ROCKFISH ELEMENTARY SCHOOL
HOME OF THE LITTLE TIGERS

School Phone (910) 424-5313
School Fax (910) 424-5338

5763 Rockfish Rd
Hope Mills, North Carolina 28348-1899

Cafeteria Phone (910) 425-8540
Prime Time (910) 424-3476

Expect the Best!

Dear Rockfish Family,

It gives me great pleasure to welcome each of you to the 2026-2027 school year at Rockfish Elementary School where we always *Expect the Best*. It's going to be a great year as we work together to achieve our common goal of preparing our Little Tigers for success at the next level of their academic development.

Each day at Rockfish, our combined administration, faculty, and staff work diligently to sustain an environment that will inspire your children to the pursuit of excellence. Instruction is individualized to meet each child's learning style. Additionally, we strive to instill values that develop exceptional character and personal responsibility. We have programs planned throughout the year to engage and encourage parental participation. We invite you to support these activities that are designed to enrich your child's academic experience while cultivating knowledge and lifelong skills.

As a parent, you are welcome to visit at any time; however, please be reminded that you will need an appointment outside of regular instructional hours to conference with your child's teacher. We respect and protect the classroom instructional time. It is permissible for you as a parent/legal guardian to accompany your child to the classroom between 7:20 am and 7:45 am the first two weeks of school; however, for safety and security reasons all visitors are required to exit the building before the final bell rings at 7:45 am. Parents of Pre-K students are required to walk them to class every day. For further clarification regarding visitors to the school, refer to our Visitor Policy on page 2 of this handbook. **If you require a conference with an administrator, please call the school or stop by the school office to make an appointment. Due to activities and appointments already on the calendar, it may be difficult to meet with us by just dropping in.**

This Parent-Student Handbook/Calendar contains information that will help familiarize you with opportunities and responsibilities that are yours at Rockfish Elementary School. We hope it will answer many of the questions you may have. Please take time to read the information thoroughly and discuss its contents with your child. I suggest you keep the handbook/calendar close at hand so that you may refer to it throughout the school year. Our staff will be discussing handbook contents and school expectations with all students during the first ten days of school. You may receive updated pages throughout the school year if circumstances require an alteration to the school calendar.

Research has confirmed that a positive and respectful relationship between home and school will significantly impact your child's success; therefore, we invite and encourage you to join our phenomenal PTA and become actively involved in our great volunteer program. By working together, we will achieve what we expect—the very best!

Empowering Children for Success,
Lisa Ann Crawford
Ann Crawford, Principal

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ROCKFISH ELEMENTARY SCHOOL
HOME OF THE LITTLE TIGERS

SCHOOL MASCOT: Little Tiger
SCHOOL COLORS: Orange and White
SCHOOL MOTTO: ***EXPECT THE BEST!***

MISSION STATEMENT

Rockfish Elementary School is committed to providing a quality education for all students within a safe and supportive atmosphere where all feel secure, loved, and challenged.

VISION STATEMENT

All students will demonstrate grade level proficiency and will experience at least one year of academic growth at the end of the school year.

SCHOOL CONTACT INFORMATION

School Phone: (910) 424-5313
School Fax: (910) 424-5338
Cafeteria Phone: (910) 425-8540
Prime Time Phone: (910) 424-3476
CCS Prime Time Phone: (910) 678-2451
Web Address: http://rfes.ccs.k12.nc.us/
Facebook: RFESTigers

VISITOR POLICY

Due to safety concerns, all doors at Rockfish will remain locked at all times. Visitors to the school must come in through the front entrance. To gain entrance, press the button just to the right of the door. You will be asked to state your name AND walk through the metal detectors before the office staff will buzz you in. When you hear the click, open the door on the right and proceed into the school.

After gaining entrance to Rockfish Elementary School, at any time for any reason, you must report to the front office where you will need to present your photo ID to the office staff on duty and state your reason for visiting. You will be signed in through the Raptor system that will scan your ID and generate a visitor badge for you to wear while in the building. When your visit necessitates a visitor's door pass, you will leave your car keys or cell phone with the office staff until you return the visitor's door pass to the office and sign out.

The only exception to this policy is the morning arrival time between 7:20 am and 7:45 am. **You will only be able to walk your child to class during the first two weeks of school. Parents of Pre-K students are required to walk them to class every day.** All visitors are required to exit the building before the final morning bell rings at 7:45 am.

If you bring snacks, lunch, homework, library books, etc. for your child or your child's classroom, you will bring them to the office, and we will call the teacher to inform them that items are in the office to be picked up.

According to Cumberland County School's Policy Code: *5020*, *Visitors to the Schools*, school visitors are expected to comply with all school rules and school board policies, including policy *5025*, *Prohibition of Alcoholic Beverages*; policy *5026/7250*, *Smoking and Tobacco Products*; and policy *5027/7275*, *Weapons and Explosives Prohibited*. Persons who are subject to policy *5022*, *Registered Sex Offenders* must comply with the provisions of that policy. Policies are located on CCS web site: http://ccs.k12.nc.us.

DISCLAIMER

Reasonable endeavors were made to ensure that materials contained in this handbook were correct at the time the handbook was created and last modified. However, Rockfish Elementary School administration reserves the right to make necessary changes at any time. You may receive updated pages throughout the school year if circumstances require an alteration to the school calendar. If there are questions please check for confirmation with an administrator.

DAILY SCHEDULE

7:20-3:30	Office Hours
7:20 am	Students may arrive on campus
7:20-7:40 am	Breakfast is served
7:40 am	Warning Bell
7:45 am	Tardy Bell - Instructional day begins
2:00 pm	**Last Student Checkout (for safety and security)**
2:25 pm	Dismissal

IMPORTANT INFORMATION: School will begin promptly at 7:45 each morning and will end at 2:25 each afternoon.

Students will not be released from their classrooms until 2:25 in the afternoon.

Our doors will open at 7:20 am The warning bell will ring at 7:40 am Breakfast will be served to all students in the cafeteria from 7:20 until 7:40 each morning. It is very important for you to understand that your child ***must be in his/her classroom at 7:45 am***. Students will be marked tardy if they are not in their classrooms when school begins. Being in the hallway or the office when the bell rings does not constitute being on time for school.

Breakfast ends promptly at 7:45 am Tardy students who need breakfast may pick up breakfast in the cafeteria until 9:00 am.

IMPORTANT:

When issues arise, RFES adheres to CCS Board Policy and policies set forth within the Code of Conduct. Every student will receive a Code of Conduct booklet when he/she enrolls at RFES. Parents and students need to read and be aware of the content.

AFFIDAVITS

STUDENTS ENROLLED WITH NOTARIZED AFFIDAVITS

In order to remain at Rockfish Elementary School, students who are currently enrolled with a notarized affidavit must renew the affidavit each year.

WITHDRAWAL FROM SCHOOL

The procedure for withdrawal from school is as follows:

1. Parents need to notify the school either by phone or in person as soon as you are aware that your child will be withdrawing. We need at least a **two-day** notice to properly process withdrawal papers.
2. The data manager will give the teacher a withdrawal form.
3. A parent may pick up the withdrawal form in the office at the end of the student's last day in school unless other arrangements have been made.

STUDENT DATA CARDS

It is the responsibility of parents/legal guardians to maintain correct and current up-to-date information on the Student Data Card maintained in the school office as well as assuring prompt arrival and pickup of your child daily. At the beginning of each year, at open house or on your child's first day of school, he/she will receive a Parental Responsibility form stating that you understand your responsibility for information on your child's card and daily prompt arrival and pickup of your child. Please sign and return the form to your child's teacher. A copy of the Parental Responsibility Form is included at the end of this handbook.

PAYMENT POLICY- Checks/Cash/CASH ONLINE/Money Orders

We prefer and request that all payments for field trips, fines, fees, or any financial transactions be made at **SCHOOL CASH ONLINE** @ ccs.schoolcashonline.com (more info on pg.17). Checks can be accepted at RFES as a form of payment. However, anyone who has previously presented an insufficiently funded check or anyone who presents a check that cannot be processed due to insufficient funds or account discrepancies will forfeit the privilege of using checks as a payment for transactions made directly with the school. Cash or money orders are acceptable forms of payment. Money orders can be secured at the U.S. Post Office, banks, and many businesses. If needed, a check may also be used as payment in the cafeteria and to PTA.



ADMINISTRATIVE & OFFICE STAFF

Principal: Ann Crawford
Assistant Principal: Amber Gavin
Bookkeeper: Dawn Bedsole
Data Manager/Registrar: Jasmine McKoy
Office Clerk: Stacie Smith

DO YOU NEED A QUESTION ANSWERED? SUPPORT STAFF CONTACTS:

Announcements	Ann Crawford/Amber Gavin
Attendance	Jasmine McKoy & Monica Hall
Bookkeeping	Dawn Bedsole
Buses	Amber Gavin
Exceptional Children	Leah Skarie Catherine Blackwell Opal Page
Front Office	Stacie Smith
Grades	Classroom Teachers
Health Records	Ariel Shaw
Medication	Stacie Smith
Social Work	Monica Hall
Guidance Counselor	Annetha Bagsby
Student Records	Jasmine McKoy
Testing	Amber Gavin/Jennifer Novak
Textbooks	Amber Gavin
Transportation/Field Trips	Amber Gavin
Well-being of Children or Students Needing Assistance	Monica Hall & Annetha Bagsby

CONCERN PROCEDURES

Parents are always a child's first advocate; however, we realize that your child needs an advocate within the academic day. Your child's first advocate at Rockfish Elementary School is his/her classroom teacher; therefore, parental concerns should be expressed first to the teacher. Concerns that are more specific in nature should be made to the principal only after discussing them first with the teacher. An advocate liaison is assigned to each grade level to further assist students and teachers with student needs: Ms. Bagsby-Kindergarten and First Grade; Ms. Monica Hall-Second Grade; Mrs. Merriell Hall-Third Grade; Mrs. Skarie-Fourth Grade; Mrs. Blackwell-Fifth Grade.

Concerns and/or suggestions regarding school processes and policies should be shared with an administrator.

SCHOOL PHONE POLICY

If you need to speak with a teacher or one of our administrators, you may expect to receive a returned call within a 24-hour period from the time you made your call or dojo message. Calls made to teachers in the morning between 7:15-7:40 will be put through to the classroom; however, the teacher may be engaged with students and unable to answer at that time. If the teacher cannot answer, the call will go to voice mail. Please note that messages left after 2:45 p.m. on Fridays will not be picked up until the following Monday. Additionally, calls left over a weekend or during holidays will not be retrieved until school resumes on a full schedule.

In an effort to provide safety and security for all of our students, **we will not take a message by phone, dojo, email, or voice mail that will alter your child's normal daily routine, add or delete persons on your checkout list, or change the set method of transportation to and from school.** It is impossible to verify by phone or voice mail that we are communicating with a parent, guardian, or other person(s) responsible for your child's welfare. You must submit change requests in writing with your signature. **There are NO EXCEPTIONS to this policy!!!**

Your child should be aware of person(s) who are on the checkout list and allowed to check him/her out in case of an emergency. Please discuss with your child the importance of following his/her set route and method of transportation to and from school each day.

Please be assured that we will assist you if an emergency arises.

Friends and relatives are not to call students at school. The phone is not for student use and students will not be called out of class to answer a phone call. **It is not permissible to leave messages for students on voice mail. Voice mail messages WILL NOT be passed on to students.**

STUDENT CELL PHONES AND OTHER ELECTRONIC/COMMUNICATION DEVICES

Student cell phones, watches, tablets, or ANY recording device may not be seen or heard during the school day. *Students are not to use cell phones during the school day*. If it is determined that a child is using a cell phone for texting, talking, games, etc. at any time during the school day, the phone will be confiscated and taken to the front office. Only a parent will be permitted to pick up the phone from the office. The school is not responsible for student cell phones that are damaged, lost, stolen, etc. at RFES or at any off-campus activities with RFES.

Rockfish Elementary School adheres to the official policy of the Board of Education regarding student cell phones and other electronic devices. All policies governing Cumberland County Schools are posted on the CCS web: http://ccs.k12.nc.us.

Policy Code: 4318 Student Use of Cell Phones and Other Personal Wireless Communication Devices

The Cumberland County Board of Education promotes digital literacy, citizenship, and agency as key factors in helping students make healthy choices about their learning and digital habits. The Board supports intentional, standards-based instruction that cultivates these student skills and fosters ethical digital behavior and effective learning as described in the North Carolina Digital Learning Standards for Students.

The Board also prioritizes the socio-emotional health and well-being of students, safe, orderly schools, and engaging classroom environments conducive to learning. Accordingly, the Board seeks to minimize distraction and disruption for learners and teachers, including those brought about by inappropriate use of personal communication devices and device accessories (hereafter "personal devices").

The Board also recognizes that bipartisan legislative concerns over these issues resulted in the North Carolina General Assembly adopting Section 115C-76.100 of the North Carolina General Statutes, which requires all North Carolina local boards of education to adopt policies, which, at a minimum, prohibit students from having a personal device turned on during instruction.

A. Definition of Personal Devices

For the purpose of this policy, "personal devices" are any portable electronic devices that have the capability to provide voice, messaging, or other data communication between two or more entities. Personal devices may include, but are not necessarily limited to: cellular telephones, paging devices, two-way radios and similar devices, smartphones, smartwatches, smart glasses, tablet computers, laptop computers, gaming devices, Bluetooth® headphones, earbuds, smart glasses, smartwatches that depend upon a connection to a smart phone or other communication device, and other such internet-accessing devices (whether by cellular, wired, or wireless connection). Smartwatches may be worn and used as watches throughout the school day, but any features that require wireless connections to a smartphone must be disabled when use of the wireless communication device is prohibited.

This policy does not apply to district-issued and managed devices, which are governed by policy 3225/4312/7320, Technology Responsible Use.

B. Communication Expectations

The school day is a time for students to learn and grow, and uninterrupted class time is beneficial for all students. Cumberland County Schools (CCS) asks that families reach out to the appropriate school staff member (e.g., front office staff, school counselor, school administrator, or classroom teacher) via phone, email, or otherwise to share an unexpected schedule change for their student. Staff will partner with families to help ensure students receive the information in a timely manner.

It is the hope of CCS that families will discuss this policy with their children and support a learning environment free of distractions.

C. Authorized Use

The Board supports clear expectations for student behavior. To promote student classroom engagement, prevent disruptions to safe, orderly school environments, and assist students in making healthy choices about their learning and digital habits, the Board establishes these parameters for the authorized student use of personal devices during the school day.

1. Elementary Schools

Students are permitted to possess personal devices (and device accessories) at school. However, students must keep them turned off and put away between morning and afternoon bells. For the purpose of this policy, a device is "put away" when it is out of sight and not easily accessible (e.g., stored in a locker, backpack, or bag). Students may not display, use, turn on, or make devices visible during this time period unless one of these exceptions applies:

a) Use of the personal device during school hours is specifically authorized or required by a student's individualized education program (IEP), Section 504 plan, or the individualized health plan (IHP) on file for that student, or has otherwise been approved in advance by the administration for translation purposes, assistive communication, or a safety plan.
b) School staff, in their discretion, may authorize brief use of a personal device if there is a reasonable and legitimate need to communicate with someone outside the school during the instructional day due to an actual emergency. For example, and without limitation, "actual emergency" does not include a

routine change in schedule, a rescheduled appointment, or changes in pick-up arrangements for reasons of convenience. Actual emergencies may include a death in the family, or serious illness or injury suffered by a close family member. Students must ask for permission in advance and must honor any specific directions from staff regarding any such authorized use.

NOTE: No permission is required to call 911 emergency services when appropriate.

2. Buses

Although use is generally permitted before and after school, use of personal devices may be regulated or prohibited on school buses by transportation or school staff when such devices interfere with the safe operation of the buses. Audio should be played only with headphones or earbuds and at a reasonable volume so as not to disturb other students or distract the driver. Students should still be able to hear directions from the driver or district staff while using headphones or earbuds.

D. Consequences for Unauthorized Use

CCS hopes that all students will follow this policy and support a learning environment free of distractions.

Students who fail to comply with this policy will receive an initial verbal warning to put their device away and/or turn it off.

Students who fail to heed this initial verbal warning will be subject to disciplinary consequences authorized by the Student Code of Conduct, and school staff are also authorized to temporarily confiscate a student's personal device if any of the following apply:

The student does not immediately follow this policy in response to directives of a school employee;

The student has repeatedly violated this policy, and the student and parent/guardian have been notified that further violations may result in immediate confiscation of the wireless communication device; or

The student's improper use of the device substantially disrupts school events or activities or interferes with other students' ability to focus on instruction or extracurricular programming.

In general, a confiscated device should be returned at the end of the class period, school event, or activity when the device was improperly used. Parents/guardians should be notified if this is a repeated pattern.

School administration may determine that a device will be confiscated until the end of the school day if the improper use is willful, repeated, substantially disruptive, or interferes with other students' ability to focus on instruction or extracurricular programming. Parents/guardians should be notified before the afternoon bell rings if a device is confiscated for the remainder of the school day.

A school administrator may require a parent/guardian, rather than the student, to recover a confiscated device if there is a pattern of violations during the same school year and the student and parent/guardian have been warned in writing that further violations may result in the device being held for pick-up by the parent/guardian.

Additionally, as inappropriate student use of personal devices may challenge student engagement in classrooms and disrupt safe, orderly school environments, and established parameters for authorized use of such devices are set forth above, unauthorized student use of personal devices accompanied by other violations of the Student Code of Conduct may result in additional consequences under the Student Code of Conduct. Consistent with the Code, the specific consequences will depend on the specific conduct at issue.

E. Search of Personal Wireless Communication Devices

In accordance with policy 4342 Student Searches, a student's personal device and its contents, including, but not limited to, text messages and digital photos, may be searched whenever a school official has reasonable suspicion to believe the search will provide evidence that the student has violated or is violating a law, Board policy, the Student Code of Conduct or a school rule. School staff shall comply with all safeguards and requirements of policy 4342 when conducting any such search.

F. Responsibility and Security

Whenever personal devices are confiscated pursuant to this policy, staff are expected to take reasonable measures to store those devices until they are returned to the student or parent/guardian. However, students remain personally and solely responsible at all times for the security of their personal devices. The school system is not responsible for the theft, loss, damage, or replacement of such devices.

Legal Reference: N.C. Gen. Stat. 115C-76.100

Adopted: September 9, 2025

SMOKING/TOBACCO PRODUCTS POLICY

Please be reminded that smoking is not allowed at any location on our school grounds, including while you are in your vehicle during drop off and/or pickup.

In accordance with CCS Board of Education **Policy 5026/7250 Smoking and Tobacco Products**, the board of education promotes the health and safety of all students and staff and the cleanliness of all school facilities. The board believes that the use of tobacco products on school grounds, in school buildings and facilities, in or on any other school property owned or operated by the school board, or at school-related or school-sponsored events is detrimental to the health and safety of students, staff, and school visitors. To this end, and to comply with state and federal law, the board adopts this tobacco-free policy that prohibits smoking and the use of tobacco products as follows. For the purposes of this policy, the term "tobacco product" means any product that contains or is made or derived from tobacco and is intended for human consumption or that resembles tobacco or tobacco products, including electronic cigarettes and all lighted and smokeless tobacco products such as cigarettes, electronic cigarettes/e-cigs, cigars, blunts, bidis, pipes, chewing tobacco or snuff. Tobacco use includes smoking, chewing, dipping, or any other method of utilizing products prohibited under this policy.

1. All employees and other persons performing services or activities on behalf of the school system, including volunteers and contractors, as well as students and visitors, are prohibited from using any tobacco products at any time in any school building, in any school facility, **on school campuses**, and in or on any other school property, including school buses and other vehicles owned or operated by the school board.

2. In addition, persons attending a school-sponsored event at a location not specified in subsection 1 above are prohibited from using tobacco products when (a) in the presence of students or school personnel, or (b) in an area where use of tobacco products is otherwise prohibited by law.

Our staff has been instructed to remind all visitors of this policy if a violation is observed.

All policies governing Cumberland County Schools are posted on the CCS web: http://ccs.k12.nc.us.

SCHOOL ORGANIZATION

We believe in learning for all students, whatever it takes, and we will work diligently at Rockfish Elementary to ensure that all students are provided a quality education.

In order to administratively manage the total number of students in the school, grades K-5 will be divided into smaller units of 15-30 students and assigned to a classroom with a teacher. Due to G.S. 115-59, which places a legal limitation on classroom size, there is a possibility that students may have to be changed from one class to another during the school year. When these changes and new assignments are absolutely necessary, a great deal of thought and consideration will be given to each new placement.

Classroom teachers will be responsible for all subjects with additional instructional opportunities provided by other professionals, such as Lead Teachers, Speech Therapist, Academically Gifted Teacher, EC Resource Teachers, and Counselors. Additionally, each student will participate in weekly instruction in the areas of art, music, media, and physical education.

WATER BOTTLES/CONTAINERS

During the school day, it may be necessary for students to have an expensive piece of technology equipment on their desks when working on a lesson or class project. Since water spills are destructive to such equipment, a new water bottle or water container policy was put in place to minimize the potential for damage and loss:

- Water bottles have to be a clear plastic.
- Water bottles/containers will not be allowed to sit on student desks.
- Water bottles/containers must be placed in the back of the room.
- Students may get their water at non-instructional breaks.
- Bottles/containers must be labeled with student's name so they are not mixed up.
- Water bottles/containers should not be bigger than 16 ounces.
- Water bottles may only contain WATER. They cannot have any type of flavoring in them, and they cannot have any other liquids such as soda, tea, etc.

BOOK-BAGS

Wheeled book-bags are not permitted at Rockfish. Exceptions may be made for students with a documented medical or physical need. In these cases, approval must be provided to the school administration. Students must use book-bags that are carried or worn.

ANIMALS ON CAMPUS

Animals are not permitted at Rockfish. They may not be anywhere on the campus, inside or outside, running loose, inside a vehicle, on a leash, held, or carried. The only exception to this policy is **certified service animals and animals that are approved by administration to be on campus for learning/instructional purposes**. We love animals; however, we choose not to take risks that will be averse to children with allergies or that will possibly expose anyone on our campus to an unexpected attack by an animal that is usually considered to be friendly.

EVENTS/COMMUNICATON

Our school calendar of events is included in this publication. Our PTA, teachers, and administration will send home ongoing communication concerning school events and activities. Additionally, we utilize *Parent Link*, a phone messaging contact system, to keep our parents informed of upcoming events and to communicate important information. When the need arises for important dates to change, a new calendar page or a brief memo will be sent home to those affected by the change.

If your **phone number or e-mail** changes, it will be necessary to notify the office immediately in order to continue receiving calls and updates from *Parent Link*. Event information will also be provided through the school website, Class Dojo, and Facebook.

EDUCATIONAL OPPORTUNITIES

The Cumberland County Board of Education has adopted a student attendance policy which permits prior approved temporary absence of a student from school for a valid educational opportunity to be coded lawful (**Regulation 4400-R2**). This policy includes that the parent makes a written request to the building principal at least seven days in advance of the absence. The request should include reason for absence, length of absence, and educational objectives of the absence. The principal will then make the determination of whether or not the request is approved. Please note that **no more than three days** of educational opportunity absence will be approved during the school year. Assignments to be completed will be provided by the teacher once the absence is approved. **When planning a family vacation, we request that parents plan them during time frames when students are not in school.** Family vacations are not excused absences. Family vacations to include Disney, amusement parks, graduations, special occasions, etc. are not excused. All work can be made up and submitted on the day a student returns; however, the absences will be coded as unexcused.

STUDENT DRESS CODE

We encourage all students to take pride in their personal appearance. Student dress plays an important role in creating a positive learning environment and reflects respect for oneself and others. Parents and guardians are asked to support their child in making appropriate clothing choices and maintaining good grooming habits. Please remember that clothing that may be appropriate for younger children may not be suitable for older students. To help maintain a safe, respectful, and distraction-free school environment, students are expected to follow the dress code guidelines below:

- Skirts, dresses, and shorts must be fingertip length or longer.
- Leggings, jeggings (with or without pockets), tight pants (with or without pockets), shorts, skirts, bicycle shorts, and dresses may only be worn with a top that is fingertip length or longer.
- Sagging pants, see-through clothing, and jeans or pants with holes, tears, or rips above the knee that expose skin are not permitted.
- Tops must fully cover the shoulders and have either sleeves or a fitted armhole. The following are not permitted: spaghetti straps, halter tops, tank tops, cut-off shirts, or tops with low-cut necklines or oversized arm openings. Please note that our dress code does not use a "2-finger" or "3-finger" strap-width rule; all tops must provide full shoulder coverage.
- Clothing intended for signing or writing on is not permitted, and students may not write on another student's clothing.
- Hats, hoods, bandanas, sweatbands, and other head coverings may not be worn inside the building unless required for religious, medical, or disability-related reasons.
- Costumes may only be worn when approved by school administration for a school event or performance.
- Sunglasses may not be worn inside the building.
- For safety, students must wear secure, closed-toe shoes. Crocs, slides, flip-flops, sandals, open-toed shoes, and shoes with wheels are not permitted. Shoes with LED lights (with on/off switch) must be turned off during class.

Since your child will participate daily in physical education, he/she must be suitably dressed for active participation. **Students in questionable attire will be directed to call home for appropriate clothing to be brought to school.** The aforementioned policies are in effect all year long including the last day of school.

SCHOOL EXPECTATIONS/ DISCIPLINE/BEHAVIOR

At Rockfish, we *expect the best* from our students and staff. Self-discipline, routines, rules, and consequences are a very important part of any school. They provide the basis for a structured environment so that a high level of instruction can occur. We believe that a positive emotional learning climate that ensures safety, order, and learning focus is the key to enabling the success of our students and our school. Your support is crucial in helping our students learn to take responsibility for their own behavior. Please review the following school-wide rules with your child to support this development.

POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS

PBIS (Positive Behavioral Interventions and Supports) is an evidence-based, tiered framework schools use to promote positive student behavior, improve school safety, and create a supportive learning environment. Rather than relying strictly on punishment, it focuses on proactively teaching expectations and rewarding good choices.

The PBIS framework operates on four main pillars to shape student culture:

Teaching Expectations: Appropriate behaviors are defined and explicitly taught to students just like an academic subject.

Acknowledging Success: Staff actively "catch students being good" using positive reinforcement, such as praise, privilege, or token system.

Consistent Consequences: Problem behaviors are met with predictable, constructive corrections rather than reactive or purely punitive measures.

Data-Driven Decisions: Educators track behavioral data (like office referrals) to pinpoint problem areas, evaluate the effectiveness of interventions, and make adjustments.

MAJOR OFFENSES AND CONSEQUENCES

Major offenses and consequences are covered in the *Cumberland County Schools Code of Conduct* booklet, which is distributed to every student when they arrive at school each year. It is imperative that you review the *CCS Code of Conduct* with your child.

MINOR OFFENSES

Minor offenses are disruptive to the educational process. Students are expected to conduct themselves appropriately at school and on the bus. Minor offenses include, but are not limited to, the following:

1. Talking out of turn or disrupting class
2. Not completing or turning in classwork and/or homework
3. Chewing gum or unauthorized eating
4. Being unprepared for class
5. Misuse of school passes
6. Failure to follow the directions of adults
7. Using inappropriate language or gestures
8. Wandering or loitering in the hallways
9. Students should not bring toys, games, trading or collectible cards (such as Pokémon or sports cards), personal electronic devices, or other unnecessary items to school unless approved by school staff.
10. Integrity violation

CONSEQUENCES FOR VIOLATION OF MINOR OFFENSES

Minor offenses will be handled by the classroom teacher. Repeated offenses will be referred to the principal or assistant principal. Consequences for minor offenses include, but are not limited to:

- ABC = Academic & Behavioral Center
- Out of school suspension/After school detention supervised by parent
- Reminder of appropriate behavior expectations
- Time-out, loss of free time, loss of privileges
- Phone call to parent/guardian
- Apology to appropriate individual(s)
- Parent conference
- Note to parent to be signed (please return to school the next day)
- Written reflection/assignment
- Silent lunch
- Confiscation of electronic communications devices, toys, or unnecessary items (returned to parent/guardian same day)

ABC = ACADEMIC & BEHAVIORAL CENTER

ABC was developed as an in-school intervention measure for students who may need time apart from the classroom because of poor choices. Additionally, students who display behaviors that warrant administrative referral or who consistently refuse or fail to complete classwork may be sent to ABC. During their assigned tenure in ABC, students may have the opportunity for reflection and time to make up incomplete or missing assignments. Parents will be notified either by letter or a phone call if a student has been sent or assigned to ABC.

CLASSROOM EXPECTATIONS

Each class and teacher will discuss and determine its specific rules and consequences. Classroom rules will be based upon expectations set by the Cumberland County Board of Education as outlined in the Code of Conduct and Rockfish Elementary School Handbook. Parents and students will receive a copy of the teacher's classroom rules and consequences and the Cumberland County Schools' Code of Conduct handbook. We ask that you discuss the rules and consequences with your child and encourage him/her to follow the rules at all times. Each teacher will post the classroom rules and consequences in the classroom. A copy of the rules and consequences will also be submitted to RFES administration. All classes will adhere to expectations as defined in our behavioral management plan: PBIS (*Positive Behavioral Interventions and Supports*).

HOMEWORK

Homework is a crucial part of student success and is assigned to give students the ability to practice what they have been taught in class. Parents, please assist your children with their homework.

CCS GRADING SCALE, REGULATION CODE 3400-R

Grades 3-5:	A = 90-100	B = 80-89	C = 70-79
	D= 60-69	F=Below or equal to 59	
Grades K-2:	4 = Above GL	3 = On GL	2 = Below GL
	1 = Well Below GL	\ = Not Assessed	
	√ = See Attached Progress Report		

HALLWAY EXPECTATIONS

1. Walk single file to the right of the hall.
2. Silent in hallways.
3. Keep hands and feet to yourself.
4. Listen carefully for the teacher's directions.

RESTROOM EXPECTATIONS

Students are required to have a hall pass and an assigned buddy to be in the restroom without teacher supervision. Playing or loitering in the restroom is not permitted. Students are expected to clean up after themselves before leaving the restroom area.

SELLING OF GOODS AND ARTICLES

Students are prohibited from selling anything at school that is not school sponsored. Sale of food or candy during school hours is NOT allowed.

CAFETERIA EXPECTATIONS

1. Stay in your seat at all times. Get all items as you go through the lunch line.
2. Raise your hand for help and/or permission to move.
3. Silent for first 10 minutes and quiet voice for remainder of lunch time.
4. Food is not to be exchanged between students.
5. Clean your area before leaving.
6. Remain with your class until the teacher or assistant directs the class to leave.
7. Enter and leave the cafeteria in a silent and orderly manner.
8. No talking while in the lunch line.
9. Use appropriate language and dining manners.

CONSEQUENCES FOR VIOLATION OF CAFETERIA EXPECTATIONS:

Failure to adhere to cafeteria rules will result in silent lunch and/or being referred to the teacher/administration.

PLAYGROUND EXPECTATIONS

1. Respect the rights of other students.
2. Share and wait your turn.
3. Listen carefully for the teacher's directions.
4. Play safely. Only use equipment provided by the teacher. Avoid rocks, pine cones, sticks, glass, etc.
5. Stay in your assigned area.
6. Use good sportsmanship. Avoid arguing, pushing, calling names and/or fighting. Keep your hands and feet to yourself at all times.
7. Line up immediately when your teacher signals.
8. No more than 10 students will be allowed on the rope set at a time.
   ***Pushing or fighting will result in an administrative conference.**

AFTER SCHOOL ACTIVITIES - CLUBS/TUTORING

Students who participate in after-school activities (clubs, tutoring, etc.) must have written parental permission to remain after school for participation. Students will not be allowed to call home for permission. Students who are not picked up promptly after clubs will not be allowed to participate.

BICYCLES

If you ride a bicycle to school, you must park in the area provided at the back of the parking lot. Bikes should enter racks directly from the grassy area. After a bike is parked in the morning, no one is to use it during the school day. It is strongly recommended that all bikes be locked. Bicycles are to be walked onto and off the school grounds during the school day from 7:20 am until 2:35 pm. The school is not responsible for lost or stolen bicycles. According to North Carolina Law, riders must wear appropriate headgear.

ARRIVAL AND DEPARTURE INFORMATION

For the safety and welfare of students, arrival at school should be between 7:20 and 7:40 am. Doors will not be open until 7:20 am. **It is imperative that children not arrive before that time**. Because of a lack of supervision, high traffic area around the school, and possibility of inclement weather, **STUDENTS SHOULD NEVER BE LEFT UNATTENDED.**

****NEW DROP OFF AND PICK UP PROCEDURES WILL BE AVAILABLE ON THE RFES WEBSITE. ****

Parents transporting children should never park where children must cross the street. Parents are not permitted to park in the bus lot, the daycare pickup area, on Crampton Road, on Masters Drive, or Archer Road to wait for a child. Since teachers have after school activities, meetings, and clubs to attend, parents should pick students up at 2:25 pm. Unless attending a school approved activity, all students should be off campus by 2:35 pm each school day. When students are chronically tardy or not picked up on time, the school social worker will contact the parents to determine why they are unable to comply with the school schedule. Prime Time is available for parents who have conflicts with the times established for arrival and departure.

A color-coded parking pass will be issued to Pre-K students and students/parents who require access to a handicap parking space or a space nearer to the front entrance of the building. The pass must be displayed in your front driver's side window when arriving to school each morning.

PARENT PARKING/SCHEDULED MORNING MEETINGS

Parking in front of the school is reserved for parents who have a meeting that requires their attendance (IEP meetings, discipline hearing, etc.). Please let the parking lot attendant know if you have a required meeting to attend.

TRANSPORTATION CHANGES AND STUDENT SAFETY

The safety of our students is our highest priority. To ensure that every child arrives at the correct destination each day, all transportation changes must follow the procedures below.

- Any change to a student's usual transportation arrangement must be provided to the teacher in writing and include the parent/guardian's signature and contact information.
- Transportation changes will not be accepted by dojo, email or telephone.
- Transportation changes must be received before 2:00 p.m. Requests received after 2:00 p.m. cannot be accommodated.
- Once a student has been dismissed and boarded their assigned bus, daycare vehicle, or other approved transportation, changes cannot be made.

For the safety and security of all students, parents or authorized adults may not remove a child from a bus or daycare vehicle. If it is necessary to pick up a student after dismissal, the parent or authorized adult must report to the school office, present valid identification, and complete the required checkout procedures before the student can be released.

Parents and visitors are not permitted to enter the bus parking lot or daycare loading areas. Staff supervising these areas do not have access to student authorization records and cannot verify whether an individual is approved to pick up a child. These procedures are in place to protect students and ensure that every child is released only to authorized individuals.

When a transportation change is necessary, please plan ahead and communicate with the school as early as possible. Your cooperation helps us maintain a safe and secure environment for all students.

PRIME TIME

Prime Time is available **before** and **after** school. Information is available in the school office. You may enroll your child in Prime Time by calling the following numbers:
CCS Prime Time: 910-678-2451 or **Rockfish Prime Time:** 910-424-3476.

BUS SAFETY EXPECTATIONS

Safe transportation of our students to and from school is of the utmost importance to all of us. Disruptive behavior endangers the lives of others and will not be tolerated on our buses. Please take the time to review the following safe riding procedures with your child:

Students are expected to:

1. Follow all state, county, and school rules while on the bus. The bus is an extension of the school campus and **all** school rules apply on the bus.
2. Cooperate with and obey the driver or other school personnel.
3. Be prompt and ready to board the bus in an orderly manner at your designated stop. (Bus drivers have been instructed **not** to wait for students who are not at the bus stop.)
4. Remain seated while the bus is in motion.
5. **DO NOT** eat, drink, or chew gum on the bus.
6. Avoid pushing, tripping, fighting, or using profanity.
7. **DO NOT** bring dangerous or unnecessary items on the bus. (Weapons, squirt guns, fidget spinners, and other toys **are not permitted** on the bus or at school.)
8. Students may not use cell phones or any type of digital or electronic device while riding the school bus
9. Balloons and/or flowers **are not permitted** on the bus.
10. Keep head, arms, legs, and other body parts inside the bus.
11. Do not throw items inside or out of the bus.
12. Ride the bus that has been assigned to you.
13. Talk quietly on the bus. Drivers have the authority to place students on ***silent bus*** when the bus becomes too loud. **STUDENTS TALKING ON *SILENT BUS* WILL BE SUBJECT TO A BUS SUSPENSION.**

School bus transportation is a privilege, which may be revoked. Inappropriate behavior and/or poor attitude **WILL NOT BE TOLERATED**. Students who disregard bus rules or fail to follow the instructions of the driver may be denied bus transportation for a period of time or for the remainder of the school year. We realize that many parents lack transportation or are inconvenienced by having to transport children to and from school. In order to avoid this situation, we expect your child's best behavior on the bus and appreciate your discussion of these expectations with your child.

STUDENTS WHO ARE SUSPENDED FROM THE BUS ARE NOT ALLOWED TO ARRIVE AT SCHOOL BEFORE 7:20 AM AND MUST BE PICKED UP AT 2:25 PM.

Discipline Policy for Minor Bus Offenses:

First Offense – Letter sent home from driver/administrator
Second Offense – Three-day suspension
Third Offense – Five-day suspension
Fourth Offense – Ten-day suspension
Fifth Offense – Permanent suspension for remainder of the year

Discipline Policy for Major Bus Offenses:

Major infractions of bus rules (i.e., fighting, putting hands or feet on others, **"play fighting",** blatant disrespect to the driver or other adult, throwing any object inside or outside the bus, bringing weapons or other inappropriate items on the bus, or refusing to board or unload properly), **may result in immediate loss of bus riding privileges**. We have asked the students to keep their hands to themselves, even if they are "just playing" since this often results in feelings being hurt and consequently leads to fighting. If a problem arises, we have asked students to use the following procedures rather than take matters into their own hands:

1. Notify the driver or teacher of the problem.
2. Notify the parent of the problem.
3. Notify the principal or assistant principal.

PARENTS WILL BE RESPONSIBLE FOR THE TRANSPORTATION OF STUDENTS TO AND FROM SCHOOL WHEN BUS RIDING PRIVILEGES ARE SUSPENDED.

As a reminder, public school laws prohibit parents and other non-school employees from stepping on a school bus. Non-school employees who violate this law will be charged with trespassing and prosecuted through the court system.

STUDENT ABSENCES

Regular attendance and arriving on time each day are essential to student success. When students are absent or tardy, they miss important instruction, classroom activities, and learning opportunities that cannot always be fully replaced.

We understand that illnesses and emergencies occur. However, parents/guardians are expected to communicate with the school when a child is absent. If a student is absent for more than one day, please notify the school. If there has been no contact after three days of absences, the school social worker will contact the parent/guardian to complete a well-check.

When a student is absent due to a funeral of an immediate family member, up to three lawful absence days are permitted. Any additional days must be approved by RFES administration.

Students who are too ill to participate in the regular school day should remain at home. If your child has a communicable illness, such as the flu, mumps, measles, chicken pox, or scarlet fever, please notify the school by calling 910-424-5313.

A written excuse is required for every absence, even if the parent/guardian has already contacted the school by phone. The note must explain the reason for the absence so it can be coded correctly in attendance records. Excuse notes must be turned in on the first day the student returns to school. If a note is not received within three days of the absence, the absence will be coded unlawful. Parent and doctor notes will not be accepted after the three-day deadline.

A written note is also required if a student is unable to participate in any part of the school program. If the restriction is prolonged, or if the illness or injury affects participation in physical activity, a doctor's note is required.

After ten lawful absences, a letter will be sent requesting that all future absences be supported by a doctor's note. Without proper documentation, future absences may be coded unlawful.

Students may only make up and receive credit for missed work when the absence is coded as lawful. Timely communication and documentation are necessary to protect instructional time and ensure accurate attendance records.



TARDIES/LATE CHECK-IN

To ensure that your child receives the full benefit of daily instruction, it is important that students arrive at school on time each day. The instructional day begins at **7:45 am**, and all students should be in their classrooms and ready to learn at that time. If your child arrives after 7:45 am due to an illness, appointment, or other circumstance, a parent or guardian must accompany the student to the front office to complete the check-in process through the Raptor system. The parent or guardian is responsible for escorting the student to the classroom after check-in.

Please also send a written note to the teacher explaining the reason for the tardy. Prompt arrival helps students begin their day successfully and minimizes disruptions to classroom instruction.

Please remember that excessive tardiness may result in a referral to the Department of Social Services.

Students with more than 2 tardy check-ins and/or early check-outs each nine weeks are not eligible for perfect attendance for that nine weeks, regardless of the excuse.

EARLY CHECK-OUT

To ensure the safety and security of all students, Cumberland County Board of Education policy requires that students remain under school personnel supervision until they are released to an authorized adult through the proper checkout process. Students may not leave school before the end of the instructional day without parent/guardian authorization and approval from the principal or designee. Students who leave campus without proper authorization will be subject to disciplinary action.

The instructional day ends at **2:25 p.m.** To ensure a safe and orderly dismissal process, students **will not be checked out after 2:00 p.m.**

If your child must leave school early:

- A parent, guardian, or other authorized individual must report directly to the front office.
- A valid photo ID is required and will be verified through the school's Raptor visitor management system.
- Students may only be released to individuals listed on the Student Data Card.
- Whenever possible, please send a note to your child's teacher on the day of the planned early checkout.

These procedures are in place to protect our students and ensure that every child is released safely to an approved adult.

REQUESTING MAKE-UP WORK

Absent One Day: Students will receive their make-up work from the teacher upon returning to school. Make-up work will only be provided when a note documenting a lawful absence is submitted to the teacher.

Absent More Than One Day: Parents/guardians may request assignments by calling the school in the morning. Please allow at least 24 hours for teachers to gather the work. Assignments will be available for pickup in the front office during school hours (7:20 am–3:30 pm).

Please note that students may only receive credit for make-up work when the absence is coded as lawful.

CCS BOARD OF EDUCATION TARDINESS POLICY

4400-R1 Unexcused Tardiness/Early Check-Outs

School attendance is essential for student success and the habitual, chronic tardiness is a major factor in the loss of instructional time for students regardless of age. It is also one of the most valuable life skills a student can learn and can be easily transferred as a valuable asset for the future.

The Cumberland County School system is continuing its efforts of "Every Minute Counts" to ensure that students attend school for the entire school day unless excused. If a student is tardy, it is the parent/guardian's responsibility to inform the school in writing the reason for tardiness.

Parents should make every attempt to make appointments outside of the school day so interruptions and missed school time are minimal.

Procedure

- Cumberland County Schools will utilize a public relations campaign that focuses on improving student attendance, emphasizing arriving at school on time and remaining in school throughout the instructional day as an important element of supporting student learning.
- The Cumberland County Schools Policy Regulation 4400-R1 Unexcused Tardiness/Early Checkouts will be posted on each school's website, in its handbook and other information outlets along with the start time of the school day indicating that any student will be considered tardy after the instructional day begins.
- Each school will communicate with parents/guardians and students on a regular basis regarding the immediate consequences for tardiness.
- The loss of instructional time due to tardiness and early checkouts may affect a student's grades, achievement, and overall success in school.
- All instances of tardiness are recorded, whether excused or unexcused, in the district data base (PowerSchool).
- A student is considered tardy after the start of the school day. "Bell to Bell" instruction is critical to optimize learning.
- A parent/guardian will be required to report to the school's attendance office/desk to sign the student in when tardy (elementary/middle).
- The Principal may use the Parent Link program to remind the parent/guardian of the time that school starts and of the Cumberland County Schools policy regulation on tardiness.
- After 3 unexcused cumulative instances of tardiness or early checkouts, the school social worker will notify the parent/guardian using the district form letters.
- After 6 unexcused cumulative instances of tardiness or early checkouts, the school social worker will notify the parent/guardian by letter that he or she may be in violation of the Cumberland County Schools' Policy Regulation 4400-R1 Unexcused Tardiness/Early Checkouts. The school social worker will work with the child and the parent to develop a plan for addressing the chronic tardiness.
- Choice School students are not allowed flexibility from attendance expectations. Principals will inform the Student Assignment office when the Choice School student has six (6) unexcused tardies. Choice parents will be required to attend Parent Accountability classes after their sixth (6th) instance of unexcused tardiness. The Student Assignment office will then provide a warning of pending dismissal to the parent/guardian in writing. After 10 cumulative instances of tardiness or early checkouts a Choice School student may be returned to the home school.
- After 10 cumulative instances of unexcused tardies or early checkouts, the school social worker will notify the parent/guardian by letter of the need for a meeting. In this meeting, the principal or the principal's designee will determine if the parent/guardian has made a good faith effort to comply with the regulation code. If the principal finds that the parent/guardian has not made a good faith effort, the school social worker will work with the child and the parent to develop a plan for addressing the chronic tardiness. Failure to attend this meeting may result in an immediate referral to attend Parent Accountability classes or a referral to the Cumberland County Truancy Mediation Council for violation of Cumberland County Schools' Regulation Code 4400-R1: Unexcused Tardiness/Early Check-outs.
- After 20 cumulative instances of unexcused tardies/early checkouts, the Principal/Social Worker may refer a parent to attend a series of mandatory Parent Accountability Sessions. Parents will be notified using the district form letter.
- After 25 cumulative instances of unexcused tardies or early checkouts, the Principal/Social Worker may refer a parent to Truancy Mediation Council (TMC).

Approved by the Superintendent: September 22, 2011
Revised: February 1, 2017

CAMPUS SAFETY AND SECURITY MEASURES

The safety and security of our students, staff, and visitors are top priorities. To help maintain a safe learning environment, Rockfish Elementary follows the procedures outlined below.

Building Access

- Students may enter campus beginning at **7:20 am** through the designated student entrance.
- During the first two weeks of school only, parents/guardians may accompany their child to the classroom between **7:20 am and 7:45 am** All visitors must exit the building before the 7:45 am bell.
- After **7:45 am**, all parents, visitors, volunteers, substitute teachers, and non-school personnel must report directly to the front office, sign in through the Raptor security system, and obtain a visitor badge before entering any part of the campus.
- A valid photo ID is required to receive a visitor badge and door pass.
- Visitor badges must be worn and visible at all times while on campus.
- All visitors must sign out through the front office when leaving.

Any staff member may stop and question individuals who are not wearing a visitor badge. Students are instructed to notify a staff member if they see an unfamiliar person on campus.

Securing the Building

- At **7:45 am**, all exterior doors are secured and allow exit only.
- The front entrance remains locked throughout the school day.
- Visitors must use the buzzer system to gain entry and check in through the front office.

Student Supervision and Dismissal

- Students may not be left unsupervised on school grounds at any time. Parents are responsible for supervising their children before **7:20 am** and after **2:25 pm.**
- If a student forgets an item in a classroom or on a bus, parents must report to the office before attempting to retrieve it. Access to classrooms is not permitted unless school personnel are present.
- Car riders should be picked up promptly at **2:25 pm.** Students not picked up by **2:35 pm** will be considered a late parent pickup.
- Students who require supervision after dismissal should be enrolled in Prime Time.
- Repeated late pickups may result in a referral to the school social worker and, if necessary, notification of the Department of Social Services.

Traffic and Student Release Procedures

- For safety reasons, foot traffic is not permitted in the parent pickup, daycare, or bus loading areas. Please use designated crosswalks at all times.
- Parents may not enter courtyards, bus areas, or other dismissal locations to pick up students.
- Students will only be released from designated dismissal locations to ensure accountability and safety.

Transportation Changes

- Any change to a student's transportation home must be submitted in writing and signed by the parent/guardian.
- The individual picking up the student must be listed on the Student Data Card.
- Transportation changes will not be accepted by telephone.

These procedures help ensure that students are released only to authorized individuals.

Classroom Visits and Conferences

Rockfish Elementary is a closed campus. Parents are welcome to visit classrooms; however, an approved Cumberland County Schools background check must be on file before any classroom visit or observation.

- Please notify your child's teacher in advance of your planned visit.
- Upon arrival, report to the office, sign in through the Raptor system, and obtain a visitor badge before proceeding to the classroom.
- During classroom visits, parents may observe instruction but should not interact with students unless directed by the teacher.
- Teachers are actively engaged in instruction during the school day. If you would like to discuss your child's progress or concerns, please schedule a conference outside of instructional time.
- Unscheduled conferences are not permitted between **7:15 am and 7:45 am**
- Students may not bring relatives or friends to visit during the school day.

These procedures are designed to protect students, maintain a secure campus, and support a safe and productive learning environment for everyone.



SICK STUDENTS - STUDENT HEALTH

In the event of an accident, illness, or emergency the school will notify a parent and/or other persons listed as emergency contacts. It is important that we have your correct current address, home and work phone numbers, and someone listed as an **emergency** contact. **Notify us immediately of any changes of address or telephone number. Parents are responsible for maintaining correct and current up-to-date information on the student data card in the school office.**

Students who show any of the following symptoms **will not** be permitted in school until he/she has been symptom free without the use of medicine for a minimum of 24 hours:

- Temperature of 100.4 or greater
- Vomiting
- Diarrhea
- Lice
- Skin rash of a contagious nature
- Discharge from the eyes or ears

In extreme instances, a doctor's note may be required prior to a student returning to school.

If a child is having difficulty breathing due to any type of condition, the parent needs to immediately report to school to attend to the child. If the school deems it an emergency, 911 will be called.

MEDICATION POLICY

In an effort to do all that we can to ensure the health and safety of our children, we are seeking your support in the full implementation of the Cumberland County Schools' policy regarding medication at school. **MEDICATION CANNOT BE GIVEN AT SCHOOL UNLESS IT IS PRESCRIBED BY A DOCTOR WITH INSTRUCTIONS THAT IT BE ADMINISTERED DURING SCHOOL HOURS**. The following procedures will be utilized for the administration of medication by school personnel:

1. All medicine, prescribed or over-the-counter (OTC) including aspirin, cough syrup/drops, sunscreen, insect repellent, lip balm/Chapstick, etc. administered by school personnel at school, must be in a prescription labeled container and have a completed Physician's School Medication/Release of Liability Form signed by a physician and the child's parent/guardian.
2. Medication should be in the original container prepared by the pharmacist, which includes name, dosage, instructions, and storage information. Instructions on the container must match exactly the instructions on the Physician's School Medication/Release of Liability Form.
3. Parents are responsible for transporting medicine to and from school. **Children are not permitted to transport medicine to and from school.**
4. Parent/guardian will check-in medication and sign Medication Check-In Log with designated school personnel. Medicine will be counted in the presence of the parent.
5. School personnel designated by the principal will administer medicine to your child.
6. A daily log will be kept of all medication administered at school.
7. Students **may not** bring cough drops, medicated lip balm/Chapstick, or hand sanitizer to school for self-administration.

For students who have certain medical conditions, including diabetes, asthma, or seizures, a Health Care Plan will be developed with the school nurse to ensure that appropriate health procedures are followed.

MEDICAL SUPPLIES

It is a violation of the law for school officials to supply medicine for a student who is ill; therefore, students **may not** go to the office for aspirin or any type of medication without a medication form, signed by a parent/guardian and a physician, on file. In the event of an emergency, the school can help with emergency first aid. If a student is too ill to attend classes, he/she is too ill to remain in school, and parents will be notified to come for the student.

HEAD LICE

Students diagnosed with live head lice will be sent home immediately from school, and parents should treat their child immediately with proper medication. The child may return to school the following day **after** hair has been treated with medication. Prior to re-admittance to class, students must be seen by the lice screening team. Nits may remain after treatment, but successful treatment should kill crawling lice. Students who present 3 times within a nine-week period will be placed on a no nit policy.

Medication in the form of shampoo or crème rinse is available over-the-counter or by prescription. It is important that medication instructions be followed exactly as written. Nit removal is also very important.

If you suspect your child or another RFES student has head lice or if a student is identified as having head lice, please notify your child's teacher or the school nurse so that a proper screening can be made. You may visit the following website for information concerning head lice and other health matters regarding your child: **https://www.ccs.k12.nc.us/o/ccs/page/health-matters**.

Rockfish Elementary - Child Nutrition Services
Cafeteria Phone Number - 910-425-8540
Breakfast and Lunch - Community Eligibility Provision (CEP)

The Community Eligibility Provision will continue at Rockfish Elementary School for the 2026-2027 school year. CEP enables each student enrolled in participating schools to receive a breakfast and lunch at no charge on days when school is in session. Since Rockfish is a CEP participant, our students will not be required to submit a lunch application to receive their meals at no charge.

Students must continue to use their Infinite Campus numbers at the register in order to receive their meals. When making a meal choice, students must select a complete meal. If a student selects an incomplete meal, he/she will be charged a la carte prices for the foods selected on his/her tray and will be expected to pay the a la carte price.

In addition to receiving a complete meal at no charge, students may purchase a la carte items if they have money in hand or on their accounts. Students may continue to purchase extra milk for 50¢.

Please note: All Adults: a la carte pricing
Extra Milk: 50¢

Parents may direct questions pertaining to the Community Eligibility Provision to the Child Nutrition Office at 910-678-2502.

The CEP breakfast and lunch program will begin on the first day of school and will operate each school day.

Breakfast will be served and eaten in the cafeteria from 7:20 to 7:45 am for all students. Tardy students who need a breakfast may pick up a breakfast in the cafeteria before 9:00 am and take it to the classroom to eat.

All lunches received from the school cafeteria or brought from home will be eaten in the cafeteria or in a supervised setting.

Two Hour Delay: Please be advised that **breakfast is not served in Cumberland County Schools on days that have a two-hour delay**.

Please be advised there may be menu changes on school days operating after school closings due to inclement weather.

Students are expected to eat some type of lunch each day. We encourage your child to take advantage of the CEP breakfast and lunch program, which serves hot meals that meet federal nutritional requirements.

Please visit **CCS Child Nutrition** online for more information and policies regarding your child's nutrition, health, and wellness: https://www.ccs.k12.nc.us/page/child-nutrition-services.

Students Bringing Lunches from Home: Soft drinks and other carbonated beverages are not allowed. Do not pack food, which will need refrigeration or will spoil at room temperature. Student lunches cannot be refrigerated or warmed.

Eating with your child: When parents/grandparents come to eat with their child, another child cannot be invited to eat with them. When joining your child for lunch, you may participate in our nutrition program by purchasing a meal from the cafeteria at a la carte prices.

Throughout the school day, students may have a capped/lidded bottle or container of water in the classroom for hydration. **Students may not have a container with Gatorade or any beverage other than water.**

CLASSROOM PARTIES/CELEBRATIONS

Each classroom may hold two teacher-approved class celebrations each year—one during the winter holiday and one at the end of the school year. Store-bought treats may be shared with prior teacher approval. Home-baked items are not permitted.

INDIVIDUAL BIRTHDAY PARTIES ARE NOT PERMITTED AT SCHOOL. Parents may send store-bought cupcakes or similar treats to be distributed during lunch; however, classroom birthday celebrations will not be held.

Party invitations may only be distributed at school if every student in the class is invited. Flowers, balloons, gifts, stuffed animals, and other celebratory deliveries may not be brought or sent to school.

These guidelines help protect instructional time and promote an inclusive school environment.

CCS Regulation Code: 5020-R Deliveries to Student(s) During School Hours
The paramount concern of the board and administration is to provide a safe and orderly learning environment in which disruptions to instructional time are kept to a minimum. For safety's sake, access to schools during school hours must be carefully regulated.

In the interest of security and minimizing disruptions to the instructional environment, only the parents/guardians on file with the school shall be permitted to make deliveries to or for their student(s) only. Commercial deliveries to or for students are not permitted. Deliveries of flowers or balloons are not permitted, and deliveries of food shall be limited to lunch items only. Any deliveries of student medications by parents/guardians must conform to the requirements of Policy 6125 and Regulation 6125-R. Cross References: Board Policy Code 5020: Visitors to Schools; Board Policy Code 1510/4200/7270: School Safety. Board Policy Code 6125: Administering Medicines to Students; Regulation 6125-R: Procedures for Administration of Medication in the Schools. Approved By Superintendent: June 26, 2019

FIELD TRIPS

Prior to an intended field trip date, the teacher will send information to parents/guardians regarding field trip plans, costs, transportation, etc. along with a field trip permission form generated by Cumberland County Schools. **Students are required to return the designated field trip permission form, completed and signed by a parent, before going on any school sponsored field trip**. Permission over the phone will not be accepted for a field trip. Additionally, a hand-written note will not be an acceptable form of permission. If you do not wish for your child to attend the planned trip an instructional plan will be provided for your child at school on that day.

Field trip costs are kept at a minimum by factoring in the total number of students in a classroom/grade level to determine cost to each student; therefore, **NO REFUNDS will be given for field trips regardless of reason to include, but not limited to, illness or suspension**. **Parents and volunteers are charged the same costs for field trips as students.**

SCHOOL CASH ONLINE is the preferred method of payment. Checks may be accepted as a form of payment for field trips in accordance with our Payment Policy (pg. 2)**. Cash or money orders may be accepted.**

PLEASE NOTE AGAIN: NO REFUNDS will be given for field trips regardless of reason, to include, but not limited to, illness or suspension.

Parents/volunteers who accompany classes on field trips to assist with supervision must adhere to the following:

1. Must have completed a CCS volunteer background check and approved as a CCS volunteer.
2. Under no circumstances may a parent/volunteer/chaperone take other children when accompanying a classroom on a field trip.
3. All children who are attending the field trip must ride the designated school transportation to the field trip location. No students can be transported to the field trip in a private vehicle, including a parent's vehicle

SCHOOL CASH ONLINE - ccs.schoolcashonline.com

Cumberland County Schools provides **SCHOOL CASH ONLINE** for your convenience in paying for school events, field trips, supplies, equipment, etc. Please join the thousands of parents who have already registered and are enjoying the ease of paying ONLINE for school-related events and activities!

When you register, you will begin to receive email notifications regarding upcoming events involving your child. It takes less than 5 minutes to register at **ccs.schoolcashonline.com**

ROCKFISH ELEMENTARY SCHOOL PTA

Rockfish Elementary PTA is very active, and you are urged to become a member. It is in the best interest of your child. For additional information and any questions, please e-mail: rockfishelementarypta@gmail.com



VOLUNTEERS

Volunteers are welcome at any time; however, Rockfish Elementary and Cumberland County Schools' policies require **ALL volunteers** to complete and submit a background check form prior to volunteering: **https://www.ccsvolunteers.com/**. After you are cleared and approved, please come and volunteer.

Our parent facilitator, who coordinates our volunteer program, will match your skills to an area of need. We can always use someone to read to/or with a child, supervise in designated areas, assist teachers, or assist administration. When you arrive to volunteer, you will sign in on the Raptor system in the front office and get your photo ID pass to let us know you're here and where you'll be working.

Only adults, 18 years old or older, may visit classrooms from 7:20 am-2:25 pm When volunteering or visiting in a classroom, **it is not permissible to bring siblings, other children, family members, or friends with you—NO other children permitted EVER!!** In order to avoid interactions or side conversations that are distracting to both teacher and students, visits are limited to only one parent per visit. All parents or guardians are requested to volunteer at least one day each nine weeks in your child's classroom. **You are valuable to us!**

MEDIA CENTER POLICIES AND PROCEDURES

Rockfish Elementary School Media Center functions as a resource center for all students and faculty. We are innovative in fulfilling our mission to be a friendly, inviting, and resourceful facility. Our large collection of over 20,000 books and reference materials have been selected to fit the interests and ability levels of the student body. Non-print materials such as DVDs, CDs, and eBooks are also available for use in the Media Center and the classrooms. *Destiny*, a comprehensive online library catalog utilized in all Cumberland County Schools, is available to anyone both at school and at home. The web address is https://cumberlandnc.follettdestiny.com.

Chromebooks are distributed through the media center. Each K-5 student will receive a contract requiring a parent signature that passes the responsibility of damages and losses over to the parent.

Kindergarten students begin checking out books as soon as the classroom teacher and the Media Coordinator have taught lessons in the use and care of books, appropriate behavior in the Media Center, and a general overview of the Media Center and its resources. Our kindergarten students usually begin checking out books during the fourth-fifth week of school and keep their library books at school.

Students in grades 1 through 5 begin checking out materials on their first visit to the Media Center. Books are checked out for 1-2 weeks and may be renewed if necessary. Overdue fees are **not** charged on late materials, but **damaged or lost** media items must be paid for by the user.

Through our RFES Destiny catalog, over 500 eBooks can be accessed. The username for our eBooks is: **rockfish**. The password is: **tigers**.

For Sebco eBooks the user name is: **rockfish**. The password is: **tigers**.

Teachers and students are encouraged to use the Media Center for research as well as for pleasure. Small groups of students may also use the center for research simultaneously with regularly scheduled classes. Participation in special events observing Read Across America Week in March, National Library Week in April, Accelerated Reader Nights, and our book fairs is highly encouraged. The primary goals of our media program are to provide service to all patrons and to develop life-long learners who possess a love and appreciation of books and multimedia sources.

ROCKFISH ELEMENTARY CLIMATE PLAN GOALS

1. Maintain or increase attendance rate of 95%.
2. Reduce student tardiness.
3. Continue to improve levels of student achievement, as measured by Dibels 8 - mClass, MAP testing, EOG test scores in grades 3-5, and nine weeks progress reports.
4. Enhance student self-esteem.
5. Increase parental involvement.
6. Continue use of effective research-based teaching strategies.
7. Continue implementation of Instructional Alignment through use of State Standards and the Cumberland County Task Analysis, in accordance with NCDPI expectations.
8. Maintain a safe and orderly environment for students, parents, and staff.

WHAT YOU CAN DO TO HELP YOUR CHILD LEARN

1. Start each day right—a calm beginning at home makes the school day much better.
2. Encourage your child to have a good breakfast and lunch. Make certain that your child sleeps at least 8½ hours each night.
3. Praise your child each day for something he/she has done. Have a special place to put school work or things brought home.
4. Laugh and talk with your child about school experiences and listen to what is said about your child's school day experiences.
5. Stress attendance. If the child is ill, home is the best place; otherwise, your child needs to be at school every school day.
6. Keep the lines of communication open between yourself and your child's teacher. Inform the teacher of any family situation that could influence your child's behavior. Also, if he/she is reluctant to go to school, let the teacher know so that together you can find the reason.
7. Take your child to the public library and encourage reading for pleasure.
8. On Monday through Thursday set aside a family reading time for 15 to 30 minutes. Children should be reading or read to during that time.
9. Stress organization of school notebooks, materials, etc.
10. Check your child's book bag and or assignments daily.
11. Work at home with skills taught at school.

TITLE IX

As required by law, the Cumberland County Board of Education and Rockfish Elementary School do not discriminate on the basis of race, color, sex, creed, national origin or handicap.

GRIEVANCE PROCEDURES TITLE IX

Students who believe that they have been mistreated because of sex discrimination in the public school may appeal to the person designated in each school as the one responsible for hearing said complaints. If after appealing to this designated official the student is dissatisfied, he/she may submit a request in writing to the superintendent for a review of the case. The superintendent or his designated representative will arrange a conference with the student and make a decision regarding the grievance. If the decision rendered by the superintendent is unsatisfactory to the student, the student shall within ten days, give written notice to the superintendent and request a review by the Cumberland County Board of Education. The Board of Education shall render its decision within thirty days of receipt of the grievance.

Rockfish Title IX Contact: Mrs. Crawford, Principal
lisacrawford@ccs.k12.nc.us

PUBLIC SCHOOL LAWS

GENERAL STATUTE 115-34 - APPEALS TO BOARD OF EDUCATION AND TO SUPERIOR COURT

An appeal shall lie from the decision of all school personnel to the appropriate county or city board of education. In all such appeals it shall be the duty of the board of education to see that a proper notice is given to all parties concerned and that a record of the hearing is properly entered in the records of the board conducting the hearing.

The board of education may designate hearing panels composed of not less than two members of the board to hear and act upon such appeals in the name and on behalf of the board of education.

An appeal shall lie from the decision of a county or city board of education to the superior court of the State in any action of a county or city board of education affecting one's character or right to teach.

GENERAL STATUE 115-147 - SUSPENSION OR EXPULSION OF PUPILS

1. Local boards of education shall adopt policies governing the conduct of students and shall cause these policies to be published and made available at the beginning of each school year to each student and his parents. Local boards of education shall also adopt policies, not inconsistent with the provisions of this section or the Constitutions of the United States and North Carolina, establishing procedures to be followed by school officials in suspending or expelling any pupil from school and shall cause such procedures to be published and made available at the beginning of each school year to each student and his parents.
2. The principal of a school, or his/her delegate, shall have authority to suspend any student who willfully violates policies of conduct established by the local board of education for a period of l0 days or less: provided, that a student suspended pursuant to this subsection shall be provided an opportunity to take any quarterly, semester or grading period examinations missed during the suspension period.
3. The principal of a school, with the prior approval of the superintendent, shall have the authority to suspend any pupil who willfully violates the policies of conduct established by the local board of education for periods of times in excess of l0 school days, but not exceeding the time remaining in the school year. The pupil or his parents may appeal the decision of the principal to the local board of education.
4. A local board of education may, upon recommendation of the principal and superintendent, expel any student l4 years of age or older who has been convicted of a felony and whose continued presence in school constitutes a clear threat to the safety and health of other students or employees. Notwithstanding the provisions of G.S. ll5-274, a local board of education has no duty to continue to provide a child with special needs, expelled pursuant to this subsection, with any special education or related services during the period of expulsion.
5. A final decision of the local board of education pursuant to subsections (c) and (d) shall be subject to Chapter l50A of the General Statutes.

RELEASE OF INFORMATION FROM STUDENT RECORDS

In accordance with the Cumberland County Board of Education Policy JR, Student Records, the privacy rights of students and parents are protected by prohibiting the release of information from student records consistent with the Family Educational Rights and Privacy Act. Certain directory information, however, such as students' names, addresses, telephone numbers, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and other similar information may be released as set forth below:

Directory information will be released to other governmental agencies when the eligible student, parents, or guardians have not objected to the release of directory information. At the beginning of each school year or upon the enrollment of the student in the school the parent, guardian, or eligible student will be given notice of his or her rights regarding student records under the Family Educational Rights and Privacy Act. The parent, guardian, or eligible student will be given an opportunity to object in writing to the release of directory information within ten days of the receipt of such notice. If the parents, guardians, or eligible student do not object within the ten-day period; directory information may be released consistent with this policy.

NOTICE TO PARENTS
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) is a federal law that governs the maintenance of student records. Under this law, parents of students or students (if they are at least 18 years of age) have both the right to inspect records kept by the school about the student and the right to correct inaccuracies in the records. Access to the records by persons other than the parents or the students is limited and generally requires prior consent by the parents of the student.

Copies of this policy may be found in the office of the Superintendent and in the Principal's office of each school within the Cumberland County School System.

Complaints about failures of school personnel to comply with the Family Educational Rights and Privacy Act may be made, in writing, to FERPA Office, Federal Building No. 10, 600 Independence Avenue SE, Washington, DC 20202.

TITLE I EXPECTATIONS

Please be aware that Rockfish Elementary is a Title I School-wide School. As part of the program components and the regulations of the No Child Left Behind legislation, we have been asked to ensure that each parent be informed of the following **Parent Right to Know Statement**.

As required by **The No Child Left Behind Act (NCLB) of 2001**, Title I Part A, information is available at our school to include but is not limited to the following:

- The School Improvement Plan
- Qualifications of your child's teacher
- Professional development opportunities for teachers and assistants to ensure highly qualified personnel
- Opportunities for parent involvement and input
- The Cumberland County Schools Improvement Plan.
- The Cumberland County Title I Parent Involvement Plan and School Parent Involvement Plan
- Cumberland County System Report Card
- School Report Card

Please contact our school and we will be glad to provide you with this information upon request.

In the beginning-of-the-year packet materials, we will also send home a copy of the Parental Involvement Policy for Rockfish as well as the Student-Teacher-Parent-Compact Agreement. Please be sure to review these two important documents and return a signed copy of each to your child(ren)'s teacher.

NOTE: The confirmation form to confirm receipt and review of this handbook with your child must be signed and returned to your child's teacher. The form is at the end of this handbook.

SECTION 504/AMERICANS WITH DISABILITIES ACT

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of one's disability. Specifically, Section 504 requires that:

No otherwise qualified individual with disabilities in the United States... shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance or activity conducted by an Executive agency or by United States Postal Services.

The regulations of Section 504 require affirmation efforts by the Cumberland County Schools as a means of ensuring that discrimination on the basis of disability does not occur. The regulations require that students with disabilities be provided appropriate educational opportunities. An appropriate education is the provision of regular or special education and related aids and services that (i) are designed to meet individual educational needs or handicapped persons as adequately as the needs of non-handicapped persons are met and (ii) are based upon adherence to procedures that satisfy the requirements for least restrictive environment, evaluation and placement, and procedural safeguards.

For further information please contact:

Dr. Natasha Scott, MSW
CCS Central Services
2465 Gillespie Street
Fayetteville, NC 28306
Phone: 910-678-2433
E-mail: natashascott@ccs.k12.nc.us

Rockfish Elementary School
5313 Rockfish Road
Hope Mills, NC 28348
Phone: 910-424-5313
Fax: 910-424-5338

Parental Responsibility

I understand that under State Law I am responsible for maintaining correct and current up-to-date information on the Student Data Card maintained in the school office. This information includes current phone numbers and addresses along with the names and phone numbers of any and all persons who are authorized by me to pick up my child in my place. It is my responsibility to inform those who may pick up my child that they must have a current **Photo ID** and that their name must be on the Student Data Card.

I understand that leaving my child unattended or allowing my child to arrive on school grounds prior to **7:20 am** may be considered child neglect.

I understand that failure to pick up my child after school **later than 2:35 pm** may be considered child neglect.

I understand that repeated incidents of early drop-offs and/or late pick-ups may result in reports to Child Protective Services.

I understand that supervision of my child(ren) before and after school hours is my responsibility.

Student's Name: _____

Parent's Signature: _____

Date: _____

You will receive a copy of the Parental Responsibility Form (above) for your child(ren) at the beginning of each new school year. After reading and signing the form, return it to your child's teacher. This copy is to be left in the Parent-Student Handbook for your information.

AUGUST 2026



Reminder!!
Scheduled dates for special family nights will be adjusted to fit our circumstances. Some activities may need to be rescheduled. We will update you with plans nearer to event dates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2	3	4	5	6	7	1 8
9	10	11	12 Welcome Back Staff	13	14	15
16	17	18	19	20 Open House 11 am - 1 pm 4 - 6 pm	21	22
23	24 Students' 1st Day of School Kindergarten: Staggered A-H	25 Kindergarten: Staggered I-M	26 Kindergarten: Staggered N-R	27 Kindergarten: Staggered S-Z	28 Kindergarten: Open House	29
30	31 All Kindergarten Students Report to School					

Check for Dine-Out Details in Dojo or on the RFES website!!

SEPTEMBER 2026



Reminder!!
Scheduled dates for special family nights will be adjusted to fit our circumstances. Some activities may need to be rescheduled. We will update you with plans nearer to event dates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7 Student and Staff Holiday	8 PTA Quarterly Meeting 5:30 - 6 pm	9 Fall Picture Day	10	11	12
13 Grandparent's Day	14 SIT Meeting 2:45 Grandparent's Day: EC, Pre-K, Kindergarten, & 3rd 8:00 - 8:30 am	15 Grandparent's Day: 1st and 4th 8:00 - 8:30 am	16 Grandparent's Day: 2nd and 5th 8:00 - 8:30 am	17	18	19
20	21	22 2 Hour Early Release 12:25 dismissal	23	24 Title I & Curriculum Night 5:30– 7 pm	25	26
27	28	29	30	Check for Dine-Out Details in Dojo or on the RFES website!!		

OCTOBER 2026



Reminder!!
Scheduled dates for special family nights will be adjusted to fit our circumstances. Some activities may need to be rescheduled. We will update you with plans nearer to event dates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Check for Dine-Out Details in Dojo or on the RFES website!!				1	2	3
4	5 Vision Screening Starts - Grades 1st, 3rd, and 5th	6	7	8 K-2 Literacy Night 5:30– 7 pm	9	10
11	12 SIT Meeting 2:45	13 A Day in the Life of a Kindergarten Student (Part 1) 8:30 am	14	15 Fall Make-Up Picture Day	16 PTA Fall Festival 5 - 7 pm	17
18	19	20 2 Hour Early Release 12:25 dismissal	21	22	23 End of 1st Quarter	24
25	26 Student Holiday	27	28	29 Awards: Kindergarten - 9:00 in the classroom 1st Grade - 8:00 in the cafeteria	30 Awards: 2nd Grade - 8:00 in the cafeteria	31

NOVEMBER 2026



Reminder!!
Scheduled dates for special family nights will be adjusted to fit our circumstances. Some activities may need to be rescheduled. We will update you with plans nearer to event dates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Student Holiday	4 Awards: 3rd Grade - 8:00 in the cafeteria	5 Awards: 4th Grade - 8:00 in the cafeteria	6 Awards: 5th Grade - 8:00 in the cafeteria	7
	Nov 2 - 6, 3:00 - 6:00 pm - Parent/Teacher Conferences					
8	9 SIT Meeting 2:45	10	11 Student and Staff Holiday	12	13	14
15	16	17 AR Night 5:30– 6:30 pm	18	19	20	21
22	23 Student Holiday	24 Student and Staff Holiday	25	26	27	28
29	30	Check for Dine-Out Details in Dojo or on the RFES website!!				

DECEMBER 2026



Reminder!!
Scheduled dates for special family nights will be adjusted to fit our circumstances. Some activities may need to be rescheduled. We will update you with plans nearer to event dates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Check for Dine-Out Details in Dojo or on the RFES website!!		1	2	3	4	5
6	7 SIT Meeting 2:45	8	9 PTA Quarterly Meeting 5:30 - 6 pm	10 PTA Around the World & Polar Express 5 - 7 pm	11	12
13	14	15 Holiday & Orchestra Program 6:00 - 7:00 pm	16	17	18 2 Hour Early Release 12:25 dismissal	19
20	21 Student Holiday	22 Student and Staff Holiday	23	24	25	26
27	28 Student and Staff Holiday	29	30	31		

JANUARY 2027



Reminder!!
Scheduled dates for special family nights will be adjusted to fit our circumstances. Some activities may need to be rescheduled. We will update you with plans nearer to event dates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Check for Dine-Out Details in Dojo or on the RFES website!!					1 Student and Staff Holiday	2
3	4 Students Return	5	6	7	8	9
10	11 SIT Meeting 2:45	12	13	14 ELA / Math Night 5:30– 7 pm	15 End of 2nd Quarter	16
17	18 Student and Staff Holiday	19 Student Holiday	20	21 Awards: Kindergarten - 9:00 in the classroom 1st Grade - 8:00 in the cafeteria	22 Awards: 2nd Grade - 8:00 in the cafeteria	23
24 31	25	26	27 Awards: 3rd Grade - 8:00 in the cafeteria	28 Awards: 4th Grade - 8:00 in the cafeteria	29 Awards: 5th Grade - 8:00 in the cafeteria	30

Jan 25 - 29, 3:00 - 6:00 pm - Parent/Teacher Conferences

FEBRUARY 2027



Reminder!!
Scheduled dates for special family nights will be adjusted to fit our circumstances. Some activities may need to be rescheduled. We will update you with plans nearer to event dates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8 SIT Meeting 2:45	9 AR Night 5:30– 6:30 pm	10 A Day in the Life of a Kindergarten Student (Part 2) 8:30 am	11 Class Picture Day	12	13
14	15 Student Holiday	16 Spring Picture Day	17 Spring Picture Day	18 Movin' On Up Kindergarten Parent Night 5:30– 7 pm	19	20
21	22	23 2 Hour Early Release 12:25 dismissal	24	25	26	27
28	Check for Dine-Out Details in Dojo or on the RFES website!!					

MARCH 2027



Reminder!!
Scheduled dates for special family nights will be adjusted to fit our circumstances. Some activities may need to be rescheduled. We will update you with plans nearer to event dates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
	Read Across America Week March 1-5					
7	8 SIT Meeting 2:45	9 2 Hour Early Release 12:25 dismissal	10	11 STEM and Science (5th Grade) EOG Night 5:30– 7 pm	12 PTA Bingo Night 5 - 7 pm	13
14	15	16	17	18	19	20
21	22	23 PTA Quarterly Meeting 5:30 - 6 pm	24 End of 3rd Quarter	25 Student Holiday	26 Student and Staff Holiday	27
28	29	30	31			
	Student and Staff Holiday			Check for Dine-Out Details in Dojo or on the RFES website!!		

APRIL 2027



Reminder!!
Scheduled dates for special family nights will be adjusted to fit our circumstances. Some activities may need to be rescheduled. We will update you with plans nearer to event dates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Check for Dine-Out Details in Dojo or on the RFES website!!				1 Student and Staff Holiday	2 Student Holiday	3
4	5	6 ELA and Math EOG Night 5:30– 7 pm	7	8 Awards: Kindergarten - 9:00 in the classroom 1st Grade - 8:00 in the cafeteria	9 PTA Sneakerball ETA Awards: 2nd Grade - 8:00 in the cafeteria	10
11	12 SIT Meeting 2:45	13	14 Awards: 3rd Grade - 8:00 in the cafeteria	15 Awards: 4th Grade - 8:00 in the cafeteria	16 Awards: 5th Grade - 8:00 in the cafeteria	17
	April 12 - 16, 3:00 - 6:00 pm - Parent/Teacher Conferences					
18	19	20 2 Hour Early Release 12:25 dismissal	21	22	23	24
25	26	27	28 PTA Quarterly Meeting & Board Elections 5:30 - 7 pm	29	30	

MAY 2027



Reminder!!
Scheduled dates for special family nights
will be adjusted to fit our circumstances.
Some activities may need to be rescheduled.
We will update you with plans nearer to event dates.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2	3	4	5	6	7	1 8
	Staff Appreciation Week					
9	10 SIT Meeting 2:45	11 Volunteer Breakfast 8:00 am Media Center	12	13	14 Awards: Kindergarten - 9:00 in the classroom 1st Grade - 8:00 in the cafeteria	15
16	17 Awards: 2nd Grade - 8:00 in the cafeteria	18	19	20	21	22
23	24	25 Awards: 4th Grade - 1:00 in the cafeteria	26 Awards: 3rd Grade - 1:00 in the cafeteria	27 Awards: 5th Grade - 8:00 in the cafeteria	28 Last Day for Students 2 Hour Early Release 12:25 dismissal	29
30	31	Check for Dine-Out Details in Dojo or on the RFES website!!				

STOP!!



This Parent-Student Handbook/Calendar contains important information that will help familiarize you with opportunities and responsibilities that are yours at Rockfish Elementary School. Please take time to read the handbook/calendar thoroughly and discuss its contents with your child then sign the form below to confirm that you received this Parent-Student Handbook/Calendar and that you have read it and discussed it with your child. You may take out this entire page and return it to your child's teacher or cut off and return only the bottom portion of the page.

.....

I received a Parent-Student Handbook/Calendar and have read and discussed it with my child.

Student's Name_____

Parent's Signature_____

Date_____