the only difference would be the lack of a **firm** supply from Southern Star. While there are inevitably some costs utilizing this method, having firm transport in the winter months better protects our end users and their ability to still receive natural gas in the event of a crisis or critical flow situation. If approved, KMGA enters into the firm contract on the City of Halstead's behalf with Southern Star as our gas is delivered to the city gates via Southern Star's pipeline system and then through the Black Hills system as the city does not have a direct tap to Southern Star's pipeline system.

FISCAL IMPACT/FUNDING SOURCE

Any anticipated costs would be in the Gas Fund and as this practice has been standard for a couple of years now are anticipated operational costs for the system. Because of the volatility of the demand for natural gas it is possible that the city could pay more or less in any given year, but estimates based on historical trends and pricing data indicate that overall impact might be around $20,000 - $25,000 if volumes varied significantly lower than what was estimated to be needed for the season.

City Manager Approval Date: 10/2/26 City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. Halstead SSC Firm Transport Agreement

Agreement and Acceptance
of Southern Star Central Gas Pipeline
Transportation Service Agreement
Under Rate Schedule FTS

The City of Halstead, Kansas (the "City"), and the Kansas Municipal Gas Agency ("KMGA") are parties to a Gas Acquisition Management Project Participation Agreement (the "Gas Purchase Agreement") dated March 24, 1992. The City and KMGA are entering into this Agreement and Acceptance of the Southern Star Central Gas Pipeline Transportation Service Agreement Under Rate Schedule FTS (the "Transportation Agreement") for a period commencing on November 1, 2025 and terminating at the end of the day on March 31, 2026.

Pursuant to ARTICLE III of the Gas Purchase Agreement, KMGA is entering into Transportation Service Agreements with Southern Star Central Gas Pipeline, Inc. ("Southern Star") to transport natural gas on behalf of the City and other member cities. The Transportation Service Agreements under Rate Schedule FTS are based on the Southern Star FERC Gas Tariff, First Revised Volume No. 1, Sheet Nos. 416 through 422 for each calendar month of the term of this Agreement (collectively, the "Southern Star Agreement"). The form of the Southern Star Agreement is attached hereto and all terms are incorporated by reference.

The City agrees to pay KMGA the rates per MMBtu set forth in the Southern Star FERC Gas Tariff, Rate Schedule FTS, as modified, supplemented, superseded or replaced from time to time by Southern Star.

The City agrees that KMGA will enter into the Southern Star Agreement based on the following daily contracted volume, receipt location and delivery location for the City:

Delivery Month	Daily Volume (MMBtu)	SSC Receipt Location	SSC Delivery Location
Nov 2025	571	#16829 Jayhawk Plant	#147-Black Hills
Dec 2025	717	#16829 Jayhawk Plant	#147-Black Hills
Jan 2026	931	#16829 Jayhawk Plant	#147-Black Hills
Feb 2026	796	#16829 Jayhawk Plant	#147-Black Hills
Mar 2026	536	#16829 Jayhawk Plant	#147-Black Hills

By signing below, the City consents to KMGA entering into the Southern Star Agreement, and the City accepts and agrees to the terms of this Transportation Agreement and the Southern Star Agreement entered into by KMGA on behalf of the City.

_____
Mayor (Printed Name)

_____ _____
Mayor (Signature) Date

_____
City Clerk (Printed name)

_____ _____
City Clerk (Signature) Date

DRAFT

Contract ID:_____

FORM OF TRANSPORTATION SERVICE AGREEMENT
UNDER RATE SCHEDULE FTS

THIS AGREEMENT is made and entered into this _____ day of _____, _____ by and between SOUTHERN STAR CENTRAL GAS PIPELINE, INC., a Delaware corporation, having its principal office in Owensboro, Kentucky, hereinafter referred to as "Southern Star," and _____, a _____ , having its principal office in _____, hereinafter referred to as "Shipper."

IN CONSIDERATION of the premises and of the mutual covenants and agreements herein contained, Southern Star and Shipper agree as follows:

SECTION I
QUANTITY TO BE TRANSPORTED

1.1 Subject to the provisions of this Agreement and of Southern Star's Rate Schedule FTS, Southern Star agrees to receive such quantities of natural gas as Shipper may cause to be tendered to Southern Star at the Primary Receipt Point(s) designated on Exhibit(s) A which are selected from Southern Star's Master Receipt Point List(s), as revised from time to time, for transportation on a firm basis; provided, however, that in no event shall Southern Star be obligated to receive on any day in excess of the Maximum Daily Quantity (MDQ) for each Primary Receipt Point or of the Maximum Daily Transportation Quantity (MDTQ) for Primary Receipt Points within any area, all as set forth on Exhibit(s) A.

1.2 Southern Star agrees to deliver and Shipper agrees to accept (or cause to be accepted) at the Primary Delivery Point(s) taken from the Master Delivery Point List(s) and designated on Exhibit(s) B a quantity of natural gas thermally equivalent to the quantity received by Southern Star for transportation hereunder less appropriate reductions for fuel and loss as provided in Southern Star's Rate Schedule FTS; provided, however, that Southern Star shall not be obligated to deliver on any day in excess of the MDQ for each Primary Delivery Point or of the MDTQ for all Primary Delivery Points within any area, all as set forth on Exhibit(s) B.

DRAFT

FORM OF TRANSPORTATION SERVICE AGREEMENT
UNDER RATE SCHEDULE FTS

SECTION II
DELIVERY POINT(S) AND DELIVERY PRESSURE

2.1 Natural gas to be delivered hereunder by Southern Star to or on behalf of Shipper shall be delivered at the outlet side of the measuring station(s) at or near the Delivery Point(s) designated on Exhibit(s) B at Southern Star's line pressure existing at such Delivery Point(s).

SECTION III
RATE, RATE SCHEDULE AND GENERAL TERMS AND CONDITIONS

3.1 Shipper shall pay Southern Star each month for all service rendered hereunder the then-effective, applicable rates and charges under Southern Star's Rate Schedule FTS, as such rates and charges and Rate Schedule FTS may hereafter be modified, supplemented, superseded or replaced generally or as to the service hereunder. Shipper agrees that Southern Star shall have the unilateral right from time to time to file with the appropriate regulatory authority and make effective changes in (a) the rates and charges applicable to service hereunder, (b) the rate schedule(s) pursuant to which service hereunder is rendered, or (c) any provision of the General Terms and Conditions incorporated by reference in such rate schedule(s); provided, however, Shipper shall have the right to protest any such changes.

3.2 This Agreement in all respects is subject to the provisions of Rate Schedule FTS, or superseding rate schedule(s), and applicable provisions of the General Terms and Conditions included by reference in said Rate Schedule FTS, all of which are by reference made a part hereof.

DRAFT

FORM OF TRANSPORTATION SERVICE AGREEMENT
UNDER RATE SCHEDULE FTS

SECTION IV
TERM

4.1 This Agreement shall become effective _____ and shall continue in full force and effect until _____.

4.2 This Agreement may be suspended or terminated by Southern Star in the event Shipper fails to pay all of the amount of any bill rendered by Southern Star hereunder when that amount is due; provided, however, Southern Star shall give Shipper and the FERC thirty (30) days notice prior to any suspension or termination of service. Service may continue hereunder if within the thirty-day notice period satisfactory assurance of payment is made by Shipper in accord with Section 18 of the General Terms and Conditions. Suspension or termination of this Agreement shall not excuse Shipper's obligation to pay all demand and other charges for the original term of the Agreement.

DRAFT

FORM OF TRANSPORTATION SERVICE AGREEMENT
UNDER RATE SCHEDULE FTS

SECTION V
NOTICES

5.1 Unless otherwise agreed to in writing by the parties, any notice, request, demand, statement or bill respecting this Agreement shall be in writing and shall be deemed given when communicated pursuant to Section 23 of the General Terms and Conditions or when placed in the regular mail or certified mail, postage prepaid and addressed to the other party, or sent by overnight delivery service or via email at the following addresses or email addresses, respectively:

To Shipper: _____

To Southern Star: _____

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The address(es) of either party may, from time to time, be changed by a party communicating appropriate notice thereof to the other or, in the case of Southern Star, by posting notice of such address change(s) on CSI.

FORM OF TRANSPORTATION SERVICE AGREEMENT
UNDER RATE SCHEDULE FTS

SECTION VI
MISCELLANEOUS

6.1 As of the date of execution of Exhibits A and B attached to this Agreement, such executed exhibits shall be incorporated by reference as part of this Agreement. The parties may amend Exhibits A and B by mutual agreement, which amendment shall be reflected in revised Exhibits A and B and shall be incorporated by reference as part of this Agreement.

6.2 Any Service Agreement under Rate Schedule FTS may cover transportation in the Production Area and/or the Market Area. If one service agreement covers both Production and Market Areas, Exhibits A and B for each area shall be attached to the service agreement.

6.3 OTHER THAN AS MAY BE SET FORTH HEREIN, SOUTHERN STAR MAKES NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WITHOUT LIMITATION WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY.

[If and to the extent applicable]

6.4 This Agreement supersedes and cancels, as of _____, the contract(s) between the parties hereto as described below:

_____.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

[SHIPPER]	SOUTHERN STAR CENTRAL GAS PIPELINE, INC.
By _____ *(Signature)*	By _____ *(Signature)*
Name _____ *(Please type or print)*	Name _____ *(Please type or print)*
Title _____ *(Please type or print)*	Title _____ *(Please type or print)*

DRAFT

FORM OF TRANSPORTATION SERVICE AGREEMENT
UNDER RATE SCHEDULE FTS

EXHIBIT A: PRIMARY RECEIPT POINT(S)
To Firm Contract No. _____Dated_____
Between Southern Star Central Gas Pipeline, Inc.
And _____

_____AREA **EXHIBIT EFFECTIVE DATE: _____**

Location Name	Location	Line Segment	Sec-Twn-Rng	County	State	MDQ (Dth/d)
MDTQ _____Dth/d					**Total***	**_____**

_____[SHIPPER]_____ SOUTHERN STAR CENTRAL GAS PIPELINE, INC.

By _____ By _____
(Signature) *(Signature)*

Name _____ Name _____
(Please type or print) *(Please type or print)*

Title _____ Title _____
(Please type or print) *(Please type or print)*

Date _____ Date _____

*The Sum of the Primary Receipt Point MDQs must add up to the MDTQ.

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FORM OF TRANSPORTATION SERVICE AGREEMENT
UNDER RATE SCHEDULE FTS

EXHIBIT B: PRIMARY DELIVERY POINT(S)
To Firm Contract No. _____Dated_____
Between Southern Star Central Gas Pipeline, Inc.
And _____

_____AREA **EXHIBIT EFFECTIVE DATE: _____**

Location Name	**Location**	**Line Segment**	**Sec-Twn-Rng**	**County**	**State**	**MDQ (Dth/d)**	**MDP**
MDTQ _____Dth/d					**Total***	_____	_____

_____[SHIPPER]_____ SOUTHERN STAR CENTRAL GAS PIPELINE, INC.

By _____ By _____
(Signature) *(Signature)*

Name _____ Name _____
(Please type or print) *(Please type or print)*

Title _____ Title _____
(Please type or print) *(Please type or print)*

Date _____ Date _____

*The Sum of the Primary Delivery Point MDQs must add up to the MDTQ.

MDP Detail by Meter:

Location	Meter	MDP (Psig)

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AGENDA ITEM: F3

CITY COUNCIL AGENDA REPORT

Meeting Date: October 7, 2026
Department: Cemetery
Prepared By: Tyler Cotner, Intern to the City Manager
Agenda Title: Cemetery Wall repair

RECOMMENDED ACTION

Possible motion to approve a proposal or direction to staff regarding how to handle a power washing, sealing, and tuckpointing project of the cemetery wall.

BACKGROUND

The City is waiting for an additional quote to clean, repair, tuckpoint, and seal the entire wall from Jordan Masonry. This information should be available in time for the meeting but was not available at the time of this memo. The cemetery wall is in need of maintenance as it has been many years since washing and sealing was done on the stone wall. The city met with the Cemetery Association to discuss this as a joint project and the Cemetery Association has dedicated $18,000 toward this project. Additionally, a section of the southernmost wall was damaged due to a vehicular accident and insurance has issued payment for the wall to repair. There are two types of stone that make up the wall, Carthage limestone (gray) and Silverdale limestone (gold). After further inspection the north section of the wall by HWY 50 has significant degradation and a proposal to repair as is (Silverdale) vs replace (Carthage) should also be available by the meeting time.

CONSIDERATIONS

Cleaning limestone requires care as limestone cannot be pressure washed at high PSI, requiring a process called soft washing, and then chemical is often needed to kill the algae but the wrong chemicals can damage the limestone or mortar. Algae is more than an aesthetic problem and if left untreated can break down the limestone faster than normal weathering over time. Additionally, the process of sealing the limestone will help extend the life of the limestone and increase resistance to staining and algae growth. Sealing must take place shortly after cleaning, therefore in order to reduce duplication in efforts, using the same company for sealing as cleaning is recommended. Tuckpointing cracks with a mortar to strengthen the stonework prior to sealing is also recommended.

Contractor quotes and the options will be presented to the governing body during the meeting as they have not yet been received in time for packets.

FISCAL IMPACT/FUNDING SOURCE

Funds for this project would come from a mix of insurance claims, the city's Capital Improvement Fund and the general capital projects fund. The Halstead Cemetery Association has dedicated $18,000 toward this project as well.

City Manager Review Date: City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. *Materials will be presented during the meeting related to this agenda item.*

AGENDA ITEM: F4

CITY COUNCIL AGENDA REPORT

Meeting Date:	October 7, 2026
City Department:	Administration & Finance
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	Disposition of Excess Equipment – Resolution No. 2026-12

RECOMMENDED ACTION

Motion to approve Resolution No. 2026-12, a resolution declaring certain property of the City of Halstead as surplus and ordering said property to be sold via methods described.

BACKGROUND

It is the policy of the City of Halstead to sell or liquidate surplus or excess equipment. Proceeds from the sale of the equipment goes back into the city's equipment fund to help with future equipment purchases.

CONSIDERATIONS/ANALYSIS

The items listed for sale in the resolution are no longer of use or actively being used by the City of Halstead or its departments and attempting to sell the items allows the city to recapture some of the initial investment of the equipment and clear storage areas. There is equipment or property from all city departments represented and the city will list as many items as possible with Purplewave where they will be sold via online public auction. The city is looking to sell two pieces of equipment that are no longer in use by Halstead Fire/EMS, the quint and an ambulance, which have been replaced by newer equipment. The city previously tried to sell the quint via negotiated online direct sale, but after many months on market a prospective buyer never materialized. Online auction is deemed as the next best method to try and maximize the potential recoup of any resources previously spent on the equipment.

FISCAL IMPACT/FUNDING SOURCE

The city will receive proceeds from the sale of the excess equipment which is placed back in the City Equipment Fund for future equipment needs and credited to the department from which the equipment originally came. It is impossible to know exactly what the demand for or final sale prices for various items will be or the final amount the city would receive from selling all the equipment.

City Manager Review Date: 10/2/26 City Attorney Review Date: *Pending*

Attachments (*listed as included in packet*):

1. Draft Resolution No. 2026-12

RESOLUTION NO. 2026-12

A RESOLUTION DECLARING CERTAIN PROPERTY OF THE CTY OF HALSTEAD, KANSAS, TO BE SURPLUS AND ORDERING SAID PROPERTY TO BE SOLD.

IT IS HEREBY RESOLVED BY THE GOVERNING BODY OF THE CITY OF HALSTEAD, KANSAS:

SECTION 1: The following equipment is hereby declared to be surplus property:

2001 E-ONE (Quint – Fire Engine) VIN #: 4EN3AAA8911003656	2011 Chevrolet Ambulance VIN #: 1GB6G5CL3B1161694

SECTION 2: Said equipment is hereby ordered sold to the highest bidder via online auction, if possible, or to be sold via other public sale options or otherwise disposed of as the City Manager deems to be in the public interest and that of the City of Halstead.

ADOPTED, PASSED, and APPROVED by the governing body of the City of Halstead, Kansas on this 7th day of October 2026.

_____
GARY L FAELBER, MAYOR

ATTEST:

_____
JULIE L. WAIT, CITY CLERK

[SEAL]

DRAFT

AGENDA ITEM: F5

CITY COUNCIL AGENDA REPORT

Meeting Date:	October 7, 2026
City Department:	Governing Body
Prepared By:	Ethan Reimer, City Manager
Agenda Title:	Set City Council Work Session

RECOMMENDED ACTION

None, discussion item only. Potential motion to set a work session if desired and for a date and time that would work for majority attendance.

BACKGROUND

Staff will discuss with the Governing Body topics that may be desired or more suitable to be discussed in a work session setting. The city typically holds a final work session in late October or early November before the holidays tend to make scheduling additional meetings harder. Potential topics for the work session agenda include the potential sale and development of city owned lots on 11th Street, the anticipated outside repaint of the water tower, and the Scout Cabin project. Other topics that any specific governing body member would like to discuss should also be brought forth for consideration by the entire governing body to see if there is consensus for the item to be considered by the group.

City Manager Approval Date: 10/2/26 City Attorney Review Date:

Attachments (*listed as included in packet*):

1. None

CITY SPECIFIC

NON-AGENDA/ MISCELLANEOUS

INFORMATION & MATERIALS

KCAMP

September 21, 2026

Josh Orem
City of Halstead Law Enforcement - Field Operations
303 Main Street
Halstead, Kansas 67056

Re: Risk Avoidance Grant

Dear Josh Orem:

We received and reviewed your submission for reimbursement under KCAMP's Risk Avoidance Grant program. Your request meets the criteria for the program. Enclosed you will find a check in the amount of $2,000 for the purchase of a Prison Transport Cage for a patrol vehicle.

Your county has no funds remaining for this calendar year, but we encourage you to reapply in 2027 for purchases of products or services that help reduce property or liability losses. Thank you for participating in the program.

Sincerely,

Patrick Smith

Patrick Smith
Risk Manager

Enclosure

cc: City of Halstead Commission
c/o Julie Wait, City of Halstead City Clerk cityclerk@halsteadks.com

835 SW Topeka Blvd ▪Topeka, KS ▪ 66612
TEL: (785) 267-2373 / (800) 240-9828 ▪ FAX: (785) 267-2383
kcamp.org

Thank You

2026 Gala Sponsors



The KLCH is a 501(c)3 museum and health education center.
Proceeds from the Gala will ensure the continuation of
Kansas children participating in health programs
both at the center and in their classrooms.

DIAMOND SPONSORS

City of Halstead
Dr. Colin & Joan Bailey
Johansen Loving Trust
The Halstead Bank

GOLD SPONSORS

Charlsen Insurance Agency Inc.
The Homeplace 1874
Halstead Chamber

PLATINUM SPONSORS

Halstead Lions Club
Col. Jack Bender

SILVER SPONSORS

Ward Farms
Pat & Rita Keating
Central National Bank
Farm Bureau of Harvey County
Golden Plains Credit Union
Jim Gillmore

TICKET PRICES

Individual: $75

Table of 8: $600

Purchase a table of 8 by September 30, 2026 for $525

Thank you for supporting the kids of Kansas.