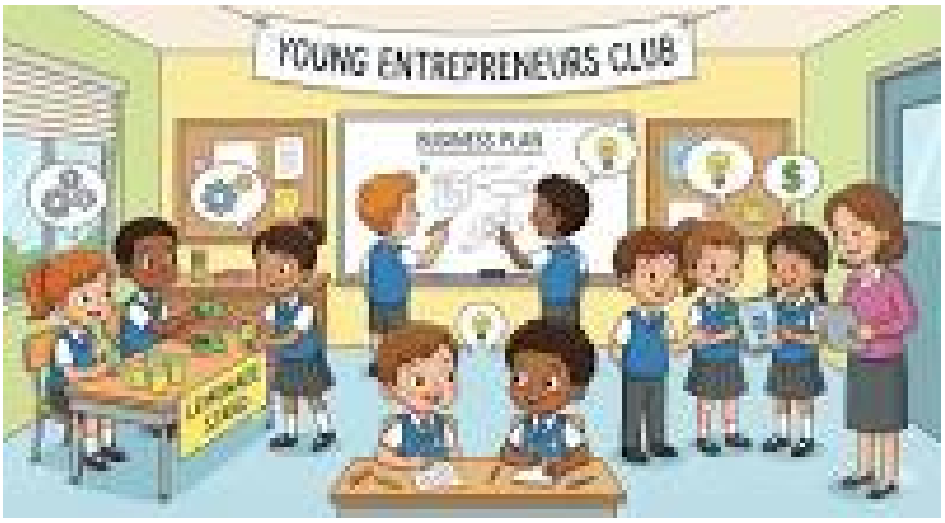
LUCILE SOUDERS Elementary School



Parent and Student Handbook
2026-2027

LUCILE SOUDERS ELEMENTARY SCHOOL
128 Hillview Avenue
Fayetteville, NC 28301
Phone: (910) 488-6705
Fax: (910) 630-2010
ccs.k12.nc.us/lses

One Pod, One Purpose!

Welcome to the 2026–2027 School Year!

Dear Lucile Souders Elementary School Families,

Welcome to the 2026–2027 school year at Lucile Souders Elementary School! We are excited to begin another year filled with meaningful teaching, engaging learning experiences, and opportunities for every student to grow and succeed.

Our Parent and Student Handbook is designed to provide families with important information about the procedures, routines, expectations, and opportunities at Lucile Souders Elementary School. We encourage parents and students to review this handbook together and become familiar with its contents.

Education is a shared responsibility, and student success is strengthened through a strong partnership among students, families, staff, and the school community. At Lucile Souders Elementary, we are committed to providing a safe, supportive, and engaging learning environment while helping our students develop the responsibility and character necessary to become successful students and good citizens.

Students and parents are expected to become familiar with both this handbook and the Cumberland County Schools Code of Conduct. Together, these resources provide a strong foundation for understanding school expectations, procedures, opportunities, and responsibilities.

If you have questions or need additional information, please contact our school at 910-488-6705 or visit our website at www.ccs.k12.nc.us/lses. We are always happy to assist our families.

We look forward to partnering with you throughout the school year and encourage you to take an active role in your child's education. Our dedicated team of educators is prepared to support the academic, social, and emotional growth of every student. We know that collaboration between home and school is essential to achieving the highest levels of student growth and success.

At Lucile Souders Elementary, bell-to-bell teaching and learning is our expectation. Every instructional minute matters, making regular attendance, punctual arrival, and remaining at school for the entire instructional day essential to student success. With the support of our families, we can ensure that students have every opportunity to learn and thrive.

We anticipate an outstanding 2026–2027 school year filled with enriching learning experiences, targeted support, meaningful relationships, and continued growth. Thank you for entrusting us with your children and for partnering with us to make Lucile Souders Elementary a place where every student can succeed.

Welcome back, and let's make it a great year!

Children Always,

Chickia M. West, Principal
Terea Maddox, Assistant Principal

FACE COVERINGS

Cloth face coverings are no longer required in CCS schools. Families must conduct home-based symptom screening before sending students to school. Those who exhibit symptoms will not be allowed to enter the school facility or board school transportation. Parents/Guardians should check students for symptoms before leaving students at bus stops or dropping them off at school. Parents must commit to sending well students to school. Contact the principal when students are exhibiting COVID-19 symptoms and/or have a positive diagnosis.
People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Individuals with these symptoms will be placed in the Isolation room and must be immediately picked up by a parent/guardian. Further guidance will be provided regarding the return to school/work. Doesn't include all possible symptoms.

- Fever or chills. Fever is determined by a measured temperature of 100.4 °F or greater.
- Cough or Shortness of breath or difficulty breathing
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

SOCIAL DISTANCING GUIDELINES (from cdc.gov/coronavirus)

Help prevent the spread of respiratory diseases

- Stay at least 6 feet (about 2 arms' length) from other people. No gathering or congregating.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash and wash your hands.
- When in public, wear a cloth face covering over your nose and mouth.
- Do not touch your eyes, nose, and mouth.
- Clean and disinfect frequently touched objects and surfaces.
- Stay home when you are sick.
- Wash your hands often with soap and water for at least 20 seconds.

LUCILE SOUDERS ELEMENTARY SCHOOL MISSION STATEMENT

Mission: "The mission of Lucile Souders Elementary School is to provide a safe, supportive, and engaging learning environment that establishes a strong foundation for academic excellence and continuous growth for all."

THE SOUDERS SIX

1. Arrive on time.

2. Focus clearly.

3. Look at all of the items carefully.

4. Manage your time as trained.

5. QUITTING is never an option.

6. YOU CAN DO IT!

CUMBERLAND COUNTY SCHOOL VISION AND MISSION STATEMENT

Our Vision

Cumberland County Schools is committed to empowering all students to collaborate, compete, and succeed in an increasingly interconnected world.

Our Mission

Cumberland County Schools' mission is to provide a safe and caring environment in which every student develops the skills and knowledge necessary to pursue a productive life, to be successful in a diverse and global society, and to empower students to become lifelong learners.

The 2026-2027 Traditional School Calendar may be accessed by visiting the CCS website at ccs.k12.nc.us

TRADITIONAL DAILY SCHOOL SCHEDULE

7:15 – Doors Open
7:15 – 7:45 – Breakfast
7:45 – Tardy Bell Rings/Instruction Begins (Students who are not in class by 7:45 are tardy)
2:30 – Dismissal

STUDENT ARRIVAL

- Students may not arrive on campus prior to 7:15 a.m. without adult supervision. Students may not be left unattended.
- Students arriving by a vehicle on campus before 7:15 a.m. must remain in the vehicle until the bell rings at 7:15 a.m. Please do not gather at the front door/entrance gates of the school.
- Cumberland County Schools and/or Lucile Souders Elementary will not be held liable for any student before 7:15 a.m. as these are unsupervised and outside of staffed hours.
- Please be reminded if your child is attending Lucile Souders Elementary on a "Volunteer Transfer" that you have agreed to ensure that your child will remain in good standing by arriving at school

on time and being picked up on time. Failure to do so may result in students being reassigned to their designated homeschool.

GETTING TO SCHOOL ON TIME

Students are expected to be in their classrooms before the 7:45 a.m. tardy bell. Individuals planning to participate in breakfast should make every effort to arrive with sufficient time to allow students to pick up food items. Students not in their classrooms by 7:45 a.m. are tardy and miss valuable instructional time. Students who are tardy must check in through the front office and must be accompanied by an adult. **After students are checked-in, staff members will escort students to class. This is to ensure the safety of each student.**

ABSENCES/ATTENDANCE

A written note signed by the parent is required when a student returns from an absence. Please include the following information in the note: the date the note is written, the date(s) of the absence, the reason for absence, the home or work phone number of the parent/guardian, and the parent/guardian's signature. This information is needed to properly code the absence. The note should be given to the student's teacher **no later than 5 days** from the date the student returns to school. **Students checked in after 11:00 a.m. are considered absent for the day.** Absences without a note will be coded as unlawful. Makeup of any missed assignments by an elementary, middle, or high school student attending school on a regular schedule must be completed within **five school days** of the student's return to school. The following are considered lawful absences:

- Illness or injury
- Quarantine
- Death in the immediate family
- Medical appointments for the child
- Court/administrative hearings if the child is a part of the hearing
- Religious observances
- Educational opportunities (submit a written request at least two weeks in advance of the absence for approval by the principal)

All other absences are considered unlawful.

When patterns of tardiness continue, administration and the School Social Worker may provide additional support through:

- Parent phone calls
- Written notifications
- Attendance letters
- Parent conferences
- Attendance intervention plans

Our goal is to work collaboratively with families to ensure students arrive at school on time and are present for the maximum amount of instructional time possible.

Commitment to Student Safety

The student check-in and check-out process is designed to protect every child entrusted to our care. Strict adherence to identification requirements and attendance procedures helps ensure student safety, accurate attendance reporting, and compliance with Cumberland County Schools policies and expectations.

CHECKOUT PROCEDURES

Cumberland County Board of Education Policy states that "no staff member shall excuse any pupil from school or class prior to the end of the school day or class, or into any person's custody, without the direct prior approval and knowledge of the principal or his designee."
If a student must be checked out prior to the end of the day, please adhere to the following procedures:

- Report to the front office.
- Present a valid I.D. and be at least 18 years of age.
- Students will only be released to persons listed on the Student Checkout card.
- **Parents will remain in the front office until the child is escorted down from the classroom.** Students will not be sent to the front office by themselves from the classrooms for safety reasons.
- Students must be signed out on their card in the front office.
- **Complete check-out prior to 2:00 p.m. No check-outs will be allowed after 2:00 p.m.**

AFTER SCHOOL CARE (PRIME TIME)

As you make preparations for the upcoming school year, please take the following considerations regarding afternoon supervision. Currently, Lucile Souders Elementary will NOT host Prime Time. However, several daycare providers in the area provide A.M. drop-off and P.M. pick-up as a service to their clients. As a reminder students dismiss at 2:30 p.m. and will need to be picked up no later than 2:45 p.m. daily.

WITHDRAWAL FROM SCHOOL

Please complete the "Parent Request to Withdraw" form with the front office staff. Parent/guardian's identification is required.

VISITORS TO THE SCHOOL

Parents, guardians, and stakeholders are valuable partners in the educational success of our students. However, while the threat of unsafe conditions persists, visitation to the school will be limited to increase safety precautions. Anyone wishing to visit classrooms beyond five minutes, chaperone field trips, or any situation where individuals may have an opportunity to be one-to-one with a child must complete the CCS Volunteer Application and Background Check procedures available online at https://www.ccsvolunteers.com and be approved before doing so. After the background check has been completed, you as well as the school will receive notification of approval or denial of the request. This clearance allows volunteers to spend up to 30 minutes observing in their child's classroom. Only

parents/guardians will be allowed to visit classrooms unless approved by an administrator. All visitors must report to the front office, show a valid picture ID, sign in, and receive a visitor's badge. Our instructional time is very valuable and important. Therefore, we ask that parents/guardians not conference with teachers during their visits to the classroom. Please schedule a time before or after school when teachers can give their full attention to the parent/guardian. We ask that while in the learning environment, you silence cellular devices and monitor any small children that may be with you. To protect the privacy of all students, refrain from including others in pictures, recordings, and videos.

VISITOR ACCESS

It is our goal to maintain safety for all students, faculty, and staff here at Lucile Souders Elementary School. We ask for your assistance and cooperation by adhering to the set policies and procedures of Lucile Souders Elementary and Cumberland County Schools. To increase safety procedures for students, faculty, and staff, visitors will not be allowed in the school building without administrative approval. This includes escorting students to class in the morning. Lucile Souders' staff will be on duty in the morning to supervise students and provide assistance as needed. We also ask that parents remain in their cars during afternoon dismissal. Walkers will be escorted to the "walking gate" located on Plantation Drive. Security gates surround the perimeter of the school to protect the students and staff from potential threats and will remain locked at all times. Help us maintain security by adhering to procedures.

PARENT-TEACHER CONFERENCES

Parent-teacher conferences are scheduled throughout the school year. However, parents are encouraged to contact their child's teacher at any time if a conference is needed. Teachers will schedule conferences with parents during non-instructional times. Parents and teachers working together have tremendous impact on students' success.

Infinite Campus Parent Resource

Cumberland County Schools (CCS) is upgrading to the new student information system, NCSIS powered by Infinite Campus. This system offers enhanced features for monitoring your child's educational progress with a user-friendly mobile experience. The Campus Parent and Campus Student portals provide real-time access to grades, attendance, assignments, and schedules. These tools facilitate seamless communication between parents, teachers, and students, keeping everyone informed about school activities.

Key Features of Infinite Campus:

- Announcements
- Assignments
- Attendance tracking
- Academic planning
- Fee management
- Food service payments
- Grades and Class schedules
- Document Access
- Messaging and notifications

VERIFICATION OF ADDRESS

Each student must complete a Verification of Address form at the beginning of the school year or upon enrollment during the year. Student addresses and phone numbers should always be current so that we can contact parents in case of an emergency. Any updates must be completed in person and provided to the data manager. A current lease, power, or gas bill must be presented to verify the new change of address.

Current proof of residency to attend any public school in the Cumberland County Schools system is **required**. The Affidavit of Residency form is a sworn statement that a person or family resides at an address in Cumberland County, North Carolina. The affidavit is completed by the landlord or the person whose name appears on the lease, mortgage, and/or utilities at that address. ***This form should also be notarized by a Notary and subsequently submitted to the data manager of the school in which the student/students are attempting to enroll."***

ADDRESS/PHONE NUMBER/EMERGENCY CONTACT CHANGES

We realize that addresses, phone numbers, and emergency contact numbers sometimes change. Please complete any changes in person at the front office. In case of an emergency with your child, the school will need to be able to contact someone.

SCHOOL BREAKFAST AND LUNCH

Students enrolled at our school will receive no charge for breakfast and lunch. Students may still pack their lunch. Microwaves may not be used by students nor will staff warm up student items. Students who eat breakfast will report directly to their designated pick-up area. After breakfast, they will report to their classrooms. Breakfast ends at 7:45 a.m. Outside fast food is not allowed in our cafeteria. A lunch menu is provided each month by the Food and Nutrition department but is subject to change. Please inform the cafeteria of any food allergies or special diets that your child may have. If you have questions about the school lunch program, please contact our cafeteria manager.

CHANGES IN TRANSPORTATION

We take the safety of our students of the utmost importance. Any change in the mode of transportation must be received in writing (include your phone number and pictured identification) or in person from the parent/guardian. Please make any changes prior to 1:30 pm so that the student and teacher may be informed in a timely manner. **No changes will be accepted via the telephone.**

SCHOOL BUS INFORMATION

Riding the bus is a privilege. We cannot afford to jeopardize the safety of our students due to inappropriate bus behavior. The Cumberland County Schools Code of Conduct will be enforced and used for any issues that may arise. The principal and assistant principal have the authority to suspend students from the bus. Students are assigned to buses based on their residence address and may only get on and off at their assigned bus stop. The CCS transportation department manages all bus stops and new riders

may experience bus assignment delays up to 10 business days. The assistant principal will make every effort to obtain a bus stop in a timely manner for all students who reside within the designated transportation zone. **Parents or parent designee, 18 or older, of students in PreK-2nd grades must be present at the bus stop to receive your child. If not, your child will be returned to school and the parent/guardian will have to pick up the child from school**. Consequences will be provided for students who are returned to school after the 3rd incident. PreK-2 students must maintain the white tag provided by the school on their bookbags if a waiver (grades 1-2 only) is not completed. Parents of students in first and second grades 1 and 2 may sign a release form authorizing the child to walk home from the bus stop unsupervised. Students in grades 3, 4, and 5 may be released at the bus stop without an adult present. Bus drivers have the discretion to return any student to school if conditions at the bus stop look unfavorable. **Students in Pre-K and Kindergarten cannot be released without a parent or designee at the bus stop.**

The school principal and assistant principal have the authority to suspend pupils from riding the bus for the following infractions:

- Delaying the bus schedule
- Fighting, smoking, using profanity, or refusing to obey instructions of school authorities or a bus driver while riding a school bus.
- Tampering with a school bus.
- Refusing to meet the bus at designated stops.
- Unauthorized leaving of the bus when en route to school or returning home.
- Playing, throwing trash, paper, or other objects while the bus is in operation.
- Failing to observe established safety rules and regulations.
- iPods, radios, cell phones, MP3 players, or CD players are not allowed on school buses.
- Special projects, large boxes, etc., that are brought on a school bus are to be checked in with the bus driver.

Misconduct on the school bus could endanger the safety of other pupils. Each student is expected to do his/her part in making our buses safe. For the safety of all students, unauthorized individuals may not enter the school bus. Individuals found in violation may be offered a letter of No Trespass. Please review the importance of proper bus behavior with your child. We look forward to a great year and we want to ensure the safety of all students. Please note that remedying your transportation is a priority to us however, bus drivers are unable to hold extended conversations at the bus stop. If you have any questions or concerns, please speak with the assistant principal by contacting the school.

BIRTHDAY PARTIES & CELEBRATIONS

To protect instructional time and not cause a disruption to the learning environment, birthday parties, balloons, etc. are not permitted at Lucile Souders Elementary School. However, parents may provide store-purchased cupcakes/cake at the child's lunchtime. Individually wrapped items are recommended. Please let the teacher know in advance if you would like to provide cupcakes/cake during lunch. All food must be prepared, packaged, and/or wrapped from a store. No homemade foods are allowed.

STUDENT DRESS CODE

Our students are encouraged to be proud of their appearance at all times. Students are expected to wear clothing that will allow them to participate in all activities. Parents, please stress the importance of proper dress with your child. Please take into consideration the following:

- Clear or Mesh bookbags are required.
- No undergarments should be visible at any time. Pants should be fitted-not sagging. Shirts should cover the midriff. No sheer see-through materials should be worn skin showing.
- Students may not wear or carry clothing, jewelry, book bags, or other personal articles that depict or display profanity, vulgarity, obscenity, nudity of any degree, violence, alcoholic beverages, tobacco, controlled substances, firearms, or any illegal activity, or which advertise products or services illegal to minors.
- Any symbols, styles, or attire frequently associated with gangs, intimidation, or violence that are disruptive to the educational environment are prohibited.
- Adornments or accessories, such as chains or spikes that could reasonably be perceived to be a weapon or could be utilized as a weapon are prohibited.
- Leggings are an accessory and must be covered by a long top or dress.
- Shoes should be tied/fastened at all times.
- Flip flops and slides (heel out) are not permitted. Closed-toe shoes should be worn on P.E. days.
- Head coverings (including hats, hoods, hooded sweatshirts/jackets, sweatbands, and bandanas) are prohibited inside the school building. However, students may wear head coverings in the school building as an expression of sincerely held religious belief (e.g., hijabs or yarmulkes) or cultural expression (e.g., geles) or to reasonably accommodate medical or disability-related issues (e.g., protective helmets).
- Skirts, shorts, and dresses should extend to right above the knee.
- Any clothing item that disrupts or threatens the learning environment is not permitted.

Cellular Phones & SmartWatches

Cellular devices including cell phones, Smart Watches, Tablets, etc. must be utilized responsibly. Students must refrain from using personal phones at any time during theinstructional school day.

- Cell phones and Smart Watches must be turned off during class time.
- Cell phones should be stored out of sight (e.g., in backpacks, lockers, or designated areas).
- Students may not utilize cell phones or devices to take pictures, videos, or recordings of others.

Policy 4318: Student Use of Cell Phones and Personal Devices

Executive Summary for Families, Students and Staff

Policy 4318: Student Use of Cell Phones and Personal Devices

Effective August 13, 2025 – Cumberland County Schools (CCS)

Why This Policy?

Cumberland County Schools (CCS) is committed to promoting responsible digital use while supporting a safe, orderly, and engaging learning environment. This policy was adopted in response to both local needs and a new state law (G.S. 115C-76.100), which requires all North Carolina school districts to prohibit students from using personal devices during instruction.

What's Not Allowed?

Unless clearly authorized, students are **not allowed to display, use, turn on, or make visible** any personal devices (like phones, earbuds, smartwatches, etc.) during instructional time.

- Devices must be **turned off and put away** (out of sight and not easily accessible—e.g., in a backpack or locker).

- For **elementary students**, no device use is allowed from bell to bell, during the entire school day (subject to the limited exceptions described below).

- For **middle and high school students**, device use is allowed only **during lunch periods and class transitions** (subject to the limited exceptions described below).

What's Allowed?

School Level	Permitted Use
Elementary	Devices may be brought to school but must remain off and put away during the entire school day. Use is allowed only when: • Authorized by an IEP, 504 plan, or health plan • Approved in advance for assistive, safety, or translation needs • In an actual emergency and authorized by staff (e.g., family death, serious illness—not schedule changes)

Middle & High	Same exceptions apply. Additionally, students may use devices: • With prior teacher approval for instructional purposes • During non-instructional times like lunch or between classes
Buses	Use is generally allowed before and after school. However, bus or school staff may restrict use if it creates safety concerns. Audio must be played with earbuds or headphones at a reasonable volume. Students must still be able to hear directions from staff.

If a Student Breaks the Rules

- **First offense**: Verbal warning to turn off and put away the device.
- **If ignored or repeated**: Will result in consequences outlined in the Student Code of Conduct and/or temporary confiscation of the device.
- **Repeated or disruptive behavior**: School administrators may determine that a device will be held until the end of the day and/or require a parent to retrieve it. Parents will be notified if patterns emerge.
- **Other violations:** Other misbehavior associated with or related to violations of the cell phone policy may result in additional consequences under the Student Code of Conduct, depending on the nature of the specific conduct.

Privacy and Device Searches

School staff may search a student's personal device if there is **reasonable suspicion** of a violation of law, Board policy, or school rules, following CCS's student search policy (4342).

Responsibility and Security

Students are responsible for the safety and security of their personal devices. **CCS is not liable** for lost, damaged, or stolen items, even if temporarily confiscated.

Family Communication Tips

- Please **do not call or text your child** during school hours.
- Contact the school office to relay any urgent messages.

- Partner with your child to understand and follow the new policy, and to promote healthy device habits.

For questions or to read the full policy, contact your school or visit www.ccs.k12.nc.us.

Chromebooks

Students in K-5 will be issued a device and charger from the school to use to assist with digital activities and classwork. Students will be responsible for proper usage of the devices assigned to them. Devices will be maintained at the school. A fee will be assessed for lost or damaged devices and/or chargers. Students must practice digital citizenship and follow the CCS Code of Conduct as well as Lucile Souders's Expectations while participating in digital learning opportunities. The following expectations have been included and should be adhered to.

Virtual Classroom Expectations for Students and Parents/Guardians

When appropriate, students at Lucile Souders will participate in classroom instruction virtually using Webex sessions. To ensure a positive, productive, and enjoyable learning experience for all participants, it is important that all students and parents/guardians adhere to these Webex Expectations, which include online behaviors for students and privacy guidelines for parents.

Behavioral Expectations for Students

1) Always be respectful and courteous to other students and teachers during Webex virtual check-in sessions. Student cameras must be turned on throughout the entire Webex for each class. Students should be appropriately dressed for class (i.e. no pajamas). No eating or drinking during class. (Water bottles are permitted). Inappropriate, offensive, or threatening comments; misrepresentation of identity, and/or disruptive behavior by any participants during Webex virtual class sessions will not be tolerated.

2) Students must use their CCS email account to log into a Webex virtual check-in session. Login credentials must not be shared. Sharing of login information violates other students' and teachers' rights to confidentiality and could allow class participation by unauthorized persons and/or lead to disruptive behaviors that detract from a productive and positive learning environment.

3) Webex sessions ARE NOT optional and students are REQUIRED to attend each session or they will be marked absent. Students will participate in remote (virtual) classes by asking/answering questions, engaging in conversations, and completing assignments. Students will pay attention during class and will not play video games, watch videos or television during class, etc. All work must be submitted no later than the due date. Assignments submitted after the due date will not receive full credit. Students will refer to their teacher's Canvas page for any specific remote learning requirements.

4) Students who are disruptive and/or "trespass" Webex virtual instructional sessions will receive appropriate consequences in accordance with the Student Code of Conduct. Consequences may result in temporary or permanent loss of technology access, which would prevent the student from participating in Webex virtual check-in sessions. Students receiving this consequence would have assignments provided to the student's parent/guardian.

5) Students should adhere to the provisions identified under the CCS Board of Education Policies:
1710/4021/7230 Prohibition Against Discrimination, Harassment, and Bullying
3225/4312/7320-R2 Student Internet Use Agreement
4316 Student Dress Code
3225/4312/7320-R2 Student Internet Use Agreement

6) Students will follow the behavior expectations and norms outlined in our Student Handbook and established in the CCS Code of Conduct.

Parent/Guardian Expectations (From CCS Updates - Week of October 12, 2020)

As always, the protection of student privacy and confidentiality is a paramount concern.
-- While parents and guardians are always permitted to observe live online instruction in a non-disruptive manner, Cumberland@Home remote lessons and classes are the copyrighted property of the Cumberland County Schools ("CCS"), and may not be recorded, screenshot, photographed, or distributed by either parents/guardians or students, without the prior written consent of CCS.
-- In addition to potential copyright violations, reproduction or distribution of CCS remote lessons and classes may result in violations of other state or federal laws, such as prohibitions against cyberbullying.
-- Parents/guardians and other household members who do not normally observe day-to-day classroom activity and interaction in the traditional, school-building setting are expected to maintain the confidentiality of personal or private information, such as a student's disability status, which may be inadvertently disclosed or discovered in the course of permitted observation of remote lessons and classes.
Cumberland County Schools appreciates the understanding and cooperation of our families during this unprecedented time.

Media Virtual Learning Help Sheet from Cumberland County Schools

Login Information

- Open the lid to your Chromebook. It should power on automatically. If not, press the power button on the Chromebook.
- When the 'Sign in to your Chromebook' screen appears, press Next.
- You will now enter your username and your password. Your username is your PowerSchool ID and your password is your birth date in **mmddyy** format**.**

Proper Care

- Do not add any stickers or any other decorative items that would alter the Chromebook from when you received it
- Do not tamper with school tags that are present on Chromebooks.
- Use both hands when opening the Chromebooks.
- Do not hold the Chromebook by the screen.
- Always close the Chromebook before walking with it--remember, it has an 8-second startup.
- Be sure to place the Chromebook in its protective case; if provided, before you walk in the hallways.
- Running in the hallways is prohibited--keep in mind that all students are now carrying Chromebooks.
- Never pack your Chromebook with other materials.
- Keep it separate from textbooks and other heavy objects that could potentially damage the screen.
- Keep food and drink away from your Chromebook--they are not allowed in the Cafeteria.
- Treat your Chromebook as valuable material--do not leave it lying around.

Low-Cost Internet Information

Are you in need of low-cost internet in your home? The link below has several low-cost options that families may qualify to receive. If you are interested in these programs, please visit the website below and determine which options your family may qualify to receive.

Free and Low-Cost Internet Assistance
https://www.highspeedinternet.com/resources/are-there-government-programs-to-help-me-get-internet-service

What should I do if I have trouble with the Chromebook I have been assigned?

If you have any trouble with your Chromebook, please contact the help desk that has been developed for parents and students during virtual learning. Simply dial **678-2618** and choose option 2. A Cumberland County Schools computer technician will be happy to help resolve your Chromebook issue.

Privacy Guidelines for Parents/Guardians

To maintain a positive, productive learning environment and assure confidentiality for students and teachers during distance learning, all parents/guardians are asked to follow the following privacy guidelines.

1) Webex instructional sessions are designed for students. Students are accountable for their learning and should check correspondence daily. To prevent disruptions to the learning environment, parents/guardians should not actively participate in instructional sessions, although parents/guardians may assist their child with technology and/or remain nearby. Please send an email to the teacher to arrange a phone or virtual conference if you have questions or concerns.

2) Do not video record, audio record, photograph, live stream, or transmit in any other way any part of a Webex instructional session, including not posting on any social media platform.

3) Any confidential or personally identifiable information related to students participating during Webex instructional sessions should not be collected, discussed, or shared.

4) Parents/guardians should not engage with students during Webex virtual check-ins. If you need to speak with your child during a check-in session, first mute your child's microphone.

5) If a parent/guardian has a question, please email your child's teacher.
Parents/guardians should email your child's principal with any questions or concerns regarding privacy or virtual classroom expectations.

6) Help your student establish a daily routine. We recommend maintaining as much of a regular schedule as possible. Include time for school, meals, physical activity, and downtime.

7) Identify a working space for your student. Some students may be able to work in their bedrooms, but most will need a clear separation between work and personal time.

8) Help your student reach out to teachers for support if needed.

Thank you for your support and cooperation in ensuring that virtual learning is a positive, productive and enjoyable experience for all participants

GRADING

Parents have the ability to check grades in the Parent Portal at any time via the Internet using a secure login provided by the school. Students in grades 3-5 will not receive a grade lower than a 50 on the report card.

Assignments - 50%
Assessments - 40%
Homework - 10%

Grades K-2

4 = Above Grade Level
3 = On Grade Level
2 = Below Grade Level
1 = Well Below Grade Level

Grades 3-5

A = 90-100
B = 80-89
C = 70-79
D = 60-69
F = 59 and below

REPORT CARDS/PROGRESS REPORTS

Report cards will be provided quarterly at the end of each nine weeks during the school year. In addition, progress reports will be available via the Parent Portal midway through each grading period.

Parents/guardians are encouraged to check the Parent Portal weekly to stay up-to-date with student progress.

2026-2027 PROGRESS REPORT AND REPORT CARD SCHEDULE Traditional Calendar Schools K-8	
First Day for Students	***Monday, August 24, 2026***
Progress Reports Go Home/Grades available in Campus Parent/Student Portal	Thursday, September 24, 2026
End of 1st Grading Period	***Friday, October 23, 2026***
Report Cards Go Home/Grades available in Campus Parent/Student Portal	Friday, October 30, 2026
Progress Reports Go Home/Grades available in Campus Parent/Student Portal	Friday, December 04, 2026
End of 2nd Grading Period (End of Semester 1)	***Friday, January 15, 2027***
Report Cards Go Home/Grades available in Campus Parent/Student Portal	Wednesday, January 27, 2027
Progress Reports Go Home/Grades available in Campus Parent/Student Portal	Friday, February 19, 2027
End of 3rd Grading Period	***Wednesday, March 24, 2027***
Report Cards Go Home/Grades available in Campus Parent/Student Portal	Wednesday, April 07, 2027
Progress Reports Go Home/Grades available in Campus Parent/Student Portal	Friday, April 30, 2027
End of 4th Grading Period/Last Day for Students/ Elementary Report Cards Go Home/Grades available in Campus Parent/Student Portal	***Friday, May 28, 2027***
Final Middle School Report Cards ***Mailed Home/Grades available in Campus Parent/Student Portal***	Friday, June 04, 2027

POSITIVE BEHAVIOR

Students will follow clear behavioral expectations at Lucile Souders. We will focus on reinforcing positive behaviors. At no time will fighting, kicking, and inappropriate language be allowed at our school. The code of conduct extends to the school, school bus, bus stop, any school function during school hours, or any off-campus sponsored school event.

SCHOOL RULES

In the restrooms-

- wash hands for at least 20 seconds using soap and water
- remain quiet and use an inside voice when necessary
- respect others and their privacy

In the cafeteria-

- talk quietly
- eat **your** food
- clean up after yourself
- remain in your assigned area

In the hallways-

- silent zone
- walk to the right of the hallway
- maintain social distance when possible

On the bus-

- stay in your assigned seat

- keep body parts and objects inside the bus
- follow the directions of adults
- no opened food/drink on the bus

On the playground-

- enter and exit the building in an orderly manner
- practice good safety and character
- line up when first signaled
- no rough playing (tackle and other contact sports are not permitted)

In assemblies-

- enter and exit quietly
- keep hands and feet to yourself
- remain in your designated area
- show respect

CUMBERLAND COUNTY CODE OF CONDUCT

("A Blueprint for Student Character, Wellness, and Support" Code of Conduct)

The Cumberland County Schools Board of Education has established a **Code of Conduct** for all students. The purpose of the Student Code of Conduct is to state clearly the standards for acceptable conduct of students. The goal of student discipline is not punitive, but rather to maintain safe and caring schools, to teach students to behave in ways that contribute to academic achievement and school success, and to support an exceptional school environment where students and staff are responsible and respectful. Therefore, please (1) review and discuss the Student Code of Conduct with your child and (2) sign and return the acknowledgment and pledge sheet to your child's school. Should you have any questions when reviewing the Student Code of Conduct, please contact your child's school principal. You may access an electronic copy of the handbook on the CCS website: https://www.ccs.k12.nc.us/.NOTE: Failure to return this acknowledgment and pledge will not relieve a student or the parent/guardian from being responsible for knowing or complying with the rules contained within the Student Code of Conduct. A copy of the Code of Conduct book will be given to all students at the beginning of the school year or when a student enrolls throughout the year. Please read and discuss the content of this book with your child. If a child is unable to meet the expectations set forth, the teacher will address these expectations with the student first and then notify the parent if necessary. A member of the Administration will intervene as needed.

MEDICATION

Medication cannot be given at school unless it is prescribed by a doctor with instructions to be administered during school hours. All medicines must be in the original container with the prescription label. Non-prescription medicine that is to be given at school requires a "Request to Administer Medicine" form and must be signed by a doctor. **This includes other household medications such as cough medicine, pain pills, chapstick, vaseline, etc. Over-the-counter and prescription Medication cannot be brought to school by the student.** A parent/guardian must sign in the medicine with the appropriate paperwork completed and signed by the doctor. The school nurse will be assigned to our school one day a week. Other trained staff will administer approved medication when the nurse is not on campus. Students may not self-carry inhalers and will need to check these items in with the med clerk and provide necessary medical documentation. The remaining

medication must be picked up at the end of the school year to avoid being properly discarded by the medication clerk.

SCHOOL IMPROVEMENT TEAM (SIT)

The School Improvement Team (SIT) is the decision-making body of our school. It consists of smaller correlate teams. Our Correlate Teams are Successful Students, Premier Professionals, Exceptional Environment, and Committed Community. Our SIT meets the second Monday of each month after school at 2:45 p.m. Parent input is always welcome. Please share any concerns with the SIT Parent Representative or Parent Facilitator. If you are interested in becoming part of our SIT, please contact the principal. Closed sessions may be utilized when appropriate.

Lucile Souders Elementary School (LSES)
Username: GuestS15988
Password: GuestS15988
Addendum: LSES School Improvement Plan Addendum
Improvement Plan: Supporting the Strategic Plan Through School Improvement Planning

TELEPHONE CALLS

Our teachers are glad to speak with parents regarding the success of your student. However, in order to protect instructional time, phone calls will not be sent to the classroom during instructional hours of 7:45 a.m.-2:30 p.m. Parents are asked to leave a message or contact teachers via email or Class Dojo. Please keep in mind that teachers are expected to be engaged in instruction from 7:45 a.m. -2:30 p.m. and may not be able to check messages until after 2:30 p.m. Teachers are asked to return phone calls/contact parents within 24 business hours. In situations where the school has contacted a parent/guardian, please first check your messages before returning the call so that the front office may assist with connecting you to the appropriate individual. *If an emergency arises, an administrator will be contacted.

AFTERNOON CAR PICK-UP (2:30 pm-2:45 pm)

Afternoon dismissal begins at 2:30 p.m. Please adhere to the following guidelines when in the pick-up line.

- The speed limit on campus is 5 mph.
- Follow the flow of traffic.
- Single-park along the curb closest to the school building.
- Remain in your car.
- Move the vehicle forward when asked to do so.
- Be courteous.
- Students enter vehicles from the passenger side door (the door closest to the curb).
- Comply with the request of staff on duty.
- Students will not be released to cars outside of the gate. **No Exceptions!**
- Be patient; our goal is to release all students as quickly as possible, but SAFETY is top priority.
- Only individuals residing in the designated "non-transport/walking range" will be released with walkers

FINANCES

Payments will be received by utilizing the SchoolCashOnline application for field trips, fundraisers, school fees, etc. Parents will need to create a secure account for access. The SCO online application does charge a fee for usage. Please contact the bookkeeper for additional payment methods on a case-by-case basis. All checks should be made payable to Lucile Souders Elementary School. We cannot accept postdated checks. If your check is dishonored or returned for any reason, a return check fee will apply to include the amount of the returned check. When issued a check from the school, please cash or deposit checks within seven business days.

LOST AND FOUND

Any personal belongings found on school grounds should be turned in to the office. Any student missing personal belongings should check in the office and lost and found. The school cannot be responsible for money, books, clothing, etc. left unattended. **Lost and found items will be disposed of at the end of each month.**

STUDENT CLUBS/TUTORING

Students who participate in after-school activities must have written parental permission to remain after school for participation. Students **will not** be allowed to call home for permission. Students who are not picked up promptly will not be allowed to continue participation with the club. **There will be a fee of $20.00 for participation in student clubs.**

CUMBERLAND COUNTY SCHOOLS

School Fees
Elementary Schools

FEE/DUE NAME	DESCRIPTION	AMOUNT (Not to exceed)
Class Shirt	T-shirt	$10.00
Color Guard	Uniform	$20.00
Grade Level Fees	T-shirt, field day, celebrations	$20.00
Harmony Club	Drama, Choral, Musical Club	$10.00
Memory Book/Yearbook	Cost of production	$35.00
Music Recorder	4th and 5th grade students	$5.00
Planner	Replacement fee (1st planner is free)	$5.00
School Clubs	School Clubs - Battle of the Books, Science Olympiad, STEM, Science Club, Mentoring Club, Beta Club, etc. (Not inclusive of all clubs)	$20.00
Spirit Wear	Shirts, sweatshirt, etc.	$25.00

PARENTS' RIGHT TO KNOW STATEMENT

In accordance with ESEA Section 1111(h)(6) , *PARENTS' RIGHT-TO-KNOW,* WS/FCS is notifying every family of a student in a Title I school that you have the right and may request information regarding the professional qualifications of your child's classroom teachers and/or teacher assistants.

This information regarding the professional qualifications of your child's classroom teachers and teacher assistants includes, at a minimum, the following:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- Whether the child is provided services by teacher assistants and, if so, their qualifications.

If you would like to request the qualifications of your child's teacher and/or teacher assistant, please contact the CCS Title I Office at 910-678-2637.

In addition, your child's school will notify you at any time your child has been taught for 4 or more consecutive weeks by a teacher not meeting state professional qualifications.

DECLARACIÓN DEL DERECHO A SABER DE LOS PADRES

De acuerdo con la Sección 1111 (h) (6) de ESEA, DERECHO A SABER DE LOS PADRES, WS / FCS está notificando a cada familia de un estudiante en una escuela de Título I que usted tiene el derecho y puede solicitar información sobre las calificaciones profesionales de su hijo. maestros de aula y/o asistentes de maestros.
Esta información con respecto a las calificaciones profesionales de los maestros y asistentes de maestros de su hijo incluye, como mínimo, lo siguiente:
1. Si el maestro ha cumplido con los criterios estatales de calificación y licencia para los niveles de grado y las materias en las que el maestro brinda instrucción.
2. Si el maestro está enseñando bajo un estado de emergencia u otro estado provisional a través del cual se ha renunciado a los criterios estatales de calificación o licencia.
3. El título de licenciatura del maestro y cualquier otra certificación de posgrado o título que posea el maestro, y el campo de disciplina de la certificación o título.
4. Si el niño recibe servicios de asistentes de maestros y, de ser así, sus calificaciones.

Si desea solicitar las calificaciones del maestro de su hijo y / o asistente de maestro, comuníquese con la Oficina de Título I de CCS al 910-678-2637.
Además, la escuela de su hijo le notificará en cualquier momento en que un maestro que no cumpla con las calificaciones profesionales estatales le haya enseñado a su hijo durante 4 o más semanas consecutivas.

The Parent Right to Know Statement must be provided to all parents. It must be copied/pasted/disseminated through newsletters, handbooks, websites, planners, bulletin boards, etc.

I attest that all parents have been provided the statement above. The Parent Right to Know statement has been disseminated in the following manner:

Included in the Lucile Souders Elementary School Student Handbook and the school's website

Principal Signature Date

PARENT & FAMILY ENGAGEMENT POLICY

Lucile Souders Elementary School recognizes that a child's education is a responsibility shared by the school and family for the duration of your child's enrollment at our school.

Our school provides ample opportunities for parents/families to attend and participate in school activities and functions. Throughout the school year, we will provide a variety of educational and informational opportunities for families (Family Engagement Nights, Curriculum Nights, PTO, Family-Teacher Conferences, Progress Reports, Celebrations of Success, Open House, etc.) to discuss and review this document or learn the curriculum of your children. These programs are specifically designed to enhance family engagement and reflect the specific needs of our students and their families.

Title I is a federal grant that provides supplemental funding to select schools for resources to meet educational goals, such as:

- Smaller class size
- Additional teachers and paraprofessionals
- Training for school staff on how to engage parents and families
- Extra time for instruction (before and/or after school programs)
- Parent and Family Engagement activities and a variety of supplemental materials and equipment.

Title I schools:

- Hold an annual Title I public meeting: This meeting will be held on **September 17, 2026**, to inform parents about their rights under Title I and to provide them with information that will allow them to be fully active in their child's education.
- Include parents on the School Improvement Team (SIT) that are reflective of the socioeconomic and racial diversity of the school. Our SIT will meet **(every second Monday of the Month)** to develop and implement school improvement strategies and monitor the school improvement plan.

- Ensure parents receive information in a timely manner. Information includes, but is not limited to the following:
  - school and district report cards,
  - student assessment results and interpretation of such results,
  - description of curriculum, state content standards and how student progress is measured,
  - opportunities for parent and family meetings to share in educational decision-making,
  - qualifications of teachers,
  - timely responses to parents and family suggestions, and
  - inclusion of parents and families' input on the school improvement plan and the district strategic plan.
- Our school will convene regular meetings at flexible times for parents and families throughout the school year for the purpose of planning, reviewing, sharing information, and organizing school improvement efforts**.**
- Develop a Learning Compact that outlines how parents and families, entire school staff, and students will share the responsibility for improved student achievement will be sent home for parent review.
- Provide opportunities to meet regularly with school personnel to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

Student Name _____Teacher_____Parent Signature_____

POLÍTICA DE PARTICIPACIÓN DE PADRES Y FAMILIAS

La Escuela Primaria Lucile Souders reconoce que la educación de un niño es una responsabilidad compartida entre la escuela y la familia durante toda la inscripción de su hijo en nuestra escuela.

Nuestra escuela brinda amplias oportunidades para que los padres y las familias asistan y participen en actividades y funciones escolares. A lo largo del año escolar, proporcionaremos diversas oportunidades educativas e informativas para las familias (Noches de Participación Familiar, Noches de Currículo, PTO, Conferencias entre Familia y Maestros, Informes de Progreso, Celebraciones de Éxito, Jornada de Puertas Abiertas, etc.) para discutir y revisar este documento o aprender sobre el currículo de sus hijos. Estos programas están diseñados específicamente para mejorar la participación de la familia y reflejar las necesidades específicas de nuestros estudiantes y sus familias.

El programa Título I es una subvención federal que proporciona fondos adicionales a ciertas escuelas para obtener recursos que permitan alcanzar objetivos educativos, tales como:

- Reducir el tamaño de las clases
- Contratar maestros adicionales y paraprofesionales
- Capacitar al personal escolar sobre cómo involucrar a los padres y las familias
- Ampliar el tiempo de instrucción (programas antes y/o después de la escuela)

- Actividades de Participación de Padres y Familias, además de diversos materiales y equipos complementarios

Las escuelas Título I:

- **Llevan a cabo una reunión pública anual de Título I**: Esta reunión se llevará a cabo el **17 de septiembre de 2026** para informar a los padres sobre sus derechos bajo el programa Título I y proporcionarles información que les permita participar activamente en la educación de sus hijos.
- **Incluyen a los padres en el Equipo de Mejoramiento Escolar (SIT)** que refleje la diversidad socioeconómica y racial de la escuela. Nuestro SIT se reunirá **cada segundo lunes del mes** para desarrollar e implementar estrategias de mejoramiento escolar y monitorear el plan de mejoramiento de la escuela.
- **Aseguran que los padres reciban información de manera oportuna**, incluyendo, pero no limitado a:
    - Boletines de calificaciones de la escuela y el distrito
    - Resultados de evaluaciones de los estudiantes e interpretación de dichos resultados
    - Descripción del currículo, estándares de contenido estatal y cómo se mide el progreso del estudiante
    - Oportunidades para reuniones de padres y familias para compartir en la toma de decisiones educativas
    - Cualificaciones de los maestros
    - Respuestas oportunas a sugerencias de los padres y las familias
    - Inclusión de las opiniones de los padres y las familias en el plan de mejoramiento escolar y en el plan estratégico del distrito
- **Convocarán reuniones periódicas en horarios flexibles** para padres y familias a lo largo del año escolar con el propósito de planificar, revisar, compartir información y organizar esfuerzos de mejoramiento escolar.
- **Desarrollarán un Acuerdo de Aprendizaje** que describirá cómo los padres y las familias, el personal escolar en su totalidad y los estudiantes compartirán la responsabilidad de mejorar el rendimiento académico de los estudiantes. Este acuerdo se enviará a casa para revisión de los padres.
- **Proporcionarán oportunidades para reunirse regularmente con el personal escolar** con el fin de formular sugerencias y participar, según corresponda, en decisiones relacionadas con la educación de sus hijos.

Nombre del Estudiante: _____Maestro/a: _____Firma del Padre/Madre/Tutor: _____

School & Family Learning Compact

Student Name: _____

It is the mission of Lucile Souders Elementary to make the learning process more exciting, inviting, involving, flexible, and unified. In order to achieve this goal, the home and the school must be willing to recognize and agree upon the responsibilities of each party in the learning process. This learning compact lists the ways students, parents and families, teachers, and principals can contribute to the success of every student.

As a student, I will be responsible for…

- Showing respect and cooperating with all adults in the school;
- Coming to class prepared to work and completing all assignments to the best of my ability;
- Respecting the rights of others to learn without distraction and disruption;
- Showing respect for people and property by not using profanity, stealing, or vandalizing;
- Practicing safety by not running, pushing, or fighting on campus;
- Asking my teachers questions when I don't understand something;
- Utilizing the Canvas platform to complete assignments and tasks by the set due date;
- Demonstrating appropriate usage of digital tools and resources;
- Accessing digital and/or printed text to enhance my reading skills;
- Discussing with my parent what I am learning in school;
- Following the school Code of Conduct…A Blueprint for Student Character, Wellness, and Support.

As a teacher, I will be responsible for…

- Providing a safe and pleasant atmosphere for learning;
- Explaining assignments to students clearly;
- Providing feedback on student progress and achievement to students and parents on a consistent basis;
- Providing motivating, interesting, and rigorous learning experiences in my classroom;
- Utilizing scientifically research- based techniques and methods that work best for the students;
- Explaining the code of conduct to my students;
- Communicating and cooperating with parents to enable the best education possible;
- Explaining my expectations, instructional goals, and grading system to students and parents.

As a parent/family, we will be responsible for…

- Getting my child to school on time and avoiding unnecessary absences, tardiness, and early check-outs;
- Providing opportunities for study and practice of learned concepts/skills;
- Helping my child meet his or her responsibilities and due dates;
- Conferencing with teachers regarding my child's progress and strategies by attending conferences, PTO meetings, Family Engagement Nights, etc.;
- Encouraging my child to read to build accuracy, fluency, and comprehension;
- Talking with my child about his/her school work and activities every day;
- Accessing Campus Parent Portal and Canvas to monitor my child's performance;
- Reinforcing the Student Code of Conduct A Blueprint for Student Character, Wellness, and Support;
- Adhering to district and school policies and procedures;
- Supporting the school in its efforts to maintain proper discipline.

As a principal, I will be responsible for…

- Creating a welcoming environment for students and parents;
- Communicating to students and parents the school mission and goals;
- Ensuring a safe and orderly environment;
- Reinforcing the Student Code of Conduct: A Blueprint for Student Character, Wellness, and Support;
- Reinforcing the partnership between parent, student, staff, and community;
- Acting as the instructional leader by supporting teachers in their classroom;
- Setting high standards and implementing effective programs;
- Allocating resources to ensure that high standards are met for all students;
- Providing a variety of opportunities for involving parents in decision-making, providing input, and volunteering at the school;
- Providing the appropriate growth opportunities for teachers and parents.

Parents/Families—We welcome your comments or suggestions:

Student Signature:_____ Date ____/____/____

Teacher Signature:_____ Date ____/____/____

Parent Signature:_____ Date ____/____/____

Principal Signature:_____ Date ____/____/____



LUCILE SOUDERS ELEMENTARY SCHOOL

NORTH CAROLINA EDUCATION ACRONYMS

A Quick Reference Guide for Souders Staff

ASSESSMENT & ACCOUNTABILITY

BOG3	Beginning of Grade 3 Assessment
EOG	End-of-Grade Assessment
EVAAS	Education Value-Added Assessment System
NAEP	National Assessment of Educational Progress
RtA	Read to Achieve
SPG	School Performance Grade

Measuring progress. Improving outcomes.

INSTRUCTION & CURRICULUM

ELA	English Language Arts
SCOS	Standard Course of Study
STEM	Science, Technology, Engineering & Mathematics
SEL	Social Emotional Learning
PD	Professional Development
PLC	Professional Learning Community

High-quality instruction. Every student, every day.

STUDENT SUPPORT & EXCEPTIONAL CHILDREN

MTSS	Multi-Tiered System of Supports
PBIS	Positive Behavioral Interventions & Supports
IEP	Individualized Education Program
IDEA	Individuals with Disabilities Education Act
ECATS	Exceptional Children Accountability Tracking System
CECAS	Comprehensive Exceptional Children Accountability System
NCEXTEND1	Alternate Assessment for Students with Significant Cognitive Disabilities

Supporting every learner. Every opportunity.

ENGLISH LEARNERS

ELL	English Language Learner
ESL	English as a Second Language
LEP	Limited English Proficient
MFEL	Monitored Former English Learner
Title III	Federal Funding for English Learners
WIDA	English Language Proficiency Assessment Consortium

Language opens doors. We support every voice.

TECHNOLOGY & DATA SYSTEMS

Infinite Campus	Student Information System
SIS	Student Information System
LMS	Learning Management System
SSO	Single Sign-On
TIMS	Transportation Information Management System
ABE	Alternative Behavior Educator (previous behavior documentation system)

Smart systems. Stronger schools.

FEDERAL & STATE EDUCATION

ESSA	Every Student Succeeds Act
LEA	Local Education Agency
SEA	State Education Agency
NCDPI	North Carolina Department of Public Instruction
SBE	State Board of Education
USED	United States Department of Education
Title I	Federal Funding for High-Poverty Schools
Title IX	Federal Civil Rights Law Prohibiting Sex Discrimination

Strong policies. Bright futures. Together for students.

SCHOOL IMPROVEMENT & LEADERSHIP

SIP	School Improvement Plan
NCEES	NC Educator Evaluation System
SLC	Student Learning Conditions Survey
TWC	Teacher Working Conditions Survey

Focused on growth. Committed to excellence. Every student, every day.



ONE POD, ONE PURPOSE!

LUCILE SOUDERS ELEMENTARY SCHOOL EST. 1961

Lucile Souders Elementary
School-Family Learning Compact
Signature Page
School Year 2026-2027

August 22, 2025

Dear Family,

Lucile Souders Elementary School, the students, and their families agree that this compact outlines how the school staff, families and students will share the responsibility for improved student academic achievement. It describes how the school and families will build and develop a partnership to help children achieve the state's high standards.

Please review this School-Family Compact with your child. This compact will be discussed throughout the year as we work together to help your child succeed in school.

Please sign and date below to acknowledge that you have received, read, and agree to this School-Family Compact and Parental Involvement Policy. Once signed, please return this form to your child's teacher.

We look forward to our school-family partnership!

Parent/Guardian Signature: _____ Date: _____

Student Name: _____ Date: _____

Principal Signature: _____ Date: _____

Please return ONLY this signature page to your child's teacher. Keep the School-Family Compact and Parental Involvement Policy for Reference.