

**POINT ISABEL INDEPENDENT SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING  
November 18, 2025**

The Point Isabel Independent School District held a Regular School Board Meeting, at 18001 Hwy 100 – Lecture Hall in Port Isabel Early College High School, Port Isabel, Texas on November 18, 2025, at 5:30 p.m.

**BOARD MEMBERS PRESENT:** Heather Scott, Cecilia Castillo – Arrived at 6:05 pm  
Cynthia Cantu, Emily Galvan, Andrew LeBlanc, Frank Davalos & Maritza Hoffman

**BOARD MEMBERS ABSENT:** None

**ALSO PRESENT:** Theresa A. Capistran Superintendent  
Christy Gonzalez Chief Financial Officer

A quorum was established and the Chairperson of the Board called the meeting to order. The Superintendent of Schools confirmed to the board the notice of the meeting has been posted as required by law.

Cynthia Cantu led the invocation and the pledge of allegiance and Texas pledge.

**PRESENTATIONS:**

- Curriculum & Instruction Updates

**PUBLIC COMMENTS** None

**ANNOUNCEMENTS**  
1. Feast of Sharing  
2. Thanksgiving Break

**OPEN FORUM**

**CONSENT AGENDA** Motion #1 Tabled Item #1 – Approval of minutes  
Moved Item #1 to Discussion & Action Agenda  
Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Absent
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed 6/0.

Motion #2 by Maritza Hoffman second by Andrew LeBlanc to approve the consent agenda items #2-10 as presented.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Absent

- Frank Davalos: Aye
  - Andrew LeBlanc: Aye
  - Emily Galvan: Aye
  - Cynthia Cantu: Aye
  - Maritza Hoffman: Aye
- Outcome: The motion passed 6/0.

DISCUSSION AND ACTION AGENDA

MINUTES

Motion #3 by Cynthia Cantu, second by Emily Galvan  
Tabled

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Absent
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed 6/0.

LEASE AGREEMENT  
NINOS, HEAD START

Motion # 4 by Andrew LeBlanc, second by Emily Galvan  
Approval of Lease Agreement between Point Isabel  
Independent School District and Neighbors in Need of  
Services, Inc. Head Start.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Absent
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Martiza Hoffman: Aye

Outcome: The motion passed 6/0.

CAMERON APPRAISAL  
DISTRICT BOARD OF  
DIRECTORS

Motion #5 by Heather Scott, second by Emily Galvan  
Approval of Resolution #26-01 casting votes for the  
Cameron Appraisal District Board of Directors

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Absent
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed 6/0.

STOP LOSS INSURANCE  
REJECTION

Motion # 6 by Heather Scott, second by Maritza Hoffman for Approval to reject all submissions for RFP #0925-SLI for Stop Loss Insurance, as recommended by Valley Risk Consulting.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Absent
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed 6/0.

STOP LOSS RENEWAL

Motion # 7 by Emily Galvan, second by Andrew LeBlanc for (1) Approval to renew RFP #0722-SLI for Stop Loss Insurance with The Monty Group as underwritten by IronShore from Liberty Mutual Insurance, for an additional one-year (1) period from January 1, 2026, in the estimated amount of \$386,255.00 and contingent on actual 2026 employee counts, as advised by Valley Risk Consulting. (2) Authorize the Superintendent or designee to execute any and all agreements for the renewal.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Absent
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cecilia Castillo: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed 6/0.

ADOPTED BUDGET & ANNUAL CONTRIBUTION TO CAMERON APPRAISAL DISTRICT

Motion #8 by Emily Galvan, second by Andrew LeBlanc for Approval of the 2026 Adopted Budget and Annual Contribution to Cameron Appraisal District of San Benito, Texas in the amount not to exceed \$814,784.00.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Absent
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed 6/0.

GENERAL CONTRACTOR FEES Motion #9

by Heather Scott, second by Cynthia Cantu for Approval of payment #6 for general contractor fees on additions and renovations to the Administration Building to Peacock General Construction Inc., in the amount not to exceed \$253,779.20.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Absent
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Martiza Hoffman: Aye

Outcome: The motion passed 6/0.

SUPERINTENDENT’S EDUCATIONAL REPORT

ROUTINE REPORTS

- Public School Disbursements for October 2025
- Financial Report
- Tax Office Report

The Board went into executive session at 6:05 pm  
Cecilia Castillo arrived at 6:05 pm and joined Executive Session.

EXECUTIVE SESSION

Motion #10 by Heather Scott, second by Andrew LeBlanc to go into executive session at 6:05 p.m.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Absent
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed 6/0.

COME OUT OF EXECUTIVE SESSION

Motion #11 by Cecilia Castillo, second by Maritza Hoffman to come out of executive session at 7:19 p.m.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Aye
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed unanimously.

RETURN TO  
OPEN SESSION

Motion #12 by Emily Galvan second by Cynthia Cantu  
to return to open session at 7:19 p.m.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Aye
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed unanimously.

ACTION ON MATTERS

Motion #13 by Emily Galvan, second by Cecilia Castillo for  
Discussion and possible action on Superintendent  
Recommendations for renewals, proposed non-renewal  
and resignations of professional educator contracts.  
(Professional Staff-Administrators and Professional  
Staff-others)

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Aye
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed unanimously.

Motion #14 by Andrew LeBlanc, second by Emily Galvan for  
Discussion and possible action Professional Personnel  
report that includes employment, resignation, leave of  
absentee, new hires, promotions, and transfers for the  
month of November 2025.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Aye
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed.

The Chairperson called for a motion to adjourn the meeting at 7:19 p.m.

ADJOURNMENT

Motion #18 by Andrew LeBlanc, seconded by Cynthia Cantu to adjourn meeting at 7:19 p.m.

Vote: Roll Call

- Heather Scott: Aye
- Cecilia Castillo: Aye
- Frank Davalos: Aye
- Andrew LeBlanc: Aye
- Emily Galvan: Aye
- Cynthia Cantu: Aye
- Maritza Hoffman: Aye

Outcome: The motion passed unanimously.



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PRESIDENT



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SECRETARY

Typed by: G. Gonzalez