



2
0
2
6

**PARKVIEW
ELEMENTARY
STUDENT
HANDBOOK**

WELCOME TO OUR SCHOOL

HOME OF THE TIGERS

01

2026-2027

WELCOME TO PARKVIEW ELEMENTARY, WHERE OUR SCHOOL IS MORE THAN A PLACE TO LEARN—IT'S A COMMUNITY. WE ARE PROUD TO SERVE OUR FAMILIES AND BELIEVE THAT THE STRONGEST SCHOOLS ARE BUILT ON MEANINGFUL PARTNERSHIPS BETWEEN STUDENTS, PARENTS, EDUCATORS, AND THE COMMUNITY WE CALL HOME.

AT PARKVIEW ELEMENTARY, WE BELIEVE EVERY CHILD DESERVES THE OPPORTUNITY TO LEARN, GROW, AND SUCCEED IN A SAFE, CARING, AND ENCOURAGING ENVIRONMENT. WE VALUE HARD WORK, RESPECT, RESPONSIBILITY, KINDNESS, AND PERSEVERANCE, AND WE STRIVE TO HELP STUDENTS DEVELOP NOT ONLY STRONG ACADEMIC SKILLS BUT ALSO THE CHARACTER AND CONFIDENCE NEEDED TO MAKE A POSITIVE DIFFERENCE IN THE WORLD AROUND THEM.

EDUCATION IS A SHARED COMMITMENT. BY WORKING TOGETHER, WE CAN INSPIRE A LOVE OF LEARNING, CELEBRATE EACH CHILD'S UNIQUE STRENGTHS, AND PREPARE OUR STUDENTS TO BECOME LIFELONG LEARNERS AND RESPONSIBLE MEMBERS OF THEIR COMMUNITY. WE ARE HONORED TO BE PART OF YOUR FAMILY'S EDUCATIONAL JOURNEY AND LOOK FORWARD TO MAKING THIS A YEAR FILLED WITH GROWTH, ACHIEVEMENT, AND LASTING MEMORIES.

THANK YOU FOR CHOOSING PARKVIEW ELEMENTARY. TOGETHER, WE WILL BUILD A TRADITION OF EXCELLENCE, ONE CHILD AT A TIME.

119 EAST 10TH STREET – STROUD, OKLAHOMA 74079
PHONE: 968-4711 – FAX: 968-2622 WWW.STROUD.K12.OK.US

PARKVIEW ELEMENTARY CREED

I AM A BRIGHT CHILD.

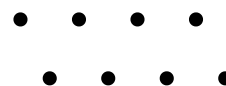
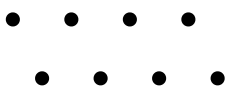
I AM UNIQUE AND SPECIAL.

THERE IS NO ONE I WOULD RATHER BE THAN ME. TODAY I HAVE THE
COURAGE TO BE THE BEST I CAN BE.

I AM RESPONSIBLE FOR MY OWN ACTIONS. I CAN LEARN.

I AM LOVED.

I WILL SUCCEED!



Visitors

Parents must come in and sign in students that arrive after 8:15. If they are not signed in, an absence may occur. All visitors are asked to sign in at the office and obtain a visitor pass. Passes are to be worn the entire time. Parents are always welcome at Parkview Elementary and may visit at any time. For parent visits to school, it may be beneficial to review the following guidelines.

1. Unannounced visits to the classroom by a parent may be disruptive and unproductive. Please call your child's teacher in advance and schedule your visit at an appropriate time. This will give you the opportunity to find out what the schedule is for that particular day.
2. If there is something you would like delivered to your child, i.e. lunch, lunch money, or special money bring it to the office. We will deliver it to your child.
3. If there is something you would like to discuss with a teacher, call or send a note. A meeting or conference may be arranged using this process. Your request to meet with us will always be honored and appreciated. Also, there will be two parent/teacher conferences announced during the school year.

Dismissal of Students During School Hours

During school hours, all students will be dismissed from the school office only. Prior to regular dismissal time, children need to be signed out of school. School hours are 8:15 until 3:10. Students should not be picked up early from class except for appointments. Early pick up can result in your child having an absence/tardy from school. Please let your child finish their entire day. Children will not be released to adults waiting in cars or to anyone who cannot identify him/herself to the satisfaction of the office staff.

Telephone Information

The telephone number for Parkview Elementary is 918-968-4711. The physical address is 119 E. 10th Street, Stroud, Oklahoma 74079. The mailing address is 720 Gillispie Ave., Stroud, Oklahoma 74079. Teachers can not be called to the telephone during class periods, except in an emergency. A number needs to be left so the teacher can return your call. Students will not be allowed to use the telephone except in case of an emergency. Students will not be allowed to call home to make arrangements to stay with other students. Students will not be called out to the telephone unless it is an emergency.

Insurance

An Accident Insurance Policy is offered for students through the school. The literature and payment envelope are sent home with each student at the beginning of the new school term. We would recommend, if not already covered by accident insurance, that you choose the coverage which best meets your needs. THE SCHOOL CAN NOT BE HELD LIABLE FOR ACCIDENTS INCURRED AT SCHOOL.

Immunizations

The State Department of Education requires the following immunizations:

DPT or DT (5) doses

Polio (4) doses

Measles, Mumps, Rubella (MMR) (2) doses

Hep A (2) doses

Hep B (3) doses

Vaccinia (Chicken Pox) (1) dose.

Students will not be permitted to enroll without proper immunization or waiver.

Child Supervision

Please do not bring or send children to school before 7:30 a.m. Doors will not be unlocked until 7:30. There is inadequate supervision for your child's safety before this time. All students are to report to their classroom. They will put their things in the hall and go to breakfast, if necessary. Classrooms are not unlocked until 7:45 a.m.

Attendance

Regular attendance is a must! No single factor will do more to aid your progress in school than regular attendance. Parents withdrawing students from school for necessary absences, other than illness, should make arrangements with the school prior to the day of absence. Students will be counted absent if not checked in by 9:15 a.m. or if checked out before 1:15 p.m. Students checking in between 8:15/9:15 or before 2:55, will be counted tardy. Three tardies constitute one absence for the first hour or last hour. Students that accumulate seven absences for the first hour will be counted absent for one school day. The same rule applies for the last hour of the day. This record will be kept separate and documentation will be provided to the parent if requested. If students are absent more than 12 days each semester, the child will be retained pending the attendance committee review. We will also be working very closely with the District Attorney's office when days absent exceed four days in a two week period. This office is very concerned about truancy issues in Lincoln County.

Tardies

A student is considered tardy if they arrive after 8:15 AM. Three tardies will constitute an unexcused absence.

Bus Procedures

If your child is riding a bus they do not normally ride, parents must contact the office so that we can write that student a bus pass. Calls must be made for transportation changes prior to 2:40. . Riding a bus is a privilege. Parkview will be concentrating on four specific bus rules. These rules are as follows:

- 1) Stay in your seat,
- 2) Hands and feet to ourselves,
- 3) Leave all items in a closed backpack,
- 4) Listen and don't argue with the bus driver.

Students will be given ample opportunity to learn all four of these rules. The first infraction will be handled by talking to the student and contacting the parent. The next offense will result in removal from the bus.

Going Outside

The principal will make decisions if students will go outside during recess. Under certain conditions students will be allowed to go outside for a short time. If the weather is windy and cold or the weather is below freezing outside, then students will not be permitted to go outside and will stay in their home room area. If the heat index is over 100, students will not be going outside as well. If the weather is rainy or muddy, then students will not be permitted outside, otherwise all students will go outside unless they have a note from their parents. It is our policy for all students to wear jackets or coats from October until May.

Playground Safety Rules

The playground is a place to have fun. It's a time to visit and play with other children and learn to get along with others. If you get upset at school, take time to think and talk with a teacher. Don't react without thinking. Rules: ***Also, see "CARDS" Behavior Policy***

1. Stay within the fence and on the playground at all times.
2. No standing on monkey bars, swings or slides.
3. Don't kick, hit or fight with others.
4. No clubs or leaving out students from activities.
5. Don't throw objects. We will not throw playground balls at other students.
6. No radios or play guns of any type at school.
7. Don't push or grab other students.
8. No profanity.
9. No climbing on fences.
10. Stay away from any water on the playground
11. Do not take suckers outside or put objects in your mouth while playing.
12. All children must go out unless a note is sent from home.
13. No tackle football or tackle tag.

Birthday Invitations

Students should not bring individual invitations to school. If a parent wants to send invitations to the entire class, they should be given to the teacher. The teacher will hand them out at the end of the day. It is strongly recommended that all invitations be handled by parents outside the school setting.

Sickness and Accidents

From time to time during the school year, it may become necessary to contact parents for an emergency situation such as illness or injury to a child. It is important that we have up to date phone numbers for each parent. Additional numbers of family members or neighbors are helpful in case we can't reach you.

Tornado/Fire/Lock Down Procedures

The school will perform two drills for each of the above procedures. During a tornado drill the students will be taken into the storm shelter which is located in the Pre-K Center. The building will be emptied during a fire drill. All teachers will take roll to ensure all students are out of the building. The lock down drill is necessary in case of an emergency situation. All classrooms will be locked and students will be moved to an area in the classroom where they can't be seen through the door. If removal from the building is necessary, the students will be taken to the High School gymnasium.

Parkview Elementary School Discipline Plan

See Attached "CARDS" Behavior Policy

Water Bottles

Glass water bottles are not permitted at Parkview Elementary. All water bottles must contain a lid that closes. Only water is allowed in the school.

Dress Code

Students are permitted to wear shorts and skirts no shorter than mid-thigh.

The following articles and types of apparel are not considered suitable for school purposes and will not be permitted:

1. Hats, caps, and jeans or pants with holes or slits above mid-thigh.
2. Tank tops, muscle shirts exposing the arm pits, see-through shirts, and blouses.
3. Any article of clothing or attire that tends to be disconcerting to the learning process.
4. Articles of clothing that advocates the use of or advertises for the use of any tobacco, sex, alcohol, or illegal drug.
5. "Sags" or extremely baggy pants.
6. No shirts or blouses that expose the midriff area.

Electronic Devices

Students are prohibited from utilizing cell phones and personal devices while on the campus of a public school district from bell to bell. Exceptions may be made as follows:

- Emergency use of cell phones or personal electronic devices by students during the school day. Emergency use includes situations where immediate communication is needed for safety or urgent personal matters. This includes, but is not limited to:
 - Medical Emergencies - Calling 911 or a parent if a student or someone nearby is having a severe health crisis (e.g., asthma attack, allergic reaction, seizure); or
 - Natural Disasters or Lockdowns - Communicating with law enforcement or family during events like tornadoes, fires, lockdowns, or other emergencies affecting the school; or
- Use of cell phones or personal electronic devices by students who use them to monitor health issues which may occur multiple times during the day; or
- Students with special needs may use cell phones or personal electronic devices during class time if their IEP, Medical Plan, or 504 Plan explicitly requires it as assistive technology for medically or educationally necessary purposes.

Disciplinary Actions Regarding Cell Phone Violations:

- 1st Violation of this rule will result in the cell phone being taken and a parent must come to retrieve. Students refusing to give up their cell phones will face an immediate possible five days out of school suspension.
- 2nd Violation of this rule will result in a possible three day out of school suspension. All other violations will result in possible three day out of school suspension.
- Any inappropriate pictures and/or videos will result in a possible five day out of school suspension. All other subsequent inappropriate pictures or videos will result in additional possible minimum five day out of school suspension.
- All student cell phones may be viewed by a superintendent, principal, teachers, or security personnel with the authorized person has reasonable suspicion a student is in violation of student discipline rules during the school day or during a school activity. Failure to comply with this viewing will result in a possible five days out of school suspension.

Fight Policy

In the event of a fight or assault of any kind during any school day or school activity, the guilty party(s) may be suspended for a period of nine days on the first offense and an entire semester on the second offense. Stroud School Board Policy FO referencing alternatives of corrective actions are also considerations.

SPS Bullying Policy

It is the policy of this school district that bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school. The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students

As used in the School Safety and Bullying Prevention Act, "bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student.

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure. Isolated action does not meet the state's definition of bullying. However, the administration will investigate isolated incidents or actions and apply appropriate discipline under the student discipline code. This policy addresses bullying which is specifically prohibited.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract

7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency or to a delinquency prevention and diversion program administrated by the Office of Juvenile Affairs
13. Suspension
14. Performing Campus-site services for the school district
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

- Harassment set forth above may include, but is not limited to, the following:
 - Verbal, physical, or written harassment or abuse;
 - Repeated remarks of a demeaning nature;
 - Implied or explicit threats concerning one's grades, achievements, etc.;
 - Demeaning jokes, stories, or activities directed at the student;
 - Unwelcome physical contact.
- The superintendent shall develop procedures providing for:
 - Prompt investigation of allegations of harassment;
 - The expeditious correction of the conditions causing such harassment;
 - Establishment of adequate measures to provide confidentiality in the complaint process;
 - Initiation of appropriate corrective actions;
 - Identification and enactment of methods to prevent reoccurrence of the harassment;
 - A process where the provisions of this policy are disseminated in writing annually to all staff and students.
- All school employees at each school site shall be required to complete professional development training in school bullying prevention, identification, response and reporting that meets the requirements of Oklahoma law and shall include recommendations from each school site's Safe Schools Committee.
- Students will receive annual training regarding identifying, preventing, addressing, and reporting incidents of bullying via educational programs. These programs may include, but are not limited to, classroom discussions, assemblies, multimedia and presentations. The purpose of the educational programs are to assist students in the identification of bullying behaviors, reporting procedures and the consequences for violation of school policy.
- The district will implement a research-based educational program as designed and developed by the Oklahoma State Department of Education for students and parents to prevent, identify, respond to and report bullying.

Hazing

Bi student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing.

Hazing is defined as an activity that recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education.

Students or employees who violate this policy will be subject to disciplinary action that may include suspension for students and employment termination for employees. Reference Board Policy FNCC.

Annual Asbestos Notification

The Asbestos Hazard Emergency Response Act of 1986 (AHERA) requires the inspection of all buildings in the school district for asbestos. The district has complied with this act. A management plan documenting these inspections is on file for public review. Upon request, you may review the plan which is located in the Superintendent's office and at each campus. Reference Annual Absestos Notification on the school website.

Medication: Administering to Students

If a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that an nonprescribed midicaiton be dispensed to that student, the principal, or the principal's disignee, may administer the medication only as follows:

- Prescription medication must be in a container that indicates the following:
 - student's name
 - name and strength of medication
 - dosage and directions for administration
 - name of physician or dentist
 - date and name of pharmacy, and
 - whether the child has asthma or other disability which my require immediate dispension of medication.

Non prescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordnace with label directions or written instructions form the student's physician,



PARKVIEW “CARDS” DISCIPLINE

BEHAVIORAL EXPECTATIONS:

•
•
•
•
•
•

C - Come prepared

A - Always listen

R - Respect

D - Do work

S - Safely & Quietly travel

EXPECTATIONS

Hallway Expectations

- Hands, feet, and objects to yourself
- Walk on right side
- Single file line
- Stay in line
- Move quietly

Lunchroom Expectations

- Hands, feet, and objects to yourself
- Stay in line
- Move quietly
- Table Voices
- Proper Manners



Playground Expectations

- Hands, feet, and objects to yourself
- Respect others
- Include others
- Obey teacher's directions

Restroom Expectations

- Quiet voices
- Enter, Use, Flush, Wash Hands, Leave it Clean
- Hands and feet to yourself

Bus Expectations

- Hands, feet, and object to yourself
- Sit with assigned group
- Stay seated
- Talk quietly
- Face forward
- Obey bus driver

CONSEQUENCES

Consequences include:

- Verbal Warning
- Sit out of games during PE
- Parent Contact
- Write-Up

Severe Consequences Include:

- In School Detention
- Out of School Suspension



PARENT-SCHOOL BEHAVIOR COMPACT

Parkview Elementary wants to provide a valuable education to each and every one of our students. This can only be accomplished by families and schools working together in the best interest of our students. The following is a format that we will use as partners in your child's education.

As a student, I will try my best to focus on my learning and reaching the goals set forth by my parents and teachers by;

- C - Come prepared
- A - Always listen
- R - Respect
- D - Do work
- S - Safely & quietly travel

As a staff member, I will provide your child with every opportunity to learn and grow by;

- Maintaining a safe and quiet learning environment;
- Expecting the best from myself and my students;
- Teaching skills that develop my students and meet district and state standards;
- Monitoring my students progress in a timely manner;
- Keeping records and reporting to my parents about their child's progress.

As a Parent/Guardian, I will support Parkview Elementary programs that will help my child have the best learning experience possible by;

- Expecting my child to complete all homework assignments and ensure it returns to school in a timely manner;
- Helping my child resolve issues of concern and conflict;
- Supporting discipline policies and reinforcing high expectations of the school staff;
- Reading to, listening to my child read daily, or providing a quiet place and time for reading that will help instill a lifelong love of reading;
- Practicing math facts, if age appropriate, or number skills with my child;
- Seeing that my child has enough rest and is on time to school each day;
- Attending conferences and keeping communication with teachers by the use of school planners;
- Keeping current contact information in case of an emergency.

IMPORTANT CONTACTS

14



BRIDGET HUGHEY

PRINCIPAL:
BRIDGET.HUGHEY@STROUD.K12.OK.US



KALEE NICOL

ADMINISTRATIVE ASSISTANT:
KALEE.NICOL@STROUD.K12.OK.US



TIA GOTTFRIED

COUNSELOR:
TIA.GOTTFRIED@STROUD.K12.OK.US



BECKY KASABULA

SCHOOL NURSE:
REBECCA.KASABULA@STROUD.K12.OK.US

PARENT ACKNOWLEDGEMENT

15

Principal's Message

Dear Parents/Guardians and Students:

It is my pleasure to welcome you to Parkview Elementary School. The faculty and staff join me in saying we're happy to have you as part of the Parkview family. Our hope is that this year brings many positive experiences to both students and parents. Our goal is to provide a safe place for learning and growing both academically and socially.

The pages of the handbook are filled with important information regarding school policies and procedures. Parents and students should review the contents together. If you have any questions, please call the office. Once you have read the information, please sign the enclosed form stating that you have read and understand the enclosed information. We feel that open and clear communication between school and home are important to the success of your child.

The planner provided is to help your child organize their school day. It is our goal to open daily communication between you and your child's teacher. We believe that the school and parents working together will help your child reach their full potential. We welcome your participation and support this school year. Working together, we will be able to reach the education goals of our school and your child.

Sincerely,

Bridget Hughey
Parkview Elementary Principal

Dear Parent/Guardian:

Please review the Parkview Elementary Handbook, Stroud Public School Handbook, "Cards" Discipline Program, Parent-School Compact, and Policy EHBDBA Parent Participation in the School District with your child.

My child, _____ and I have reviewed and understand the attached information for the 2026-2027 school year.

Student's Name: _____

Parent/Guardian Signature

Homeroom Teacher: _____