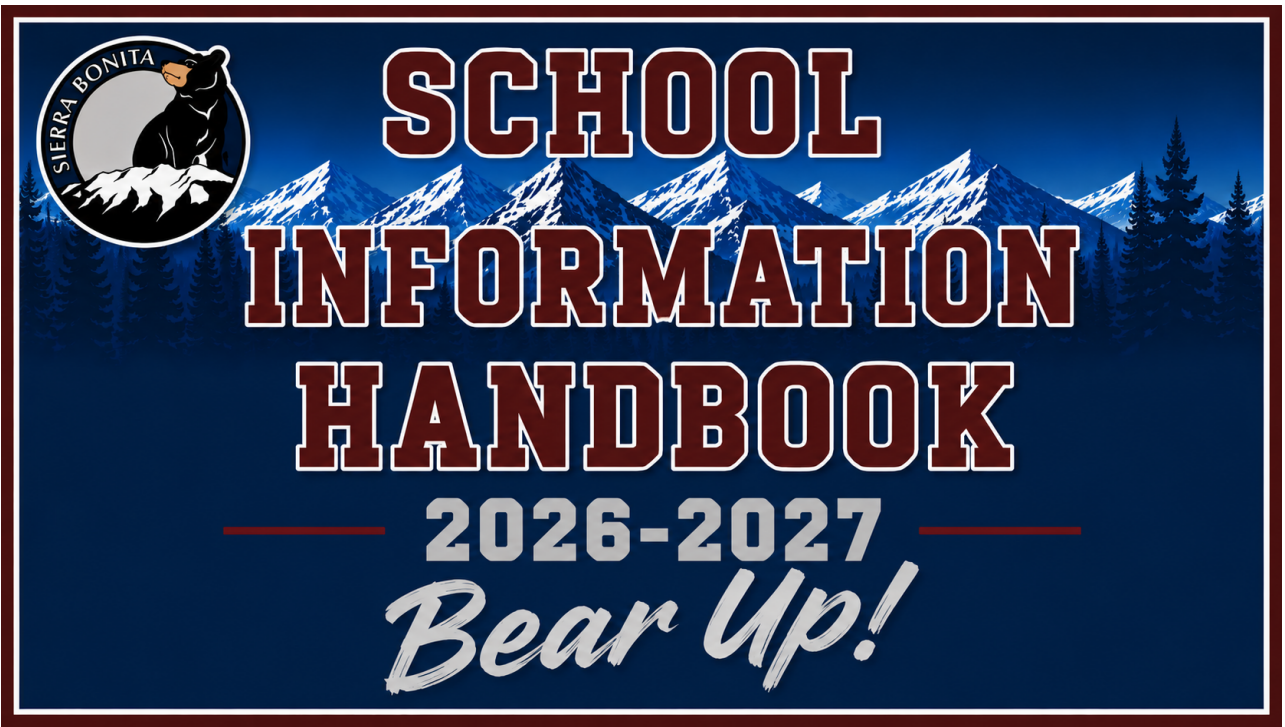




Welcome to the 2026-2027 school year! This handbook is designed to help your family navigate the policies and procedures at Sierra Bonita Elementary. While this guide provides a helpful overview, please know that our doors are always open. If you have any questions, please reach out to us anytime. We are excited to partner with you to make this a wonderful year for your student!

SCHEDULES	
DAILY SCHEDULE FOR 2026/2027	LUNCH SCHEDULE 2026-2027
Monday - 9:00 a.m.-2:30 p.m.	Kindergarten: 11:20am-11:55am
Tuesday - Friday 9:00 a.m.-3:15 p.m.	1st Grade: 11:30am-12:05pm
	2nd Grade: 11:40am-12:15pm
	3rd Grade: 11:50am-12:25pm
Half Day Kindergarten AM:	4th Grade: 12:00pm-12:35pm
Monday - Friday 9:00am - 11:30am.	5th Grade: 12:10pm-12:45pm

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Attendance

Consistent attendance is vital for your child's academic success, social growth, and classroom connection. We encourage families to build strong habits early, as being on time ensures students don't miss out on the important lessons and activities that happen right at the start of the day.

Working Together on Attendance

We know that life happens and absences are sometimes unavoidable. However, if your student is frequently away from school—whether the absences are excused or not—we want to partner with you to identify and remove any barriers that might be getting in the way of their learning.

Communication & Support (5 & 10 Days)

- **5-Day Check-in:** If your student reaches 5 unexcused absences, we will send a formal notification letter. Please remember to contact the office within two days to excuse any absences so your child's record stays up to date. This process helps us stay in close communication, ensuring you are aware of your student's attendance trends and allowing us to offer support or resources if barriers are impacting their learning.
- **10-Day Meeting:** If your student reaches 10 unexcused absences, we will reach out to schedule a brief meeting. Our goal is to work together on a supportive plan that helps your child get back on track and stay connected at school.
- **Excessive Excused Absences:** Chronic absenteeism is defined as missing 10% or more of the school year (approximately 18 days), even when absences are excused. If your student's attendance reaches this level, we will contact you by phone, email, or with a formal notification letter to discuss how we can partner together to support their learning. In some cases, we may request medical documentation, such as a doctor's note, to help us better understand how to assist you and keep your student on track.

Accidents and Illnesses

If an accident or illness of a serious nature occurs, including any head injury, we will contact you immediately. If we cannot reach a parent, we will notify the emergency contacts listed in Infinite Campus. In extreme emergencies where we are unable to reach any contacts, we will take all necessary steps to ensure your child receives immediate emergency care.

To maintain a healthy environment for all students, please keep your child home if they are unwell or experiencing any of the following symptoms:

- Fever of 100.4 F or higher
- Cough
- Shortness of breath
- Decrease in sense of smell or taste
- Sore throat
- Muscle aches and pains

Parents must call the front office at **(801) 798-4480** to excuse an absence **within two days**. Please contact the office directly rather than the teacher. Persistent or chronic absenteeism will require a parent meeting to discuss support strategies.

Arrival and Departure

Students arriving before **8:30 AM** should wait in the front lobby. When the hallway doors open at 8:30 AM, students have three supervised options until **8:45 AM**:

1. Head to the cafeteria for breakfast.
2. Go to the back playground.

3. Remain seated in the front lobby.

At **8:45 AM**, teachers will be in their rooms to greet students. Music will play at **8:55 AM** to signal that school is starting; all students should be in their seats by **9:00 AM** for morning announcements.

Drop Off and Pick Up

Our goal is to ensure the safety of all students, families, and staff during arrival and dismissal. Please refer to the traffic map below and keep the following reminders in mind:

- **Pull Forward:** Please pull as far forward as possible in the drop-off and pick-up lanes. This keeps traffic moving and ensures sidewalks remain clear for students.
- **Keep Sidewalks Clear:** Do not block pedestrian crossings or sidewalks when entering the pull-through lanes.
- **Stay in Your Vehicle:** To keep our lanes flowing smoothly, please stay in your vehicle. If you need to help your child with gear or leave your car, please use a designated parking stall.
- **Respect Restricted Zones:** Please do not enter or block the designated bus lane.
- **Practice Patience:** Arrival and dismissal are busy times. Your patience and careful driving go a long way in protecting our school community.

Thank you for partnering with us to keep Sierra Bonita safe!



Assessments

Nebo School District follows the assessment schedule provided by the Utah State Board of Education to better understand your child's academic progress and provide support where needed. Below is an overview of the assessments your child may participate in throughout the school year.

Acadience Reading

Students in K–5 take the **Acadience Reading** assessment three times a year: beginning, middle, and end of year. These are quick, one-minute assessments that measure grade-level reading skills and provide valuable insight into your child's reading progress.

Students receive individual scores in key reading areas and an overall composite score. They are ranked as **Well Above, Above, Below, or Well Below** based on national benchmarks. Growth is also monitored throughout the year to ensure students are making progress from their starting point—even if they are below grade level initially.

Grade-Level Measures:

- **Kindergarten:** Letter naming, first sound fluency, phonemic awareness, and basic phonics (using nonsense words)
- **1st Grade:** First sound fluency, letter naming, nonsense words, and passage reading
- **2nd Grade:** Nonsense words and passage reading with comprehension
- **3rd–5th Grade:** Passage reading with comprehension and **MAZE** (a reading fluency and comprehension activity involving fill-in-the-blank passages)

Note: Assessments in grades K–2 adjust as the year progresses to reflect what has been taught.

You will receive a report after each testing period.

i-Ready Math Inform (Grades 1–5)

i-Ready is a math program that begins with a diagnostic test to identify each student's current level. Based on their results, students are placed on a personalized learning path that may be below, on, or above grade level.

Progress is tracked throughout the year, and diagnostic assessments are given three times annually to monitor growth. Kindergarten students do not take the beginning-of-year i-Ready Inform.

RISE State Assessment (Grades 3–5)

RISE is Utah's end-of-year **state summative assessment** for students in grades 3–5. It is a computer-based test aligned with state core standards and provides scores in numeric form:

- **3 or 4 = Proficient**
- **2 = Nearing Proficiency**
- **1 = Below Proficiency**

Tested Subjects by Grade:

- **3rd Grade:** Math and Language Arts
- **4th Grade:** Math, Language Arts, and Science

- **5th Grade:** Math, Language Arts, Science, and Writing
-

We are committed to using these assessments to inform instruction, track student growth, and support every child in reaching their full potential. If you have questions about your child's results or progress, we encourage you to reach out!

SEL Surveys

Beginning in 3rd grade, students are given a survey that supports us/parents in students' feelings of social and emotional health. Notification is sent to parents prior to these surveys with the questions that are asked. Additionally, parents have the option of opting out of this survey as well as receiving a copy of student responses.

CogNac Gifted and Talented

Fifth grade students will take the CogNac which gives us a measure of students who excel in certain areas. This information is particularly useful as students go from 5th grade to 6th grade in placement of classes.

Student Support:

We have three different Tiers of student support both behaviorally and academically.

Tier I: General Classroom instruction and behavioral compliance. Through a detailed master schedule, all students have access to this in their educational day.

Tier II: For students who need additional support in either math or reading. During a portion of the day, schedules are arranged so that students needing additional support can go to smaller, focused instructional groups. We call this our "flood" or Reading Intervention time. During this time, students may go to other grade level classrooms, or have support in the classroom with technicians.

Tier III: These are students that receive support through an actual IEP. This could include additional services in reading, math, or speech. Parents are involved in this process and meet with a team to discuss the best way to support students. Note: A student that has an IEP receives all three levels of support.

Bicycles and Scooters

We encourage students who ride bikes or scooters to school to prioritize safety. Please follow these guidelines:

- **Parking:** Upon arrival, all bicycles and scooters must be parked and locked in the designated bike racks. They are not to be ridden during school hours, and students should not play near the bike racks throughout the day.

- **Safety:** For the safety of everyone, please walk bikes and scooters while on school grounds and at all crosswalks.
- **Liability:** While we will assist in investigating any reported theft or damage that occurs during school hours, the school cannot be responsible for items left overnight or abandoned. Please be sure to use a secure lock.
- **E-Vehicles:** Due to safety concerns regarding lithium-ion batteries and potential fire hazards, e-bikes, e-scooters, and hoverboards are **not permitted inside the school building**. If your student rides one to school, please ensure it is parked in the bike rack area at your own risk.

Birthday Treats

To ensure we comply with Utah State Health Department regulations, please note that all treats brought to school must be commercially prepared and individually wrapped. Alternatively, you are welcome to send non-edible items such as pencils, stickers, or erasers. While providing birthday treats is completely optional, please be mindful of potential allergies, particularly nut allergies, when selecting items. Thank you for helping us keep our classrooms safe and healthy for everyone.

Cell Phones, Smart Watches and other Electronic Devices

Purpose of Policy

- Nebo School District is committed to fostering a school environment that promotes focus, academic engagement, and student well-being.
- Extensive use of social media and frequent digital messaging can significantly impact a student's mental health and academic performance.
- While electronic devices can be valuable tools, they often serve as a distraction during the instructional day.
- This policy is designed to help students remain present, respectful, and focused on their learning and social interactions.

Permitted Use of Personal Devices

- To seek assistance in an immediate emergency or life-threatening situation.
- During official school-wide emergency protocols.
- To access the SafeUT Crisis Line for immediate support.
- For documented medical requirements (e.g., monitoring blood glucose levels).

Elementary School Guidelines

- **Cell phones and smartwatches should not be used during school hours (9:00 AM – 3:15 PM).**
- **Devices must be powered off or silenced and stored away** in a backpack or cubby. This includes lunch periods and transitions.
- **Smartwatches may be worn** provided they remain in "school mode" or are not used for communication or audible notifications.
- Personal device use is **prohibited in hallways** and common areas.

- Students needing to contact a parent or guardian should **request permission to use the front office phone**.
- Please note that unauthorized use or disruption will result in the device being secured in the office. In such cases, a parent or guardian must come to the office to retrieve the device.

Prohibition of Recording and Streaming

- Students may not take photographs or record video/audio in private locations such as **restrooms, locker rooms, or changing areas**.
- Using a device to **record or share prohibited content or violations of school rules** is strictly forbidden.

Checking Students In and Out

Student safety is our top priority. If your child needs to arrive late or leave early, please stop by the front office to sign them in or out. For your child's protection, we release students only to legal guardians or emergency contacts listed in our system. While we understand that appointments sometimes require early departure, we kindly ask that you keep your child in class until the end of the school day whenever possible to minimize disruption to their learning.

Dress Standards

Our school follows Nebo School District's dress standard ([Policy JDG](#)), which ensures an environment focused on learning. Clothing should be neat, clean, in good repair, and include footwear.

Guidelines:

- **Coverage:** Clothing must provide coverage from one armpit to the other and down to at least mid-thigh on the front, back, and sides.
- **Straps:** Tops must connect from front to back over the shoulders with at least a wide strap.
- **Undergarments:** Undergarments should not be visible.
- **Hats/Caps:** Hats and caps are not permitted during regular school hours, except on designated days such as field trips, field day, or spirit days.

If a student's attire does not meet district policy, they will be asked to contact home to arrange for a change of clothing.

Financial Contributions

We deeply appreciate your generous contributions, which allow us to enrich our students' educational experiences. These donations help fund essential supplies, field trips, and special classroom projects.

- **Confidentiality:** All donations are confidential and tax-deductible.
- **Inclusion:** Regardless of contribution, all students participate fully in every school activity.
- **Contribution Details:** We suggest a donation of \$35, which can be made at the front office at any time or through Infinite Campus. Please note that there is no minimum or maximum amount; any support you provide directly benefits our students.

If you have already contributed during registration, thank you for your support!

Homework and Reading

At Sierra Bonita, we believe daily reading is the foundation for academic success! We ask that all students read for at least **20 minutes every day** and record their daily minutes on the monthly reading calendar sent home with them. To celebrate their hard work, students will earn tickets for our Reading Carnival based on the amount of reading they log each month! Any additional homework outside of daily reading is determined at the individual classroom level. If you ever have questions regarding specific homework assignments, please reach out directly to your child's teacher.

Immunizations

To ensure a healthy school environment, Utah law requires proof of immunization against communicable diseases for all students unless a legal exemption is provided. Please ensure our office has your student's up-to-date records on file.

Lost and Found

To help us return lost items, **PLEASE** label your child's belongings, such as coats, water bottles, and backpacks, with their first and last name. Smaller or high-value items are kept in the front office, while larger items are placed in our Lost and Found area across from the cafeteria. Please check this area periodically for missing items. To keep our space tidy, any unclaimed items remaining after the last day of each term or major school break will be donated to a local charity.

Lunch

Lunch is available daily for all full-day students. Families are responsible for maintaining a positive lunch account balance, either by prepaying or by sending a lunch from home. As the school does not have a budget to cover negative account balances, please monitor your account regularly. We will contact you via phone, text, or email if your balance needs attention; please note that delinquent accounts may be referred to collections if left unresolved.

We offer free and reduced-price meal options for eligible families. Please note that a new application must be submitted **each school year**.

Managing Your Account with LINQ Connect

To manage your student's account or apply for assistance, we use the LINQ Connect system. You can set up your free account in one of two ways:

Parents can set up their **LINQ Connect account** in one of two ways:

1. **App:** Download the **LINQ Connect app** from your device's app store.
2. **Web:** Visit LINQConnect.com.

To create your account, you will need:

1. Student's first and last name
2. Student ID number (available via your Parent Infinite Campus account)
3. Student date of birth

Once your account is active, you can select "Meal Application" to apply for free or reduced-price meals.

Lunchroom Expectations

We want our lunchroom to be a positive, respectful space. We encourage students to:

- Spend 10–15 minutes enjoying their meal.
- Clean their area before leaving.
- Remain in the cafeteria to eat (food is not to be taken outside).

Important Health & Safety Notes:

- **Allergies:** A nut-free table is available for students with nut allergies. If your child has severe food allergies, please contact Mr. Gull directly for a meal plan.
- **Special Lunches:** If you would like to join your child for lunch, we ask that you check them out through the front office. Parents are welcome to drop off an occasional special lunch at the office for their child. These procedures help us minimize distractions in the classroom and lunchroom.

Medication

We want to ensure all student health needs are managed safely. School personnel can only administer medication when a Medication Administration Release Form has been completed by your physician. These forms are available in the front office. With prior written parental permission on file, we can assist with administering non-aspirin pain relievers.

Parent Communication

To keep you informed about school emergencies, weather-related updates, and general calendar events, we use email and text messaging as our primary communication tools. If you are not receiving these updates, please log in to your Infinite Campus account to ensure your contact information is accurate and up to date.

Pets

For the safety and comfort of all students, please do not allow pets to accompany or follow your child to school. If a teacher would like to invite a pet for a special unit of study or a show-and-tell activity, they will contact you directly to make those arrangements.

Recess

Recess is a wonderful opportunity for students to play, socialize, and recharge! To keep our playground safe and fun for everyone, we do not allow activities involving physical contact (such as tackling or roughhousing). Students who engage in rough play will be referred to our discipline policy and may face a temporary suspension from those specific activities. Additionally, please keep toys at home, as they can easily be lost or damaged at school.

Rules, Rewards, and Discipline

How to Be a Bear

At Sierra Bonita, we encourage all students to "Be a Bear" by living our core character traits every day:

- Be Responsible
- Exceptional Example
- Always Hard Working
- Respectful

We celebrate students who demonstrate these qualities through our positive incentive programs, including "Bear Brags" and "Praise Notes." Praise Notes are recognized each Friday, and students who earn 10 Bear Brags can visit the office to receive a token for the Treasure Tower. Each month, we also select "Students of the Month" to celebrate their achievements with a special Victory Lap and a commemorative sign to display at home.

We believe in fostering a positive environment, but we also recognize that all students need support and guidance at times. If behavior does not meet expectations, we follow a consistent and fair discipline process. Our goal is always to help students reflect on their choices, learn from them, and create a plan for improvement so they can continue to be their best Bear selves.

**BE
RESPONSIBLE**

Sierra Bonita Elementary Discipline Rubric

**EXCEPTIONAL
EXAMPLE**

Level 1- Minor Infractions

- **Running in hallways**
(examples: before, during, or after school)
- **Yelling or loud voices**
(examples: talking loudly, shouting)
- **Off Task Behavior**
(examples: not following directions, not staying on task)
- **Name calling or teasing**
(examples: unkind words, teasing others)
- **Disruptions in cafeteria**
(examples: talking out, making noise, not following cafeteria rules)

Or other actions similar to this level

Level 1- Minor Consequences

- 1st: Warning
- 2nd: Warning and Think Time
- 3rd: Becomes a moderate violation with a ticket



Level 2- Moderate Infractions

- **Lying or cheating**
(examples: dishonest about work, copying answers)
- **Inappropriate language**
(examples: swearing, offensive language)
- **Minor Theft**
(examples: taking items that don't belong to you)
- **Play Fighting or rough play**
(examples: wrestling, pushing, physical contact)

Or other actions similar to this level

Level 2- Moderate Consequences

- 1st: Warning and Think Time
- 2nd: Ticket with lunch detention
- 3rd: Minimum of 1/2 day *ISS

***ISS= In
School
Suspension**

Level 3- Major Infractions

- **Malicious language**
(examples: threats, hate speech)
- **Fighting or aggression**
(examples: physical fight, hitting, kicking)
- **Bullying or harassment**
(examples: repeated unwanted behavior, intimidation)
- **Property damage**
(examples: breaking or vandalizing school property)
- **Defiance of authority**
(examples: refusing to follow staff directions, arguing)

Or other actions similar to this level

Level 3- Major Consequences

- 1st: Ticket with lunch detention
- 2nd: Minimum 1 day ISS
- 3rd: Minimum of 2 days *OSS

***OSS= Out
of School
Suspension**

**ALWAYS
HARD WORKING**



BEAR UP!



RESPECTFUL



SIERRA BONITA BEAR BEHAVIOR THINK SHEET



• BE RESPONSIBLE • BE AN EXCEPTIONAL EXAMPLE • ALWAYS BE HARD WORKING • BE RESPECTFUL

Student Name: _____

Grade: _____

Teacher: _____

Date: _____

1 I WAS NOT BEING A SIERRA BONITA BEAR



This is What I Did:

What happened? What choice did I make?

.....

.....

.....

2 WHICH BEAR EXPECTATIONS DO I NEED TO WORK ON?



B

BE RESPONSIBLE

I need to take responsibility for:

.....

E

BE AN EXCEPTIONAL EXAMPLE

I could have been a better example by:

.....

A

ALWAYS BE HARD WORKING

I could have shown more effort by:

.....

R

BE RESPECTFUL

I could have shown more respect by:

.....

3 THIS IS HOW I WILL CHANGE MY BEHAVIOR



I understand that my choices affect myself and others. One thing I will do differently is:

.....

.....



Next time, I will:

☐ BE RESPONSIBLE

☐ BE AN EXCEPTIONAL EXAMPLE

☐ ALWAYS BE HARD WORKING

☐ BE RESPECTFUL



Student Signature: _____

Date: _____

Teacher Signature: _____

Date: _____



BEAR UP!



MAKE GOOD CHOICES TODAY!



BE A SIERRA BONITA BEAR!

School Safety

To ensure the safety of our students and staff, the main entrance is the only point of access during school hours; all other exterior doors remain locked. We kindly ask that all visitors—including parents and volunteers—check in at the front office immediately upon arrival. This brief step helps us maintain a secure campus for everyone. For families who walk or drive their children to school, we recommend establishing a pre-arranged meeting place outside to ensure a smooth and safe transition. Thank you for partnering with us to keep our school secure.

Emergency Evacuation and Safety Drills

Emergency & Disaster Protocols The safety and well-being of our students are our highest priorities. In the event of a major community disaster, staff will remain on site to care for all students.

- **Student Release:** Students will be held safely at school and will only be released to parents, guardians, or individuals listed as emergency contacts in Infinite Campus. Please ensure your contact details and emergency list are up to date.
- **Parent Communication:** Emergency notifications and updates will always be sent directly to parents via email and text message.
- **Safety Drills:** Students participate in regular safety drills to ensure we are prepared for emergencies. To keep our focus on safety during these practices:
 - During an active drill, our front office doors will be briefly locked, and phones will not be answered.
 - Drill procedures we follow in our district.

Weather Conditions

Recess & Outdoor Clothing Policy Outdoor play is an important part of our school day! Please ensure your child arrives at school dressed appropriately for the day's weather so they can safely and comfortably enjoy recess.

- **Winter Weather:** During snowy months, students should wear snow boots to school and bring a pair of indoor shoes to change into during class.
- **Weather Expectations:** Students go outside for recess every day except during extreme weather conditions (such as severe rain, heavy snow, or low wind-chill factors).
- **Medical Exemptions:** If your child needs to stay inside during recess for health reasons, please send a written note. For stays longer than **3 consecutive days**, a note from a medical provider is required.