Attendance and Tardy Policies 25-26

In this presentation we will cover

- Attendance Requirements and Reporting Absences
- Exemption Requirements
- Tardy Policy
- Tardy Consequences

Attendance Requirements

- Students are required to attend at least 90% of each class throughout the school year in order to receive credit for the course
- This means no more than 9 absences per class in each semester
- "Excused" absences still count against your total absences
- Students are counted absent if they arrive to class more than **15 minutes late**
- If you arrive to school late or leave early, you **must** check in/out through the attendance office
- A parent (not the student) must provide an explanation for any absence upon the student's arrival or return to school
- College Park requires notes excusing the absence to be turned into the attendance office within **48 hours** upon the student's return to school or the absence will be considered unexcused

College Park Exemption Policy 25-26

How many exemptions could I qualify for and when?

Seniors

- Fall Semester - May exempt no more than 2 exams (Economics, Government, DC Pre-Cal, or DC College Algebra
- Spring Semester - May exempt ALL exams

Freshmen, Sophomores, and Juniors

- Fall Semester - No exemptions
- Spring Semester - May exempt up to 2 exams

Exemption Qualifications 25-26

Semester Average

- 90-100 and 6 or fewer absences **for the year**
- 80-89 and 4 or fewer absences **for the year**
- 75-79 and 2 or fewer absences **for the year**

3 tardies count as one absence

Discipline

- No ISS or OSS for the semester
- No DAEP or JJAEP for the school year

Holds

- Not items/fees from the **past or current year**
- Cleared from hold list **2 days prior** to the **beginning** of semester exams

Absences that do **not** count (exemptions only)

- HCP- Doctors visit during day, but in class rest of day
- FRL - Funeral
- REL - Religious Holiday
- UIL - UIL sanctioned event
- EC - Extra Curricular
- SEV - Special Event on Campus
- FT - School-Sponsored Field Trip
- CV - College Visit
- CRT - Court

Advanced Courses

- 9th-11th graders who take an AP exam can earn an additional end of year exemption for each AP class if all other requirements are met
- 9th-11th graders who do not take the AP exam will be required to take the end of year exam
- 9th–11th grade dual credit students can earn an extra year-end exemption for the College Park portion of their DC class if all other requirements are met; Lone Star College final exams are still required.

Tardy Policy 25-26

- Students must be in class when the tardy bell rings; teachers record tardies in the gradebook.
- Each student gets **5 warnings per 9 weeks** for minor delays, after which referrals and consequences are issued by the assistant principal.
- Warnings **reset each** grading period, but **intentional** tardiness can result in loss of warnings and **stricter** consequences.

Tardy Consequences 25-26

1 - 5	Warning
6-11	1 hr ASD
12-14	2 hr ASD
15-17	2 hr SD
18-20	4 hr SD
21+	Admin. Determination

Tardies start Monday August 25th