



LASSEN UNION HIGH SCHOOL DISTRICT

1000 Main Street • Susanville, California 96130-4498 • (530) 257-5134 • Fax (530) 251-0473

January 8, 2026

Dear Contractor;

Lassen Union High School District is a Uniform Public Construction Cost Accounting Act (CUPCCAA) district. You have previously indicated that were interested in being placed on our District's list of qualified bidders or you have engaged with the district in a recent project. Each year we update the list with current information for those contractors on the list and add those who were not previously listed. Please take a couple moments to complete and return the attached form so that we can continue to include you in any notices for upcoming projects. If your situation has changed and you wish to no longer be included on our list, please mark the appropriate box and return, we will then remove you and cease future notices.

The Act allows for public work in the amount of \$75,000 or less to be performed by negotiated contract or by purchase order, eliminating the requirement for formal bid procedures on projects from \$15,000 to \$75,000. Projects between \$75,000 and \$220,000 can now be awarded using informal bidding procedure set forth in Act in Section 22032(b). When a project arises that is in the informal bid range, any contractor holding the proper license and classification, on the district's informal bidding list, will receive notice of the project and the opportunity to submit a bid.

Please contact me if you have any questions. We look forward to doing business with you in the near future.

Sincerely,

Cori Shields, CBO
(530)251-1194
cori.shields@lassenhigh.org

Lassen Union High School District
1000 Main Street
Susanville, CA 96130

LASSEN UNION HIGH SCHOOL DISTRICT

CONTRACTOR'S LETTER OF INTEREST

California Uniform Public Construction Cost Account Act Informal Bidding Process
(Public Contract Code §22030 et seq. for Projects Valued Between \$60,000 and \$200,000)
FOR THE 2026 CALENDAR YEAR

The Contractor below requests to be included in the Lassen Union High School District list of
Qualified Contractors to receive Notices Inviting Informal Bids.

COMPANY NAME: _____
MAILING ADDRESS: _____
CITY: _____
STATE: _____
ZIP CODE: _____

CONTACT NAME: _____
PHONE NUMBER: _____
FAX NUMBER: _____
EMAIL ADDRESS: _____

☐ Please mark this box only if you are NOT interested in being on the Informal Bidders List

Department of Industrial Relations (DIR) Registration #: _____

General Engineering (**Class A**) and/or General Building (**Class B**) contractors must complete license number and class of license(s) held and also check the box(es) of categories of work in which they have specialized knowledge and skill, and in which they would be interested in participating in an informal contracting project with Lassen Union High School District.

CA Contractor's License Number: _____

Class of License(s) Held: _____ // _____ // _____

CATEGORIES OF WORK

- | | | |
|--|---|--|
| ☐ C-2 Insulation and Acoustical | ☐ C-21 Building Moving/Demolition | ☐ C-45 Electrical Sign |
| ☐ C-4 Boiler, Hot Water Heating and Steam Fitting | ☐ C-23 Ornamental Metal | ☐ C-46 Solar |
| ☐ C-5 Framing and Rough Carpentry | ☐ C-27 Landscaping | ☐ C-47 General Manufactured Housing |
| ☐ C-6 Cabinet, Millwork and Finish Carpentry | ☐ C-28 Lock and Security Equipment | ☐ C-50 Reinforcing Steel |
| ☐ C-7 Low Voltage Systems | ☐ C-29 Masonry | ☐ C-51 Structural Steel |
| ☐ C-8 Concrete | ☐ C-31 Construction Zone Traffic Control | ☐ C-53 Swimming Pool |
| ☐ C-9 Drywall | ☐ C-32 Parking and Highway Improvement | ☐ C-54 Ceramic and Mosaic Tile |
| ☐ C-10 Electrical | ☐ C-33 Painting and Decorating | ☐ C-55 Water Conditioning |
| ☐ C-11 Elevator | ☐ C-34 Pipeline | ☐ C-57 Water Well Drilling |
| ☐ C-12 Earthwork and Paving | ☐ C-35 Lathing and Plastering | ☐ C-60 Welding |
| ☐ C-13 Fencing | ☐ C-36 Plumbing | ☐ C-61 Limited Specialty |
| ☐ C-15 Flooring and Floor Covering | ☐ C-38 Refrigeration | ☐ ASB Asbestos Certification |
| ☐ C-16 Fire Protection | ☐ C-39 Roofing | ☐ HAZ Hazardous Substance Removal Certification |
| ☐ C-17 Glazing | ☐ C-42 Sanitation System | ☐ Other: _____ |
| ☐ C-20 Warm-Air Heating/Vent/AC | ☐ C-43 Sheet Metal | |

I certify to the best of my knowledge, the elements of information provided above are accurate and true as of this date. I am properly licensed and skilled to perform the above work and am able to secure bonds and insurance coverage (General Liability \$2,000,000 General Aggregate, \$1,000,000 Personal & Advertising Injury, Employer's Liability \$1,000,000, Automobile Liability \$1,000,000) to perform the work. My company shall comply with all city, state and federal requirements.

Signature _____ Name _____

Title _____ Date _____

Please submit completed form via email or mail.

Lassen Union High School District
Cori Shields
1000 Main Street
Susanville, CA 96130

Email: cori.shields@lassenhigh.org

District Use Only:

Date Received: _____

Added to List: _____