

March 25, 2010

**WEBER SCHOOL DISTRICT
EMPLOYEE PAY BANK DEPOSIT**

DUE IN HUMAN RESOURCES OFFICE BY THE 20TH OF EACH MONTH FOR CHANGE TO BE EFFECTIVE BY THE 1ST OF THE NEXT MONTH. *FOR NINE MONTH EMPLOYEES CHANGES CAN BE MADE FROM THE 20TH OF SEPTEMBER THROUGH JUNE 15TH.

Date _____

Employee Number _____ Social Security Number _____

Employee Name (Please Print) _____

I elect to have my net pay deposited into _____
Bank _____

The bank routing number is _____ Checking _____

My Account number is _____ Savings _____

In lieu of a bank verification (below) of this information, I am providing to the District Human Resources Office a copy of a check (voided) for this account to provide verification of the above numbers. For savings accounts, this form must be signed by a representative of the bank.

Employee Signature

Please attach a voided check, or a copy of a voided check in this box to deposit money in your checking account.

Bank Verification of Routing and Account Numbers:

I hereby certify that the above bank routing number and account number are correct for the customer's checking or savings account.

Bank Official Signature

Bank