



AGENDA

**Durham Public Schools Board of Education Monthly Meeting
Thursday, February 27, 2020
Fuller Administration Building
511 Cleveland Street, Durham, NC**

1. **Call to Order** 6:30 p.m.
2. **Moment of Silence**
3. **Celebrations**
 - Student of the Month for February 2020
 - Be Our Guest
 - Special Recognition
4. **Superintendent's Update**
5. **Agenda Review and Approval**
6. **Board of Education Meeting Minutes**
 - January 23, 2020
7. **General Public Comment**
8. **Consent Items**
 - a) Contract – NC School and Safety Grant
 - b) Approval of National School Safety & Security Services, Inc. Contract
 - c) Approval of Knox Rapid Entry System Equipment Purchase
9. **Board of Education**
 - a) Safety and Wellness
10. **Closed Session**
 - Consider student information protected under GS 1115C-402 and the Family Educational Rights and Privacy Act (FERPA), 20 USC 1232g.
 - Consult with the attorney to preserve the attorney-client privilege information pursuant to G.S. 143-318.11(a)(3).
 - Consider confidential personnel matters under N.C.G.S. 143-318.11(a) (6) and G.S. 115C-319.
 - Approve Closed Session Minutes dated February 13, 2020.
11. **Adjournment**

Mission Statement

Our mission is to embrace, educate, and empower every student to innovate, serve, and lead.

Durham Public Schools Board of Education PRECIS

Agenda Item: Celebrations

Staff Liaison Present: William ‘Chip’ Sudderth **Phone#:** 560-3652

Main Points:

- **Student of the Month:** Recognizing the Durham Public Schools Student of the Month for February: Ezekiel Williams from Northern High School
- **Special Recognition:** Recognizing National Board Certified Teachers (NBCT), Jennifer Nifong, Professional Learning Specialist
- **Special Recognition:** Young Authors Project Winner, Heidi Perez, Secondary Literacy Specialist
- **Special Recognition:** Public Affairs – Blue Ribbon Awards, Chip Sudderth, Chief Communications Officer

Spark Advocates

Dasan Ahanu, Hayti Heritage Center
Dewarren Langley, Charles Hamilton
Houston Foundation, Inc.

Spark Ignitor

Emily Harrison, CC Spaulding
Crystal Teasley, Morehead Montessori
Erika Mayo, Lakewood Elementary

Spark Supporters

Sandra Suitt, Transfer Technician
Karen Thompson, Office of Early Education
Melissa Richardson, Lowe’s Grove Middle

Fiscal Implications: N/A

Purpose

Information **Discussion** **Action** **Consent**

Reviewed by: **Finance** _____ **Attorney** _____



Date: February 27, 2020

Durham Public Schools Board of Education PRECIS

Agenda Item: Be Our Guest

Staff Liaison Present: William ‘Chip’ Sudderth **Phone#:** 560-3652

Main Points:

In the Durham Public Schools strategic plan, the Theory of Action states:
If the Durham community shares responsibility in the investment of every child using a holistic approach, then we will ensure that resources and opportunities are informed by equity and that we are intentional about setting high expectations for all stakeholders in their role in educating the whole child, as we support and increase the capacity of administrators, teachers, staff, and parents so that they are equipped to support and develop efficacy in instruction and student learning.

In order to help meet the goals set forth by the strategic plan and to align Be Our Guest to the new mission and vision of DPS, this dinner provides an opportunity for stakeholders in the Durham community to meet with the DPS Board of Education in a small group, casual setting to discuss how DPS and the community can work together to ignite the limitless potential of our schools, staff and students.

Tonight, the board welcomes local Durham mentors and parents.

Fiscal Implications: N/A

<u>Purpose</u>			
Information <input checked="" type="checkbox"/>	Discussion <input type="checkbox"/>	Action <input type="checkbox"/>	Consent <input type="checkbox"/>
<i>Reviewed by:</i>	<input type="checkbox"/> Finance _____	<input type="checkbox"/> Attorney _____	



Durham Public Schools
Board of Education Regular Monthly Meeting
PRECIS

Agenda Item: Minutes

Staff Liaison Present: Nicole Smith

Phone#: 919-560-2502

Main Points:

Minutes for approval:

- January 23, 2020

Fiscal Implications: N/A

Purpose

Information/Discussion **Action** **Consent**

Reviewed by: **Finance** _____ **Attorney** _____

**MINUTES
DURHAM PUBLIC SCHOOLS
BOARD OF EDUCATION
January 23, 2020**

Durham Public Schools Board of Education held its regular monthly Board of Education Meeting on Thursday, January 23, 2020, at approximately 6:30 p.m. in Room 307 at 511 Cleveland Street, Durham, NC.

Board Members Present: Mike Lee (Chair), Bettina Umstead (Vice Chair), Steven Unruhe, Matt Sears, and Natalie Beyer

Administration Present: Pascal Mubenga (Superintendent), Dr. Nakia Hardy (Deputy Superintendent of Academic Services), Julius Monk (Chief Operating Officer), and William “Chip” Sudderth III (Chief Communications Officer).

Attorney Present: Rod Malone

Recorder: Nicole Smith, Board of Education Executive Assistant

Call to Order: Chair Mike Lee called the meeting to order then asked for a moment of silence.

Spanish Translator Present:

The interpreter was Martha Romo-Urgiles. Ms. Romo-Urgiles is a Durham Public Schools ESL teacher with 35 years of experience that includes 17 years of teaching and interpreting in the United States.

Be Our Guest Dinner Invitees

- **The Be Our Guest invitees for January 23, 2020:**
 - To meet the goals set forth by the Strategic Plan and to align the Be Our Guest Dinner to the mission and vision of Durham Public Schools, this dinner provides an opportunity for internal and external stakeholders to meet with the Board of Education members. They meet in a small group, casual setting to discuss how Durham Public Schools and the community can work together to ignite the limitless potential of our schools, staff, and students.

3. Celebrations

- **Student of the Month for January:** Eissa Dearing is a senior at J.D. Clements Early College.
- **Special Recognition:** Recognizing Middle College High School senior, Jude Holt, for achieving a perfect score of 36 on the ACT.
- **Special Recognition:** Recognizing Hillside High School for being named an AVID Schoolwide Site of Distinction for the 2019-20 school year.
- **Special Recognition:** Recognizing the CourtCares program started by U.S. Magistrate Judge Joe Webster. Judge Webster and his law clerk Pedra Lee who welcome DPS middle school students to the federal courthouse to learn more about the federal court system, to be introduced to various jobs in the court

system, and to be encouraged to stay on the right side of the law, and to be exposed to lifelong strategies for leading successful and healthy lives.

- **Special Recognition to Spark pin recipients:**

The DPS Office of Public Affairs launched a recognition PINNING initiative to acknowledge both internal and external stakeholders who exhibit the Spark-like characteristics. This group of people are influencing, marketing, and engaging our community and schools to “Ignite the Limitless Potential of DPS”.

Spark Advocates

- Paul Burke, KBI Biopharma
- Debbie Sears
- Jennifer Buzun, City of Durham Public Works

Spark Ignitor

- Jenny Duvall, Lowe’s Grove Middle School
- Sarah Tugman, Middle College High School
- Deborah Granger, School for Creative Studies

Spark Supporters

- Stacey Burns, Exceptional Children
- Darryl Munroe, CTE/IT

4. Superintendent’s Update

Dr. Pascal Mubenga stated 109 students graduated in the Winter Graduation Ceremony. He also highlighted the continued support received regarding the McDougald Terrace families (transportation, child nutrition, donations and mental health support). He mentioned how grateful he for the work performed by the McKinney Vento Office.

He pointed out that January is considered school board recognition month and he is very delighted to work with the DPS School Board. He is grateful for the successful outcomes thus far and asked the audience to give a round of applause for the board.

5. Agenda Review and Approval

Mike Lee (Chair) asked to add the proclamation for National Mentoring Month after general public comment. He has also added a general public comment space before reading the proclamation for organizations that are present and would like to speak. The additional item will be read and voted on by the board members. Natalie Beyer moved that the agenda be approved as amended. Bettina Umstead seconded. The amended agenda passed unanimously.

6. Board of Education Meeting Minutes dated December 12, 2019

Matt Sears moved to approve the minutes dated December 12, 2019. Natalie Beyer seconded, and the motion passed unanimously.

7. General Public Comment

One person signed up for General Public Comment. Mike Lee advised each speaker has three minutes. There are more speakers signed up for the other agenda topics.

- 1. Vincent L. Smith (Tarheel Challenge Academy): Provided information regarding the academy and what they are trying to accomplish. It is a second chance program for students that need help with re-focusing. It is structured as a quasi-military 5 ½ month residential program. Students will still be able to pursue their education and earn credits towards graduation. He left information Tarheel Challenge Academy.*

8. Board of Education **National Mentoring Month Proclamation**

Mike Lee asked for the speaker to go up for general public comment. There were four people signed up for general public comment.

- 1. DeWarren Langley (Charles Hamilton Houston Foundation): Organization that works with young men of color ages 11 – 18 years old helping them with skill development and navigating careers in various professions. They have a capacity of 100 but only have 32 participants. He reviewed different activities the organizations provide and future goals.*
- 2. Jazman Young (RHODA Generation): Mentoring program for young women 12-18 years old. They meet at Stanford L. Warren Library from 12 noon – 2:00 p.m. on one Saturday per month.*
- 3. Larry Campbell (Thomas Mentor Leadership Academy): Organization that mentors young men from ages 9-18 years old who have been raised by a single parent, legal guardian or grandparent. There are approximately 30 participants right now. The program was started by Larry Thomas, retired 1st Sergeant United States Army. They are asking for DPS support and left information with more detail about the program.*

Mike Lee stated he believes the reason why Durham Public Schools is seeing the successes we are now is due to the number of mentoring programs available in the district. Board members began reading the National Mentoring Month Proclamation. Mike Lee asked for permission to add the word girls to the last statement. Natalie Beyer said there are a few additional tweaks to the proclamation. Mike Lee agreed and asked to vote on it anyway then make the adjustments. Bettina Umstead moved to go approve the proclamation for National Mentoring Month with a few additions. Steve Unruhe seconded, and the motion passed unanimously.

9. Academic and Operational Services

a) 10-year CIP Prioritization

Julius Monk stated at the last joint meeting with the Board of County Commissioners, both boards agreed that their staff would go back and look at prioritizing their capital improvement needs. His main points of discussion were:

- Cumming's 2019 Long Range Facility Assessment (LRFA) estimates Durham Public Schools' (DPS) total required funding to address deferred maintenance and capital improvement projects over the next 10 years to be \$727,163,380, of which, \$678,879,271 is necessary for improvements on school campuses.
- During the Joint Board of Education and County Commissioners meeting, county staff presented Durham County's FY 2020-2029 Capital Improvement Plan (CIP) totaling \$947,036,833, from which Durham County allotted DPS \$410,000,000 in capital improvement project funding.
- Following discussion between both boards regarding DPS' \$277,551,457 CIP funding shortfall (\$317,163,380 less \$39,611,923 in 2016 Bond funds committed by Durham County for Elementary School C), the boards agreed to prioritize their capital improvement needs, and reconvene at their next joint meeting in February 2020 to discuss a united CIP plan developed jointly by their respective staffs.

Mike Lee asked if the county has notes regarding the additional \$58 million what happens then. Julius Monk said the items were ordered in rank and they will start from the bottom. It is possible that some of the projects will be delayed. Natalie Beyer asked if there was a slide that lists the specific projects in the packet. Julius Monk didn't not have a slide available. Natalie Beyer mentioned the Cummings Report and were to find it should there be anyone interested in reviewing the information. She also mentioned reviewing the County CIP online and pointed out the necessity of a frank conversation with the county to make sure the district needs are properly projected without huge gaps. Mike Lee read the list of projects based on priority without the projected totals.

Minnie Forte-Brown reminded everyone that we are going into an election year and said that he realtors who attended Be Our Guest tonight are in the business of selling homes and within that process potential buyers are looking at the schools in the neighborhoods. She expressed that more consideration needs to be taken when discussions occur surrounding the needs of our schools. She also reminded everyone that the financial support the district gets is from state and local funds.

Bettina Umstead thanked Julius Monk for the information and said schools are wondering when they are next on the renovation list. She asked if he could walk through the Cummings process regarding how they identified needs and how the district took so many needs and created the priority list. Julius Monk explained that the locations were reviewed that the worst FCI (Facilities Conditions Index) which is a basic calculation that takes the amount of deferred maintenance, the amount of new capital improvements that's needed and it divides it by what it would cost to build that same facility today. The closer that you get to 0.6, the worse off that facility is which replacing Jordan High School (.57) is recommended. Durham School of the Arts is rated at .85 but it is also a historical type of facility that can't be rebuilt. It can, however, be renovated, modernized and additional spaces created. The report concentrates on the existing physical conditions of the buildings. It doesn't address the educational suitability. He recalled conversations that occurred when he first started that encompassed the EC self-contained classrooms and the pre-K classrooms in the growing district. The elementary schools are staged the way they are because the needs for EC and Pre-K aren't conducive with the current condition of the buildings. Julius Monk also mentioned that it was encouraged to maintain good working relationships with the county, the cash flow spreads out the needs as far as the district can stand.

Bettina Umstead thanked him for the explanation and expressed how important it is for the

community to hear how the priority list was developed.

Steve Unruhe thanked Julius for this information. He asked if the original request (2014) could be located and if the pre-K aspect could be broken out and a cost analysis done so the financial expectation for universal pre-k can be shared with the county.

Natalie Beyer stated she and Bettina Umstead were able to tour DSA and shared some of the concerns regarding the air quality and other ongoing issues in the buildings. She also is concerned with the gap in the funding. She would like to have a legal document drafted outlining the commitment from the county regarding the new Northern High School.

Bettina Umstead moved to approve the 10-year Prioritized Capital Improvement Projects item on the agenda. Minnie Forte-Brown seconded, and the motion passed unanimously.

b) CTE Proclamation

Nakia Hardy thanked the board for supporting of the Career and Technical Education Program. She is seeking endorsement on the CTE Month Proclamation that will designate February as the 2020 CTE Month for the district. She asked Dr. Julie Pack, Executive Director of Career and Technical Education to come forward. Julie Pack provided an explanation regarding the value of CTE programs promoting student successes. She invited the board members to read the proclamation and introduced the CTE team members. Board members took turns reading each statement of the CTE proclamation.

Natalie Beyer moved approval of the CTE Proclamation and designating February as CTE Month. Minnie Forte-Brown seconded, and the motion passed unanimously.

c) Transfer of 2016 Bond Funds to Various Capital Improvement Projects

Thomas Griffis, Executive Director present the following main points:

- There is currently \$3,719,538 of 2016 Bond funds available for transfer.
- Staff identified several critical unfunded capital improvement projects, which can be funded with available 2016 Bond funds.
- By transferring available 2016 Bond funds, staff will be able to move forward with addressing the following capital improvement projects, essential for suitable school operations:
 - Installation of a four (4) classroom modular unit at Parkwood Elementary to assist with enrollment growth until completion of Elementary School C
 - Structural repairs and analysis not eligible for Limited Obligation Bond (LOB) funding
 - Replacement of boilers that are currently inoperable
 - Completion of security vestibule projects

Matt Sears expressed his concern with overspending for security measures, particularly security vestibules. Mike Lee stated that staff, parents and students have expressed love for the vestibules. He's

visited Rogers-Herr Middle School and spoke with the principal who provided very positive feedback on using them.

Steve Unruhe asked how long boilers have not been working. Thomas Griffis said the boilers stopped working recently. Steve Unruhe expressed his displeasure with the actions of having reallocate funds to address these needs because appropriate fund amounts are not being provided.

Natalie Beyer confirmed that once this item is approved it will then have to be reviewed by the county for approval.

Natalie Beyer moved approval of the Transfer of 2016 Bond Funds to Various Capital Improvement Projects. Bettina Umstead seconded, and the motion passed unanimously

d) 2020 Budget Update

Paul LeSieur, Chief Financial Officer stated the items that will be discussed are Legislative Updates, Key Priorities for FY 2020-21, Teacher Salary Supplements History and Anticipated new money requirements for FY 2020-21.

Dr. Pascal Mubenga mentioned how DPS is behind when it comes to teacher supplements.

Natalie Beyer asked if there have been any conversations regarding the West Ed report and there's sixty days for them to make recommendations back to the North Carolina General Assembly. She asked if DPS has heard anything about what that might look like or how those significant gaps in sound basic education might be addressed.

Paul LeSieur said there have been some discussion and at this point until they really come forward and the judge establishes the line for the purpose of us moving funding forward and the second part of the equation is the General Assembly buying into it and providing the funding that was referenced in the previously reviewed priorities.

Alex Modesto, Executive Director of Budget Development and Data Analytics, reviewed a PowerPoint presentation detailing the following:

- Legislative Update
- Increasing Pressure of State Benefit Costs
- Enrollment Trends
- Key Priorities for FY 2020-21
- \$15 Per Hour Minimum Wage
- Exceptional Children's Services
- English Learners
- Routine Building Maintenance
- Teacher Salary Supplement History
- New Money Requirements
- Deferred Needs
- Local Funding Context

Matt Sears asked for more clarification on the next steps in the timeline. Paul LeSieur advised that they will be asking if there are any additional priorities to be included over time but by the middle of March, they will be presenting the Superintendent's proposed budget and will share those numbers with the county, per the MOU. In April final decisions will have to be made and possibly ask for more support from the county.

Natalie Beyer thanked them for the work done and wondered if it would be helpful to have a meeting and invite the sitting county officials, North Carolina Representatives and local candidates to share information about what the General Assembly could do better on behalf of students.

Minnie Forte-Brown suggested that the upcoming work session be dedicated for that purpose. Steve Unruhe expressed concerns about dedicating the whole meeting for that and confirmed with Nakia Hardy that there will be a couple of items to present at the next work session. He suggested that it be either before or after the session starts. Bettina Umstead asked if the candidates can come after the school board business. There were lots of additional suggestions regarding the meeting logistics but nothing was finalized.

11. Closed Session

At approximately 9:10 p.m., Matt Sears moved to go into Closed Session for the reasons stated on the agenda. Natalie Beyer seconded, and the motion passed unanimously.

Reconvened Open Session

The open session reconvened at approximately 9:38 p.m. Mike Lee accepted the motion to add a discussion about real estate to the closed session agenda. Matt Sears moved for approval. Steve Unruhe seconded, and the motion passed unanimously.

Dr. Pascal Mubenga stated he is seeking approval for Personnel Reports as discussed in closed session.

Matt Sears moved approval of the Personnel Reports for January 23, 2020. Steve Unruhe seconded, and the motion passed unanimously.

12. Adjournment

Having no further business, the meeting adjourned at approximately 9:45 p.m.

Mike Lee, Chair
Board of Education

Pascal Mubenga, PhD
Superintendent



DURHAM
PUBLIC SCHOOLS

CONTRACT FOR CONSULTANT SERVICES

(Not to be used by DPS Employees)

Consultant's Name: Center for Child and Family Health, agrees to perform the following services

for 279 Student Support Svcs *ED*

Describe Services to be performed:

Programming for services to students in crisis includes facilitation of evidence-based groups as well as the provision of individual models such as Trauma-Focused Cognitive Behavior Therapy, Parent-Child Interaction Therapy, and Attachment, Regulation and Competency. Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS) groups will be facilitated in DPS high schools and/or middle schools, with the goal of building distress tolerance, communication, and problem solving skills. Trauma informed programming includes training delivered to staff and students to improve sense of safety, promote resilience, increase educational outcomes, and reduce the cycle of violence stemming from trauma. Trainings will include (1) half-or-full day trauma trainings, (2) full-day trainings with on-going consultation on Child-Adult Relationship Enhancement open to all DPS schools, (3) intensive and technical support to install or maintain a Trauma-Informed School Leadership Team (TILT), and (4) trauma informed training for Co-Located Mental Health therapists and/or training for District level staff.

Consultant's Address:
Street: 1121 West Chapel Hill Street, ☎
Apartment: _____
City: Durham
State: NC **Zip:** 27701

Consultant's Employer: _____
DPS Vendor Number: _____
PO # _____

Budget Code: 1.5840.039.317.000.000.00 See Attachment
1.5840.039.319.000.000.00

Dates of Training Activity: By June 30, 2020 **Hours of Training / Activity:** Up to 1,500 hours

Consultant's Fee: 238,833.06 **Consultant's Total:** _____

Other* (please explain)

Includes money for both services to students in crisis and training to increase school safety.

Other Total: \$ 238,833.06

Total Estimated Payment: \$ 238,833.06

Are you currently paid through DPS payroll system? Yes No **Clear Yes and No section only**

Are you a state of North Carolina Retiree? Yes No **Clear Yes and No section only**

Consultants Signature: [Signature] **Date:** 1/24/20

Email Address: robert.murphy@duke.edu

Contract Made With: [Signature] **Date:** 2/13/2020

(Principal / Director / Senior Administrator)

Email Address: _____

Additional DPS Approval: _____ **Date:** _____
Email Address: _____

This instrument has been preaudited in the manner required by the School Budget and Fiscal Control Act.

DPS Financial Officer: _____ **Date:** _____
Email Address: _____

"The State Auditor and the using agency's Internal Auditors shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with the General Statute 147-64.7 and Session Law 2010-194, Seciton 21."



Clear Form

DPS SAFE SCHOOLS GRANT CCFH Contract Budget 2019-2020

What needs to be done? Services For Students In Crisis	Budget Amount	By Whom?	Deliverables	What evidence indicates progress?
SPARCS Group Facilitation	\$17,833.06	CCFH	Up to 3 Groups	# of groups # of Students Served Student Evaluations
Clinical Services	\$39,000.00	CCFH	Up to 30 Students	# of Students Served
Total	\$56,833.06	317		
Training to Increase School Safety				
Existing Trauma Informed Leadership Teams	\$55,000.00	CCFH	Up to 5 School Teams	# of teams participating Team implementation plans Participant evaluations
*New Trauma Leadership Schools	\$20,000.00		Up to 5 School Teams	# of teams participating Team implementation plans Participant evaluations
CARE in the Classroom	\$47,000.00		Up to 2 Days & Follow-up Consultation – Up to 25 staff	Trainings held Participant evaluations
Trauma Informed Training (includes SPARCS and other trainings determined in collaboration between CCFH and DPS)	\$60,000.00		Up to 7 Days of Face-to-Face training for school staff	# Trainings held # of participants Participant evaluations Training completion Participant evaluations
Subtotal	\$182,000.00	319		

MEMORANDUM OF UNDERSTANDING BETWEEN

Durham Public Schools (DPS)

and

Center for Child and Family Health (CCFH)

For

The Department of Public Instruction (DPI) School Safety Grant

This Memorandum of Understanding ("MOU") is entered into this the 25th day of October, 2020 (the "Effective Date") by and between the Center for Child and Family Health (hereafter referred to as "CCFH" or the "Agency"), and Durham Public Schools (hereafter referred to as "DPS" or the "District"), for the purposes of establishing a partnership in order to implement the requirements of the Department of Public Instruction School Safety Grant (hereafter referred to as the "Program").

PART I. Overview

A. Description of the Program.

CCFH's programming would potentially serve all 33,000 students with the target population being the estimated 22,000 students exposed to trauma. The proposed program has five components: (1) half- or full-day trauma-informed trainings open to all DPS personnel; (2) half- or full-day trainings on Child-Adult Relationship Enhancement™ (CARE) in the Classroom open to personnel at all DPS schools along with ongoing consultation by CCFH staff; (3) training and consultative programming for up to five schools to maintain or create a Trauma-Informed Leadership Team (TILT) at each school, whose members would be responsible for "tilting" their school practices and procedures to be more trauma-informed; (4) an evidence-informed psychotherapy group, Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS), for middle and/or high school students exposed to trauma; and (5) clinical treatment at CCFH for DPS students/families. CCFH programming should help students exposed to trauma feel more safe at school, which should not only improve their ability to learn, but should also prevent them from displaying trauma reactions that may harm themselves as well as other students or staff.

This array of trauma-informed services includes both evidence-informed practices, such as CARE and SPARCS, and training which presents research on childhood trauma and evidence-based approaches to prevent and treat child traumatic stress. Content for the trauma-informed half- or full-day trainings will be developed by CCFH staff in collaboration with DPS staff based on need and interest. Topics may include workforce stress, secondary traumatic stress, cultural and immigrant trauma, counter aggression (i.e. de-escalation strategies), or coping skills in the classroom. Trainings will utilize adult learning theory to create an interactive experience to increase the likelihood for successful application of learned strategies. For CARE in the Classroom, school personnel, from teachers and counselors to bus drivers, will learn specific trauma-informed skills to a) connect positively with children to improve social-emotional development and learning, b) increase compliance, and c) decrease problematic behaviors. The skills can help develop students' self-confidence and resilience. For TILT, teams from up to five schools will consist of 3-6 school staff, including at least one administrator and on teacher, as well as counselors, social workers, and psychologists. TILT members will undergo intensive training to become trauma experts, then implement training and individualized interventions at their schools guided by CCFH expert consultation.

B. CCFH Obligations. In connection with the Program, CCFH agrees to:

1. Provide ongoing support and communication with DPS Student Support Services staff for the duration of the Program;
2. CCFH will provide all equipment and supplies necessary or required to provide program services to DPS staff.
3. CCFH will obtain the appropriate background checks and provide appropriate supervision and ongoing training for staff and agents providing services to DPS students in compliance with the terms of this MOA, applicable federal and state laws, and CCFH policies.
4. Provide programming including, clinical services at the CCFH outpatient clinic for up to 20 DPS students, TILT programming to four schools, recruitment and selection of new TILT schools for the 2020-2021 school year, facilitation of SPARCS, other trauma-informed trainings to be provided as allowed per the funding source, as well as evaluation of the programs and services provided.

C. DPS Obligations. In connection with the Program, DPS agrees to:

1. Utilize DPS Mental Health Student Support Services staff to serve as the primary liaison between DPS and CCFH.
2. Communicate and collaborate on all aspects of the Program as well as provide support and feedback over the course of the Program.
3. Provide Program-related data and information to CCFH including but not limited to (sign-in sheets; training surveys; district- and school-level data on safety, school climate, teacher working conditions, Youth Risk Behaviors Survey, community gap assessment, healthy active children data, SHAPE assessment, etc.). No student-specific data will be requested from DPS.

D. Payment to CCFH for the DPI School Safety Grant

1. Contingent upon DPS receipt of funds from DPI, CCFH will invoice DPS monthly for services rendered based on the approved grant budget. DPS will pay the invoiced amount no later than 10 business days following receipt of the invoice or by the next billing cycle, whichever comes first.

PART II. General Terms

A. Term; Termination; Post-Termination.

1. Unless earlier terminated as provided herein, this MOU shall be effective as of the Effective Date first written above, and shall automatically renew for periods of one (1) year provided subsequent funding is granted.
2. This MOU may be terminated by either Party upon written notice provided to the other Party at least thirty (30) days prior to the end of the Initial Term or any Renewal Term, indicating the Party's intention to terminate the MOU.
3. CCFH may terminate this MOU at any time and for any reason upon thirty (30) days' written notice to DPS prior to the date of termination.

4. At any time, either DPS or CCFH may terminate this MOU for any of the following reasons, each of which shall constitute a "Default" by the Party:
 - i. Failure to meet Program goals or timetables;
 - ii. Inadequate quality of services;
 - iii. Responsibilities of the Party as listed in this MOU or any schedule, attachment, or exhibit are not met.

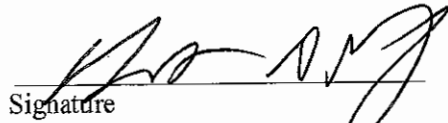
 5. If either DPS or CCFH decide to terminate this MOU because of a Default under this paragraph, the non-defaulting Party must give the alleged defaulting Party written notice of the default identifying the facts and circumstances giving rise to the alleged Default within thirty (30) days of the Default occurring. Upon written notice of the Default, the defaulting Party shall have thirty (30) days to cure the alleged Default, and the non-defaulting Party agrees to meet with the defaulting Party in a timely manner in an effort to resolve the concerns identified in the notice, to the extent resolvable.

 6. In the event this MOU is terminated by either Party, CCFH shall be entitled to recover all earned fees for the services provided through the effective date of termination. Said fees shall be remitted to CCFH no later than thirty (30) days following the effective date of termination.
- B. Indemnification.** Each Party shall defend, indemnify and hold harmless the other Party, and each of their respective officers, directors, shareholders, employees, representatives, agents, successors and assigns from and against any and all claims, actions, demands, costs, damages, losses, and/or expenses of any kind whatsoever proximately resulting from any (i) a Party's gross negligence or willful misconduct in performing any of its obligations under this MOU, or (ii) a material breach by a Party of any of its representations, warranties, covenants or agreements under this MOU. This section shall survive the expiration or termination this MOU.
- C. Relationship of Parties.** The relationship of the parties under this MOA shall be that of independent contractor. Agency agrees that its employees will not act as, nor represent themselves as acting as, an employee of anyone other than CCFH. Nothing herein shall be construed as creating a partnership or joint venture between DPS and CCFH; nor shall any employee of CCFH be construed as an employee, agent, or principal of DPS.
- D. Assignment.** Neither Party shall assign, subcontract, or otherwise transfer any interest or obligation under this MOU without the prior written approval of the other Party.
- E. MOU Modifications.** This MOU may be amended only by written amendments duly executed by and between the Parties.
- F. Authority to Enter MOU.** The person(s) executing this MOU on behalf of CCFH and DPS have authority to do so as an official, binding act of CCFH or DPS.
- G. Governing Law.** This MOU shall be governed by and in accordance with the laws of the State of North Carolina.

- H. Entire Agreement.** This MOU constitutes and expresses the entire agreement and understanding between the Parties concerning the subject matter of this MOU. This document supersedes all prior and contemporaneous discussions, promises, representations, agreements and understandings relative to the subject matter of this MOU.
- I. Severability.** If any provision of this MOU shall be declared invalid or unenforceable, the remainder of the MOU shall continue in full force and effect.

[Signature Page Follows]

THE CENTER FOR CHILD AND FAMILY HEALTH



Signature

Robert A. Murphy, Executive Director
[Printed Name, Title]

DURHAM PUBLIC SCHOOLS



Signature

Naki'a Hardy, Deputy Superintendent
[Printed Name, Title]



Operation Services Executive Summary

Agenda Item Title: Approval of National School Safety and Security Services, Inc. Contract

Staff Liaisons: Julius Monk, Tina Ingram, Jenine Stevenson

On October 25, 2019, Durham Public Schools applied for the 2019 School Safety Grants Program. A portion of the grant funds awarded is for training to increase school safety. Staff proposed and was awarded funding for, evidence based professional development for school and district personnel, law enforcement, emergency management and public health professionals.

A requirement for the Center for Safer Schools grant was for vendors to be identified at the time of application. Staff contacted the following vendors to request proposal for emergency preparedness training and professional development:

1. National School Safety and Security Services, Inc.
2. Safe Havens International, Inc.
3. SC State Law Enforcement Division

Of the three contacted, National School Safety and Security Services, Inc. was the only vendor able to provide the services necessary prior to June 30, 2020. Responses from the other two vendors are as follows:

- Safe Havens International Inc.
 - Unable to submit proposal due to time constraints (via email October 11, 2019)
- SC State Law Enforcement Division – SSA Wayne Freeman
 - Conflict of interest due to his current work commitments (via phone October 15, 2019)

Staff recommends the board approve a service contract with National School Safety and Security Services, Inc. for training and professional development associated with the 2019 School Safety Grants Program in the amount of \$156,645.00. Services provided by National School Safety and Security Services, Inc. will include:

1. Access to District/School Emergency Preparedness Plans
2. Focus groups, interviews and site visits with school and district staff



Operation Services Executive Summary

3. Four full-day trainings for each school's Campus Emergency Response Team (CERT), district personnel, School Resource Officers, Durham County Emergency Management, Durham Fire Marshal, Durham Police Department, Durham County Sheriff's Office and other community partners identified by DPS
4. On-site debriefing with project and district leadership, including an evaluation component with a research based evaluator

The contract with National School Safety and Security Services, Inc. will be financed entirely with funds awarded from the 2019 School Safety Grants Program.

Recommendation:

Staff recommends the board approve a service contract with National School Safety and Security Services, Inc. for training and professional development associated with the Center for Safer Schools grant in the amount of \$156,645.00.

Attachment:

- Service Contract with National School Safety and Security Services, Inc.
- National School Safety and Security Services, Inc. Proposal

**DURHAM PUBLIC SCHOOLS
CONTRACT FOR PROFESSIONAL SCHOOL SAFETY CONSULTATION SERVICES**

This contract for school safety consultation services (the “Contract”) is made and entered into this 18th day of February, 2020, between the Durham Public Schools Board of Education (the “School System”), 511 Cleveland Street, Durham, NC 27702, and National School Safety and Security Services (the “Provider”), PO Box 110123, Cleveland OH 44111.

For and in consideration of the mutual promises set forth in the Contract the parties do mutually agree as follows:

1. Obligations of Provider. Provider hereby agrees to provide services to the School System as follows:
 - 1.1. Provider shall provide the professional services described in the attached Exhibit A at designated times and sites as specifically requested and authorized by the School System. Work will be completed in a timely manner acceptable to the School System in full compliance with the terms and conditions of this Contract, including any documents incorporated by reference.
 - 1.2. Qualifications of Provider. Provider warrants that (a) it is an experienced and duly licensed firm or individual having the ability and skill necessary to perform all the services required of it under this Contract; (b) it has the capabilities and resources necessary to perform its obligations hereunder; (c) it shall exercise the abilities, skill, and care customarily exercised in accordance with industry best practices; and (d) all work done and services rendered in connection with this Contract shall be performed by fully qualified personnel who are appropriately qualified in accordance with industry best practices to perform the services provided.
 - 1.3. Records Maintenance. Provider shall maintain written documentation of any professional service provided, including any required documentation meeting the requirements of applicable federal, state and local laws and regulations.
2. Obligations of the School System.
 - 2.1. The School System hereby agrees to compensate Provider at a rate or in the amount of Fifty Thousand Dollars (\$50,000) due on or before March 3, 2020, Fifty Thousand Dollars (\$50,000) due on or before March 24, 2020, Fifty-five Thousand Dollars (\$55,000) due on or before April 16, 2020, and One Thousand Six Hundred Forty-five dollars (\$1,645) within ten (10) days of submission of the final report for services rendered, with total payments not to exceed One Hundred Fifty-six Thousand, Six Hundred Forty-five Dollars (\$156,645).

- 2.2. In the event of inclement weather, fire, power failure, or other similar occurrence, which may necessitate the cancellation of the delivery of the service(s), and an alternate date cannot be agreed upon, the School System will be under no obligation to compensate Provider for services not rendered.
- 2.3. Space and Equipment. The School System agrees to (i) set aside designated areas adequate for the provision of the professional services and (ii) maintain such designated areas in accordance with applicable federal, state and local laws, rules and regulation. Provider shall only use such space and support services solely for the purpose of fulfilling its duties under this Contract.
3. Term. The services described in the Contract will be provided from February 27, 2020 through June 15, 2020 unless sooner terminated as herein provided.
4. Termination for Convenience. The School System may terminate this Contract at any time at its complete discretion upon twenty (20) calendar days' notice in writing from the School System to Provider prior to the date of termination. In addition, all finished or unfinished documents and other materials produced by Provider pursuant to this Contract shall, at the request of the School System be turned over to it and become its property. If the Contract is terminated by the School System in accordance with this section, the School System will pay Provider at the rate set out in Section 2.1 for all services performed as of the date of termination.
5. Termination for Default. At any time, the School System may terminate this Contract immediately and without prior notice if provider is unable to meet goals and timetables or if the School System is dissatisfied with the quality of services provided.
6. Terms and Methods of Payment. Provider shall submit to the School System invoices itemizing the project phase represented by the invoice, the dates services were provided, and the amount owed. The School System project director will review and approve same. Invoices should be sent to Tina Ingram, Durham Public Schools, Safety & Security, 1817 Hamlin Road Durham NC 27704, for review and approval.
7. Contract Funding. It is understood and agreed between Provider and the School System that the School System's payment obligation under this Contract is contingent upon the availability of appropriated funds from which payment for Contract purposes can be made. As of the time of this Contract, funds have been allocated from a state grant for services provided under the Contract.
8. Insurance. Provider agrees to maintain \$1,000,000 in general liability, \$1,000,000 in automobile liability, and other appropriate insurance, as well as Workers Compensation in the required statutory amount, for all employees participating in the provision of services under this Contract. .
9. Taxes. Provider shall pay all federal, state, and FICA taxes for all employees participating in the provision of services under this Contract.
10. Monitoring and Auditing. Provider shall reasonably cooperate with the School System, or with any other person or agency as directed by the School System, in monitoring, auditing, or investigating activities related to this Contract. Provider shall permit the School System to evaluate all activities conducted under this contract as dictated by the School System. Provider shall provide auditors retained by the School System with

access to any records and files related to the provision of services under this Contract. The School System agrees that its auditors will maintain the confidentiality of any identified and actual trade secrets of Provider accessed during an audit conducted under this Contract.

11. Confidentiality of Student Information and Proprietary Information. Nothing in this Contract gives Provider any right to access any student records or personally identifiable information, and Provider shall not access such information. The parties agree that the workshops, training programs, and other presentations made by the Provider and the Provider's representatives will not be taped, recorded, disseminated or otherwise reproduced in any manner by the School System. The parties also acknowledge that all forms, training programs, slides, work materials and processes, and work products are the property of the Provider, which shall retain all intellectual property, copyright, and associated legal rights to said items. The Provider will maintain confidentiality of School System plans and documents unless required to release same under court order. If Provider believes that it is required to produce School System plans and documents pursuant to a court order, Provider shall notify School System immediately and shall allow School System a reasonable opportunity to intervene prior to releasing any such plans and documents. The School System's safety plans, policies, MOUs, and risk management information are confidential property of the School System and shall only be used by the Provider for the purposes of this project. Provider shall return to the School System all such documents, plans, and policies immediately upon completion of this Contract and shall destroy any retained copies.
12. Lunsford Act/Criminal Background Checks. Provider also acknowledges that G.S. § 14-208.18 prohibits anyone required to register as a sex offender under Article 27A of Chapter 14 of the General Statutes from knowingly being on the premises of any school. Provider shall conduct or arrange to have conducted, at its own expense, sexual offender registry checks on each of its owners, employees, agents and subcontractors ("contractual personnel") who will engage in any service on or delivery of goods to School System property or at a School System sponsored event, except checks shall not be required for individuals who are solely delivering or picking up equipment, materials, or supplies at: (1) the administrative office or loading dock of a school; (2) non-school sites; (3) schools closed for renovation; or (4) school construction sites. The checks shall include at a minimum checks of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry ("the Registries"). For Provider's convenience only, all of the required registry checks may be completed at no cost by accessing the United States Department of Justice Sex Offender Public Website at <http://www.nsopw.gov/>. Provider shall provide certification on the Sexual Offender Registry Check Certification Form that the registry checks were conducted on each of its contractual personnel providing services or delivering goods under this Contract prior to the commencement of such services or the delivery of such goods. Provider shall conduct a current initial check of the registries (a check done more than 30 days prior to the date of this Contract shall not satisfy this contractual obligation). In addition, Provider agrees to conduct the registry checks and provide a supplemental certification form before any additional contractual personnel are used to deliver goods or provide services pursuant to this Contract. Provider further agrees to conduct annual registry checks of all contractual personnel and provide annual

certifications at each anniversary date of this Contract. Provider shall not assign any individual to deliver goods or provide services pursuant to this Contract if said individual appears on any of the listed registries. Provider agrees that it will maintain all records and documents necessary to demonstrate that it has conducted a thorough check of the registries as to each contractual personnel, and agrees to provide such records and documents to the School System upon request. Provider specifically acknowledges that the School System retains the right to audit these records to ensure compliance with this section at any time in the School System's sole discretion. Failure to comply with the terms of this provision shall be deemed a material breach of the Contract. In addition, the School System may conduct additional criminal records checks at the School System's expense. If the School System exercises this right to conduct additional criminal records checks, Provider agrees to provide within seven (7) days of request the full name, date of birth, state of residency for the past ten years, and any additional information requested by the School System for all contractual personnel who may deliver goods or perform services under this Contract. Provider further agrees that it has an ongoing obligation to provide the School System with the name of any new contractual personnel who may deliver goods or provide services under the Contract. The School System reserves the right to prohibit any contractual personnel of Provider from delivering goods or providing services under this Contract if the School System determines, in its sole discretion, that such contractual personnel may pose a threat to the safety or well-being of students, school personnel or others.

13. Relationship of Parties. Provider shall be an independent contractor of the School System, and nothing herein shall be construed as creating a partnership or joint venture; nor shall any employee of Provider be construed as an employee, agent, or principal of the School System.
14. Compliance with Applicable Laws. Provider shall comply with all applicable laws and regulations in providing services under this Contract. In particular, Provider shall not employ any individuals to provide services to the School System who are not authorized by federal law to work in the United States. Provider represents and warrants that it is aware of and in compliance with the Immigration Reform and Control Act and North Carolina law (Article 2 of Chapter 64 of the North Carolina General Statutes) requiring use of the E-Verify system for employers who employ twenty-five (25) or more employees and that it is and will remain in compliance with these laws at all times while providing services pursuant to this Contract. Provider shall also ensure that any of its subcontractors (of any tier) will remain in compliance with these laws at all times while providing subcontracted services in connection with this Contract. Provider is responsible for providing affordable health care coverage to all of its full-time employees providing services to the School System. The definitions of "affordable coverage" and "full-time employee" are governed by the Affordable Care Act and accompanying IRS and Treasury Department regulations.
15. Applicable Durham Public Schools Board of Education Policies. Provider acknowledges that the Durham Public Schools Board of Education has adopted policies governing conduct on all property owned by the Board of Education and agrees to abide by any and all relevant board policies while on its property. If School System believes Provider is in violation of any specific policy, School System shall notify Provider immediately.

16. Assignment. Provider shall not assign, subcontract, or otherwise transfer any interest in this contract without the prior written approval of the School System.
17. Contract Modifications. This contract may be amended only by written amendments duly executed by and between the School System and Provider.
18. North Carolina Law. North Carolina law will govern the interpretation and construction of the Contract.
19. Entire Agreement. This Contract, including the purchase order, if any, used in connection herewith and any other document(s) expressly incorporated by reference as a part of this Contract, constitutes and expresses the entire agreement and understanding between the parties concerning its subject matter. This Contract supersedes all prior and contemporaneous discussions, promises, representations, agreements and understandings relative to the subject matter of this contract. To the extent there may be any conflict between the four corners of this Contract and other documents incorporated by reference herein, the terms of this Contract will control.
20. Attached Exhibits: The following documents, if any, are attached as Exhibits to this Contract and incorporated by reference herein:
Exhibit A: Scope of Services
21. Severability. If any provision of this Contract shall be declared invalid or unenforceable, the remainder of the Contract shall continue in full force and effect.
22. Authority to Enter Contract. The person(s) executing this Contract on behalf of Provider have authority to do so as an official, binding act of Provider.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first indicated above.

DURHAM PUBLIC SCHOOLS BOARD OF EDUCATION

By: _____ (Seal)
MIKE LEE, CHAIRMAN

Attest: _____ (Seal)
DR. PASCAL MUBENGA, SUPERINTENDENT

NATIONAL SCHOOL SAFETY AND SECURITY SERVICES

By: _____ (Seal)

KENNETH S. TRUMP, PRESIDENT

Attest: _____ (Seal)

CANDIDA RODRIGUEZ-TRUMP, CORPORATE SECRETARY

This instrument has been preaudited in the manner required by the School Budget and Fiscal Control Act.

(Date)

(Signature of finance officer)

Attachment A

Sexual Offender Registry Check Certification Form

Check the appropriate box to indicate the type of check:

- Initial
- Supplemental
- Annual

I, Kenneth S. Trump, President, of National School Safety and Security Services, hereby certify that I have performed all of the required sexual offender registry checks required under this Agreement for all contractual personnel (employees, agents, ownership personnel, or contractors) who may be used to deliver goods or provide services under this Agreement, including the North Carolina Sex Offender and Public Protection Registration Program, the North Carolina Sexually Violent Predator Registration Program, and the National Sex Offender Registry. I further certify that none of the individuals listed below appears on any of the above-named registries and that I will not assign any individual to deliver goods or perform services under this Agreement if said individual appears on any of the sex offender registries. I agree to maintain all records and documents associated with these registry checks, and that I will provide such records and documents to the school system upon request. I specifically acknowledge that the school system retains the right to audit these records to ensure compliance with this section at any time in the school system’s sole discretion. I acknowledge that I am required to perform these checks and provide this certification form before any work is performed under the Agreement (initial check), any time additional contractual personnel may perform work under the Agreement (supplemental check), and at each anniversary date of the Agreement (annual check), if Provider continues to be under contract with the School System.

Contractual Personnel Names	Job Title
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

(attach additional page(s) if needed)

I attest that the forgoing information is true and accurate to the best of my knowledge.

_____ (print name)	_____ (signature)
_____ (title)	_____ (date)

Exhibit A
SCOPE OF SERVICES

Safe Schools Grant Training to Increase School Safety – October 19, 2019

What is the name of the organization(s) that will provide training to increase school safety? Any other evidence-based training to increase school safety.

Durham Public Schools has sought a proposal from National School Safety and Security Services to provide training to increase school safety. National School Safety and Security Services is a Cleveland, OH based consulting firm whose priorities include:

- School Safety
- Security Assessments
- Emergency Preparedness Training
- Professional Development Training
- Litigation Expert Witness Consulting
- School Safety Consulting for PreK-12 schools

National School Safety and Security Services brings together community partners, including law enforcement, emergency management, public health, to provide a whole-community approach to the safety and security of our district. According to the 2019 Student Climate Survey conducted by Durham Public Schools, more than 52% of students “worry about crime and violence in school”, up 3% from 2018. With more than 32,000 students served by the district, it is important that we equip our staff with the tools necessary to increase school safety.

National School Safety and Security Services has customized training, exercises, and consultation for Durham Public Schools that will provide everyone in the district the opportunity to participate in this endeavor, and leave behind the tools that will empower DPS to continue the improvement cycle. The consultant team has more than 30 years of full-time school safety-specific experience, primarily in the PreK-12 grades. They will also provide a project evaluator to monitor our progress throughout the trainings and exercises, to provide us some of our own evidence-based actions as we increase our safety climate.

Proposed training, known as “School Tabletop Exercise and Professional Development Services” or School Tabletops 2.0 will include:

1. Access to district School Risk Management Plans.

Exhibit A
SCOPE OF SERVICES

2. Focus groups with school and district staff, including site visits and one-on-one interviews.
3. Four (4) full training sessions, comprised of six (6) ½ day sessions to encompass primary, secondary, school representatives and community partners.
4. On-site debrief with project and district leadership.
5. Evaluation component with a research-based evaluator.

At a minimum, the partnership between Durham Public Schools and National School Safety and Security Services will train the principal and at least one (1) assistant principal at each school/district site (approximately 115 personnel). We also hope to include support staff, including School Resource Officers (SROs), school administration, Durham County Emergency Management/Fire Marshal, Durham Police, Office of the Durham County Sheriff, and other community partners in the training. Each school also has a Campus Emergency Response Team (CERT), which encompasses an Incident Command System-like structure. This team, made up of other support staff at each school/site, will also be invited to participate in the trainings and exercises. The School Tabletops 2.0 program will also help satisfy NC General Statute §115C-105.49 which requires, at least annually, a school-wide tabletop exercise and drill based on procedures within the School Risk Management Plans (SRMP).

The consultant team has agreed to complete the project by the end of May 2020. At the conclusion of the project, DPS will be provided a final report that includes observations, lessons learned and recommendations moving forward so that we can implement a regular training and exercise schedule annually. This final report will provide DPS staff with the tools they need to improve school safety.



Operation Services Executive Summary

Agenda Item Title: Approval of Knox Rapid Entry System Equipment Purchase

Staff Liaisons: Julius Monk, Tina Ingram, Jenine Stevenson

On October 25, 2019, Durham Public Schools applied for the 2019 School Safety Grants Program. DPS was awarded \$150,000.00 for school safety equipment. Staff proposes utilizing the grant funding for a district-wide Knox Rapid Entry System, which includes labor and miscellaneous material costs.

The Knox Company is the sole manufacturer, inventor, and supplier of the Knox Rapid Entry System. All products are manufactured in Phoenix, Arizona and are sold factory direct to the end user. Therefore, the purchase of the Knox Rapid Entry System will be made in accordance with NC G.S. 143-129(e)(6).

The Knox Rapid Entry System will provide DPS a better audit and accountability trail during emergencies. When an incident occurs, DPS staff will provide Durham 911 Communications with the code to release the eKey from the KeySecure 6 device mounted at each location. The eKey will be used to access a DPS dedicated KnoxBox that will contain site-specific keys.

Items for purchase:

1. KeySecure 6 with eKey (with mounting bracket)
2. One (1) year KnoxConnect license
3. KnoxLock 3200

Staff has worked with Knox and Edwards Electronic Systems, trusted partner for Knox Rapid Entry System, on installation requirements for the KeySecure 6. DPS will install the KnoxLock 3200 with its own forces.



Operation Services Executive Summary

Purchase will be completed no later than May 2020. Installation will take place throughout the remainder of the school year and into the summer months.

Recommendation:

Staff recommends board approval for the purchase of the Knox Rapid Access System for 55 sites (50 schools and 5 Central Services locations) using the 2019 Safe Schools Grant Program in the amount of \$115,557.00.

Attachment:

- Quotation from Knox



Quotation

1601 W.Deer Valley Rd.
Phoenix, AZ 85027-2112 USA
knoxbox.com

Quote #: Q-305834
Date: 2/17/2020 1:29:42 PM

Durham Public Schools

DURHAM, NC 27704

Thank you for your interest in Knox products. Please find below the requested quotation.

Item Number	Description	Quantity	Unit Price	Amount
KS-6K1	KeySecure® 6, SUPPORTS 1 eKEY ONLY PS-98-0007-01-75-EKY01 PS-98-0007-01-75	55	\$924.00	\$50,820.00
KLS-8700K	Knox eKey™, 8700 PROGRAMMABLE ELECTRONIC KEY	55	\$375.00	\$20,625.00
SMS-9003C1	1YR. KnoxConnect™ Cloud License 21+ devices	1	\$833.00	\$833.00
KLS-FM	FLAT MOUNT BRACKET, KeySecure® 5 & 6	55	\$62.00	\$3,410.00
KLS-3261	KnoxLock™ 3200 SURFACE, BLACK, HINGED PS-98-0007-01-75-EKY01	55	\$563.00	\$30,965.00
	SHIPPING & HANDLING CHARGES	1	\$900.00	\$900.00
	SALES TAX	1	\$8,004.00	\$8,004.00
			TOTAL	\$115,557.00

Terms & Conditions

All pricing is subject to change and is based on a quantity order to be shipped all at one time. Prices quoted are valid through the "Expires On" date shown. All shipping and handling fees, if provided, are estimates based upon ground service to the address shown above. Knox will provide you a firm cost for shipping and handling fees when order is placed. Knox provides detailed installation instructions with each Knox product. However, Knox is not responsible for actual installation.

SALES TAX DISCLAIMER: Knox is required to collect sales tax for purchases made in the following states: AL, AR, AZ, CA, CO, CT, FL, GA, IA, IL, IN, KS, KY, MA, MD, ME, MI, MN, NC, NE, NJ, NM, NV, NY, OH, OK, PA, RI, SC, TN, TX, UT, VA, VT, WA and WI. Where applicable, Knox will charge sales tax unless you have a valid sales tax exemption certificate on file with Knox. If you are sales tax exempt, you must provide us with an exemption certificate at the time the order is placed.

PRE-PAYMENT IS REQUIRED
KNOX CONNECT FORM REQUIRED WITH FIRST ORDER.

Payment Terms: Prepaid
Delivery Method: FXG
Expires On: 06/17/2020

By signing, you accept this Quotation and Terms, including the product configuration and payment terms indicated above.

Signature

Date

If I can provide further assistance please feel free to contact me.

Regards,

Gordon Harris
Territory Sales Manager



c: 443-756-0215