



Memorial Elementary School



Memorial School Building Committee Meeting

Date	Time	Location	Meeting No.
6/22/2026	5:30 PM	Natick Town Hall	001

Attended	Name	Organization	Email
X	Melissa Spash	Town of Natick – Superintendent of School	MSpash@NatickPS.org
X	Matt Gillis	Town of Natick – Assist Superintendent Business Office	Matgillis@NatickPS.org
X	James Errickson	Town of Natick – Town Administrator	Jerrickson@NatickMA.org
X	Stephen Meyler	Town of Natick – Memorial School Building Committee Chair	smeyler@natickps.org
X	Maria McMorran	Town of Natick – Memorial School Building Committee Vice Chair	mmcmorran@natickps.org
X	Bruce Evans	Town of Natick – Memorial School Building Committee – Select Bd. Rep.	bevans@natickma.org
X	Kat Monahan	Town of Natick – Memorial School Building Committee – Fin. Comm. Rep.	kmonahan@natickma.org
X	Alan Cloutier	Town of Natick – Memorial School Building Committee – Planning Bd. Rep.	acloutier@natickma.org
	Karen Ghilani	Town of Natick – Memorial School Building Committee – MES Principal	kaghilani@natickps.org
X	William Spratt	Town of Natick – Memorial School Building Committee – Facilities Lead	wspratt@natickma.org
X	Jaymin Patel	Town of Natick – Memorial School Building Committee – School Comm. Rep.	jpatel@natickps.org
X	Kyla Meade	Town of Natick – Memorial School Building Committee – Community Rep.	kmeade@natickps.org
X	Doug Tierney	Town of Natick – Memorial School Building Committee – Community Rep.	dtierney@natickps.org
X	James Hannigan	Town of Natick – Memorial School Building Committee – Community Rep.	jhannigan@natickps.org
	+Deborah Schatz	Town of Natick – Memorial School Building Committee – Dir. of Facilities	dschatz@natickma.org
	+Jillian Wilson-Martin	Town of Natick – Memorial School Building Committee – Dir. of Sustainability	jwmartin@natickma.org
	+Officer Beth Heffler	Town of Natick – Memorial School Building Committee- Police/Fire Rep.	eheffler@natickma.org
X	Kate Mora	Town of Natick – Net Zero Committee Chair	
X	Roger Jarrett	Town of Natick – Net Zero Committee	
X	Ann Lentell	Town of Natick – Net Zero Committee	
X	David Landman	Town of Natick – Net Zero Committee	
	Chris Simmler	LiRo-Hill	simmlerc@liro-hill.com
X	Doug Murray	LiRo-Hill	murrayd@liro-hill.com
	David Billings	LiRo-Hill	billingsd@LiRo-Hill.com
X	Paul Kondrat	LiRo-Hill	kondratp@LiRo-Hill.com

DISCUSSION ITEMS

Item No.	Item	Discussion	Action	Assigned	Status
1.0	Call to Order	The meeting was opened by the chair at 5:30p The Net Zero Committee was opened by the chair at 5:30p			Record
2.0	Public Comment	There were no public comments			
3.0	Net Zero Memorial School Requested Priorities Committee Presentation	The Net Zero Committee Recommendations for Memorial Elementary Project were presented by the NZC. - The Townwide goal to meet net zero by 2050 will require new projects to adhere with energy, transportation and waste goals. - Early Inclusion of goals at the feasibility study stage will allow the opportunity to address opportunities proactively and include potential carbon reduction. - TIER 1: Criteria adopted in 2024 for 86% renewable goal for all-electric or geothermal, excellent commissioning, waste reduction, indoor environmental quality (IEQ) and integrated process - Meet MassSave Path 1 for schools - Reduce construction waste and waste generated by operating school. Composting required by 2028. Schools in Town (except 1 elem. and high school) - Neighborhood connectivity - Meet Leed V4.1 Silver - IEQ & Neighborhood connectivity do not have baseline requirements. Discussion included: - Further discussion regarding waste reduction and composting at Pollard School in Needham. - Scope of Geothermal wells during feasibility - Advanced commissioning credits - Site location travel/busing costs - Net Zero Committee did not present a list of their prioritized preferred investments pertaining to green investments above Town requirements. The Net Zero committee proposed all green initiatives as integrated initiatives to get to Net Zero 2050 goal instead.	- Further discussion regarding waste reduction at Pollard School in - Scope of Geothermal wells - Advanced commissioning credits	DM/LH	Open



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4.0	Designer RFS	The draft RFS was reviewed. The MSBA is currently reviewing the draft RFS. The inclusion of the model school program and an emphasis on the inclusion of a model school architect in the RFS to potentially save time and costs was reviewed. The Town had reviewed the model schools in Lexington, Shrewsbury and Marlboro and preferred the Lexington and Shrewsbury sites. It was noted the MSBA has to invite the district into the model school program at the completion of the feasibility study when it is demonstrated it is a preferred option. The schedule for an April 2028 Town vote will allow for the re-advertisement for designer if needed. No additional credit is awarded for the use of a model school. Modifications to the presented materials included: Deleted reference to model school program in section B. (formerly item 7) 11 affirmative, 1 no, 1 abstention. The emphasis on energy conservation, commissioning, efficiency and the cost effectiveness of operation as discussed during Netzero presentation. Criteria as listed in section B were accepted. The impact of loss of playing fields on the Town was reviewed with an emphasis on minimizing impact, modifications to the presented materials included revising: Section B. Item 4 was revised to read "Identification of community concerns that may impact study options; including community use of school facilities and grounds." SDO criteria for WBE/MBE/VBE has been received and will be included in the RFS.	LH to finalize comments and return to MSBA after receipt of MSBA comments	DM/LH	Open
5.0	Schedule	The designer selection schedule was reviewed. The first date available for the MSBA to do designer selection review is September 8 with interviews on Sept. 22. The MSBA has reserved the date for Natick pending the completion of the advertisement and receipt of responses. The RFS must be issued by July 15 to comply with that date. It is intended to issue the RFS on July 8. Tentative meeting dates were proposed for designer ranking criteria, Charter development and review of respondent questions.	LH to propose meeting dates for the committee going forward to coincide with the necessary MSBA dates and actions by the Committee.	DM/LH	Open
6.0	Vice Chair	Maria McMorran was nominated by the Chairman Stephen Meyler as Vice-Chair by a show of hands. The second was Jamie Errickson Vote: Spash, Yes; Gillis, Yes; Meyler, Yes; McMorran, Yes; Patel, Yes; Errickson, Yes; Evans, Yes; Meade, Yes; Cloutier, Yes; Ghilani, Yes; Spratt, Yes; Meade, Yes; Tierney, Yes; Hannigan, Yes. Motion was approved.			CLOSED
7.0	Adjournment	A motion was made and seconded to adjourn the meeting Motion was made by Bill Spratt and seconded by Bruce Evens. Vote: Spash, Yes; Gillis, Yes; Meyler, Yes; McMorran, Yes; Patel, Yes; Errickson, Yes; Evans, Yes; Meade, Yes; Cloutier, Yes; Ghilani, Yes; Spratt, Yes; Meade, Yes; Tierney, Yes; Hannigan, Yes. The meeting was closed by the chair at 7:50pm			Record

Next Meeting	Time	Next Meeting Location	Prepared By
TBD			LiRo-Hill