

**Banner County School
Classified Personnel Application**

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DATE OF APPLICATION: _____

Last Name	First	Middle
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Email Address: _____

Social Security Number: _____

HOME ADDRESS:

City/State/Zip: _____

Home Phone & Cell Phone: _____

EDUCATIONAL PREPARATION

High School and Date of Graduation: _____

College/Other Educational Training: _____

PRESENT POSITION: _____

Name of Business: _____

Address: _____

City/State/Zip: _____

Telephone: _____

Supervisor and Phone Number: _____

LIST THE POSITION(S) OR JOB(S) THAT YOU WISH TO OBTAIN AT BANNER COUNTY SCHOOL.

SUMMARY OF EXPERIENCE: List previous work experiences (including at least the last 4 employers) in reverse chronological order. Please include both school and non-school experiences.

<u>EMPLOYER</u>	<u>POSITION/DUTIES</u>	<u>FROM/TO YEARS</u>	<u>REASON FOR LEAVING</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

REFERENCES:

Please list three (3) people you believe have the best insight regarding your work ability.

NAME	CURRENT TELEPHONE	WORKING RELATIONSHIP
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

ELIGIBILITY FOR HIRE:

Are you presently under contract? _____

Has your employer been notified of your application? _____

If hired, when will you be available to begin employment? _____

PERSONAL DISCLOSURE:

Respond to EACH item. If there is no response to any item, your application will be removed from consideration. Information provided in this disclosure will not automatically bar you from employment but will be considered in view of all relevant circumstances.

1. Have you ever had any license, permit, or certificate terminated, revoked, suspended, received a private or public reprimand or admonishment from a licensing agency or been subject to a judicial restraining or contempt order? _____
(If yes, please explain.)
2. Have you ever been involuntarily terminated or asked to resign, or resigned in lieu of termination from employment? _____
(If yes, please explain.)
3. Have you ever received a ticket, been charged with an offense, been arrested, or been convicted for a criminal offense relating to sexual or physical abuse? _____
(If yes, please explain.)

AUTHORIZATION AND VERIFICATION:

Please read the following sections, date, and sign:

I certify that the information contained on this form and in any attachments made thereto is true and correct to the best of my knowledge. I understand that any omission or misrepresentation of facts will be cause for dismissal. I understand that disclosure of social security number is optional. It will be used to conduct background checks for employment purposes and for personnel and payroll processing and required reporting if I am employed.

I hereby authorize the investigation of all information supplied by me and release Banner County School of all liability based on this investigation. I also release all former employers, education institutions, personal references, or any other parties contacted, from all liability in releasing information.

Signature of Applicant

Date

This application should be submitted to:

Banner County School Administration
PO Box 5, Harrisburg, NE 69345

<http://www.bcswildcats.org>

Telephone: 308.436.5262, Fax: 308.436.5252

Applications will be kept on file at Banner County School for one year. Banner County School District is an equal opportunity employer. This position is subject to veteran preference.