


## STUDENT AND PARENT HANDBOOK

# HI-PLAINS SCHOOL DISTRICT

## 2026-2027

Preparing Students for Success in School, Career, and Life

# *Meet the School Board*

# HI-PLAINS



**Patrick Einspahr, Todd Tagtmeyer, Joel Tanner, Nathan McCaffrey, and Kendal Rueb**

# PATRIOT PRIDE



# A Message From the Superintendent

**Dear Hi-Plains Students, Parents, Families, and Community,**

Welcome to Hi-Plains School District! Whether you are returning for another year or are joining the Patriot family for the first time, we are excited to welcome you to a new year filled with opportunities to learn, grow, and succeed.

At Hi-Plains, we believe every student has unique talents, unlimited potential, and the ability to make a positive difference in the world. Our responsibility is to provide an environment where students feel safe, challenged, supported, and inspired every day. Education is about far more than earning grades – it is about building character, developing resilience, discovering passions, and preparing students for success long after they leave our classrooms.

> "Every student deserves to be known, challenged, supported, and inspired to achieve their fullest potential."

Our district is guided by a simple but powerful commitment:

*Elevating Excellence. Elevating Education.*

These words are more than a slogan – they represent our promise to every student and every family. We are commited to providing meaningful learning experiences, high expectations, and a school culture where relationships matter. Every member of our staff works together to ensure students receive the support they need to become confident learners, responsible citizens, and compassionate leaders.

This handbook has been developed to provide important information regarding school procedures, expectations, student services, activities, and district policies. I encourage every family to review it together and use it as a resource throughout the school year. While policies and procedures are important, relationships remain at the heart of everything we do. We believe that when schools and families work together, students thrive.

Patriot PRIDE

*It's who we are. It's what we do.*

Thank you for choosing Hi-Plains School District and for allowing us the privilege of partnering with you in your child's education. I look forward to celebrating the accomplishments, growth, and memories we will create together this year.

On behalf of our Board of Education, faculty, and staff – Welcome to another great year at HP!

With Patriot Pride,

*Giget Brubacher*

Giget Brubacher
Superintendent
Hi-Plains School District

# Meet the Team at HI-PLAINS

We're here to help every Patriot succeed!

## CONTACT INFORMATION

District Office
(970) 664-2636

Fax
(970) 664-2283

Address
350 Patriot Drive
PO Box 238
Seibert, CO 80834

Website
www.hp-patriots.com

School Notifications
Alma Parent Portal &
Alma Notifications

Search for us on Facebook
and Instagram

## District Administration and Team

| | |
|---|---|
| Giget Brubacher | Superintendent/Principal |
| Maribeth Kemp | Business and Finance Director |
| Hannah Rueb | Athletic and Activity Director |
| Jackie McCaffrey | Administrative Assistant |
| Erika Cure | School Nurse |

## Elementary Faculty

Talia Herman - Preschool
Randa Richie - K/1st
Peggy Henry - K/1st
Manilyn Heger - 2nd Grade, Science/Tech, & PK-1 PE
Emily Fenton - 3rd Grade, 5th/6th ELA, & Projects
Denise Williams - 4th Grade & 2nd-8th Social Studies
Bailie Marzolf - 5th-6th Grade & 2nd-6th Math

## Secondary Faculty & Coaches

Krista Church - JH/HS English, Yearbook, & Theater
James Elliott - JH/HS Math, Comp. Sci, G/T, & DAC
Dakota Malone - JH/HS Science & Mechatronics
Denise Williams - JH Social Studies
Ben Richie - PK-12 Music, Band, Choir, & HS Soc. Studies
Riley Marzolf - Business Education & 2nd-5th PE
Emily Craig - Ag Education, Photography, & FFA
Lauren McCaffrey - Special Education
Lindsey Richards - Head HS Volleyball Coach
Cindy McCaffrey - Head HS Cheer Coach
Hannah Rueb - Head HS Girls Basketball Coach
Riley Marzolf - Head HS Boys Basketball & Golf Coach
Bex Seaman - Asst. HS Girls & Boys Basketball Coach

## Food Service

Sarah Ridnour - Head Cook
Allison Cox - Food Prep

HP Patriots

## Transportation and Maintenance

Brian Witt - Trans. and Maint. Director
Marvin Brooks - Maintenance and Custodian
Freddie Madrid - Route and Activity Driver
Lynn Clark - Route Driver
Ben Richie - Route Driver

## Student Support

Bailey Brubacher - Paraprofessional
Michelle Castaneda - Paraprofessional
Vicky Dahlberg - Library / Title I
Dylon McCaffrey - Paraprofessional
Monica Trujillo - Paraprofessional
Tiffany Welker - Paraprofessional

# Mission and Vision

## MISSION

Hi-Plains School District R-23 shall strive to provide a safe environment that will enable our students to obtain the knowledge, skills, and confidence necessary to achieve success in their personal, academic, and career goals.

## VISION

Empowering every student to reach their highest potential through excellence in education, strong character, and a commitment to our community.

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## Our Mascot

Patriots

## Our Colors

RED, WHITE, AND BLUE

## Our School Song

On you Patriots, On you patriots,
On to victory.
Here's our team Red, White, and Blue,
we're always true to you.
On you Patriots, On you Patriots, On to win this game.
Fight Patriots, Fight, Fight, Fight, and win this game!
Fight! Fight! Fight, Fight, Fight!

Follow the Patriot way by showing Patriot PRIDE!

**PERSEVERANCE**
Work through challenges.

**RESPECT**
Represent our school well and be a good community member.

**INTEGRITY**
Demonstrate honesty in your words and actions.

**DETERMINATION**
Give your best effort in all things.

**EXCELLENCE**
Strive to be a better version of yourself each day.

# PARENTS AND COMMUNITY MEMBERS ARE IMPORTANT PARTNERS




**Elevating Education. Elevating Excellence. Together.**

## Parents are Important Partners

Parents can help by:

- Send students ready to learn
- Report absences promptly
- Update emergency contacts
- Communicate with school staff
- Attend conferences
- Monitor school expectations
- Support good attendance
- Encourage positive behavior
- Create a positive learning environment at home

## Keep Information Current

Please notify the office immediately if you have:

A new address
A new phone number
Changes to emergency contacts
Medical updates

This helps us keep students safe!

## Parents' Right to Know

Families may request information regarding:

- Teacher Qualifications
- State Licensure
- Educational Background
- Paraprofessional Qualifications
- Student Assessment Information
- Teacher Assignment Notification as Required by Law

### PERSEVERANCE
Success is earned through dedication & effort. Keep going!

### RESPECT
Treat others how you want to be treated.

### INTEGRITY
Do the right thing, even when no one is watching.

### DETERMINATION
Driven to keep going even when things are hard.

### EXCELLENCE
We don't do average, we do EXCELLENT!

**Preparing Students for Success in School, Career, and Life**

# Getting Started at HI-PLAINS

Everything you need to know for a successful school year.

## SCHOOL HOURS

**DISTRICT OFFICE**
Tues-Fri
7:30am-4:30pm

**SCHOOL DAY**
7:50am-4:05pm
Doors open at 7:40am

### ELEMENTARY BREAKFAST AND LUNCH TIMES

| | |
|---|---|
| 8-8:20 am | Breakfast |
| 11:00-11:30 | Lunch |

### SECONDARY BELL SCHEDULE

| TIME | CLASS |
|---|---|
| 7:50-8:47 | 1st Hour |
| 8:47-9:08 | Breakfast |
| 9:08-10:05 | 2nd Hour |
| 10:08-11:05 | 3rd Hour |
| 11:08-12:05 | 4th Hour |
| 12:05-12:30 | Lunch |
| 12:30-1:27 | 5th Hour |
| 1:30-2:23 | 6th Hour |
| 2:26-3:19 | 7th Hour |
| 3:22-4:05 | 8th Hour |

## *WELCOME TO THE PATRIOT FAMILY!*

Whether you are joining us for the first time or returning for another year, we are excited to partner with you! The information in this handbook will help students and families understand daily routines, school expectations, and important procedures so everyone can begin the year with confidence.

## *Patriot* Success Tips

- Arrive on time.
- Ask questions.
- Get involved.
- Respect everyone.
- Reach your goals.
- Come prepared.
- Show Patriot PRIDE.

## *OUR COMMITMENT TO EVERY STUDENT*

Hi-Plains School District is committed to providing every student with a safe, welcoming, and inclusive learning environment. We continually review our instructional practices, student supports, assessments, and district programs to ensure every Patriot has the opportunity to succeed.

*Need Help?*

Reach out to us anytime with questions or for support.

**DISTRICT OFFICE**
(970) 664-2636
350 Patriot Drive
PO Box 238
Seibert, CO 80834

**ALMA PARENT PORTAL**
Check grades, attendance, announcements, and more!

**WEBSITE**
Find calendars, events, news, resources, and more at hp-patriots.com

**FACEBOOK INSTAGRAM**
Follow Hi-Plains School District!

# HI-PLAINS SCHOOL DISTRICT

# DEPARTMENTALIZING

*Elevating Excellence. Elevating Education.*

**GRADES 2–6 • BEGINNING 2026–2027**

We are excited to implement a departmentalized instructional model for grades 2–6. This approach allows teachers to focus on their areas of strength while giving students a richer, more engaging learning experience each day.

## WHAT IS DEPARTMENTALIZATION?

Students rotate between classrooms and teachers for core academic subjects. Teachers specialize in specific content areas and work with multiple groups of students throughout the day.

## BENEFITS FOR STUDENTS

### INCREASED ENGAGEMENT & FOCUS

Transitions between classrooms provide mental breaks and movement, helping students stay alert, focused, and engaged.

### LEARNING FROM DIFFERENT TEACHING STYLES

Students experience a variety of teaching approaches and perspectives that build adaptability and communication skills.

### TEACHERS TEACHING IN THEIR AREAS OF STRENGTH

Teachers specialize in subjects they are passionate about, leading to stronger instruction and deeper student learning.

### INCREASED TEACHER EFFECTIVENESS

When teachers focus on specific content areas, their expertise and confidence grow—resulting in higher student achievement and growth.

### PREPARING STUDENTS FOR FUTURE SUCCESS

Helps students build organization, independence, and communication skills they'll need for junior high, high school, and beyond.

## ELECTIVES & COMBINED CLASSES

- ★ **K/1st** – Classroom (Mrs. R. Richie & Mrs. Henry), Read Naturally (Ms. Dahlberg), PE (Mrs. Heger)
- ★ **K–2nd** – Music (Mr. Richie)
- ★ **2nd/3rd** – PE (Mr. R. Marzolf)
- ★ **3rd/4th** – Music (Mr. Richie)
- ★ **4th/5th** – PE (Mr. R. Marzolf)
- ★ **5th/6th** – Homeroom (Mrs. Marzolf), Math (Mrs. Marzolf), Music (Mr. Richie)
- ★ **7th/8th** – Social Studies (Ms. Williams)

Each class will also attend weekly SEL classes (Mrs. L. McCaffrey).

**If a class is not listed above, that means they will be by themselves for some instruction. For example, 5th grade is not listed for ELA, Science, or Social Studies, therefore they will not be combined with another class for those subject areas.**

## MEET OUR TEACHERS & THEIR ROLES

| | |
|---|---|
| **Mrs. Heger** | 2nd Grade Homeroom, 2nd ELA, 2nd–6th Science & Technology, PK–1st PE |
| **Ms. Fenton** | 3rd Grade Homeroom, 3rd, 5th, 6th ELA, 2nd–6th Projects |
| **Ms. Williams** | 4th Grade Homeroom, 4th ELA, 2nd–8th Social Studies |
| **Mrs. Marzolf** | 5th/6th Grade Homeroom, 2nd–6th Math |

## WHAT WILL STAY THE SAME?

- High-quality, standards-based education.
- Students begin and end the day with their Homeroom teacher.
- Strong relationships between students and staff remain a priority.
- Focus on a safe, supportive, and positive learning environment.
- Teachers work together to monitor progress and support individual needs.
- Students will continue to practice and master content skills through IXL (ELA, Math, Science, and Social Studies) and skill-level instruction (Math and ELA).

## HI-PLAINS PROFILE OF A GRADUATE

- Prepared for the Future
- Independent & Resourceful
- Critical Thinkers & Problem Solvers
- Skilled & Versatile
- Dependable & Accountable
- Community-Oriented

## ★ THE HI-PLAINS PROMISE ★

Every student. Every day. Every opportunity.
We are committed to providing a safe, engaging, and high-quality education that prepares every *Patriot* for success.




# MEDICATIONS AND SAFETY

## MEDICATIONS

- Medications must be brought to the school office by the parent/guardian
- Written parent/guardian permission and appropriate medical documentation are required.
- Only trained, designated staff members may administer medication.

## IMMUNIZATIONS

Colorado law requires students to meet immunization requirements or provide approved exemption documentation. Questions about immunization requirements? Contact the school office or school nurse for information and assistance.

## STAFF MEDICAL TRAINING

Designated staff receive annual training to:

- Recognize allergic reactions
- Respond to emergencies
- Administer emergency epinephrine when necessary

## QUICK Tips

Make sure your contact information and all health forms are updated with the school office and school nurse.

Questions?
Our staff is here to help!
Contact the office anytime.

## EXCUSED FROM PARTICIPATION

Students needing to be excused from Physical Education should provide:

- A note from the parent/guardian
- A note from a medical provider

The duration and the reason for the excuse should be included in the documentation provided to the school.

## SECTION 504

If you believe your child may qualify for accommodations under Section 504, or if you have questions about available services, please contact the Principal to discuss the referral process and available supports.

Patriot PRIDE

*It's who we are.*
*It's what we do.*

# GETTING TO SCHOOL SAFELY

## School Transportation and Expectations




## Bus Conduct

Our goal is safe, respectful, and reliable transportation.

**1. REMINDER**
- **Driver visits with student**
- **Expected behavior review**
- **Possible administrator contact**

**2. PARENT CONTACT**
- **Driver visits with student**
- **Expected behavior review**
- **Possible administrator contact**

**3. BUS CONDUCT REPORT**

**Conference with:**
- **Student**
- **Parent**
- **Administration**

**Possible suspension from school transportation (up to 10 days)**

**4. CONTINUED MISCONDUCT**

**Loss of school transportation privileges for the remainder of the year.**

**5. RETURN PRIVILEGES**

**If barred within the last 1-3 months of the school year, the student will remain barred at the start of the new school year. An assessment of behavior will be conducted during the first quarter to determine if privileges are reinstated.**

## Who Can Ride?

Students May Ride the School Bus if They:
- Live within the Hi-Plains School District and are enrolled at HP
- Are assigned to that bus route
- Meet the bus at an approved bus stop
- Have parent/guardian permission when riding a different route

## Patriot Bus Expectations

Before Boarding:
- Be at Your Stop Early
- Have Your Belongings Ready
- Wait Safely Away From the Road

While Riding:
- Stay Seated
- Use Quiet Voices
- Respect Others
- Keep Hands and Objects Inside
- Do Not Throw Anything
- Do Not Tamper With Emergency Equipment
- Keep Aisles Clean and Clear

Arriving at School or Home:
- Wait Until the Bus Stops Completely
- Cross Only When Directed by the Driver
- Stay at Least 10 Feet in Front of the Bus
- Look Both Ways Before Crossing

## SAFETY Reminders

Pets, Dangerous Items, Weapons, Drugs, Alcohol, and Tobacco are NOT allowed on school provided transportation.

Do not block the aisles, do not distract the driver, and always remember to be silent at railroad crossings.

## SERIOUS VIOLATIONS

Fighting – Vandalism – Threats
Defiance – Unsafe Behavior

These behaviors and actions may result in immediate suspension from school provided transportation pending an administrative review and conference.

## EVERY SAFE BUS RIDE STARTS WITH Teamwork

*Driver:* Focused on safety every mile.

*Students:* Making good choices everyday.

*Parents:* Supporting and communicating.

*School:* Working together for our students.

**Preparing Students for Success in School, Career, and Life**

# DAILY PROCEDURES

## SIGNING STUDENTS IN AND OUT

- Students arriving late or leaving during the school day, must check in/out through the main office.
- Parents/guardians must authorize students leaving campus during the school day.
- Student leaving for lunch (9-12th grades with documented permission) must sign out and back in each day.
- Leaving campus without permission may result in disciplinary consequences.

## SCHOOL CLOSINGS & DELAYS

When weather or emergencies affect school operations, families will be notified through:

- District automated phone calls
- Email notifications
- School website
- School district Facebook and Instagram

Please keep your contact information updated with the school office.

## BREAKFAST & LUNCH

- Hi-Plains participates in Colorado's Healthy School Meals for All Program. Free breakfast and lunch are available to all students.
- Families should still complete the Free & Reduced Meal Application.
- HS students may leave campus for lunch with parent/guardian permission.
- All food should be eaten in the school cafeteria unless a student organization is conducting a lunch meeting in a classroom with teacher/sponsor supervision.
- Outside food may be brought from home or delivered by a parent/guardian. Restaurant deliveries are not allowed.

## STUDENTS WITH FOOD ALLERGIES

Hi-Plains works closely with families to support students with life-threatening food allergies by:

- Developing individualized health care plans
- Making reasonable accommodations
- Maintaining access to emergency medications and training staff to respond appropriately

## OUR *Commitment*

The health, safety, and well-being of every student is one of our highest priorities. By working together, families and school staff create an environment where students are safe, supported, and ready to learn each day.



# DRESS FOR SUCCESS

## REPRESENT *Yourself*

At Hi-Plains School District, we believe the way we present ourselves reflects our respect for ourselves, our classmates, and our school community.

Students are encouraged to dress in a manner that promotes learning, safety, and respect while allowing for individual expression.

We ask students to use good judgment and remember that school is a place of learning and professionalism.

## FOOTWEAR & *Headwear*

Students are expected to wear appropriate shoes for school activities.

Closed-toed shoes may be required for Science labs, Shop classes, weight room activities, or other situations where safety is a concern.

Hats and headwear may be worn only as permitted by school staff or during approved dress up days and/or activities.

## SPECIAL *Events*

Certain activities may require specific attire including: Graduation, Athletics, Science Labs, Dress-Up Days, Ag, Work-Based Learning, Performances, etc. Students will receive advance notice whenever special dress is required.

## CLOTHING MAY NOT INCLUDE

- Clothing displaying alcohol, tobacco, vaping products, illegal drugs, or drug paraphernalia.
- Clothing promoting violence, gangs, hate speech, discrimination, or illegal activity.
- Profane, vulgar, obscene, or sexually suggestive language or images.
- Clothing that creates a safety concern in classrooms, labs, shops, or athletic activities.

## STUDENTS SHOULD WEAR CLOTHING THAT...

- Covers appropriately and does not cause distraction.
- Allows students to safely participate in all school activities.
- Is appropriate for the weather and learning environment.
- Does not interfere with learning.
- Reflects good judgment and respect for others.

## When Questions Arise...

If a student's clothing is determined to be disruptive, unsafe, or inconsistent with school expectations, school staff will work respectively with the student to resolve the concern.

Families may be contacted if a change of clothing is necessary.

Our goal is to always keep students in class and learning whenever possible.

# CAMPUS LIFE AND STUDENT RESPONSIBILITIES

Helping Students Stay Organized, Responsible, and Safe Every Day

## STUDENT LOCKERS

**Your locker is your personal storage space during the school year.**

- Use the locker assigned to you.
- Keep your locker clean and locked.
- Leave valuables at home when possible.
- Report damaged lockers to the school office.
- Decorations inside and/or outside your locker should be school appropriate and not interfere with the learning environment.

**PLEASE NOTE**

**Lockers are school property. School officials may inspect lockers when there is reasonable cause. Athletic lockers follow the same expectations.**

**The district is not responsible for lost, damaged, or stolen personal property.**

## SEARCHES OF SCHOOL PROPERTY

**To maintain a safe learning environment:** Lockers, desks, and school storage areas remain the property of Hi-Plains School District.

School officials may inspect school property and its contents when appropriate.

Students are responsible for everything stored in their assigned locker or desk.

## BOOKS, COMPUTERS, AND CHARGERS

**Students are responsible for all school-issued materials:**

- Protect all books and computers from damage.
- Report any damage immediately.

**Students may be responsible for replacement or repair costs for damaged and/or lost items.**

## BACKPACKS

**During the School Day - Backpacks should remain in student lockers during the school day. Students may use backpacks to:**

- Bring materials to school
- Take materials home

**Students should *not* carry backpacks between classes.**

### WHY?

| SAFER HALLWAYS | REDUCED CLASSROOM CLUTTER | EASIER EMERGENCY EVACUATION |
|---|---|---|

**Special accommodations may be approved by Principal when needed.**

## STUDENT VEHICLES

**Student vehicles should remain parked during the school day. Students may access their vehicles if:**

- Leaving campus for lunch (approved)
- Participating in an approved Work-Based Learning experience
- Parent permission received by the school office

**PLEASE NOTE**

**Moving a vehicle without permission may result in disciplinary action. School officials may search vehicles on school property when reasonable cause exists.**

## PATRIOT PRIDE *Connection*

**Being responsible for your belongings and respecting school property helps create a safe, organized, and positive learning environment for everyone.**

# TECHNOLOGY AND DIGITAL CITIZENSHIP

*Learning first. Technology with purpose.*

At Hi-Plains, we believe technology is a powerful tool that can enhance learning, creativity, and communication. Used the right way, it helps us grow. Used the wrong way, it can distract and harm. Let's use technology the Patriot way – responsibly, respectfully, and with purpose!



**Patriot PRIDE**

PERSEVERANCE
RESPECT
INTEGRITY
DETERMINATION
EXCELLENCE

## TECHNOLOGY SUPPORTS LEARNING

Teachers may invite students to use personal technology devices as part of classroom instruction. When technology is being used for educational purposes, students are expected to use it responsibly and follow their teacher's directions.

## DURING THE SCHOOL DAY

**When personal technology is not being used for instruction:**

- Keep devices turned off or on silent.
- Store devices in your backpack, locker, or in another teacher approved location.
- Follow your teacher's classroom expectations regarding technology use.
- Stay engaged in learning and avoid unnecessary distractions.

## RESPECT THE PRIVACY OF OTHERS

Students may not use cameras, video recording, or audio recording devices in locker rooms, restrooms, or any location where someone has a reasonable expectation of privacy.

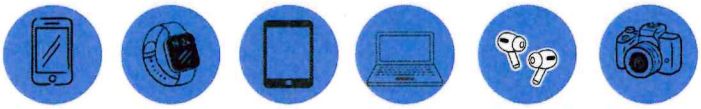
Students should also respect the privacy and dignity of others by asking permission before taking photos or recording videos.

**Please remember: Hi-Plains School District cannot be responsible for lost, stolen, or damaged personal technology devices brought to school or school activities. Students bring personal devices at their own risk.**

## RESPONSIBLE DIGITAL CITIZENSHIP

**Personal technology may never be used to:**

- Bully, harass, or intimidate others.
- Cheat or engage in academic dishonesty.
- Share inappropriate or harmful content.
- Violate school rules or district policies.
- Break local, state, or federal laws.



Cell Phones | Smart Watches | Tablets | Earbuds / Headphones | Earbuds / Headphones | Cameras & More

## IF EXPECTATIONS ARE NOT FOLLOWED

If a student uses a personal technology device inappropriately, school staff may take the appropriate disciplinary action, including temporarily confiscating the device.

Depending on the situation, a parent or guardian may be contacted before the device is returned.

Serious violations may result in additional disciplinary consequences or referral to law enforcement when required by law.

## PATRIOT TIP

**BEFORE USING YOUR DEVICE, ASK YOURSELF...**

- **Is this helpful?**
- **Is this the right time and place?**
- **Am I showing Respect and Integrity?**

**Focused Minds. Responsible Choices. Bright Futures.**

# TECHNOLOGY AND DIGITAL CITIZENSHIP

Using Technology Responsibly, Safely, and Respectfully

## OFFICE TELEPHONE USE

Students may use the school office telephone for urgent situations.

- Calls during class require teacher permission.
- The office phone is for school-related or emergency use.
- Personal cell phones must follow the district Cell Phone Policy.

Unauthorized cell phone use may result in the device being confiscated in accordance with school policy.

## ACCEPTABLE USE OF TECHNOLOGY

Technology is a learning tool. Students are expected to:

- Use school devices for educational purposes.
- Respect other users and their work.
- Protect passwords and personal info.
- Follow teacher directions while using technology.
- Report technology problems to a staff member.

Unauthorized cell phone use may result in the device being confiscated in accordance with school policy.

## CONSEQUENCES

Technology use is a privilege, not a right. Violations may result in:

- Loss of technology privileges
- Parent notification
- School disciplinary action
- Restitution for damaged equipment
- Referral to law enforcement if warranted

## INTERNET SAFETY

Hi-Plains School District is committed to providing a safe online learning environment.

- Internet filtering that helps block inappropriate websites
- Adult supervision while students use technology
- Instruction in responsible digital citizenship

Students should:

- Use only teacher-approved websites.
- Immediately close any inappropriate website that appears.
- Notify a teacher or staff member if inappropriate content is encountered.

## PRIVACY & NETWORK MONITORING

District computers, devices, email, and network accounts are provided for educational purposes.

- School technology belongs to Hi-Plains School District.
- Student activity may be monitored.
- Users should not expect privacy when using district technology or district accounts.

## INTERNET SAFETY

District computers, devices, email, and network accounts are provided for educational purposes.

- School technology belongs to Hi-Plains School District.
- Student activity may be monitored.
- Users should not expect privacy when using district technology or district accounts.

## UNACCEPTABLE USES

The following are not permitted:

- Accessing inappropriate or explicit websites
- Cyberbullying, harassment, or threatening others
- Attempting to bypass internet filters or security settings
- Using another person's account or password
- Downloading viruses or harmful software
- Damaging school technology or networks
- Violating copyright laws or plagiarizing digital content
- Using district technology for illegal activities

*Technology is a powerful tool for learning.*

Every student is expected to use district technology responsibly, respectfully, and safely while representing Hi-Plains School District with Patriot PRIDE. The complete Acceptable Use Policy (AUP) is available on the district website. All students and parents/guardians must review and agree to the AUP before a network account is issued.

## THINK BEFORE YOU *Click*

Ask yourself:

Is it kind?

Is it true?

Is it helpful?

Is it school appropriate?

.....

If the answer is no, don't send it.

# ATTENDANCE

Every Day. Every Class. Every Opportunity.

*Champions Show Up.*

It is the belief of the Hi-Plains School District that students who attend school regularly learn more and are more successful in school, in activities, and in life. While we are aware that all learning is not confined to the classroom, the educational opportunities are severely limited for the individual student when that student is absent from the classroom environment.

Each year, the Board of Education establishes the school attendance period by adopting a school calendar. Secondary students are required to have 1,080 hours and Elementary students are required to have 990 hours of direct teacher/student contact time during the school year.

The Board of Education believes that a student must satisfy two basic requirements in order to earn full class credit: (1) The student must satisfy all academic requirements, and (2) The student must exhibit good attendance as stated in this policy.



*Good* ATTENDANCE

*Supports Learning*

*Builds Confidence*

*Creates Success!*

## ABSENCE NOTIFICATION

**When a student is absent, a parent or guardian must notify the school office by 8am on the day of the absence, either by phone, email, or written note. If a parent wishes, an assignment sheet will be filled out and ready for pick up at the end of the day.**

## *AFTER AN ABSENCE*

A student must report to the office and present a written excuse, if the parent/guardian has not already called. If the parent/guardian fails to notify the school, the absence will be recorded as "unexcused." It is the student's responsibility to ask the teacher for makeup work. Make-up work after an **excused** absence will be completed at the rate of (2) days for the first day missed; then (1) day for each addt'l day missed.

## *TARDIES*

If a student appears in class without proper excuse after the tardy bell or is a late arrival, the student will be considered tardy. Individual teachers may impose penalties for tardies; however, every (4) accumulated tardies will result in 30 minutes of lunch detention and the student's off campus lunch privilege will be revoked until the detention is served and satisfied.

## PATRIOT *Reward Trip*

Each semester, students who demonstrate excellence in academics, attendance, responsibility, citizenship, and school involvement will earn the opportunity to attend a special off-campus reward trip.

Students must meet all requirements to attend: Academic Success, Attendance and Punctuality, Participate in Student-Led Conferences, Demonstrate Patriot Citizenship, and Be Involved in School.

**Your Choices Today Impact Your Opportunities Tomorrow!**

Preparing Students for Success in School, Career, and Life

# ATTENDANCE

## *Champions Show Up.*

**Every Day. Every Class. Every Opportunity.**



### WHY ATTENDANCE MATTERS

**Students who attend school regularly learn more, build strong relationships, and have more opportunities for success – both in school and in life.**

MISSING JUST 2 DAYS OF SCHOOL EACH MONTH = 20 DAYS OVER A SCHOOL YEAR

ALMOST AN ENTIRE MONTH OF LEARNING!

*Every day matters! Every class matters! Every student matters!*

### ATTENDANCE QUICK FACTS

| TYPE | DAYS | MAKEUP |
|---|---|---|
| Excused Absence | 8 per semester | 2 for the 1st day + 1 day for each addt'l day |
| Pre-Arranged Absence | (Counts as part of the 8 excused days / semester) | Expected when the student returns |
| College Visits | 1 Jr / 2 Sr | At the discretion of the ind. teacher |
| Activity Absence | Varies | No extra time allotted |
| Unexcused Absence | N/A | Credit may be partial |

### ATHLETICS & ACTIVITIES ATTENDACE RULE

**To participate in a practice, contest, or school-sponsored activity, students must:**

**Be in school by 11am (JH/HS)**
**or**
**Attend at least 5 of their 8 class periods that day.**

*You Must Be Here to Participate!*

**SATURDAY CONTESTS**

**If an activity or athletic contest is held on Saturday, students must have attended at least 5 of 8 class periods on Friday in order to participate.**

**EXCEPTIONS**

**Exceptions may be approved ONLY by school administration when arrangements are made in advance.**

**Calling the school office to report an absence does not automatically approve participation.**

## PARENT *Responsibility*

Parents and guardians are legally responsible under CO law for the school attendance of their children. Repeated violations of the attendance policy may result in the filing of a petition to compel school attendance, suspension and/or expulsion from school with legal action taken against the parents or legal guardians.

## EXCESSIVE *Absences*

Students are granted (8) excused absences per semester. When the 9th absence has occurred in any class, students will be required to meet with their parents, administrator, and their teacher to discuss possible remedies and consequences for the absences. An appearance before the Board of Education may be required.

**Preparing Students for Success in School, Career, and Life**

# Academic SUCCESS STUDY HALL

*Strong habits today lead to bright futures tomorrow.*

Students who have (2) Ds or (1) F are considered ineligible and are required to attend Academic Success Study Hall during 8th hour for a minimum of 30 minutes each day until they have earned eligibility back by improving their grades. Students will attend Academic Success Study Hall before they attend any extracurricular or athletic practice or contest.

### HOMEWORK
**Student Responsibility**
**Extension of the Classroom**
**Reinforces Classroom Learning**

### LATE WORK
**10 Days Late is the Limit**
**Get it in Before it's a ZERO**
**Stay Caught Up!**

### STUDY HABITS
**Use Your Planner**
**Manage Your Time**
**Ask For Help When Needed**

Students who become academically ineligible or who are assigned Academic Success Study Hall will receive structured support to help them get back on track.



### Complete Assignments
**Focus on missing or incomplete assignments.**



### Improve Grades
**Get the extra time and support needed to raise grades.**



### Build Study Skills
**Develop strategies to become a more effective learner.**



### Communicate with Teachers
**Ask questions, get feedback, and stay informed.**



### Stay Focused
**Develop habits that lead to long-term success.**

*USE YOUR TIME WISELY. TAKE RESPONSIBILITY. MAKE PROGRESS EVERY DAY.*

## Patriot Pride

**PREPARED STUDENTS ARE SUCCESSFUL STUDENTS.**
Show pride every day by coming prepared, completing your work, asking for help, and giving your best effort in every class.

**YOU'VE GOT THIS PATRIOTS!**
Academic success today builds the foundation for tomorrow. Strong habits, hard work, and a positive attitude open doors to endless opportunities.

## Why it Matters

# STUDENT-LED CONFERENCES

Patriot PRIDE
ELEVATING EXCELLENCE.
ELEVATING EDUCATION.

## *Students. Families. Teachers. Together.*

At Hi-Plains, we believe students are the leaders of their own learning. Student-Led Conferences empower students to reflect, grow, and share their progress while building strong partnerships with families and teachers.

### WHAT ARE STUDENT-LED CONFERENCES?

Instead of a traditional meeting where the teacher leads the conversation, students take the lead! They share what they are learning, what they are proud of, and the goals they are working toward.

*Our goal is to celebrate growth, set goals, and plan for future success – together.*

**STUDENTS SHARE**
Students share their learning, strengths, and goals.

**FAMILIES ENGAGE**
Families learn alongside their student and give support.

**TEACHERS SUPPORT**
Teachers listen, celebrate progress, and offer guidance.

**TOGETHER WE SUCCEED**
Stronger partnerships lead to stronger Patriot success.

### WHAT TO EXPECT

- Students will prepare in advance using a conference reflection sheet or digital portfolio.
- Conferences are scheduled in advance to ensure time for meaningful conversations.
- Each conference is student led and typically lasts 15-20 minutes.
- Families will have the opportunity to ask questions and share feedback.
- We encourage all families to attend and support their student's success!

### STUDENT PREPARATION

Before conferences, students will:

- Reflect on their learning, assignments, and goals
- Review grades, feedback, and progress
- Identify strengths and challenges
- Set at least one academic or personal goal
- Prepare to share and lead the conversation

### CONFERENCE FOCUS AREAS

**ACADEMIC PROGRESS**
What I've learned, how I'm doing, and what I can improve.

**GOALS & NEXT STEPS**
My goals and the actions I'll take to keep growing.

**STRENGTHS & ACHIEVEMENTS**
What I'm proud of and the skills I'm building.

**NEEDS & SUPPORT**
Where I need help and how my team can support me.

## Our COMMITMENT TO YOU

Student Led Conferences are one way HP helps our Patriots become **Prepared for the Future, Independent & Resourceful, Dependable & Accountable,** and **Driven & Motivated.** Together, we empower every student to take ownership of their learning and achieve their full potential.

*Prepared today.*
*Leader tomorrow.*
*Patriot always.*

**Focused Minds. Responsible Choices. Bright Futures.**

# ACADEMIC INFORMATION

ACADEMIC SUCCESS STARTS WITH INFORMATION.
KNOW THE EXPECTATIONS. SET GOALS. ACHIEVE MORE.

## COMPUTATION OF GPA

Grades are averaged using A=4, B=3, C=2, D=1, and F=0.

- Semester grades are averaged for the semester Honor Roll.
- Only semester grades appear on the official transcript.
- Offerings that are graded pass/fail are not included in computation of class ranking or grade point average. These classes shall, however, count toward the number of credits required for graduation.
- Cumulative GPA is computed using semester grades for grades 9, 10, 11, and 12.

## CLASS RANK

Class rank is computed using semester grades earned beginning in 9th grade.

- Pluses and minuses are not considered in the computation of class rank.
- GPAs will be figured to the nearest one-thousandth.
- Class rank is finalized at the end of the senior year.
- Valedictorian and Salutatorian are selected at the end of April.

## REPORT CARDS & PROGRESS REPORTS

Report cards will be emailed to students and parents/guardians at the end of each semester. Progress reports will be available upon request of the parent/guardian anytime throughout the year.

If a student is failing a class, the classroom teacher will notify you and a notification will be sent out that your student will be required to attend Academic Success Study Hall for a minimum of 30 minutes each day until their grade is improved and they are not on the Ineligible List.

Concurrent Enrollment grades are posted to Alma at the end of the semester.

## MENU OF COLLEGE *and Career Demonstrations*

Beginning with the Class of 2021, students must demonstrate college or career readiness in English and Math. The most recent list can be found on the Colorado Dept. of Education website.

## ASSESSMENTS

Assessments inform instruction and monitor student progress. Assessments should:

- Add value to the student learning experience.
- Help identify strengths, interests, and opportunities for growth for all students.
- A collection of assessment results can be used to help set goals, identify priorities, and inform equity of access to grade-level learning.

Teachers at different grade levels may determine which additional assessments will support their specific student population's learning. Some assessments are required by federal or state law. Families can refuse participation in state assessments for their students. Contact the school if you have questions about test refusals or opt-outs.

# CLEP COLLEGE LEVEL EXAMINATION PROGRAM

*Earn College Credit. Save Time. Save Money.*

## CLEP helps Hi-Plains students move forward faster.

### *Earn College Credit by Demonstrating What You Know*

CLEP offers 34 exams (in a variety of subject areas) that cover introductory level college course material. With a passing score on one CLEP exam, you could earn three or more college credits at over 3,000 U.S. colleges and universities.

### *Save Money, Earn Money*

Exam costs are covered by the school district and are substantially more cost effective than traditional concurrent enrollment classes. Plus, students will earn $100 per CLEP test that they pass!

### *CLEP Students Outperform Their Peers*

CLEP students tend to have higher GPAs.

CLEP students perform as well or better in subsequent courses than their peers who take the introductory course.

CLEP students who score 50 or higher on an exam have higher rates of transfer from two-year to four-year colleges.

**HISTORY & SOCIAL SCIENCES**
Explore topics in history, government, economics, psychology, sociology, and more.

**COMPOSITION & LITERATURE**
Demonstrate skills in writing, language, and literature.

**SCIENCE & MATHEMATICS**
Earn credit in biology, chemistry, physics, mathematics, and other sciences.

**BUSINESS**
Cover topics in accounting, business management, marketing, and more.

**WORLD LANGUAGES**
Show proficiency in languages including French, Spanish, German, and more.

**IMPORTANT**

Whenever a Hi-Plains course is elibible for CLEP credit, that course should be taken at HP rather than through MCC as a traditional concurrent enrollment course. Students will receive instruction from an HP teacher and, upon demonstrating college-level mastery by passing the CLEP exam, may earn college credit at a significantly lower cost to the district. Students who demonstrate mastery will receive $100 for each CLEP test they successfully pass.

Many Hi-Plains courses are intentionally designed to prepare students for CLEP success – allowing students to earn college credit without traveling to a college campus or enrolling in a traditional concurrent enrollment course.

# COLLEGE & Career Readiness

PREPARING HI-PLAINS STUDENTS FOR SUCCESS BEYOND GRADUATION

## FUTURE PATHWAYS

*Your Future. Your Choice. We're Here to Help You Get There!*

**HI-PLAINS GRADUATE**

**COLLEGE**

4-Year University
2-Year College
Industry Recognized
Certificate Programs

**TRADE SCHOOL**

Technical Training
Work-Based Learning
Opportunities
Apprenticeships
Skilled Careers

**MILITARY**

Serve Your Country
Leadership
Valuable Skills
Patriotism

**CAREER & WORKFORCE**

Enter the Workforce
Gain Experience
Build Your Future

**SUCCESS IN LIFE**

## Concurrent Enrollment

Hi-Plains School partners with Morgan Community College to provide eligible students the opportunity to earn college credit while completing their high school diploma.

*Benefits*

- Earn college credits before graduation
- Save money on future college tuition
- Experience college-level coursework
- Strengthen college and scholarship applications
- Get a head start on your career goals

**CE grades are recorded exactly as assigned by the college or educational institution and appear on the student's official transcript.**

## Student Eligibility

To enroll in Concurrent Enrollment classes, students must:

- Meet required Accuplacer, SAT, or ACT placement scores.
- Demonstrate success in previous coursework or online learning.
- Receive approval from the School Academic Counselor or Administrator.
- Attend the required MCC Orientation with a parent or guardian.
- Enroll in no more than 12 college credits per semester.
- Students who earn a D or F may not enroll in addt'l CE classes for a minimum of one semester.
- Students who Withdraw from a class after the Withdrawal Date may be ineligible for CE classes in the following semester.

# WORK-BASED LEARNING

*Real Experience. Real Skills. Real Futures.*

Work-Based Learning (WBL) gives students in 9-12 the chance to explore career interests, build valuable skills, and gain experience that prepares them for life after high school – whether that's college, a career, or both.







## WORK-BASED LEARNING OPTIONS

**CLINICAL EXPERIENCES**
Hands-on learning in a healthcare setting.

**INTERNSHIPS**
Gain skills and experience in a career field of interest.

**PRE-APPRENTICESHIPS**
Explore skilled trades and build a strong foundation.

**REGISTERED APPRENTICESHIPS**
Earn while you learn through paid, on-the-job training.

**INDUSTRY SPONSORED PROJECTS**
Solve real-world problems and develop in-demand skills.

**SUPERVISED ENTREPRENEURSHIP EXPERIENCES**
Start, run, and learn through your own business ideas.

**ON THE JOB TRAINING**
Learn by doing with ongoing support from employers.

**SCHOOL-BASED ENTERPRISES**
Gain business experience right here at school.

## ★ WHY IT MATTERS ★

*Discover Your Path – Build Real-World Skills – Earn Credit – Strengthen Our Community – Prepare for Your Future*

### *For Students and Families*

Work-Based Learning helps you explore careers, build your resume, earn credit, and set yourself up for success after high school.

***Your future. Your choice. We're here to help.***

### *For Employers*

Partner with Hi-Plains High School to invest in tomorrow's workforce. Your business can make a lasting impact while gaining motivated, hardworking student talent.

***Partner today. Build tomorrow.***

## INTERESTED IN A WORK-BASED LEARNING OPPORTUNITY?

**Students, families, and employers – email Ms. Brubacher at gigetb@hp-patriots.com for more information or to get started.**

HP Patriots

# Graduation

*A milestone celebrating your hard work, perseverance, and the beginning of your next adventure.*



## GRADUATION REQUIREMENTS

*Every student should become acquainted with school and state requirements for graduation.*

**A minimum of 26 credits shall be required for high school graduation**

Graduation requirements are based on units of credit earned in grades 9-12. A unit of credit is defined as the amount of credit given for the successful completion of a course, which means four (4) days per week for 52-58 minutes daily for at least 36 weeks. One-half credit is given for the completion of each class for one semester (18 weeks). One Carnegie credit equals 145 hours of class time.

| | | | |
|---|---|---|---|
| ENGLISH | 4 credits | AG AND/OR BUSINESS (CTE) | 2 credits |
| MATHEMATICS | 3 credits | FINE ARTS | 1 credit** |
| SCIENCE | 3 credits | P.E., HEALTH | 1 credit*** |
| SOCIAL STUDIES | 3 credits* | ELECTIVES | 8 credits |
| COMP. SCIENCE | 1 credit | | |

* U.S. Government and Civics is required for graduation. Financial Literacy/Personal Finance is also required.

** Fine/Practical Arts options include: Band, Choir, Art, Music

*** A student who successfully completes (3) sports seasons in one year or completes (1) or more sport seasons each year for all four years, may satisfy 1 credit of P.E.

- Students will not receive graduation credit for Study Hall, or Teacher's Aide. These course requirements may be modified as necessary by the IEP process due to the nature of an individual student's needs.
- Students planning to attend a 4 year university/college should check the Higher Education Admission Requirements (HEAR) for specific university/college admission criteria.
- Students are encouraged to take a minimum of (1) World Language.

## VALEDICTORIAN AND SALUTATORIAN

Selection will be made at the end of April. To be eligible for Valedictorian or Salutatorian, at student must be continually enrolled at Hi-Plains HS his/her junior and senior years.

- The Valedictorian shall be the student with the highest grade point average.
- The Salutatorian shall be the student with the second highest grade point average.
- Grade point averages will be figured to the nearest one-thousandth.
- In the unlikely event of a tie, the students will be named Co-Valedictorians or Co-Salutatorians. In the case of Co-Valedictorians, there will also be a Salutatorian.
- Speeches must be submitted to administration 10 days prior to the graduation ceremony for review and approval.
- These honors may be revoked by the administration for disciplinary action.

## GRADUATION CEREMONY

Every attempt will be made to conduct the ceremony with the honor and dignity it deserves. The principal will outline the expectation for behavior and appearance at the graduation rehearsal.

- Students are required to attend graduation rehearsal in order to participate in the ceremony. Graduates will not be excused from rehearsal unless there are extenuating circumstances excused in advance.
- Students who have met graduation requirements are not required to participate in the ceremony in order to receive a diploma.
- Flagrant behavior on the part of a senior resulting in disciplinary action may result in loss of participation of the graduation ceremony. This includes behavior on the Senior Trip.

# Profile of a GRADUATE

## THE PATRIOT STANDARD

Graduates of Hi-Plains embody the Patriot spirit: ready for life, proud of who they are, and committed to building a better future. They leave not only as students, but as contributing members of society who reflect the strength, resilience, and values of the Hi-Plains community.

At Hi-Plains School District, we believe that every student should leave our halls ready to thrive in the next chapter of life. A Hi-Plains Patriot Graduate is prepared to be Employed, Enlisted, or Enrolled, equipped with the knowledge, skills, and character to succeed and contribute in any path they choose.

# Profile of a GRADUATE

HP Patriots



## Prepared for the Future

Ready to enter the workforce, serve in the military, or pursue higher education with confidence and purpose.



## Independent & Resourceful

Self-sufficient, capable of using common sense, and able to adapt to challenges with determination and creativity.



## Skilled & Versatile

Trained through multiple hands-on learning experiences, equipped with practical skills that translate into real-world readiness.



## Dependable & Accountable

Punctual, responsible, and reliable in both academics and life, showing that others can count on them.



## Driven & Motivated

Demonstrates grit, determination, and the motivation to work hard toward personal goals and community success.



## Grounded in Integrity

Honest, respectful, and caring – guided by values that inspire trust and build positive relationships.



## Community-Oriented

Welcoming and compassionate, proud to serve and uplift others while representing Hi-Plains with pride.



## Patriotic & Proud Americans

Understands the responsibility of citizenship and contributes meaningfully to society with pride in their community and country.



## Critical Thinkers & Problem Solvers

Smart, thoughtful, and analytical – prepared to face complex challenges with creativity and confidence.

## Colorado Graduation Guidelines

To earn a diploma from Hi-Plains School District, students complete district graduation requirements AND demonstrate readiness through the Colorado Graduation Guidelines, which provide multiple pathways for students to show they are prepared for college, careers, military service, and/or the workforce.

Students and families can learn more about these guidelines at
cde.state.co.us/postsecondaryandworkforce/readiness

# Graduation REQUIREMENTS

Students must earn a minimum of 26 credits to graduate

| Subject Area | Credits |
|---|---|
| ENGLISH | 4 |
| MATHEMATICS | 3 |
| SCIENCE | 3 |
| SOCIAL STUDIES | 3 |
| CAREER AND TECHNICAL EDUCATION (CTE) | 2 |
| COMPUTER SCIENCE | 1 |
| FINE ARTS | 1 |
| PHYSICAL EDUCATION | 1 |
| ELECTIVES | 8 |
| TOTAL CREDITS | 26 |

### College Ready

**Concurrent Enrollment and/or the College Level Examination Program (CLEP)**

Earn 12 or more college credits while in high school. Save time, save money. Get a head start.

### Career Ready

**Industry Credential**

Earn at least one industry-recognized credential. Examples: OSHA-10, CNA, CPR / First Aid, Agricultural Certifications, Microsoft Office Specialist, Automotive, and Other Industry credentials.

### Workforce Ready

**Work-Based Learning**

Complete a meaningful work-based learning experience. Examples: Clinical Experiences, Internships, Apprenticeships, School-Based Enterprises, Supervised Entrepreneurship, and On-the-Job Training.

**Our goal is for every Hi-Plains graduate to leave with more than a diploma – they leave confident and ready to succeed wherever life takes them.**

# BEHAVIOR & DISCIPLINE

*Respect. Responsibility. Ready to Learn.*

The purpose of education is to provide students with the knowledge, skills, attitudes, and habits which will make them both good citizens and successful in future employment. It is vital to maintain an orderly atmosphere that is conducive to learning in the school. Students have both rights and the responsibility to respect the rights of others.

Most students in the Hi-Plains School understand these rights and responsibilities. However, there will be occasions when students choose to disregard the rules. The Hi-Plains School Discipline Code is designed to give students guidelines as to appropriate behavior and to make clear the consequences for inappropriate behavior. The code also assures equal and equitable administration of consequences.

## STUDENT DUE PROCESS

**It is the responsibility of the Hi-Plains School Board of Education, the administration, and teachers to ensure minimal due process of law to all students, parents, and school personnel through procedures and policy consistent with Colorado law. Prior to suspension of other administrative disciplinary actions each student will be:**

- **Given oral or written notice of charges against him/her;**
- **If he/she denies the charges, he/she will be given an explanation of the evidence against them;**
- **He/she will be given an opportunity to present his/her side of the story.**

If a student feels he/she has not been given due process, he/she is encouraged to first contact the administrator or the designee (example, the Dean of Students), secondly, the Superintendent, and finally the Hi-Plains Board of Education.

## DISCIPLINARY REMOVAL FROM CLASSROOM

**It is the belief of the Board to maintain classrooms in which student behavior does not interfere with the ability of the teacher to teach effectively or the ability of other students to participate in classroom learning activities. Any student who violates the code of conduct or other classroom rules may be subject to removal from class and/or disciplinary action.**

**Student removal from class is a serious measure and should not be imposed in an arbitrary, casual or inconsistent manner. However, it is neither possible nor necessary to specify every type of improper or inappropriate behavior, or every circumstance that would justify removal from class under this policy. Trained staff members are expected to remove a student from class in any particular circumstance. All instances of formal removal from class shall be documented.**

## CLASSROOM CONSEQUENCES

### A WARNING

**A verbal reminder that behavior MUST improve.**

### ONE OR TWO LUNCH DETENTIONS

**Students will be assigned detention(s) during lunch and teachers will be assigned to supervise these times.**

### OFFICE REFERRAL

**The student will be sent to the office for further disciplinary action.**

A teacher is authorized to immediately remove a student from the classroom if the student's behavior:

- violates the code of conduct adopted by the Board.
- is dangerous, unruly, or disruptive; or
- seriously interferes with the ability of the teacher to teach the class or interferes with the learning of other students.

*USE YOUR TIME WISELY. TAKE RESPONSIBILITY. MAKE PROGRESS EVERY DAY.*

# LEVEL I

## CLASSROOM & MINOR BEHAVIOR CONCERNS

### EXAMPLES

- Classroom disruption
- Dress code violations
- Minor disrespect
- Hallway/lunchroom misconduct
- PDA (public displays of affection)
- Minor computer misuse
- Minor bus misconduct
- First truancy (under two hours)
- Harassment or taunting
- Minor property damage or theft

### POSSIBLE RESPONSES

- Student conference
- Parent notification
- Lunch detention
- After-school detention
- In-School Suspension (up to 3 days)

# LEVEL II

## REPEATED OR MORE SERIOUS MISCONDUCT

### EXAMPLES

- Repeated Level I behaviors
- Blatant disrespect
- Tobacco or vaping violations
- More serious computer misuse
- Sexual harassment
- Gang-related activity
- Property damage
- Truancy
- Knife (not prohibited weapon)

### POSSIBLE RESPONSES

- Parent conference
- In-School Suspension (up to 5 days)
- Athletic/activity restrictions
- Behavior Improvement Plan

# LEVEL III

## MAJOR MISCONDUCT

### EXAMPLES

- Fighting or physical altercations
- Alcohol possession
- Drug possession
- Serious vandalism
- Commission of a criminal act
- Continued truancy
- Serious harassment or bullying

### POSSIBLE RESPONSES

- Parent conference
- Police notification (when appropriate)
- In-School or Out-of-School Suspension
- Remedial Discipline Plan
- Habitually Disruptive designation

# LEVEL IV

## SERIOUS SAFETY VIOLATIONS

### EXAMPLES

- Assault
- Robbery
- Weapons violations
- Threats or acts of violence
- Drug distribution
- Major criminal behavior

### POSSIBLE RESPONSES

- Immediate suspension
- Law enforcement involvement
- Expulsion proceedings (in accordance with state law)

## ADMINISTRATOR DISCRETION

Every disciplinary situation is unique. The administration may increase or decrease consequences based upon:

- Student age
- Intent
- Severity
- Safety concerns
- Previous discipline history
- Cooperation
- Colorado law
- Board policy

## OUR GOAL

Discipline is intended to:

- Teach Responsibility
- Restore Relationships
- Promote Accountability
- Keep Students Safe
- Protect Learning

Whenever appropriate, Hi-Plains emphasizes helping students learn from mistakes while maintaining high expectations.

*We are* **PATRIOTS!**

## NOTE TO STUDENTS & FAMILIES:

Behaviors that violate federal or state law or that pose a threat to the safety of others will be handled in accordance with Colorado law and Board policy. The administration reserves the right to move an offense to a more serious level based on the circumstances of the situation.

# PATRIOT SUCCESS CENTER

*LEARNING THROUGH ACCOUNTABILITY*

We believe students learn best when they remain connected to school, take responsibility for their choices, and are given meaningful opportunities to grow. Whenever possible and appropriate, Hi-Plains will utilize interventions that allow students to continue learning at school while accepting responsibility for their actions. Interventions will focus on that learning, repairing relationships, and developing positive decision-making skills.

## GOALS OF THE PATRIOT SUCCESS CENTER

- Maintain academic progress
- Promote personal responsibility
- Encourage positive decision-making
- Minimize lost instructional time
- Prepare students for a successful return to class

## REFLECTION & LEARNING

Students will complete activities related to their behavior, including:

- Reflection journals
- Restorative conversations
- Vaping and/or tobacco education
- Digital Citizenship lessons
- Conflict resolution
- Goal-setting activities
- Positive decision-making exercises

## STUDENT EXPECTATIONS

While assigned to the Patriot Success Center, students will:

- Complete all classroom assignments
- Work quietly and independently
- Follow all directions
- Demonstrate respectful behavior
- Complete reflection and behavior assignments before returning to regularly scheduled classes.

Students who finish assigned work will be provided additional academic or behavioral learning activities.

## *The Goal*

The goal is to help students reflect on their choices, continue learning, and successfully return to the classroom.

Out of School Suspension may still occur when required by law, district policy, or when necessary to protect the safety of students or staff.

## PATRIOT SUCCESS CENTER RULES

Students assigned to the Patriot Success Center are expected to follow these rules at all times:

- No talking without permission
- Cell phones MUST be turned in upon arrival
- No food or drink except during approved times
- No personal electronics (computers, cell phones, earbuds, etc.)
- No independent reading materials unless approved
- Students must remain actively working
- Restroom breaks are limited
- Students clean their workspace before dismissal
- Breakfast and lunch is served in the Patriot Success Center

Failure to follow Patriot Success Center expectations may result in additional time added to the original consequence and/or additional disciplinary consequences.

## PARENT *Partnership*

**Parents will be contacted regarding:**

- **The reason for Patriot Success Center assignment**
- **Student progress during the assignment**
- **Behavior expectations**
- **Re-Entry plans when appropriate**

We believe working together with parents and guardians is essential to helping students make positive choices and achieve success!

**Preparing Students for Success in School, Career, and Life**

# OUT OF SCHOOL SUSPENSION

Out of School suspension (OSS) is a serious action. Our goal is accountability, reflection, and a successful return to school.

OSS removes a student from school for a specific period of time. During this time, students are expected to reflect on their choices, complete learning, and prepare for a successful return.

## SUSPENSION PROCEDURE

When a student is suspended, the following steps will be followed:

- The student is given due process.
- The student receives notice of the suspension including the reason(s) and the effective start and end dates.
- Parents/guardians are contacted as soon as possible. Written notice will be sent home.
- If the school day has not ended and a parent cannot be reached, the student will remain in the office until a parent can be reached. If the school day has ended, the student will be sent home with written notice.
- If a student's presence poses an immediate danger to persons or property, or is a continuing threat or disruption to the eductional process, the administrator may suspend the student immediately. Law enforcement may be contacted.
- Parents may be asked to come to school with the student for a conference before the student is allowed to return to school.

## STUDENT RESPONSIBILITIES

While serving an Out-of-School Suspension, students are expected to:

- Complete all school assigned work.
- Follow all teacher directions and deadlines.
- Return all district property.
- Follow all school rules, policies, and expectations.
- Stay away from school property during the suspension period.
- Avoid contact with staff or students.
- Return to school ready to learn and make positive choices.

**SUSPENSION DOES NOT REMOVE THE RESPONSIBILITY TO LEARN.**

Assignments must be completed to the best of the student's ability.

## PARENT PARTNERSHIP

Family support is essential during and after a suspension. Please do the following with your student:

- Review the reason for the suspension with your student.
- Ensure your student completes all assigned work.
- Discuss expectations and consequences at home.
- Encourage positive choices and accountability.
- Attend all required meetings that may be scheduled to help your student return to school.

**WHEN SCHOOLS AND FAMILIES WORK TOGETHER, STUDENTS SUCCEED!**

Important Reminders:

- The administration may suspend a student summarily for a period not to exceed (5) school days.
- The Superintendent may suspend a student for an additional period not to exceed (10) school days.
- If an Expulsion Hearing is required, the Superintendent may suspend the student for an additional (10) school days pending the hearing.
- Any student declared Habitually Disruptive may be referred to the Board of Education for expulsion.
- Suspended days are consecutive school days unless otherwise specified.

## RETURNING TO *School*

**Before returning to class, a student may be required to:**

- Meet with an administrator.
- Complete any required reflection activities connected to their behavior and/or policy violation.
- Review behavior expectations.
- Develop a plan for success.
- Agree to follow the Patriot PRIDE Expectations.

Patriot PRIDE - Persevere, Respect, Integrity, Determination, and Excellence

# EXPULSION

## Understanding the Process & Student Rights

Expulsion is the most serious disciplinary action that can be taken by the school district. Our goal is to protect students, staff, and the learning environment. The Hi-Plains School District follows Colorado Law and district policy when considering expulsion. The district must determine that continued enrollment poses a threat to the safety or welfare of students or staff or seriously disrupts the educational process.

**Hi-Plains is committed to FAIRNESS, SAFETY, and EVERY STUDENT'S RIGHT to an education. Expulsion is used only when necessary and consistent with Colorado Law.**

### LEGAL AUTHORITY FOR EXPULSION

Under Colorado Law, the administrator may suspend or recommend expulsion of a student who engages in one or more of the following activities while in school buildings, on school grounds, in school vehicles or during a school-sponsored activity:

- Continued willful disobedience or open and persistent defiance of proper authority.
- Willful destruction or defacing of school property.
- Behavior on or off school property which is detrimental to the welfare or safety of other students or of school personnel, including behavior which creates a threat of physical harm to the child or to other children.
- Serious violations in a school building or in or on school property.
- Repeated interference with a school's ability to provide educational opportunities to other students.

### MANDATORY EXPULSION

Expulsion shall be mandatory for the following violations:

- Carrying, bringing, using, or possessing a dangerous weapon without the authorization of the school or district.
- The sale of a drug or controlled substance as defined in section 12-22-303, CRS.
- The commission of an act which if committed by an adult would be robbery pursuant to part 3 of article 4 of title 18, CRS., or assault pursuant to part 2 of article 3 of title 18, CRS., other than the commission of an act that would be third degree assault under section 18-3-204, CRS., if committed by an adult.

Other violations may also result in expulsion at the discretion of the Board of Education in accordance with Colorado Law.

### Student Rights & The Expulsion Process

1. Written Notice - You will receive written notice that includes: The basic reason for the proposed expulsion; Date, time, and place of the hearing; Your rights
2. Right to a Hearing - You have the right to a formal hearing before the District Expulsion Hearing Officer
3. Present Evidence - You have the right to: Hear the evidence against you; Present evidence and witnesses on your behalf; Cross-examine witnesses
4. Board Decision - After the hearing, the Expulsion Officer will make their recommendation to the Board of Education. The Board will consider all evidence and testimony and make a decision.
5. Written Decision - You will receive a written decision from the Board that explains the outcome and, if applicable, the length of the expulsion.

### Important to Know

The hearing is not a criminal proceeding.

Expulsion is not a denial of your right to education.

Students have the right to appeal the decision in accordance with Colorado Law.

### DURATION OF EXPULSION

Expulsions may be for a fixed period of not more than one year or until the student's 21st birthday, whichever occurs first.

*The Board may consider factors such as the severity of the violation, the impact on the school community, and the student's disciplinary history.*

### RETURN AFTER EXPULSION

A student may petition the Board of Education for readmission prior to the end of the expulsion period. The Board will review the petition and may grant readmission based on:

- Evidence of rehabilitation
- Completion of required programs
- Assurance of future good behavior
- The best interest of the school community

### PARENT & FAMILY SUPPORT

We encourage families to reach out to the school to ask questions and understand the process. Communication and partnership are key to helping students learn, grow, and succeed.

*If you have questions, please contact the administrator as early as possible.*

# VIOLENT & AGGRESSIVE BEHAVIOR

## *Commitment to Safety – Safety is Everyone's Responsibility*

At Hi-Plains, every student has the right to learn in an environment that is safe, respectful, and free from intimidation or violence. Violent, threatening, intimidating, or aggressive behavior interferes with learning and will not be tolerated. The District is committed to responding promptly, fairly, and consistently to protect students, staff, and visitors.

**REMEMBER**

"THE SAFEST SCHOOLS ARE BUILT WHEN STUDENTS, FAMILIES, AND STAFF WORK TOGETHER."

## BEHAVIORS THAT ARE NOT ACCEPTABLE



PHYSICAL AGGRESSION

- Fighting or assault
- Physical intimidation
- Throwing objects
- Encouraging violence
- Unsafe physical behavior



THREATS & INTIMIDATION

- Verbal threats
- Threatening gestures
- Intimidation
- Encouraging others to fight
- Threats toward students or staff



UNSAFE SCHOOL BEHAVIOR

- Disrupting the learning environment
- Defiance creating unsafe conditions
- Repeated aggressive conduct
- Behavior that interferes with learning



DIGITAL THREATS

- Social media threats
- Electronic harassment
- Cyber intimidation
- Messages promoting violence
- Threatening digital communications

## *If you see something...Say Something.*

Every Patriot plays an important role in keeping our school safe.



TEACHERS



SCHOOL COUNSELOR



ADMIN



ANY TRUSTED ADULT

Every report is taken seriously. Students who report safety concerns help protect our entire school community.

## HOW THE SCHOOL RESPONDS

Every incident is carefully reviewed based on the facts and circumstances.

- Investigation of the incident
- Parent/Guardian notified
- Student conferences
- Restorative practices
- Behavior Plans
- Discipline consistent with Code of Conduct
- Law enforcement, when appropriate
- Threat assessment when necessary

Our goal is always to restore a safe learning environment while holding students accountable for their actions.

## Our PROMISE

Every Patriot Deserves...

- ☆ To feel safe.
- ☆ To be treated with dignity.
- ☆ To learn without fear.
- ☆ To belong.

Together, we create a school community built on Respect, Responsibility, Integrity, and Excellence.

## Safety FIRST

In an Emergency

If you believe someone is in immediate danger:

- Notify the nearest staff member
- Follow staff instructions
- Move to a safe location, if directed
- Never attempt to physically intervene unless necessary to protect yourself or another person from immediate harm.

**Focused Minds. Responsible Choices. Bright Futures.**

# WEAPONS-FREE & DRUG-FREE SCHOOLS

Healthy Choices. Safe Schools. Bright Futures.

Hi-Plains School District is committed to providing a safe learning environment for all students and staff. Possession, use, or threat of use of any weapon is prohibited.

## PROHIBITED WEAPONS INCLUDE:

- Firearms – whether loaded or unloaded, or a firearm facsimile.
- Any pellet, "BB" gun or other device, whether operational or not, designed to propel projectiles by spring action or by compressed air.
- A fixed blade knife.
- A spring loaded knife or a pocket knife that measures more than three (3) inches.
- Any object, device, instrument, material, or substance, used or intended to be used to inflict death or serious bodily injury including, but not limited to, slingshot, bludgeon, brass knuckles or artificial knuckles of any kind.

Violation will result in immediate administrative action. Expulsion hearing proceedings will be initiated immediately. Federal law requires a minimum of one full calendar year expulsion for students who bring a firearm to school. Students will be referred to law enforcement when appropriate.

## TOBACCO & VAPING PROHIBITED

*No tobacco products or vaping of any kind are allowed on school property, in school vehicles, or at school-sponsored events.*

## DRUG-FREE ZONE

*The use, possession, sale, or distribution of illegal drugs, alcohol, and prescription medication without authorization is strictly prohibited.*

## DISCIPLINARY RESPONSE FOR STUDENTS

*Consequences will be based on the severity of the violation and may include:*

- *Patriot Success Center assignment*
- *Participation in Vaping Education activities*
- *Parent/Guardian conference*
- *Loss of privileges*
- *In-School Suspension*
- *Out-of-School Suspension*

*No student will be expelled solely for tobacco use in accordance with state law.*

## PUBLIC AND EMPLOYEE EXPECTATIONS

*Members of the public must follow this policy while on school property. Individuals in violation may be asked to leave.*

*Employees who violate this policy will be subject to appropriate disciplinary action.*

## Use of Reasonable Force

School staff may use "reasonable force" in the following situations:

- To stop a student from committing a wrong
- To quell a disturbance threatening physical injury
- To take a weapon from a student
- For the protection of self, others, or public property

## LASER LIGHTS ARE NOT ALLOWED

Laser lights are not allowed at school. Any laser light brought to school will be confiscated. Possession or use of laser lights may result in disciplinary action under the Student Code of Conduct.

Talk with your student(s) about making healthy, responsible choices. Together, we can keep Hi-Plains schools safe, healthy, and drug-free.

## For Purposes of this Policy

"Tobacco Product" Includes

- Cigarettes
- Cigars & Cigarillos
- Chewing Tobacco
- Snuff
- E-Cigarettes
- Vaping Devices
- Other products containing tobacco and/or nicotine

"Drug" Includes

- Illegal drugs
- Alcohol
- Prescription medication without authorization
- Look-alike or synthetic substances

*Students with disabilities are subject to this policy and will be disciplined in accordance with the Individuals with Disabilities Act and Section 504 of the Rehabilitation Act.*

# EVERY PATRIOT DESERVES TO FEEL SAFE

Hi-Plains School District is committed to maintaining a safe, caring, and inclusive learning environment. We do not tolerate bullying, harassment, hazing, or discrimination of any kind. These behaviors hurt individuals and damage our school community.

## Our PROMISE

We will act to protect students, address concerns, and support everyone with respect and dignity.

### BULLYING

Bullying is repeated, intentional behavior – physical, verbal, written, or electronic – intended to hurt, threaten, or intimidate another person.

**EXAMPLES INCLUDE:**

- Physical harm or threats
- Name-calling or put-downs
- Spreading rumors
- Excluding others on purpose
- Cyberbullying or online harassment

**Response May Include:**

- Investigation
- Interventions
- Restorative practices
- Consequences up to and including suspension or expulsion

### HARASSMENT

Harassment is behavior that creates a hostile environment based on a person's race, color, religion, sex, nationality, disability, sexual orientation, gender identity, or other protected status.

**EXAMPLES INCLUDE:**

- Offensive jokes or comments
- Threats or intimidation
- Unwanted touching
- Persistent, unwanted attention
- Online harassment

**Response May Include:**

- Investigation
- Interventions
- Restorative practices
- Consequences up to and including suspension or expulsion

### HAZING

Hazing is any action taken (singly or in a group) that embarrasses, intimidates, or endangers a student for the purpose of joining, affiliation, or initiation.

**EXAMPLES INCLUDE:**

- Physical or mental abuse
- Sleep deprivation
- Forced consumption
- Degrading activities
- Any activity that causes embarrassment or risk

**Response May Include:**

- Investigation
- Interventions
- Restorative practices
- Consequences up to and including suspension or expulsion

### DISCRIMINATION

Discrimination occurs when someone is treated unfairly due to their race, color, religion, sex, nationality, disability, sexual orientation, gender identity, or any other protected status.

**EXAMPLES INCLUDE:**

- Unequal treatment
- Offensive language or slurs
- Denying access or opportunities
- Harassing or excluding others

**Response May Include:**

- Investigation
- Interventions
- Restorative practices
- Consequences up to and including suspension or expulsion

## HOW TO REPORT A CONCERN

Tell a Trusted Adult
Talk to any teacher, counselor, coach, or administrator, or other staff member.

Report Anonymously
Use a poster QR code to remain anonymous.

Contact Administration
Speak with the Principal, Dean of Students, or Counselor.

Submit a Written Report
Turn in a written report to the school office.

## WE ALL HAVE A ROLE TO PLAY

Stand up. Speak out. Support others. Together, we can build a school community where everyone belongs and everyone is safe.

## WHAT HAPPENS NEXT?

- Timely Investigation - All reports will be taken seriously and investigated promptly and thoroughly.
- Fair Process - Everyone involved will have the opportunity to share their side of the story.
- Appropriate Action - If a policy violation is confirmed, appropriate consequences will be assigned.
- Restoration & Support - We will work to restore harm and provide support for those affected.
- Follow Up - We will follow up to ensure the situation has been resolved and everyone feels safe.

**Be Kind. Be Respectful. Be a Patriot!**

# STUDENT RIGHTS & SAFETY

**Protecting Students + Supporting Families + Ensuring a Safe Learning Environment**

## LAW ENFORCEMENT AT SCHOOL

Occasionally, local law enforcement officers may need to work with the school to protect students, staff, and the community. This includes:

- Investigating criminal activity
- Responding to emergencies
- Serving court orders, etc.
- Interviewing students during an investigation

School administrators verify law enforcement officers before granting access to students whenever possible.

## STUDENT INTERVIEWS

If law enforcement requests to interview a student during the school day, the school will:

- Make reasonable efforts to notify a parent or guardian whenever appropriate
- Provide a private location for the interview
- Cooperate with law enforcement while maintaining a safe learning environment

Please note - Colorado law may prohibit advance parent notice in some situations.

## SEARCHES ON CAMPUS

School administrators may request assistance from law enforcement when necessary.

When law enforcement conducts a search:

- Searches follow state and federal law.
- School employees do not participate in the search.
- Student rights and safety remain a priority throughout the process.

## STUDENT ARRESTS OR CUSTODY

If a student is placed under arrest or lawfully taken into custody:

- Parents/guardians will be notified as soon as possible.
- School staff will cooperate with law enforcement while protecting the student's dignity and safety.
- Law enforcement officers are responsible for following all legal procedures during the arrest.

## STUDENTS WITH DISABILITIES

Students receiving special education services remain responsible for following school expectations while also receiving protections provided by federal and state law. When discipline is necessary, administrators consider:

- IEPs
- Behavior Plans
- Federal and state special education requirements

The goal is to balance accountability with appropriate educational supports.

## PHYSICAL INTERVENTION

HP School does not permit corporal punishment. In rare situations, trained staff may use reasonable physical intervention only when necessary to:

- Protect a student from injury
- Protect others from injury
- Stop a dangerous disturbance
- Prevent serious property damage that could result in injury
- Secure a dangerous weapon

These actions are used only when required to maintain safety.

## STUDENT RESTRAINT

Student restraint is used only as a last resort when there is an immediate threat of harm to the student or others.

Restraint:

- May only be performed by trained staff.
- Must comply with Colorado law and district policy.
- Is used only until the immediate safety concern has ended.

Parents/guardians will be notified whenever restraint is used in accordance with district policy and state law.

## PARTNERING FOR STUDENT SAFETY

Creating a safe school requires teamwork.

Families are encouraged to contact school administration with questions regarding:

- Student rights
- School safety procedures
- Student discipline
- Law enforcement involvement
- Special Education protections

Open communication helps us build a safe and supportive school community.

**School administrators, families, and local law enforcement work together to ensure every Patriot has the opportunity to learn in a secure and supportive school.**

## Patriot Promise

Every Patriot Deserves...

- A safe learning environment
- Respect and dignity
- Fair treatment
- The opportunity to learn and grow

Together, we create a school community built on Perseverance, Respect, Integrity, Determination, and Excellence.

## Patriot Actions

**Every Patriot Can Help**

- **Respect the rights of others.**
- **Follow school expectations.**
- **Report safety concerns immediately.**
- **Cooperate with staff during emergencies.**
- **Use good judgement and positive decision-making.**
- **Help make HP a welcoming place for everyone.**

## Questions?

**If you have questions regarding school safety, student rights, discipline procedures, or district policies, please contact the school office and/or administration.**

**We are committed to partnering with families to ensure every student has a safe and successful educational experience.**

# Athletics, Activities, & ELIGIBILITY

## BEING PART OF SOMETHING BIGGER

Participation in athletics and activities helps students develop confidence, leadership, discipline, and a sense of belonging. Whether on the court, in the classroom, on stage, or in the community – every Patriot plays a part!

- **HS Volleyball (JV & V Girls)**
  Representing with heart and hustle!
- **HS Golf (Girls & Boys)**
  Scholarship. Service. Leadership. Character.
- **HS Cheerleading**
  Loud. Proud. Go Patriots!
- **HS Basketball (V Girls & Boys)**
  Compete with skill, sportsmanship, and Patriot Pride!
- **HS Track & Field (Girls & Boys)**
  Speed. Strength. Determination. Patriot Strong!

- **Future Business Leaders of America (FBLA)**
  Preparing today's students for tomorrow's careers.
- **Battle of the Books (3rd-6th & 7th-8th)**
  Read. Think. Compete. Love learning.
- **Theater**
  Step into a story. Shine on stage.
- **National Honor Society (NHS)**
  Scholarship. Service. Leadership. Character.
- **Yearbook**
  Capture memories. Tell our story. Create a history book.
- **Band, and Choir**
  Talent. Dedication. Harmony.

- **Future Farmers of America (FFA)**
  Growing leaders. Building community. Strengthening agriculture.
- **Knowledge Bowl (JH & HS)**
  Teamwork. Quick thinking. Academic excellence.
- **Science Fair (JH & HS)**
  Explore. Question. Discover. Innovate.
- **Gifted and Talented (JH & HS)**
  Challenging minds. Expanding potential.
- **Student Council**
  Student voice. School leadership. Positive change.

*United in support. Proud to be Patriots!*

## OTHER SPORTS OPPORTUNITIES

- **HS Football (V Boys)**
  Hi-Plains student-athletes who want to play football have the opportunity to play with Flagler.
- **JH Athletics**
  Our JH student-athletes compete for/with Flagler.

## ELIGIBILITY MATTERS

To represent Hi-Plains, students must meet Colorado High School Activities Association (CHSAA) eligibility requirements and Hi-Plains academic standards.

- Maintain required grades and GPA.
- Follow all school and activity rules.
- Exhibit good sportsmanship and conduct at all times.

## PARENT AND FAN EXPECTATIONS

- Encourage student-athletes and show respect for all players, coaches, officials, and fans.
- Let the coaches coach. Let the athletes play.
- Model good sportsmanship – win with humility, lose with class.
- Represent Hi-Plains with Patriot PRIDE – on and off the field.





# PATRIOT TRADITIONS

*Creating Memories That Last a Lifetime*









*Some of the best memories at Hi-Plains happen outside the classroom.*

## School TRADITIONS

Throughout the year, students enjoy:

- Homecoming
- Prom
- Senior Trip
- End of Year Banquets
- Class Celebrations
- Activity Nights

## HOMECOMING WEEK

A favorite Hi-Plains tradition filled with:

- Spirit Days
- Pep Rally
- Parade
- Community Celebrations
- Homecoming Games
- Always full of Patriot PRIDE!!!

## BEFORE AND AFTER SCHOOL ACTIVITIES

To keep everyone safe:

- Students or groups who meet before or after school in the building, must be accompanied by a sponsor.
- No student entry at night or on weekends unless supervised by a staff member or authorized adult.
- Teachers or sponsors are not to leave until all students have left.
- No school activities should be planned for Sundays. Permission may be granted in rare circumstances.

## DANCES AND ACTIVITY NIGHTS

Hi-Plains provides safe, fun events for students. Students should remember:

- Dances and parties must be approved by the sponsor and administrator and follow all school guidelines.
- Guests must be approved prior to their attendance.
- Students are responsible for the conduct of their guest.
- Students must sign in and out of all activities.
- School rules and the Hi-Plains School Discipline Code apply at all events on or off school grounds

Every activity is an opportunity to represent Hi-Plains with Pride!!

SHOW RESPECT

INCLUDE OTHERS

GOOD SPORTSMANSHIP

MEET EXPECTATIONS

REPRESENT HP WELL!

**Focused Minds. Responsible Choices. Bright Futures.**

# COMPLAINTS AND GRIEVANCES

## *Student Complaints and Grievances*

Students have both the right and the responsibility to express school-related concerns and grievances to the administration.

For the discussion and consideration of a grievance, any student or group of students should request a meeting time and place with the school administrator. One faculty member of the student's choice may be present at such meetings. Such time and place will be designated immediately upon request.

Students should follow the proper Chain of Command in expressing grievances:

Teacher or Coach → Administrator – AD if sports related → Superintendent → Board of Education

## PARENT & COMMUNITY COMPLAINTS & GRIEVANCES

Parents and community members who have concerns about any school-related topic are encouraged to contact the proper person in the Chain of Command (above). These school personnel are happy to meet with parents and/or community members to discuss the item of concern.

Rumors or stories about school tend to circulate within the community on occasion. The school is always open to questions from concerned citizens who are trying to verify the facts and wish to engage in thoughtful and respectful conversation.

| PERSEVERANCE | RESPECT | INTEGRITY | DETERMINATION | EXCELLENCE |
|---|---|---|---|---|
| Success is earned through dedication & effort. Keep going! | Treat others how you want to be treated. | Do the right thing, even when no one is watching. | Driven to keep going even when things are hard. | We don't do average, we do EXCELLENT! |

STUDENT & PARENT/GUARDIAN HANDBOOK

# Acknowledgement

## THE PATRIOT STANDARD

My student and I have been provided information to electronically access a copy of the 2026-2027 Hi-Plains School District Student and Parent Handbook. I have read and understand the procedures contained within the handbook and agree to abide by them.

Parent/Guardian's Name (please print)

Parent/Guardian's Signature

Student's Name (please print)

Student's Signature

Date