

West Field High School

Student Policies & Procedures

Honor
Excellence
Respect
Determination

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Activities/ID Cards

Students are encouraged to participate in the many activities sponsored by West Field High School. Students will receive their student ID card with their photo after the school picture day. Students are required to carry their ID card with them at all times. This card enables the student to participate in many different school functions, such as entering school dances & other extracurricular activities, paying for school lunch, checking out library materials, checking in at the attendance office, and paying the bookkeeper.

It must be used only by the person to whom it is issued. A violation of this rule may result in forfeiture of the card and loss of privilege to attend extracurricular activities. If your ID card is misplaced, a duplicate card can be purchased in the main office for \$5.00.

Assemblies

West Field High School values the role of assemblies in enhancing the educational experience of our students. Assemblies provide opportunities for students to learn, celebrate achievements, build a sense of community, and foster school spirit. This policy is established to ensure that assemblies are conducted in a safe, respectful, and inclusive manner that aligns with our school's values and mission.

Students will be respectful to all participants in the assembly. Chanting, booing, inappropriate language, and derogatory comments made to participants will not be tolerated. Inappropriate behavior may result in the loss of assembly privileges and/or the cancellation of the assembly. Students on campus during an assembly are expected to be seated in the assembly. All students will be excused to go to class at the conclusion of the school song.

All students are expected to follow the Weber District Student Conduct [Policy 5000 series](#).

Attendance & Citizenship

Weber School District Attendance Policy 4170

It must be understood that participation in classes is a vital aspect of learning and assessment of learning. Reduction of class requirements cannot be expected for extended absences, and prolonged absences may result in a lower grade in many classes, as there is no way to duplicate the activities of some classes while the student is absent.

Key Processes for Student Absences:

- Check-out Required: Students must check out/in through the office.
- In order for an absence to be considered a valid excuse, the absence must be reported to the school by the parent/guardian at the point of check-out.
- If the student does not check out, the absence will be unexcused.
- When a student checks out and leaves school and returns later in the day, they are required to check in.
- A parent must contact the school within 5 school days following the absence.
- The 5 school day limit does not extend beyond the end of the term.
- All requests for an absence to be excused must be made by the last day of the term.
- It is the student's responsibility to work with the teachers in making up work.
- A school will reasonably accommodate a parent's request for an extended absence.
- A reasonable accommodation does not include requests for all class work to be provided prior to the extended absence, nor does it require teachers to provide all assignments in an online format.
- Parent/guardian must make prior arrangements with the principal, and the student must arrange for make-up work with the teacher.
- If parent/guardian fails to make prior arrangements with the principal for extended absences, the student's absence will be considered unexcused.

West Field High School adheres to and practices policies in accordance with Weber School District board policies. Under policy 4170, West Field High School utilizes citizenship grades to support and encourage all students to seek outstanding attendance. West Field High School's mission of Honor, Excellence, Respect, and Determination encourages outstanding attendance and rewards the dependable, exemplary behavior that fosters a cooperative learning environment and prepares students for success in life.

WEST FIELD HIGH SCHOOL ATTENDANCE POLICY

I. CITIZENSHIP GRADES AWARDED BY TEACHERS (GRADES 10-12)

1. Teachers shall issue a student in grades 10 through 12 one citizenship grade per class period per term.
2. Teachers may select from the following citizenship grading options: “H” (Honors), “S” (Satisfactory), and “U” (Unsatisfactory).
 - a. An “H” citizenship grade may be assigned to those students who exhibit positive behavior on a daily basis. These students go the extra mile to help establish a cooperative classroom climate that goes beyond their own individual needs. They can always be depended upon to demonstrate a cooperative attitude, exemplary behavior, and provide leadership in following classroom expectations, school rules, and policies.
 - b. An “S” citizenship grade may be assigned to those students who routinely exhibit positive behavior and cooperate fully with all students and teachers. These students are aware of and in compliance with classroom expectations, school rules, and policies.
 - c. A “U” citizenship grade will be assigned as outlined in section II. Unsatisfactory Citizenship Grade.
3. Teachers may not use academic work or assignments to justify the issuance of “H” or “S” citizenship grades; instead, class participation, preparedness, wise use of time, assistance to other students, class behavior, etc., should be considered.

II. UNSATISFACTORY CITIZENSHIP GRADE (GRADES 10-12)

1. An Unsatisfactory Citizenship Grade (a “U”) can result from:
 - a. Attendance problems, such as tardies, trancies, unexcused absences;
2. A “U” citizenship grade shall result from excessive absences or tardiness as follows:

- a. Per term, more than four unexcused absences (attendance code A) or more than two trancies (attendance code TR) in a single class.
 - b. Per term, six excused absences, either Valid Absences or Parent Verified. (School excused absences will not count towards a “U”). Extenuating circumstances that cause a student to miss more than six times during a term will be handled on an individual basis between the student and administration.
 - c. Per term, more than four unexcused tardies in a single class.
3. Students in grades 10-12 with more than three “U” citizenship grades will not be approved for participation in extracurricular activities or school activities, including athletics, school dances, etc.
4. Students with more than three “U” citizenship grades will be required to remediate “U” citizenship grades through make-up options outlined in section III.

III. SCHOOL-LEVEL CITIZENSHIP PROCEDURES (Grades 10-12)

1. Teachers shall provide a student sufficient warning to remedy an impending “U” and allow an opportunity to make up a “U” before the end of the grading period (end of each term) unless the “U” is earned so close in time to the end of the grading period (within two weeks of end of term) that it is not reasonable to allow make-up before the end of the grading period.
2. Teachers shall make reasonable attempts, by phone or in writing (email, letter, midterm report, etc.), to notify a parent/guardian when their student’s attendance may result in or has resulted in a “U” citizenship grade.
3. Once a U has been awarded to a student, teachers need to report and document the U in PowerSchool.
4. “U”’s accumulate over the course of an enrolled student’s time at West Field High School.
5. Citizenship make-up is available as approved by the school administration through:
 - a. After-school Attendance Make-Up Study Hall Class. This class will run from 2:35 PM to 3:15 PM every day after school, excluding early-out school days.
 - b. Community service options designated at the school the student is enrolled in.
5. School procedures shall identify approved citizenship make-up options which could be used to remedy an impending “U”, time requirements for citizenship make-up programs, and timelines within which a student must make up a “U”.
6. Students may not participate in make-up options until a “U” has been issued unless there is a school event approved by administration for “U” make-up.

7. Students may not miss class time or use assembly time to make up a “U”.

IV. CITIZENSHIP REMEDIATION

1. Students are responsible for the make-up of their “U’s.” This starts with the student meeting with their teacher and outlining a plan to remediate their “U.” Adequate notice of the drop in citizenship grade will be provided (this will be done at mid-terms & a minimum of 2 weeks' notice for the end of term). This will be done via email home to parents and the student from the respective teacher awarding the “U.” A student **MUST** be given the opportunity to fix their behavior and remediate their “U” prior to the end of the term.
2. Students will create a contract with their respective teacher on how they are going to remediate their U. The remediation needs to align with fixing the behavior. Students with excessive tardies will show that they are arriving at class on time for a consecutive number of days agreed upon by their teacher. Once completed, teachers will report the change of the unexcused absence/tardy to the attendance secretary in the main office upon completion via “U Removal Google Doc.”
3. Students are responsible for the make-up of their “U’s.” This starts with the student meeting with their teacher and outlining a plan to remediate their “U.”
Current term MINIMUM teacher-student plan expectations are:
 - a. Make up 1 tardy/unexcused absence: 2 consecutive classes of perfect attendance in the class period needing remediation.
 - b. Make up 2 tardies/unexcused absences: 4 consecutive classes of perfect attendance in the class period needing remediation.
 - c. Make up 3 tardies/unexcused absences: Two straight weeks (5 class periods) of perfect attendance in the class period needing remediation.

Students with 4 or more “U”s will lose eligibility for all extracurricular activities, including dances and athletics. “U”s accumulate through the student’s years of enrollment at West Field.

Cheating/Plagiarism

At West Field High School, students are expected to be honorable in all academic endeavors, a standard that requires a sophisticated understanding of academic integrity and the protection of intellectual property. Plagiarism is intellectually defined as the unauthorized appropriation and deceptive misrepresentation of another individual's

unique linguistic, conceptual, or structural output as one's own original work. Under U.S. law, the expression of original ideas is formally recognized as intellectual property, afforded the same legal protections under copyright law as physical inventions.

Academic dishonesty is handled at the discretion of the teacher or through administrative intervention for repeated violations.

Clubs/Groups

[WSD Policy 4540 - Student Organizations](#)

West Field High School has both clubs and groups for student activities. Clubs are organizations directly related to the school's academic curriculum. Students are encouraged to broaden their interests and abilities by joining one or more of these clubs. Most clubs meet before or after school on a regular basis. They are directed by a faculty advisor who is approved by the principal, and officers are elected. An application for starting a new club may be picked up from the administrator assigned to clubs. All clubs and groups must have a school advisor.

Groups are not directly related to the curriculum and are initiated and led by students enrolled at West Field. Groups are not sponsored or supported by the school or district but are recognized for purposes of granting a place within the school to meet during non-instructional time. Groups are not permitted to make announcements or present in assemblies or other school events. The advisor will monitor all meetings held on school premises, but does not participate in any activity or discussion of the group. Groups are permitted to use the building as long as permission is granted and undue stress is not placed on the building or employees. Other use of facilities (athletic fields, equipment, etc.) is not permitted unless such is rented out as would any 3rd party. Contact the administrator over clubs/groups with any specifically related questions. Groups must complete the application process at the beginning of each school year (by Midterm of Term 1).

- Each club or group must have a disclosure statement and a parental agreement signature giving permission for their student to be in that particular club or group.

Controlled Substances

[WSD Policy 5200 - Student Discipline Policy](#)

[WSD Policy 5205 - Tobacco/Nicotine and Alcohol Policy](#)

[WSD Policy 5300 - Search and Seizure](#)

The possession or use of tobacco, e-cigarettes, alcohol, intoxicants, controlled substances, or abuse of prescription or over-the-counter substances of any kind is prohibited on school grounds, during school activities, and on school buses. This also applies to students off-campus during school hours. Students found in violation are subject to disciplinary action.

Counseling

Each West Field student is assigned a specific counselor based on the student's last name.

Counseling services include assistance with educational planning, interpretation of test scores, occupational information, career information, college admissions, scholarship information, study skills and/or help with school, home, or other concerns. A student who needs to visit their counselor should make an appointment with the counseling office. We also have a full-time mental health specialist in the building to assist with the mental and emotional needs of our students.

A - D = L. Peterson lapeterson2@wsd.net

E - K = E. Powell edpowell@wsd.net

L - RA = B. Bosgieter brbosgieter@wsd.net

RE - Z = A. Koford amkoford@wsd.net

Mental Health Therapist: Kasey Goldstein kagoldstein@wsd.net

Credit Recovery

Credit recovery for the Weber School District is offered through an online program called Edgenuity. Students must meet with their counselor for placement in a make-up course. The course fee is \$35.00 per quarter credit. Please contact your assigned counselor for more information on credit recovery options.

Dances

Dress Standards: Dress Standards should reflect the theme of the dance and align with the district [dress code policy](#).

Dance Eligibility: All West Field students are eligible to attend if they have 3 or fewer “U’s.”

Inappropriate Behavior: Students may be asked to leave the dance, may be suspended from school, and/or may be denied participation in future dances and extracurricular activities per school administration based on individual behavior.

ID Cards: ALL students must show a current student body ID card to be admitted to the dance. All tickets MUST be purchased by a West Field student PRIOR to the dance. No tickets may be purchased at the dance. Any West Field student bringing a guest from another WSD high school MUST have the guest form completed and signed in advance of purchasing tickets.

Students from other Schools: Each West Field student may only have one guest from another high school accompany them. A student guest must be currently enrolled in another Weber School District High School and present a current student ID card at entry. The student guest must have the Google [West Field Guest Participation Form](#) filled out completely AT LEAST one school day prior to the dance and PRIOR to purchasing tickets.

All students who attend the dance must be high school-aged students (10th-12th grade) currently enrolled in a Weber School District High School.

Dress Code

[WSD Policy 5220 - Student Dress and Grooming Standards](#)

DISTRICT STUDENT DRESS AND GROOMING MINIMUM STANDARDS

A. Students must wear:

1. Tops that have fabric in front (covering the majority of the chest and abdomen), on both sides (under the arms), and in the back (covering the upper and lower back) and straps over both shoulders.
2. Bottoms that cover the buttocks when standing, sitting, and bending over; and
3. Footwear that protects the student from injury.

B. The following is prohibited at school and school activities:

1. Clothing that intentionally shows private parts (nipples, genitals, buttocks) or undergarments. Clothing must cover private parts in opaque (not able to be seen through) material
2. Clothing or attire, jewelry, or personal items that display obscene, vulgar, or lewd words, messages, or pictures or are pornographic
3. Clothing or attire, jewelry, or personal items including attachments, or accessories that could be considered weapons, contain threats or promote violent conduct such as unlawful use of weapons (ie, chains, dog collars with spikes, spurs)
4. Clothing or attire, jewelry, or personal items that advertise or promote drugs, alcohol, tobacco, or drug paraphernalia
5. Clothing that covers the student's face to the extent that the student is not identifiable
 - a. clothing/headwear worn for a bona fide religious or medical purpose or when directed by health organizations is not subject to this prohibition.
 - b. Sunglasses on the face or head when worn pursuant to a physician's prescription are not subject to this prohibition.
6. Clothing, jewelry, or personal items that demonstrate hate group association/affiliation and/or use hate speech targeting groups based on race,

ethnicity, gender, sexual orientation, gender identity, religious affiliation, or other protected groups

7. Any other grooming or dress that causes actual disruption or which creates a significant safety risk or is disrespectful of others' religious or cultural beliefs
8. Clothing, jewelry, or personal items that include gang symbols, monikers, insignias, or other gang identifiers
9. Any apparel or style of clothing that school officials, in light of the totality of the circumstances, and after consultation with law enforcement authorities, view as denoting gang membership or affiliation
10. Costumes or costume accessories, other than designated holidays as allowed by school administration.

Electronic Devices

[WSD Policy 8350 - Student Electronic Device Policy](#)

- **Secondary students are prohibited from using privately owned electronic devices during class time, in locker rooms, and in restrooms.**
- Students are expected to keep their privately-owned electronic devices out of sight and in silent mode during times of prohibited use.
- Headphones/earbuds/airpods are not allowed in ears during times of prohibited use.
- Students may not have their cellular phone when using the hall pass, as it is during instructional time.
- See WSD Policy 8350 for consequences of violating policy 8350.
- As with all school-issued property, including textbooks, students or parents will be charged for damage that is a result of misuse, accidents, or abusive handling. Pay any Chromebook-related fines through PowerSchool. Students are responsible for the treatment, security, and care of their Chromebook.
- Chromebooks and/or passwords should never be loaned or given to another student under any circumstance, as per the [AUP policy](#).

Extracurricular Activities Eligibility

[WSD Policy 4500 - Extracurricular Activities](#)

West Field High School places the utmost importance on academic success. Athletics and extracurricular activities should be a means to encourage students to take care of their academic and attendance requirements. West Field High School provides students with many opportunities to participate in extracurricular activities. Research shows that students perform better in school when they are involved in extracurricular activities. In compliance with the Utah High School Activities Association (UHSAA) standards, the following minimum standards have been set for participation in all West Field High School extracurricular activities.

Academic Eligibility Standard

1. The grade point average (GPA) of the student for the quarter preceding participation and/or the quarter of participation, if participation overlaps quarters, must be 2.0 or better. If the student receives an I (incomplete), NC (no credit), or NM (no mark) grade, the I, NC, or NM grade will be considered an F for the purpose of calculating GPA.
2. There shall be no more than one F, I, NC, or NM on the report card for the quarter preceding and/or the quarter of participation if participation overlaps quarters (student must earn credit in all classes). Eligibility under this rule is determined when grades are posted. Grades are "posted" when the school registrar enters all grades electronically, and they are available to students, parents, and teachers. Grade changes after the posting date cannot restore lost eligibility, except for a documented clerical error made by the teacher.

Citizenship Eligibility Standard

1. West Field students shall have no more than 3 "U"s on their West Field transcript. Students who have accumulated 4 or more "U"s should speak with their administrator for make-up options.

Fundraising

[WSD Policy 4571 - Fundraising](#)

All fundraising must be approved in advance by the administration. There will be no unnecessary fundraising done in an effort to help minimize the financial impact on the community. It is also understood that fundraising is a necessary part of keeping our programs in operation. We appreciate all community support for our programs.

All monies raised through school/program fundraisers, events, or donations become the property of the school and the program for which they were raised or donated. Funds raised through these methods are not the property of individual students or parents and will not, under any circumstance, be refunded, cashed out, or given back to individual students/parents. Students raising more funds than requested by their coach, advisor, or program do so for the benefit of the program and/or the school. Likewise, if a student or parent pays for expenses associated with a particular program i.e., player packs, team camp costs, Nationals competition travel, etc.) and then later raises funds through a school fundraiser, money is not refunded to students or parents to cover previous expenses which they paid prior to the school fundraiser.

Graduation

[WSD Policy 4370 - Secondary Credits and Graduation Requirements](#)

Participation in the West Field High School graduation ceremony is an optional privilege and a formal life event that serves as the ultimate culmination of a student's determination and excellence. While families may choose to forego the ceremony and collect the diploma from the high school at a later date, those who attend are invited to reflect on their journey as a Longhorn and celebrate this significant passage.

To uphold our school's mission of honor and respect, the ceremony requires a high standard of decorum to ensure every graduate receives the courtesy of hearing their name clearly announced by their mentoring teacher. In alignment with our policies for school-sponsored activities, behavior must be a credit to the student and their family;

therefore, any individual—student or guest—who distracts from the formal nature of the event may be removed from the premises. To maintain a focused and inclusive environment, prohibited items such as noisemakers, air horns, balloons, and signs are not allowed, as they detract from the celebratory experience all graduates have earned.

Hall Passes

Expectations for Hall Pass Use

- **Color Zone**
 - Students must use their assigned bathroom within their current class color zone. Color zones are indicated by the color of their hall pass/pod/bathroom.
- **Hall Pass Timing:**
 - No hall passes are allowed during the first 15 minutes and the last 15 minutes of each class. This helps minimize disruptions during critical instruction time.
- **Time Limit:**
 - Hall pass time limit is set at 5 minutes. Students must return within this timeframe.
 - One student at a time.
- **Check-In and Check-Out Procedures:**
 - Before leaving the classroom, students must:
 - Sign out on the designated hall pass log, indicating their name, time of departure, and the purpose of the pass.
 - Leave their cell phone in the classroom
 - Take the hall pass with them.
 - Upon returning to the classroom, students must:
 - Sign back in on the hall pass log, indicating their time of return.
 - Failure to follow the check-in and check-out procedure may result in consequences.
- **Monitoring:**
 - Teachers have the flexibility to monitor the time students spend on hall passes using a method of their choice, such as a timer, hourglass, or other timekeeping devices.

- Failure to follow the check-in and check-out procedure may result in consequences.

Process for Hall Pass Violation

1st Offense: Teacher or staff member will reteach hall pass expectations with the student.

2nd Offense: Teacher or staff member will reteach hall pass expectations and contact a parent/guardian about the issue.

3rd Offense: Students will be referred to the office for disciplinary action up to and including loss of hall pass privileges, parent meeting, and possible suspension.

Note:

This hall pass policy is designed to maintain an environment conducive to learning and minimize disruptions in the classroom. We expect all students to adhere to these guidelines and consequences to ensure a positive and focused educational experience for everyone.

Mentoring

At West Field High School, the Mentoring class is far more than just a class flex period; it is the home base for becoming a champion of honor, excellence, respect, and determination. We believe every Longhorn deserves a powerful advocate, which is why each student is paired with a dedicated mentoring teacher who will support each journey from their first day until graduation.

Mentoring is structured to deliver personalized and relevant lessons. Each week, lessons are strategically designed to assist students at every level and fulfill necessary education tasks without taking away from instructional time. For example:

- Sophomores receive the support needed to master the transition to high school.
- Juniors engage in intensive ACT prep and test-taking reasoning to reach our school-wide goal of a 20.0 mean score.
- Seniors focus on post-high school readiness, including resume building, college applications, and scholarship hunting.

Through personalized teacher-student check-ins, grade monitoring, and dedicated study hall time, mentors work with students to stay on track for graduation and prepare for success after high school.

Parking

1. Parking is a PRIVILEGE, not a right. Parking spaces are utilized on a first come, first-served basis. Purchase of a parking tag does not guarantee a spot. Misconduct in the parking lot could lead to revoking your parking privilege. A student parking tag is required to be displayed in the vehicle to park at West Field in any student parking lot. Faculty and Staff parking is not permitted for students. Please park responsibly and respectfully.
2. The speed limit at WFHS is 5 MPH. Students driving recklessly will lose parking privileges.
3. Each tag is numbered and must be displayed with the number facing forward, hanging from the rear view mirror. It is the responsibility of the student to make sure the tag is easily visible from the front windshield.
4. You are responsible for your hanging tag and any violations associated with it. Tags are not to be shared or duplicated. Duplicated tags will result in a loss of parking privileges. If the tag is lost or stolen, you must pay an additional \$10 to receive another tag.
5. All students will park in student parking only, within the marked parking stall lines. No student parking is allowed anywhere else on WFHS school grounds. Faculty lots are not available to students. Any violations to these rules will result in being ticketed, booted or towed at the owner's/student's expense.
6. All vehicles parked at WHS should be locked. For your protection, never leave valuables inside your vehicle. WFHS is not responsible for items stolen or for vehicle damage. Any vehicle suspected of harboring illegal substances or other illegal items is subject to search by the WFHS administration.
7. Parking violation consequences: First offense is a \$10 fine, increasing by \$5 for each subsequent fine. Second offenses, and any other continued violations, could result in your vehicle being BOOTED and/or TOWED at the owner's/student's expense.

8. To apply for a parking permit, complete the [Student Parking Pass Google Form](#), then pay the \$10 fee to the bookkeeper.

Schedule Changes

Each student schedule at West Field High School has been built through the cooperative efforts of the student, parents, and counselor. Any students who are new to the district should fill out the following [pre-registration form](#) to begin the scheduling process.

[Change requests prior to the start of school](#)

Counselors will meet with every senior in August before the first day of school to individually review their schedules. Any juniors or sophomores requesting a change to their existing schedule should begin by completing the schedule change form.

Counselors will complete any possible changes remotely and communicate the change with the student via email. Counselors will send a scheduling link to a student if their change cannot be accommodated without a meeting. Counselors will send a denial email if the schedule change is not possible or the class is not available.

After the start of school:

Because of the high numbers of students in each class, it may be difficult to accommodate a schedule change. In the event of an unusual and compelling circumstance, a schedule change may be made through a counselor appointment and administrative approval by filling out the schedule change application form linked above.

1. The class change application form must be completed first. This process may involve a conference with an administrator, the drop teacher, the student, parents, and a counselor.
2. \$10 change fee will apply when:
 - a. Student has simply changed their mind about a class
 - b. Student is asking for a period or teacher change (teacher changes will only be accommodated if it helps balance out classes)
 - c. Student wants to be with friends

3. No fee will be applied when:

1. Students are requesting a level change (AP to regular, regular to honors, etc.)
2. Scheduling errors are made by the computer

4. Student requests will be denied when:

1. The class they want is full or unavailable

Schedule changes will be made during designated schedule change days, before school begins or during the first week of the semester.

Teacher-to-teacher switches will not be considered without prior teacher/parent/student interventions and a signed add/drop form.

No schedule changes will be made after midterms.

Students are responsible for attending their original class schedule until the class change has taken place with a counselor.

Student Discipline

[WSD Policy 5200 - Student Discipline Policy](#)

Prohibited Conduct and Related Discipline

Prohibited conduct is forbidden at school, on school property, including school vehicles, and at any school activity. A serious violation that threatens or harms a school, school property, a person connected with school, or property associated with a person connected with school is forbidden regardless of where it occurs.

West Field High School will uphold all policies outlined by [WSD Policy 5200](#). Students are expected to behave in a manner that will be a credit to themselves, their family, and WFHS during school and school-sponsored activities. Students are expected to follow [UHSAA behavior guidelines](#) at all school-sponsored UHSAA events. Abusive or inappropriate conduct (verbal or physical) directed toward another student or staff member (such as harassment, bullying, racial or discriminatory actions, inappropriate social media use,

threats, profanity, or physical contact such as pushing or fighting) **MUST be reported to an administrator**. Such behavior will not be tolerated and will result in administrative intervention. Continued behavioral concerns may result in removal from West Field High School or specific activities. Staff members are expected to help students behave properly, and students are subject to guidance/correction from all staff members. Conduct (including social media conduct) that occurs off school grounds may be subject to discipline if it causes a significant disruption at the school.

Trespassing

Any student caught trespassing at another school during school hours without permission may be suspended or otherwise disciplined. Students other than current daytime West Field High School students should not be on school campus during the hours of 7:15 AM-2:40 PM. If a student who does not attend West Field High School participates in behavior before or after school or at any extra-curricular activity that would elicit disciplinary action, a no-trespass will be issued with the Weber County Sheriff's Department.

Visitors

All outside visitors are required to report to the office to obtain a temporary ID badge before entering the school.

Visitors are not allowed to accompany students during the school day. Visitors include, but are not limited to: siblings, young children, friends, parents or relatives from out of town. Students from other schools are not allowed on campus during school hours. Please notify an administrator if you see an individual who should not be in the building. Any violations of this policy may lead to a no-trespassing notice and involvement of law enforcement.