

District 1:1 Device Acceptable Use Policy (AUP)

Approved by School Board June 2026

Purpose:

The purpose of this Acceptable Use Policy (AUP) is to ensure the responsible, ethical, and secure use of technology resources provided through the school district's 1:1 device program. This policy applies to all students (K-12) and staff using school-issued devices at school and at home.

1. General Guidelines

All users will be issued a district-owned device (e.g., ~~Chromebook~~, laptop, or tablet) intended for educational and professional use.

Devices remain the property of the school district and must be returned in good condition at the end of the school year, upon withdrawal, or upon request.

Users are expected to bring the device to school/work fully charged each day and treat it with care.

2. Acceptable Use

Devices are to be used for purposes directly related to teaching, learning, and educational communication, including:

Accessing digital textbooks and curriculum materials.

Completing assignments, research, assessments, and school/work-related communication.

Engaging in school-approved platforms such as email, LMS, or collaboration tools.

Participating in district-sponsored training or instruction.

3. Unacceptable Use

The following uses are not permitted for any user (students or staff):

Accessing, creating, or sharing offensive, obscene, threatening, or discriminatory content.

Cyberbullying, harassment, or any form of threatening behavior.

Attempting to bypass or disable security software, content filters, or management settings.

Downloading or installing unauthorized software, apps, or browser extensions.

Sharing account credentials or attempting to access another person's account or data.

Using devices for personal entertainment (games, videos, social media, ~~or memes~~) during instructional/work time unless approved by a teacher or supervisor.

Damaging, altering, or defacing the device or accessories.

Intentionally wasting network resources.

Other uses deemed inappropriate by the administration.

4. Internet Safety & Privacy

The state and district implements content filtering and monitoring on all devices.

Users may be subject to monitoring, and activity may be logged by the state/district's IT department.

Personal information (e.g., full name, address, phone number) should not be shared online by students unless under teacher supervision.

5. Device Care

Devices should be kept in protective cases when not in use.

Devices should not be left unattended, exposed to extreme temperatures, or subjected to physical damage.

Lost, stolen, or damaged devices must be reported to the school immediately. The cost will be the responsibility of the individual/family.

Special Note for Elementary Students:

The first instance of accidental damage will not be charged to the family.

Any intentional damage or subsequent accidents will result in financial responsibility for repair or replacement.

6. Consequences for Violations

Violations of the AUP may result in:

Loss of device privileges.

Disciplinary action consistent with the student handbook or staff policies.

Financial liability for loss or damage caused by negligence or intentional misuse.

Replacement case \$70

Replacement charger \$35

Replacement device – value of a new device

Labor – **\$180** per hour to restore to original/approved settings

7. Acknowledgment & Agreement

All users (students and staff) and student guardians are required to sign this agreement before a device is issued. **A non-refundable student technology deposit of \$25 is expected before a device may leave the building. (NDCC 15.1-09-36.)** Signing this form indicates understanding and acceptance of the terms of this AUP.

User Information & Signatures

Role:	☐ Student ☐ Staff
User Name:	_____
User Signature:	_____ Date: _____

(For Students Only)

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____