MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, JUNE 5, 2024

OPEN SESSION, CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Board Vice President Jessica Martinez at 6:00 PM. Present were members Buller, Chung, Hurley, and Martinez. Absent Davies.

PLEDGE OF ALLEGIANCE

Superintendent Smith led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Ms. Martinez read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Mr. Buller, seconded by Mr. Chung, and carried with the following vote to adopt the agenda of the meeting with the following correction to Item P. 8. "Contract for Employment of the *Assistant* Superintendent, Educational Services."

AYES:	4	
NOES:	0	
ABSENT:	1	(Davies)
ABSTAIN:	0	

APPROVAL OF MINUTES

Moved by Mr. Chung, seconded by Mr. Buller, and carried with the following vote to approve the meeting minutes of May 15, 2024, as presented.

AYES:	4	
NOES:	0	
ABSENT:	1	(Davies)
ABSTAIN:	0	

BOARD INFORMATION/DISCUSSION

Bond Project List

Bound Council Representative, Janet Mueller from DWK shared with the Board the concept and role of the Bond Project List. The Bond Project List is only one component of the full ballot measure, but it's a pretty key component of the measure, because it describes how the District plans to spend the bond funds. The Bond Project Lists will be included in the compete ballot pamphlet. The Board asked some clarifying questions and a brief discussed was had.

RECOGNITIONS AND PRESENTATIONS

LCAP Annual Update

Assistant Superintendent of Educational Services, Dr. Christina Pierce, shared the annual report on the 2024-2025 Local Control and Accountability Plan (LCAP).

Dr. Pierce reminded the Board that the annual update is a goal analysis and reflection. There are four prompts that are part of the annual update. The District has to look at every goal and see if the District implemented the action in the goal, was there material or budget differences and what was the effectiveness of each action based on data and the final prompt, does the District desire to keep the action, adjust or make any changes for the following year.

Dr. Pierce provided successes from the 2023-24 school year and the continued areas of need. A few successes that were shared was the District had no student groups in red; ELA CAASPP grew by 38.8 above the distance from standard (DFS); English Learner Progress is in blue status and Chronic Absenteeism decreased.

The three goals for the 2024-25 LCAP are High Levels of Learning, Closing the Achievement Gap and Safe and Positive Learning Environments. Dr. Pierce acknowledged and thanked all the ALSD educational partners who provided their input.

Dr. Pierce shared the three goals and the actions that are in each goal for the 2024-25 LCAP. Next steps, the LCAP will have a Public Hearing later in the meeting, June 5 – June 12 our educational partners can review and provide input via the website. The LCAP will come for Board Adoption at the June 12, Board Meeting and it will be submitted to SBCSS by June 13.

PUBLIC COMMENT

ALEA President, Shari Megowan addressed the Board and suggested that before they doing any prioritizing on bond projects that they should go to school sites and spend some time talking with staff for their input on what they feel needs to be done. As financial decisions are being made for the District Shari asked the Board to please keep in mind that solid working conditions are one of the best ways the District can maintain our teachers, and we need to prioritize keeping our best teachers in the District.

Written correspondence was received from Andrea Woore and Catherine Lara. These two community members have written in opposition of the Alta Loma School District's LCAP as it is currently written and listed their concerns.

Written correspondence was received from Martina Rangel-Ortega, speaking on behalf of the Special Education Advocate Leaders (SEALs) group, who also shared the same sentiments as Andrea Woore and Catherine Lara and also included a few concerns of their own.

Community member, Kurtis Downs shared some information on AB 1955 – Prohibiting Parental Notification Policies and an email from Senator Rosilicie Ochoa Bogh on a petition regarding the California Public Utilities Commission's vote to raise monthly utility bills by adding a fixed charge.

PUBLIC HEARING

1. A public hearing was held for the adoption of the Alta Loma School District's Local Control Accountability Plan (LCAP) for the 2024-2025 School Year. The public hearing opened at 7:14 PM and closed at 7:15 PM, there were no comments from the public.

2. A public hearing was held for the adoption of the Alta Loma School District Budget for the 2024-2025 School Year. The public hearing opened at 7:15 PM and closed at 7:16 PM, there were no comments from the public.

BOARD REPORTS

Board member Brad Buller … enjoyed attending the 8th grade promotions, kudos to all the staff members at both junior highs; what a great group of kids we have in the Alta Loma School District.

Board member Dr. Malinda Hurley … echoed fellow Board Member Buller's sentiments on the 8th grade promotions; looking forward to attending the Randall Lewis Second Story and Beyond preview event.

Board member Eric Chung . . . had a great time at the 8th grade promotion ceremonies; the principals and administrators at both sites do an amazing job, proud of all of our students; the speeches, and the music was amazing; this year had the opportunity to attend Stork's 5th grade completion ceremony, kudos to Principal Bires, Assistant Principal Travis and all the students.

Board member Jessica Martinez … had the opportunity to attend Dr. Smith's last visit to Jasper this year and speak with Principal Quanstrom about his visit to the dual language program; Principal Quanstrom was sharing the different lens he now has after visiting the dual language program and all his ideas for Jasper.

SUPERINTENDENT AND STAFF REPORTS

Superintendent Smith received a letter from community member Kendra Snook and shared it with the Board.

"Dear Alta Loma School Board/District,

I want to express my appreciation for the overwhelming kindness you showed with my award. It truly blew me away and meant so much. I love having the ability to volunteer and helping in the community as I watch our kids grow up. It is a pleasure and I'm thankful for our district."

Superintendent Smith shared that she offered herself up for office hours across the District and had about 18 people that came and met with her. She stated the meetings were really, really powerful. Dr. Smith commended staff for their professionalism and their kindness. Staff brought ideas for the future and things that the District could improve upon.

Dr. Pierce shared that EXPLORE Summer Camp and ESY kicked off this week. Dr. Pierce gave a shout out to Marla Lowry, EXPLORE Coordinator and all the staff that has been hard at work getting Summer Camp and ESY ready. CAASPP scores are now out and parent notices were sent home to make parents aware.

This is the first time that our School Plans for Student Achievement will be coming at the end of the year so they will be ready to open up the new school year with a new plan and goal. The District has a new goal in the SPSA's which will be utilizing Prop 28, funding for Arts Education. In using Prop 28, 80% of the funding needs to go to staffing and 20% of funding needs to be spent on equipment and material. For the 2024-25 school year the District has developed a K-8 music program, K-3 grades will now have Choir Music, 4th grade will have recorders and 5th & 6th graders at the elementary sites will have an opportunity to engage in music exploration and band. At the junior high schools, the District will be adding a band coach to assist with the large number of students involved with band and they are adding computer science as an elective to the elective wheel.

CONSENT CALENDAR

Moved by Mr. Buller, seconded by Dr. Hurley, and carried with the following vote to adopt the following Consent Calendar items:

AYES:	4
NOES:	0

ABSENT: 1 (Davies)
ABSTAIN: 0

Vendor Agreements
Approved agreements with the following vendors, and authorized Superintendent Sherry Smith and/or applicable administrators to sign all related documents:

1) ACSA, Inc.; 2) ACSA's Foundation for Educational Administration; 3) Adams Silva & McNally, LLP; 4) Advanced Auto Smog; 5) Allergy Sinus and Asthma; 6) Amergis (formerly Maxim Healthcare); 7) Amtech Elevator Service; 8) Asian American Resource Center; 9) Atkinson, Andelson, Loya, Ruud & Romo Professional Corporation;10) Baldy Fire & Safety; 11) Basic Backflow Inc.; 12) Bay Alarm; 13) Bill & Wag's Inc.; 14) Braille Abilities, LLC; 15) California Financial Services; 16) California Industrial; 17) California School Boards Association (CSBA); 18) CDWG; 19) Chessmasters; 20) Clovis Unified School District; 21) Communicaid, Inc.; 22) Companion; 23) Concentra Medical Centers Inc.; 24) County of San Bernardino Department of Health; 25) CSM Consulting, Inc.; 26) Curriculum Associates, LLC; 27) Department of Industrial Relations; 28) Document Tracking Services; 29) DocuSign; 30) Echo Fire Protection; 31) E-Control Systems; 32) Elizabeth Gendy-Shaker; 33) Emics Inc. dba Informed K12; 34) EMS LINQ Inc.; 35) Envision Consulting Group; 36) E-Therapy; 37) Frontline Placement Technologies Inc.; 38) Gaggle; 39) General Audit Tool (GAT); 40) Global CTI; 41) Heartland School Solutions; 42) Interquest Detection Canines; 43) IPMTech, Pest Management Inc.; 44) JFK Transportation Co., Inc.; 45) KC Services; 46) Language Line; 47) MCC Carpet Cleaning, Inc.; 48) Motion Picture Licensing Corporation (MPLC); 49) Ontario-Montclair School District; 50) Pacific Hearing Services; 51) Pape Material Handling; 52) Paradigm; 53) Quality Teleservices; 54) Rancho Cucamonga Chamber of Commerce; 55) Refrigeration Control Company; 56) Riverside County Superintendent of Schools; 57) San Bernardino County Superintendent of Schools; 58) San Joaquin County; 59) San Joaquin County Office of Education; 60) SchoolDude.com, Inc.; 61) School Services California Inc.; 62) South Coast AQMD; 63) Tech Vision, LLC; 64) Time and Alarm Systems, Inc.; 65)TLC Auctions; 66) Tools4Ever; 67) Total Compensation System, Inc.; 68) Visser Bus Services, Inc.; 69) Western Health Services; 70) Whole Child Therapy; 71) Worxtime.

Board Payment Report
Approved the Board Payment Report, as presented.

Routine Personnel Items
Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Donations
Accepted with appreciation the following donations:

1. Donation of Athletic Equipment with an estimated value of $10,025.80 from Alta Loma Jr. High School's ASB to be used to enhance the student workout facility.

Job Descriptions
A second reading was held, amended the following job descriptions

- Administrative Secretary – Administrative Services (Confidential)
- Administrative Secretary – Educational Services
- Coordinator of Instructional Technology

Special Field Trips
Approved special field trips for the 2024-254 school year and authorized all deposits and prepayment be made as required to the following vendors which have been determined to offer excellent educational programs for our students. This approval is for all District

schools for the 2024-25 school year and further authorizes Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.
1) Arrowhead Ranch Kids Camp; 2) California Science Center; 3) Camp High Trails; 4) Catalina Island Marine Institute (CIMI); 5) Newport Landing Whale Watching/Balboa/Newport Harbor; 6) Ocean Institute; 7) Pali Institute Camp; 8) San Diego Mission Harbor Tour; 9) San Francisco/Monterey Bay; 10) Sea World; 11) The Queen Mary; 12) Three Oaks.

Pre-payments
Approved pre-payment of deposits to the Victoria Gardens Cultural Center for all District schools for the 2024-25 school year and authorizes Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Sign Documents
Approved the Associate Superintendent of Administrative Services or the Assistant Superintendent of Educational Services to sign documents requiring a District Superintendent signature.

CURRICULUM AND INSTRUCTION

Resolution No. 06-05-24(a)
Moved by Mr. Buller, seconded by Mr. Chung and carried with the following vote to adopt Resolution No. 06-05-24(a) supporting the Red Ribbon Week Campaign and proclaim the week of October 21, 2024 as Red Ribbon Week.

AYES:	4	
NOES:	0	
ABSENT:	1	(Davies)
ABSTAIN:	0	

Contract – Bright Thinkers
Moved by Mr. Buller, seconded by Dr. Hurley and carried with the following vote to approve the contract with Bright Thinkers to provide an educational program for online course studies for the ALSD ALLTIS program, grades K-8, for an amount estimated at $12,000 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES:	4	
NOES:	0	
ABSENT:	1	(Davies)
ABSTAIN:	0	

Agreement – Peggy McDonald
Moved by Mr. Buller, seconded by Dr. Hurley, and carried with the following vote to approve the agreement with Peggy McDonald for the provision of vision services to blind/visually impaired special education students, for an amount not-to-exceed $78,250 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES:	4	
NOES:	0	
ABSENT:	1	(Davies)

ABSTAIN: 0

School Plan for Student Achievement
Moved by Mr. Chung, seconded by Dr. Hurley, and carried with the following vote to approve the 2024-25 School Plan for Student Achievement for all District Schools.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

West End Local Plan
Moved by Mr. Buller, seconded by Dr. Hurley, and carried with the following vote to approve the West End Local Plan, indicating that the Local Plan has been adopted and is the basis for the operation and administration of special education programs within the Alta Loma School District and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

BUSINESS AND FINANCIAL PROCEDURES

Resolution No. 06-05-24(b)
Moved by Mr. Buller, seconded by Dr. Hurley and carried with the following vote to adopt Resolution No. 06-05-24(b) Authorizing Temporary Borrowing Between Funds of the District for the 2024-25 School Year, and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Resolution No. 06-05-24(c)
Moved by Dr. Hurley, seconded by Mr. Buller and carried with the following vote to adopt Resolution No. 06-05-24(c) to Authorize Transfers of Appropriations for 2024-25 as presented and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Resolution No. 06-05-24(d)
Moved by Mr. Buller, seconded by Dr. Hurley and carried with the following vote to adopt Resolution No. 06-05-24(d) Education Protection Account for Fiscal Year 2024-25, as presented.

AYES:	4	
NOES:	0	
ABSENT:	1	(Davies)
ABSTAIN:	0	

Request to Sell or Dispose of Surplus
Moved by Dr. Hurley, seconded by Mr. Chung and carried with the following vote to approve the request to sell or dispose of surplus student and teacher desks, chairs, tables, bookcases, carts, racks, cabinets, typewriters, audio visual equipment, computer equipment, and miscellaneous electronic items and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES:	4	
NOES:	0	
ABSENT:	1	(Davies)
ABSTAIN:	0	

Reject Bid & Award Contract
Moved by Mr. Buller, seconded by Mr. Chung and carried with the following vote to reject the lowest bid from Dalke & Sons Construction, Inc., and award the contract for Bid #2023-24-03 and 2023-24-04, Trade Category #16 General Works for Vineyard Junior High School Portable Relocation & Deer Canyon Elementary School Gutter Retrofit Project to Spec Construction Co., Inc. and ratify the contract as of May 24, 2024 in the amount of $2,824,000 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES:	4	
NOES:	0	
ABSENT:	1	(Davies)
ABSTAIN:	0	

Notice of Completion
Taken as a block vote for items N. 6-17. Moved by Mr. Chung, seconded by Dr. Hurley and carried with the following vote to approve Notice of Completions for the Hermosa Elementary School Modernization and authorized Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

K & Z Cabinet Co., Inc. – Trade Category #7 Casework
Bell Roof Company – Trade Category #8 Roofing
Spec Construction Co., Inc. – Trade Category #10 Gypsum/Plaster/Insulation
Floored Tile and Stone – Trade Category #12 Tile
CG Acoustics, Inc. – Trade Category #13 Acoustical Treatment
Signature Flooring, Inc. - Trade Category #14 Flooring
Simmons & Wood, Inc. – Trade Category #15 Painting

Spec Construction Co., Inc. – Trade Category #16 General Works
Continental Plumbing – Trade Category #21 Plumbing
West-Tech Mechanical, Inc. – Trade Category #22 HVAC
Giant Services, Inc. – Trade Category #23 Electrical & Low Voltage
Janus Corporation – Trade Category #27 Abatement and Demolition

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Competitive Bids - Pomona Unified Collaborative

Moved by Mr. Buller, seconded by Mr. Chung and carried with the following vote to authorize the Alta Loma School District to utilize approved competitive bid from the Pomona Unified Collaborative for Child Nutrition purchases and further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Competitive Bids - Super Cooperative

Moved by Mr. Buller, seconded by Dr. Hurley and carried with the following vote to authorize the Alta Loma School District to utilize approved competitive bids from Super Cooperative for Child Nutrition purchases and further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

HUMAN RESOURCES

Week of the School Administrator

Moved by Mr. Chung, seconded by Dr. Hurley and carried with the following vote to adopt resolution designating the week of October 14-18, 2024 as Week of the School Administrator per Education Code 44045.1

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Teacher Appreciation Week & California Day of the Teacher

Moved by Dr. Hurley, seconded by Mr. Chung and carried with the following vote to adopt resolution designating the week of May 5 through May 9, 2025 as Teacher Appreciation Week and designating May 7, 2025 as California Day of the Teacher.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Classified School Employee Week
Moved by Dr. Hurley, seconded by Mr. Chung and carried with the following vote to adopt resolution designating the week of May 12 through May 16, 2025 as Classified School Employee Week.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Classified Salary Range
Moved by Dr. Hurley, seconded by Mr. Chung and carried with the following vote to approve the revised Classified Salary List, as presented.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Management Salary Schedule
Moved by Dr. Hurley, seconded by Mr. Buller and carried with the following vote to approve the revised Management Salary Schedule, as presented.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Employment Contract – Superintendent
Moved by Mr. Buller, seconded by Dr. Hurley and carried with the following vote to approve amendments to the Contract for Employment of the Superintendent.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Employment Contract – Associate Superintendent, Administrative Services
Moved by Mr. Buller, seconded by Dr. Hurley and carried with the following vote to approve amendments to the Contract for Employment of the Associate Superintendent, Administrative Services.

AYES: 4
NOES: 0

ABSENT: 1 (Davies)
ABSTAIN: 0

Employment Contract – Assistant Superintendent, Educational Services
Moved by Dr. Hurley, seconded by Mr. Buller and carried with the following vote to approve amendments to the Contract for Employment of the Assistant Superintendent, Educational Services.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Employment Contract – Assistant Superintendent, Human Resources
Board Vice President, Jessica Martinez read aloud the Compensation and Fringe Benefits of the Employment Contract prior to action being taken.

Moved by Dr. Hurley, seconded by Mr. Chung and carried with the following vote to approve the Employment Contract of Cara Cerecerez, as the Assistant Superintendent of Human Resources for the term July 1, 2024 – June 30, 2028.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

ANNOUNCEMENTS
The date of the next regular meeting of the Board of Trustees is Wednesday, June 12, 2024 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

CLOSED SESSION
The Board adjourned to closed session at 7:41 PM for the purpose of discussing matters expressly authorized by Government Code §3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

OPEN SESSION/ADJOURNMENT
The Board reconvened to open session and made the following announcements.

Moved by Dr. Hurley, seconded by Mr. Buller, and carried with the following vote to approve settlement agreement pursuant to OAH# 2024010817.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Moved by Dr. Hurley, seconded by Mr. Buller, and carried with the following vote to appoint Matthew Williams, to Director, Special Education, District Support Center, effective July 1, 2024.

AYES: 4
NOES: 0

ABSENT: 1 (Davies)
ABSTAIN: 0

Moved by Dr. Hurley, seconded by Mr. Buller, and carried with the following vote to approve settlement agreement pursuant to Claim No. CL-041824.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

Moved by Mr. Buller, seconded by Dr. Hurley and carried with the following vote to approve the dismissal/release of Employee #2094.

AYES: 4
NOES: 0
ABSENT: 1 (Davies)
ABSTAIN: 0

The meeting was adjourned at 8:50 PM.