

# **Hilham Elementary School**

## **Parent and Family Engagement Policy**

**School Year: 2026-2027**

**Date: May 15, 2026**

In support of strengthening student academic achievement, **Hilham Elementary School**, receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Every Student Succeeds Act (ESSA). The policy establishes the district's expectations and objectives for meaningful parent and family engagement and describes how it will implement several specific parent and family engagement activities.

**Hilham Elementary School** agrees to implement the following requirements as outlined by Section 1116:

The school will put into operation programs, activities, and procedures for the engagement of parents and family members in all of its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents and family members of participating children.

Consistent with Section 1116, the school will to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESSA, and each include as a component a school-parent compact consistent with Section 1116(d) of the ESEA (Elementary and Secondary Education Act).

In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school district and its schools will provide full opportunities for the participation of families with limited English proficiency, limited literacy, disabilities, of migratory children, who are economically disadvantaged, or are of any racial or ethnic minority background, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language families understand.

If the school plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the families of participating children, the school will submit any parent

comments with the plan when the school district submits the plan to the state department of education.

The school will be governed by the following definition of family engagement and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition in Section 8101 of the ESSA:

Family engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) families play an integral role in assisting their child's learning;
- (B) families are encouraged to be actively involved in their child's education at school;
- (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
- (D) other activities are carried out, such as those described in Section 1116 of the ESEA.

Description of how the district will implement required district parent and family engagement policy components:

#### **JOINTLY DEVELOPED**

**Hilham Elementary School** will take the following actions to involve parents and family members in jointly developing its LEA (Local Education Agencies) plan under Section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of Section 1111(d) of the ESEA:

1. Hilham Elementary School, with the involvement of parents, an annual evaluation of the content and effectiveness of this Family Engagement plan in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to improve participation by parents in Family Engagement activities (with focused attention on parents who are economically-disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its Family Engagement plan and activities to design strategies for more effective family engagement, and to revise, if necessary (and with the involvement of parents) its Family Engagement Plan/Policies.

Summaries of the data collected from the surveys are provided to each principal and are used for development of the following year's school-level Family Engagement Plan and Policies.

2. The school will include parents and families in the development of the school parent and family engagement policy, the district improvement plan, and school improvement plans by invitations to district and school-level meetings and by information shared on the district and school websites, school-level Title I site-based meetings, annual Title I school-level meetings, CPAC meetings, and annual effectiveness surveys. Parents will be encouraged to participate and share ideas, suggestions, and/or feedback regarding all required documents.

### **TECHNICAL ASSISTANCE**

Overton County Schools' Consolidated Administration employs a federal programs director to work with Title I schools to assist the principal and school leadership in the allocable expenditures from school allocations, as well as to aide in parent and family engagement. Through the school-based Title I site-based meetings, the director works with the staff, parents, and community stakeholders to review/revise parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement requirements. Additionally, the director works with the instructional coaches and administrators to plan and implement district and school-level parent and family engagement events and correspondence. Community partners and stakeholders support school/district parent engagement events by providing materials, handouts, and/or informational booths (I.e., health fairs, college/career fairs, etc.) Annual surveys are provided for parents to help determine specific needs/topics for events and changes/improvements, and perceptions regarding school climate and culture.

**Hilham Elementary School** will provide coordination, technical assistance, and other support necessary to assist and build capacity of all Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.

### **ANNUAL EVALUATION**

**Hilham Elementary School** will take the following actions to conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the academic quality of its Title I, Part A schools. The evaluation will include identifying

- Barriers to greater participation by families in activities (with particular attention to families who are economically disadvantaged, are disabled, have limited

English proficiency, have limited literacy, or are of any racial or ethnic minority background),

- The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers, and strategies to support successful school and family interactions.

Each spring, **Hilham Elementary School** will conduct a survey on the district website to evaluate the content and effectiveness of the policy and overall perception of parent & family engagement. Additionally, through the district Parent Advisory Committee (CPAC) meetings, the district's parent and family engagement plan will be reviewed and evaluated to determine necessary changes. Any necessary modifications will be updated to the policy to ensure effectiveness.

The school district will use the evaluation's findings about its parent and family engagement policy to design evidence-based strategies for more effective family engagement and to revise, if necessary, its policies.

### **RESERVATION OF FUNDS**

**Hilham Elementary School** will reserve that amount of Title I funds 2026-2027 to carry out the parent and family engagement requirements listed in this plan and as described in Section 1116 of the ESSA. Furthermore, OCS will distribute 90 percent of the amount reserved to Title I schools to support their school-level family engagement programs and activities. The district will provide clear guidance and communication to assist each Title I school in developing an adequate family engagement budget that addresses their needs assessment and parent recommendations.

### **COORDINATION OF SERVICES**

**Hilham Elementary School** will coordinate and integrate parent and family engagement strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs including LEA Administered Pre-K Programs and the Livingston Head Start Program that encourage and support families in more fully participating in the education of their children.

- Hilham Elementary School Back to School Bash
- Classroom teacher Meet and Greet
- 3<sup>rd</sup> Grade Literacy/Testing Meeting
- Fall Festival

## **BUILDING CAPACITY OF PARENTS AND FAMILY MEMBERS**

**Hilham Elementary School** will, with the assistance of the district, build families' capacity for strong family engagement by providing materials and training on such topics as literacy training and using technology (including education about the harms of copyright piracy) to help families work with their children to improve their children's academic achievement. Assistance will also be provided to parents and families in understanding the following topics:

- The challenging state academic standards;
- The state and local academic assessments including alternate assessments;
- The requirements of Title I, Part A;
- How to monitor their child's progress; and
- How to work with educators.

## **BUILDING CAPACITY OF SCHOOL STAFF**

**Hilham Elementary School** will, with the assistance of the district and families, educate its teachers, specialized instructional support personnel, principals, and other school leaders, and other staff in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate parent programs, and build ties between families and schools by:

- Involving families in the development of training for teachers, principals, and other educators to improve the effectiveness of that training,
- Providing necessary literacy training for families from Title I, Part A funds, if the school district has exhausted all other reasonably available sources for that training,
- Paying reasonable and necessary expenses associated with family engagement activities, including transportation and childcare costs, to enable families to participate in school-related meetings and training sessions,
- Training families to enhance the involvement of other families,
- Maximizing family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences

between teachers or other educators who work directly with participating children, with families who are unable to attend those conferences at school,

- Adopting and implementing model approaches to improving family engagement,
- Establishing a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs, and developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in family engagement activities.

Hilham Elementary School will also provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of families, in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate parent programs, and build ties between families and the school by:

- At our school wide PD in August, the Title I Coordinator is on the agenda to discuss changes to the school plan budget and policy updates, as well as new requirements.
- Share Title I Power Point with faculty

Hilham Elementary School will provide other reasonable support for parent and family engagement activities under Section 1116 as families may request by:

- Addressing feedback from annual family engagement survey
- Coordinate activities to address parent needs