



STUDENT HANDBOOK

DOUGLAS BYRD

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PURPOSE OF THIS HANDBOOK

The purpose of this student handbook is to help you understand how Douglas Byrd High School works and what's expected of you as a student. It brings together all the key rules, procedures, and resources in one place so you can stay informed, make good decisions, and feel confident about navigating school life. From academics to behavior, attendance to activities, this handbook is designed to support your success and make sure everyone in our school community is safe, respectful, and ready to learn.

Think of it as your personal guide to being a successful Eagle. Whether you're new to DBHS or a returning student, this handbook will help you understand your responsibilities, your rights, and the many ways you can get involved, grow, and achieve during your time here.

Disclaimer: If you ever notice that something in this handbook is different from the official Cumberland County Schools (CCS) policies, please know that CCS policies are the ones we will follow. Think of this handbook as a quick guide, while CCS policies are the rulebook that always comes first.

WHAT YOU'LL FIND IN THIS HANDBOOK

This student handbook is your go-to guide for everything you need to know about life at Douglas Byrd High School. Inside, you'll find important info about school policies, daily procedures, expectations, and how to navigate your day—from getting to class on time to knowing when tutoring is available. It also covers topics like attendance rules, dress code, technology use, and what to do if you need to check out early or make up a test. Basically, if you've got a question about how things work around here, this handbook probably has the answer.

But it's not just about rules—it's also about opportunities. You'll find details on clubs, academic programs, graduation honors, and how to stay on track toward your goals. It breaks down how your grades are calculated, who to talk to if you need help, and what resources are available to support you. This book is here to help you succeed, stay informed, and make the most of your high school experience. Keep it handy—you'll use it more than you think.

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WELCOME MESSAGE

Douglas Byrd High School

Dear Eagles,

Welcome to the 2025–2026 school year at Douglas Byrd High School! Whether you're returning or stepping into our halls for the first time, we're excited to have you as part of the Eagle family. This year, our theme is simple but powerful: "Excellence Now." It's not just a slogan—it's a challenge and a commitment. We're not waiting for the "perfect moment" to aim high. The time is now—to grow, to achieve, and to step into your full potential.

At DBHS, our goal is to give you the tools you need to succeed—in school, in your future career, and in your life beyond high school. That means more than just getting good grades. It means pushing yourself, asking for help when you need it, leading with purpose, and being part of a school culture that supports and respects everyone.

You'll hear a lot this year about what it means to be an E.A.G.L.E.—Engaged, Accountable, Growing, Leading, Excellent, and Serving. These are more than just words. They represent how we show up for ourselves, our school, and our community. You'll be expected to take your learning seriously, treat others with respect, and make choices that reflect the best version of you.

This year, you'll see more opportunities to get involved—



Kenneth Williams
Principal

whether through leadership, clubs, tutoring, athletics, or community service. We're also committed to making sure you have access to the support and resources you need to succeed, both academically and personally.

Let's work together to make this year full of purpose, pride, and progress. Excellence isn't something that happens someday—it's a decision we make every day. Let's choose it—together—in every class, every hallway, and every interaction.

We believe in you. Let's make 2025–2026 our best year yet!

With Eagle Pride,

Kenneth B. Williams
Principal

OUR HISTORY

1972

Our school was founded in 1972 and given its name in honor of Franklin Douglas Byrd, Jr.

F.D. Byrd was deeply committed to education and service. He was a graduate of Wake Forest University and Campbell University and went on to become a teacher and school administrator in Cumberland County Schools for a total of 37 years. He served as the Superintendent of Cumberland County Schools for 27 years.



He was very active in the community and advocated for education. Among his many roles, he was a charter member of Snyder Memorial Baptist Church where he was a faithful deacon and once Chairman of the Board of Deacons. He was a member of the Board of Trustees at Methodist College and president of the Fayetteville Lions Club. In 1999, he was inducted into the East Carolina University Educators Hall of Fame for his distinguished contributions to the field of education through service and mission.

The legacy of service and educational excellence demonstrated by F.D. Byrd is forever enshrined in the Douglas Byrd High School legacy. There are numerous famous graduates of Douglas Byrd since 1972 to include former NASA astronaut Dominic A. Antonelli and Super Bowl XXVI champion Brad Edwards.

VISION

The vision of DBHS is to empower students with the knowledge and skills for success in education, careers, and community by fostering an environment where every student thrives, overcomes challenges, and reaches their full potential.

MISSION

The mission of DBHS is to provide a supportive, high-quality learning environment where all students achieve academic success, experience personal growth, and develop the skills and confidence for college, careers, and life.

SCHOOL COLORS

Douglas Byrd High School proudly wears cardinal red and gold, colors that represent strength, unity, and pride. Cardinal red stands for determination and tradition, reminding us of the generations of Eagles who came before us. Gold symbolizes excellence and achievement, inspiring us to aim high in all we do—whether in the classroom, on the field, or in the community. Together, these colors reflect the heart of our school spirit and remind us that we represent something greater than ourselves.

MASCOT

Our mascot, the Eagle, is a powerful symbol of courage, vision, and leadership. Just like an eagle soars high and sees far, we're encouraged to rise above challenges and pursue our goals with focus and determination. The Eagle reminds us to stay strong in the face of adversity and to always look forward—ready to lead, to grow, and to take flight toward our future. As Eagles, we carry the responsibility and pride of our school every day.

DOUGLAS BYRD ALMA MATER

May our spirits rise like her pines to the sky.
May our mind stay free like the Eagles that fly. May
we stand united by loyalty's tie.
To our Alma Mater Byrd Senior High!

E.A.G.L.E.S. CULTURE

Engagement

Take responsibility for your actions, choices, and commitments, ensuring you are dependable and prepared to contribute positively to your education and community.

Accountability

Take responsibility for your actions, choices, and commitments, ensuring you are dependable and prepared to contribute positively to your education and community.

Growth

Embrace challenges as opportunities to learn and improve, developing the resilience and skills necessary for life-long achievement.

Leadership

Lead by example with responsibility, respect, and integrity, inspiring others and contributing positively to the school community.

Excellence

Strive for excellence in all academic and personal pursuits, exceeding expectations and aiming for continuous improvement.

Service

Foster a spirit of community and collaboration by supporting others, demonstrating kindness, and contributing positively to school and society.

STAFF DIRECTORY

Administrative Team

Principal
Assistant Principal, 12th Grade
Assistant Principal, 11th Grade
Assistant Principal, 10th Grade
Assistant Principal, 9th Grade

Kenneth Williams
Tanya Johnson
Jennifer Davis
Eric Bradley Sr.
Monica Davis

Counselors

A - D & 2022 Cohort
E - K & 2023 Cohort
L - Q & 2025 Cohort
R - Z & 2024 Cohort

Thea Karljevica
Donna Craig
Joyce Maynor
Kirstyn Elam

Clerical Support Personnel

Principal's Administrative Assistant
Attendance Clerk
Discipline Clerk
Bookkeeper
Data Manager
Registrar

Anita Ivery
Annette Blount
Barbara McLaughlin
Classie McConago
Astrid Butler
Petra Everett

Support Personnel

Academy of Finance Director
Academy of Green Technology Director
AIG Consultant Coordinator
Cafeteria Manager
CTE Facilitator
Exceptional Children Case Manager
Head Custodian
Media Coordinator
Media Clerk
Nurse
Safe School Coordinators

School Social Worker
RJC Coordinator

Sharon Riddick-Brown
Denise Renfro
Daina Grantham
Teresa Huff
Shanique Morgan
Marla Galbreath
Zach Jackson
Stefany VanScyoc
Kristen Terry
Birgit Ballard
Fernando Rivera/
Sherman Meekins
Kandus Fulmore
Eileen Shaw

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2025-2026 CUMBERLAND COUNTY SCHOOLS

TRADITIONAL 10-MONTH CALENDAR

DATES	DAYS	EXPLANATION	TEACHER PLANNING DAYS	REQUIRED ANNUAL LEAVE DAYS	HOLIDAYS
August 11, 15 & 18-22	Monday & Friday Monday-Friday	Workdays	7		
August 12, 13, 14	Tuesday-Thursday	Required Workdays (System-Wide PD)	3		
August 25	Monday	First Day for Students			
September 1	Monday	Student/All Staff Holiday			1
October 13	Monday	Student Holiday/Required Workday (System-Wide PD)	1		
October 17	Friday	End of Grading Period			
October 20	Monday	Student Holiday/Telework Workday	1		
November 4	Tuesday	Student Holiday/Workday	1		
November 11	Tuesday	Student/All Staff Holiday			1
November 26	Wednesday	Student Holiday/Telework Workday	1		
November 27-28	Friday	Student/All Staff Holidays			2
December 19	Friday	Student Two Hour Early Release/ End of Grading Period			
December 22- December 31	Monday-Wednesday	Winter Holidays (Student/Teacher) Required Annual Leave		5	3
January 1	Thursday	Student/All Staff Holiday			1
January 2	Friday	Winter Holidays (Student/Teacher) Required Annual Leave		1	
January 5	Monday	Student Holiday/Workday	1		
January 19	Monday	Student/All Staff Holiday			1
February 13	Friday	Student Holiday/Telework Workday	1		
February 16	Monday	Student Holiday/Required Workday (System-Wide PD)	1		
March 12	Thursday	End of Grading Period			
March 13	Friday	Student Holiday/Workday	1		
April 3	Friday	Student/All Staff Holiday			1
April 6-10	Monday-Friday	Student Holidays/10 Month Required Annual Leave/11 & 12 Month Optional Annual Leave		5	
May 22	Friday	Last Day for Students/Student Two Hour Early Release/End of Grading Period			
May 25	Monday	All Staff Holiday			1
May 26-May 29	Tuesday-Friday	Required Workdays (Retest Assessments and Closeout)	4		
June 1-5	Monday-Friday	Workdays	5		
Totals			27	11	11

Schedule of Required Teacher Workdays for System-Wide Professional Development/Retests Assessments and Closeout:

August 12, August 13, August 14, October 13, February 16, May 26, May 27, May 28, May 29

Additional Teacher Workdays:

August 11, August 15, August 18, August 19, August 20, August 21, August 22, October 20, November 4, November 26, January 5, February 13, March 13, June 1, June 2, June 3, June 4, June 5

Make-Up Days if Needed:

November 26, January 5, February 13

PROGRESS REPORT AND REPORT CARD SCHEDULE

First Semester

First Day for Students	Monday, August 25, 2025
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Progress Reports Go Home/Grades available in Campus Parent/Student Portal	Friday, September 19, 2025
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End of 1st Grading Period	Friday, October 17, 2025
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Report Cards Go Home/Grades available in Campus Parent/Student Portal	Friday, October 24, 2025
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Progress Reports Go Home/Grades available in Campus Parent/Student Portal	Wednesday, November 19, 2025
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End of 2nd Grading Period	Friday, December 19, 2025
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Report Cards Go Home/Grades available in Campus Parent/Student Portal	Friday, January 09, 2026
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Second Semester

Progress Reports Go Home/Grades available in Campus Parent/Student Portal	Friday, February 06, 2026
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End of 3rd Grading Period	Thursday, March 12, 2026
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Report Cards Go Home/Grades available in Campus Parent/Student Portal	Thursday, March 19, 2026
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Progress Reports Go Home/Grades available in Campus Parent/Student Portal	Wednesday, April 22, 2026
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End of 4th Grading Period/Last Day for Students	Friday, May 22, 2026
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Final High School Report Cards Mailed Home/Grades Mailed Home/Grades available in Campus Parent/Student Portal	Friday, June 05, 2026
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DOUGLAS BYRD HIGH SCHOOL SCHEDULES

DAILY SCHEDULE

Time	Period
8:30-10:00	1st Period
10:05-11:35	2nd Period
11:40-2:00	3rd Period 1st Lunch: 11:55 - 12:20 2nd Lunch: 12:30-12:55 3rd Lunch: 1:05-1:30 4th Lunch: 1:40-2:05
2:10-3:40	4th Period

2 HOUR DELAY SCHEDULE

Time	Period
10:30-11:30	1st Period
11:35-1:40	3rd Period 1st Lunch: 11:40 - 12:00 2nd Lunch: 12:10-12:30 3rd Lunch: 12:40-1:00 4th Lunch: 1:10-1:30
1:35-2:35	2nd Period
2:40-3:40	4th Period

EARLY RELEASE SCHEDULE

Time	Period
8:30-9:30	1st Period
9:35-10:35	2nd Period
10:40-11:40	4th Period
11:45-1:40	3rd Period 1st Lunch: 11:50 - 12:10 2nd Lunch: 12:20-12:40 3rd Lunch: 12:50-1:10 4th Lunch: 1:20-1:40

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3.1 Student Arrival

When you're on your way to school—whether you're walking, taking the bus, or getting dropped off by car—you're the responsibility of the school.

You can enter the building starting at 7:50 a.m. Once you're inside, head straight to the cafeteria for breakfast or to the main gym. Breakfast is served from 8:00 to 8:23 a.m., so make sure you get there on time!

You'll need to enter through one of the following entrances: the bus parking lot, the student parking lot, or the car line drop-off area.

Only electronic devices that follow the Cumberland County Schools (CCS) and Douglas Byrd High School (DBHS) rules are allowed on campus. This includes laptops, tablets, or any school-issued tech. You're welcome to bring your cell phone or other personal devices, but you must use them according to the DBHS Cell Phone and Personal Communication Device Policy.

You can bring a clear plastic or aluminum water bottle to school and refill it using the water fountains. Glass bottles are not allowed.

Restaurant food from outside vendors, including deliveries, can't be brought into the school or eaten inside the building. If you bring lunch, it needs to be in an approved personal lunch container.

Once you enter your classroom, you'll need to stay there until the end of class, unless there's an emergency or you're asked to leave for another reason.

3.2 Student Parking

Student parking is available in the lot next to the Innovation Center. A \$25.00 fee is required for a parking permit, which must be completed and submitted during the first week of school to Mr. Rivera or Mr. Meekins, the Safe Schools Coordinators.

Remember, parking is a privilege, not a right. Violating parking rules or school behavior policies may result in losing your parking privileges. Students with disabilities or those needing transportation for internships or off-site learning will have parking priority.

Always park in marked spaces. Unauthorized vehicles may be towed at the owner's expense, and any car parked in violation of the rules is subject to this action. Your car may also be searched if needed, according to school policies.

3.3 Bus Riders

Bus riders should enter the building through the bus parking lot gate. Only students riding the bus are allowed in the bus parking lot before and after school.

Buses will leave at 3:45 p.m. in the afternoon, so make sure you're on your bus on time! You're only allowed to ride the bus assigned to you by Cumberland County Schools. If you need to ride a different bus, you must have written permission from your parent or guardian, plus approval from an administrator.

Riding the bus is a privilege, not a right. The safety of all students is our top priority, so parents and guardians must stay alert at the bus stop. Be sure to arrive at the bus stop before the scheduled pick-up time, as bus drivers can't wait for students who aren't there on time. All school rules from the Student Code of Conduct apply to students on the bus.

3.4 Car Riders and Walkers

To make sure everyone stays safe, please follow these guidelines when dropping off or picking up students:

- Enter the drop-off line from the front entrance on Ireland Drive (near Coventry Drive), then turn right to drop off at the front of the school. If you prefer, you can drive straight and use the back parking lot.
- In the drop-off lane, please move forward slowly and follow directions from school staff.
- Continue to the "Drop Off Zone" and stop to let students out.
- Always pull all the way to the front of the "Drop Off Zone," even if there's no car behind you.
- Pay attention to hand signals and instructions from staff working the drop-off line.
- Parking in the drop-off/pick-up area is not allowed.
- Students should exit the vehicle quickly and enter through the front doors of the school, near the cafeteria.

The school opens at 7:50 a.m. for entry, so please ensure your student is on time.

Remember: Driving around vehicles in the drop-off/pick-up zone is not permitted unless directed by school staff.

3.5 Student Dismissal Procedures

At dismissal, staff will be on duty to help direct student traffic and ensure everyone exits safely. Once dismissal is announced, you must leave the building right away unless you're involved in a school-approved after-school activity.

If you're staying for practice, a game, or another supervised activity, go straight to your designated area. Student-athletes should report to their assigned location right after the final bell. Loitering in hallways or unsupervised areas is not allowed.

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4.1 Cafeteria Procedures

When you're in the cafeteria, it's important to enter and exit in a calm and orderly way. Everyone deserves a fair chance to get their food, so cutting in line isn't allowed. Once you've finished eating, make sure to clean up after yourself by throwing away all trash and returning your tray, dishes, and utensils.

Please show respect to others by using good table manners and treating everyone kindly. Saving seats is not allowed, so be considerate and make room for others when possible. Never leave coats, bags, books, or other personal items unattended at the tables.

Horseplay of any kind is not allowed in the cafeteria—we want to keep the space safe and welcoming for everyone. Also, restaurant food in its original packaging can't be brought in or delivered to the school. If you bring lunch from home, it must be packed in your own approved lunch container.

During your assigned lunch period, you must stay in the cafeteria. You're not allowed to go into hallways or classrooms unless you have a pass from a teacher or administrator.

4.2 Hallway Transitions and Hallway Passes

To support a safe, respectful, and focused learning environment, students are expected to follow all hallway and transition procedures throughout the school day. Students have five minutes to move between classes and are expected to transition directly to their next class without lingering in the hallways, entering non-assigned classrooms, or cutting through unauthorized areas such as the media center.

During class time, any student in the hallway must have a valid school-issued hall pass. This pass must include the student's destination, the time of departure, and a teacher's authentic signature. Students are not allowed to write or issue their own passes. When using a hall pass, students are expected to go directly to and from the designated location in a timely manner. Being in an unauthorized area or taking longer than necessary to return to class is considered a violation of school expectations and may result in disciplinary consequences. For example, if a student is given a pass to the main office but is found in the gym instead, or if a student goes to the restroom and returns an hour later, those actions would be addressed as disruptive behavior.

Hall passes will not be issued during the first fifteen or last fifteen minutes of class unless there is an emergency determined by the teacher or an administrator. Students are expected to remain in class at all times unless they have explicit permission to leave.

Before and after school, students are not permitted to loiter on campus. Students should not be on school grounds before 8:00 a.m. or after 3:45 p.m. unless they are participating in a school-sponsored activity under the direct supervision of a DBHS staff member. These expectations are in place to help maintain a safe and structured school environment for everyone.

4.3 Student Check-Outs and Late Arrivals

Students who need to leave school during the day must be officially checked out through the check-in/check-out office by a parent or legal guardian. Self check-out is not permitted under any circumstances. To ensure student safety, emails, phone calls, or other informal messages are not accepted as valid check-out methods unless prior approval has been granted by an administrator. Students are also not allowed to meet someone in the parking lot or leave school grounds without being accompanied by a parent or guardian or having proper authorization on file.

Students arriving late to school must follow the proper check-in procedures. Any student arriving after the first-period tardy bell at 8:30 a.m. should enter through the Attendance Office entrance until 8:45 a.m. After 8:45 a.m., students must be accompanied by a parent or guardian to check in. The first three tardies per semester will be excused. However, if a student arrives after 8:45 a.m. without a parent or guardian, office staff will contact the parent, and the tardy will be marked as unexcused. Accumulating three unexcused tardies will result in disciplinary action.

Students arriving after 9:00 a.m. must use the check-in/check-out entrance and be accompanied by a parent or guardian. If a student arrives after 9:00 a.m. without an adult, they will not be permitted to report to class until a parent or guardian has been contacted and appropriate steps have been taken. These procedures are in place to ensure student accountability and campus safety at all times.

4.4 Food and Beverage Guidelines

All food and drinks must be eaten in the cafeteria during breakfast and lunch. Eating or drinking in classrooms, hallways, the gym, or restrooms isn't allowed. Students also can't sell food items during the school day. Additionally, restaurant food (like fast food or takeout) shouldn't be brought on campus during school hours. Let's work together to keep our school clean and focused on learning.

4.5 Tardy Policy

Starting the third week of each semester, we conduct tardy sweeps to encourage punctuality and help everyone make the most of their learning time. When the tardy bell rings, teachers will close their classroom doors, so if you arrive late, you must report to designated areas to get an entrance slip before going to class. Tardy sweeps happen at least once a week during the first 10 minutes of class periods, rotating among teachers and blocks, to ensure students are accounted for and safe. If you are found out of class without a valid excuse during a sweep, you will be sent to the “Tardy Sweep Room,” where you’ll sign in with staff and receive a time-stamped pass to return to your class.

Students who check in after 8:30 a.m. will be marked with an unexcused tardy unless they submit valid documentation for a lawful excuse, such as a doctor’s, dentist’s, lawyer’s, or court appointment note. The attendance clerk will log the tardy with the time, location, and reason if provided. After three unexcused tardies per semester, disciplinary action will be taken. These records are carefully tracked in the student information system, and repeated tardies are flagged for review by counselors and administrators to provide additional support if needed.

The goal of these procedures is to promote punctuality, maximize instructional time, and support positive student behavior while addressing any challenges that might be causing lateness. We want to recognize and reward students who show perfect or improved attendance, and we also use restorative practices to have conversations with students and families about how tardiness impacts academic success. These discussions help us work together to find solutions and keep you on track.

Remember, being on time helps you get the most out of every class and shows respect for yourself, your teachers, and your classmates. We are here to support you in developing strong habits that lead to success both in and out of school.

4.6 Student Movement and Supervision

Students have five minutes to transition between classes and are expected to use this time to head directly to their next assigned class. To keep our hallways safe and focused, students should avoid gathering in groups, visiting classrooms where they are not enrolled, or taking shortcuts through areas like the media center.

If you’re in the hallway during class time (outside of normal class changes), you must have a valid hall pass. Passes should clearly show your destination and be signed by a staff member. It’s important to go straight to the location listed on your pass and return to class without unnecessary stops. These guidelines help make sure everyone is safe, supervised, and where they need to be so learning isn’t interrupted.

4.7 Transparent and Mesh Bookbag Policy

To help maintain a safe and secure learning environment, students are only allowed to bring transparent (clear) or mesh book bags into the building. As soon as you arrive on campus, any non-approved items—such as solid (non-mesh) book bags, athletic or auxiliary team bags, musical instruments (including drumsticks), storage containers, or oversized purses—must be taken to a designated location assigned by school administration or your coach/sponsor. These items may not be carried around during the school day.

If you have questions about where to store your items or whether a bag is approved, please speak with a staff member for help. These guidelines are in place to ensure a safe, organized space where everyone can focus on learning.

4.8 Visitors and Volunteers

To help keep our campus safe and focused on learning, all visitors must check in at the main office upon arrival. Visitors are required to show a valid photo ID and must receive a visitor's pass before entering any part of the school building. Visitors must wear this pass at all times while on campus and sign out before leaving. Students are not allowed to bring guests or visitors to school during the day, and classroom visits are not permitted during instructional hours. In addition, visitors may not drop off outside food for students during the school day.

Douglas Byrd High School encourages parents and guardians to volunteer and be involved in school life. However, before volunteering, all individuals must:

- Complete the Cumberland County Schools Mentor/Volunteer Registration, which includes a criminal background check.
- Attend Community Volunteer Training.
- Contact DBHS administration for final approval before beginning any volunteer activities.

Volunteers and community service providers are expected to follow the same check-in procedures as visitors. During classroom visits or volunteer work, guests should expect to see a focused learning environment with strong instruction, organization, and classroom management.

We value and appreciate the time, energy, and support that volunteers bring to our school community. Your involvement makes a positive difference at Douglas Byrd High School.

4.9 Medications and Accident Guidelines

At Douglas Byrd High School, all medicine has to be kept in the Medicine Clerk's office. If you get a small cut or scrape, the staff can help you with things like soap, water, ice packs, or band-aids. But if you need more serious care, like ointments or other treatments, the school will call your parent or guardian and may contact emergency services if necessary. Any accidents that happen at school will be properly reported.

If you need to take medicine during the school day, your parent or guardian must fill out a form called the Physician's School Medication Form, which you can get in the front office. They also need to bring the medicine in the original bottle or container and give it to the school staff—they will count it and have your parent or guardian sign to confirm.

You are not allowed to carry any medicine with you at school—whether it's prescription or over-the-counter—unless you have official paperwork on file with the school. This includes things like pain relievers, allergy medicine, or asthma inhalers.

Following these rules helps keep everyone safe. If you have questions about medicine or what to do if you get hurt at school, just ask someone in the front office.

4.10 Masks and Personal Protective Equipment

We follow the Cumberland County Schools (CCS) district rules about wearing masks and other protective gear to keep everyone healthy. This includes following guidelines about pandemics and immunizations. However, ski masks or masks that cover your whole head, including your chin or lips, are not allowed at school.

ACADEMIC SUPPORT & INSTRUCTION

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5.1 Academic Assistance and Tutoring

At DBHS, we're committed to helping every student reach their full academic potential. If you ever need extra help understanding class material, completing assignments, or just want to strengthen your skills, support is available. After-school tutoring and enrichment sessions are offered every Tuesday and Thursday from 3:50 p.m. to 4:30 p.m. These sessions are designed to supplement your daily instruction and give you the time and space to get the help you need in a supportive environment.

Whether you're catching up, preparing for a test, or aiming to boost your grades, these sessions are a great way to stay on track. Don't hesitate to talk to your teachers or counselor if you have questions about what's available or how to get involved—your success is our priority!

5.2 Makeup Work, Class Schedules, and Final Exams

At DBHS, students are expected to take ownership of their academic success by staying on top of their schedules, assessments, and responsibilities when absent. If you miss a class, it is your responsibility to request any make-up work from your teachers. All make-up assignments must be completed within three (3) class days of your return to school in order to receive credit. If the original assignment isn't available, your teacher will provide an alternative, comparable task. In certain situations involving valid, extenuating circumstances, an extension may be granted at the teacher's discretion—so always communicate if you need support.

All students must register for eight (8) subjects per school year and are expected to follow the schedule assigned to them. Schedule change requests are only considered during the week before school begins or on a case-by-case basis and will only be approved if necessary to meet graduation requirements. If you have concerns about your schedule, please talk to your counselor early so we can work with you to find solutions.

When it comes to final exams, all high school students must follow Cumberland County Schools Board of Education Policy 3410, in alignment with NC State Board of Education guidelines. Students are required to take all End-of-Course (EOC) tests and Career and Technical Education (CTE) Post-Assessments for courses that require them. These assessments count as 20% of the final grade in those courses. This requirement does not apply to EOC tests for students on the Occupational Course of Study Pathway.

Teachers may also give final assessments during the designated exam period for other classes. Underclassmen may not be exempt from these final exams, and no student may be exempt from a state-required exam. However, seniors who

maintain an “A” average in a course may be exempt from teacher-created final assessments, though this exemption does not apply to EOC or other state-mandated exams. Final exams are a significant part of your overall grade and are designed to reflect your learning over the entire course.

5.3 Promotion Standards

To move to the next grade, you must meet these credit requirements:

- 9th to 10th: 6 credits, including English I
- 10th to 11th: 13 credits (English I & II included)
- 11th to 12th: 20 credits, including English I, II, and III, and be on track to graduate

5.4 Graduation Requirements

To graduate, you must:

- Complete all state and local coursework
- Meet attendance requirements
- Pass required tests
- Clear any school-related debts

5.5 Academic Regalia and Graduation Attire

All eligible graduates are invited to participate in their school’s graduation ceremony, but anyone who chooses to take part must follow the required dress code. There are two main options for graduation attire. The first option is to wear black slacks with black dress shoes and black socks, paired with a white dress shirt and either a black necktie or bowtie. A black belt should be worn to complete this look, and students may wear earrings and finger rings if they wish. The second option allows for black dress shoes—no sandals, flip-flops, or slides—and either a black dress or skirt suit. The dress or skirt must be no shorter than four inches above the knee and must not reveal cleavage. Additionally, sleeves must cover the shoulders. Jewelry for this option is limited to stud earrings only, and no visible body piercings are allowed.

In addition to the dress code, all graduates must wear full school regalia, which includes the gown, cap, and tassel. Caps may not be decorated. Academic cords, which represent various achievements and service, are allowed as they add to the dignity of the ceremony without detracting from the attire. Stoles and medallions may be worn by Valedictorians, Salutatorians, Third Honor Graduates, certain SGA members, NHS members, and graduates of School-Based Academies. Any special stoles or medallions must be approved in advance by school administration and the superintendent. Pins awarded at the school level may also be worn during the ceremony. Non-academic stoles and cords, however, are only permitted during Senior Awards Ceremonies unless specifically approved by the principal for graduation.

Each school will provide detailed information about graduation attire for practices and the ceremony, so students and parents should watch for updates and follow all guidelines closely. These rules help keep the ceremony respectful and meaningful for all graduates and their families. If you have any questions about the dress code or regalia, it's a good idea to contact your school's graduation coordinator or administration for clarification.

5.6 Athletic Eligibility, Letters, and Extracurricular Activities

To play sports at Douglas Byrd High School, you need to meet all the requirements set by the North Carolina High School Athletic Association (NCHSAA)—and that includes keeping at least a 2.0 GPA (a 70 average). If you're hoping to earn a varsity letter, you must stay in the program from start to finish, keep a 2.5 GPA, meet the school's attendance expectations, and stay out of in-school and out-of-school suspension. We want our student-athletes to be leaders on and off the field!

Cumberland County Schools sets standards for who can participate in sports and other school activities. To be eligible, you must have a weighted 2.0 GPA or higher based on your previous semester's grades—unless you're in your first semester of 6th grade. That GPA equals an average of 70 or above.

Before you join any sport or co-curricular activity, your school will check to make sure you meet both the GPA and class load requirements. If you're in a program for Exceptional Children (EC), your eligibility will follow the specific guidelines designed for your program.

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If you're working through Credit Recovery, those courses can help restore your eligibility—but only if you're already eligible at the beginning of the semester. If you start a semester ineligible, you must wait until the next semester to become eligible again. One exception: If you had an incomplete that made you ineligible, you can become eligible as soon as that work is made up and your grade meets the requirement.

Once you're academically eligible at the start of the semester, you stay eligible for the rest of that semester—as long as you meet attendance rules and follow the Code of Conduct. Keep in mind: Being able to participate in sports or school activities is a privilege, not a right. If you break school rules, the administration can take that privilege away.

Every school is encouraged to check in on students' progress regularly—at least once each quarter. If you're falling behind, you may be put on a support plan to help you stay on track and keep doing the things you love. Let's work together to keep you eligible, involved, and successful!

GRADING & RECOGNITION

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6.1 Grading Scale

- 90–100 = A
- 80–89 = B
- 70–79 = C
- 60–69 = D
- Below 60 = F

Honor Roll:

- A Honor Roll = All grades 90–100
- B Honor Roll = All grades 80–89

6.2 Graduation Marshals and Honor Graduates

At Douglas Byrd High School, top-ranked juniors are selected to serve as Graduation Marshals—a special honor reserved for students with the highest GPAs who have maintained a clean disciplinary record (no suspensions).

Students who graduate with a weighted GPA of 3.5 or higher earn the title of Honor Graduate, a recognition of consistent academic achievement throughout high school.

6.3 Latin Honors System

Douglas Byrd High School honors graduates with Latin Honors based on their final weighted GPA: Summa Cum Laude: 4.25 or higher, Magna Cum Laude: 4.00–4.2499, Cum Laude: 3.75–3.99. These distinctions celebrate students' academic excellence and appear in the graduation program.

6.4 National Honor Society/Technical Honor Society

NHS:

- 3.5+ weighted GPA
- No suspensions
- Leadership and service required

NTHS:

- 3.0+ unweighted GPA
- On track in a CTE pathway
- 90 average in CTE courses

6.5 North Carolina Academic Scholars

To be recognized as a North Carolina Academic Scholar, you must complete the full NC Scholars Program curriculum and finish high school with a final GPA of 3.5 or higher. If you meet these requirements, this special recognition will be noted on both your diploma and your official transcript.

6.6 Outstanding Seniors, Valedictorian, Salutatorian

Outstanding Seniors are chosen by teachers who recognize students that show strong leadership, great character, and academic excellence. These students stand out for their positive impact on our school community.

The Valedictorian is the senior with the highest overall GPA, and the Salutatorian is the senior with the second-highest GPA. To be considered for either honor—or any top academic recognition—students must complete approved college-prep courses.

6.7 Commencement Activities

To participate in the graduation ceremony, you must meet all academic requirements and make sure everything is cleared with the school. That means turning in or paying for any missing textbooks, uniforms, Chromebooks, or other school property, and making sure all fees and fines are paid.

While attending graduation is optional, it's a formal event that comes with clear expectations. If you want to walk across the stage and celebrate with your class, you must meet all requirements first.

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7.1 Counseling Center Services

Your school counselors are here to support you every day. Whether you need help with your classes, planning your future, or dealing with personal challenges, they're available by email or during lunch in the cafeteria. Don't hesitate to reach out—they're here to help you succeed.

7.2 Exit Documents and Transcripts

To graduate from a Cumberland County high school, you must successfully complete all state and local course requirements. Once you've met these requirements, you'll receive a diploma at graduation. This diploma shows that you've completed everything expected at the state and local level. If you also meet the requirements for the North Carolina Scholars Program, your diploma will include a special seal of recognition from the State Board of Education.

Some students with special needs who don't meet the diploma requirements may still earn a graduation certificate. To receive this, they must complete at least 28 course units in general subject areas and meet all goals outlined in their Individualized Education Program (IEP). Students who receive a certificate are still allowed to participate in graduation ceremonies alongside their classmates.

Whether you earn a diploma or a certificate, you will also receive an official transcript. This document includes a record of all the classes you've completed, your grades, your attendance from grades 9 through 12, and any special programs you participated in. The school will provide your transcript within a reasonable time after graduation, following procedures set by your individual school.

7.3 Media Center Use

To use the media center, make sure you have your student ID and a hall pass. If you want to access the internet, you'll need to have a signed Internet Use Form on file. You can check out books for two weeks at a time. Reference materials can be used in the media center or taken overnight. If you lose or damage any materials, you'll need to cover the replacement or repair cost.

7.4 Student Withdrawals and Transfers

If you plan to withdraw from school, your parent or guardian will need to come to the school **before** your last day to sign a release form. On your actual last day, you'll need to check in with the registrar before going to any classes to get your official withdrawal form. At that time, make sure all financial obligations—like textbooks, fees, or devices—are taken care of. Your parent or guardian also needs to let the school know where you're relocating so your records can be sent to the new school without delay.

STUDENT CONDUCT & TECHNOLOGY USE

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8.1 Student Attendance Policies

Being at school and actively participating in class is a big part of your success—not just academically, but also in developing habits that will help you in your future career and personal life. Regular attendance is not optional; it's required by law. In North Carolina, all students between the ages of 7 (or younger if already enrolled) and 16 must attend school. It's your parent or guardian's responsibility to make sure you're attending school every day. It's also illegal for anyone to encourage or help a student skip school.

Douglas Byrd keeps detailed records of attendance, including whether you're present in each class. To be counted present for the day, you must be at school for at least half of the instructional day. These records are used to make sure everyone is following the state's attendance laws.

There are times when missing school can't be avoided. In those cases, your absence might be excused—but only under certain conditions. A parent or guardian must provide a written note on the day you return to school explaining the reason for your absence. This note must be turned in within five school days of your return. After that, it will not change the absence to excused. High school students can only submit up to 10 parent-written notes per semester. After that, any additional absences will be marked unexcused unless you have a doctor's note or other official documentation. Notes can be submitted in person to the attendance office, by email to [annetteblount@ccs.k12.nc.us], or by fax to 910-323-4127.

Excused absences may include:

- Personal illness or injury
- Health-related isolation by local/state health officials
- Death in the immediate family
- Medical or dental appointments
- Required court appearances or subpoenas
- Religious observances (with prior written approval)
- Valid educational opportunities (like travel or service as a page, with principal approval)
- Pregnancy or parenting-related absences (when medically necessary)
- Up to two days per year to visit a parent/guardian who is in the military (and up to five additional days may be granted with superintendent approval)

If you're out due to an extended illness, your school may require a note from a doctor. In cases of excused absences, suspensions, or other approved reasons (like not having a health assessment form), you're allowed to make up any missed assignments. It's your responsibility to check in with your teachers, find out what you missed, and schedule a time to complete the work.

Some school-related activities won't count as absences at all—as long as they're approved ahead of time by your principal or designee. These include field trips, job shadowing, school-sponsored events, sports, in-school suspensions, and approved Career and Technical Education organization events. Just like with excused absences, you're expected to make up any missed work. It's up to you to talk with your teachers and arrange a time to complete it.

Being in class and actively participating is a major part of your learning and success in school. You're expected to arrive on time each day and be in your seat when class starts. If you're often late (tardy) or miss a lot of school without a valid excuse, it can seriously affect your grades—and it may lead to consequences. Students who are frequently tardy or truant (skipping school or class without permission) can be suspended for up to two days. If your absences start to add up, the school principal will contact your parents and follow the legal steps required by North Carolina law to address the issue.

For high school students (grades 9–12), you must attend at least 90% of each class to earn credit for the course. That means if you miss too many days—whether they're excused or unexcused—you might not pass the class, even if your grades are good. However, if you have documented chronic health problems, you may be exempt from this rule. Also, if you're experiencing homelessness, school staff will take your situation into account, such as changes in living arrangements or caregivers, before taking disciplinary action or putting any attendance-related barriers in place.

Keep in mind that excessive absences can also affect your ability to participate in school sports or other extracurricular activities. If you're not sure how your attendance might impact you, it's a good idea to talk with a counselor or administrator.

8.2 Absence Notes and Documentation

When you return to school after being absent, it's your responsibility to bring an original note from your parent or legal guardian. This note should explain the reason for your absence and must be turned in to the main office within three days of your return. If you don't turn in the note within that time, the absence may be marked as unexcused.

8.3 Chromebook Issuance Agreement

Each student will complete the required technology agreement form as approved by the CCS Board of Education to receive a school issued Chromebook. Students are subject to all CCS and DBHS policies regarding usage.

8.4 Discipline Overview

At the beginning of the school year, every student will receive a copy of the Cumberland County Student Code of Conduct. The discipline policies at Douglas Byrd High School follow the guidelines in this booklet, so it's important that both students and parents take time to read and understand the rules. The pamphlet is handed out on the first day of school, and it explains the expectations for behavior and the consequences for not following them.

If you are suspended from school or assigned to the Restorative Justice Center (RJC), you will not be allowed to take part in any school-sponsored extracurricular activities—such as sports, clubs, or events—until the next day after your suspension or RJC assignment ends.

8.5 Dress Code and Dress Code Violations

At Douglas Byrd High School, your clothing choices should reflect self-respect and help create a safe, distraction-free learning environment. Any clothing that is disruptive, revealing, provocative, obscene, or unsafe is not allowed at school. From the neck to four inches above the knee should be properly covered at all times. Shorts, skirts, dresses, slits, or clothing with holes or rips must be no shorter than four inches above the knee. If you're wearing leggings, jeggings, or yoga pants, your top must also reach at least four inches above the knee. Pants must be worn at the waist and should not sag or reveal undergarments.

Certain tops are not permitted, including tank tops with thin straps, crop tops, low-cut or see-through shirts, off-the-shoulder shirts, shirts that show cleavage, or muscle shirts. Athletic jerseys must be worn over a T-shirt. Clothing that shows your undergarments, chest, breasts, midsection, navel, buttocks, or any other private area is not acceptable in a school setting.

Head coverings such as bandanas, bonnets, scarves, hats, and similar items are not allowed during the school day unless worn for religious purposes. Pajamas, pajama pants, bedroom shoes, and sunglasses inside the building are also not allowed. Solid-colored headbands are permitted but must be no more than three inches wide.

Clothing with inappropriate or offensive language, signs, images, or symbols is strictly prohibited. This includes references to drugs or alcohol, profanity, weapons, sexual content, or anything considered violent, vulgar, or disrespectful to others. The administration has the right to ask students to change or remove any items that violate these expectations or disrupt the learning environment. Dress code concerns will be addressed respectfully by staff members of the same gender as the student.

If you're ever unsure whether something meets the dress code, it's best to ask ahead of time. The goal is to maintain a school environment that is focused, respectful, and safe for everyone.

8.6 Public Displays of Affection (PDA)

Keep physical contact respectful and appropriate. Kissing, prolonged hugging, or other intimate behavior is not allowed during the school day. If you're asked to stop and don't comply, disciplinary action will follow.

8.7 Cell Phone & Personal Technology Use

At Douglas Byrd High School, we want our campus to be a safe, respectful, and focused place for learning. Our cell phone and personal communication device (PCD) policy—based on Cumberland County Schools guidelines—helps protect student mental health, encourages real-life connections, and keeps distractions to a minimum. Having a phone or device at school is a privilege, not a right, and that privilege depends on following the rules. You may carry your device as long as it's completely silent (no sounds or vibrations) and you use it only at approved times and places.

You may use your phone or PCD before school and after school while in the cafeteria or gym, during lunch only in green zones (look for marked areas around the building), in the hallways between classes, on the school bus with headphones if it's safe, with staff permission for learning purposes, for medical needs documented in a 504 or IEP plan, or during emergencies as decided by school staff. During lunch or between classes, you can check messages, calendars, or other approved apps—but these are also the only times during the school day when earbuds or headphones are allowed. Once you step inside the building, earbuds and headphones must be taken off immediately.

You may not use your device during class time (including labs, projects, and tests), in bathrooms or locker rooms, during assemblies or safety drills, or in red zones (marked no-phone areas). Talking on the phone during the day isn't allowed, and earbuds/headphones are off-limits during non-approved times for safety reasons.

During class, your phone or device should be stored in the designated classroom location. If you don't follow the policy, the consequences are:

- 1st time: verbal reminder, and your teacher may hold your phone until the end of class if needed.
- 2nd time: phone goes to the front office, and a parent/guardian must pick it up.
- 3rd time: meeting with an administrator, a behavioral contract, and possibly losing phone privileges for the rest of the semester.

If you lose your phone privileges, any device use during instructional time will be considered defiance and lead to more serious discipline.

If your family needs to reach you urgently during the day, they should call the main office. You can check messages only before/after school, during lunch in green zones, or with staff permission. DBHS and Cumberland County Schools are not responsible for lost or stolen devices or any costs that come with them.

If a staff member tells you to hand over your phone, you must give it to them right away—no deleting, locking, or removing parts. This includes giving them the battery and SIM card if asked. Not handing it over immediately is considered defiance and will mean an automatic short-term suspension. Refusing to give up a phone or a closed bookbag will also result in suspension. You are responsible for your own device and are strongly encouraged to leave it at home if you don't need it.

If you think your phone was taken by mistake, hand it over first and then ask to talk to an administrator later to explain your side. Recording any school activity, event, student, or staff member without permission from a teacher or administrator is not allowed. Posting unauthorized recordings to social media will lead to discipline based on CCS Board Policy 4318.

8.8 Electronic Devices and Confiscated Items

To maintain a focused and respectful learning environment at Douglas Byrd High School, certain items are not allowed to be used during school hours. Once you enter the school building, items that interfere with instruction—like cell phones, smart watches, iPods, and laser pens—must be put away. If you bring a smart watch or similar device, you are required to disable sync features, including Bluetooth, from 8:30 AM to 3:40 PM. These devices may only be used as a timepiece during the school day. Any device used for other purposes may be confiscated.

If a staff member asks you to turn over an item that's being used inappropriately, you are expected to do so immediately. Refusing to hand

over a cell phone, PCD (Personal Communication Device), or any other prohibited item will result in an automatic suspension:

- 1st offense: 1 day out-of-school suspension
- 2nd offense: 2 days out-of-school suspension
- 3rd offense: 3 days out-of-school suspension

Confiscated items can only be picked up by a parent or legal guardian, Monday through Friday between 3:40 PM and 4:00 PM. Please note that the school is not responsible for any confiscated items.

8.9 Search and Seizure Policy

At Douglas Byrd High School, student safety and a secure learning environment are top priorities. While desks, lockers, and other school-issued equipment may be assigned for your use, they remain the property of the school. School administrators may search these areas at any time if there is reasonable suspicion that they contain something illegal, dangerous, or disruptive to school safety and discipline.

In certain cases, school administrators and teachers are authorized to search a student if they have reasonable suspicion that the student is in possession of weapons, illegal drugs, or other items that could be harmful to themselves or others.

Here's what you need to know:

- A search of your person will only take place when there is reasonable suspicion that can be explained or proven if necessary.
- Any search will be done privately by a school administrator, with a witness present who is the same sex as the student being searched. That witness must stay for the entire search.
- Reasonable suspicion can be based on reports or observations from reliable sources like staff, law enforcement, trusted students, parents, or visual evidence.

This policy is included in every student handbook and is reviewed verbally with all students at the start of each school year. By making sure all students are aware of this policy, the school ensures that procedures are fair, transparent, and focused on maintaining a safe school environment.

FEES, FINANCIAL OBLIGATIONS & MATERIALS

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9.1 Student Dues and Fees

If you need to pay a fee to the school—like for clubs, sports, or other activities—you can use cash or a money order. You can also pay online through School Cash Online (visit ccs.k12.nc.us for details). Keep in mind that some online payments may include a small processing fee. There's a chart located at https://files-backend.assets.thrillshare.com/documents/asset/uploaded_file/4929/Ccs/9b1f4ef1-df68-4303-8fd6-1636ea6c7f18/25-26-School-Fees-and-Dues-Board-Approved-06.10.25.pdf?disposition=inline of the maximum fees allowed for each activity, but it's not a full list of everything at Douglas Byrd. All fees must be approved by the school, and if you're experiencing financial hardship, fee waivers may be available—just let someone on staff know.

9.2 Financial Obligations

If you owe money to the school—for things like lost textbooks, unpaid field trips, prom tickets, or other fees—you won't be able to participate in any school activities outside of your regular classes. This includes events during, before, or after school.

Refunds are only given if the school cancels the event or item. If you paid through a third-party system, the convenience fee won't be refunded—only the actual cost of the event or item will be. Make sure to clear all financial obligations on time so you don't miss out on important opportunities.

SCHOOL GOVERNANCE & FAMILY ENGAGEMENT

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10.1 School Improvement Team

The School Improvement Team (SIT) is a group that helps make important decisions about how our school runs and how it can improve. This team works on things like updating school policies, improving teaching and learning, and making sure Douglas Byrd High has a positive and supportive school culture. The SIT includes teachers, staff, parents, community members—and most importantly, students.

Meetings are held on the first Monday of every month from 4:00 PM to 5:00 PM, and they're open to everyone. As a student, your voice matters, and this is a great opportunity to get involved and help shape the future of your school. If you care about making a difference, sharing ideas, and being a leader, consider becoming a student representative or attending a meeting to see what it's all about. Your input can lead to real change.

10.2 Parent and Family Engagement Policy

At Douglas Byrd, we believe that education is a shared responsibility between the school and families. We're committed to building strong partnerships with parents and guardians throughout your time here.

To help families stay involved and informed, we offer many opportunities to participate in school events and support student success. Throughout the school year, families are invited to attend activities like the Principal's Roundtable, Curriculum Nights, FAFSA Night, Open House, Graduation and Grade-Level Meetings, Parent-Teacher Conferences, PTA Meetings, IEP Meetings, and more. We also share regular updates through progress reports.

These events are designed to keep families connected to what's happening at school, provide important academic information, and help everyone work together to meet the needs of our students. We encourage all families to take part—your involvement makes a real difference!

10.3 Title I Policies

Douglas Byrd High School is proud to be a Title I school, which means we receive additional federal funding to support student learning and success. This funding helps us provide important resources such as smaller class sizes, extra teachers and support staff, before- and after-school programs, family engagement activities, and a variety of learning materials and equipment. We also use Title I funds to provide training for teachers and staff to strengthen connections with families and improve student achievement.

As part of being a Title I school, we hold an annual public meeting in September or October to share important information about your rights as a parent or guardian, and how you can be more involved in your student's education. We also invite parents and guardians to serve on the School Improvement Team (SIT), which helps guide the direction of our school. The SIT meets on the first Monday of each month at 4:00 PM and includes members who reflect the diversity of our school community.

We are committed to keeping families informed. You will receive timely information such as school and district report cards, student test results and what they mean, explanations of what your student is learning, and how their progress is measured. We also share opportunities for you to attend family meetings, learn about your student's teachers' qualifications, and give input on school plans and goals. We welcome and value your feedback and make every effort to respond promptly.

Throughout the year, we will hold meetings at different times to make it easier for families to attend. These meetings give parents and families a chance to help with planning, reviewing school efforts, and making decisions that support student success.

Each year, we also develop a Learning Compact—an agreement that outlines how students, parents, and school staff will work together to help every student achieve their best. This compact will be sent home for your review and input.

Finally, we make sure families always have the chance to meet with school staff, share suggestions, and take part in decisions that affect their child's education. At Douglas Byrd High School, we believe students thrive when schools and families work as a team—and Title I helps make that partnership even stronger.

10.4 Parents' Right to Know Statement

In accordance with ESEA Section 1111(h)(6), Douglas Byrd High School, as a Title I school, is required to inform families that you have the right to request information about the professional qualifications of your child's teachers and teacher assistants.

As a parent or guardian, you may ask for the following information:

- Whether your child's teacher has met state qualifications and licensing requirements for the grade level and subjects they teach.
- Whether the teacher is working under an emergency or provisional license where standard requirements have been waived.
- The teacher's college major, degrees, and certifications, including the field of study.
- Whether your child is receiving services from a teacher assistant, and if so, their qualifications.

To request this information, please contact the Cumberland County Schools Title I Office at 910-678-2637.

If your child is taught for four or more consecutive weeks by a teacher who does not meet state certification requirements, the school will notify you in writing.

This statement is published in the Student Handbook, posted on Student Information Boards throughout the hallways, cafeteria, and classrooms, and available on the Douglas Byrd High School website.

10.5 Declaración del Derecho a Saber de los Padres

De acuerdo con la Sección 1111(h)(6) de ESEA, la Escuela Secundaria Douglas Byrd, como escuela de Título I, informa a todas las familias que usted tiene el derecho de solicitar información sobre las calificaciones profesionales de los maestros y asistentes de maestros de su hijo(a).

Como padre o tutor, usted puede solicitar la siguiente información:

- Si el maestro(a) de su hijo(a) cumple con los requisitos de calificación y licencia del estado para el grado y materias que enseña.
- Si el maestro(a) está trabajando bajo una licencia provisional o de emergencia.
- El área de especialización, los títulos universitarios, y las certificaciones profesionales del maestro(a).
- Si su hijo(a) recibe servicios de un asistente de maestro, y si es así, cuáles son sus calificaciones.

Para solicitar esta información, comuníquese con la Oficina de Título I de las Escuelas del Condado de Cumberland al 910-678-2637.

Además, la escuela le notificará por escrito si su hijo(a) es enseñado(a) por cuatro semanas consecutivas o más por un maestro(a) que no cumple con los requisitos estatales de certificación.

Esta declaración se encuentra en el Manual del Estudiante, en los Tableros de Información Estudiantil (en los pasillos, cafetería y salones de clase), y en el sitio web de la Escuela Secundaria Douglas Byrd.

ACKNOWLEDGEMENT OF RECEIPT

11.1 Student Acknowledgement

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STUDENT ACKNOWLEDGEMENT

Douglas Byrd High School

I, _____, hereby acknowledge that I have received a copy of the Douglas Byrd High School Student Handbook for the 2025/2026. I understand that it is my responsibility to read and familiarize myself with the policies, rules, and guidelines outlined in the handbook.

I acknowledge that the student handbook contains important information regarding the school's expectations, code of conduct, academic requirements, and available resources. I understand that if I have any questions or need clarification on any of the contents, I should contact a school administrator or counselor.

By signing below, I confirm that I have received the student handbook and agree to abide by the guidelines set forth.

Student's Full Name: _____

Grade Level: _____

Date: _____

Student's Signature: _____

Parent/Guardian Signature (if applicable): _____

Date: _____