

LNJMS



ONE SCHOOL.
ONE TEAM.
ONE EAGLE FAMILY.

LUTHER NICK JERALDS
MIDDLE SCHOOL



STUDENT HANDBOOK

2026-2027

ASCEND

RIISING TO NEW HEIGHTS OF EXCELLENCE



BE SAFE

We protect ourselves and others.



BE ORGANIZED

We come prepared and ready to learn.



BE ACCOUNTABLE

We take ownership and do what is right.



BE RESPECTFUL

We treat everyone with kindness and respect.



BE AN EAGLE

We soar with pride, purpose, and perseverance.

Luther Nick Jeralds Middle School

Student/Parent Handbook

Welcome Eagles!

Welcome to Luther Nick Jeralds Middle School, home of the Eagles! The policies and procedures contained in this handbook are designed to ensure a safe and successful school year for all students. Please take the time to read over the information carefully so that you will be aware of the opportunities, responsibilities, and expectations while at Luther Nick Jeralds Middle School.

Eagle Web Page: <https://www.ccs.k12.nc.us/lnjms>

Luther Nick Jeralds Middle School Mission Statement:

The mission of Luther “Nick” Jeralds is to provide all students with the opportunity to achieve academic success for tomorrow’s challenges, to develop technological and social skills in a safe, orderly and caring environment with the help of home and community.

Luther Nick Jeralds Middle School Vision Statement:

The vision of Luther Nick Jeralds Middle School is to positively impact every Eagle, every day, and in every way.

LNJMS CORE VALUES AND SHARED BELIEFS THAT GUIDE OUR WORK

RESPECT

We foster mutual acceptance and appreciation of all individuals.

DIVERSITY

We embrace equity, positive mindsets, and the uniqueness of all.

INTEGRITY

We promote a sense of fairness and honesty.

ACCOUNTABILITY

We take ownership and responsibility for our actions.

INNOVATION

We pursue new thought processes, ideas, and solutions.

Luther Nick Jeralds Middle School uses Positive Behavioral Interventions and Supports (PBIS) to promote a safe, positive, and respectful learning environment. Students are taught and recognized for demonstrating our SOAR expectations: Safe, Organized, Accountable, and Respectful. Students earn PBIS points and incentives for positive behavior, attendance, and academic success and may redeem points during PBIS celebrations and the school store

Table of Contents

LNJMS SOAR MATRIX.....	5
Daily Operations.....	6
Arrival and Dismissal Procedures.....	6
Check-In Procedures.....	6
Check-Out Procedures.....	6
Attendance Procedures.....	6
Backpacks.....	7
Lockers.....	7
Lunch.....	7
Transportation.....	8
Schedules.....	9
LNJMS 2026-2027 Daily School Schedule.....	9
Daily Lunch Schedule.....	9
LNJMS Delay & Early Release Schedules.....	10
LNJMS 2-Hour Early Release Lunch Schedule.....	11
Grading Policy.....	12
Grading Scale.....	12
CCS Grading Weights and Categories.....	12
Progress Report/Report Card Schedule.....	12
Athletics.....	13
Athletic Requirements.....	13
Athletes' Conduct Policies.....	13
1. Drugs and Alcohol.....	14
2. Tobacco Use (Principal's decision is final).....	14
3. Criminal Charges.....	14
4. Review Procedure.....	14
5. School Suspensions.....	15
6. Inappropriate Behavior.....	15
7. Appeals:.....	15
Sports Teams and Coaches.....	15
Clubs and Activities.....	16
Beta Club.....	16
Other Clubs.....	16
LNJMS Discipline Plan.....	17
Dress Code Violations and Consequences.....	17
Bus Discipline.....	17
Cell Phones/Headphones/Electronic Devices.....	18
Cell Phone/Headphones/Electronic Devices Consequences:.....	18
Luther Nick Jeralds Middle School Electronic Device Expectations.....	19
General Information/Guidelines.....	20
Sick Students.....	20

Medication.....	20
Field Trips.....	20
Withdrawal from School.....	20
Lost and Found.....	20
Internet/Computer Usage.....	21
Lunch Money.....	21
Media Center.....	21
Parent Communication.....	21
Parent-Teacher Conferences.....	22
Parent Portal.....	22
Personal Property.....	22
Phone Messages/Flowers, Balloons, Gifts.....	22
Parent Classroom Visitation.....	22
Parties/Food/Lunch.....	22
Student Dues.....	23
Student Services and Parental Support.....	23
Textbooks, Books and Other Resources.....	23
Telephone Use.....	23
Loss Prevention.....	23
Volunteer Information.....	23

LNJMS SOAR MATRIX



Expectations	Classroom	Hallway	Cafeteria	Before/After School	Restroom	Bus/Car
SAFE: protected from or not exposed to danger, risk, or harm.	Be seated and ready to learn before the tardy bell rings. Begin assigned tasks immediately without distracting others.	Display safe and orderly behavior and walk with a purpose to arrive at your assigned destination in a timely manner.	Move swiftly, be patient, and show respect for all cafeteria staff, teachers, and peers.	Take advantage of tutoring, clubs, and athletic activities. Remain in supervised areas with the club/activity sponsor until parents arrive.	Always use the restrooms for the intended purpose and return to class promptly.	Be courteous to others and follow all bus rules and the directions of the bus driver
ORGANIZED: arranging things neatly, keeping track of important items, and planning tasks so everything gets done efficiently.	Come to class prepared to learn with all required materials, including a fully charged Chromebook.	Always walk to the right side of the hallways and avoid disrupting classes. No yelling, running or horseplaying in the halls.	Remain in an orderly line until your food is received and keep the tables and floors clean by properly disposing of trash.	Be prepared for after school activities with all sport or club materials. Promptly report to your assigned area.	Properly dispose of waste and trash to maintain clean restrooms.	Keep hands, feet, and personal items to yourself and remain seated and quiet until it is time to leave the bus at your assigned bus stop.
ACCOUNTABLE: taking responsibility for your actions by doing what you say you'll do, owning up to mistakes, and making things right when you mess up.	Participate actively, listen attentively, stay organized, work hard, respect others, think critically, and collaborate effectively in class. Adhere to the electronics policy.	Keep to the right and be mindful of noise which may disrupt learning in the surrounding classrooms. Keep hands and feet to yourself. Adhere to the electronics policy.	Remain seated at your assigned table and follow all directives of teachers and cafeteria staff. Adhere to the electronics policy.	Refrain from lingering around and horseplaying; ensure timely pick up for after school activities and sports. Refrain from acts of vandalism and report any inappropriate activity to staff members.	Use time wisely and maintain cleanliness. Students must have an Eagle Hall pass from their teacher to visit the restroom.	Arrive at your bus stop on time in the mornings and go directly to your car or assigned bus when dismissed in the afternoons. Do not delay a timely bus departure.
RESPECTFUL: being kind, listening carefully, using polite words, following rules, and valuing differences.	Refrain from using derogatory or belittling language towards adults and peers in class.	Being considerate of other people's space as you move throughout the halls. Provide your Eagle Hall Pass upon request.	Refrain from touching the property of others. Always say please and thank you. Stand in line quietly and wait for your turn.	Adhere to all school and club/activity rules and expectations.	Allowing for the privacy of others in the restroom. Refrain from cell phone use in the restroom.	Respect the bus driver and adhere to bus rules and expectations. Remain seated and respect other students.

Daily Operations

Arrival and Dismissal Procedures

- Students should not arrive at school before 7:00 a.m.
- Students can only be dropped off or picked up in the front parking lot. The bus parking lot and faculty parking lot at the rear of the school (near D-Commons) are for buses only.
- All students will enter the building through the B-Commons Eagle Checkpoint.
- Students who want to have breakfast will proceed directly to the cafeteria to retrieve their meals and then report directly to their homeroom classes (Grab-and-Go).
- Homeroom classes begin at 7:30 a.m. and school dismisses at 2:40 p.m.
- Students should not be on campus after 2:45 p.m. unless they are participating in after-school activities under the direct supervision of a faculty member or activity sponsor.
- Students who are planning to attend an athletic event **MUST** leave the school grounds and be transported back to the school.

Check-In Procedures

- Students who arrive at school after the morning tardy bell must check-in at the front office and receive a tardy pass to class. All tardies are recorded.
- **After 7:30 a.m., parents are required to sign in students who are late to school.**
- If a student is late due to a medical appointment, please obtain a note from the physician and present the note when checking the student in at the main office.

Check-Out Procedures

- A picture ID is required in order to check a student out of school.
- ALL authorized individuals must be listed on the student profile in Infinite Campus. If an individual is not listed, the person will **NOT** be allowed to check out the student.
- Phone calls **will not** be accepted to check students out of school since the school cannot verify the identity of the caller.
- Students cannot be checked out after 2:00 p.m. If you come to the school to check a student out after 2:00 p.m., they will be released at regular dismissal at 2:40 p.m.
- Any alterations of the checking-out procedures have to be approved by the administration.

Attendance Procedures

- In order to participate in special school events such as athletics, dances, etc., a student must be present for at least 85% of the school day regardless of the daily schedule.
- When a student is absent for one or more days, an explanatory note must be sent to the teacher by the parent, guardian or doctor stating the reason for the absence. Such notes should contain the date of the absence, the specific reason for the absence, and the signature of the parent, guardian or doctor. If a note is not presented, then the absence will be coded as unlawful. It is important to schedule doctor or dental appointments after school, whenever possible.
- Students are responsible for making up missed schoolwork within five school days
- A notification letter will be sent home after three, six, and ten unlawful absences.
- Students are expected to report promptly to their assigned classroom or designated area. Students who are repeatedly late or found roaming the campus without permission will be subject to disciplinary action in accordance with the Cumberland County Schools Code of Conduct.

Backpacks

To maintain a safe and orderly learning environment, students are permitted to use clear or mesh backpacks and mesh athletic bags to transport school-related materials.

- Backpacks may only be carried to and from school. Once students arrive on campus, all backpacks must be placed in their assigned lockers.
- Backpacks may not be carried throughout the school day or into classrooms.
- Students may access their backpacks only during their assigned locker times.
- Mesh athletic bags may be retrieved as students transition to elective classes and must be returned to the student's locker immediately afterward.
- Non-clear or non-mesh backpacks are not permitted. Any backpack that does not meet school guidelines will be confiscated and held for parent/guardian pickup.

- Purses, tote bags, or similar bags that are large enough to carry a Chromebook, binder, or textbook are considered backpacks and must also meet the clear or mesh requirement.
- Students may carry one personal care bag (small pouch, clutch, or mini-bag no larger than 4.5" × 6.5") for personal hygiene or health-related items only.

Lockers

Homeroom teachers will assign lockers and locks. They are MANDATORY for LNJMS students. Students are responsible students at Luther Nick Jeralds Middle School are assigned a locker and a school-issued lock by their homeroom teacher. Locker use is mandatory.

- Students are expected to follow these expectations:
- Keep lockers clean, organized, and secured with the school-issued lock at all times.
- Students who lose their school-issued lock will be required to pay the replacement cost. Personal or non-school-issued locks are not permitted.
- Lockers are school property and may be inspected by school administrators at any time.
- Students may not write on, decorate, or place decals, stickers, or other permanent items on lockers.
- Food should not be left in lockers overnight. Students should also avoid leaving valuables (including band instruments, electronics, or other personal property) in lockers after school. The school is not responsible for lost, stolen, or damaged personal items.
- Lockers are assigned to individual students. Sharing lockers or storing belongings in another student's locker is strictly prohibited.
- Students may access their lockers only during their assigned grade-level locker schedule, including upon arrival, designated transition times, and afternoon dismissal. Students should not visit lockers outside of these scheduled times without staff permission.
- Students who lose their locks will be required to pay for a new one. Students are not allowed to use a locker without a school-issued lock.
- Lockers are school property and may be subject to inspection at any time.
- Students are not allowed to mark on school lockers or place any decal or sticker on their lockers. Students will not leave food in lockers overnight. Valuables such as band instruments, personal property, etc., should never be left in your locker overnight.
- Students are not allowed to share lockers. The school accepts no responsibility for personal property left in the lockers. Do not put your items in a locker that is not assigned to you and do not allow others to store their items in your locker.

Lunch

- Teachers will escort classes to the cafeteria at their designated lunch time in lines.
- Students (classes) are assigned to specific numbered tables and are to remain seated for the duration of the lunch period. Students may use the restroom with the permission of their assigned teacher.
- Students are encouraged to:
 1. Eat meals in a safe and orderly manner,
 2. Talk with their tablemates at a respectful volume.
- Students will NOT be allowed to:
 - a. Report to any other area unless it is an emergency
 - b. Horseplay
 - c. Consume foods from other students.
- Select students will be assigned Lunch Duty to help facilitate tidying for the next lunch group

Dress Code

Students are expected to dress in a manner that is safe, appropriate for school, and does not disrupt the learning environment.

Students may not wear the following:

- Shorts, skirts, dresses, skorts, or similar clothing that are shorter than fingertip length when arms are relaxed at the sides.
- Sagging or low-rise pants that expose underwear, gym shorts, or any undergarments.
- Leggings, yoga pants, spandex, or other skin-tight pants worn as outerwear.
- Clothing that exposes the stomach, midriff, cleavage, back, or undergarments, including crop tops, tied-up shirts, spaghetti straps, halter tops, muscle shirts, or excessively tight or revealing clothing.

- Tank tops with straps less than 2 inches wide.
- Clothing with holes, rips, or slits that expose skin.
- Sheer, lace, crochet, knitted, or see-through clothing unless fully lined with solid, opaque fabric.
- Pajamas, bedroom attire, robes, or bedroom slippers. Shoes must be worn at all times.
- Hats, hoods, toboggans, bandannas, du-rags, hair bonnets, or other head coverings inside the building unless worn for approved religious, medical, or educational purposes.
- Clothing or accessories displaying or promoting profanity, violence, weapons, gangs, alcohol, tobacco, vaping, drugs, sexually explicit content, hate speech, or other inappropriate images or language.
- Wallet chains, decorative chains, spikes, or similar accessories that may pose a safety concern.
- Oversized purses or bags that do not comply with the school's backpack policy.
- Sunglasses or non-prescription glasses worn inside the building unless medically required.

Transportation by School Buses

School bus transportation is a privilege. Students who do not follow the above rules may be suspended from riding the CCS School Bus. **School bus transportation is only available to LNJMS students residing in our attendance area. To ensure the safety of all students, students must adhere to the following rules while riding the bus:**

- Students should be at their school bus stop on time during their assigned bus route time.
- No horseplay, or fighting on the bus and/or the bus stop at any time.
- Students are to sit in their assigned seat facing forward at all times.
- Food and/or drinks are not allowed on the school bus at any time.
- Students shall refrain from throwing paper or any objects on the school bus.
- Do not throw any objects out of the school bus window at any time.
- Students are to keep all personal items in their backpack at all times.
- Students may quietly converse with their seat partner only.
- Students are to keep the school bus aisles clear at all times.
- Hanging out of the school bus window is prohibited at all times.
- Students shall not open the emergency exit door unless directed by an adult due to a school bus emergency.
- Students are liable for all damages to the CCS school bus property.
- **Students may not ride a bus not assigned to them.**

Transportation

Parents are encouraged to make arrangements for alternate transportation with students before school when possible. In case of emergencies, a message can be delivered to a student advising them to change their transportation only with an administrator's approval. We will also not approve students to ride a bus home for overnight visits to another home or location. Social plans must be made and coordinated with others outside of school. These measures are in place to ensure the safety of our students at all times.

- Parent parking is provided in the designated parking lot areas. Parents are not allowed to park on the lawn at any time.
- Teachers will dismiss students and escort them to the bus parking lot at the end of the day.

Schedules

LNJMS 2026-2027 DAILY SCHOOL SCHEDULE

School Hours: 7:00 am to 2:45 pm daily.

Homeroom 7:30 - 7:36	1st Period	2nd Period	3rd Period		4th Period	5th Period		6th Period	7th Period
6th Grade	7:36-8:37	8:40-9:40	9:43-10:43		10:46-12:11 LUNCH	12:14- 1:04 Enrichment		1:07-1:52 ELECTIVE & PLANNING	1:55-2:40 ELECTIVE & PLANNING
7th Grade	7:36-8:37	8:40-9:40	9:43-10:58 Enrichment & LUNCH		11:01-11:46 ELECTIVE & PLANNING	11:49-12:34 ELECTIVE & PLANNING		12:37-1:37	1:40-2:40
8th Grade	7:36-8:36	8:39-9:24 ELECTIVE & PLANNING	9:27-10:12 ELECTIVE & PLANNING		10:15-11:15	11:18-12:43 LUNCH		12:47-1:47	1:50-2:40 Enrichment

DAILY LUNCH SCHEDULE

Time	Line A C Commons	Tables	Line B D Commons	Tables
10:10	Vinson	Classroom	Romano	Classroom
10:10	Barton (RJC)	Classroom	Lee	Classroom
10:10	Cole	Classroom	Thompson	13-14
7th Grade				
10:00-10:20	Hester (Ravens)	1-3	Espino (Ravens)	7-9
10:00-10:20	Lang (Ravens)	4-6	Jeffery (Ravens)	10-12
10:25-10:45	McAllister (Falcons)	1-3	Kounas (Falcons)	7-9
10:25-10:45	Holder (Falcons)	4-6	Social Studies (Falcons)	10-12
6th Grade				
10:50-11:10	Dancy (Raptors)	1-3	Jackson (Raptors)	7-9
10:50-11:10	Veloso (Raptors)	4-6	Pelham (Raptors)	10-12
11:15-11:35	Payton (Seahawks)	7-9	Hunter (Seahawks)	7-9
11:15-11:35	Science (Seahawks)	10-12	Degaynon (Seahawks)	10-12
8th Grade				
11:40-12:00	S. Mitchell (Razorbills)	7-9	Siles (Razorbills)	7-9
11:40-12:00	Gibbs (Razorbills)	10-12	Torrence (Razorbills)	10-12
12:05-12:25	Zachary (Hawks)	7-9	D. Jones (Hawks)	7-9
12:05-12:25	Howard (Hawks)	10-12	Bogan (Hawks)	10-12

Inclement Weather

CCS provides Connect Ed messages to parents concerning delays or closings due to inclement weather. Therefore, it is very important that the school has updated phone numbers and parent information. You can also listen to the local radio and television stations, Parent Link, or CCS texts for information on school closings or delays.

LNJMS DELAY & EARLY RELEASE SCHEDULES

ONE HOUR DELAY	TWO HOUR DELAY
7:45- Teachers Report 8:00-8:30 Students Report/Homeroom 8:30-9:00 Tardy Bell/1st Period 9:03-9:41 2nd Period 9:44 3rd Period Resume Regular Schedule *Breakfast will not be served*	8:45- Teachers Report 9:00-9:30 Students Report/Homeroom 9:30-9:55 Tardy Bell/1st Period **9:58** 3rd Period **6th and 7th Grade Resume Regular Schedule **8th Grade 4th Pd starts 10:43 *Breakfast will not be served*
TWO HOUR EARLY RELEASE	THREE HOUR EARLY RELEASE
6:45- Teachers Report 7:30-8:20 Tardy Bell/1st Period 8:23-9:10- 2nd Period 9:13-10:50 3rd Period/Lunch* 10:53-11:45- 4th Period 11:48-12:40 6th Period/Dismissal	6:45- Teachers Report 7:30-8:20 Tardy Bell/1st Period 8:23-9:10- 2nd Period 9:13-10:50 3rd Period /Lunch* 10:55-11:40 6th Period/Dismissal

LNJMS 2-HOUR EARLY RELEASE LUNCH SCHEDULE

Teachers should have classes in line at the cafeteria at the start of their lunch period.

ALL CLASSES WILL HAVE LUNCH IN THE CLASSROOMS.

Time	C-Commons Line	D- Commons Line	Grade
9:15	Vinson	Barton	RJC
9:15	Lee	Romano	EC
9:15	Cole		
6th Grade			
9:20-9:45	Veloso (Raptors)	Social Studies (Raptors)	6
9:25-9:50	Dancy (Raptors)	Pelham (Raptors)	6
9:30-10:00	Jackson (Seahawks)	Hunter (Seahawks)	6
9:35-10:00	Science (Seahawks)	Degaynon (Seahawks)	6
7th Grade			
9:45-10:10	Hester (Ravens)	Espino (Ravens)	7
9:50-10:15	Jeffery (Ravens)	Lang (Ravens)	7
9:55-10:20	Holder (Falcons)	Kounas (Falcons)	7
10:00-10:25	McAllister (Falcons)	Social Studies (Falcons)	7
8th Grade			
10:10-10:35	S. Mitchell (Razorbills)	Siles (Razorbills)	8
10:15-10:40	Gibbs (Razorbills)	Torrence (Razorbills)	8
10:20-10:45	Zachary (Hawks)	D. Jones (Hawks)	8
10:25-10:50	Howard (Hawks)	Bogan (Hawks)	8

Grading Policy

Grading Scale

CCS Schools follow a 10-point grading scale

- A=100-90%
- B=89-80%
- C=79-70%
- D=69-60%
- F=59% and below

CCS Grading Weights and Categories

- CCS Assignments 50%
- CCS Tests/Projects/Performances 40%
- CCS Homework/Participation 10%
 - Grades will be updated weekly to provide students and families with timely feedback on academic progress.
 - Teachers will enter a minimum of three (3) assignments in each grading category and at least 25 total graded assignments by the end of each nine-week grading period.
 - By the mid-quarter progress reporting period, teachers will have entered a minimum of 10 graded assignments.
 - To maintain athletic eligibility, students must earn a minimum weighted GPA of 2.0 (C average or 70%) during the previous semester, in accordance with Cumberland County Schools and NCHSAA eligibility requirements.
 - During the first and third nine-week grading periods, no student will receive a grade lower than 50. During the second and fourth nine-week grading periods, students will receive the actual grade earned.

Homework:

Homework is intended to reinforce or extend learning from classroom instruction.

- Teachers will collaborate within grade-level and content teams to coordinate paper-based homework, projects, and assessments to avoid multiple major assignments or tests being due on the same day.
- Major projects, presentations, or assessments will not be assigned during district or state testing windows, over weekends, or during school holidays unless approved by the administration or communicated well in advance.

Late Work:

To promote academic success, LNJMS will adhere to the following late work policy: Late work must be accepted for all students when submitted within 2 days of the assigned due date. All assigned work must be graded for accuracy and no homework or projects are to be assigned on holidays or weekends.

Makeup Work When Absent:

In accordance with Policy Code 4400, Section D - Students have 5 days to complete missed assignments from a school absence. If a student is absent for 3 or more consecutive days, the parent can request the assignments be sent home by calling the front office.

Progress Report/Report Card Schedule

**In accordance with CCS procedures, final report cards for the year will be mailed home in June.*

Thursday, September 24, 2026	Progress Report
Friday, October 23, 2026	End of First Reporting Period
Friday, October 30, 2026	Report Cards Go Home
Friday, December 4, 2026	Progress Report
Friday, January 15, 2027	End of Second Reporting Period
Friday, January 27, 2027	Report Cards Go Home
Friday, February 19, 2027	Progress Report
Wednesday, March 24, 2027	End of Third Reporting Period
Wednesday, April 7, 2027	Report Cards Go Home
Friday, April 30, 2027	Progress Report
Friday, May 28, 2027	End of the Fourth Reporting Period
Friday, June 4, 2027	Report Cards Mailed Home to Students

Athletic Requirements

Our athletic program consists of boys football, baseball, basketball, soccer, track, co-ed wrestling, softball, co-ed cheerleading and volleyball. In order to participate in the athletic program students must meet the following guidelines and requirements:

- Student eligibility for sports is based on the previous semester's grades and attendance. Fall and Winter sports eligibility will be determined by grades and attendance from the Spring 2026 (S2) report card. For Spring sports, eligibility will be determined by the grades and attendance from the Fall 2026 (S1) report card.
- A student must be in attendance at least 85% of the previous semester or miss no more than 13.5 days of school in one semester to be eligible to participate in athletics the following semester.
- A student must reside in the school district or meet local BOE policy.
- Must have a minimum grade average of 70% for the previous semester (Semester 2 (2025/2026 school year) for the Fall and Winter (2026) sports and Semester 1 (2026/2027 school year) for the Spring sports 2027) and pass 5 of 6 courses for the previous semester.
- A physical must be completed and received by the athletic director **PRIOR to the first practice**. Physical forms are available in the office.
- A student may not turn 15 on or before August 31st of the current school year.
- Voluntary transfer students may not participate in sports for 365 days from the first approved date of the first year of eligibility.
- Student-athletes may not attend practice or games on days when they have been marked absent for the day.
- **Any student-athlete who is in RJC or suspended from school may not attend practice, play, or attend any school functions on the school campus on those given days.**
- **Students with discipline issues are subject to removal from any athletic team.**
- All student-athletes are to be picked up within 15 minutes after the practice or contest ends or they may be in jeopardy of forfeiting their right to be on the team.

Athletes' Conduct Policies

Athletic Code of Conduct: (excerpt taken from the CCS Middle School Athletic Handbook. For a full Athletic Code of Conduct please visit the [CCS Athletic Website](#)).

****Disclaimer- LNJMS holds student-athletes to a high standard of behavior and academic expectations and reserves the right to place additional or more stringent guidelines for athletic participation, which is a privilege, not a right.**

Participation in any athletic activity is an important part of the educational experience in the Cumberland County Schools. A primary goal of such activities is to teach students character and self-discipline skills that will enable them to develop to their highest potential. As role models for their peers and younger students, students who participate in athletic activities ("participating students") **are held accountable for their actions at a higher standard than other students**. Because of the public nature of the athletic programs sponsored by the Cumberland County Schools, participating students are expected to conduct themselves in a manner that will reflect the high standards and ideals of their school and community. The participating student-athlete becomes subject to this Code of Conduct upon the student's signature and date on his/her Cumberland County Middle Schools Student-Athlete Eligibility and Permission Form and continues until graduation from high school.

Participating student-athletes are subject to this code at all times during the calendar year, including summer months, whether on or off-campus. For summer month violations, any discipline or punishment imposed would go into effect at the next scheduled athletic activity by the student-athlete. This Code of Conduct is, in addition to, any specific team/activity rules or regulations established by the individual programs.

1. DRUGS AND ALCOHOL

The possession, use, distribution, and/or sale of illegal or counterfeit drugs/alcohol, including possession of paraphernalia for ingestion of such substances by participating students is not acceptable and prohibited. If school officials receive credible evidence, such as a police report or criminal charges related to a drug or alcohol offense, or have a reasonable suspicion that a violation under this section has occurred, the school officials will investigate. If after investigation of the charges, school officials determine that the participating student committed the violation, he/she shall be subject to disciplinary action. Every effort will be made by the school and individual activity programs to make participating students aware of the detrimental effects of drugs and alcohol. Students and/or parents of students suspended under this section will receive information regarding counseling. Any participating student found in violation of this offense at any time while on any school premises, including activity buses, other school-approved transportation, or off-campus, will be suspended from athletic participation until further review by the school athletic director, principal, and director of Student Activities.

2. TOBACCO USE (Principal's decision is final)

Participating students found to have used tobacco while subject to this Code will be suspended from participation as outlined:

- **First Offense:** The student-athlete will be suspended for a minimum of 10% of the next consecutive athletic contests, not including scrimmages. The suspension may require being served over two seasons if the incident occurs near the end of the first season. At the discretion of the head coach, the student-athlete may practice with the team during this suspended time frame and be allowed to travel with the team. Also, at the head coach's discretion, the student-athlete may be on the sideline or bench with the team's inappropriate attire.
- **Second Offense:** The student-athlete will be suspended for a minimum of 20 % of the next consecutive sports season games/contests, not including scrimmages. The suspension may require being served over two seasons if the incident occurs near the end of the first season. At the discretion of the head coach, the student-athlete may practice with the team during the suspended time frame and be allowed to travel with the team. Also, at the head coach's discretion, the student-athlete may be on the sideline or bench with the team in appropriate attire.
- **Third Offense:** The principal will suspend the student-athlete from all interscholastic activities for 45 days or the remainder of the season, whichever comes first.

**NOTE: These rules are meant as minimum consequences. The principal, athletic director, or coach has the discretion to increase the consequences as he/she feels are most beneficial to his/her athletic program or team.*

3. CRIMINAL CHARGES

A participating student-athlete charged with a criminal offense, misdemeanor, or felony will be suspended from athletic participation until further review by the principal and director of student activities. A student convicted of a felony offense will be immediately suspended from all athletic participation according to the State Board of Education Policy. The participating student-athlete must inform his or her coach or appropriate staff of any criminal charges against them as soon as practicable, but no later than the student's next participation in any athletic event, to include practices, rehearsals, etc.

3b. DIVERSION PROGRAM

Students charged with a criminal offense and referred to the Diversion Program & do not successfully complete the program shall be suspended in accordance with the Athletic Code of Conduct.

4. REVIEW PROCEDURE

- A participating student may request a review of the disciplinary action involving items 1, 2, & 3 by providing written notice to the Superintendent or his designee within two (2) school days of the date of the Principal's notification to the student and/or parent. The notice shall state the reason for the review.
- The Superintendent, or his designee, will review the record of the disciplinary action and issue a decision within five (5) school days of receipt of the request for review. The Superintendent or his designee will inform the student and parent of the decision of whether to uphold, modify, or overturn the disciplinary action. The decision of the Superintendent shall be final.
- Any disciplinary action, including suspension from participation, will remain in effect during the review process. iv. Failure by the participating student to adhere to appeal content requirements and timelines as set forth will result in immediate dismissal of the appeal.

5. SCHOOL SUSPENSIONS

A. In-School (full day or periods) –ineligible to participate in any athletic activity on the day(s) the student is serving a suspension.

B. Out-of-School Suspension (1-10 days) - ineligible to participate in any athletic activity for the remainder of the current athletic season. (Specific to LNJMS)

C. Out of School Long-Term (11 days or greater) –ineligible to participate in any athletic activity for the remainder of the semester or suspension period (whichever is greater).

D. Disciplinary assignment to an alternative school or character academy– ineligible to participate in any athletic activity for the remainder of the semester or completion of assignment (whichever is greater).

6. INAPPROPRIATE BEHAVIOR

A participating student-athlete who engages in any conduct or behavior, which is inconsistent with the student's position as a role model or representative of the Cumberland County Schools, is subject to disciplinary action, including suspension as determined by the Principal. Coaches or school officials may also establish additional training regulations and rules of conduct.

7. APPEALS: The decision of the school principal is final for items 5 & 6 as it relates to athletic participation.

Sports Teams and Coaches

Sport	Head Coach	Season
Cheerleading	TBD	Fall & Winter
Football	Chad Baucom	Fall
Boys Soccer	TBD	Fall
Girls Track	Winifred Blake	Fall
Girls Volleyball	Elorine Hill	Fall
Boys Basketball	Jeremy Priebe	Winter
Girls Basketball	Elorine Hill	Winter
Wrestling	Michael Fennell	Winter
Baseball	Michael Reese	Spring
Girls Soccer	TBD	Spring
Softball	Andrew Kounas	Spring
Boys Track and Field	Jeremy Priebe	Spring

Clubs and Activities

Activity	Advisor
Battle of the Books	Aaron Powlen
Science Club/Science Olympiad	Andrew Kounas
Forensics	Sheila Mitchell
Spelling Bee	Swannie McAllister
BETA Club	Sheila Bogan
Art Club	Leah Kwarteng
Young Men of Distinction (YMD)	Tyrone Hendry
Gracefully Emerging Members of Society (GEMS)	Nakeida Prescod/Keisha White
S2S Military Connected Student Program	Nakeida Prescod
Yearbook/Photography Club	Montavious Holder
Student Government Association	Jannell Powlen
Eagle News Network (ENN)	Aaron Powlen
Homework Club	Miah Mitchell
Career Day	Student Support & CTE Dept.
LNJMS Gardening Club	Sheila Bogan
Chess Club	Tyrone Hendry
LNJMS Band	William Hawkins
Theater Club	April Johnson
Poetry Club	Kamiya Dancy

Beta Club

Requirements for Beta

- Students must have a minimum cumulative unweighted GPA of 85% at the end of the first semester of 6th, 7th, and 8th grades to qualify for a potential candidacy.
- Candidacy does not guarantee membership. Students must exemplify and demonstrate the qualities of Achievement, Leadership, Character and Service. To become a National Beta, each student will be required to pay a membership fee of \$24.00 for the National Beta- Junior Division.
- Members are required to complete a minimum of 20 hours of community service annually, 5 of which must be done within club-sponsored activities.

Other Clubs

All other clubs are open to the general student body and students are encouraged to speak with the faculty sponsor to get more details.

LNJMS Discipline Plan

Positive Student Behavior is the ultimate goal at Luther Nick Jeralds Middle School. As a Positive Behavioral Interventions and Supports (PBIS) school it is a priority to have an active reward system in place. It will follow the SOAR Expectations as well the CCS Code of Conduct. Positive incentives and at times consequences will be given when determined appropriate by school staff. Each time a student moves through this process, they will begin again after Step 4 has been completed. Each step must be recorded in the Educators Handbook as a teacher action/intervention or a discipline referral.

Step 1: The teacher will give the student a verbal warning and contact the parent(s).

Step 2: The teacher(s) will conference with the student. They will discuss what is happening, how to fix the issue, how to avoid the issue and any next steps. The teacher will refer the student to the school counselors, as needed. Contact with a parent is required.

Step 3: The teacher may use other interventions including moving the student's seat, or a temporary change in the rotation on the team. The teacher may issue a team/teacher after school detention, silent lunch, or Eagle Reset, which means the student will remain on team for the rest of the school day.

Step 4: A referral will be made to the grade-level administrator to issue a disciplinary action. At this time an administrative hearing will be held to determine the appropriate consequences. (Restorative Justice Center (RJC), out of school suspension, or referral to an alternate placement setting)

Severe actions will result in an immediate referral to an administrator.

Dress Code Violations and Consequences

If a student is out of compliance with the dress code, the teacher will allow him or her to call home from the classroom telephone to get an appropriate change of clothes. If a parent or guardian cannot provide the student with a change of clothes or cannot be contacted, the student will be assigned Dresscode Detention. Students who are waiting on a change of clothes from a parent will sit in Dresscode Detention until a change of clothes is received. The teacher will document the incident in the Educators Handbook. Further incidents will be considered insubordination and disciplinary

Bus Discipline

Bus suspensions may vary from 1-5 days, 6-10 days, 11-15 days, 20 days or the remainder of the semester or year, depending on the type of violation and the number of prior violations. Questions regarding bus transportation, safety questions, or bus suspensions should be directed to administration.

Consequences:

- **First Offense:** Written warning and parental notification. A signed referral is required to return to the school bus.
- **Second Offense:** Formal bus write-up, contact parent and one to five days bus suspension depending on the severity of the infraction.
- **Third Offense:** Formal bus write-up, contact parent and up to ten days bus suspension depending on the number and severity of the offense/infraction.
- **Fourth Offense:** May result in a suspension of bus privileges for up to 20 days or the remainder of the semester.
- **Subsequent offenses will result in bus suspension for the remainder of the school year.**

The severity of the offense will determine the level of consequence rendered. LNJMS reserves the right to bring students back to campus for inappropriate behavior and parents will be contacted to transport the student home.

Cell Phones/Headphones/Electronic Devices

Luther Nick Jeralds Middle School follows Cumberland County Schools Board Policy 4318 – Student Use of Cell Phones and Other Personal Wireless Communication Devices. Personal electronic devices include, but are not limited to, cell phones, smartwatches, wireless earbuds/headphones, tablets, and other personal wireless communication devices.

Students are expected to comply with the following:

- During instructional time, students may not display, use, turn on, or make visible any personal electronic device unless specifically authorized in advance by a school employee for an approved instructional purpose or as otherwise permitted by Board Policy 4318.
- At Luther Nick Jeralds Middle School, student use of cell phones is prohibited from 7:00 a.m. until 2:40 p.m. Cell phones must remain powered off and out of sight during the entire instructional day unless their use is expressly authorized by school administration or a staff member for an approved educational, medical, or emergency purpose.
- Personal electronic devices must be powered off and stored out of sight, such as in a locker or backpack, during instructional time.
- Students may not use personal devices to photograph, video record, or audio record any student or staff member without permission.
- The school is not responsible for the loss, theft, or damage of personal electronic devices brought to school.
- Students who violate this policy are subject to disciplinary action, including confiscation of the device, parent/guardian pickup when applicable, and additional consequences in accordance with CCS Board Policy 4318 and the LNJMS Student Code of Conduct.

Cell Phone/Headphones/Electronic Devices Consequences:

- **1st Offense Warning-** The teacher or staff will provide a verbal warning and direct the student to put the cell phone or electronic device in their locker. This incident will be documented as a teacher warning in Educator' Handbook and parental contact will be made by the teacher.
- **2nd Offense-2nd Warning-** Cell Phone/Electronic Device will be confiscated by staff and secured in the main office until the end of the school day. The student may retrieve the cell phone or electronic device at dismissal at the front office. This incident will be documented and parental contact will be made.
- **3rd Offense-** Cell Phone/Electronic Device will be confiscated by staff until the end of the school day and a parent may retrieve it at dismissal at the front office. This incident will be documented as a teacher action in the discipline system and parental contact will be made. The student may also be assigned disciplinary consequences as deemed appropriate by administration.



Luther Nick Jeralds Middle School Electronic Device Expectations

LNJMS is committed to providing a safe, focused, and engaging learning environment; therefore, all personal electronic devices must be powered off and stored in student lockers during the school day. Students may use the school office phone to contact a parent or guardian if needed. We appreciate your partnership in helping minimize distractions and maximize learning for all students.

Students are expected to comply with the following:

- During instructional time, students may not display, use, turn on, or make visible any personal electronic device unless specifically authorized in advance by a school employee for an approved instructional purpose or as otherwise permitted by Board Policy 4318.
- At Luther Nick Jeralds Middle School, student use of cell phones is prohibited from 7:00 a.m. until 2:40 p.m. Cell phones must remain powered off and out of sight during the entire instructional day unless their use is expressly authorized by school administration or a staff member for an approved educational, medical, or emergency purpose.
- Personal electronic devices must be powered off and stored out of sight, such as in a locker or backpack, during instructional time.
- Students may not use personal devices to photograph, video record, or audio record any student or staff member without permission.
- The school is not responsible for the loss, theft, or damage of personal electronic devices brought to school.
- Students who violate this policy are subject to disciplinary action, including confiscation of the device, parent/guardian pickup when applicable, and additional consequences in accordance with CCS Board Policy 4318 and the LNJMS Student Code of Conduct.

The LNJMS administration will enforce the following consequences for students that are unwilling to comply with this policy:

- **1st Offense Warning-** The teacher or staff will provide a verbal warning and direct the student to put the cell phone or electronic device into a locker. This incident will be documented as a teacher action in the Educator's Handbook and the teacher is required to make parental contact.
- **2nd Offense-2nd Warning-Cell Phone/Electronic Device** will be confiscated by staff and secured in the main office until the end of the school day. The student may retrieve the cell phone or electronic device at dismissal at the front office. This incident will be documented as a teacher action in Educators Handbook and the teacher is required to make parental contact.
- **3rd Offense-** Cell Phone/Electronic Device will be confiscated by staff until the end of the school day and a parent may retrieve the phone at dismissal from the front office. This incident will be documented in Educators Handbook as a disciplinary referral (disruptive behavior) and parental contact will be made. The student may also be assigned to RJC or given other disciplinary consequences at the discretion of the principal.
- Subsequent offenses will result in progressive disciplinary action in accordance with CCS policies.

I acknowledge that I have fully read and understood the Luther Nick Jeralds Middle School Electronic Device Expectations. I understand that if I fail to adhere to these expectations, I will be subject to the consequences as outlined in this letter.

Student Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____



General Information/Guidelines

Sick Students

If a student becomes sick at school, he or she will be allowed to contact parents using the school telephones in the classroom or a staff member will contact parents if the student is not able to do so. Teachers will notify the main office in preparation for parent phone calls. Please be sure to submit correct phone numbers for immediate contact in emergency situations.

Medication

Medicine cannot be administered to a child unless a doctor prescribes it. The school cannot administer any over-the-counter medication without proper forms. If a student needs to take medication during the school day, please observe the following procedures:

- A parent or guardian must bring the medication to the office receptionist in the original container labeled by the pharmacy along with the completed Physician's School Medication Form. Do not send medication with your child. The parent must sign in medicine.
- The student will be excused from the classroom to report to the office when it is time to take the medicine.
- Refrigeration is available for medicine if required.
- Students requiring medication on a daily basis, for more than fourteen consecutive days must have a physician complete the appropriate medical form, which is filed in the school office. A Physician's School Medication Form is available from the school receptionist.

Parents: *When a physician prescribes medication for your student, ask if it is possible to administer the medicine before and after school and at bedtime to avoid the above procedures for school administration of the medicine.*

Field Trips

Teams will plan various field trips during the school year for our students. Field trip information will be sent home to parents regarding the date and location of the field trip, the cost, and a permission slip that must be completed to attend the trip.

Please keep in mind the following:

- Students must have a completed permission slip returned to attend any school-sponsored field trip.
- If a parent plans to chaperone on a field trip, you must have a completed and approved Volunteer Security Data Form on file in the main office.
- **All student field trips are to be paid electronically through "School Cash Online" or can be paid in cash to the person sponsoring the field trip.**

Withdrawal from School

Please notify the homeroom teacher and the main office at least two days prior to withdrawing your child from school. The withdrawal procedure is as follows:

- Notify the school in person
- A withdrawal form will be given to the student for the teacher to sign.
- The withdrawal form will be given to the student or parent at the end of the student's last day of attendance. If a student owes any fees then the fees will need to be paid before out-processing can occur.

Lost and Found

Students who find lost articles or items are asked to take the items to the main office. School personnel are not responsible for student's jewelry, clothing, or other items. After every nine weeks, all items in the lost and found are given to a local charity.

Internet/Computer Usage

- At LNJMS, students who have turned in an Internet Use Agreement will be allowed to access the Internet. When you use computers, you have a responsibility to use them correctly. This means that they should not be used to access or create materials that don't belong at school. This includes, but is not limited to, images and messages that are sexually explicit, grotesquely violent, or seek to demean or harass others. Please be aware that the privilege of computer use depends on your ability to use them correctly. You may lose that privilege if you are unable to act responsibly.
- All laptop computers are the property of Luther Nick Jeralds Middle School and Cumberland County Schools. Laptops are for students' academic use during the school day. Laptops will be maintained in classroom carts and distributed by teachers when needed for school work. Students are held responsible for damages to laptops assigned to them by the school. These laptops are to be handled carefully. A satisfactory settlement will be required for damage to laptops. Keyboard Damage (Markings, Stickers, Damaged screens \$50.00 per repair) Lost Device or damage beyond reasonable repair \$250.00)
- **Students who visit gaming sites or inappropriate sites at school will have their school technology privileges taken for up to 45 school days per incident. Additional disciplinary action may be taken for each incident as deemed necessary by admin.**

Lunch Money

LNJMS is designated as a Community Eligibility Provision (CEP) school for the 2026-27 school year and therefore students will receive breakfast and lunch at NO CHARGE. Parents are encouraged to add money to their student's account for purchases of a la carte items. **Parents may pay for a la carte items in advance by adding funds to the student's account. Prepayments can be made in the cafeteria or online (see school website for details).**

Media Center

- The media center is open from 7:30 a.m. to 2:40 p.m. each day for students.
- Students are responsible for all books they check out. All lost or damaged materials will be charged to the person who checked out the items. Students will pay the replacement cost for all lost or irreparable books. Minor damage will result in a fee equivalent to 10% of the cost of the book. Moderate damage will be assessed at a fee ranging from 25% to 50% of the book cost. Damage fees will be assessed at the discretion of the media coordinator. A damage fee will not exceed half of the price of the book.
- If a library item has been paid for by the student and then found and returned, a refund will be issued (provided the item is still in good condition) minus a \$1.00 processing fee.
- Library books are to be returned or renewed by the due date.
- Students who owe a fee to the media center will not be able to check out library materials until the fee is paid.
- Students may place holds on books as long as the patron's account is clear of fines/fees/overdue items.
- Destiny, the online library catalog, can be accessed at <http://destiny.ccs.k12.nc.us>

Parent Communication

- ParentLink messages will be used to provide important school reminders, updates, and event information to parents and guardians.
- Parents are encouraged to visit the Luther Nick Jeralds Middle School website regularly for the latest news, programs, events, and school updates: <https://www.ccs.k12.nc.us/lnjms>
- Follow us on Facebook (LutherNick910), Twitter (JeraldsNick), and Instagram (luthernickjeralds)
- All parents are welcome to attend and join the LNJMS Parent Involvement Team- PIT Crew. Meeting dates will be on the school calendar.
- All students and parents are encouraged to join their teachers and school's Remind classroom to receive timely updates, announcements, and important classroom information.
- Canvas is the school's official Learning Management System and will be used by all students, parents, and teachers. Teachers will maintain an up-to-date Canvas course with class assignments, homework, projects, instructional resources, and other important course information.
- Teachers will communicate with parents regarding student progress, behavior concerns, and positive achievements. If you have questions or concerns, please contact the teacher or school administration.
- A yearly calendar is available on the Cumberland County Schools web page.

Parent-Teacher Conferences

Parents may request a teacher conference any time during the school year. The following dates have been set for scheduled parent-teacher conferences: October 28, 2026 and March 17, 2026 from 4:00 pm to 6:00 pm

Parent Portal

All parents must register with the Infinite Campus portal to receive information regarding students' profiles, grades and assessments. Information regarding registration will be sent home with your student during the first week of school.

Personal Property

Students are responsible for their personal belongings and are encouraged to leave valuables, including cell phones, jewelry, electronic devices, cameras, and large sums of money, at home. Personal items that are prohibited or used in violation of school expectations will be confiscated and may be picked up by a parent or guardian in the main office. The school is not responsible for any lost, stolen, or damaged personal items brought to school.

Phone Messages/Flowers, Balloons, Gifts

School personnel will not deliver personal messages, gifts, flowers, or balloons to students. Emergency messages must be approved by the school administration. Gifts brought to school must fit inside a student's backpack; oversized items, flowers, balloons, stuffed animals, or similar gifts are not permitted and will be held in the front office until the end of the school day. Balloons and other large items are not allowed on school buses.

Parent Classroom Visitation

Classroom visits are permitted only with prior approval from the principal. Only parents or guardians listed in Infinite Campus may request a classroom visit by completing a request form available in the main office. Requests must be submitted at least 24 hours in advance, and approval is required for each individual visit. Parents interested in volunteering at the school must first complete the Cumberland County Schools volunteer background check process.

Parties/Food/Lunch

Birthday parties for individual students are not permitted. Parents are welcome to eat lunch with their child. However, please keep the following policies in mind when eating in the EAGLE cafeteria.

- No food from outside restaurants is allowed during lunchtime. Students can be checked out to eat outside food with a parent and then be signed back in. This does not include after-school activities.
- Parents are welcome to eat with their child in the parent-designated area of the EAGLE CAFE. Parents are not permitted to pull other students from the class to sit with them or provide individual snacks or share food with other students.
- Parents must have an approved volunteer form on file in order to eat lunch with their student.

Please be mindful of your child's lunchtime. Parents need to report to the main office and the front office will radio to the cafeteria that you are eating with your child. Students will not be delayed with their lunchtime due to a parent being excessively late in arriving to eat with their child.

Student Dues

Students are encouraged to pay team dues. Dues will cover the cost of team t-shirts, team celebrations, and other team incentives or activities will help pay the cost of field trips, etc. Dues are \$20 for all grade levels.

Student Services and Parental Support

Our Student Support Services team is available to support students and families with academic, social, emotional, and personal needs. Students may request to meet with a school counselor or social worker through their teacher or an administrator and must have permission before leaving class to visit Student Support Services.

Textbooks, Books and Other Resources

Textbooks may be provided to students through state funding at no cost to the student. Books are the responsibility of the student to whom the book is assigned. Lost or damaged books must be paid for by the last school day. If a student withdraws from the school, the student is responsible for returning the books to the teacher who issued the books.

Telephone Use

Student use of the telephone is limited to emergency calls to a parent or emergency contact listed in Infinite Campus only. If a student needs to make a phone call, he/she must first obtain permission from the teacher. Students will not be called to the phone except for extreme emergencies. In these cases, a school counselor, social worker, or other school personnel will escort students to a private area to facilitate these phone calls. NO phone calls will be transferred into classrooms for students. Personal cell phones are not to be used during school hours.

Loss Prevention

Students are responsible for securing their personal belongings. The school is not responsible for lost or stolen items and will not conduct searches for missing personal property. To help prevent theft, students should keep valuables secured, never bring large amounts of money to school, avoid leaving personal belongings unattended, and leave unnecessary valuables and electronic devices at home..

Volunteer Information

- All volunteers have to complete a Volunteer Security Data Form. This form should be completed annually online at the following address: <https://www.ccsvolunteers.com/>.
- Once the parent has been approved, then a parent can volunteer in the classroom and on field trips. Parents are not permitted to just sit in classrooms and watch. They must be working as a volunteer.
- Parents need to coordinate volunteer opportunities with the classroom teacher at least 24 hours in advance so the teacher has items prepared for the volunteer and MUST have been approved by the principal (Ms. Robinson).
- Volunteers are not permitted in classrooms during testing unless the volunteer is serving as an official trained proctor.
- Volunteers need to follow the student dress code from the student handbook.
- Students are not allowed to bring visitors to the school during the school day. Parents and other persons visiting the school should report directly to the main office and sign in.

Fire Drills

Fire drills are conducted regularly throughout the school year in accordance with Cumberland County Schools and state requirements. During all drills, students are expected to remain quiet, follow staff directions immediately, move quickly and orderly to the designated location, and remain with their class until the drill has ended. Students may not stop at lockers or restrooms during any emergency drill or evacuation.

Standard Response Protocols (SRP)

The safety of our students and staff is our highest priority. Luther Nick Jeralds Middle School follows the Cumberland County Schools Standard Response Protocol (SRP) to ensure a consistent response during emergencies.

Students and staff are trained to respond to the following emergency actions:

- Hold – Remain in the classroom or designated area and keep hallways clear.
- Secure – Enter the building, lock all exterior doors, and continue normal school operations inside.
- Lockdown – Secure classrooms, remain out of sight, and stay quiet until directed by law enforcement or school officials.
- Evacuate – Move to a designated safe location as directed by school staff.
- Shelter – Follow safety procedures for weather or environmental emergencies, such as tornadoes or hazardous materials.

Students are expected to follow staff directions immediately during all drills and emergencies. Safety drills will be conducted throughout the school year in accordance with Cumberland County Schools and North Carolina requirements.

Luther Nick Jeralds Middle School

PARENT & FAMILY ENGAGEMENT POLICY

Luther Nick Jeralds Middle School recognizes that a child's education is a responsibility shared by the school and family for the duration of your child's enrollment at our school.

Our school provides ample opportunities for parents/families to attend and participate in school activities and functions. Throughout the school year, we will provide a variety of educational and informational opportunities for families that entail **Open House, Parent Teacher Conferences, Awards Day, Parent Night, and Band & Orchestra Concerts** to discuss and review this document or learn the curriculum of your children. These programs are specifically designed to enhance family engagement and reflect the specific needs of our students and their families.

Title I is a federal grant that provides supplemental funding to select schools for resources to meet educational goals, such as:

- Smaller class size
- Additional teachers and paraprofessionals
- Training for school staff on how to engage parents and families
- Extra time for instruction (before and/or after school programs)
- Parent and Family Engagement activities and a variety of supplemental materials and equipment.

Title I schools:

- Hold an annual Title I public meeting: This meeting will be held on **August 19, 2026** to inform parents about their rights under Title I and to provide them with information that will allow them to be fully active in their child's education.
- Include parents on the School Improvement Team (SIT) that are reflective of the socioeconomic and racial diversity of the school. Our SIT will meet the **4th Monday of each month** to develop and implement school improvement strategies and monitor the school improvement plan.
- Ensure parents receive information in a timely manner. Information includes, but is not limited to the following:
 - school and district report cards,
 - student assessment results and interpretation of such results,
 - description of curriculum, state content standards and how student progress is measured,
 - opportunities for parent and family meetings to share in educational decision making,
 - qualifications of teachers,
 - timely responses to parents and family suggestions, and
 - inclusion of parents and families input on the school improvement plan and the district strategic plan.
 - Our school will convene regular meetings at flexible times for parents and families throughout the school year for the purpose of planning, reviewing, sharing information, and organizing school improvement efforts.
 - Develop a Learning Compact that outlines how parents and families, entire school staff, and students will share the responsibility for improved student achievement and will be sent home for parent review.
 - Provide opportunities to meet regularly with school personnel to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.



PARENTS RIGHT TO KNOW STATEMENT

In accordance with ESEA Section 1111(h)(6) *PARENTS RIGHT-TO-KNOW*, CCS is notifying every family of a student in a Title I school that you have the right and may request information regarding the professional qualifications of your child's classroom teachers and/or teacher assistants.

This information regarding the professional qualifications of your child's classroom teachers and teacher assistants includes, at a minimum, the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
4. Whether the child is provided services by teacher assistants and, if so, their qualifications.

If you would like to request the qualifications of your child's teacher and/or teacher assistant please contact the CCS Title I Office at **910-678-2637**.

In addition, your child's school will notify you at any time your child has been taught for 4 or more consecutive weeks by a teacher not meeting state professional qualifications.

DECLARACION DEL DERECHO A SABER DE LOS PADRES

De acuerdo con la Sección 1111 (h) (6) de ESEA, DERECHO A SABER DE LOS PADRES, WS / FCS está notificando a cada familia de un estudiante en una escuela de Título I que usted tiene el derecho y puede solicitar información sobre las calificaciones profesionales de su hijo. maestros de aula y / o asistentes de maestros.

Esta información con respecto a las calificaciones profesionales de los maestros y asistentes de maestros de su hijo incluye, como mínimo, lo siguiente:

1. Si el maestro ha cumplido con los criterios estatales de calificación y licencia para los niveles de grado y las materias en las que el maestro brinda instrucción.
2. Si el maestro está enseñando bajo un estado de emergencia u otro estado provisional a través del cual se ha renunciado a los criterios estatales de calificación o licencia.
3. El título de licenciatura del maestro y cualquier otra certificación de posgrado o título que posea el maestro, y el campo de disciplina de la certificación o título.
4. Si el niño recibe servicios de asistentes de maestros y, de ser así, sus calificaciones.

Si desea solicitar las calificaciones del maestro de su hijo y / o asistente de maestro, comuníquese con la Oficina de Título I de CCS al **910-678-2637**.

Además, la escuela de su hijo le notificará en cualquier momento en que un maestro que no cumpla con las calificaciones profesionales estatales le haya enseñado a su hijo durante 4 o más semanas consecutivas.

