BOARD MISSION STATEMENT

Burlington School District RE-6J shall strive to provide a safe environment for students and staff, meaningful opportunities and innovative educational programs for all students, so they reach their learning potential including meeting or exceeding state and district content standards through partnerships between home, school and community.

BOARD PURPOSE

As a unit, representing the community, we provide effective governance focused on continuous success for all students.

ESSENTIAL BOARD ROLES

Guiding the district

Engaging stakeholders

Ensuring alignment of resources and structure

Measuring effectiveness

Modeling excellence

BURLINGTON RE-6J BOARD GOALS

Students meet and exceed high academic standards and demonstrate adequate yearly progress.

The extracurricular program will support and enhance instructional programs.

Continue to strengthen ties to the Burlington Community.

Improve communications between staff and increase opportunities for professional development.

Integrate increased technology capabilities and utilization throughout the district.

Maintain responsible and accountable management of district resources.

Burlington Board of Education

REGULAR MEETING

June 25, 2018/ 7:00-9:00 / District Board

1. **Opening Activities:**
   Call to Order by President Pauline Durham
   Pledge of Allegiance
   Roll Call

2. **Approval of Minutes-**
   Regular Meeting- May 21, 2018

3. **Approval of RE-6J Bills and Financial Statement**
   General Fund, Capital Reserve Fund, Bond Redemption, Activity Funds-BES, BMS, BHS, Food Service

4. **Board Review and Approval of Agenda**

5. **Communication:**
   Superintendent's Report- Oral

6. **Audience**

7. **Action Items:**
   7:01 Consent Agenda
   7:02 Adoption of 2018-2019 Budget
   a) Budget Adoption Resolution
   b) Allocation of spending Beginning Fund Balance Resolution
   c) Budget Appropriation Resolution
   7:03 BES, BMS, BHS student handbooks.
   7:04 Fuel RFP
   7:05 Second Reading Policy

8. **Discussion Items:**

9. **Agenda Items for Next Meeting**

10. **Adjournment**

BURLINGTON SCHOOL DISTRICT RE-6J
BOARD OF EDUCATION
AGENDA ITEMS SUMMARY SHEET

DATE: June 25, 2018

SUBMITTED/REQUESTED BY: Tom Satterly

TYPE OF ITEM: Information: _____ Discussion: _____ Action: X

STATEMENT OF ISSUE: **CONSENT AGENDA**

SUMMARY OF ISSUE:

- Approve Dennis Beredo BHS PE teacher.
- Approve Mary Jo Phipps as BES paraprofessional.
- Approve Donna Williams as BHS girls' basketball coach.
- Approve Neelly Schott as BHS girls' basketball coach.
- Approve Hilliary Schott as BHS girls' basketball coach.
- Approve Destiny Evett as BMS girls' basketball coach.
- Approve Kerstin Hornung BHS para.

RECOMMENDATION OF PERSON SUBMITTING: No motion is needed unless a Board Member would wish for an item to be withdrawn and brought to the floor.

ITEM NUMBER
7:01

BURLINGTON SCHOOL DISTRICT RE-6J
BOARD OF EDUCATION
AGENDA ITEMS SUMMARY SHEET

DATE: June 25, 2018

SUBMITTED/REQUESTED BY: Tom Satterly

TYPE OF ITEM: Information: _____ Discussion: _____ Action: X

STATEMENT OF ISSUE: **ADOPTION OF BUDGET**
a) Budget Adoption Resolution for the 2018-2019 Fiscal Year

SUMMARY OF ISSUE:

Board must, by law, pass a resolution reflecting their adoption of the 2018-2019 budget.

Burlington School District RE-6J

BUDGET ADOPTION RESOLUTION FOR THE 2018-2019 FISCAL YEAR

BE IT RESOLVED BY THE BOARD OF EDUCATION OF BURLINGTON SCHOOL DISTRICT RE-6J THAT THE PROPOSED BUDGET FOR THE 2017-2018 FISCAL YEAR BE THE DISTRICT'S "ADOPTED BUDGET" FOR THE PERIOD BEGINNING ON JULY 1, 2018, AND ENDING ON JUNE 30, 2019.

DATE: JUNE 25, 2018

RECOMMENDATION OF PERSON SUBMITTING: Approve budget resolution as presented.

ITEM NUMBER
7:02a

BURLINGTON SCHOOL DISTRICT RE-6J
BOARD OF EDUCATION
AGENDA ITEMS SUMMARY SHEET

DATE: June 25, 2018

SUBMITTED/REQUESTED BY: Tom Satterly

TYPE OF ITEM: Information: _____ Discussion: _____ Action: X

STATEMENT OF ISSUE: **ADOPTION OF PROPOSED BUDGET**
b) Resolution of Spending of Beginning Fund Balances per State Law

SUMMARY OF ISSUE: By law, the Board must pass a resolution allowing the beginning fund balance to be included in the appropriations or potential expenditures of the budget.

Burlington School District RE-6J

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BURLINGTON SCHOOL DISTRICT RE-6J THAT THE 2018-2019 PROPOSED SCHOOL DISTRICT BUDGET REFLECTS SPENDING OF BEGINNING FUND BALANCES PER STATE LAW.

DATE: JUNE 25, 2018

RECOMMENDATION OF PERSON SUBMITTING: Approve resolution as presented.

ITEM NUMBER
7:02b

BURLINGTON SCHOOL DISTRICT RE-6J
BOARD OF EDUCATION
AGENDA ITEMS SUMMARY SHEET

DATE: June 25, 2018

SUBMITTED/REQUESTED BY: Tom Satterly

TYPE OF ITEM: Information: _____ Discussion: _____ Action: X

STATEMENT OF ISSUE: **ADOPTION OF PROPOSED BUDGET**
c) Budget Appropriation Resolution of the 2018-2019 Adopted Budget

SUMMARY OF ISSUE: A proposed budget will need to be approved to be in compliance with Financial Policy Procedures established by CDE.

DATE: JUNE 25, 2018

RECOMMENDATION OF PERSON SUBMITTING: Adopt the proposed budget as presented and reading the specific monies in the budget into the minutes.

ITEM NUMBER
7:02c

BUDGET APPROPRIATION RESOLUTION FOR THE 2018-2019 BUDGET

BE IT RESOLVED BY THE BOARD OF EDUCATION OF BURLINGTON SCHOOL DISTRICT RE-6J THAT THE AMOUNTS READ FROM THE FOLLOWING SCHEDULE BE APPROPRIATED TO EACH FUND AS SPECIFIED IN THE "ADOPTED BUDGET" FOR THE ENSUING 2018-2019 FISCAL YEAR BEGINNING JULY 1, 2018, AND ENDING JUNE 30, 2019.

DATE: JUNE 25, 2018

BUDGET APPROPRIATION RESOLUTION

Be it resolved by the Board of Education of Burlington School District RE-6J in Kit Carson County that the amounts shown in the following schedule be appropriated to each fund as specified in the "Adopted Budget" for the ensuing fiscal year beginning July 1, 2018 and ending June 30, 2019.

FUND	AMOUNT 2017-18	AMOUNT 2018-19
General Fund	$ 8,104,865	$ 8,706,940
Special Revenue Funds:		
Governmental Designated Purpose Grants Fund	$ 0	$ 0
Capital Reserve Fund	$ 0	$ 296,941
Pupil Activity Funds	$ 0	$ 0
Transportation Fund	$ 0	$ 0
Capital Projects Funds		
Building Fund Capital Reserve Fund	$ 700,000	$ 4,841,982
Special Building and Technology Fund	$ 0	$ 0
Enterprise Funds		
Food Service Fund	$ 380,560	$ 326,170
Internal Service Funds:		
Risk Management Fund	$ 0	$ 0
Bond Redemption Fund	$ 0	$ 0
Student Activity Agency Fund	$ 397,220	$ 131,066
TOTAL APPROPRIATION	**$9,582,645**	**$14,303,099**

BURLINGTON SCHOOL DISTRICT RE-6J
BOARD OF EDUCATION
AGENDA ITEMS SUMMARY SHEET

DATE: June 25, 2018

SUBMITTED/REQUESTED BY: Tom Satterly

TYPE OF ITEM: Information: _____ Discussion: _____ Action: X

STATEMENT OF ISSUE: **BES, BMS, BHS Student Handbook**

SUMMARY OF ISSUE:

- Every year a student handbook is available to each student and their parent(s)/guardian(s). A staff handbook is available to all employees in the district each year. These handbooks are a guide for the school year. Enclosed are the handbook changes. These handbooks will be available on-line for parents and staff to access. For those families who do not have internet, a hard copy will be provided.

RECOMMENDATION OF PERSON SUBMITTING: Motion to approve the handbooks as presented.

ITEM NUMBER
7:03

BURLINGTON SCHOOL DISTRICT RE-6J
BOARD OF EDUCATION
AGENDA ITEMS SUMMARY SHEET

DATE: June 25, 2018

SUBMITTED/REQUESTED BY: Tom Satterly

TYPE OF ITEM: Information: _____ Discussion: _____ Action: X

STATEMENT OF ISSUE: **Fuel RFP**

SUMMARY OF ISSUE:

- I will have at the board meeting all returned Fuel RFPs.

RECOMMENDATION OF PERSON SUBMITTING: **Motion to accept the Fuel Bid from _____.**

ITEM NUMBER
7:04

BURLINGTON SCHOOL DISTRICT RE-6J
BOARD OF EDUCATION
AGENDA ITEMS SUMMARY SHEET

DATE: June 25, 2018

SUBMITTED/REQUESTED BY: Tom Satterly

TYPE OF ITEM: Information: _____ Discussion: _____ Action: X

STATEMENT OF ISSUE: **POLICY SECOND READING – JRCB (Privacy and Protection of Confidential Student Information), JRCB-R (Privacy and Protection of Confidential Information - R)**

SUMMARY OF ISSUE:

- Attached is the policies that will need to be changed to comply with the Student Information Act.

RECOMMENDATION OF PERSON SUBMITTING: Motion to approve policies JRCB, JRCB-R.

ITEM NUMBER
7:05