

Dakota Prairie 2026-27 Student/Parent Handbook

District Administrators:

Mr. Jay Slade, Superintendent: 345-8233
Mr. Clay Johnson, Principal High School: 345-8233
Dr. Jackie Bye, Principal Elementary: 322-4771

www.dakota-prairie.k12.nd.us

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District Information

Buildings Addresses

DAKOTA PRAIRIE HIGH SCHOOL

518 4th Ave
PO Box 37
Petersburg, ND 58272
701-345-8233

DAKOTA PRAIRIE ELEMENTARY

101 Nyhus Ave
PO Box 337
McVile, ND 58254
701-322-4771

ADMINISTRATION

Mr. Jay Slade, Superintendent
Mr. Clay Johnson, Middle School-High School Principal
Dr. Jackie Bye, Elementary Principal

VISION STATEMENT

Provide an innovative educational environment that promotes engagement, empowerment & excellence.

MISSION STATEMENT

To provide an innovative educational environment that empowers engaged learners.

PRIORITY STATEMENTS

We provide an innovative environment for student growth
We create relationships that promote student engagement
We empower students to be transition ready
We deliver effective, rigorous, and relevant instruction
We engage in data-driven decisions for school improvement and student growth

DISTRICT BELIEFS

If Dakota Prairie provides a safe and healthy school climate and culture, it should empower students to learn, grow, and excel.

If Dakota Prairie enhances student engagement through instruction, curriculum, and positive relationships, then student growth should progress.

If Dakota Prairie incorporates engaging digital literacy, then students will be empowered to be prepared for their lifetime of further digital growth and remain lifelong learners.

If staff have appropriate training in developing students' essential skills, then students should benefit and be more likely to graduate choice ready

EXPECTATIONS

1. TO ENGAGE:
 - a. *We Listen*
 - b. *We Ask Questions*
 - c. *We Participate in Activities*
2. TO EMPOWER:
 - a. *We Believe in Ourselves*
 - b. *We Take Ownership of Our Learning*
 - c. *We Encourage Each Other to Never Give Up*
3. TO EXCEL
 - a. *We Do Our Very Best*
 - b. *We Strive to Keep Improving*
 - c. *We Inspire Others*

DAKOTA PRAIRIE SCHOOL DISTRICT SCHOOL BOARD

Mr. Dave Blasey, President

Mrs. Jennifer Rusten

Mr. Charlie Stein, Vice-President

Mrs. Nikki Ohnstad

Mrs. Anna Halvorson

ATHLETIC & ACTIVITIES DIRECTORS

Dakota Prairie Knights Middle & High School: Mr. Clay Johnson

Dakota Prairie Knights Elementary: Dr. Jackie Bye

Nelson County Chargers: Mr. Hunter Sand

Transportation Director Dakota Prairie & Nelson County: Mr. Jay Slade

SCHOOL SONG: NELSON COUNTY CHARGERS

Hail! Nelson County Chargers
Hail! To the black and silver
Hail! Hail! With strength and courage
Mighty are we (RAH RAH RAH)

Charge forward fearless warriors
Charge with unwavering vigor
Hail! Hail! Together Chargers
On to victory! (REPEAT ONCE)

(The Victors · University of Michigan)

List of Staff Members:

Allison Aaland	5 th /6 th Math, K-6 PE	Allison.Aaland@k12.nd.us
Kayte Avdem	4th Grade	Kayte.Avdem@k12.nd.us
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Betty Hurst	9-12 English	Betty.Hurst@k12.nd.us
Teri Huso	Elementary Paraprofessional	Teri.Huso@k12.nd.us
Sarah Johnson	7-8 English, PK-12 Library	Sarah.A.Johnson@k12.nd.us
Tara Johnston	Elementary Paraprofessional	Tara.Johnston@k12.nd.us
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Haley Klefstad	1st Grade	Haley.Klefstad@k12.nd.us

Robert Kraft	7-12 Art	Robert.Kraft@k12.nd.us
Gus Kueber	7-12 Physical Education	Gus.Kueber@k12.nd.us
Melissa Kueber	Schoolwide	Melissa.Kueber@k12.nd.us
Savannah Kueber	7-12 Social Studies, Grade 10 English	savannah.kueber@k12.nd.us
Tyler Larson	History, Business, TTS	Tyler.D.Larson@k12.nd.us
Krista Lippert	Elementary Paraprofessional	Krista.Lippert@k12.nd.us
Patty Lippert	Elementary Paraprofessional	Patty.Lippert@k12.nd.us
Courtney Lofstrom	2 nd Grade	Courtney.Lofstrom@k12.nd.us
Angela Longtin	Elementary Counselor/Behavioral Specialist	Angela.Longtin@k12.nd.us
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Kori Madche	High School Paraprofessional	Kori.Madche@k12.nd.us
Dustin Martin	7-12 Counselor	Dustin.Martin@k12.nd.us
Darcy McGee	Business Ed	
Cameron McMillin	9-12 Math	Cameron.McMillin@k12.nd.us
Courtney Molstad	High School Special Education	Courtney.Molstad@k12.nd.us
Martin Olsen	7-12 Music Teacher	Martin.Olsen@k12.nd.us
Amy Olson	6 th Grade	Amy.Olson@k12.nd.us
Hunter Sand	K-3 Strategist, Athletic Director	Hunter.Sand1@k12.nd.us
Taylor Sand	Kindergarten	Taylor.Sand@k12.nd.us
Traci Sand	Student Success Coordinator; Schoolwide	Traci.Sand@k12.nd.us
Renae Schanilec	7-12 Family and Consumer Science	Renae.Schanilec@k12.nd.us
Isaac Strom	7-12 Math	
Courtney Stein	1 st Grade	Courtney.Stein@k12.nd.us
Laura Walter	Elementary Special Education	Laura.Walter@k12.nd.us
Ashley Yoney	7-8 Science Teacher	Ashley.Yoney@k12.nd.us
	Elementary Paraprofessional	
	9-12 Science Teacher	
	High School Paraprofessional	
	High School Paraprofessional	
NON-TEACHING STAFF		
Debbie Ajdari	Elementary Secretary	Debbie.Ajdari@k12.nd.us
Floyd Alford	High School Custodian	
Margo Blessum	High School Assistant Cook	
Lee Brenna	Bus Driver	
Vivian Collier	Elementary Assistant Cook	
Lori Dahl	Business Manager	Lori.Dahl@k12.nd.us
Jan Dungeon	High School Secretary	Janice.Dungeon@k12.nd.us
Debbie Hilliard	High School Assistant Cook	
Larry Hoyt	Activity Bus Driver	
Linda Johnson	High School Head Cook	

LeAnn Loe	Elementary Assistant Custodian	
Jeff Luehring	Bus Driver	
Linda Luehring	Bus Driver	
Carol Miles	Elementary Assistant Custodian, Bus Driver	
Jim Miles	Bus Driver	
Lori Ternquist	High School Administrative Assistant, Technology Coordinator	Lori.Ternquist@k12.nd.us
Todd Whitman	Bus Driver	
Christine Willert	Elementary Head Custodian	
	Elementary Head Cook	
	Bus Driver	
	Bus Driver	

Athletic Passes

Athletic passes are available at a slight savings for all home regular activities. The pass is not valid for tournaments nor for individual ticket events such as band or choir concert or drama events. **Spectators may purchase their athletic passes in any of the school offices. They may no longer be purchased at the gate.**

Season Passes: (Fall/Winter Athletics)		Event Prices:	
K-12 & Sr.	\$45.00	K-12-	\$5.00
Adult	\$80.00	Adult	\$8.00
Senior	\$40.00	Seniors	\$1.00

CHAIN OF COMMAND:

Any complaints should be made to the teacher/coach/advisor before moving to the next person in the chain of command.

Classroom Issue:

- 1) Teacher
- 2) Principal
- 3) Superintendent
- 4) School Board (policy/handbook question)

Activity Issue:

- 1) Direct Coach
- 2) Head of Program
- 3) Activity Director
- 4) Building Principal
- 5) Superintendent (policy/handbook question)
- 6) School Board (policy/handbook question)

DISCUSSION GUIDELINES

- Playing time discussions are at the discretion of the specific head coach, with the player. (*Coaches **ARE NOT** required to talk to parents about playing time*)
- Player must attend parent-requested meetings with coach/advisor and parents. Coach/advisor can waive this rule if they wish.
- Meetings about playing time can only happen after the player has initiated that question with the coach(es).

Policy/Handbook/Rules Issue

- 1) Principal
- 2) Superintendent
- 3) School Board

Complaint Against Staff Member/Coach/Advisor: Activity Director/Principal-Superintendent-School Board
**(depending upon who in what capacity complaint is made)*

Complaint Against:

Superintendent: Contact School Board President
Principal: Contact Superintendent – School Board
Athletic/Activities Director: Superintendent

Teacher/Staff Member with Another Teacher/Staff Member: Address the teacher/staff member before contacting administrators.

This chain of command must be followed for sports and school issues

EL Policy (NDSBA Policy – GABAA)

It is the policy of the Dakota Prairie School District to provide the appropriate educational services as required by law. Students are guaranteed equal educational opportunities regardless of race, color, religion, gender, national origin, ancestry, disability, age, or other status protected by law. Students identified as lacking the necessary language proficiency to learn and interact in the classroom shall be provided necessary services.

The District provides appropriate educational services and parity in programs/services/ resources provided to students who are Limited English Proficient (LEP) and/or English Learners (EL). The District has developed a plan that describes the process of identifying and assessing students who are LEP or EL. The plan is consistent with state and federal requirements.

The plan also includes a procedure for ensuring participation by identified students in state mandated assessments and a description of methods used to assist with language proficiency and academic achievement, including a description of the instructional model chosen, method of developing individual student instructional plans, teacher assessment, instructional planning, parental involvement, and program exit criteria. The plan assures that a trained ESL or bilingual education teacher shall oversee the LEP and EL program. The plan will be monitored to ensure that portions that fail to meet the needs of LEP and EL students are revised or discontinued.

Parents or guardians of EL and LEP student shall be notified upon identification and be informed of student's needs, services available, and annual progress in English and academic achievement. Parents or guardians shall be communicated with, to the extent practicable, in their native language or a language that they can understand.

Enrollment of Students

Any student who has been suspended from another district is not eligible to attend the Dakota Prairie School District until eligible to return to his or her regular school or until the board or Superintendent has reviewed the prior suspension and determines that the suspension was illegal or improperly given.

Family Educational Rights and Privacy Act (FERPA) Subpart**A -General**

- The Act applies to educational agencies or institutions that receive federal funds through the Secretary of Education.
- Directory information-would not generally be considered harmful or invade privacy if disclosed ex., name, address, telephone number, etc.
- Personally identifiable information- name, family members name, address of student or student's family, personal identifier such as social security number, a list of personal characteristics making it easy to identify the student or other information that make the student's identity easily traceable.
- Educational records-records directly related to a student and maintained by an educational agency (does not include teacher's notes and records that remain in the teachers' possession)
- Eligible student- student who has reached age 18 or is attending a post-secondary educational institution.
- When a student becomes an eligible student all rights of the parents transfer to the students.
- Each educational agency must adopt a policy regarding how the agency will meet the requirements of the Act.
- Educational agencies must annually notify all parents and eligible students of their rights under the Act.

Subpart B- Rights of Inspection and Review of Education records.

- Education agencies must permit a parent or eligible student to inspect and review the education records of the student (must be within a reasonable time, no more than 5 days from request).
- A copy of the educational records must be provided if failure to do so will prevent the parent or eligible student from inspecting them.
- An educational agency may charge a fee for copies of the education record unless the fee will prevent inspection of the record.
- An educational agency may not charge a fee to search for or retrieve education records.

Subpart C- Procedures for Amending Education Records

- Parent or eligible student may request an amendment to records they believe contain information that is inaccurate, misleading or in violation of the student's rights of privacy or other rights.
- If the educational agency decides not to amend the record it shall inform the parent or eligible student of their right to a hearing.
- If the hearing officer determines that the information is inaccurate, misleading or otherwise violates privacy or other rights the record will be amended.
- If the hearing officer determines that the information is not inaccurate, misleading or otherwise does not violate privacy or other rights, the parent or eligible student must be informed of their right to place a statement in the record commenting on the information or stating why they disagree with the decision.

Subpart D- of Personally Identifiable Information

- Personally identifiable information cannot be disclosed without written consent of the parent or eligible student.
- The consent form must:
 - Specify the records disclosed
 - State the purpose of disclosure
 - Identify to whom disclosed
- Prior consent to disclose is not required when:
 - Disclosure is to other school officials (including teachers who have legitimate educational interests in the records.)
 - Disclosure is required by a post-secondary education agency that a student is seeking to attend.
 - Disclosure is made as a result of court order or subpoena.
 - Disclosure is in connection with a health or safety emergency.
 - Disclosure is of information the education agency has designated as directory information.
- A record shall be kept of each request for access to and disclosure of protected information including who received the information and what interest that party had in the information.
- The party receiving the information may not disclose to others without also getting consent.
- Directory information may be disclosed only after public notice of what will be disclosed and of the right of the parent or student to refuse this disclosure.

Subpart E- Enforcement Procedures

- The Department of Education:
 - Investigates, processes and reviews complaints and violations, and, provides technical assistance to ensure compliance.
- If there is non-compliance, federal funds may be withheld.

Individuals with Disabilities Education Act

- Incorporates and makes reference to FERPA in its implementing regulations.
- In addition to a right to reasonable inspection within 5 days, a parent or eligible student may inspect before any meeting regarding an IEP.
- Parents must be informed when personally identifiable information is no longer needed so that parents have an opportunity to request that it be destroyed.
- A list must be maintained of the types and locations of education records collected, maintained or used by the educational agency.
- Persons collecting or using personally identifiable information must receive training on confidentiality.

Each educational agency must maintain for public inspection a list of the names and positions of persons who have access to personally identifiable information.

FEDERAL PROGRAMS DISPUTE RESOLUTION PROCEDURE (NDSBA Policy – GABDB)

Process

Any individual who believes that the Dakota Prairie School District has violated the regulations or law governing a Federal program should submit a complaint to the Federal Program Coordinator at 518 4th Ave Petersburg, ND 58272 or call 701-345-8233. The Federal Program Coordinator shall investigate the complaint and provide the individual with a written response within 30 days or as soon as practicable.²

The complaint must include:

1. The date
2. A detailed description of the complaint, including specific facts.
3. The signature of the person making the complaint.

If the complainant is dissatisfied with the response, the complainant may submit an appeal request to the Superintendent. The Superintendent shall issue a written response to the complainant as soon as practicable not to exceed 30 days.

Reconsideration

If the complaint is not resolved to the satisfaction of the complainant at the district level, the complainant may forward the complaint to the Superintendent of Public Instruction, 600 East Boulevard, Bismarck, ND 58505. DPI has established a reconsideration procedure in the event that a complainant is dissatisfied with the State Title Program Director's decision.

Once the state-level complaint review process has been exhausted, a complainant may forward the complaint to the Secretary of Education, U.S. Department of Education, 555 New Jersey Avenue, NW, Washington, DC 20208.

² The 30-day deadline is recommended by NDSBA, but not required by federal law.

Lunch Accounts

Students must pre-purchase noon lunch and breakfast at the central office at 518 4th Ave PO Box 37, Petersburg, ND 58272 or 101 Nyhus Ave PO Box 337, McVile, ND 58254. **Also, families can pay online through e-funds.** The link can be found on the DP Website. Call either office for assistance at 701-345-8233 or 701-322-4771. **Eating breakfast will not be an excuse for tardiness to class. On late start days no breakfast will be served.** K-12 breakfast costs for students are \$2.**35**, Adult breakfast cost is **\$3.10**. K-6 student lunch costs **\$2.95**, 7-12 student lunch costs **\$3.10**, Adult lunch costs are \$4.**15**, Reduced price breakfast is \$0, the state of North Dakota pays. Reduced price lunch is \$0.

- *The meal accounting system at Dakota Prairie is a pre-paid system, which relies on parents maintaining a positive balance in their student's account. Breakfasts, lunches, and extra milk may be paid for by this account.*
- **If families reach a negative balance of -\$100 at any point of the school year, the account will be turned over to collections. Prior to the balance going negative, emails and notifications will be sent to the family.**

Notification of Non-discrimination Policy

You are hereby notified the Dakota Prairie School District # 1 does not discriminate on the basis of race, color, national origin, sex, or handicap in the educational programs or activities which it operates, and that it is required not to discriminate in such a manner. This requirement, not to discriminate, extends to educational programs and activities, as well as to employment herein. It shall be the policy to treat all controversial questions and issues with the greatest degree of impartiality.

The Dakota Prairie Public School is a framework of basic principles of education that express the staff's conviction on the school's responsibility for the education of its students. This handbook has been created to help you get the most

out of your career at Dakota Prairie. The benefits from your school years will be determined by how much you are willing to contribute.

As a student of Dakota Prairie Public School, you should remember that the reputation of our school and yourself would depend on your attitude and behaviors.

Office

Office Supplies: A nominal fee will be charged for personal use of the fax, copier, computer and other office supplies unrelated to education.

Parents' Right to Know

Through federal education law, parents have the right to request information on the professional qualifications of the teachers and paraprofessionals at our school. If you are interested in learning this information, please contact the school at 701-345-8233.

Upon this request, you will receive a detailed explanation of the licensing, education and experiences of each of our teachers. You will also receive information regarding the names and qualifications of the paraprofessionals at our school.

Photographing and Videotaping of Students

During the school year, children may be photographed in a variety of school-related activities. On the fall registration, you will fill out a section dealing with photographing students. In the absence of a documented objection any child may be photographed and the resulting image used with information about student happenings on the school Facebook page, Twitter account, or other media outlets, such as the school Knight Reader and/or newspaper.

School Day – Unless dropped off by school transportation, students will not be allowed in either campus until 8:00 am or unless prior arrangements have been made with staff members.

Dakota Prairie Elementary – School begins at 8:40 am and ends at 3:30 pm each day.

Dakota Prairie High School – School begins at 8:42 am and ends at 3:27 pm each day.

School- Parent Compact

Based on School Board policy KAB-E

This compact is in effect for the 2026-2027 school year

The Dakota Prairie School District, who receives Title I, Part A funds, and the parents of the students participating in activities, services, and programs agree that this compact outlines how they may share the responsibility for improved student academic achievement, and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

SCHOOL RESPONSIBILITIES:

The Dakota Prairie School District will:

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**
 - a. Dakota Prairie provides high quality educational opportunities for all students through the efforts of highly qualified staff implementing quality instruction and research based updated curriculum aligned to the new ND State Standards in Reading/Language Arts 2023 and ND State Standards Math 2023. Curriculum in all areas aligns to State standards so students are meeting the needs of their academic level requirements.

- b. Students are assessed each year through the ND A+ district assessment, which is two times per year, for grades 3-6, and three times per year for K-2. Grades 3-6 take the ND A+ Summative Assessment in the Spring. The ND A+ Summative is the new NDSA as of spring 2025. These are in addition to the daily ongoing teacher observations and continuous progress monitoring of growth.
 - c. All these data points are used to determine student strengths and areas in need of improvement and growth. For students who need more help interventions are implemented and monitored. For students who need more individualized instruction, or other accommodations, IEPs, ILP's and 504s are written and followed to meet those individual student needs. Dakota Prairie School District provides ongoing professional development to teachers and paraprofessionals to enhance their curricular and pedagogy knowledge.
2. ***Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, these conferences will be held:***
 - a. in the fall (October) and in the spring (March) of each school year.
3. ***Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:***
 - a. Progress Reports at quarter one and quarter three with parent-teacher conferences.
 - b. Report cards are sent at the end of semester one (quarter three) and end of semester two (quarter four, end of school year).
 - c. Parents can access PowerSchool at any time to see grades.
 - d. Teachers communicate with parents/families via REMIND with students progress on an ongoing basis.
4. ***Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:***
 - a. Parents can call the school between 8:00-8:40 and 3:30-4:00 to talk to a staff member.
 - b. Any parent wishing a conference with a teacher can contact the teacher and schedule an appointment for any time that works for the teacher and the parent.
 - c. Emails can be sent at any time and staff will response in a timely manner.
 - d. Some teachers will use the REMIND system to consult with parents.
 - e. Parents Teacher Conferences are held two times per year.
5. ***Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities as follows:***
 - a. Attending field trips.
 - b. Contacting the classroom teacher or school for information on any volunteer opportunities.
 - c. Eat breakfast or lunch with your child.
 - d. Attend student-family activities held at the school.
6. ***Ensure regular two-way, meaningful communication between family members and staff, in a language that family members can understand.***
 - a. Communication between family members and staff will be consistent, in a format, and in a language that the parents can comprehend and to the extent practicable.

PARENT-FAMILY RESPONSIBILITIES

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance.
- Making sure homework is completed.
- I will support reading within my home.
- Volunteering in my child's classroom, as appropriate.

- Participating, as appropriate, in decisions relating to my child's education.
- Promoting positive use of my child's extracurricular time.
- Promoting positive behaviors.
- Staying informed about my child's education by promptly reading all notices from the school or the school district. Such as the monthly *Dakota Prairie Knight Reader*.
- I will check my child's Home Communication Folder daily for important information and homework.
- Attend Parent-Teacher Conferences
- Communicate with the school should a concern arise.
- Join and communicate with my child's teacher via the REMIND system
- Serving, to the extent possible, on school advisory teams or committees.
- Participating in student-parent-family engagement activities

Statement of Accountability

Teachers, administrators, professional support personnel and board members accept responsibility for providing the environment and resources for learning to take place so that the desired learner expectations might be achieved. However, schools cannot make students learn. Students, parents and guardians are accountable for taking full advantage of the educational opportunities offered by the school. These are the specific responsibilities:

1. Students will:
 - help maintain a school atmosphere conducive to learning
 - take an active and cooperative role in the learning process
 - communicate effectively
 - work to their potential
 2. Teachers will:
 - maintain a classroom environment conducive to learning
 - be knowledgeable in content and methodology
 - prepare, present and evaluate lessons consistent with the Dakota Prairie Mission and learner expectations
 - communicate effectively with students, parents, guardians, staff and administration
 - take an active and cooperative role in student discipline
 3. Parents/guardians will:
 - take an active and responsible role as the student's first teachers in the educational process •
 - support faculty and administrators in establishing a school atmosphere conducive to learning
 - communicate effectively with students, teachers, staff and administration.
 4. Administrators will:
 - actively support the Dakota Prairie Mission and learner expectations
 - actively support staff in their fulfillment of the Mission
 - communicate effectively with teachers, staff, students and parents/guardians
 - maintain a district and building atmosphere conducive to learning
 5. Professional support personnel will:
 - provide referral assistance to teachers
 - sponsor programs that support the accomplishment of the core curriculum interdisciplinary expectations
 - conduct functions directly beneficial to student growth and welfare
 - communicate effectively with student, parents/guardians, staff and administration
 6. Support staff will:
 - maintain a clean, healthy, safe, and friendly environment in which children can learn.
 - communicate effectively with professional staff concerns that they may have about students, school programs or the maintenance of buildings, grounds and buses.
 - actively support the mission of Dakota Prairie
- Dakota Prairie School Board members will:
- actively support the Mission and learner expectations of Dakota Prairie
 - establish policies favorable to effective education
 - provide a budget to accommodate the financial and material needs so educators, staff, administrators, and students may pursue district goals
 - receive input from and communicate with community patrons

Storm Days

Should it become necessary to close school early, cancel school, or implement virtual learning, the announcement will be made over the notification **Apptegy** and also the following stations: KDLR, KZZY, KFGO radio stations and WDAZ and KVLV television stations and social media. Families are responsible for updating contact information (cellphone and email) on **Infinite Campus** and may include additional contact numbers at the Infinite Campus link on the DP Homepage. Administration will make every effort to have virtual learning instead of a storm day with no school. **The first day we are unable to have in-person school, we plan to have virtual learning.**

Parents may exercise their rights to pick up their children early during storm situations. Parents should be assured that if an emergency develops, students would be cared for until the conditions improves.

Student Council

Dakota Prairie Elementary: Grades 5-6 may elect two representatives, two boys and two girls from each class for Student Council.

Dakota Prairie High School: Grades 7-12 may elect two representatives for Student Council. The Junior class will elect a vice president, who then becomes the Student Council President Senior year.

Title I: DAKOTA PRAIRIE SCHOOL-LEVEL PARENT AND FAMILY ENGAGEMENT REGULATIONS

In support of strengthening student academic achievement, the District which receives Title I, Part A funds must jointly develop with, agree on with, and distribute to parents and family members of participating students a written School-Level Parent and Family Engagement Policy that contains information required by the "Every Student Succeeds Act" (ESSA). The policy establishes the school's expectations and objectives for meaningful parent and family engagement and describes how the school may implement a number of specific parent and family engagement activities. This policy must be incorporated into the school's plan submitted to the District.

Definitions

This policy defines the following:

- *Parent* means a biological, adoptive, step or foster father or mother, or any other individual who stands in loco parentis to the student.
- *Parental involvement* means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - a. Parents play an integral role in assisting their child's learning;
 - b. Parents are encouraged to be actively involved in their child's education at school;
 - c. Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - d. Other activities are carried out, such as those described in ESSA.
- *Family/family members* are adults living in a student's household who are related to the student **and/or adult relatives living outside the student's household who, based on a school administrator's knowledge, play a direct and active role in the student's education (e.g., volunteer in school, attend school meetings).**

SCHOOL LEVEL PARENT AND FAMILY ENGAGEMENT POLICY REQUIREMENTS

The school agrees to implement the following requirements as outlined in law:

1. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the District-Schools Parent and Family Engagement Policy and the joint development of the targeted assistance or schoolwide program plan.
2. Update the School-Level Parent and Family Engagement Policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating students, and make the Parent and Family Engagement Policy available to the local community.
3. Provide full opportunities for the participation of parents with limited English proficiency, limited literacy, disabilities, of migratory students, who are economically disadvantaged, or are of any racial or ethnic

minority background, including providing information and school reports required under ESSA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language parents understand.

4. If the schoolwide program plan for Title I, Part A is not satisfactory to the parents of participating students, the school shall submit any parent comments with the plan when the school submits the plan to the district.

SCHOOL-LEVEL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

The School-Level Parent and Family Engagement Policy includes a description of how the school may implement or accomplish each of the following components:

1. JOINT DEVELOPMENT

The school shall take the following actions to involve parents and family members in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I, Part A programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- a. Attending field trips.
- b. Contacting the classroom teacher or school for information on any volunteer opportunities.
- c. Eat breakfast or lunch with your child.
- d. Attend student-family activities held at the school.

2. ANNUAL TITLE I, PART A MEETING

Dakota Prairie School District who receives Title I, Part A funds, will take the following actions to conduct an annual (fall) meeting, at a convenient time, and encourage and invite all parents of participating children to attend. Schools must document this meeting with minutes, agendas, sign-in sheets, etc., and inform attendees about:

1. The District-School's Title I program,
 2. The Nature of the Title I program,
 3. The Parents' requirements,
 4. The District-School Parent and Family Engagement Policy,
 5. The Schoolwide Plan for the Year
 6. The School-Parent Compact.
7. The Annual Title I Meeting is held in conjunction with the principal's community Town Hall meetings and/or the Fall Back to School Night Meeting for Parents.

3. COMMUNICATIONS

The school shall take the following actions to provide parents of participating students the following:

- a. Timely information about the Title I, Part A programs,
- b. Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I, Part A funds, transportation, child care or home visits, as such services relate to parent and family engagement, and
- c. Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating students in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

DAKOTA PRAIRIE SCHOOL DISTRICT, WHO RECEIVES TITLE I, PART A, WILL TAKE THE FOLLOWING ACTIONS TO PROVIDE PARENTS OF PARTICIPATING CHILDREN THE FOLLOWING:

- Timely information about the Title I programs,
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- Parents will be provided with a copy of the Parent and Family Engagement policy in our district monthly communication booklet the August Knight Reader. The yearly Student-Parent Handbook, Title I Handbook (*available at Back-to-School Night in August*).

4. SCHOOL-PARENT COMPACT

The school shall take the following actions to jointly develop with parents of participating students a school-parent compact (KAB-E) that outlines how parents, the entire school staff, and students may share the responsibility for improved student academic achievement and the means by which the school and parents may build and develop a partnership to help students achieve the state's high standards.

- Parents of Dakota Prairie School District will be invited to review and provide feedback on the existing school-parent compact.
- Dakota Prairie School invites parent suggestions on how to strengthen the school-parent partnership.
- The school-parent compact is annually distributed in our Student-Parents Handbook, the District August Knight Reader, handed out in a Schoolwide Title informational handbook at our Back-to-School Night in August, and at the fall annual Title I meeting

5. COORDINATION OF SERVICES

Dakota Prairie School District shall, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other relevant Federal, State, and local laws and programs such as *Dakota Prairie Elementary School Preschool program, Lake Region Special Education center, Local Churches for weekend food backpack program, parent resource centers, and other programs* that encourage and support parents in more fully participating in the education of their children.

The District-School will coordinate with other organizations, businesses, and community partners to provide additional support and resources to families.

6. BUILDING CAPACITY OF PARENTS

Dakota Prairie School District will build the schools' and parents' capacity for strong parent and family engagement by providing materials and training on such topics as literacy training and using technology to help parents work with their children to improve their children's academic achievement. Assistance will also be provided to parents in understanding the following topics:

- The challenging State academic standards,
- The State and local academic assessments including alternate assessments,
- The requirements of Title I, Part A,
- The curriculum in use at the school
- How to monitor their child's progress, and
- How to work with educators to improve the achievement of their child.

Dakota Prairie School District will provide parent and family engagement of participating children, if requested, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such request as soon as practically possible:

- Stakeholders of Dakota Prairie School District can request a meeting at any time through phone call or email. Every attempt will be made to hold that meeting in a timely and quick manner.

7. BUILDING CAPACITY OF SCHOOL STAFF

Dakota Prairie School District shall provide training to educate teachers, specialized instructional support staff, principals, and other school leaders, and other staff, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- Attending activities such as workshops, conferences, trainings, webinars, parent-teacher meetings, and online resources that build their capacity to work with parents as equal partners.

- The District-School may provide information related to school and parent programs, meetings, and other activities to parents in a format, and language that parents can understand.

Dakota Prairie School District will provide other support for parent and family engagement by allowing parent and community members to have input during community town hall meetings and through various stakeholders' surveys. Dakota Prairie School District shall provide other reasonable support for parent and family engagement activities as parents may request by:

8. BUILDING CAPACITY FOR INVOLVEMENT

The District-School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the district-school, in meaningful consultation with its parents, choose to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed in ESSA. The district-school shall implement the following District-School Parent and Family Engagement Policy components to improve family-school partnerships:

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the engagement of other parents.
- Maximize parent and family engagement and the participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parent and family engagement
- Establish a districtwide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.

REGULATION ADOPTION AND DISSEMINATION

This regulation will be in effect for the period of one school year. The District shall distribute this regulation annually to all parents of participating Title I, Part A students.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- KAB, District-Level Parent and Family Engagement Policy
- KAB-E, School-Parent Compact Requirements

End of Dakota Prairie School District #1 Board Regulation KAB-B.....Adopted: [12/11/24]

Transcripts

1. Academic records are compiled and filed in the business office and are sent via eTranscripts* as requested by the student/parents.
2. Release of student records/transcript of a student's educational history cannot and will not be released to any agency other than educational institutions to which the student is transferring, unless permission is granted. Release of information must be completed and authorized by the student's parent/ guardian if the student requesting a release of information has not attained his/her 18th birthday.

*** Parents and students can now access transcripts throughout the school year.**

*** eTranscripts can be accessed in **Infinite Campus**. For assistance, contact Lori Ternquist at the High School.**

Elementary Virtual Learning Schedule 2026-2027

8:00-8:30: TEACHER OFFICE HOURS

1. 8:30-9:10 READING – MATH

- a. ZOOM Student Online Contact w/Teacher Classes
- b. 9:10-9:30 BREAK

2. 9:30-10:10 READING – MATH

- a. ZOOM Student Online Contact w/Teacher Classes
- b. 10:10-10:30: BREAK

3. 10:30-11:10 SCIENCE-HEALTH

- a. ZOOM Student Online Contact w/Teacher Classes
- b. 11:10-11:30: BREAK

4. 11:30-12:10 SOCIAL STUDIES

- a. ZOOM Student Online Contact w/Teacher Classes

12:10-1:00: DINNER BREAK

1:00-3:30: INDEPENDENT WORK TIME & EXTRA CLASS TIME

SPECIAL EDUCATION MINUTES – PE ACTIVITIES – MUSIC ACTIVITIES - TEACHER HELP TIME –SPECIAL ZOOM TIME ACTIVITIES

High School Virtual Learning Schedule

8:00-9:40	Teacher Office Hours
9:45-9:55	Knight Time
10:00-10:25	1 st period
10:30-10:55	2 nd period
11:00-11:25	3 rd period
11:30-11:55	4 th period
12:00-1:00	Lunch break
1:05-1:30	5 th period
1:35-2:00	6 th period
2:05-2:30	7 th period
2:35-3:30	Teacher Office Hours

Visitors to the School

Visitors are welcome to come to school for educational purposes. All visitors are bound by confidentiality and FERPA. The main purpose of classroom visits is for individual parents to gather information about their own child to better help in the educational process. We require guardians contact the classroom teacher(s), AND the building principal **at least 24 hours in advance**. All visitors must check in and sign in at the school office. Visitors need to check out at the office when they leave. **School-aged students are not allowed to audit classes; they may visit at lunch.**

The school buildings are closed to the public from 9-3 without prior approval.

Website Notification of Interactive Dashboard

North Dakota has an accountability system reported through Insights, more commonly referred to as the “Dashboard”. The Dashboard contains reports that display the performance of school districts, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of additional support. North Dakota’s Insights website is designed to help communities across the state access important information about K-12 districts and school – including ours.

The North Dakota Dashboard features easy-to-read reports on multiple measures of school success, including test scores, graduation rates, English Learner progress and attendance.

The Dashboard replaces the former School District Report Card and Adequate Yearly Progress (AYP) reports.

District Link:

<https://insights.nd.gov/Education/District/32001>

Elementary Link: (3rd-8th grade NDSA Data Included)

<https://insights.nd.gov/Education/School/3200156411>

High School Link: (10th NDSA Date Included)

<https://insights.nd.gov/Education/School/3200188263>

Please note, data made available to the public masks or hides data for groups with fewer than 10 students to protect confidential information about individual students.

For questions concerning K-12 education data, please contact the North Dakota Department of Public Instruction.

Phone: (701) 328-2260

You may also direct questions regarding our specific district data to:

Jay Slade

Superintendent

Dakota Prairie School District

701-345-8233

Jay.slade@k12.nd.us

Dakota Prairie School District Student Academics and Grading

Absences

Absences directly impact the academic success in student coursework. If you are aware of upcoming absences, it is your responsibility to let your teachers know as soon as possible.

In case of an unexpected absence, parents or guardians of absent students are asked to telephone the school between the hours of 7:30-9:30 a.m. the day of the absences to notify the office personnel. School personnel will attempt to contact the parents of the absent student if the parent has not called.

Absences will be defined as:

Unexcused absence is defined as missing any or part of the school day without parental or guardian permission and **communication to the school**.

Family request absence is defined as missing any or part of the school day with parental or guardian permission and **communication to the school**.

School activity absence is defined as missing any or part of the school day due to a school sponsored activity.

- At Dakota Prairie High School, if a student is missing any or all of a specific class period, that student will be marked absent until other notification is provided by another staff member. (i.e. verbal notification, written notification, or administrative notification.) Approval of excused absence is at administrative discretion.

Any non-school related absence recorded will negatively affect students with appropriate disciplinary consequences. Students who miss excessive amounts of learning time will be asked to make-up lost time at the discretion of the building principals. If absences continue building level principals will implement the following policy.

All students who have accrued 10 or more days per semester or 20 or more days per year of non-school related absences may lose credit, may be retained, or may be referred to the Dakota Prairie School Board. The discretion of the building principals will determine which route the student/guardians may be required to follow.

When students are required by building principals to go before the Dakota Prairie School Board they will be asked to explain the reason for the excessive amount of absences. The school board will then make the determination of whether credit will be given for those classes missed or whether the student will be advanced to the next grade level. Parents or guardians of the student must also attend the school board meeting to appeal for credit or promotion to the next grade.

Excessive absences and missed learning time make-up consequences could result in time being made up in homework club, recess time, enrichment time, or before school for up to five days. In elementary school if a student has missed over 25 days they will complete a work contract established by the elementary principal and classroom teacher with work to coincide with amount of school time missed before being promoted to the next grade level. In case of extenuating circumstances, like a prolonged illness, family emergency, etc.,

It is the parent's responsibility to inform the teacher and/or building principal of the circumstances so that an exception to the rule may be considered.

Attendance Policy

Regular attendance is necessary to achieve consistent educational progress. Classroom, learning experiences are a meaningful and essential part of the educational system. North Dakota State Law requires all children between the ages of 7 and 16 to be in attendance every day school is in session, with exceptions of illness and certain other incapacities.

Poor attendance is frequently the first sign that a student is on the road to school difficulty and possibly dropping out. Each day or hour a student misses school results in gaps in their education, an education that is ever more necessary in our constantly changing society

Class Procedures

Students are to report to each class on time with proper books and material for each class. Students are not to call other students or teachers out of class. Study hall rules will be posted in each classroom.

Classroom Regulations

Teachers are expected to maintain an orderly learning atmosphere in the classroom. Disruptive behavior will not be permitted and will be dealt with appropriately. **Students are accountable to any teacher or school staff members for their actions in school or at school functions.**

Coursework Requirements

North Dakota Studies must be taught in grades 4 and 8 and must be offered in grades 9-12 every two years. ½ credit of Physical Education must be offered every year in High School. School Districts must submit their graduation requirement (coursework and descriptions) to DPI by September 1.

Credit Recovery

Summer courses are offered for free through Devils Lake Public School. Obtain information from the Dakota Prairie High School office in order to sign up to take these classes.

Students are first encouraged to sign up with DLPS for credit recovery in the summer. If credit recovery is not an option, students are required to go back into the DP classroom to obtain credit from an instructor. Another option is for students to sign up with NDCDE for Distance Education course. If a student has a full course schedule when needing to sign up for these classes, students are not guaranteed a study hall to complete the coursework.

Credit recovery courses are semester courses. Students will have the semester to complete a course. If a class is taken in the second semester the student will complete all work within the appropriate time period established by NDCDE. If a student does not complete the course within a semester, they will fail the course and will have to register for an alternative class.

If a student is 2 or more classes behind in their required classes, they must complete recovery in that specific area prior to being placed into the next level class.

DPE Student Growth and Grading Handbook

Students/Parents at Dakota Prairie Elementary please refer to the Dakota Prairie Elementary Student Growth and Grading Handbook for all grading procedures. A copy will be sent home with each student during the 1st week of school, it will be made available during the Dakota Prairie Elementary Back to School Night, and it will be placed on the website.

Dakota Prairie High School Final Test Policy

All classes are expected to have a final project or final exam. Final tests or final presentations must be proctored on that class's assigned final test period. Students are required to complete the anchor tests listed below. Students may be exempt from 2 exams if they meet the following criteria:

1. They have a 97% in that specific class.
2. They are tardy two or less times a semester.
3. **They have 4 or less absences in the class.**

Anchor Tests

Grade 9-10: Math and Science

Grade 11-12: English and Social Studies

Dakota Prairie High School Math Path (May 2022)

7th grade math

- required for 7th graders

8th grade math

- Prerequisite: 7th grade math

Pre-Algebra

- Prerequisite: ONLY available by teacher approval
- Not eligible if have already passed Algebra I

Algebra I (freshmen)

- Required for graduation
- Prerequisite: 8th grade math and/or Pre-Algebra
----- or -----

****Can be taken as an 8th grader if the following are met:**

- teacher recommendation
- placement test
- parent agreement

Geometry (sophomore)

- Prerequisite: Algebra I

Algebra II (junior)

- Prerequisite: Algebra I and Geometry
- ****Can be taken at the same year as geometry by teacher approval**
- Recommended for all college-bound
- Students need a firm foundation in Algebra I and excellent work habits in order to be successful in this course.

Consumer Math (seniors take priority, juniors secondary)

- NOT open to sophomores
- Prerequisite: teacher/admin approval
- Students will be placed in this course on the basis of interest, prior mathematics grades, and teacher recommendation.
- Does NOT count as the "1 more above Algebra I"
- While this course can count as one-of-three math credits needed for graduation, this course will not fulfill the math admissions requirement for most four-year colleges.

Advanced Math (senior)

- Prerequisite: Algebra I & II and Geometry
- ****Must be taken if you have taken an "accelerated path" (took Algebra I as an 8th grader and/or took Algebra II and Geometry in the same year)**

College Algebra (senior)

- Prerequisite: Algebra I & II, Geometry and preferably Advanced Math
- Available through dual credit

Calculus (senior)

- Prerequisite: Algebra I & II, Geometry and Advanced Math
- Available through dual credit

Probability/Statistics (senior)

- Prerequisite: Algebra I & II, Geometry and preferably Advanced Math

- Available through dual credit

Dropping and Adding Classes

Students may add or drop classes during the first two days of the semester with approval from administration **and their parent or guardian**. All semester classes or one-credit classes that are dropped after the designated time will be recorded as a withdrawal/fail (w/f) on the student's permanent record. This means that for each semester class that is dropped, one additional unit will be added to the cumulative units that are used as the divisor for the final class standing.

Early Graduation (revised May 2018)

The Dakota Prairie Board believes that with rare exceptions, the many benefits of a high school education cannot be fully realized in less than four years. Further, it views the entire senior year as an important period during which the student should be able to enjoy many experiences providing academic growth and enrichment, exploration of new areas, and special growth and maturity.

Only in unusual or extenuating circumstances should a student forego the opportunities available during the Senior year. But for those who may have special needs or goals and who would benefit from early graduation, the following policy is established.

Requirements: The candidate must have: (1) completed six semesters of high school attendance; (2) satisfied all of the requirements of a four-year graduate; (3) earned at least a "B" average at the end of the sixth semester (4) qualified by virtue of extenuating circumstances or special goals.

Procedures: If the applicant meets the above requirements, the student will submit a written request for early graduation to the high school principal, no earlier than the last day of the fourth semester and no later than the first day of the fifth semester. The request must contain a statement of endorsement and the signatures of the parents or legal guardian and must clearly express the reasons for the request.

The matter will be thoroughly reviewed in conference to include the student, counselor, parents, and the high school principal. After a complete evaluation of the request, the principal will forward recommendations to the Superintendent for approval or denial.

Graduation: If early graduation is approved, the student may participate in commencement exercises on the same basis as other graduates. Students who do not participate in commencement will receive their diplomas as soon as practical after the exercises.

Eligibility Reports

Grades can be checked daily for your student through **Infinite Campus** on the Dakota Prairie website. High school eligibility letters or progress report letters will be sent when a student is failing two or more courses.

Grade Placement To be considered the rank of:

8th Grade: you must successfully complete 7th grade math and 7th grade language arts

Freshman you must successfully complete 8th grade science, social studies, language arts, and math.

Sophomore you must first successfully complete 5 credits

Junior you must first successfully complete 10 credits

Senior you must first successfully complete 15 credits

Graduation Requirements 25 credits

To graduate, a student must complete the following;

1. One credit of 7th Grade math and language arts
2. Two credits of 8th Grade math, language arts, science, social studies.
3. Four credits of English language arts, including:

- (1) One credit of English 9
- (2) One credit of English 10
- (3) One credit of English 11
- (4) One-half credit of English 12
- (5) One-half credit of College English
- (6) One-half credit of senior elective
- 4. Three credits of mathematics
 - (1) One credit of Algebra I
 - (2) Two credits of other math electives
- 5. Three credits of science, including:
 - (1) One credit of physical science;
 - (2) One credit of biology; and
 - (3) One credit of any other science elective; or (2) Two half-credits of any other science elective;
- 6. Three credits of social studies including:
 - (1) One credit of United States History
 - (2) One credit of Problem of Democracy *
 - i. Students must pass the US Citizenship test as well
 - (3) One credit of World History
- 7. One credit of physical education
- 8. One credit of cybersecurity (NDCC 15.1-21-02 required for graduation starting in July 31,2025)
- 9. One-half credit of health
- 10. Six and one-half credits of electives

High School Late Work Policy

Students at Dakota Prairie High School are expected to turn in work. Students have one week after the initial due date to turn in missing work. The teacher may use his/her discretion to penalize students for their late work.

If more time is needed or the student's missing list is substantial, the student needs to have a conversation with his or her teacher(s) about assignments and formulate a plan. Students are strongly encouraged to stay for Homework Club to get caught up with their work.

Honor Roll

Honor Roll will be completed at the end of each semester and when all grades have been recorded. Students receiving an incomplete grade will not be included on the Honor Roll unless work is completed prior to the Honor Roll tabulation.

To be eligible for the "A" Honor Roll, a student must have a 3.70 GPA or above, plus they cannot have any grade lower than a "B" for the semester. To be eligible for the "B" Honor Roll a student must have a 3.0 GPA or above for the semester. No student is eligible for either Honor Roll with a grade of "D" or below in any class.

Honor Students

It is understood that some students will be involved in special and adaptive programs, successful completion of which will result in graduation. Students who have secured the designated credits are eligible to participate in the graduation ceremony. All graduates are expected to participate. At the end of the 3rd Quarter (Q3) GPAs for seniors will be tabulated. The student with the highest GPA will be named the Valedictorian. The student with the 2nd highest GPA will be named the Salutatorian. Any student whose GPA is tabulated 3.70 or above will be named as an Honor Student.

Incompletes

When an incomplete (I) is issued on a report card, a student will be given one week to complete and turn in all work. Incomplete work will be recorded as zeros after one week at the end of the quarter. **Teacher's discretion may extend due date an additional week.**

Junior High Grade Placement

Students in grades 7 and 8 who fail to meet the academic expectations for anchor classes will be required to repeat the anchor class(es) for that specific grade.

Seventh grade students: Math and Language Arts.

Eighth grade students: Math, Language Arts, Science, and Social Studies.

Completion of each anchor class will result in a half credit being earned. A total of 3 credits must be earned prior to moving on to the 9th grade.

Junior High Summer school is offered at DPHS for students who have failed a semester of one of the above courses.

Junior Honor Ushers

Juniors with top ranking cumulative GPAs will be selected to participate in graduation as an Honor Usher.

Make-Up Work

The responsibility for making up the missed lessons rests with the student, not the teacher. Work missed due to absences must be made up and arranged with individual teachers.

At the elementary school, one absent day allows two school days to make up work; two absent days allows four school days. Three or more absent days allows five school days.

At the high school, students are allowed **only** two make-up days, unless special arrangements have been made with the teacher. Students are responsible for making arrangements to receive their homework assignments during an absence.

All homework that was assigned prior to the absence is due the day the student returns to school.

Optional High School Curriculum-Requirements (24 credits)

This section allows a student to opt-out of the standard high school graduation requirements if after completing at least two years of high school, the student has failed a number of courses or has a grade point average at or below the 25th percentile. Opting out requires a meeting between the students, the student's parent and school personnel. To receive an optional high school diploma, a student must still complete:

1. One credit of 7th Grade math and language arts
2. Two credits of 8th Grade math, language arts, science, social studies.
3. Four credits of English language arts from a sequence that includes literature, composition, and speech;
4. Two credits of mathematics;
5. Two credits of science;
6. Three credits of social studies, which may include up to one-half unit of North Dakota studies and one-half unit of multicultural studies;
7. One credit of physical education; or One-half credit of physical education and one-half credit of health;
8. Two credits of:
 - a. Foreign languages;
 - b. Native American languages;
 - c. Fine arts; or
 - d. Career and technical education courses; and
7. Any seven additional credits.

Other Student Support Programs

21st Century Before School Knights Academy Program: Students in grades PK-6 may enroll in the Before School Knight Academy program. The program is available from 7:00-8:00 on Monday-Friday. The program provides homework help along with enriching activities. There is no charge for this program. *Registration forms are included in the Knight Reader, or can be obtained by calling the elementary school office, or emailing Haley Klefstad at haley.klefstad@k12.nd.us*

21st Century After School Knights Academy: Students in grades K-6 may enroll in the After School Knight Academy. The program is available from 3:30-6:00 Tuesdays and Thursdays. Students can attend in McVile. The program provides homework help along with a nutritious snack and enriching STEAM activities. Students can be picked up by a parent at an earlier time by making arrangements with the program coordinator. Students can also ride the 6:15 shuttle to their home community drop off site. There is no charge for this program. *Registration forms are included in the Knight Reader, or can be obtained by calling the elementary school office, or emailing Haley Klefstad at haley.klefstad@k12.nd.us.*

Elementary Homework Club: Students in grades 3-6 may attend after school homework club based on teacher recommendation. The teacher will contact the parent/guardian if they would like the student to stay for homework club by 1pm that day. Students may be picked up by parents anytime after 5 pm or they may ride the shuttle to their home community. They are also given a snack.

21st Century Summer STEM Camp: Students in grades K-6 will have the opportunity to attend STEM camp. Forms will be sent home with students in May.

High School Homework Club – HWC is an afterschool program at the high school that allows students to work on their homework with teacher supervision. Struggling students are encouraged to stay for the program to catch up on assignments. HWC starts directly after school at 3:25 and goes until 5:15. A snack and water are provided to students during HWC. The program runs Monday through Thursday*. The shuttle bus brings the students back to their home community. Supervising teachers are knowledgeable and will help students with whatever subject is presented.

*There is no homework club on the last day of the school week or during Parent-Teacher Conferences.

Perfect Attendance

Grades K-6: Students will not be counted absent if they are at the elementary school before 10 am or leave after 2 pm

Scholarship Information

Student scholarship information can be available from the High School Counselor, Ms. Kelsey Beckstrom.

NDCC 15.1-21-02.06 states that the North Dakota Career and Technical Education Scholarship and the North Dakota Academic Scholarship are now repealed effective July 31st, 2024. These scholarships have been replaced with North Dakota Scholarship. These changes are effective through July 31st, 2030.

The North Dakota Scholarship is applicable to any student is certified as being eligible who physically attends an accredited institution of higher education in North Dakota, an accredited private career school in North Dakota, Qualifying registered apprentice program within North Dakota.

A scholarship under this (NDCC 15.1.-21-02.06) section is available to any eligible resident student who fulfills the requirements of NDCC 15.1-21-02.4, or 15.1-21-02.5, or 15.1-21-2.10.

Student Class Load

Six academic courses must be taken per semester. Students may enroll in only one Study Hall per semester.

Student Evaluation:

This grading system will be used to determine student rank: (adopted July 2024)

Grade	Percent	GPA
A	100-93	4.0
B	92-85	3.0
C	84-77	2.0
D	76-70	1.0
F	69 and below	0

Student Behavior Policies

Bus Riding - Please call the school office by 2 pm of any afternoon bus changes.

1. Bus riding is a privilege.
2. Students will have assigned seats at the discretion of each bus driver.
3. Any damage will be paid direct by the student/students involved.
4. Dress according to the weather.
5. The student/parent will notify the driver of the school if they will not be riding.
6. Dangerous items will not be carried on the bus.
7. Misconduct will be reported to the Principal.
8. Students may be denied bus-riding privileges for misconduct.
9. Bus drivers will drop students at the school building and at their after school location approved by parent or guardian.
10. The following procedure will be followed when a bus discipline problem exists.
 - a. oral warning, ticket, and notification of parents
 - b. second ticket: meeting with the parents and additional consequences will be decided by administration on a case-by-case basis.
 - c. removal from route*
 - * after 2 weeks, parents may request to have their bus riding privileges reinstated. A parent or guardian will have to attend a school board meeting in order to have their child/ren back on the bus.
11. **Students are no longer be allowed to be dropped off at a spot that is not somewhere along their own bus route with their normal bus driver. The only exception would be if they have a home in two different towns. Students who are not assigned a bus route will not be dropped off at out-of-town sites.**

College Visitation

Juniors and seniors will be allowed 2 days of college visitations providing arrangement for the visitation have been made through the counselor and written parental permission have been received by the office. College testing and registration dates are not included as part of the two allowable days. It is recommended that one on one visitation with the Armed Forces take place with parents present.

Cell Phones / Electronic Devices

Cell phones should be regarded as emergency phones. If a student brings a cell phone to school, they bring it at their own risk for potential damage, loss or theft. Student phone calls must take place in the office.

Dakota Prairie Elementary - Any device or devices are to be kept in the student's backpack or locker at all times and is only for use off school property, unless approved by DP Staff. The first time a staff member sees the device, it is turned into the office for the remainder of the school day. The second time, it is turned into the office and kept there until a parent or guardian retrieves the device.

Dakota Prairie High School – Dakota Prairie High School (DPHS) prohibits the carrying and usage of personal communication devices including, but not limited to cellular phones, “smart devices” such as watches, headphones, and tablets throughout the course of the day. These devices are expected to be turned off and or on silent from starting bell to ending bell. **Communication with your child should be made through the front office.**

Phones and any other smart devices will now be turned in outside the office when students enter the building. They are expected to be turned on silent or turned off. Phones will then be stored in the office for the duration of the day and will be placed outside the office at the end of the school day for students to collect.

Any student who does not turn in their phone or devices and is found to have a device on them will be subjected to the following consequences:

1. First violation – Student will receive a half day of ISS. Parents will have to pick up the device.
2. Second violation – Student will receive a day of ISS. Parents will have to pick up the device. A meeting is required with the parents and student prior to the student entering the classroom again.
3. Third violation – Student will receive three days of OSS.
4. Fourth Violation – Student will receive five days of OSS and will be recommended for expulsion.
4. A student who refuses to turn over their device/s to a school official who requests it will result in an immediate suspension.

Detention/Suspension/Probationary Expulsion/Expulsion

Detention: Detention will be served at an arranged time with the building level principals or staff member.

***When a student receives a third detention, suspension guidelines will be followed.*

Any student that is unwilling and/or unable to attend detention on the assigned day must inform the office prior to the detention. Missed detention time that is excused will be made up. Missed detention time that is unexcused will be doubled. Detention missed for jobs will be doubled.

The parent/guardian will be notified prior to each detention assignment. After a student has been assigned to detention for the third time. A conference with the parent(s)/guardian(s) will be scheduled prior to the student's return to regular classes. Our Due Process Procedure: A student may request a meeting with the school board by written request.

Discipline

Parents may be notified of any infraction and if the situation that occurs in school, on DP transportation, or at a school activity could indicate a visit with the parents, a time will be arranged to go over the infraction. We feel that discipline is a two-fold issue. Students are responsible for their own behavior. Students accept that responsibility upon entering the building and secondly, regulations are meant to keep the school year progressing on target. If situations develop that tend to cause our mission to get off course, then steps will be taken to straighten out the situation.

Field Trips

All field trips must be approved by written parental permission. The classroom teacher will arrange field trips. All students are expected to attend all scheduled field trips. Elementary students who chose not to attend will be expected to be picked up by a parent or guardian. High school students who choose not to attend will be expected to complete a comparable assignment or project. The supervising teacher will be responsible for taking relevant medical documentation on all students attending the field trip. **Should a student violate DP controlled substance policy or be involved in an illegal act or an inappropriate behavior during school-sponsored activities, parents will be contacted and will be responsible for immediately picking up their child.**

Fire, Tornado and Disaster Emergency Drills

There will be emergency drills conducted throughout the school year.

There will be at least one fire, tornado, and disaster emergency drill conducted randomly **each semester** throughout the year except when the weather is inclement.

Graduation Attire

Graduating students are expected to uphold the distinguished tradition of commencement ceremonies and present themselves in appropriate attire. Students arriving at the commencement ceremony dressed in a way that does not adhere to this tradition will be sent home to change. The administration will make the final judgment on acceptable appearance.

Graduation Cords

Graduates can earn graduation cords through many different school and community organizations. All cords must be approved by the High School Principal to be worn during the graduation ceremony.

Leaving the Building

Students will not be allowed to leave the building and or school grounds without prior parental and administrative permission between the hours of 7:30 am and the end of the school day. Once students arrive at the building they must remain in the building or school grounds.

Parents will be notified if their student leaves the building without permission, and the student may have consequences.

Lockers

Each student is provided with a locker in which to keep books and outside clothing. **However, the Dakota Prairie School District accepts no responsibility for articles lost or stolen from lockers. Items of particular value, such as large amounts of money, cameras, etc., should be brought to the office for safekeeping.** Students at Dakota Prairie High School, may request a lock for their locker in the office. The locker is considered to be school property, and therefore, is subject to inspection by the Principal when deemed necessary. Nothing should be affixed to the outside of lockers unless placed there by staff.

Medical Appointment Policy

Parents and students are encouraged to make medical/dental appointments outside of school hours.

Pets and Animals

No **student** pet or animal is permitted into the school buildings for show and tell or other reasons. Service animals specifically trained as such require notification to building administration.

Posters and Notices

Any poster or notice placed on a bulletin board or in other school areas or sent home with students must have prior approval of the administration.

Prom Eligibility

Any student in grade 9-12 choosing to go to prom must be eligible through NDHSAA Controlled Substance Rules. **Students in grade 10-12 may invite a guest to prom. Students in grades 9-12 may be guests at prom. All attendees must be under 21 years of age.**

Public display of affection (PDAs) such as holding hands, kissing, and inappropriate touching are considered unacceptable. Parents will be notified if a student's behavior does not improve.

Reasonable Search

Reasonable searches of students and student possessions will be undertaken by school officials acting to maintain order and discipline in the school. Reasonableness will be determined by considering the nature and extent of the student's privacy and the reason for the search. Student's automobiles or their vehicles on school property may be searched if there is a reasonable suspicion of misconduct or by the presence of illegal material. Non-school officials without a search warrant shall undertake no searches.

School Dances/Social Events

School dances/parties are to be held outside school hours and under the supervision of a faculty member who is the advisor of the sponsoring school organization. Doors will be locked one hour after the beginning of the dance. Students leaving the dance/party after that time will not be allowed to return to the activity. The school will not sanction dances or parties held away from the school. Dances will held only if the faculty advisor for the program sponsoring the event is in

attendance, the building level principal is in attendance, and at least two chaperones are in attendance. No more than one school dance or party will be allowed per month.

Student Dress Requirement Clothing worn during normal school hours should not disrupt the educational process, discriminate against or threaten others. The administration and staff have the discretion to deem what is appropriate and are not limited to the following list.

1. Articles of clothing with writing or pictures on them, which are suggestive, obscene or promotes the use of alcohol, drugs or other harmful substances are not allowed.
2. Any clothing that belittles any race, religion, nationality, gender or other group of people are not allowed.
3. Clothing that is overly revealing is not allowed. Backs, midriffs, chests, and buttocks should be covered. Under garments should not be visible and strapless shirts are not allowed.
4. Outer coats should not be worn in the classrooms unless approved by individual staff members.
5. Upon entering any school buildings, all head covering should be removed. This includes caps, hats, hoods, etc.
6. The student must meet standards of cleanliness and safety.
 - a. If a parent, staff member, or fellow student reports hygiene concerns, parents will be immediately notified.
7. Students must have designated non-marking gym shoes. Gym/PE dress is left to the discretion of the Gym/PE teacher.

If the student wears inappropriate clothing, he/she will be **asked to** change clothes. Consequences will be handled by administration.

Student Errands

Students will not be excused during their class periods unless it is deemed an emergency and a parent or guardian has been contacted and has granted permission to do so. The school assumes no liability for the student on such an errand. If a student has parental permission to run an errand during the school day, he or she may leave during his or her lunch period.

Suspension Protocol

1. As soon as students are on the premises, they must report to their **building principal**.
2. Student will be designated to office personnel
3. Student needs permission to leave the room.
4. No cell phones are allowed.
5. Computer use will be monitored.

Suspension/Probationary Expulsion Homework Policy

When a suspension/expulsion is imposed, homework will be available online and/or can be picked up in office at the end of the first day of the suspension/expulsion. The student is expected to turn in assignments on the same timeline as the rest of the class. Tests will be taken on the scheduled day at either 8:00-9:00 am or 3:30-4:00 pm. Arrangements will be made with the classroom teacher to take scheduled tests. It is the responsibility of the student and parent/guardian to adhere to homework timelines.

Tardiness

Students in K-12 are expected to report to classes on time. The following procedure will be followed for a tardy being issued each semester. Tardy includes being late for school. Classroom teachers will monitor classroom tardiness and will enforce the following guidelines. **Students in grades 7-12 will be given a detention upon receiving their third and subsequent tardies.**

Any additional tardies, time will be added to detention time.

If a student is 15 minutes or more tardy for any class, unless excused by staff, that student will be considered absent from the class.

Telephone

Students will not be called out of class for phone calls unless an emergency situation exists. Students should notify potential callers that the office personnel will only take messages for students and that the student will call back when he/she has a free period. The office phones are not for personal calls except in an emergency and then with staff permission only.

Use of Intoxilizer

The School Board of Dakota Prairie School District #1 is concerned about the continued use of alcohol by students. To prevent and lessen such use before school-sponsored social activities, the District will conduct random and reasonable suspicion tests on students attending such activities. All persons attending dances (such as prom) will be tested.

An intoxilizer has been purchased **by the Dakota Prairie Schools** for the purpose of its use is to maintain a drug-free school and school functions as mandated by the Safe and Drug Free Schools and Communities program to which the District belongs. The machine will be used to determine alcohol use by students attending school and school-sponsored social activities. Any students who receives a positive result from the device will be turned over to Nelson County Sheriff's Department and parents will be notified. The Safe and Drug Free School and Community Situational Grid will be followed for all situations.

Weapons Rule

No student will knowingly possess, handle, carry or transmit any weapon or dangerous instrument in any school building, on school grounds, in any school vehicle or at any school sponsored activity. Violation of this rule may result in expulsion for up to one year.

Student Health

Bullying Policy

Amended 12-2024

<https://tinyurl.com/yc73capn>

Discrimination and Harassment Grievance Procedure

As adopted 3-12-25

<https://tinyurl.com/4w5ru86r>

Head lice policy

School district personnel may not prohibit a student infected with head lice from attending school.

School district personnel shall make an effort to assist in the prevention and management of head lice.

1. Please visit <https://www.cdc.gov/parasites/lice/head/schools.html> for symptoms/prevention/and proper remedies for head lice.
2. Students are recommended to stay home if found to have head lice.
3. School district personnel may perform a head lice screening on any student (and student's sibling(s)) exhibiting symptoms of a lice infestation
 - a. A student found to be infected with head lice must be reported to the building principal immediately.
 - b. The building principal shall work with teachers and other personnel to implement a plan to reduce head-to-head contact among students.

Hygiene Products

Students with an immediate need for hygiene products may request products in the school office or the counselor's office. **Products are available in locker rooms, (most) bathrooms, and in the office.**

Immunization Requirements

NDCC 23-07-17.1 requires that all students present a Certificate of Immunization to the school prior to admittance.

Certificates are available from most doctors' offices or from the Public Health Unit. The Public Health Unit maintains immunization records.

Illness

Students are required to be fever free, and vomit free for 24 hours prior to being allowed back into the school setting. DP Schools define a fever as a temperature of 100.4° or higher.

Medication Disbursement Policy

Due to North Dakota State Medication Disbursement Recommendations – as of August 2015, Dakota Prairie staff may administer, but not provide any type of non-prescription medication to any student. This includes, but is not limited to, aspirin, ibuprofen, Tylenol, Benadryl, cough drops, and antacids.

For non-prescription and prescription medicine that is a medical necessity throughout the day, prior arrangements must be made before the school can administer any medication. Proper forms need to be filled out and returned to the school along with the medication.

For a complete copy of the adopted medication policy, visit the Dakota Prairie website OR contact either the High School Office or the Elementary Office. **Forms are also included on the school website.**

Nondiscrimination and Anti-harassment Policy

As adopted 3-12-25

<https://tinyurl.com/73ffeyuf>

North Dakota's Comprehensive Model School Policy for Tobacco Use (revised June 2018)

Definitions

For purposes of this policy:

Electronic smoking device means any device that can be used to deliver aerosolized or vaporized nicotine to the person inhaling from the device, including, but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen or hookah.

Possession of Tobacco Products means:

- a. Actual physical possession of the tobacco product while on school property.
- b. Use or consumption of the tobacco product while on school property
- c. Tobacco product located in the student's locker, car, handbag, backpack, or other belongings while on school property; or
- d. Appearance by a student on school property after having consumed or ingested the tobacco product that is noticeable by breath odor.

Smoking means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated tobacco, nicotine, or plant product intended for inhalation, including hookah and marijuana, whether natural or synthetic. "Smoking" also includes the use of an electronic smoking device. This excludes any FDA-approved nicotine replacement therapy.

School property is defined in NDCC 15.1-19-10 (6)(b) as all land within the perimeter of the school site and all school buildings, structures, facilities, and school vehicles, whether owned or leased by a school district, and the site of any school-sponsored event or activity.

Tobacco product means any product that is made from or derived from tobacco or that contains nicotine, that is intended for human consumption or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, inhaled or ingested by any other means, including, but not limited to, a cigarette, a cigar, pipe, tobacco, chewing tobacco, snuff, or snus. Tobacco product also includes any electronic smoking device **or paraphernalia used in the consumption of tobacco products.**

Tobacco use means smoking and the heating, inhaling, chewing, absorbing, dissolving or ingesting any tobacco product.

Rationale for Regulating Possession and Use:

The health hazards of tobacco use have been well established. This policy is established to:

1. Reduce the high incidence of tobacco use in North Dakota.
2. Protect the health and safety of all students, employees and the general public.
3. Set a non-tobacco-use example by adults.
4. Assist in complying with smoking restrictions in state and federal law (NDCC 23-12-10 and 20 U.S.C. 7973).

Tobacco use is the leading cause of preventable death and disability in North Dakota. To support and model a healthy lifestyle for our students, the School Board of Dakota Prairie establishes the following tobacco-free policy:

Use and Possession Prohibitions

Students:

Possession and /or use of tobacco products by a student on district property is prohibited at all times.

Staff/Visitors:

The use of tobacco products by all school employees and visitors on district property is prohibited.

This policy includes all events sponsored by the school and all events on school property that are not sponsored by or associated with, the school at all times.

Additional:

The School District will not allow advertising of tobacco products on school property, or in any school publications. This includes clothing that advertises tobacco products.

The District will not accept any gifts (such as curriculum, book covers, speakers, etc.) or funds from the tobacco industry.

Communicating to Students, Staff and Public

This policy will be printed in the employee and the student handbooks. The District shall comply with all smoking prohibition posting requirements in NDCC 23-12-10.4 and post such notices in other highly visible places in all district schools and property, such as, but not limited to: school playgrounds, athletic fields and school sponsored events (on district property). Parents will be sent notification in writing, and the local media will be asked to communicate this tobacco free policy communitywide.

Responsibility for Policy Violations

All individuals on the district's premises share in the responsibility for adhering to and enforcing this policy.

Tobacco Cessation Services

Individuals requesting assistance with tobacco cessation services will be referred to NDQuits, the North Dakota Department of Health multi-media tobacco cessation program. This is a free cessation service provided to citizens of North Dakota.

Students found in violation of this policy will be subjected to in-school suspension(s) and required to complete cessation modules through ND Quits. Students will also be expected to complete follow-up counseling with Dakota Prairie's Tobacco Treatment Specialist (TTS).

Students who voluntarily visit about their tobacco use or turn in their products to the TTS will not be punished. Any conversation with the TTS outside of disciplinary actions will be confidential.

Social Emotional Health

If your student has mental health concerns, the school offers options for assistance.

- 1) In-house counseling services.
- 2) The high school offers counseling through virtual means (Telehealth) during the school day. The school will arrange an appropriate time for your student's schedule. For more information, reach out to school counselors and/or building principals.

Social Media Protocol

It is recommended that any abuse of social media be reported to law enforcement. If it is proven that school technology or school software was used, the offending student will be referred to the technology misuse protocol as stated in the Acceptable Use Policy.

Title IX Sexual Harassment Grievance Procedure

As adopted 3-12-25

<https://tinyurl.com/4mrhsnx4>

Winter Clothing

North Dakota weather can be very cold. Therefore, students must be dressed warmly during the winter months. When the temperatures become below freezing (or after November 1st) students are expected to have proper winter clothing, until April 1st.

- A. Dakota Prairie Elementary
 - a. Children must wear mittens, or gloves, boots, hat, snow pants and jacket.
 - b. Except in the case of very severe weather, students will have outdoor recess. Students must be dressed warmly enough to stay comfortable. The gauge we use is -10 degrees of either temperature or wind chill, as considered too cold to go outside.
 - c. **Apparel should be marked with the student's name so it can be identified and returned if lost.**
- B. Dakota Prairie High School
 - a. Students should have a jacket, gloves and a hat readily accessible.

Extra-Curricular Activities

The school district supports the activities program as a positive extra-curricular activity. We will use the following guidelines:

1. Activity participants are students first. No special consideration is given to student participants for grades or assignments.
2. The activities programs are conducted for a multi-faceted benefit of the student participants. The goal is to empower all of our student participants with life long skills as they move on from Nelson County/Dakota Prairie.
3. There will be a focus on sportsmanship, teamwork, work ethic, responsibility, safety, health, and well-being of all participants
4. Student participants will abide by rules and procedures established by Dakota Prairie, the NDHSAA, and their individual coaches.
5. All participants involved must be mindful that participation in activities is a privilege earned by meeting certain expectations.
6. It is the policy of Nelson County/Dakota Prairie Public Schools that educational activities, employment programs and services are offered without regard to race, national origin, sex, religion, disability or age. Mr. Jay Slade is the contact for Title IX compliance, Mr. Jay Slade for Section 504 and Mr. Jay Slade for ADA compliance.

In pursuance of these policies and beliefs, the activities are organized under the direction of the Activities Director, who is directly responsible to the Superintendent.

Students are encouraged to participate in activities offered by the Dakota Prairie Public School District to bring added fulfillment to their school experience.

Basic Principles

1. All participants shall be afforded the utmost protection while engaged in school sponsored events both on the field and while traveling to and from the events. The participants' general health and physical welfare must be the FIRST concern.
2. Sound equipment, safe playing conditions, and channels for assuring proper training and medical attention shall be available at all times.
3. Activities during school time will be kept to a minimum as much as possible.
4. **When school is dismissed due to inclement weather, no practices or games will be held. Superintendent has the discretion to suspend this rule, depending on circumstances.**

Complaint Procedures

1. Depending on the nature of the complaint, try to resolve it directly with the coach involved by setting up an appointment with them the day following the incident.(This is done so that both sides are able to articulate their concerns clearly)
2. If the complaint is not resolved satisfactorily, the following chain of command is to be followed: direct coach, Head of Program, activities director, superintendent, and school board.
 - a. Coaches are required to respond to complaints as soon as possible.
3. Complaints given in writing will be shared with the coach.

COMPLAINTS AND CONCERNS

Complaints and Concerns: The chain of command for voicing concerns or complaints is as follows:

1. Coach/Advisor of the activity in question if it is a sub-varsity activity
2. Head Coach/Advisor of the program in question
3. Activities Director

4. Building Principal
5. Superintendent
6. Co-Op Board and/or School Board

Guidelines:

1. Please do not contact coaches/advisors at their homes unless it is an emergency.
2. Please do not confront coaches/advisors during practice/competitions.
3. Please do not confront coaches/advisors in front of students or other parents.
4. Please do not confront coaches/advisors on the day of a contest, either the day before or day after the contest unless it is an emergency.
5. Please be professional at all times.
6. Please abide by the **24-Hour Rule** in which parents/guardians involved will wait 24 hours before voicing their concerns through the proper channels.
 - a. The first violation of the 24-Hour Rule will result in a one-game spectator suspension for the parent/guardian.
 - b. If additional violations occur, the parent/guardian could lose all spectator privileges for the remainder of the season and/or school year depending on severity/number of violations.
7. Coaches/advisors, administrators, ADs, and school board members will not talk to anyone on the phone who will not identify themselves.

Controlled Substances and Extracurricular Suspension

Use or possession of tobacco products, alcohol or other harmful substances, the illegal use or possession of narcotics or other harmful drugs or chemical is prohibited.

Note: Dakota Prairie defines the regular school year as starting on August 1st of every year and ending with the last function of the academic school.

Academic and Alcohol, Tobacco, and Controlled Substance Rule apply to all school-sponsored activities.

Suspended students **may** participate in Graduation, Concert Band and Chorus, athletic practices, class and class activities, any activity that is considered to be academic by the administration.

Should a student violate DP controlled substance policy or be involved in an illegal act at or inappropriate behavior during school-sponsored activities, parents will be contacted and will be responsible for immediately picking up their child.

Suspension from participation will be from the date of notification, admission, or date of hearing for a period of six consecutive weeks for the first offense. Any subsequent offense will carry a suspension of 18 consecutive weeks. The offenses are for grades 7-12 on a yearly basis. The school administrator shall immediately investigate any alleged violation of the alcohol, tobacco, and controlled substance rule that is known to the administrator and if the administrator finds probable cause to believe that this rule has been violated he/she shall give the student notice as provided below.

Academic Ineligible

- a. Cannot miss school time
- b. Can use district transportation outside of school hours
- c. Can represent the team at games as long as they are not participating (i.e. Sit on the bench)

NDHSAA Substance Abuse Ineligible

- a. Cannot miss school time
- b. Cannot use district transportation

- c. Cannot represent the team in any capacity at home or away games

Dakota Prairie Emblem (DP)

A DP emblem will be issued when students are involved in a school-sponsored event during the school year. Students in grades seven and eight may receive a letter, and the **DP** emblem if they have met the requirement of Varsity lettering status. It is the responsibility of the head coach, or advisor to set minimum requirements for lettering. Lettering shall consist of bars and pins.

Dakota Prairie High School Team Rules (for all extracurricular activities)

A. Practice

1. Participants are expected to attend every practice.
2. An unexcused absence from practice may result in a one game/meet/match suspension.
3. A second unexcused absence may result in a two game/meet/match suspension.
4. A third unexcused absence may result in removal from the team.
5. Excused absences include family emergency and illness. Personal appointments should be scheduled so they do not conflict with practices.
6. Any student participant who receives ISS may attend practice after school; students who receive OSS may **not** attend practice.
7. Any school disciplinary action that results in a participant missing practice will be considered unexcused.
8. Contact coaches ahead of time in case of a conflict.

B. Travel

1. Participants will ride to the games with the team. Exceptions include family or medical reasons as approved by Superintendent
2. A written or verbal request is required ahead of time if a parent wishes to take their son or daughter home.
3. Any student participant who is deemed ineligible or suspended will not be allowed to miss school time for competitions. Students who have violated NDHSAA substance abuse rules cannot use school transportation **for extracurricular activities** and may not miss any school time for competitions.
4. Students who are academically ineligible may represent the team or organization provided they are not participating in the event. **Students with academic ineligibility cannot miss any school time, but may use school transportation after school hours.**

C. Dress Code

1. Dress codes for home and away games will vary by sport. Head coaches will notify participants before the season begins. **The expectation is professionally appropriate.**

D. Uniforms

1. Participants are responsible for any uniforms or practice gear issued to them.
2. Any gear returned at the end of the year that is considered to be less than satisfactory may require full or partial reimbursement to the school.
3. Any gear that is not returned and/or lost will be required to be reimbursed in full.

E. Conduct

1. Any conduct detrimental to the team will not be tolerated and handled by the coach.

Dual-Sport Athletes

Student-athletes are allowed to participate on more than one extra-curricular team during the same season. Coaches will work together with the athlete to determine daily schedules. Dual-sport athletes are required to attend practice and/or contests for at least one of their respective sports per day, and are encouraged to do both, if possible. **Dual-sport athletes will only be allowed to be dismissed early from school for contests three times per week if they are not failing any classes.** Participants must pick a primary sport.

Elementary Extracurricular Eligibility

Eligibility for elementary students will be determined at noon on Thursday for the following week. Students with any grade below 70% in core subjects will be ineligible for the following week, Sunday to Saturday. On Thursdays, parents will be sent home a letter indicating the ineligibility and the progress report.

Elementary Student Spectator Expectations:

1. All elementary students must be accompanied by an adult to attend games.
2. Students must be seated while competition is occurring.

1st warning: Asked to sit down.

2nd warning: Asked to sit with parents/guardians.

3rd warning: May be asked to leave the competition.

Sportsmanship

A primary goal of the sports program is to teach sportsmanship. Student athletes, student spectators, district personnel and public spectators are expected to support this goal.

Dakota Prairie School personnel and law enforcement may evict violators of these rules from any event. Unless otherwise approved by the Superintendent and/or Activity Director, any person involuntarily removed from a Dakota Prairie Activity will be prohibited from attending the next event. In addition, district students and employees violating these rules may be subject to disciplinary consequences in accordance with district policy and law.

This may include, but is not limited to:

- 1) Conduct detrimental to the process or safety of the extracurricular event.
- 2) Gestures deemed threatening by participants, spectators, administration, officials, or coaches.
- 3) Language that is threatening, obscene, abusive, or degrading.

Extracurricular Attendance Policy

All students involved in extra-curricular activities are expected to be in full school attendance the day of a game, contest, or activity. In the event of a full day activity, the student must be in school for the full day prior to the full day event. **A student who must miss school on any activity day or the day prior to a full day activity must clear the absence with the superintendent before missing school to be certain of their eligibility for that particular contest.** The only acceptable reasons for missing any or all of the school day, and still being allowed to participate, are for scheduled appointments and family emergencies. All students are expected to be in attendance the entire day following an activity. Failure to comply with this policy may result in suspension from the next contest or event.

Extracurricular Awards

In order to receive a N.C. Chargers varsity letter or special award/recognition in an activity, the participant must meet the following requirements:

1. No absences from competition because of a suspension by the NDHSAA at any time during the season for an alcohol, criminal, drug, or tobacco offense.
2. Be recommended by the Coach/Advisor for a varsity letter and/or special award and/or meet all requirements and regulations established by the Coach/Advisor.
3. Meet any/all requirements/standards established by the Coach/Advisor.

An award is a symbol of accomplishment. Its value lies in its implication rather than in its monetary worth. The purpose of an award is to give recognition to participants who exemplify the highest standards and who have met the criteria for such an award. It is important that criteria be determined and published to remove any question about the requirements for receiving an award/recognition. Each coach/advisor will determine the specific criteria for earning a varsity letter in his/her activity pertaining to practices, participation, or performance. Participants will be informed of the criteria prior to the beginning of the activity. The value of athletics/activities lies in the participation itself; the award being the symbol of accomplishment.

Extracurricular Eligibility

In order to participate in extra-curricular activities or hold membership in an organization the following policy is in effect.

Any student failing more than one subject after 2 weeks into a quarter will be declared ineligible for one week from all competitive events/functions. The student will have one week in which to make academic gains to become eligible, otherwise the ineligibility will continue. After two weeks into a quarter, a student's ineligibility will be in effect from Sunday to the following Sunday. Grades are to be computed cumulatively for the quarter and turned in to the office by noon each Thursday.

Eligibility pulled the last week of quarters 1 & 3 will be effective during the first week of quarters 2 & 4. Students will then be given a one week grace-period. Eligibility will be pulled for the new quarter on the second Thursday of the quarter. If students fail two or more classes, they will be ineligible during the grace-period week. The second semester eligibility is based on NDHSAA policy.

A list of students involved in extra-curricular activities will be provided to each instructor by the activities director at the beginning of a quarter or season and updated as needed. The instructors will check students who have failing grades, inform the student(s) that they have been reported as failing, and submit the academic standing back to the office.

Students in grades 9-12 must pass 2.5 credits per semester (NDHSAA Rules) **No student may be failing more than one class.** Students who fail to earn 2.5 credits per semester during the previous school year are ineligible to participate for the first two weeks of the following school semester.

If a student is suspended at the same time as an extracurricular activity, they are ineligible for that specific activity. Suspended students will be allowed to attend practice, but cannot perform in a contest or activity on the day of their suspension.

Guidelines for Participants

1. Be effective ambassadors of spirit and sportsmanship.
2. Treat opponents the way they would want to be treated. Home team players, particularly, should adopt this philosophy. It is tough enough to play away from home without being mistreated by opposing players and spectators.
3. Shake hands with members of the opposing team after the game in full view of the crowd. Don't go away mad. If you and a member of the opposing team have had a hard battle on the court or field, make an attempt to talk it out and learn to respect your opponent for his/her efforts.
4. Don't argue with officials. You seldom, if ever, win. All you accomplish is to get yourself excited (possibly costing your team a penalty or technical), incite the crowd, and generally create a negative attitude. Remain at the optimum level of controlled excitement to allow opportunity for your best performance.

Junior High School Eligibility Rules for participation in extra-curricular activities

Jr. High students must be passing all courses to be eligible to participate on a high school team or activity sponsored by NDHSAA.

Nelson County Emblem (NC)

An NC emblem will be issued to varsity athletes or freshman band and choir students at each awards banquet for the season(s) in which they participate.

NORTH DAKOTA HIGH SCHOOLACTIVITIES ASSOCIATION CONDENSED ELIGIBILITY RULES

You are NOT eligible:

- **If** you have not been in classes as many days as you have missed from the opening of the semester.
- **If** you entered school later than 10 days after the opening of the semester.

- **If** you have competed in a sport for eight semesters as a high school student.
- **If** you compete in a similar athletic contest on an out-of-school team during the same sports season or in post season athletic contests, even while under suspension.
- **If** you have been enrolled in an institution of higher rank except as an accelerated student carrying advanced work in addition to two high school subjects.
- **If** you did not earn credits in four subjects the preceding semester.
- **If** you did not maintain a passing average in four subjects during the present semester.
- **If** you have graduated from a 4-year high school or equivalent.
- **If** you have accepted awards other than those having symbolic value and costing more than seventy-five dollars.
- **If** you are twenty years of age or over.
- **If** you are not an amateur or if you have competed under an assumed name.
- **If** you have transferred from another school without corresponding change of residence by your parents.
- **If** you are in your ninth semester of attendance and have not reached your eighteenth birthday.
- **If** you are in your eighth semester and your seventh and eighth semesters are not consecutive.
- **If** you have a current file of a doctor's or nurse practitioner's certificate of physical fitness
- **If** you have used or have in your possession tobacco, alcohol, or illegal drugs
- **If** you do not have permission forms on file with the activities office.

NDHSAA Spectator Ejection Policy

Any attendee ejected from a regular season or NDHSAA tournament contest will incur a minimum two (2) week suspension from that team's games/events and all other NDHSAA games/events in the interim at any level of competition. An attendee ejected for a second time during a school year shall be suspended for a minimum of one (1) calendar year from all NDHSAA regular and postseason events. NDHSAA member schools may increase these minimum penalties at their discretion.

Q. How is the two (2) week suspension applied?

A. If an attendee is ejected on a Tuesday, the suspension will end on the second Tuesday following the event.

Q. Who is classified as an "attendee"?

A. Anyone at an event except for a participant or coach is considered an attendee.

Q: If ejected from one sport's event, does this rule apply to all other sports and/or activities?

A: Yes. For example, if an attendee is ejected from a football game, they will not be able to attend any NDHSAA games/events (such as volleyball matches, debate competitions, etc.) until the two weeks has been served.

Q: Does this rule apply to students or coaches who are ejected as an attendee and may be participating/coaching in another sport or activity?

A: Yes. If a student or coach is ejected from a game/event as an attendee, they will be prohibited from attending or playing/coaching in any NDHSAA games/events until the period of suspension is over.

Q: Does this rule apply to junior varsity and/or junior high games/events?

A: Yes. If ejected from a sub-varsity game/event, the attendee would be prohibited from attending any NDHSAA game/event until the period of suspension is over.

Updated by NDHSAA on June 16, 2025

Notable Knight Award

The Notable Knight Award is given to any student who completes the following criteria during their senior year: participate in a sport in each of the three seasons, participate in band or choir, and participate in the One Act Play, Spring Play, or Speech. The student must also have a 3.5 GPA.

Parent Training Rule Meeting

Prior to each season coaches and activity director will conduct a parent training rule meeting. Parents/Guardians will be provided a copy of the team rules and expectations for all student participants. **Students will be required to turn in completed physical forms and concussion protocol documentation.** Links for both requirements are on the website. Students cannot participate in activities until all forms are turned into the activities office.

Participant Objectives

The objectives, which we hope each participant in an activity will gain by participating, are:

1. To develop an appreciation for the activity.
2. Conditioning of participants to meet the demands of the activity.
3. To formulate desirable health habits.
4. To learn basic skills of the activity.
5. Development of skills and ability to the greatest possible capacity.
6. Attainment of the knowledge of rules, etiquette, technique, and methods of the activity.
7. To expose the participants to a variety of social situations which will enable them to develop sportsmanship, team cooperation, group loyalty, courtesy and self-control.
8. Stimulate desire to uphold scholastic standards.
9. Present interesting performances.
10. Represent the school in an appropriate manner.

Playing Time

Playing time will be left to the discretion of the coach. Head and assistant coaches, the activities director, other administration and school board members will not take the time to discuss playing time with parents, as it is nonnegotiable. If a student-athlete has a problem with their playing time, they are encouraged to set up a one-on-one meeting with the coach to discuss the matter.

The Dakota Prairie Public Schools will enforce all NDHSAA suspensions placed on a student from a previous school that transfers into the Dakota Prairie School District. The transfer student will complete the suspension they are serving from the previous district. They will then be under the Dakota Prairie School District's policy once enrolled in school.

Physical Examinations for Athletic Activities

Starting with the 2012-13 school year, student athletes participating in NDHSAA sanctioned sports programs will be required to file a pre-participation health history screening and physical examination with their school office prior to their participation on a yearly basis. The Athletic Pre-Participation Health History Screening and Physical Examination is valid for one school year; a physical examination must be completed on or after April 15 to be valid for participation the following school year. These forms may be picked up in the office or found online at www.ndhsaa.com. The forms must be completed and filed in the office or with the coach before the student may participate in practice.
https://d2q0tptsfejku7.cloudfront.net/uploads/files/NDHSAA_Physical_Form.pdf

Provisions for Due Process Hearing

1. Notification of the violation and the suspension associated with the violation by certified mail.
2. The Rule Violated (Tobacco, Alcohol, Controlled Substance or other disciplinary incidents requiring due process)
3. The facts of the violation and the procedure for appeal.

Conducting the Hearing

Persons present: Student, Parents, Witnesses, Coach, Activity Director, and Administration.

Procedure

Superintendent will bring the hearing into session and will review the particular violation (specifically Art. XIII which deals with the rules of eligibility, Section XII the use or possession of tobacco, alcohol or any controlled substance), the penalty for the violation and explain the procedure of the hearing.

1. Student will be asked to testify
2. Student may call witnesses and ask questions.
3. Student witnesses may be questioned.
4. Witnesses to the violation may be called and asked question.
5. Student may question witnesses.
6. Administration may question student and witnesses for additional clarification.
7. Administration, Activities Director, and Coach will meet in executive session to discuss the proceedings of the hearing.
8. Announce the results of the hearing.
9. Send a copy of the hearing to the student and parents and inform them they may request a second hearing before the Board of Education if they are not satisfied with the results of the first hearing.

Respective Extracurricular Rules

Mandatory rules for activities are set at the discretion of the advisor and given to the students at the beginning of the activity. **All coaches and advisors will give the rules for their activity to students and the activities director. These rules should also outline lettering qualifications and expectations.**

Spectator and Student Relationships

The effect on the morale, spirit and loyalty of students, alumni, and other members of the school and community must be recognized. The development of furtherance of loyalty, pride in the school, sportsmanship of players and spectators, appreciation of skillful performance and realization of the educational aspects of activities will continue to be emphasized, rather than the use of the program as a money-making venture or as spectacular advertising of the school, team, players, or coaches. Activities will be conducted at the highest possible level, and the students, alumni, and other interested citizens will be encouraged to support the entire program in every legitimate way. **Failure to adhere to this policy can result in suspensions from attending school activities.**

Supervision of Facilities

Under NO CIRCUMSTANCES is a student to be in a building of the Dakota Prairie Public School system without direct ADULT supervision. In the High School, one supervisor CANNOT be responsible for the weight room and the gym at the same time. Dakota Prairie Schools is not liable for any injuries that occur while using facilities.

Transportation for Events

Dakota Prairie Public School will provide transportation for all school-sponsored sanctioned events and practices away from home.

Transportation for Practices

A student who desires transportation home after a practice must sign up in the office by 2pm the day of the practice. Students utilizing the shuttle after practice must also ride the shuttle to practice. Failure to do so may result in participants not being able to use the shuttles services. If you fail to utilize the shuttle services even if you have signed for them, you may not be able to use the shuttle services in the future. Dakota Prairie Public School does not provide transportation for practices on non-school days.

Wednesday Activities

The school will make every effort not to schedule events on Wednesday evenings or Sundays.

District 1:1 Device Acceptable Use Policy (AUP)

Approved by School Board **June 2026**

Purpose:

The purpose of this Acceptable Use Policy (AUP) is to ensure the responsible, ethical, and secure use of technology resources provided through the school district's 1:1 device program. This policy applies to all students (K–12) and staff using school-issued devices at school and at home.

1. General Guidelines

- All users will be issued a district-owned device (e.g. laptop, or tablet) intended for educational and professional use.
- Devices remain the property of the school district and must be returned in good condition at the end of the school year, upon withdrawal, or upon request.
- Users are expected to bring the device to school/work fully charged each day and treat it with care.

2. Acceptable Use

Devices are to be used for purposes directly related to teaching, learning, and educational communication, including:

- Accessing digital textbooks and curriculum materials.
- Completing assignments, research, assessments, and school/work-related communication.
- Engaging in school-approved platforms such as email, LMS, or collaboration tools.
- Participating in district-sponsored training or instruction.

3. Unacceptable Use

The following uses are not permitted for any user (students or staff):

- Accessing, creating, or sharing offensive, obscene, threatening, or discriminatory content.
- Cyberbullying, harassment, or any form of threatening behavior.
- Attempting to bypass or disable security software, content filters, or management settings.
- Downloading or installing unauthorized software, apps, or browser extensions.
- Sharing account credentials or attempting to access another person's account or data.
- Using devices for personal entertainment (games, videos, social media, **or memes**) during instructional/work time unless approved by a teacher or supervisor.
- Damaging, altering, or defacing the device or accessories.
- Intentionally wasting network resources.
- Other uses deemed inappropriate by the administration.

4. Internet Safety & Privacy

- The state and district implements content filtering and monitoring on all devices.
- Users may be subject to monitoring, and activity may be logged by the state/district's IT department.
- Personal information (e.g., full name, address, phone number) should not be shared online by students unless under teacher supervision.

5. Device Care

- Devices should be kept in protective cases when not in use.
- Devices should not be left unattended, exposed to extreme temperatures, or subjected to physical damage.
- Lost, stolen, or damaged devices must be reported to the school immediately. The cost will be the responsibility of the individual/family.

Special Note for Elementary Students:

- The first instance of accidental damage will not be charged to the family.
- Any intentional damage or subsequent accidents will result in financial responsibility for repair or replacement.

6. Consequences for Violations

Violations of the AUP may result in:

- Loss of device privileges.
- Disciplinary action consistent with the student handbook or staff policies.
- Financial liability for loss or damage caused by negligence or intentional misuse.
 - Replacement case \$70
 - Replacement charger \$35
 - Replacement device – value of a new device
 - Labor – **\$180** per hour to restore to original/approved settings

7. Acknowledgment & Agreement

All users (students and staff) and student guardians are required to sign this agreement before a device is issued. **A non-refundable student technology deposit of \$25 is expected before a device may leave the building. (NDCC 15.1-09-36.)** Signing this form indicates understanding and acceptance of the terms of this AUP.

User Information & Signatures

Role:

☐ Student ☐ Staff

User Name: _____

User Signature: _____ Date: _____

(For Students Only)

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

Dakota Prairie School District Discipline Matrix

<u>Level 1</u>	1	2	3	4	5
	Minimum	Minimum	Minimum	Minimum	Minimum
Class Disturbance	Verbal Warning/ Teacher Notify Home	Teacher Conference & Call Home, Recess/Lunch in Office, Detention, Principal Office Write Up	Administration Conference, Principal Office Write Up, Recess/Lunch in Office, Detention	Meeting with Administration & Counselor, Two Days Detention, Week Lunch & Recess in Office/Refer to MTSS for Behavior Plan	Three days detention, Week of Lunch/Recess in Office, One Day of ISS, Schedule Weekly Meeting with Counselor/Social Worker
Technology Misuse					
Unprepared for Class	Maximum	Maximum	Maximum	Maximum	Maximum
Dress Code					
Tardies	1-Day Suspension	1-Day Suspension	3-Day Suspension	3-Day Suspension	5-Day Suspension
<u>Level 2</u>	1	2	3	4	5
	Minimum	Minimum	Minimum	Minimum	Minimum
Insubordination					
Use or possession of tobacco on school grounds	Call Home /Teacher Conference	Administration Conference, Detention, Principal Office Write Up, Recess/Lunch in Office	1 Day Suspension & Meeting with Admin & Counselor, Principal Office Write Up, Recess/Lunch in Office	2 Day Suspension, Meeting with Admin & Counselor, Principal Office Write Up, Week Lunch & Recess in Office, Refer to MTSS for Behavior Plan	3 Day Suspension, Meeting With Parents to Discuss Behavior Plan, Schedule Weekly Meeting with Counselor/Social Worker
Interfering with learning					
Profanity	Maximum	Maximum	Maximum	Maximum	Minimum
Disrespect		3-Day Suspension	3 day suspension	5-Day suspension	Expulsion

Cheating (in person,
online via school
device)

3-Day
Suspension

<u>Level 3</u>	1	2	3	4	5
			Minimum	Minimum	Minimum
Fighting	Go right to Step 3				
Verbal Assault to Staff					
Bullying/Threats (in person, online, and on school device)			Detention/1-Day Suspension	3 Day-Suspension	5-Day Suspension
Vandalism					
Theft			Maximum	Maximum	Maximum
Trespassing/Breaking the Law			Expulsion	Expulsion	Expulsion
<u>Level 4</u>	1	2	3	4	5
				Minimum	Minimum
	Go right to step 4			3-Day Suspension, Law Enforcement Referral	5-Day Suspension, Law Enforcement Referral
				Maximum	Maximum
Use, possession, or under the influence of drugs or alcohol				10-Day Suspension/Expulsion, Law Enforcement Referral	10-Day Suspension/Expulsion, Law Enforcement Referral
<u>Level 5</u>	1	2	3	4	5
				Minimum	Minimum
	Go right to Step 4			3-Day Suspension, Law Enforcement Referral	5-Day Suspension, Law Enforcement Referral
				Maximum	Maximum
Weapons - Guns, Knives & Look Alike Weapons (See #3)				10-Day Suspension/Expulsion, Law Enforcement Referral	
Assault on Staff					
Arson					

Drug Distribution

Cellphone Violations	1	2	3	4
	Student will receive a half day of ISS. Parents will have to pick up the device.	Student will have a day of ISS. Parents will have to pick up the device. A meeting is required with the parents and students prior to the student entering the classroom again.	Student will receive three days of OSS	Student will receive 5 days of OSS and be recommended for expulsion.
Refuses to turn over device to school official	A student who refuses to turn over their device/s to a school official who requests it will result in an immediate suspension.			

Bus Conduct	1	2	3	4	5
	Minimum	Minimum	Minimum	Minimum	Minimum
	Warning/Seating Change	Detention/Front Seat for Time to Be Determined by Bus Driver/Principal	2 Weeks No Ride	3 Weeks No Ride	1 Month No Ride
	Maximum	Maximum	Maximum	Maximum	Maximum
	1 Week No Ride	2 Weeks No Ride	1 Month No Ride	1 Semester No Ride	1 Year No Ride

*Notes

1. In school or out of school suspension can be determined by administration depending on the circumstances
2. Students who have lost bus privileges must attend school board meeting prior to being allowed back on the bus
3. Weapons also include but are not limited to machetes, brass knuckles, switch blades, throwing stars, mace, sling shots, black jacks, nun chucks, etc.