Lakeview Elementary School Year: 2025-2026

School Family and Community Engagement Policy

Plan and Procedures Template

PART I-SCHOOL FAMILY AND COMMUNITY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS

A. Lakeview will jointly develop/revise with parents the school Family and Community Engagement policy/procedures and distribute it to parents of participating children and make available the Family and Community Engagement policy/procedures to the local community.
The development of the policy/plan during the school-level Parent Advisory Committee meetings will take place on or before December 10th of each school year. The Parent and Family Engagement Policy will be posted on Lakeview Elementary School's website and parents can request a hard copy from the main office. A copy will also be housed in the on-site Parent Resource Center and available on the school's web page.

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
The annual meeting will be held on or before October 30th of every school year to which all parents of the participating children shall be invited and encouraged to attend in person or virtually. During the 2025-2026 school year, the Title I annual meetings were held on September 18th (in-person) at 6:00 PM and on September 29th (virtually) at 5:30 PM.

C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, childcare will be offered as needed, or home visits, as such services related to Family and Community Engagement.
Parent Workshops will be offered in-person or virtual at different times to accommodate the schedules of parents and families.

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, school-wide under Section 1114, and the process of the school review and improvement under Section 1116.
Lakeview Elementary School has an organized, school-level Parent Advisory Committee will meet quarterly, comprising parents, grandparents, staff members with students who attend Lakeview Elementary School, and community partners. The parents are notified by newsletter, Parent Square, Lakeview Facebook Page, school marquee, event reminder stickers, announcement boards, LVES website, and flyers.

E. Implement an effective means of outreach to parents of English learners, in a language the parents can understand, to inform them regarding how they can—
   - be involved in the education of their children; and
   - be active participants in assisting their children to—
     - attain English proficiency;
     - achieve at high levels within a well-rounded education; and
     - meet the challenging State academic standards expected of all students

Upon enrollment, Lakeview Elementary School will ensure that parents are connected with the PPS ELL program to assist with potential language barriers. We will provide families with pamphlets, flyers, Parent Square, and notices in the language appropriate to meet the needs of families in alignment with the school improvement plan.

F. Provide parents of participating children—
- timely information about programs under this part;
- a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

All notices and information will be aligned with the school improvement plan and include, but not limited to the school's academic performance and behavioral expectations, notice of parent/student engagement events, regular updates on student progress shared through progress reports and report cards, flyers, Newsletters, and PowerSchool, Parent Portal in a language they can understand.

G. If school wide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the LEA.
Data will be collected after all Title I events via a survey. The data will be shared and reviewed on the school level to see the status of all events and programs. Unsatisfactory comments will be assessed for the growth and development of the school-wide program. Parents who are not satisfied with the plan as such, may make suggestions to the committee for the plan. The committee will vote to make the changes or keep the plan as is.

PART II-BUILDING CAPACITY FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and LEA must:**

- Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
State academic standards are reviewed with parents at the Annual Title I meeting and parents have an opportunity to ask questions. Additionally, parents have the opportunity to conference with teachers throughout the school year at Lakeview Elementary to discuss their child's academic progress. Student progress reports are sent home with students every 41/2 weeks and report cards are sent home every 9 weeks. Conferences are automatically scheduled/held by the teacher for students receiving unsatisfactory marks (Us, Fs) in reading or math on their progress reports and/or report cards to discuss ways to improve academic progress with parents. Communication folders are sent home every Thursday with student work, parent notices, and updates on student performance. SOL Parent Reports are mailed to parents annually. Standardize testing reports included but not limited to: VALLSS, Growth Assessments, Unit Assessments, etc. These reports are distributed to parents as they become available. We will have a SOL Boot Camp to assist parents with increasing their capacity concerning the Standard of Learning.

- Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).
Lakeview Elementary School will provide parents with resources, pamphlets, flyers, packets, and notices aligned with the school improvement to assist families with educational training to assist with the pursuit of academic

excellence for their student(s). Parent Workshops and events have been implemented to increase the knowledge of parents, students, and staff in content areas that need support.

- Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.
  Provide professional development for teachers, and staff to help them communicate with parents effectively. Teachers will know how to effectively increase student achievement with parents.

- Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
  Lakeview Elementary School will collaborate with community partners, state entities, and neighboring schools to create events and workshops that will allow families to connect with needed resources. Lakeview Elementary School has an onsite Parent Resource Center available for families to assist with students 'academic achievement, therapeutic day treatment to assist students with social and emotional well-being, Kindergarten visitation from PreK centers, as well as other needs families may have. In addition, Student Services Homeless Liaison, is a division-available resources.

- Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents. of participating children in a format and, to the extent practicable, in a language the parents can understand. Ensuring that the appropriate notices and information is sent home in a timely manner, via newsletter, flyers, and social media platforms is of upmost importance. All notices will be aligned with the school support plan and F.A.C.E. Policy. All information will be aligned with our school improvement plan in the language that parents can understand.

The following are allowable activities:

1) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training. In alignment with our school improvement plan, Lakeview Elementary School will host literacy events and training for parents and provide them with resources and tools to assist academic achievement with improving literacy for their child (ren).
2) May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training. Lakeview Elementary School will use Title I funds to host literacy events and training for parents and provide them with resources and tools to assist them improving for children.
3) May pay reasonable and necessary expenses associated with local Family and Community Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions. Lakeview Elementary School's Title I program is grant funded and may provide reasonable and necessary expenses in the ongoing planning of parent engaged events/workshops in lines with the school improvement plan.
4) May train parents to enhance the involvement of other parents. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Family and Community Engagement and participation. Parents training other parents to implement leading events.

5) May adopt and implement model approaches to improve Family and Community Engagement. Lakeview Elementary School will continue to implement model approaches to improve Parent and Family Engagement such as: principal messages via monthly newsletter, Parent Square, social media, family nights, and volunteer opportunities within the school and parent surveys.
6) May establish a district parent advisory council to provide advice on all matters related to Family and Community Engagement in programs supported under this section. Lakeview Elementary School has five active parents that are current members of the Parent Advisory Council that provides input on all matters relating to Parent and Family Engagement. Parents are allowed to share the information with administrators.
7) May develop appropriate roles for community-based organizations and businesses in Family and Community Engagement activities. Lakeview Elementary School has developed community partnerships, organizations and businesses:

Kelli Marin Sprint Enhancers volunteer with school cheerleaders and performances for all community events.

Watch DOGS mentoring and academic support program, volunteers in the school

Mother Bears mentoring and academic support program, volunteers in the school.

DARE Program –Say No to Drugs, targeted third grade students to participate in the program.

The National Sorority of Phi Delta Kappa, Incorporated, Alpha Chi Portsmouth Chapter, donated school supplie promoted literacy by providing books for Student of the Month, provided snacks for teachers during Teach Appreciation Week, and participated in Read Across America.

Martin Luther King Foundation provided activities for students during Act of Kindness Week.

HYPE Factory PPS Non-violent incentives, they provide resources to families in Portsmouth

Salvation Army—offered assistance to families in need.

Mercy Drops—provide coats and gloves

New Bethel Baptist Church—Dr. Whitaker tutorial program

James Boyd, NAACP President—guest speaker for Trail Blazer

Dr. Tyrone Davis, Social Services guest speaker for Trail Blazer

Dr. Kimberly Watson – BLUSH Girls speaker

Caviler Manor Parks and Recreation

R.I.S.E. Program—male mentoring program for students in grades 4-6

Girls on the Run

Steele Drums Club—Dr. Hailey

SCHOOL-PARENT COMPACT

The Lakeview Elementary , and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during 2025-2026.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS
(provisions bolded in this section are required to be in the Title I, Part A school-parent compact)

School Responsibilities

The Lakeview Elementary will:

1.Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's challenging State academic standards as follows: Teachers will follow the Virginia State Standards for grades K-6 using evidence-based instruction.

2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:

Parent /Teacher Conferences will be held at Lakeview Elementary School at least once per semester. They will also be held as needed throughout the school year with parents of students having difficulty academically. Parent participation will be documented on school-wide tracking form. student contact logs and Log Entry in PowerSchool.

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

Lakeview Elementary School will provide parents with progress reports on the following dates: September 22nd, November 24th, February 18th, and April 20th. Lakeview Elementary School will provide parents with report cards on the following dates: October 28th, January 20th, March 26th and June 5th.

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

Lakeview Elementary will offer flexible meetings in the morning or evening in-person or virtual with funds provided under this part transportation or home visits, as such services related to Family & Community Engagement. Parent Workshops will be offered at different times to offered to accommodate the schedule of parents and families.

1. 5. Ensure regular two-way, meaningful communication between family members and school staff that is, to the extent practicable, in a language that family members can understand, as follows: All written and verbal communication will be provided in the home languages of families whenever possible. The school will use a variety of platforms to communicate with families, including phone calls, emails, text

messaging systems, school apps, newsletters, and the school website. These platforms will be accessible in multiple languages and formats to ensure broad access.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance.
- Involve my child in problem–solving situations.
- Talk with and listen to my child.
- Establish a daily family routine.
- Making sure that homework is completed.
- Promote literacy by reading together often.
- Express high expectations and offer praise and encouragement.
- Participating, as appropriate, in decisions relating to my children's education.
- Attend parent meetings.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's Title I Policy Advisory Committee, the District-wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team, or other school advisory or policy groups.

PART IV-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

PART IV-ADOPTION

This Lakeview Elementary School Parent and Family Engagement Policy/Procedures has been developed/revised jointly with and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Lakeview Elementary School on

12/8/2025 and will be in effect for the period of 2025-2026. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 12/19/2025

Signature of Title I Authorized Representative

Date:12/15/2025

Name and Signature of Parents, Students, and Staff Involved in the Policy Development Process:

Name: Porsha Davis

Role or Title: Parent/Instructional Assistant

Signature:

Name: Markisha Blow

Role or Title: Parent

Signature:

Name: Barbara Knickerbocker

Role or Title: Parent

Signature:

Name: Alicia Johnson

Role or Title: Parent

Signature:

Add lines as needed.