

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FORSYTH, ILLINOIS
6:30 P.M.
TUESDAY, JANUARY 18, 2022
VILLAGE HALL, 301 SOUTH ROUTE 51, FORSYTH, ILLINOIS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA: Items listed under the Consent Agenda are considered to be routine in nature and will be acted upon by one motion and one vote. If separate action on any particular item is desired, the item will be removed from the Consent Agenda and will be considered separately.

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF DECEMBER 21, 2021
2. APPROVAL OF WARRANTS
3. APPROVAL OF TREASURER'S REPORT FOR THE MONTH OF DECEMBER 31, 2021

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

ADMINISTRATION REPORTS

1. LAW ENFORCEMENT REPORT
2. VILLAGE STAFF REPORTS

OLD BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING REMOTE ATTENDANCE (ADMINISTRATOR JILL APPLEBEE)
2. DISCUSSION AND POTENTIAL ACTION REGARDING PAYOFF OF IEPA LOAN (VILLAGE TREASURER RHONDA STEWART)
3. DISCUSSION AND POTENTIAL ACTION REGARDING STRATEGIC PLAN PROPOSAL (ADMINISTRATOR JILL APPLEBEE)

NEW BUSINESS

1. PRESENTATION REGARDING 2021 VILLAGE FARMLAND PERFORMANCE (ADMINISTRATOR JILL APPLEBEE, FARM MANAGER ALEX RHODA)
2. DISCUSSION AND POTENTIAL ACTION REGARDING FORSYTH UNITED METHODIST CHURCH AGREEMENT (COMMUNITY AND ECONOMIC DEVELOPMENT COORDINATOR JAKE SMITH)
3. DISCUSSION AND POTENTIAL ACTION REGARDING THE APPROVAL OF TWO (2) NEW HIRES (PUBLIC WORKS DIRECTOR DARIN FOWLER)
4. DISCUSSION AND POTENTIAL ACTION REGARDING THE PURCHASE OF NEW MOWERS (PUBLIC WORKS DIRECTOR DARIN FOWLER)
5. DISCUSSION AND POTENTIAL ACTION REGARDING THE PURCHASE OF NEW TRACTOR (PUBLIC WORKS DIRECTOR DARIN FOWLER)
6. DISCUSSION AND POTENTIAL ACTION REGARDING REPAIR OF BUCKET TRUCK (PUBLIC WORKS DIRECTOR DARIN FOWLER)
7. DISCUSSION AND POTENTIAL ACTION REGARDING THE PURCHASE OF NEW TRAILER (PUBLIC WORKS DIRECTOR DARIN FOWLER)
8. DISCUSSION AND POTENTIAL ACTION ON CHASTAIN CONTRACT FOR 2022 ASPHALT REHABILITATION PROJECT DESIGN SERVICES (VILLAGE ENGINEER KEVIN MYERS)

CLOSED SESSION: Potential topics include, but are not limited to:

5 ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

5 ILCS 120/2(c)(6): The setting of a price for sale or lease of property owned by the public body.

5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

1. RESOLUTION NUMBER 1-2022 APPROVING AN AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH VILLAGE ADMINISTRATOR JILL APPLEBEE

ADJOURNMENT

CONSENT AGENDA

ITEM 1

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FORSYTH, ILLINOIS,
HELD AT 6:30 P.M. ON TUESDAY, DECEMBER 21, 2021
AT FORSYTH VILLAGE HALL**

CALL TO ORDER

Mayor Jim Peck called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Upon a call of the roll, the following members were physically present: Mayor Jim Peck, Trustee Marilyn Johnson, Trustee David Wendt, Trustee Lauren Young, Trustee Jeremy Shaw, Trustee Jeff London

Absent: Trustee Bob Gruenewald

Staff Present:

Village Administrator Jill Applebee, Village Treasurer Rhonda Stewart, Village Clerk Cheryl Marty, Village Attorney Greg Moredock, Village Library Director Steven Ward

Staff Absent: Community & Economic Development Coordinator Jake Smith, Village Public Works Director Darin Fowler

Others Present: Village employee Kevin McCullough, Stephanie Brown Chastain & Associates representative, residents Pam Logan, Brett Logan, Tina Erwin, Nichole Fox

CONSENT AGENDA

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF DECEMBER 7, 2021
2. APPROVAL OF WARRANTS
3. APPROVAL OF TREASURER'S REPORT FOR THE MONTH OF NOVEMBER 30, 2021

MOTION

Trustee Johnson made a Motion to approve the Consent Agenda as presented and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Wendt, Johnson, Shaw, Young, London

Village of Forsyth
Board Meeting Minutes
December 21, 2021

Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

Resident Nichole Fox, Timber Drive, spoke to her and other neighbors' concerns about an increase of unknown suspicious people walking through their neighborhood since the bike path construction has begun. She shared that there have been two vehicle break-ins. There are also concerns about the lack of adequate lighting on that street and encouraged the Board to address that. She asked for increased patrols in the neighborhood. She asked if there was a plan for any kind of fencing along the new bike path. Their concerns were about pets and small children now being able to reach the interstate. Mayor Peck thanked her and said they will look into those concerns. Brett Logan spoke briefly and agreed with Ms. Fox's comments.

ADMINISTRATION REPORTS

1. Law Enforcement Report

Sheriff Deputy Drake Lambdin reported that retail thefts are down compared to previous years. He then encouraged the residents present to contact the Sheriff's department for anything suspicious that occurs.

2. Village Staff Reports

Trustee London complimented the library on their impressive visitors' numbers in November, and kudos for great programming. Trustee Wendt added that he and Administrator Applebee had a productive meeting with Teri Hamel of the Decatur Convention and Visitor's Bureau regarding the performers showcase at the library. Mrs. Hamel had several ideas how to further improve those attendees experience and bring more visitors to our area.

OLD BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING REMOTE ATTENDANCE POLICY (ADMINISTRATOR JILL APPLEBEE)

Administrator Applebee stated that she had researched and found two viable options for remote attendance to Village Board meetings by the public, and they are Zoom and GoTo Meetings which are very similar in use. Both cost around \$200 per year. Lengthy discussion ensued about the pros and cons, and in particular the legal aspect of what that

choice would mean for Village staff. Village Attorney Moredock hesitated against either Zoom or GoTo Meeting as his experience showed that more technology would need to be in place at the Village which would be additional costs. Ultimately the Board decided to not move forward at this time until further details regarding FOIA, legal, record retention, staff impact, etc. are obtained. Village Administrator Applebee and Village Attorney Moredock will discuss this topic in further detail and provide more information for the Board to consider at the next Board meeting.

NEW BUSINESS

1. ORDINANCE NUMBER 2021-26, AN ORDINANCE APPROVING A VARIANCE FOR STREETLIGHTS WITHIN PRAIRIE WINDS SUBDIVISION (VILLAGE ATTORNEY GREG MOREDOCK)

Village Attorney Moredock summarized the variance request details and shared that the Planning and Zoning Committee recommended approval of this variance. A short discussion was held by the Board who ultimately agreed to approve it.

MOTION

Trustee Shaw made a Motion to approve the ordinance variance as presented and Trustee Wendt seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Wendt, Johnson, Young, Shaw, London
Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

2. ORDINANCE NUMBER 2021-27 AN ORDINANCE APPROVING A VARIANCE FOR AN ELECTRONIC SIGN AT CENTRAL ILLINOIS URGENT CARE (VILLAGE ATTORNEY GREG MOREDOCK)

Village Attorney Moredock summarized the variance request details. He shared that the Planning and Zoning Committee recommended approval of this variance. A short discussion was held.

MOTION

Trustee Wendt made a Motion to approve the ordinance variance as presented and Trustee Johnson seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Wendt, Johnson, Young, Shaw, London
Nays: 0 – None
Absent: 1 – Gruenewald

3. RESOLUTION NUMBER 6-2021 A RESOLUTION AMENDING THE ANNUAL OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021, AND ENDING DECEMBER 31, 2021

Village Treasurer Rhonda Stewart presented the amendment to the 2021 budget and asked for Board questions.

MOTION

Trustee Wendt made a Motion to amend the annual operating and capital budget as presented for the fiscal year beginning January 1, 2021 and ending December 31, 2021 and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Wendt, Johnson, Young, Shaw, London
Nays: 0 – None
Absent: 1 – Gruenewald

MOTION

Trustee Wendt made a Motion to move to Closed Session and Trustee London seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Wendt, Johnson, Young, Shaw, London
Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

CLOSED SESSION: Potential topics include, but are not limited to:

5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

5 ILCS 120/2(c)(6): The setting of a price for sale or lease of property owned by the public body.

The Board returned to Open Meeting at 7:30 p.m.

ADJOURNMENT

Trustee Wendt made the Motion to adjourn and Trustee Young seconded the Motion. All Board members agreed by voice vote, and the meeting was adjourned at 7:30 P.M.

By: Cheryl Marty
Village Clerk

CONSENT AGENDA

ITEM 2

DATE: 12/30/21

Thursday December 30,2021

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 ALTORFER, INC			10489.02	
WO0430054505	52-00-512	EQUIP MAINT GREENBRIER CK UP		533.00
WO430054459	52-00-512	EQUIP MAINT STEVENS CRK GEN CK UP		535.00
WO430054460	52-00-512	EQUIP MAINT BEAVER CRK GEN CK UP		535.00
WO430054486	51-00-512	EQUIP MAINT WELL 6 GEN CK UP		492.03
WO430054504	51-00-512	EQUIP MAINT WTR PLANT GEN CK UP		731.00
WO430054506	52-00-512	EQUIP MAINT GREENBRIER GEN BATTERY		306.00
WO430054509	52-00-512	EQUIP MAINT SC GEN REPAIRS		3973.62
WO430054510	52-00-512	EQUIP MAINT GREENBRIER PUMP ISSUES		1616.16
WO430054528	52-00-512	EQUIP MAINT SHADOW RIDGE GEN REPAIR		1173.21
WO430054545	01-11-512	EQUIP MAINT VHALL GENERATOR CK UP		594.00
01 AMAZON.COM			80.49	
123021	01-53-913	PROGRAM SUPPLIES		80.49
01 BAKER & TAYLOR, INC			71.04	
123021	01-53-671	BOOKS		71.04
01 BENEFIT PLANNING CONSULTANTS,			1000.00	
123021	01-11-549	JN HRA '21 SERVICES		1000.00
01 CONSTELLATION NEWENERGY			2151.08	
123021	01-11-571	GAS UTILITIES VHALL		212.70
123021	01-41-571	GAS UTILITIES PW/MAINT BLDGS		462.14
123021	01-53-571	GAS UTILITIES LIBRARY BLDG		669.26
123021	51-00-571	GAS UTILITIES WELL/PLANTS		806.98
01 DANNY'S MUFFLER & BRAKE SHOP			163.98	
039773	01-41-513	VEHICLE MAINTENANCE		163.98
01 CENGAGE LEARNING INC/GALE			165.07	
76312184	01-53-671	BOOKS		25.59
76312830	01-53-671	BOOKS		46.50
76329599	01-53-671	BOOKS		47.25
76332866	01-53-671	BOOKS		45.73
01 HOBBY LOBBY STORES, INC.			49.06	
123021	01-53-913	PROGRAM SUPPLIES		49.06
01 AMEREN ILLINOIS			773.50	
123021	01-41-572	STREET LIGHTING		773.50
01 LOWE'S COMPANIES, INC.			95.40	
123021	01-52-612	EQUIP MAINTENANCE SUPPLIES		95.40
01 MENARDS			479.85	
123021	01-41-654	JANITORIAL SUPPLIES		116.89
123021	01-41-613	VEHICLE MAINTENANCE SUPPLIES		109.30
123021	01-41-652	OPERATING SUPPLIES		19.57
123021	01-52-611	BLDG MAINTENANCE SUPPLIES		37.42
123021	01-53-654	JANITORIAL SUPPLIES		11.88
123021	01-53-912	LIBRARY ACCESSORIES		184.79
01 MIDSTATE OVERHEAD DOORS INC			153.90	
6001576	01-41-511	BLDG MAINTENANCE		153.90
01 MISSISSIPPI LIME COMPANY			6815.89	
1586490	51-00-656	LIQ CALCIUM HYDROXIDE		3938.14

DATE: 12/30/21

Thursday December 30,2021

PAGE 2

Page 11 of 130

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
1587821	51-00-656	LIQ CALCIUM HYDROXIDE		2877.75
01 NAPA AUTO PARTS			97.68	
999900	01-41-613	VEHICLE MAINTENANCE		47.97
999993	01-41-613	VEHICLE MAINTENANCE		49.71
01 PARKS SEWER SERVICE, INC			205.00	
61065	01-53-511	BLDG MAINTENANCE SERVICE MENS RESTR		205.00
01 SHARON WILLS			30.00	
123021	01-11-929-1	COMM CNTR REFUND		30.00
01 SAM'S CLUB/GECF			454.83	
123021	01-11-651	OFFICE SUPPLIES		59.96
123021	01-10-929	XMAS EMPLOYEE HAMS		394.87
01 AT & T			267.87	
123021	52-00-552	LIFT STATION ALARMS SC,HUNDLEYS		267.87
01 SHERWIN-WILLIAMS			215.75	
6455-2	01-41-652	OPERATING SUPPLIES		215.75
01 SPEED LUBE			47.95	
123021	01-41-513	VEHICLE MAINT OIL CHANGE		47.95
01 STEVEN WARD			43.68	
123021	01-53-560	REIMB MEETING MILEAGE		43.68
01 THIRD MILLENNIUM ASSOCIATES, I			408.97	
27103	51-00-549-1	W/S BILLING SERVICES		204.48
27103	52-00-549-1	W/S BILLING SERVICES		204.49
01 VILL OF FORSYTH			150.00	
123021	01-11-571	WATER UTILITIES		150.00
01 WAL-MART			35.60	
123021	01-53-654	JANITORIAL SUPPLIES		26.62
123021	01-53-913	PROGRAM SUPPLIES		8.98
01 WATTS COPY SYSTEM			163.58	
30737455	01-53-512	COPIER RENTAL/COPIES		163.58
** TOTAL CHECKS TO BE ISSUED			24609.19	

SYS DATE:12/29/21

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 941

SYS TIME:14:18
[NW1]

DATE: 12/30/21

Thursday December 30,2021

PAGE 3

Page 12 of 130

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
GENERAL FUND			6414.46	
WATER OPERATIONS			9050.38	
SEWER OPERATIONS			9144.35	
*** GRAND TOTAL ***			24609.19	
TOTAL FOR REGULAR CHECKS:			24,609.19	

DATE: 12/31/21

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 ARCHITECTURAL EXPRESSIONS, LLP 123121	01-11-549	PLAN REVIEW PANDA EXPRESS	3190.00 3190.00	
01 BABY TALK, INC. BT122021010	01-53-913	DEC' 21 PROGRAMS	400.00 400.00	
01 BADGER METER INC 800088452	51-00-652	OPERATING SUPPLIES	529.92 529.92	
01 CARDMEMBER SERVICE 12312021	01-11-537	IT SERVICES GOOGLE	789.15 258.00	
12312021	01-11-929	MTG LUNCHEN	123.70	
12312021	01-52-471	UNIFORM ALLOWANCE	204.95	
12312021	01-11-560	PROFESSION DEV. BOOKS JA	202.50	
01 BOB & RON'S REPAIR SERVICE, IN 53738	01-41-512	EQUIP MAINTENANCE LEAF VAC OIL CHAN	433.70 433.70	
01 JAMES BRUMMITT 123121	01-11-547	ELECTRICAL INSPECTION COC DAY	90.00 90.00	
01 CHASTAIN & ASSOCIATES, LLC 123121	30-00-810-2	WELL 7 IEPA LOAN PROGRAM	18076.89 5078.71	
123121	30-00-878	PHILLIP CIRCLE DRAINAGE IMPROVMNT	1112.57	
123121	01-11-532	SPORTS PARK LWCF GRANT	196.88	
123121	01-41-518	2021 SIDEWALK IMPROV	6832.76	
123121	01-11-532	ADMIN ADVISORY	3521.24	
123121	01-41-532	STORM WATER ADVISORY MS4	384.73	
123121	51-00-532	WATER DEPT ADVISORY	950.00	
01 CLEAR TALK 215958	01-11-535	EQUIPMENT FOR DEPUTY VEHICLE NEW	8254.44 8254.44	
01 CLOSS ELECTRIC COMPANY, INC 22577	01-11-511	BUILDING MAINT SERVICES	1202.45 1202.45	
01 FARNSWORTH GROUP 230413	51-00-549	SCADA MAINTENANCE	1303.00 316.00	
230414	51-00-549	SOFTWARE UPGRADES SCADA	987.00	
01 INDUSTRIAL RUBBER, INC 3545690	01-41-613	VEHICLE MAINTENANCE SUPPLIES	62.19 62.19	
01 KEY LABORATORY SERVICES 23528	51-00-549	COLIFORM ANALYSIS	63.80 63.80	
01 KINNEY CONTRACTORS, INC 123121	30-00-874	SIDEWALKS GREENBRIER	163903.00 46946.36	
123121	30-00-882	SCHROLL POINT SIDEWALKS	72668.64	
123121	01-41-518	SIDEWALK MAINTENANCE	44288.00	
01 LOURASH & MAHANNAH EXCAVATING, 1211217301	30-00-810-2	WELL 7 ENTRANCE TEMPORY PERMIT REQU	3600.00 3600.00	
01 MAROA-FORSYTH SCHOOL DISTRICT 123121	01-11-999-7	NON HOME RULE SALES TAX	84340.53 84340.53	
01 MENARDS 123121	01-11-611	BLDG MAINTENANCE SUPPLIES	7.88 7.88	
01 MISSISSIPPI LIME COMPANY 1588886	51-00-656	LIQ CALCIUM HYDROXIDE	2876.33 2876.33	

DATE: 12/31/21

Friday December 31,2021

PAGE 2

Page 14 of 130

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 VERIZON WIRELESS			219.52	
9896540382	01-41-552	CELL PHONE SERVICES IPAD		36.01
9896540382	51-00-552	CELL PHONE SERVICES PW DIRECTOR		42.15
9896540382	51-00-552	CELL PHONE SERVICES WELL 6		36.01
9896540382	51-00-552	CELL PHONE SERVICES WTR PLANT		36.01
9896540382	52-00-552	CELL PHONE SERVICES BLDG INSPECTOR		49.23
9896540382	52-00-552	CELL PHONE SERVICES LIFT STATION BE		20.11
01 NAPA AUTO PARTS			16.48	
998239	01-41-612	EQUIP MAINTENANCE SUPPLIES		16.48
01 PAYMENT SERVICE NETWORK, INC			497.22	
251992	51-00-549-2	W/S ONLINE PAYMENT FEES DEC '21		248.61
251992	52-00-549-2	W/S ONLINE PAYMENT FEES DEC '21		248.61
01 SANITARY DISTRICT			18223.54	
22-0001917	52-00-578	SEWER DISCHARGE FEES DEC '21		18223.54
01 SURE SHARP, INC.			203.96	
101357	01-41-612	EQUIP MAINTENANCE SUPPLIES		203.96
01 TOPFLIGHT GRAIN CO-OPERATIVE			4000.00	
123121	51-00-549	WELL 4 LAND LEASE AGREEMENT		2000.00
123121	51-00-549	WELL 5 LAND LEASE AGREEMENT		2000.00
01 UTILITY SUPPLY OF AMERICA, INC			1541.11	
783038	51-00-656	CHEMICALS		649.56
783038	51-00-652	OPERATING SUPPLIES		891.55
01 US POSTAL SERVICE (CAPS)			608.07	
123121	51-00-549-1	W/S POSTAGE		304.03
123121	52-00-549-1	W/S POSTAGE		304.04
01 VESPASIAN WARNER PUBLIC LIBRAR			15.00	
123121	01-53-910	REIMB FOR LOST BOOK		15.00
01 WATER SOLUTIONS UNLIMITED, INC			296.00	
100043	51-00-656	CHEMICALS CHLORINE CYL		296.00
01 WATTS COPY SYSTEM			185.55	
30834554	01-11-512	VHALL COPIER RENTAL/COPIES		185.55
01 WEX BANK			1240.83	
77292200	01-41-655	STREET DEPT FUEL		1207.10
77292200	52-00-655	SEWER DEPT FUEL		33.73
** TOTAL CHECKS TO BE ISSUED			316170.56	

SYS DATE:01/13/22

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 943
Friday December 31,2021

SYS TIME:15:04
[NW1]

DATE: 12/31/21

PAGE 3

Page 15 of 130

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
GENERAL FUND			155658.05	
CAPITAL PROJECT FUND			129406.28	
WATER OPERATIONS			12226.97	
SEWER OPERATIONS			18879.26	
*** GRAND TOTAL ***			316170.56	
TOTAL FOR REGULAR CHECKS:			316,170.56	

DATE: 01/04/22

Tuesday January 04,2022

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 AMERICAN WATERWORKS ASSC			238.00	
010122	51-00-560	DF MEMBERSHIP DUES		238.00
01 HEALTH CARE SERVICE CORPORATIO			14395.38	
010122	01-11-451	HEALTH INSURANCE JAN '22		680.20
010122	01-11-451	HEALTH INSURANCE JAN '22		1190.35
010122	01-11-451	HEALTH INSURANCE JAN '22		680.20
010122	01-11-451	HEALTH INSURANCE JAN '22		680.20
010122	01-52-451	HEALTH INSURANCE JAN '22		1190.35
010122	01-52-451	HEALTH INSURANCE JAN '22		1473.44
010122	01-53-451	HEALTH INSURANCE JAN '22		1190.35
010122	01-53-451	HEALTH INSURANCE JAN '22		899.81
010122	01-53-451	HEALTH INSURANCE JAN '22		7.84
010122	01-41-451	HEALTH INSURANCE JAN '22		1113.83
010122	01-41-451	HEALTH INSURANCE JAN '22		1574.67
010122	01-41-451	HEALTH INSURANCE JAN '22		899.81
010122	51-00-451	HEALTH INSURANCE JAN '22		1623.98
010122	52-00-451	HEALTH INSURANCE JAN '22		1190.35
01 BENEFIT PLANNING CONSULTANTS,			375.08	
010122	01-11-549	HRA/COBRA SERVICE JAN '22		375.08
01 DELTA DENTAL OF ILLINOIS-RISK			354.80	
10122	01-11-451	DENTAL INSURANCE JAN '22		25.21
10122	01-11-451	DENTAL INSURANCE JAN '22		25.21
10122	01-11-451	DENTAL INSURANCE JAN '22		25.21
10122	01-11-451	DENTAL INSURANCE JAN '22		25.21
10122	01-52-451	DENTAL INSURANCE JAN '22		52.28
10122	01-52-451	DENTAL INSURANCE JAN '22		25.21
10122	01-53-451	DENTAL INSURANCE JAN '22		25.21
10122	01-53-451	DENTAL INSURANCE JAN '22		25.21
10122	01-53-451	DENTAL INSURANCE JAN '22		25.21
10122	01-41-451	DENTAL INSURANCE JAN '22		25.21
10122	01-41-451	DENTAL INSURANCE JAN '22		25.21
10122	01-41-451	DENTAL INSURANCE JAN '22		25.21
10122	52-00-451	DENTAL INSURANCE JAN '22		25.21
01 IL. GOVERNMENT FINANCE OFFICER			150.00	
010122	01-11-560	RS MEMBERSHIP DUES		150.00
01 LINCOLN FINANCIAL GROUP			214.89	
010122	01-11-451	LIFE/ADD/STD INSURANCE JAN '22		16.53
010122	01-11-451	LIFE/ADD/STD INSURANCE JAN '22		16.53
010122	01-11-451	LIFE/ADD/STD INSURANCE JAN '22		16.53
010122	01-11-451	LIFE/ADD/STD INSURANCE JAN '22		16.53
010122	01-52-451	LIFE/ADD/STD INSURANCE JAN '22		16.53
010122	01-52-451	LIFE/ADD/STD INSURANCE JAN '22		16.53
010122	01-53-451	LIFE/ADD/STD INSURANCE JAN '22		16.53
010122	01-53-451	LIFE/ADD/STD INSURANCE JAN '22		16.53
010122	01-41-451	LIFE/ADD/STD INSURANCE JAN '22		16.53
010122	01-41-451	LIFE/ADD/STD INSURANCE JAN '22		16.53

SYS DATE:12/30/21

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 942

SYS TIME:08:57
[NW1]

DATE: 01/04/22

Tuesday January 04,2022

PAGE 2

Page 17 of 130

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====	=====	=====	=====	=====
010122	01-41-451	LIFE/ADD/STD INSURANCE JAN '22	16.53	
010122	51-00-451	LIFE/ADD/STD INSURANCE JAN '22	16.53	
010122	52-00-451	LIFE/ADD/STD INSURANCE JAN '22	16.53	
01 MILES CHEVROLET			28542.00	
010122	30-00-862	'22 SILVERADO PICK UP TRUCK	28384.00	
010122	30-00-862	TITLE/LICENSE FOR TRUCK	158.00	
01 VISION SERVICE PLAN			146.34	
010122	01-11-451	VISION INSURANCE JAN '22	9.66	
010122	01-11-451	VISION INSURANCE JAN '22	9.66	
010122	01-11-451	VISION INSURANCE JAN '22	9.66	
010122	01-11-451	VISION INSURANCE JAN '22	9.66	
010122	01-52-451	VISION INSURANCE JAN '22	9.66	
010122	01-52-451	VISION INSURANCE JAN '22	9.66	
010122	01-53-451	VISION INSURANCE JAN '22	9.66	
010122	01-53-451	VISION INSURANCE JAN '22	9.66	
010122	01-53-451	VISION INSURANCE JAN '22	20.76	
010122	01-41-451	VISION INSURANCE JAN '22	9.66	
010122	01-41-451	VISION INSURANCE JAN '22	9.66	
010122	01-41-451	VISION INSURANCE JAN '22	9.66	
010122	51-00-451	VISION INSURANCE JAN '22	9.66	
010122	52-00-451	VISION INSURANCE JAN '22	9.66	
** TOTAL CHECKS TO BE ISSUED			44416.49	

SYS DATE:12/30/21

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 942

SYS TIME:08:57
[NW1]

DATE: 01/04/22

Tuesday January 04,2022

PAGE 3

Page 18 of 130

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
GENERAL FUND			12744.57	
CAPITAL PROJECT FUND			28542.00	
WATER OPERATIONS			1888.17	
SEWER OPERATIONS			1241.75	
*** GRAND TOTAL ***			44416.49	
TOTAL FOR REGULAR CHECKS:			44,416.49	

DATE: 01/18/22

Tuesday January 18,2022

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AMERICAN PUBLIC WORKS 011422	01-41-560	MEMBERSHIP DUES	370.00	370.00
01 CHARLES L SUMMERS 011422	01-41-471	UNIFORM ALLOWANCE SAFETY BOOT REPAIR	50.00	50.00
01 HERALD & REVIEW 122594	01-11-553	P/Z MTG NOTICE AD 01/20/2022	68.62	68.62
01 U.S. POSTAL SERVICE 011422	01-11-551	POSTAGE FOR POSTAGE MACHINE	1000.00	1000.00
01 COMCAST CABLE 011422	01-11-552	PHONE INTERNET SERVICES VHAL	1089.26	315.06
011422	01-41-552	PHONE SERVICES PW BLDG		61.45
011422	01-53-552	PHONE SERVICES LIBRARY		209.33
011422	01-53-537	INTERNET SERVICES LIBRARY		179.95
011422	01-41-549	PW INTERNET SERVICES		69.95
011422	51-00-552	PHONE SERVICES WTR PLANT		143.57
011422	51-00-549	INTERNET SERVICES WTR PLANT		109.95
01 JASON FERGUSON 2451	01-53-549	WEBSITE HOSTING/MAINT	80.00	80.00
01 AHW LLC CLINTON 10561751	01-52-612	EQUIP MAINTENANCE SUPPLIES	104.60	104.60
01 DECATUR COMPUTERS INC DCI44730	01-11-537	ANNUAL BACK UP SERVICES	2748.00	2748.00
01 ROTARY CLUB OF DECATUR 3335795	01-11-560	JA QTRLY MEMBERSHIP FEES 2022	216.00	216.00
01 W. W. GRAINGER, INC. 1435169366	01-41-612	EQUIP MAINTENANCE SUPPLIES	213.76	48.16
1435357219	01-52-612	EQUIP MAINTENANCE SUPPLIES		165.60
01 INDUSTRIAL RUBBER, INC 3545785	01-41-611	BLDG MAINTENANCE SUPPLIES	119.92	119.92
01 LINDE INC. 68218099	51-00-656	CHEMICALS CARBON DIOXIDE	6951.37	6951.37
01 MENARDS 011422	01-41-652	OPERATING SUPPLIES	359.86	150.38
011422	01-41-653	SMALL TOOLS		133.53
011422	01-52-611	BLDG MAINTENANCE SUPPLIES		29.85
011422	01-52-652	OPERATING SUPPLIES		14.46
011422	51-00-611	BLDG MAINTENANCE SUPPLIES		22.09
011422	51-00-612	EQUIP MAINTENANCE SUPPLIES		9.55
01 SAM'S CLUB/GEFC 011422	01-53-651	OFFICE SUPPLIES	482.03	20.96
011422	01-53-913	PROGRAM SUPPLIES		33.14
011422	01-41-654	JANITORIAL SUPPLIES		111.07
011422	01-41-652	OPERATING SUPPLIES		316.86
01 NICHOLS PAPER & SUPPLY CO 7277900-00	01-52-612	EQUIP MAINTENANCE SUPPLIES	45.86	45.86
01 STAPLES CREDIT PLAN			394.79	

SYS DATE:01/13/22

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 944SYS TIME:15:43
[NW1]

DATE: 01/18/22

Tuesday January 18,2022

PAGE 2

Page 20 of 130

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
011422	01-11-651	OFFICE SUPPLIES		108.94
011422	01-41-651	OFFICE SUPPLIES		285.85
01 UNIFIRST CORPORATION			182.44	
H325104	01-11-512	EQUIP MAINTENANCE FIRST AID KIT SER		60.81
H325104	01-41-512	EQUIP MAINTENANCE FIRST AID KIT SER		121.63
01 WAL-MART			311.64	
011422	01-53-681	AUDIO VISUAL		144.68
011422	01-53-913	PROGRAM SUPPLIES		166.96
01 WALZ LABEL & MAILING SYSTEMS			348.00	
B727A	01-11-512	EQUIP MAINTENANCE POSTAGE MACHINE M		348.00
** TOTAL CHECKS TO BE ISSUED			15136.15	

SYS DATE:01/13/22

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 944

SYS TIME:15:43
[NW1]

DATE: 01/18/22

Tuesday January 18,2022

PAGE 3

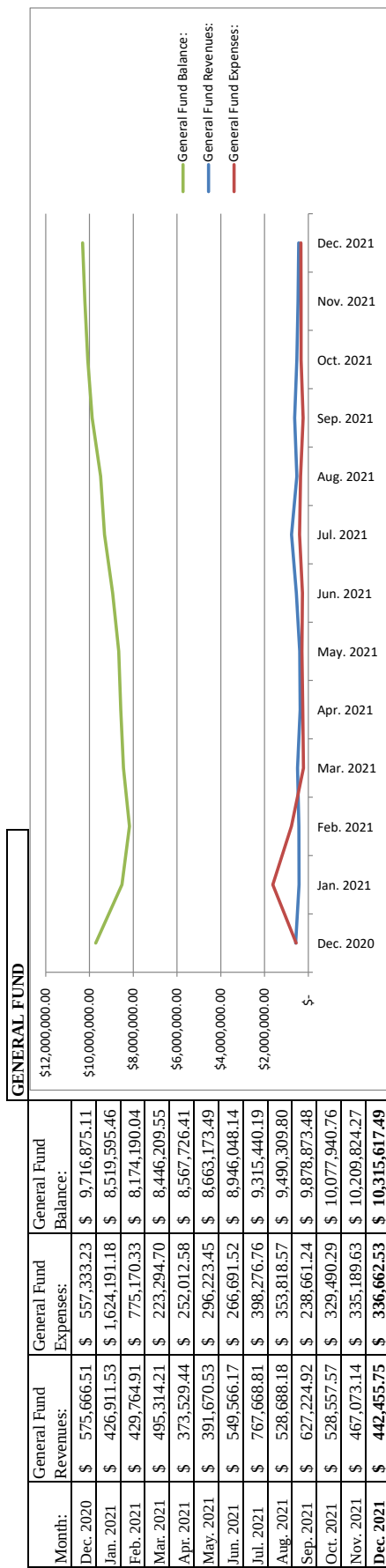
Page 21 of 130

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
GENERAL FUND			7899.62	
WATER OPERATIONS			7236.53	
*** GRAND TOTAL ***			15136.15	
TOTAL FOR REGULAR CHECKS:			15,136.15	

CONSENT AGENDA

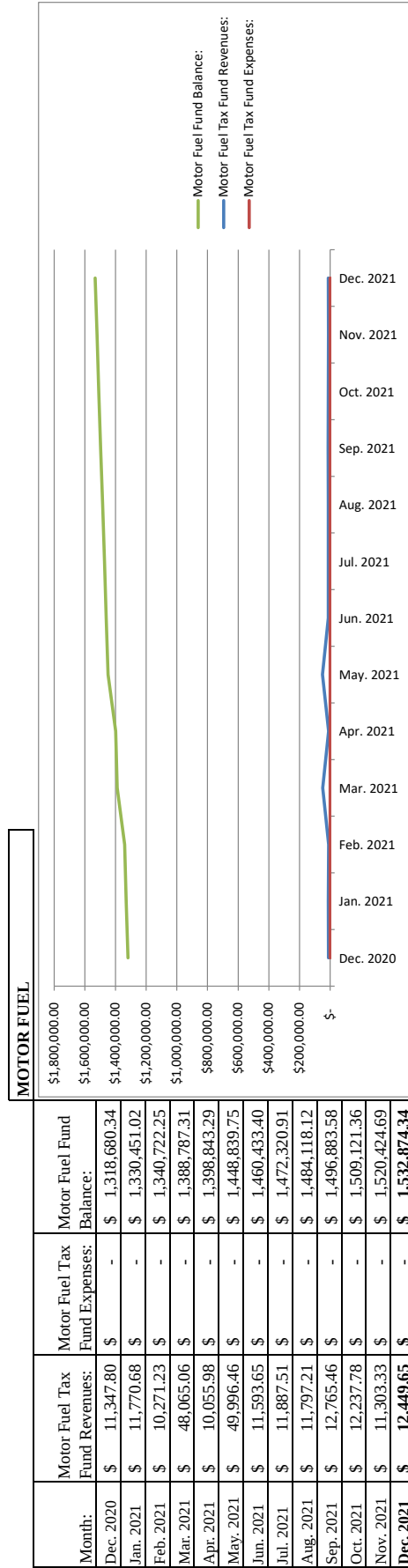
ITEM 3

VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
for December 31, 2021 which is 100% into the budget year



Revenues: Decreased when comparing December 2021 with December 2020; In December 2021 the Village received our 6th property tax installment from Macon County in the amount of \$3,535.35 and in December 2020 our 6th property tax installment was \$1,282.08 (making it a increase in the amount of \$2,253.27). The property tax installment received Year to date; as of December 2021 is \$545,516.72 and in December 2020 was \$540,919.33. In December 2020 the village received the Cures COVID grant of (\$143,973.00). This makes up the majority of the decrease.

Expenses: Decreased when comparing December 2021 with December 2020; The December 2020 expenses reflect invoices received in 2021 that were back dated because of the Village being GAAP complete. Moving forward as December 2021 invoices come in, our December 2021 expenses will be adjusted to reflect the continuation of being GAAP complete. This makes up the majority of the decrease.

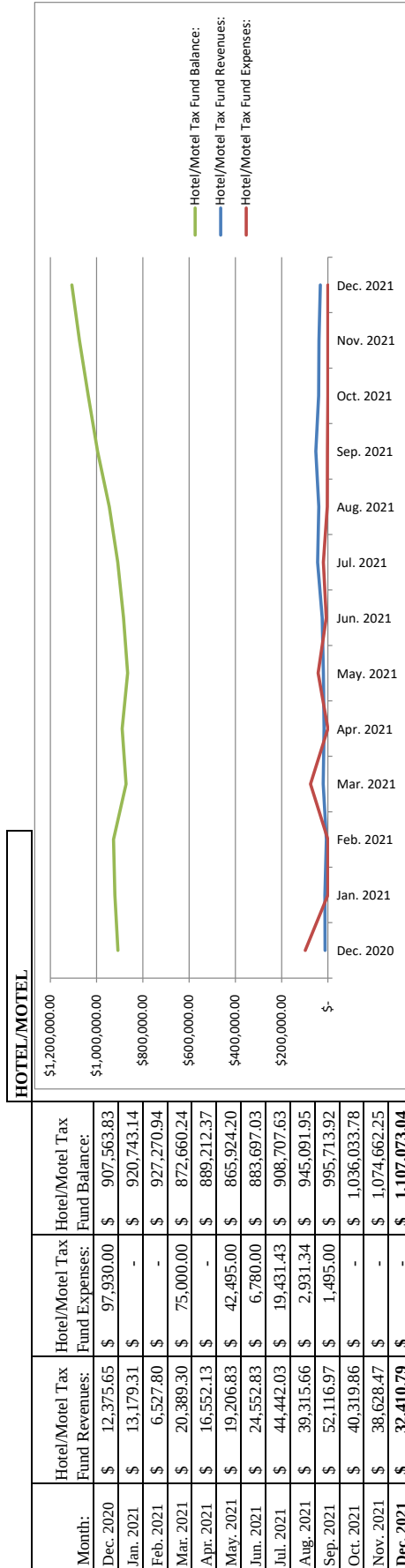


Revenues: Increased when comparing December 2021 with December 2020; The Motor Fuel Tax and the Transportation Renewal Fund (.19 cents) revenues are received from the state based upon the amount they collect and Village's population. December 2021 Motor Fuel Tax was higher compared to December 2020. In "May 2020" the Village started receiving the REBUILD Illinois Bond Funds which will need to be expended by 7/1/2025. The Village is to receive two installments for three years and each installment will be \$38,334.12 with a total of \$230,004.72. These funds must be used for capital projects and must be tracked separate from the other MFT funds. In May 2021 the Village received our fourth installment in the amount of \$38,334.12. This making the total received \$153,336.48 for the REBUILD Illinois (plus \$456.19 interest making the total \$153,792.67 for the REBUILD Illinois Bond Fund). In order to spend the Rebuild Illinois funds a resolution needs to be passed similar to MFT. This makes up the majority of the increase.

Expenses: Remained the same when comparing December 2021 with December 2020; The Village has not used Motor Fuel Tax Funds (MFT) since 2012 (Hickory Point Drive Improvements). Before any MFT Funds can be spent, paperwork must be sent to the Illinois Department of Transportation (IDOT) for approval. In the past the Village's engineering firm has completed the paperwork. IDOT wants to ensure that the funds qualify for the use of the MFT funds.

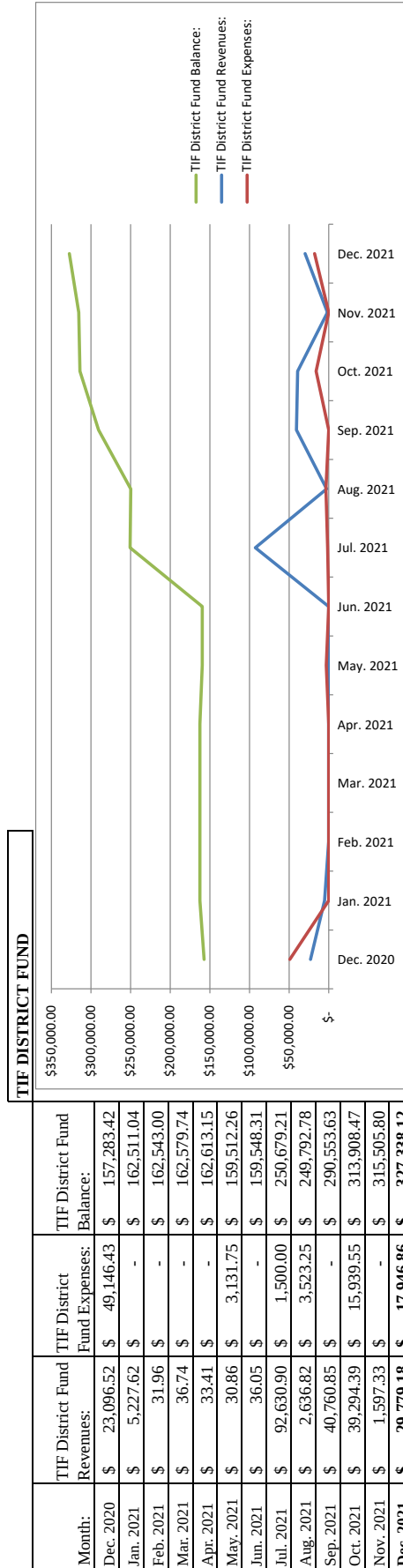
VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT

for December 31, 2021 which is 100% into the budget year



Revenues: Increased when comparing December 2021 with December 2020; All hotel/motel are current. The hotel/motel tax revenues for the month of November (paid to the village in December) appeared to have more occupancy this year compared to this time last year. This makes up the majority of the increase.

Expenses: Decreased when comparing December 2021 with December 2020. In December 2020 the Tennis Courts were being completed. This makes up the majority of the decrease.



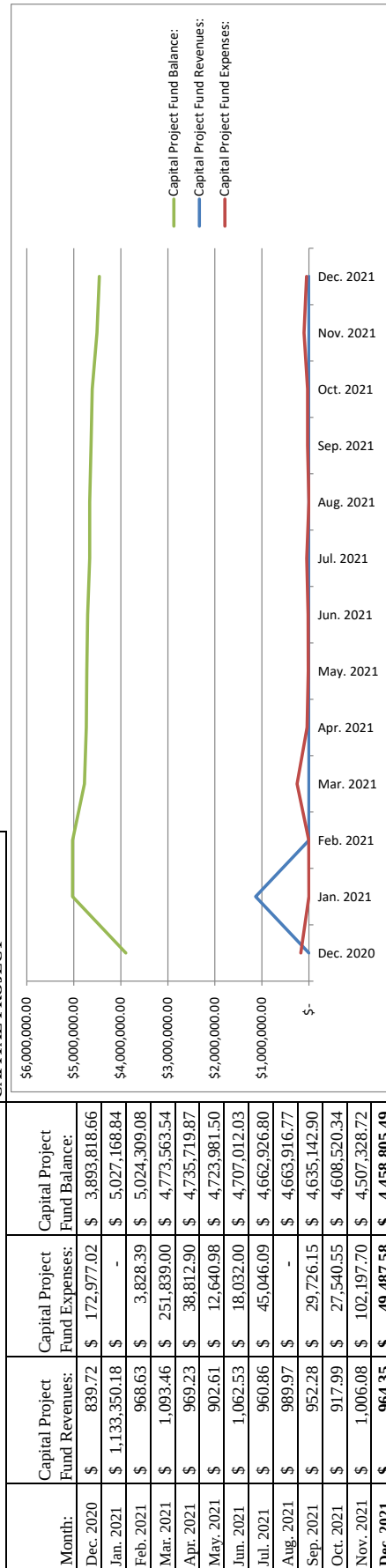
Revenues: Increased when comparing December 2021 with December 2020; In December 2021 the Village received our 6th property tax installment from Macon County in the amount of \$29,779.18 and in December 2020 our 6th property tax installment was \$23,096.52 (making it a increase of \$6,682.66). This makes up the majority of the increase. The property tax installment received Year to date: as of December 2021 is \$211,549.42 and in December 2020 was \$176,603.21.

Expenses: Decreased when comparing December 2021 with December 2020; The December 2020 expenses reflect invoices received in 2021 that were back dated because of the Village being GAAP complete. Moving forward as December 2021 invoices come in, our December 2021 expenses will be adjusted to reflect the continuation of being GAAP complete. This makes up the majority of the decrease.

VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT

for December 31, 2021 which is 100% into the budget year

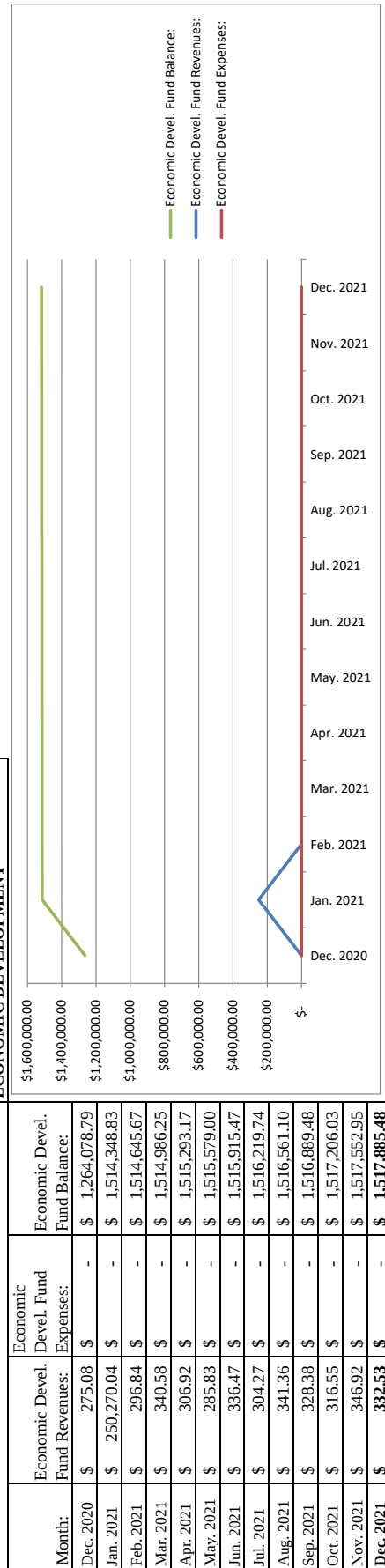
CAPITAL PROJECT



Revenues: Increased when comparing December 2021 with December 2020; The bank interest is higher compared to this time last year due to a higher bank balance. This makes up the majority of the increase.

Expenses: Decreased when comparing December 2021 with December 2020; The December 2020 expenses reflect invoices received in 2021 that were back dated because of the Village being GAAP complete. Moving forward as December 2021 invoices come in, our December 2021 expenses will be adjusted to reflect the continuation of being GAAP complete. This makes up the majority of the decrease.

ECONOMIC DEVELOPMENT



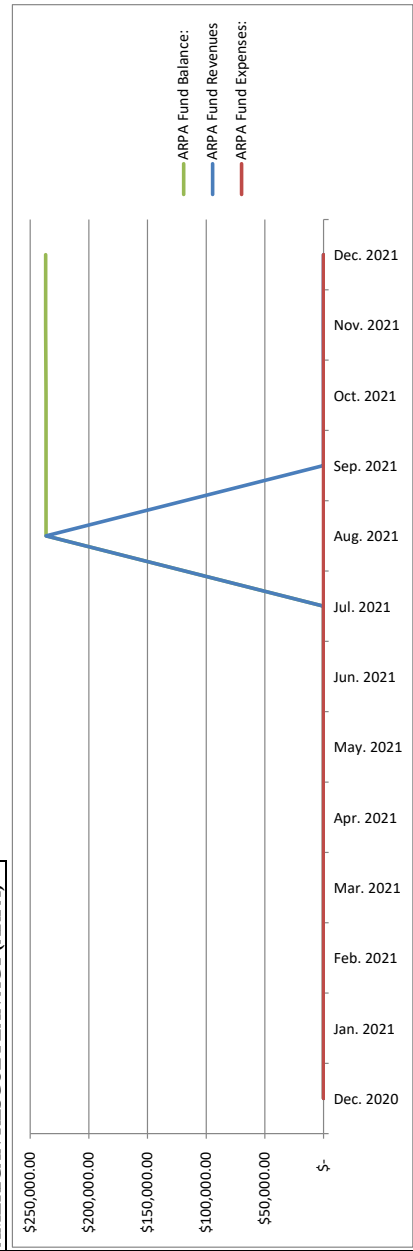
Revenues: Increased when comparing December 2021 with December 2020; The bank interest is higher in December 2021 compared to December 2020 due to a higher bank balance. This makes up the majority of the increase.

Expenses: Remained the same when comparing December 2021 with December 2020. There were no expenses that occurred in either year.

VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
for December 31, 2021 which is 100% into the budget year

AMERICAN RESCUE PLAN ACT (ARPA)

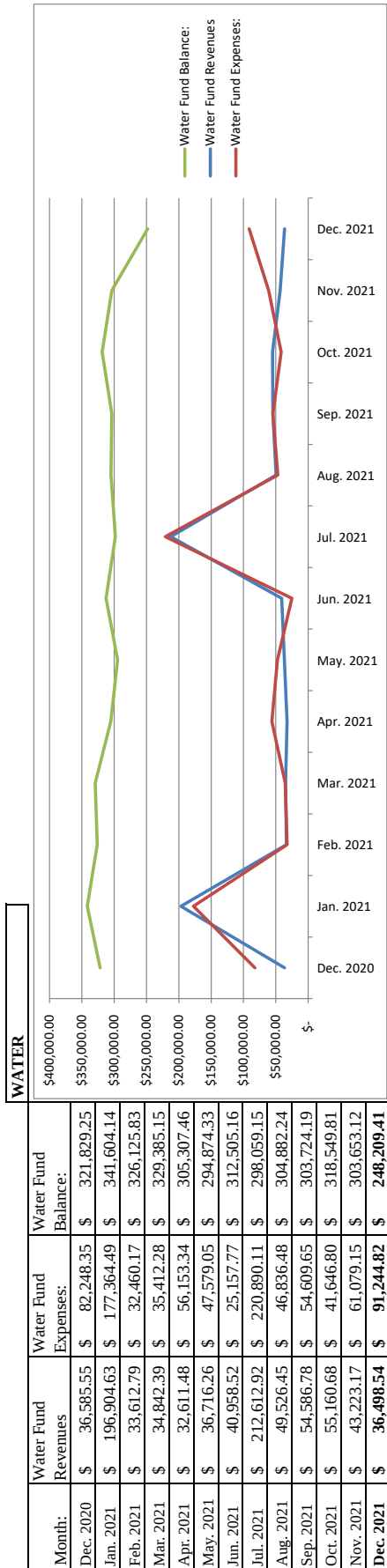
Month:	ARPA Fund Revenues	ARPA Fund Expenses:	ARPA Fund Balance:
Dec. 2020	\$ -	\$ -	\$ -
Jan. 2021	\$ -	\$ -	\$ -
Feb. 2021	\$ -	\$ -	\$ -
Mar. 2021	\$ -	\$ -	\$ -
Apr. 2021	\$ -	\$ -	\$ -
May. 2021	\$ -	\$ -	\$ -
Jun. 2021	\$ -	\$ -	\$ -
Jul. 2021	\$ -	\$ -	\$ -
Aug. 2021	\$ 236,492.02	\$ -	\$ 236,492.02
Sep. 2021	\$ 16.42	\$ -	\$ 236,508.44
Oct. 2021	\$ 15.83	\$ -	\$ 236,524.27
Nov. 2021	\$ 261.65	\$ -	\$ 236,785.92
Dec. 2021	\$ 16.63	\$ -	\$ 236,802.55



Revenues: Increased when comparing December 2021 with December 2020; In August 2021 the village received \$236,474.95 for the first of two installment from the Federal which is passed through the state for COVID-19 known as the American Rescue Plan Act (ARPA). In November the Village received an additional \$244.30 as part of the 1st installment (the additional amount came from various communities that didn't claim their ARPA funds). The second installment (\$236,474.95) will come in around November of 2022 (making the total we will receive \$473,194.20). The ARPA fund was established to make it easier to track all revenues and expenses, while also helping staff in reporting information within the portal. The ARPA have outlined a small list of qualifying expenses to which the funds could be used for. For the five (5) items listed only two would qualify for the village; one of the items could be used in the reduction of revenues due to COVID-19 or the second item listed could be used to make necessary investments in water, sewer or broadband infrastructure. The staff is recommending using these funds for the water and or sewer infrastructure based upon what qualifies under the ARPA regulations. The ARPA funds must be spent by 12/31/2024 however, if a project is in progress you have to 2026 with the last report due by Mar. 2027. This makes up the majority of the increase.

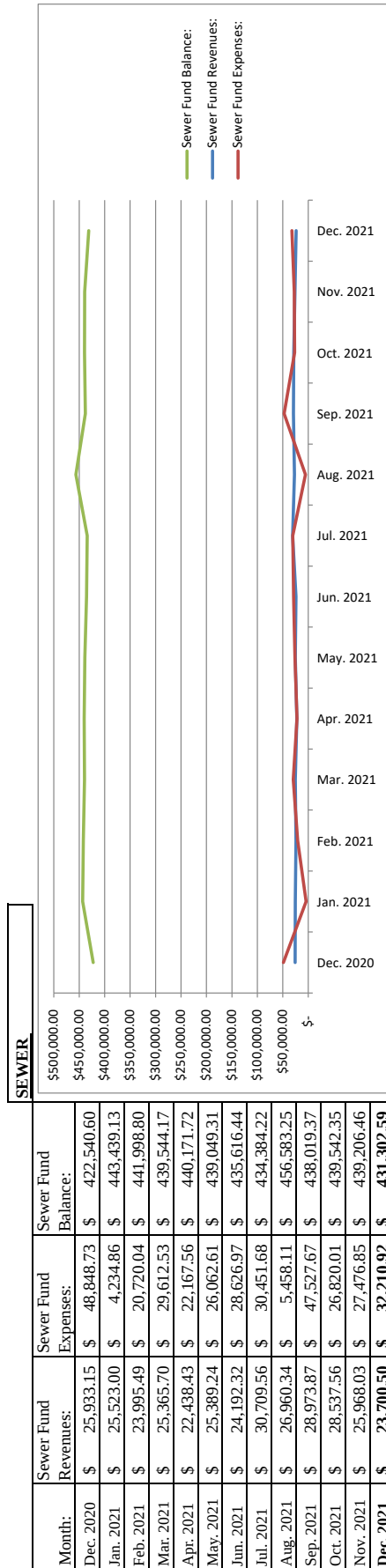
Expenses: Remained the same when comparing December 2021 with December 2020. There were no expenses that occurred in either year.

VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
for December 31, 2021 which is 100% into the budget year



Revenues: Decreased when comparing December 2021 with December 2020; In December 2021 the water revenues were lower compared to this time last year. At some point it would be suggested to look at doing a rate study for the water department. This makes up the majority of the decrease.

Expenses: Increased when comparing December 2021 with December 2020; Equipment maintenance, utilities and chemicals were higher compared to this time last year. This makes up the majority of the increase.



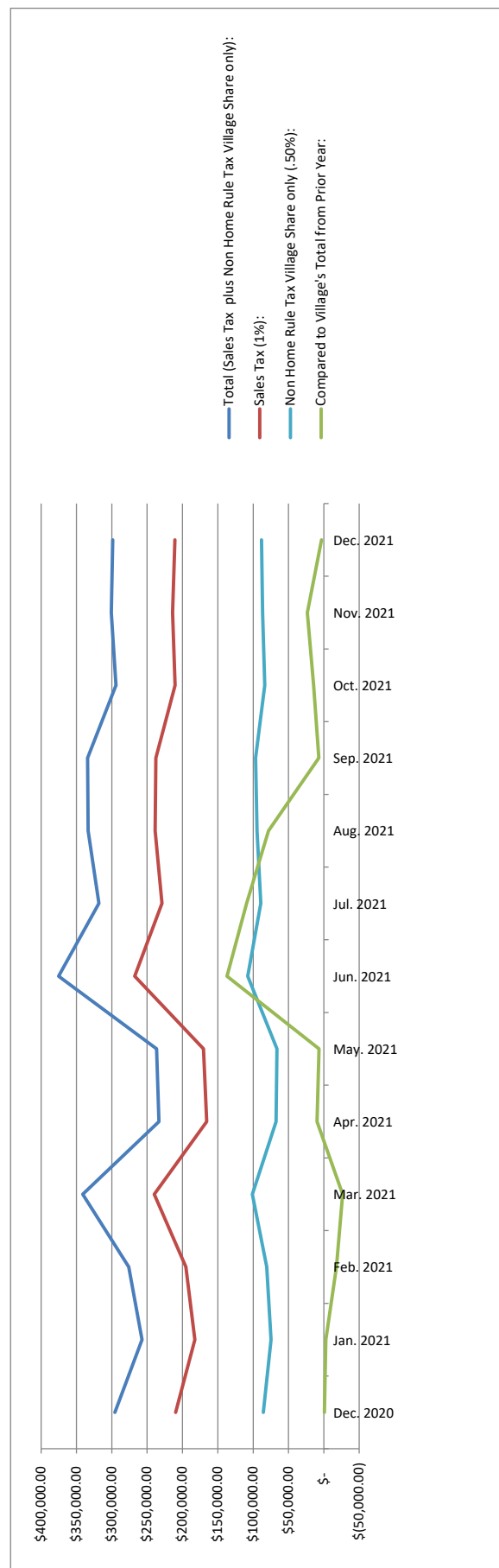
Revenues: Decreased when comparing December 2021 with December 2020; In December 2021 the sewer revenues were lower compared to this time last year. At some point it would be suggested to look at doing a rate study for the sewer department. This makes up the majority of the decrease.

Expenses: Decreased when comparing December 2021 with December 2020; The December 2020 expenses reflect invoices received in 2021 that were back dated because of the Village being GAAP complete. Moving forward as December 2021 invoices come in, our December 2021 expenses will be adjusted to reflect the continuation of being GAAP complete. This makes up the majority of the decrease.

VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
for December 31, 2021 which is 100% into the budget year

Calendar Year:	Sales Tax (1%):	Non Home Rule Tax Village Share only (.50%):	Total (Sales Tax plus Non Home Rule Tax Village Share only):	Compared to Village's Total from Prior Year:	M/F School Payment for Non Home Rule Tax (.50%):
2013	\$ 2,260,263.74	\$ 1,007,764.90	\$ 3,268,028.64	\$ (13,483.44)	\$ 1,017,764.89
2014	\$ 2,185,304.64	\$ 982,889.80	\$ 3,168,194.44	\$ (99,834.20)	\$ 982,889.80
2015	\$ 2,271,713.84	\$ 1,005,666.64	\$ 3,277,380.48	\$ 109,186.04	\$ 1,005,666.63
2016	\$ 2,287,729.65	\$ 1,015,990.69	\$ 3,303,720.34	\$ 26,339.86	\$ 1,015,990.69
2017	\$ 2,230,356.34	\$ 983,934.13	\$ 3,214,290.47	\$ (89,429.87)	\$ 990,805.91
2018	\$ 2,328,327.99	\$ 1,017,135.44	\$ 3,345,463.43	\$ 131,172.96	\$ 1,017,135.44
2019	\$ 2,387,019.43	\$ 994,551.54	\$ 3,381,570.97	\$ 36,107.54	\$ 994,551.55
2020	\$ 2,322,563.19	\$ 934,929.16	\$ 3,257,492.35	\$ (124,078.72)	\$ 934,929.15

Month of Sales:	Month Collected:	Sales Tax (1%):	Non Home Rule Tax Village Share only (.50%):	Total (Sales Tax plus Non Home Rule Tax Village Share only):	Compared to Village's Total from Prior Year:	M/F School Payment for Non Home Rule Tax (.50%):
Sep. 2020	Dec. 2020	\$ 209,804.72	\$ 85,766.96	\$ 295,571.68	\$ (801.27)	\$ 85,766.96
Oct. 2020	Jan. 2021	\$ 182,521.72	\$ 74,752.27	\$ 257,273.99	\$ (2,788.02)	\$ 74,752.28
Nov. 2020	Feb. 2021	\$ 195,105.27	\$ 80,900.03	\$ 276,005.30	\$ (17,743.24)	\$ 80,900.02
Dec. 2020	Mar. 2021	\$ 239,867.10	\$ 101,275.97	\$ 341,143.07	\$ (26,583.47)	\$ 101,275.97
Jan. 2021	Apr. 2021	\$ 165,731.25	\$ 67,580.78	\$ 233,312.03	\$ 9,565.43	\$ 67,580.79
Feb. 2021	May. 2021	\$ 170,419.33	\$ 66,350.83	\$ 236,770.16	\$ 6,756.85	\$ 66,350.82
Mar. 2021	Jun. 2021	\$ 267,606.67	\$ 107,692.01	\$ 375,298.68	\$ 137,039.00	\$ 107,692.02
Apr. 2021	Jul. 2021	\$ 229,034.71	\$ 89,130.60	\$ 318,165.31	\$ 109,356.37	\$ 89,130.59
May. 2021	Aug. 2021	\$ 238,774.31	\$ 94,629.24	\$ 333,403.55	\$ 78,263.38	\$ 94,629.25
Jun. 2021	Sep. 2021	\$ 237,741.72	\$ 96,627.26	\$ 334,368.98	\$ 6,974.32	\$ 96,627.25
Jul. 2021	Oct. 2021	\$ 210,360.81	\$ 83,640.55	\$ 294,001.36	\$ 14,343.09	\$ 83,640.54
Aug. 2021	Nov. 2021	\$ 214,074.00	\$ 86,582.93	\$ 300,656.93	\$ 23,294.98	\$ 86,582.94
Sept. 2021	Dec. 2021	\$ 210,647.05	\$ 88,145.60	\$ 298,792.65	\$ 3,220.97	\$ 88,145.59
2021 Total:		\$ 2,561,883.94	\$ 1,037,308.07	\$ 3,599,192.01	\$ 341,699.66	\$ 1,037,308.06



G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
01-00-311-1	PROP TAX-CORPORATE	\$217,300.00	\$1,408.46	\$218,754.10	\$1,454.10-	100.67
01-00-311-2	PROP TAX-POLICE	\$93,100.00	\$603.61	\$93,750.17	\$650.17-	100.70
01-00-311-3	PROP TAX-FICA	\$10,600.00	\$68.73	\$10,676.87	\$76.87-	100.73
01-00-311-4	PROP TAX AUDIT	\$15,000.00	\$97.31	\$15,113.81	\$113.81-	100.76
01-00-311-5	PROP TAX-INSURANCE	\$34,000.00	\$220.45	\$34,242.98	\$242.98-	100.71
01-00-311-6	PROP TAX-IMRF	\$15,400.00	\$100.00	\$15,535.27	\$135.27-	100.88
01-00-311-7	PROP TAX-ST LIGHTING	\$50,000.00	\$324.23	\$50,357.15	\$357.15-	100.71
01-00-311-8	PROP TAX-UNEMP INS	\$2,000.00	\$13.32	\$2,066.88	\$66.88-	103.34
01-00-321	LIQUOR LICENSE	\$30,500.00	\$6,000.00	\$27,500.00	\$3,000.00	90.16
01-00-325	FRANCHISE FEES	\$100,000.00	\$965.83	\$100,031.15	\$31.15-	100.03
01-00-331	BUILDING PERMITS FEES	\$5,000.00	\$1,234.55	\$5,088.95	\$88.95-	101.78
01-00-336	LAND DISTURBANCE PERMIT FEES	\$200.00	\$100.00	\$200.00	\$0.00	100.00
01-00-339	OTHER PERMITS/ADMINISTRATIVE FEE	\$1,000.00	\$0.00	\$1,140.00	\$140.00-	114.00
01-00-341	STATE INCOME TAX	\$320,000.00	\$28,575.23	\$462,863.44	\$142,863.44-	144.64
01-00-342	REPLACEMENT TAX	\$2,000.00	\$215.99	\$4,432.58	\$2,432.58-	221.63
01-00-344	GRANTS	\$308,000.00	\$0.00	\$6,947.75	\$301,052.25	2.26
01-00-345	SALES TAX	\$2,200,000.00	\$210,647.06	\$2,561,883.95	\$361,883.95-	116.45
01-00-345-1	SALES TAX INFRASTRUCTURE	\$920,000.00	\$88,145.60	\$1,037,308.07	\$117,308.07-	112.75
01-00-345-2	SALES TAX INFRASTR SCHOOL	\$920,000.00	\$88,145.59	\$1,037,308.06	\$117,308.06-	112.75
01-00-345-3	SALES TAX LOCAL USE	\$130,000.00	\$12,232.59	\$144,851.40	\$14,851.40-	111.42
01-00-346	ROAD & BRIDGE TAX	\$105,000.00	\$699.24	\$108,547.27	\$3,547.27-	103.38
01-00-359	OTHER FINES	\$0.00	\$0.00	\$300.00	\$300.00-	.00
01-00-360	ELECTRICAL INSPECTION FEES	\$1,000.00	\$270.00	\$810.00	\$190.00	81.00
01-00-374	PLAN REVIEW FEES	\$3,000.00	\$0.00	\$6,202.69	\$3,202.69-	206.76
01-00-375	LIBRARY FINES/FEES	\$2,800.00	\$209.56	\$2,649.88	\$150.12	94.64
01-00-381	INTEREST INCOME	\$60,000.00	\$754.02	\$7,039.06	\$52,960.94	11.73
01-00-382-2	BALL FIELD DIAMOND RENTAL FEES	\$14,000.00	\$0.00	\$12,680.00	\$1,320.00	90.57
01-00-382-3	COMM. CNTR RENTAL FEES	\$5,000.00	\$735.00	\$5,085.00	\$85.00-	101.70
01-00-383	DONATIONS	\$0.00	\$0.00	\$440.68	\$440.68-	.00
01-00-385	FORSYTH FAMILY FEST	\$4,500.00	\$0.00	\$0.00	\$4,500.00	.00
01-00-387	FARM INCOME	\$38,000.00	\$0.00	\$36,000.00	\$2,000.00	94.74
01-00-389	MISCELLANEOUS INCOME	\$10,000.00	\$689.38	\$18,618.00	\$8,618.00-	186.18
** TOTAL REVENUE		\$5,617,400.00	\$442,455.75	\$6,028,425.16	\$411,025.16-	107.32
DEPARTMENT 00 TOTALS		\$5,617,400.00	\$442,455.75	\$6,028,425.16	\$411,025.16-	107.32

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
01-10-430	SALARIES-ELECTED	\$19,500.00	\$12,999.84	\$19,500.00	\$0.00	100.00
01-10-552	TELEPHONE	\$660.00	\$0.00	\$154.25	\$505.75	23.37
01-10-554	PRINTING	\$350.00	\$0.00	\$296.50	\$53.50	84.71
01-10-560	PROFESSIONAL DEVELOPMENT	\$275.00	\$0.00	\$275.00	\$0.00	100.00
01-10-913	PROMOTIONAL	\$25,900.00	\$0.00	\$18,434.78	\$7,465.22	71.18
01-10-914	FAMILY FEST	\$42,000.00	\$0.00	\$12,377.38	\$29,622.62	29.47
01-10-917	ACTIVITIES & EVENTS	\$4,000.00	\$1,533.35	\$4,142.58	\$142.58-	103.56
01-10-918-1	ECONOMIC DEVELOPMENT CORP. (EDC)	\$7,500.00	\$0.00	\$7,500.00	\$0.00	100.00
01-10-929	MISCELLANEOUS EXPENSES	\$1,000.00	\$394.87	\$584.31	\$415.69	58.43
** TOTAL EXPENSE		\$101,185.00	\$14,928.06	\$63,264.80	\$37,920.20	62.52
DEPARTMENT 10 TOTALS		\$101,185.00C	\$14,928.06CR	\$63,264.80C	\$37,920.20-	62.52

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
01-11-421	SALARIES-REGULAR	\$273,900.00	\$19,872.77	\$243,270.93	\$30,629.07	88.82
01-11-423	SALARIES-OVERTIME	\$0.00	\$28.85	\$790.17	\$790.17-	.00
01-11-451	HEALTH/DENTAL/VISION INSURANCE	\$47,100.00	\$680.20CR	\$35,967.37	\$11,132.63	76.36
01-11-453	IL UNEMPLOYMENT COMPENSATION	\$0.00	\$1,010.00	\$1,010.00	\$1,010.00-	.00
01-11-461	FICA (CONTRIBUTION)	\$21,000.00	\$2,481.49	\$19,879.81	\$1,120.19	94.67
01-11-462	I M R F CONTRIBUTION	\$32,700.00	\$2,273.28	\$28,236.91	\$4,463.09	86.35
01-11-471	UNIFORM ALLOWANCE	\$0.00	\$200.97	\$1,140.86	\$1,140.86-	.00
01-11-511	BUILDING MAINTENANCE SERVICE	\$2,150.00	\$0.00	\$65.00	\$2,085.00	3.02
01-11-512	EQUIPMENT MAINTENANCE SERVICE	\$6,150.00	\$792.57	\$5,080.48	\$1,069.52	82.61
01-11-531	ACCOUNTING SERVICE	\$24,000.00	\$0.00	\$24,000.00	\$0.00	100.00
01-11-532	ENGINEERING SERVICE	\$40,000.00	\$34,758.58	\$96,486.82	\$56,486.82-	241.22
01-11-533	LEGAL SERVICE	\$40,000.00	\$10,041.25	\$40,613.07	\$613.07-	101.53
01-11-535	DEPUTY CONTRACT	\$550,000.00	\$432.44	\$339,538.98	\$210,461.02	61.73
01-11-537	IT SERVICE	\$20,400.00	\$734.50	\$20,179.54	\$220.46	98.92
01-11-547	ELECTRICAL INSPECTION	\$1,000.00	\$360.00	\$810.00	\$190.00	81.00
01-11-549	OTHER PROFESSIONAL SERVICES	\$44,200.00	\$1,878.70	\$28,454.06	\$15,745.94	64.38
01-11-549-1	VILLAGE VISION	\$38,000.00	\$0.00	\$1,556.11	\$36,443.89	4.10
01-11-551	POSTAGE	\$2,000.00	\$0.00	\$1,722.64	\$277.36	86.13
01-11-552	TELEPHONE/ INTERNET SERVICES	\$2,700.00	\$220.11	\$2,433.19	\$266.81	90.12
01-11-553	PUBLISHING	\$2,500.00	\$1,021.66	\$2,805.10	\$305.10-	112.20
01-11-554	PRINTING	\$2,400.00	\$851.63	\$1,557.63	\$842.37	64.90
01-11-560	PROFESSIONAL DEVELOPMENT	\$10,000.00	\$726.32	\$3,629.44	\$6,370.56	36.29
01-11-571	UTILITIES	\$9,000.00	\$1,126.97	\$6,747.36	\$2,252.64	74.97
01-11-594	RISK MANAGEMENT CONTRIBUTION	\$80,000.00	\$0.00	\$75,555.36	\$4,444.64	94.44
01-11-611	BUILDING MAINTENANCE SUPPLIES	\$100.00	\$377.57	\$855.85	\$755.85-	855.85
01-11-612	EQUIPMENT MAINTENANCE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	.00
01-11-617	GROUND MAINTENANCE SUPPLIES	\$200.00	\$0.00	\$0.00	\$200.00	.00
01-11-651	OFFICE SUPPLIES/FURNITURE	\$1,500.00	\$84.44	\$1,300.32	\$199.68	86.69
01-11-651-1	COMPUTER/EQUIPMENT	\$0.00	\$102.00	\$2,947.89	\$2,947.89-	.00
01-11-654	JANITORIAL SUPPLIES	\$250.00	\$58.76	\$410.59	\$160.59-	164.24
01-11-929	MISCELLANEOUS EXPENSE	\$2,000.00	\$441.10	\$1,202.30	\$797.70	60.12
01-11-929-1	COMMUNITY ROOM REFUNDS	\$300.00	\$60.00	\$195.00	\$105.00	65.00
01-11-999-3	INTERFUND OPERA TRANS CAPITAL PR	\$1,131,469.00	\$0.00	\$1,131,469.00	\$0.00	100.00
01-11-999-4	INTERFUND OPERA TRANS ECONOMIC D	\$250,000.00	\$0.00	\$250,000.00	\$0.00	100.00
01-11-999-5	WATER FUND IEPA TRANSFER	\$323,232.00	\$0.00	\$323,231.96	\$0.04	100.00
01-11-999-7	SCHOOL AGREEMENT	\$920,000.00	\$88,145.59	\$881,655.76	\$38,344.24	95.83
** TOTAL EXPENSE		\$3,878,351.00	\$167,401.35	\$3,574,799.50	\$303,551.50	92.17
DEPARTMENT 11 TOTALS		\$3,878,351.00C	\$167,401.35CR	\$3,574,799.50C	\$303,551.50-	92.17

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
STREETS						
01-41-421	SALARIES-REGULAR	\$180,000.00	\$16,503.42	\$166,531.79	\$13,468.21	92.52
01-41-423	SALARIES-OVERTIME	\$3,800.00	\$0.00	\$3,930.78	\$130.78-	103.44
01-41-451	HEALTH/DENTAL/VISION INSURANCE	\$33,000.00	\$0.00	\$33,039.70	\$39.70-	100.12
01-41-461	FICA (CONTRIBUTION)	\$14,100.00	\$1,203.70	\$12,469.31	\$1,630.69	88.43
01-41-462	I M R F (CONTRIBUTION)	\$20,000.00	\$1,970.51	\$20,310.50	\$310.50-	101.55
01-41-471	UNIFORM ALLOWANCE	\$1,300.00	\$29.99	\$554.46	\$745.54	42.65
01-41-511	BUILDING MAINTENANCE SERVICE	\$9,500.00	\$153.90	\$428.90	\$9,071.10	4.51
01-41-512	EQUIPMENT MAINTENANCE SERVICE	\$10,000.00	\$1,869.87	\$15,859.87	\$5,859.87-	158.60
01-41-513	VEHICLE MAINTENANCE SERVICE	\$10,000.00	\$1,559.93	\$4,365.26	\$5,634.74	43.65
01-41-514	STREET MAINTENANCE SERVICE	\$37,000.00	\$0.00	\$1,440.00	\$35,560.00	3.89
01-41-515	NOI STORMWATER MAINTENANCE SERVICE	\$5,000.00	\$0.00	\$5,682.61	\$682.61-	113.65
01-41-515-1	STREET STORM SEWER MAINTENANCE	\$8,000.00	\$0.00	\$1,545.36	\$6,454.64	19.32
01-41-517	GROUND MAINTENANCE SERVICE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	.00
01-41-517-1	LANDSCAPING TREE SERVICES	\$10,000.00	\$0.00	\$7,760.00	\$2,240.00	77.60
01-41-518	SIDEWALK MAINTENANCE	\$40,000.00	\$40,276.14	\$57,215.02	\$17,215.02-	143.04
01-41-532	ENGINEERING SERVICE	\$2,000.00	\$3,552.74	\$18,512.94	\$16,512.94-	925.65
01-41-534	MEDICAL SERVICE	\$200.00	\$0.00	\$0.00	\$200.00	.00
01-41-549	OTHER PROFESSIONAL SERVICES	\$4,000.00	\$69.95	\$5,656.16	\$1,656.16-	141.40
01-41-552	TELEPHONE	\$750.00	\$143.43	\$716.21	\$33.79	95.49
01-41-560	PROFESSIONAL DEVELOPMENT	\$5,000.00	\$100.00	\$724.00	\$4,276.00	14.48
01-41-571	UTILITIES	\$12,000.00	\$1,292.81	\$7,812.80	\$4,187.20	65.11
01-41-572	STREET LIGHTING & REPAIRS	\$72,500.00	\$10,026.86	\$50,105.44	\$22,394.56	69.11
01-41-578	DUMPSTER ROLL OFF/TRASH	\$3,500.00	\$411.00	\$5,151.09	\$1,651.09-	147.17
01-41-579	TRAFFIC LIGHTS & REPAIRS	\$15,000.00	\$588.31	\$18,925.46	\$3,925.46-	126.17
01-41-611	BUILDING MAINTENANCE SUPPLIES	\$250.00	\$51.44	\$59.00	\$191.00	23.60
01-41-612	EQUIPMENT MAINTENANCE SUPPLIES	\$3,000.00	\$27.97	\$2,078.03	\$921.97	69.27
01-41-613	VEHICLE MAINTENANCE SUPPLIES	\$1,000.00	\$206.98	\$433.54	\$566.46	43.35
01-41-614	STREET MAINTENANCE SUPPLIES	\$7,000.00	\$593.26	\$3,169.72	\$3,830.28	45.28
01-41-615-1	STORM SEWER MAINTENANCE SUPPLIES	\$1,500.00	\$0.00	\$1,214.85	\$285.15	80.99
01-41-616	SNOW REMOVAL SUPPLIES	\$12,750.00	\$0.00	\$15,126.77	\$2,376.77-	118.64
01-41-617	GROUND MAINTENANCE SUPPLIES	\$18,000.00	\$0.00	\$687.82	\$17,312.18	3.82
01-41-617-1	LANDSCAPING TREES	\$2,500.00	\$0.00	\$0.00	\$2,500.00	.00
01-41-618	SIDEWALK MAINTENANCE SUPPLIES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	.00
01-41-651	OFFICE SUPPLIES	\$500.00	\$580.46	\$1,458.15	\$958.15-	291.63
01-41-651-1	COMPUTER/EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
01-41-652	OPERATING SUPPLIES	\$5,500.00	\$710.04	\$11,790.68	\$6,290.68-	214.38
01-41-653	SMALL TOOLS	\$2,000.00	\$0.00	\$1,099.59	\$900.41	54.98
01-41-654	JANITORIAL SUPPLIES	\$1,500.00	\$412.68	\$4,115.15	\$2,615.15-	274.34
01-41-655	FUEL	\$8,000.00	\$2,688.53	\$13,282.94	\$5,282.94-	166.04
01-41-929	MISCELLANEOUS EXPENSE	\$2,500.00	\$0.00	\$721.68	\$1,778.32	28.87
** TOTAL EXPENSE		\$575,150.00	\$85,023.92	\$493,975.58	\$81,174.42	85.89
DEPARTMENT 41 TOTALS		\$575,150.00C	\$85,023.92CR	\$493,975.58C	\$81,174.42-	85.89

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
PARK						
01-52-421	SALARIES-REGULAR	\$90,000.00	\$3,071.14	\$76,415.56	\$13,584.44	84.91
01-52-423	SALARIES-OVERTIME	\$5,000.00	\$738.56	\$7,283.81	\$2,283.81-	145.68
01-52-451	HEALTH/DENTAL/VISION INSURANCE	\$37,100.00	\$0.00	\$28,956.68	\$8,143.32	78.05
01-52-461	FICA (CONTRIBUTION)	\$7,500.00	\$278.95	\$6,181.01	\$1,318.99	82.41
01-52-462	IMRF CONTRIBUTION	\$9,800.00	\$454.88	\$8,656.78	\$1,143.22	88.33
01-52-471	UNIFORM ALLOWANCE	\$250.00	\$0.00	\$250.00	\$0.00	100.00
01-52-511	BUILDING MAINTENANCE SERVICE	\$3,000.00	\$275.00	\$7,082.00	\$4,082.00-	236.07
01-52-512	EQUIPMENT MAINTENANCE SERVICE	\$15,000.00	\$0.00	\$3,251.96	\$11,748.04	21.68
01-52-513	VEHICLE MAINTENANCE SERVICE	\$250.00	\$0.00	\$0.00	\$250.00	.00
01-52-517	GROUND MAINTENANCE SERVICES	\$15,000.00	\$10,846.00	\$22,522.00	\$7,522.00-	150.15
01-52-517-1	PARK LANDSCAPING SERVICE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	.00
01-52-520	BIKE TRAIL MAINT. SERVICE	\$74,000.00	\$19,330.00	\$19,751.88	\$54,248.12	26.69
01-52-534	MEDICAL SERVICE	\$200.00	\$0.00	\$0.00	\$200.00	.00
01-52-549	OTHER PROFESSIONAL SERVICE	\$40,000.00	\$0.00	\$7,350.00	\$32,650.00	18.38
01-52-571	UTILITIES	\$20,000.00	\$2,010.12	\$12,758.81	\$7,241.19	63.79
01-52-578	TRASH SERVICE (DUMPSTER)	\$1,750.00	\$182.72	\$1,924.79	\$174.79-	109.99
01-52-611	BUILDING MAINTENANCE SUPPLIES	\$2,000.00	\$1,329.91	\$2,487.13	\$487.13-	124.36
01-52-612	EQUIPMENT MAINTENANCE SUPPLIES	\$10,000.00	\$95.40	\$7,542.20	\$2,457.80	75.42
01-52-617	GROUND MAINTENANCE SUPPLIES	\$20,000.00	\$0.00	\$13,302.89	\$6,697.11	66.51
01-52-617-1	PARK LANDSCAPING	\$5,000.00	\$0.00	\$2,169.29	\$2,830.71	43.39
01-52-620	BIKE PATH MAINTENANCE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
01-52-652	OPERATING SUPPLIES	\$3,500.00	\$1,060.80	\$11,059.07	\$7,559.07-	315.97
01-52-653	SMALL TOOLS	\$500.00	\$0.00	\$382.49	\$117.51	76.50
01-52-654	JANITORIAL SUPPLIES	\$5,000.00	\$72.29	\$1,519.66	\$3,480.34	30.39
01-52-655	FUEL	\$6,000.00	\$0.00	\$6,090.35	\$90.35-	101.51
01-52-810	CAPITAL OUTLAY-LAND ACQUISITION	\$667,000.00	\$0.00	\$666,689.29	\$310.71	99.95
01-52-913	SUMMER PARK PROGRAM	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00
01-52-929	MISCELLANEOUS EXPENSE	\$5,000.00	\$749.40	\$4,623.37	\$376.63	92.47
** TOTAL EXPENSE		\$1,058,850.00	\$40,495.17	\$923,251.02	\$135,598.98	87.19
DEPARTMENT 52 TOTALS		\$1,058,850.00C	\$40,495.17CR	\$923,251.02C	\$135,598.98-	87.19

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
LIBRARY						
01-53-421	SALARIES-REGULAR	\$208,700.00	\$15,510.11	\$201,034.28	\$7,665.72	96.33
01-53-423	SALARIES-OVERTIME	\$1,300.00	\$92.43	\$1,093.13	\$206.87	84.09
01-53-451	HEALTH/DENTAL/VISION INSURANCE	\$32,400.00	\$726.17CR	\$25,287.30	\$7,112.70	78.05
01-53-461	FICA (CONTRIBUTION)	\$16,100.00	\$1,176.90	\$15,245.97	\$854.03	94.70
01-53-462	I M R F (CONTRIBUTION)	\$25,100.00	\$1,807.42	\$23,433.39	\$1,666.61	93.36
01-53-511	BUILDING MAINTENANCE SERVICE	\$7,500.00	\$205.00	\$4,201.50	\$3,298.50	56.02
01-53-512	EQUIPMENT/LEASE MAINTENANCE SERV	\$2,500.00	\$329.53	\$2,086.61	\$413.39	83.46
01-53-537	DATA PROCESSING SERVICE	\$11,000.00	\$179.95	\$9,218.00	\$1,782.00	83.80
01-53-540	ONLINE SOURCES	\$10,500.00	\$0.00	\$4,521.00	\$5,979.00	43.06
01-53-540-1	DIGITAL LIBRARY SERVICE	\$7,900.00	\$0.00	\$1,340.00	\$6,560.00	16.96
01-53-549	OTHER PROFESSIONAL SERVICES	\$8,000.00	\$770.00	\$6,437.48	\$1,562.52	80.47
01-53-551	POSTAGE	\$500.00	\$21.97	\$334.06	\$165.94	66.81
01-53-552	TELEPHONE	\$2,500.00	\$209.33	\$2,344.87	\$155.13	93.79
01-53-560	PROFESSIONAL DEVELOPMENT	\$2,000.00	\$43.68	\$268.68	\$1,731.32	13.43
01-53-571	UTILITIES	\$18,000.00	\$2,391.42	\$14,691.53	\$3,308.47	81.62
01-53-578	TRASH SERVICE (DUMPSTER)	\$1,300.00	\$121.82	\$1,580.00	\$280.01-	121.54
01-53-611	BUILDING MAINTENANCE SUPPLIES	\$500.00	\$0.00	\$440.23	\$59.77	88.05
01-53-612	EQUIPMENT MAINTENANCE SUPPLIES	\$1,000.00	\$0.00	\$198.80	\$801.20	19.88
01-53-617	GROUND MAINTENANCE SUPPLIES	\$500.00	\$0.00	\$72.85	\$427.15	14.57
01-53-651	OFFICE SUPPLIES	\$4,000.00	\$84.49	\$2,809.36	\$1,190.64	70.23
01-53-651-1	COMPUTER/EQUIPMENT	\$4,500.00	\$1,949.98	\$4,434.85	\$65.15	98.55
01-53-651-3	FURNITURE	\$1,800.00	\$0.00	\$1,239.94	\$560.06	68.89
01-53-654	JANITORIAL SUPPLIES	\$1,500.00	\$55.48	\$480.98	\$1,019.02	32.07
01-53-659	LIBRARY SUPPLIES	\$2,000.00	\$127.75	\$621.10	\$1,378.90	31.06
01-53-671	BOOKS	\$35,000.00	\$2,561.98	\$27,886.72	\$7,113.28	79.68
01-53-672	PERIODICALS	\$12,000.00	\$346.81	\$8,970.35	\$3,029.65	74.75
01-53-681	AUDIO VISUAL	\$9,000.00	\$143.85	\$3,399.43	\$5,600.57	37.77
01-53-909	PURCHASES FROM DONATIONS	\$3,000.00	\$0.00	\$625.49	\$2,374.51	20.85
01-53-910	REIMBURSEMENT TO OTHER LIBRARIES	\$200.00	\$0.00	\$91.21	\$108.79	45.61
01-53-912	LIBRARY ACCESSORIES	\$1,000.00	\$414.60	\$752.61	\$247.39	75.26
01-53-913	PROMOTIONAL AND PROGRAMMING	\$15,500.00	\$995.70	\$9,150.15	\$6,349.85	59.03
01-53-929	MISCELLANEOUS EXPENSE	\$500.00	\$0.00	\$100.00	\$400.00	20.00
** TOTAL EXPENSE		\$447,300.00	\$28,814.03	\$374,391.88	\$72,908.12	83.70
DEPARTMENT 53 TOTALS		\$447,300.00C	\$28,814.03CR	\$374,391.88C	\$72,908.12-	83.70
** FUND	01	TOTAL	\$105,793.22	\$598,742.38		
EXPENSE TOTAL		\$6,060,836.00	\$336,662.53	\$5,429,682.78	\$631,153.22	
REVENUE TOTAL		\$5,617,400.00	\$442,455.75	\$6,028,425.16	\$411,025.16-	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
15-00-343	MOTOR FUEL TAX - ST OF IL	\$200,000.00	\$12,247.43	\$212,020.72	\$12,020.72-	106.01
15-00-381	INTEREST INCOME	\$6,000.00	\$202.22	\$2,173.28	\$3,826.72	36.22
** TOTAL REVENUE		\$206,000.00	\$12,449.65	\$214,194.00	\$8,194.00-	103.98
DEPARTMENT 00 TOTALS		\$206,000.00	\$12,449.65	\$214,194.00	\$8,194.00-	103.98
** FUND	15	TOTAL				
EXPENSE TOTAL		\$0.00	\$12,449.65	\$214,194.00	\$0.00	
REVENUE TOTAL		\$206,000.00	\$12,449.65	\$214,194.00	\$8,194.00-	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
16-00-314	HOTEL/MOTEL 5%TAX	\$250,000.00	\$32,180.72	\$345,312.36	\$95,312.36-	138.12
16-00-381	INTEREST INCOME	\$4,100.00	\$230.07	\$2,329.62	\$1,770.38	56.82
** TOTAL REVENUE		\$254,100.00	\$32,410.79	\$347,641.98	\$93,541.98-	136.81
16-00-421	SALARIES-REGULAR	\$1,120.00	\$0.00	\$1,119.81	\$0.19	99.98
16-00-423	SALARIES-OVERTIME	\$3,000.00	\$0.00	\$1,015.43	\$1,984.57	33.85
16-00-461	FICA CONTRIBUTION	\$300.00	\$0.00	\$156.07	\$143.93	52.02
16-00-462	I M R F CONTRIBUTION	\$300.00	\$0.00	\$237.03	\$62.97	79.01
16-00-890	DISC GOLF COURSE UPDATES	\$8,900.00	\$0.00	\$8,899.75	\$0.25	100.00
16-00-893-1	D # 1 & 2 MISC. UPDATES/CHANGES	\$41,000.00	\$0.00	\$41,000.00	\$0.00	100.00
16-00-911	OTHER EVENTS	\$25,000.00	\$0.00	\$5,490.00	\$19,510.00	21.96
16-00-911-1	FARM PROGRESS	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.00
16-00-911-3	DACVB	\$75,000.00	\$0.00	\$75,000.00	\$0.00	100.00
16-00-911-4	ASA TOURNAMENT	\$5,000.00	\$0.00	\$658.00	\$4,342.00	13.16
16-00-911-5	DISC GOLF TOURNAMENT	\$5,000.00	\$0.00	\$4,556.68	\$443.32	91.13
** TOTAL EXPENSE		\$174,620.00	\$0.00	\$148,132.77	\$26,487.23	84.83
DEPARTMENT 00 TOTALS		\$79,480.00	\$32,410.79	\$199,509.21	\$120,029.21-	251.02
** FUND	16	TOTAL				
EXPENSE TOTAL		\$174,620.00	\$0.00	\$148,132.77	\$26,487.23	
REVENUE TOTAL		\$254,100.00	\$32,410.79	\$347,641.98	\$93,541.98-	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
18-00-311-9	PROPERTY TAX TIF	\$200,000.00	\$29,710.61	\$211,549.42	\$11,549.42-	105.77
18-00-381	INTEREST INCOME	\$200.00	\$68.57	\$546.69	\$346.69-	273.35
** TOTAL REVENUE		\$200,200.00	\$29,779.18	\$212,096.11	\$11,896.11-	105.94
18-00-531	ACCOUNTING SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.00
18-00-549	OTHER PROFESSIONAL SERVICES	\$18,000.00	\$0.00	\$10,178.25	\$7,821.75	56.55
18-00-928	REDEVELOPMENT AGREEMENT PAYMENTS	\$32,000.00	\$17,946.86	\$30,363.16	\$1,636.84	94.88
18-00-999-7	SCHOOL AGREEMENT	\$42,000.00	\$0.00	\$0.00	\$42,000.00	.00
** TOTAL EXPENSE		\$93,500.00	\$17,946.86	\$42,041.41	\$51,458.59	44.96
DEPARTMENT 00 TOTALS		\$106,700.00	\$11,832.32	\$170,054.70	\$63,354.70-	159.38
** FUND	18	TOTAL				
EXPENSE TOTAL		\$93,500.00	\$17,946.86	\$42,041.41	\$51,458.59	
REVENUE TOTAL		\$200,200.00	\$29,779.18	\$212,096.11	\$11,896.11-	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
30-00-381	INTEREST INCOME	\$15,300.00	\$964.35	\$11,669.17	\$3,630.83	76.27
30-00-399	INTER FUND TRANSFERS IN	\$1,132,469.00	\$0.00	\$1,132,469.00	\$0.00	100.00
** TOTAL REVENUE		\$1,147,769.00	\$964.35	\$1,144,138.17	\$3,630.83	99.68
30-00-810-1	LAND ACQUISITION PHASE I	\$0.00	\$0.00	\$21,894.57	\$21,894.57-	.00
30-00-810-2	DESIGN WELL	\$0.00	\$20,518.41	\$75,610.75	\$75,610.75-	.00
30-00-810-3	PUBLIC WATER SECURITY	\$13,500.00	\$0.00	\$13,448.00	\$52.00	99.61
30-00-810-4	AUTO TRANSFER SWITCH GEN (WATER	\$45,000.00	\$0.00	\$0.00	\$45,000.00	.00
30-00-810-5	AUTO TRANSFER SWITCH GEN(SEWER D	\$50,000.00	\$0.00	\$0.00	\$50,000.00	.00
30-00-822	POLE SHED SHELTER	\$75,000.00	\$0.00	\$0.00	\$75,000.00	.00
30-00-831	MOWER REPLACEMENT	\$30,000.00	\$0.00	\$26,702.94	\$3,297.06	89.01
30-00-832-1	FIELD RACK (GROOMER)	\$13,500.00	\$0.00	\$14,389.84	\$889.84-	106.59
30-00-835	GRADE SCHOOL WALKING TRAIL	\$32,625.00	\$2,969.48	\$2,969.48	\$29,655.52	9.10
30-00-860	RESURFACE PARKING LOTS A,B,C&D	\$60,000.00	\$0.00	\$0.00	\$60,000.00	.00
30-00-861	GOLF CART	\$20,000.00	\$0.00	\$16,529.00	\$3,471.00	82.65
30-00-862	TRUCK PURCHASE	\$30,000.00	\$0.00	\$26,681.00	\$3,319.00	88.94
30-00-862-2	LARGE TOW BEHIND BLOWER	\$8,000.00	\$0.00	\$0.00	\$8,000.00	.00
30-00-862-3	BACKHOE CLAW ATTACHMENT	\$6,000.00	\$0.00	\$0.00	\$6,000.00	.00
30-00-862-4	STREET SWEEPER	\$216,000.00	\$0.00	\$216,492.38	\$492.38-	100.23
30-00-874	GREENBRIER SUBD REHAB	\$1,032,000.00	\$717.19	\$110,445.54	\$921,554.46	10.70
30-00-874-1	AKERS,HOME IMPROV	\$65,700.00	\$0.00	\$0.00	\$65,700.00	.00
30-00-878	PHILLIP CIRCLE/CALE IMPROV..	\$0.00	\$4,467.50	\$6,353.01	\$6,353.01-	.00
30-00-882	ANNUAL PAVEMENT DESIGN	\$21,600.00	\$0.00	\$4,004.63	\$17,595.37	18.54
30-00-883	ANNUAL PAVEMENT CONSTRUCTION	\$213,000.00	\$0.00	\$0.00	\$213,000.00	.00
30-00-885-1	GAZEBO ROOFS (3)	\$0.00	\$0.00	\$18,032.00	\$18,032.00-	.00
30-00-892-1	CIRCLE TRAIL BRIDGE (MAIN PARK)	\$15,000.00	\$20,815.00	\$21,187.75	\$6,187.75-	141.25
30-00-892-2	CIRCLE TRAIL # 4 WALK CONNECTION	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
30-00-895-2	KIDS N FITNESS TRAIL LIGHTS	\$37,000.00	\$0.00	\$0.00	\$37,000.00	.00
30-00-895-4	INSTALL LIGHTS PARKING LOTS A,B&	\$85,000.00	\$0.00	\$3,760.76	\$81,239.24	4.42
30-00-895-5	INSTALL GATES PARKING LOTS A,C&D	\$7,500.00	\$0.00	\$0.00	\$7,500.00	.00
30-00-895-6	SPORTS PARK PHASE 1	\$66,000.00	\$0.00	\$0.00	\$66,000.00	.00
30-00-895-7	VETERAN'S POND REPAIR	\$20,000.00	\$0.00	\$649.69	\$19,350.31	3.25
** TOTAL EXPENSE		\$2,182,425.00	\$49,487.58	\$579,151.34	\$1,603,273.66	26.54
DEPARTMENT 00 TOTALS		\$1,034,656.00C	\$48,523.23CR	\$564,986.83	\$1,599,642.83-	54.61-
** FUND	30	TOTAL		\$48,523.23CR	\$564,986.83	
EXPENSE TOTAL		\$2,182,425.00	\$49,487.58	\$579,151.34	\$1,603,273.66	
REVENUE TOTAL		\$1,147,769.00	\$964.35	\$1,144,138.17	\$3,630.83	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
31-00-381	INTEREST REVENUE	\$4,000.00	\$332.53	\$3,806.69	\$193.31	95.17
31-00-399	INTER FUND TRANSFERS IN	\$250,000.00	\$0.00	\$250,000.00	\$0.00	100.00
** TOTAL REVENUE		\$254,000.00	\$332.53	\$253,806.69	\$193.31	99.92
DEPARTMENT 00 TOTALS		\$254,000.00	\$332.53	\$253,806.69	\$193.31	99.92
** FUND	31	TOTAL				
EXPENSE TOTAL		\$0.00	\$332.53	\$253,806.69	\$0.00	
REVENUE TOTAL		\$254,000.00	\$332.53	\$253,806.69	\$193.31	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
32-00-344	GRANT	\$0.00	\$0.00	\$236,719.25	\$236,719.25-	.00
32-00-381	INTEREST REVENUE	\$0.00	\$16.63	\$83.30	\$83.30-	.00
** TOTAL REVENUE		\$0.00	\$16.63	\$236,802.55	\$236,802.55-	.00
DEPARTMENT 00 TOTALS		\$0.00	\$16.63	\$236,802.55	\$236,802.55-	.00
** FUND	32	TOTAL	\$16.63	\$236,802.55		
EXPENSE TOTAL		\$0.00	\$0.00	\$0.00	\$0.00	
REVENUE TOTAL		\$0.00	\$16.63	\$236,802.55	\$236,802.55-	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
51-00-361	WATER REVENUE	\$450,000.00	\$30,330.79	\$440,910.96	\$9,089.04	97.98
51-00-365	TAP ON FEES	\$4,500.00	\$1,397.00	\$3,037.00	\$1,463.00	67.49
51-00-367	METERS/INSPECTIONS	\$5,000.00	\$312.00	\$4,862.00	\$138.00	97.24
51-00-372	OREANA WATER REVENUE	\$45,000.00	\$4,402.22	\$49,342.98	\$4,342.98-	109.65
51-00-381	INTEREST INCOME	\$1,300.00	\$56.53	\$768.27	\$531.73	59.10
51-00-389	MISCELLANEOUS	\$2,000.00	\$0.00	\$5,101.44	\$3,101.44-	255.07
51-00-399	INTERFUND TRANSFERS (IEPA)	\$323,232.00	\$0.00	\$323,231.96	\$0.04	100.00
** TOTAL REVENUE		\$831,032.00	\$36,498.54	\$827,254.61	\$3,777.39	99.55
51-00-421	SALARIES-REGULAR	\$86,000.00	\$5,849.69	\$82,764.59	\$3,235.41	96.24
51-00-423	SALARIES-OVERTIME	\$8,000.00	\$717.65	\$6,035.61	\$1,964.39	75.45
51-00-451	HEALTH/DENTAL/VISION INSURANCE	\$24,400.00	\$0.00	\$16,913.04	\$7,486.96	69.32
51-00-461	FICA (CONTRIBUTION)	\$7,000.00	\$480.16	\$6,525.02	\$474.98	93.21
51-00-462	I M R F CONTRIBUTION	\$11,000.00	\$784.13	\$10,594.22	\$405.78	96.31
51-00-471	UNIFORMS	\$300.00	\$0.00	\$197.75	\$102.25	65.92
51-00-511	BUILDING MAINTENANCE SERVICE	\$35,000.00	\$0.00	\$15,379.00	\$19,621.00	43.94
51-00-512	EQUIPMENT MAINTENANCE SERVICE	\$80,000.00	\$19,384.18	\$63,219.94	\$16,780.06	79.02
51-00-513	VEHICLE MAINTENANCE SERVICE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
51-00-532	ENGINEERING SERVICE	\$20,000.00	\$833.49	\$18,192.84	\$1,807.16	90.96
51-00-547	PLUMBING INSPECTION	\$1,500.00	\$270.00	\$1,215.00	\$285.00	81.00
51-00-549	OTHER PROFESSIONAL SERVICES	\$60,000.00	\$2,213.53	\$24,509.48	\$35,490.52	40.85
51-00-549-1	OUT SOURCE UTILITY BILLING	\$6,500.00	\$508.72	\$6,265.17	\$234.83	96.39
51-00-549-2	ONLINE PAYMENT FEES	\$2,700.00	\$255.02	\$2,362.54	\$337.46	87.50
51-00-551	POSTAGE	\$400.00	\$0.00	\$10.92	\$389.08	2.73
51-00-552	TELEPHONE	\$4,000.00	\$372.03	\$2,798.77	\$1,201.23	69.97
51-00-560	PROFESSIONAL DEVELOPMENT	\$5,500.00	\$3,887.00	\$5,019.95	\$480.05	91.27
51-00-571	UTILITIES	\$60,000.00	\$12,465.31	\$53,063.64	\$6,936.36	88.44
51-00-611	BUILDING MAINTENANCE SUPPLIES	\$2,500.00	\$0.00	\$1,469.12	\$1,030.88	58.76
51-00-612	EQUIPMENT MAINTENANCE SUPPLIES	\$18,000.00	\$8,930.59	\$12,968.77	\$5,031.23	72.05
51-00-613	VEHICLE MAINTENANCE SUPPLIES	\$150.00	\$0.00	\$15.34	\$134.66	10.23
51-00-617	GROUND MAINTENANCE SUPPLIES	\$2,500.00	\$0.00	\$320.94	\$2,179.06	12.84
51-00-617-1	LANDSCAPING TREES SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	.00
51-00-651	OFFICE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	.00
51-00-651-1	COMPUTER/EQUIPMENT	\$15,000.00	\$10,596.57	\$10,672.68	\$4,327.32	71.15
51-00-652	OPERATING SUPPLIES (METERS)	\$15,000.00	\$1,428.58	\$10,460.47	\$4,539.53	69.74
51-00-653	SMALL TOOLS	\$500.00	\$0.00	\$0.00	\$500.00	.00
51-00-654	JANITORIAL SUPPLIES	\$100.00	\$0.00	\$21.68	\$78.32	21.68
51-00-655	FUEL	\$700.00	\$110.97	\$453.49	\$246.51	64.78
51-00-656	CHEMICALS	\$275,000.00	\$22,148.98	\$215,214.69	\$59,785.31	78.26
51-00-929	MISCELLANEOUS EXPENSE	\$800.00	\$8.22	\$537.49	\$262.51	67.19
51-00-997	WATER PLANT IEPA LOAN PAYMENT	\$323,232.00	\$0.00	\$323,231.96	\$0.04	100.00
** TOTAL EXPENSE		\$1,067,382.00	\$91,244.82	\$890,434.11	\$176,947.89	83.42
DEPARTMENT 00 TOTALS		\$236,350.00C	\$54,746.28CR	\$63,179.50C	\$173,170.50-	26.73
** FUND	51	TOTAL				
EXPENSE TOTAL		\$1,067,382.00	\$91,244.82	\$890,434.11	\$176,947.89	
REVENUE TOTAL		\$831,032.00	\$36,498.54	\$827,254.61	\$3,777.39	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
52-00-362	SEWER REVENUE	\$320,000.00	\$22,974.99	\$301,919.02	\$18,080.98	94.35
52-00-365	FEES & PERMITS	\$1,000.00	\$0.00	\$500.00	\$500.00	50.00
52-00-369	MONTEZUMA SEWERS	\$4,100.00	\$246.49	\$3,611.05	\$488.95	88.07
52-00-370	HP ESTATES SEWER	\$4,100.00	\$318.36	\$3,820.32	\$279.68	93.18
52-00-371	HP PARK SUBDIVISION SEWER	\$850.00	\$68.22	\$818.64	\$31.36	96.31
52-00-381	INTEREST INCOME	\$1,600.00	\$92.44	\$1,085.01	\$514.99	67.81
** TOTAL REVENUE		\$331,650.00	\$23,700.50	\$311,754.04	\$19,895.96	94.00
52-00-421	SALARIES-REGULAR	\$17,000.00	\$1,239.54	\$16,291.19	\$708.81	95.83
52-00-423	SALARIES-OVERTIME	\$1,500.00	\$114.21	\$1,152.76	\$347.24	76.85
52-00-451	HEALTH/DENTAL/VISION INSURANCE	\$14,400.00	\$0.00	\$12,753.39	\$1,646.61	88.57
52-00-461	FICA (CONTRIBUTION)	\$1,400.00	\$99.29	\$1,283.84	\$116.16	91.70
52-00-462	I M R F CONTRIBUTION	\$2,500.00	\$161.66	\$2,082.83	\$417.17	83.31
52-00-471	UNIFORM ALLOWANCE	\$400.00	\$304.80	\$304.80	\$95.20	76.20
52-00-512	EQUIPMENT MAINTENANCE SERVICE	\$15,000.00	\$9,509.29	\$18,848.76	\$3,848.76	125.66
52-00-513	VEHICLE MAINTENANCE SERVICE	\$1,200.00	\$0.00	\$908.91	\$291.09	75.74
52-00-532	ENGINEERING SERVICE	\$100.00	\$0.00	\$677.23	\$577.23	677.23
52-00-549	OTHER PROFESSIONAL SERVICES	\$2,500.00	\$204.59	\$510.26	\$1,989.74	20.41
52-00-549-1	OUT SOURCE UTILITY BILLING	\$6,500.00	\$508.73	\$5,959.53	\$540.47	91.69
52-00-549-2	ONLINE PAYMENT FEES	\$2,700.00	\$255.01	\$2,362.52	\$337.48	87.50
52-00-552	TELEPHONE	\$6,000.00	\$674.40	\$3,809.66	\$2,190.34	63.49
52-00-571	UTILITIES	\$8,000.00	\$1,109.50	\$6,199.28	\$1,800.72	77.49
52-00-578	SEWER DISCHARGE FEE	\$250,000.00	\$18,029.90	\$216,158.77	\$33,841.23	86.46
52-00-612	EQUIPMENT MAINTENANCE SUPPLIES	\$7,500.00	\$0.00	\$6,349.83	\$1,150.17	84.66
52-00-613	VEHICLE MAINTENANCE SUPPLIES	\$300.00	\$0.00	\$0.00	\$300.00	.00
52-00-652	OPERATING SUPPLIES	\$3,000.00	\$0.00	\$2,511.93	\$488.07	83.73
52-00-653	SMALL TOOLS	\$150.00	\$0.00	\$0.00	\$150.00	.00
52-00-655	FUEL	\$2,500.00	\$0.00	\$2,204.32	\$295.68	88.17
52-00-929	MISCELLANEOUS EXPENSE	\$1,500.00	\$0.00	\$0.00	\$1,500.00	.00
52-00-999-3	INTER FUND TRANSFER OUT	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00
** TOTAL EXPENSE		\$345,150.00	\$32,210.92	\$301,369.81	\$43,780.19	87.32
** FUND	52	TOTAL		\$8,510.42CR	\$10,384.23	
EXPENSE TOTAL			\$345,150.00	\$32,210.92	\$301,369.81	\$43,780.19
REVENUE TOTAL			\$331,650.00	\$23,700.50	\$311,754.04	\$19,895.96

ADMINISTRATION REPORTS

01/18/2022

Economic Development

- Staff continues site plan review for 1340 Hickory Point Drive. At this point, architectural review has been completed for the site at 1340 and minor site comments remain. Staff has also begun the initial site and architectural review of the apartment quad at 224 Barnett Ave.
- I am continuing to work with the group looking to locate a restaurant at the O'Charley's building at 927 US-51. Once more details are available on the future use of the building, I will be sure to include an update in my report.
- Play It Again sports will be moving into the Good's building (1360 Koester Dr) in February of this year. Linn, along with additional staff from Public Works for training and myself, will be working with the business to acquire an occupancy permit and ensure they can remain on their opening timeline. They are very excited to remain in Macon County, serving the community they have been in for 30 years now, and from a Staff perspective we could not be more excited to welcome them to our community.
- Cocoday, previously Cocomero, is now open in the Hickory Point Mall in the stall located just outside of the Von Maur anchor. They opened on Saturday, January 15, and are excited to remain in the community. Staff is working with the business along with the Chamber of Commerce to schedule a ribbon cutting and opening celebration, so please be on the lookout for an invite to that event once a date has been selected.
- Staff has continued working with Ziggi's Coffee as they look to locate in Forsyth. Central Illinois Regional Dispatch Center (CIRDC) has assigned an address, and we await a submission of a site plan and architectural plan for review so we can look towards getting them open this year.
- Jill and I have continued to work on our business meeting/workshop concept, and she proposed that for the first hands-on business event that the Village host a job fair in mid-February to provide a service to the many individuals seeking employment and the many organizations with staffing needs throughout our Village.

We will be holding this job fair on Tuesday, February 15, 2022 at the Hickory Point Mall, and there will be no cost for participating businesses or individuals seeking jobs. A letter inviting the community has been prepared and is available on the website in the banner and in the public notices section and is being distributed throughout the Village to businesses this week.

Community Development

- The January Planning and Zoning Commission Meeting will take place on Thursday, January 27, 2022. Two public hearings will take place, one continued from January regarding a variance allowing for an accessory structure to be placed prior to the primary structure, and the second regarding a number of changes and updates to the development ordinance. We will also be opening the room to discussion during new business to discuss the climate and perspective of the Commission on the general philosophy of the Development Ordinance so that we can ensure that the document is providing regulation and clear pathways in a way that is desirable to the Village, its businesses, and its residents.

Respectfully submitted,

Jake Smith

Community and Economic Development Coordinator/

Assistant to the Village Administrator

ENGINEER'S REPORT

Forsyth; January 18, 2022 Board Meeting

Submitted by Matthew B. Foster, P.E., PLS

Project 6928 – Bike Path to Grade School

No new update, we still continue to wait on concurrence for IDOT on the special waste review. We will finalize the draft Project Development Report for submittal to IDOT for review once IDOT has concurred.

Project 7542 – 2020 Street Maintenance

The 2021 Sidewalk Improvements will be completed in the spring once weather clears up for final seeding. The City of Decatur has decided to join in on the microsurfacing/cape sealing work this year. The city will be the lead agency and has requested the cape sealing information by the end of January so they can proceed with the bidding process.

Project 7778 – The Greenbrier Rehabilitation

No new update, work on this project is suspended until the spring. We are currently coordinating with the contractor and utility company for adjustment of the gas services. They currently anticipate adjustment of the services to be completed in March.

Project 7982 – Forsyth Park LWCF Grant Compliance

Design of the LWCF grant compliance phase continues. We are currently fine-tuning the layout of the pond and outfall to the creek.

Project 8000 – Well No. 7 Design

No new update, we continue to work on our responses to the IEPA on the construction permit.



Library Director's Report

January 18, 2022

- An application for the annual Per Capita Grant was submitted to the Illinois State Library on Wednesday, January 12. "The Public Library Per Capita Grant was established to assist public libraries to improve and increase library services within their service areas. Grant amounts of up to \$1.475 per person served are available, on an annual basis, to all Illinois local public libraries." For the FY22 Grant submission, the recently certified 2020 United States Census population numbers will be used for the "service area population", a total of 3,734 Forsyth residents, which should increase the total amount awarded.
- The Library is partnering with the University of Illinois Urbana-Champaign Extension Office to offer an afterschool 4-H Steam Club. We will be hosting two 6 week sessions, with the first beginning on January 13, 2022. The 4-H Steam Club will be for students, 8-12 years of age, and will focus on electricity, wind power, and cooking. Local parents have been instrumental in the formation of this program, and will also play a role in helping with its execution. A big thank you to these parents, and to the University of Illinois Extension 4-H staff as well. The Library currently has 19 students registered.
- Myself, and Youth Services Librarian, Marissa White, are working on a job posting for a Youth Services Assistant position, and we hope to have it posted soon. This position has been open for nearly a year, and it will be instrumental in the planning and execution of youth programs and activities offered at the Library, as well as a number of additional duties aimed at serving the public.
- Myself, and Youth Services Librarian, Marissa White, are currently working on Summer Reading Program planning, including vendors, scheduling, program ideas, reading incentives and prizes, and so much more. A lot of work goes into this program every year, and we will always look to improve upon the previous year's offering.
- I am still actively looking for a new Library Commission member to fill the open vacancy, and I am hopeful that I will be able to put forward a recommendation soon.
- The Library's website had 424 unique users and 727 total sessions during the month of December.
- The Library had 1,886 visitors during the month of December, and circulated 4,021 items. Of these items, 1,726 items were checked out by non-Forsyth patrons at the Forsyth Public Library. Forsyth patrons checked out 152 items from other libraries last month, including: Warrensburg, Decatur and Clinton. The Library was closed for curbside service only in December 2020, and circulated a total of 3,045 items.

Steven Ward
January 12, 2022

Public Works Report 1-11-22

Parks:

Tennis Parking Lot lighting complete. Tennis Court lighting still in progress, waiting on better ground to bring truck in to get back lights.

Ball field parking lot lighting still in progress, awaiting poles.

Park bathrooms winterized, 4/5 bathroom is still open (is heated).

Dead trees cut down, chipper out for annual service.

Painting picnic tables.

Forsyth Pkwy bushes removed.

On our Park to do list is:

Continue with dead tree removal. Winter month work.

Backfill dirt around new concrete at Tennis Courts.

Kinney Contractors to backfill dirt around inner circle track and #4 field connection.

Village:

We continued to maintain Village Hall, the Library, and other property / easements throughout the Village.

Completed Marion Street (Kids-N-Fitness) speed limit 25 mph sign install, painted road with speed limit.

We worked on permit locates and inspections. New business reviews / inspections.

We worked any concerns residents had.

Potholes filled.

On our Village to do list is:

Tree and low hanging limb Removal. Some dead trees in parkways that need removed. Low limbs are in contact with trucks and school buses.

Continue with Pot hole filling around the Mall, Circle K, Greenbriar, and Marion.

Water Treatment Plant / Sewer:

Continued with meeting monthly / annual IEPA sampling and analysis requirements.

Completed required monthly / annual reports.

Completed 2021 semi-annual lead / copper rule sampling from 40 different sites.

On our Water / Sewer to do list is:

Complete monthly IEPA sampling and other required sampling.

Implement additional daily / weekly required sampling per IEPA.

Lift Station generator ATS work, parts ordered.

Non-Potable booster pump replacement. (Pump ordered, expected delivery in May of 2022).

Sample for 2022 semi-annual lead / copper rule at 40 sites.

Order spare pumps, motors.

Thanks, Darin

OLD BUSINESS

ITEM 1

OLD BUSINESS

ITEM 2

MEMORANDUM

To: Mayor and Board of Trustees

From: Rhonda Stewart, Treasurer

Date: December 30, 2021

RE: IEPA Water Plant Loan (rate of 2.50% started 02/15/2007 and ending 02/15/2026)

In the 2022 budget we budgeted \$1,370,000 to possibly pay off the IEPA Water Treatment Loan. The next IEPA Water Plan Loan Installment must be paid by February 15, 2022. This installment is normally processed within my warrants at the second meeting in January. In reaching out to IEPA our estimated pay off amount would be \$1,384,745.72 on February 15, 2022. Which means we would be over budget on this line item by \$14,745.72. Our potential savings would be \$69,798.10 if the loan was paid off early.

We are looking for the boards direction to either pay off the IEPA Water Treatment Loan or not. If it is needed, we could always consider paying the loan off when our second installment is due August 15, 2022

OLD BUSINESS

ITEM 3

THE SOLVR GROUP™ VILLAGE OF FORSYTH

3-YEAR STRATEGIC AND TACTICAL PLAN DEVELOPMENT FOR THE VILLAGE OF FORSYTH • VERSION 1.1 • DECEMBER 2021



CREATING STRATEGIES, NOT JUST ADS.

VILLAGE OF FORSYTH AND WORKING WITH THE SOLVR GROUP™

The SOLVR Group™ has over 20 years of experience within multiple industries in the strategic marketing and advertising disciplines. Our work spans a variety of experiences including graphics, creative, video, social media, media buying, strategy, nationwide promotions and national sales strategies. Treating the disease and not the symptoms is our specialty.

Primarily, our work is **unique** from other firms in its **priority** - we initiate marketing strategies over just providing creative and counting ads and impressions. Our focus is on the creation of tactical plans for reaching your strategic goals for growth and sustainability. SOLVR does this by not just focusing on what things look like. We create solutions that reach throughout your organization through marketing, process management, human resources, resource allocation, cost-savings opportunities, third-party management and internal communication.

To our benefit and advantage, we have been working with the Village of Forsyth for the last few years for development, collateral and consulting. Our projects and partnerships have worked specific capacities. **These include:**

- Collateral Development Including Brochures, Maps and Infographics

Thank you so much for the opportunity. We look forward to our continued work with the Village of Forsyth. For all questions or additional details, please contact Chris Phillips at chris@solvrgroup.com for more information.

STRATEGIC PLANNING THEORY AND ACTIONS

1

**IN-PERSON
FACILITATION OF
STRATEGIC PLAN**

2

**DEVELOPMENT OF
3-YEAR STRATEGIC
PLAN**

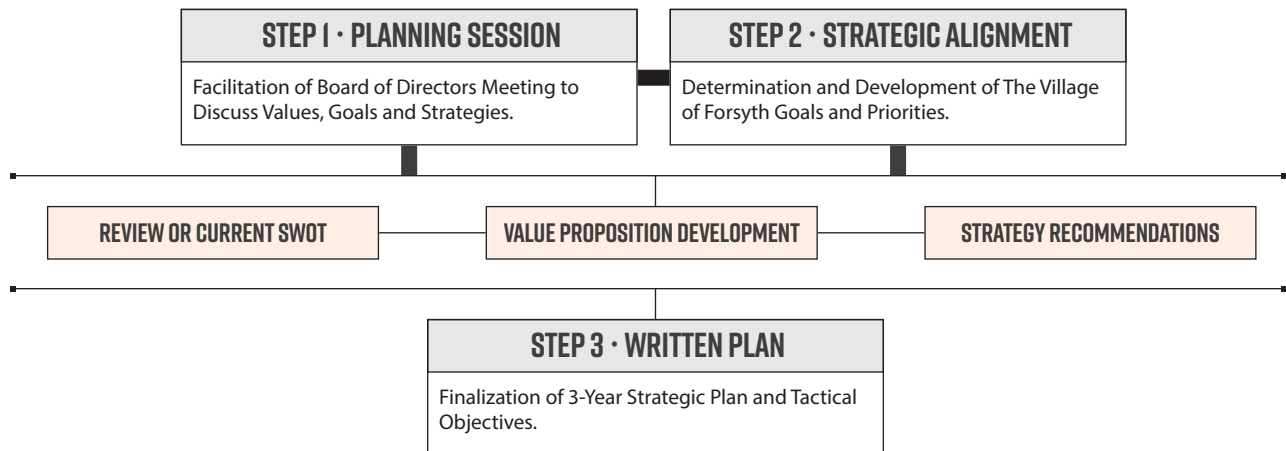
3

**DETERMINATION
OF TACTICAL
OBJECTIVES FOR
3-YEAR PLAN**

SOLVR STRATEGIES FOR CREATION OF MARKETING STRATEGIC PLAN AND PHASING

The following information outlines the marketing process and tactical development recommendations for The VILLAGE OF FORSYTH. The chart is a simplification of this process and is created for high-level review.

PHASE I • DEVELOPMENT OF **STRATEGIC PLAN** FOR VILLAGE OF FORSYTH (1ST QUARTER 2022 COMPLETION)



PHASE 2 • RECOMMENDATIONS FOR **STRATEGIC MARKETING PLAN** THE VILLAGE OF FORSYTH (1ST QUARTER 2022 COMPLETION)



THE SOLVR GROUP

PROPOSAL FOR DELIVERABLES

STRATEGIC CONSULTING AND 3-YEAR PLAN DEVELOPMENT FOR THE VILLAGE OF FORSYTH

Strategic development of strategic plan, potential marketing strategies, collateral and website/technology recommendations for The Village of Forsyth.

CURRENT PROPOSED DELIVERABLES FOR THE VILLAGE OF FORSYTH

→ STRATEGIC PLAN AND STRATEGIC MARKETING PLAN DEVELOPMENT

- Review of Current SWOT Analysis, Past Strategic Plans, Land Use Plans and Survey Results
- **(1-2) Strategic Meeting(s) with Current Board of Directors Facilitation (2-4 Hours)**
 - Development of Value Proposition for The Village of Forsyth, Residents, Potential Residents and Potential Businesses
 - Coordinate and Facilitate a Strategic Planning Session to Determine the 4-5 Major Goals for the Next Three Years (Tangible, Number/Metric Based Goals Based on Historical Data and Future Predictive Assumptions | See Attachment A)
 - Determine Metrics Related to Strategic Goals for Measurement and Benchmarking Purposes
 - Development of Land Use Tactical Objectives (Determination of Operational Cost Pro Forma)
 - Development of 3-4 Tactical Initiatives for Each Strategic Goal
- Provide Guidance and Proprietary Tactical Worksheets for Development of Written Strategic Plan
- Action Plan Worksheets Provided
- Use of Basecamp® Team Project Management System for Collection of Documents and Collateral and Schedules (If Requested)
- **Strategic Marketing Plan Recommendations for Attainment of Strategic Goals**
 - Review of Current Marketing Channels and Recommendations for Communication Processes
 - Recommendations for External Partner Communications
 - Tactical Worksheets Providing Strategies for Marketing Efforts
 - Recommendations for Various Marketing Tools and Sales Process Improvements
- **Wrap-Up Meeting for Internal Requests and Finalization of Plan**
 - Scheduled at Conclusion of Strategic Plan Development
 - Discussion of Future Needed Projects and Collateral on Per Project Basis

Continued on Next Page →

THE SOLVR GROUP PROPOSAL FOR DELIVERABLES

TOTAL COSTS FOR THE VILLAGE OF FORSYTH STRATEGIC PLANNING AND DEVELOPMENT

TOTAL COSTS FOR SOLVR GROUP™ CONSULTING: \$16,235.00

SOLVR CONSULTING AGREEMENT

IN WITNESS WHEREOF, THIS AGREEMENT IS EXECUTED AS OF THE DATE SET FORTH BELOW.

VILLAGE OF FORSYTH

BY: _____

TITLE: _____

DATE: _____

THE SOLVR GROUP

BY: _____

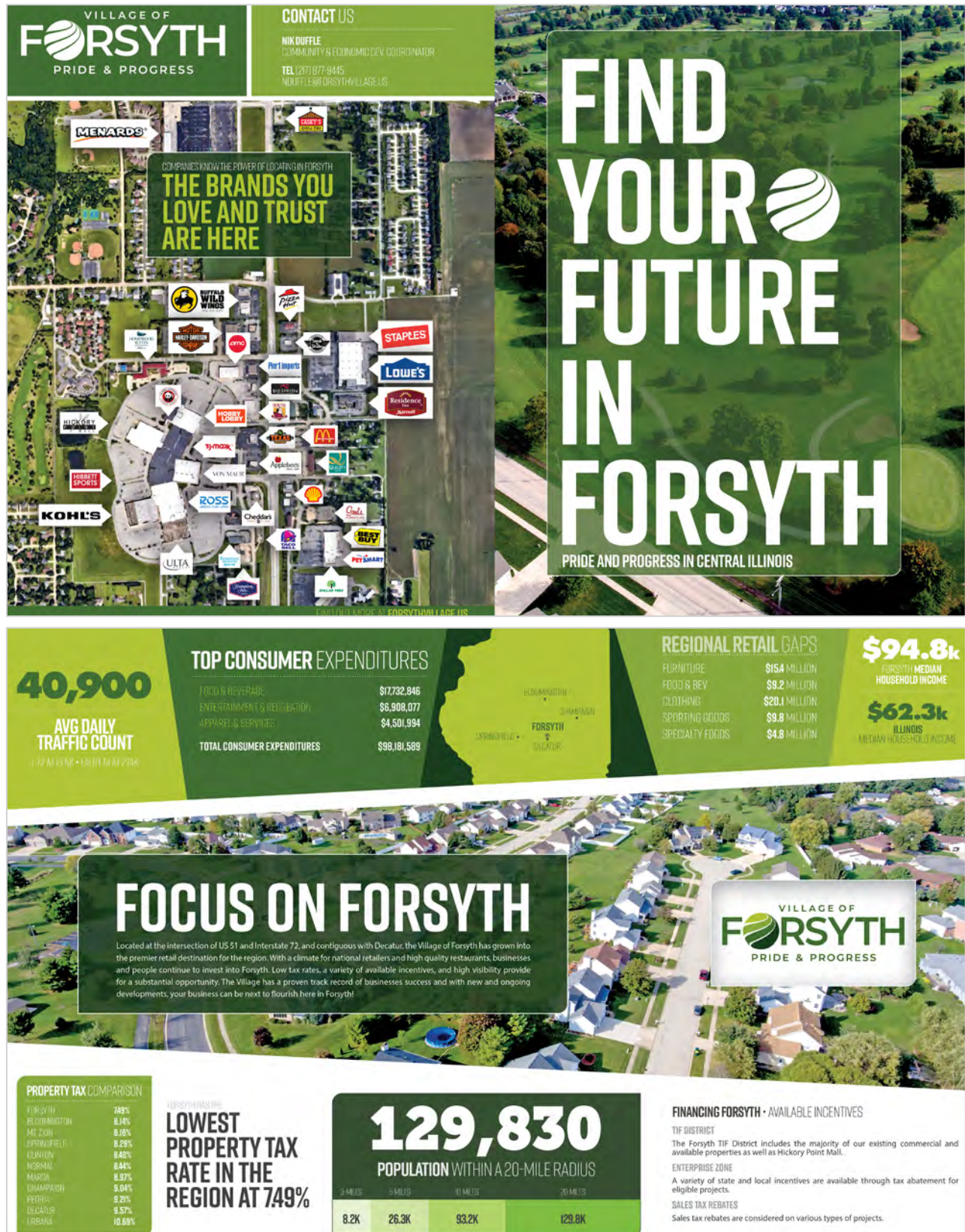
TITLE: _____

DATE: _____

The signer for Company of this agreement warrants that he or she has the contractual authority to enter into this Consulting Agreement. This Agreement and each party's obligations shall be binding on the representatives, assigns, and successors of such party. Each party has signed this Agreement through its authorized representative.

THE SOLVR GROUP

PREVIOUS VILLAGE OF FORSYTH WORK & DELIVERABLES



40,900

AVG DAILY TRAFFIC COUNT

172 M. E. - 181 M. W. 2018

TOP CONSUMER EXPENDITURES

FOOD & BEVERAGE	\$17,732,846
ENTERTAINMENT & RECREATION	\$6,908,077
APPAREL & SERVICES	\$4,501,994
TOTAL CONSUMER EXPENDITURES	\$98,181,589

REGIONAL RETAIL GAPS

FURNITURE	\$154 MILLION
FOOD & BEV	\$9.2 MILLION
CLOTHING	\$20.1 MILLION
SPORTING GOODS	\$9.8 MILLION
SPECIALTY FOODS	\$4.8 MILLION

\$94.8k

FORSYTH MEDIAN HOUSEHOLD INCOME

\$62.3k

ILLINOIS MEDIAN HOUSEHOLD INCOME

FOCUS ON FORSYTH

Located at the intersection of US 51 and Interstate 72, and contiguous with Decatur, the Village of Forsyth has grown into the premier retail destination for the region. With a climate for national retailers and high quality restaurants, businesses and people continue to invest into Forsyth. Low tax rates, a variety of available incentives, and high visibility provide for a substantial opportunity. The Village has a proven track record of businesses success and with new and ongoing developments, your business can be next to flourish here in Forsyth!

PROPERTY TAX COMPARISON

FORSYTH	7.95%
ELKHARTINGTON	8.14%
MT. ZION	8.18%
SPRINGFIELD	8.28%
CLARKTON	8.40%
NORMAL	8.44%
MARION	8.57%
CHAMPAIGN	9.04%
PEDDIA	9.21%
DECATUR	9.57%
URBANA	10.69%

LOWEST PROPERTY TAX RATE IN THE REGION AT 7.95%

129,830

POPULATION WITHIN A 20-MILE RADIUS

0-5 MILES	5-10 MILES	10-15 MILES	20 MILES
8.2K	26.3K	93.2K	129.8K

FINANCING FORSYTH • AVAILABLE INCENTIVES

TIF DISTRICT
The Forsyth TIF District includes the majority of our existing commercial and available properties as well as Hickory Point Mall.

ENTERPRISE ZONE
A variety of state and local incentives are available through tax abatement for eligible projects.

SALES TAX REBATES
Sales tax rebates are considered on various types of projects.

THE VILLAGE OF FORSYTH

STRATEGIC GOAL • 1

THE VILLAGE OF FORSYTH Tangible Strategic Goal.

TACTICAL GOAL 1 • Example of Tactical Goal.						
DESCRIPTION	MILESTONE	TARGET	RESOURCES	RESPONSIBLE	PRIORITY	BUDGET
Description of Tactical Goal.	TBD	• None	• TBD	• TBD	1	TBD

TACTICAL GOAL 2 • Example of Tactical Goal.						
DESCRIPTION	MILESTONE	TARGET	RESOURCES	RESPONSIBLE	PRIORITY	BUDGET
Description of Tactical Goal.	TBD	• None	• TBD	• TBD	1	TBD



PROPOSAL

COMPREHENSIVE & STRATEGIC PLAN UPDATES

November 29, 2021

PREPARED BY:



NORTHERN ILLINOIS UNIVERSITY

**Center for
Governmental Studies**

Outreach, Engagement, and Regional Development





November 29, 2021

Jill Applebee, Village Administrator
Village of Forsyth
301 S. Route 51
Forsyth, IL 62535

Dear Ms. Applebee:

Thank you for the opportunity to discuss the Village of Forsyth's thoughts regarding updating its Comprehensive and Strategic Plans. This proposal is based on a review of the Village's current comprehensive plan, background information provided by your office, and our understanding of the Village's objectives in undertaking this project.

The Northern Illinois University Center for Governmental Studies (NIU-CGS) and Egret+Ox Planning, LLC will collaborate to complete this project. As the scope of work and qualifications presented in the proposal demonstrate, our team has the knowledge, skills, and abilities to provide the project administration, analytical analysis, and planning services the Village is seeking. One of our team members, Todd Vanadilok (Principal Planner of Egret+Ox), is quite familiar with Forsyth's current Comprehensive Plan, as he served as senior planner (while with his previous employer) on that project in 2012. That base of knowledge will provide a level of continuity and understanding of the community for both the Comprehensive Plan and Strategic Plan.

NIU-CGS is committed to public service and works on research, public management, data collection, analysis, and facilitation projects for a wide variety of agencies and local governments in Illinois. Egret+Ox brings over 20 years of experience in comprehensive planning, including over a dozen projects across Illinois as well as others from elsewhere. NIU-CGS and Egret & Ox have developed a strong working relationship through partnerships on several projects. Should the Village have any questions, please do not hesitate to reach out to our team's project contacts listed below.

Best regards,

Mel Henriksen
Assistant Director,
Center for Governmental Studies
Northern Illinois University
148 North 3rd Street
DeKalb, IL 60115
mhenriksen@niu.edu

Mim Evans
Senior Research Associate
Center for Governmental Studies
Northern Illinois University
148 North 3rd Street
DeKalb, IL 60115
mevans@niu.edu

Todd Vanadilok, AICP
Principal Planner
Egret+Ox Planning, LLC
3861 N. Milwaukee Avenue
Chicago, IL 60641
todd@egretandox.com

BACKGROUND

The Village of Forsyth (the Village) has been actively planning for its future and working to meet the needs of its residents, businesses, and visitors. The Village's current comprehensive and strategic plans have provided guidance in these efforts and the Village now wishes to update these plans. While the Village population has been stable since the plans were completed in 2012 and 2015, respectively, there have been important changes in the community and surrounding area, leading the Village to desire more current plans to guide future growth. Broad community participation will be important in ensuring that the plans reflect public desires and are well supported. This proposal includes the scope of work, estimated fees and timing, and NIU-CGS/Egret + Ox (Project Team) combined qualifications to complete this project.

PROJECT APPROACH & SCOPE OF WORK

It is our goal that the updated plans be firmly grounded in the needs and desires of the community, the unique physical characteristics of Forsyth, and the economic opportunities of the broader Decatur-Forsyth area. Much has transpired since the existing plans were adopted, including new economic opportunities, new policies at the State and Federal level, COVID-19, growing attention to environmental and economic sustainability, and changes in local officials, among others. These changes warrant a fresh start in preparing the comprehensive and strategic plans. The scope of work presented in this proposal is based on that fresh start rather than a narrower scope limited to updating data and other aspects of either plan. Should the Village decide on a more limited approach, we can adjust the scope accordingly.

The Village has requested a proposal that includes both a comprehensive plan and a strategic plan. By preparing these two plans simultaneously, the Village will have documents that are mutually supportive, use similar terminology, and make coordinated decision making easier. This approach also results in cost savings to the Village because there is some overlap of tasks. In addition, each plan benefits from additional research and input that might not have been available if just one of the plans was prepared. For example, the community input for the two plans is somewhat different but the feedback received when combined provides a richer data set to consider when developing each individual plan.

The scope of work is presented in four sections:

1. Data Gathering
2. Community Engagement
3. Comprehensive Planning
4. Strategic Planning

To deliver quality products in a cost-efficient manner, the following approach/scope of work indicates where tasks apply to both the comprehensive and strategic plans. The first step, data gathering, applies to both the comprehensive plan and the strategic plan.

1. Data Gathering (both plans)

Task 1.1: Kickoff Meeting

Prior to beginning work, the project team will hold a kickoff meeting with the individuals who will be key contacts and a sounding board for the project. This group may be a designated steering committee and/or Village staff and officials. The kickoff meeting will be an opportunity for staff/steering committee members to present issues, challenges, and opportunities; and comment on the aspects of the current plan that are particularly strong or they would like addressed in a different way. This will also be an opportunity to discuss the contract and timeline, address questions and make needed adjustments. At this meeting, the project team will collect or learn of the availability of existing information that may be helpful in developing the plans. This may include:

- GIS, CAD, or other mapping files
- Specialized data sets relevant to Forsyth and Macon County
- Past studies and plans
- Other relevant graphics and documents that may be helpful to carry out this project

Task 1.2: Inventory of Existing Land Uses and Public Assets

This task includes a comprehensive inventory of Forsyth's existing land uses. The project team will conduct a first-hand assessment of the community through field reconnaissance, examining Forsyth's neighborhoods, commercial areas, employment centers, parks and open spaces, community facilities, transportation networks, and environmental features. While most of the existing conditions may be physical in nature, field reconnaissance – which will include walking and driving components – will provide an opportunity to understand the character, history, and development trends that shape Forsyth. Particular attention will be paid to changes since completion of the existing plans and emerging patterns of development. Areas with potential for annexation will also be considered.

This task also will include an inventory of existing public assets and any plans for expansion or contraction. Assets to be inventoried include:

- Public/institutional uses, parks, open space, etc.
- Transportation network
- Utilities and infrastructure
- Environmental conditions
- Agricultural and natural lands
- Sustainability programs or systems

Task 1.3: Analysis of Current Population and Potential Future Trends

This task will provide data and analysis of the present and projected future population of the Village and relevant surrounding areas including the number of and growth in households, household size, age, income, commuting patterns, migration, employment, and other factors. This population profile will help the Village understand the opportunities and challenges that directly impact the amount and types of development and related services that may be needed.

Task 1.4: Housing Analysis

The project team will update the housing data included in the 2012 plan and include anticipated changes in housing supply. The information in the 2012 plan may be supplemented by additional sources that provide useful information to the Village. For example, the ability of a community to meet housing demand is influenced by the recycling of housing in addition to additions or deletions to the supply. Another factor is redevelopment opportunities that may create housing or enable existing housing to better meet demand. The project team will consider housing supply and demand generated by specific groups, such as older residents or workforce housing. Thought will be given to who might wish to live in Forsyth during the planning period and what their housing needs may be. These questions and others will be addressed at a level appropriate for the plans being prepared. A complete housing study could be prepared as a separate engagement if the Village desires.

Task 1.5: Evaluation of the Economy

Understanding the area economy is necessary to assess Forsyth's development opportunities and service needs. Thus, this task will address trends in employment and growth of relevant industries. NIU-CGS' access to extensive databases on the area economy will strengthen this analysis. The opportunities provided by the community's location, namely proximity to Decatur, as well as connections to I-72 and Route 51, will be considered. The current conditions and general outlook for Hickory Point Mall and the Route 51 corridor will also be assessed in terms of their short- and long-term impacts on the local economy and land use management.

Task 1.6: Project Status Meeting and Client Feedback

The project team will meet with the staff/steering committee at the conclusion of Data Gathering to present findings and discuss possible implications for both comprehensive planning and strategic planning. At this time, we can discuss any adjustments to the remaining scope of work that seem desirable based on the findings to date.

Deliverable: Data Assessment Summary including

- Inventory of existing land uses and public assets
- Economic and demographic profile of Forsyth
- Projections of future resident profile
- Information on relevant surrounding area population
- Housing Profile
- Overview of potential commercial and industrial development

The next step, engaging the community in the planning process, also applies to both plans.

2. Community Engagement (both plans)

Task 2.1: Evaluation of the Local Business Climate

While available economic data can describe the broad economy and the status of major sectors, it is only part of the picture in understanding the unique workings of a small-town economy like Forsyth's. Therefore, the project team will survey local owners about the status of and plans for their businesses, their thoughts on strengths and weaknesses of the business climate, and ideas for how existing businesses can be more prosperous and new businesses encouraged to choose a Forsyth location. We will develop the survey questionnaire so the responses generate information translatable to the comprehensive and strategic plans and review the questions with the Village prior to finalizing it. The project team will work with the Village to develop the best mechanism for reaching all business owners. Generally, an online survey with background information and the link shared directly by mail or email works well. We will consult with local organizations such as the Forsyth Chamber of Commerce on how to encourage participation.. The database developed will provide the Village with information useful in economic development planning as it relates to the comprehensive plan and other issues such as business incentives, technical assistance needed, and new business opportunities.

In addition to considering the needs and growth potential of small businesses, the assets of the community and the characteristics of the regional economy may generate opportunities to attract larger employers. This possibility will be considered.

Leveraging Forsyth's 2021 Community Survey

We recognize the Village's recently conducted 2021 Community Survey to assess the insights of Forsyth residents and stakeholders regarding quality of life, government performance, and municipal services. As a result, rather than conduct another community survey, we will leverage the findings from this recent survey to guide many of the comprehensive plan elements, including perceptions on growth, development, community assets, access and mobility, etc. In cases where we may need to reach back out to the community for feedback on aspects that may not have been covered in the 2021 Community Survey, we will utilize our resident participation tools (see Task 2.2) to gather additional public input. While we will discuss such outreach efforts in advance with Village staff, these activities may take different forms, such as quick poll questions on a project website or the Village's social media streams or an outreach booth at a community event.

Task 2.2: Resident Participation

The project team's approach to resident participation can be summed up in two words: flexible options. The Village surveyed residents within the past year. The responses to that survey are a good starting point for gauging resident opinions. We have additional tools that enable us to engage people in creative and effective ways. Our toolbox of engagement practices includes a balanced set of in-person meetings and outreach activities mixed with web-based tools to provide virtual spaces for community members to participate in the planning process and share their feedback. Traditional outreach methods (e.g., meetings, workshops, open houses, focus groups, etc.) will be part of our approach, even if they take a virtual form via videoconferencing programs like Zoom and engagement platforms like Social Pinpoint.

The project team is utilizing Social Pinpoint in a few planning projects, particularly hosting multi-week virtual workshops to obtain community feedback on key issues. Social Pinpoint has proven to be a robust option in our engagement toolbox, providing the ability to utilize features such as comment maps, surveys, and idea walls. Rather than hosting a typical two-hour meeting on a weekday evening, virtual workshops make it possible to operate a workshop or open house for multiple days or even weeks to gather input from community members at their own pace and time. This brings the bonus of reaching out to people who are difficult to reach or often do not engage in the public process, as the virtual platform allows for a layer of anonymity for people to share more freely. The project team will also work closely with local officials to link these web-based tools with the Village's social media streams.

Regarding in-person outreach, the project team will bring other tools such as community events, chalkboard messaging, on-site meetings, etc., which will be important to connect with residents, business owners, and community organizations on a one-on-one level when appropriate.



In addition to guiding the steering committee through the planning process and allowing space for their feedback on key community issues and draft deliverables, our approach includes engagement of public officials to keep the Village Board of Trustees and Planning and Zoning Commission up to date on project progress at key points and invite their active participation in certain outreach activities in the planning process.

Task 2.3: Analysis of Collected Data

The project team will combine input from surveys, community events, interviews and focus groups to compose a picture of current thinking on the part of Forsyth residents and businesses and their anticipated needs and desires for the planning period. The input from each of the information gathering channels will be summarized as a stand-alone analysis as well, including a discussion of who participated in each channel so the findings can be reviewed with the appropriate context.

The data from these tasks will be combined with information gathered in Data Gathering to show how all the components might interact and affect both plans.

Task 2.4: Meeting with Village Staff/Steering Committee

The project team will meet with Village staff/steering committee to develop a preliminary vision and goals. We will facilitate a discussion of a draft vision and goals based on community input and our prior research. Input received from this meeting will be used to refine the draft vision statement and goals. The draft vision and goals will provide a common starting point for both the comprehensive and strategic planning efforts that follow.

Deliverables

- A summary of the input received from Tasks 2.1-2.3
- Preliminary discussion of vision and goals based on input received.

Up to this point, the scope of work has applied to both comprehensive planning and strategic planning. While the plans share many elements and each will benefit from the greater information gathered by combining efforts, each plan also has unique tasks required to produce two separate documents. A discussion of these tasks follows. While the comprehensive plan is discussed first and the strategic plan second, many of the tasks can occur at the same time.

3. Comprehensive Planning

Task 3.1: Planning and Zoning Commission Workshop

The project team will meet with the Planning and Zoning Commission in a workshop format. We will present the findings from sections 1 and 2. We will then direct the commissioners to several maps and ask them to indicate locations or issues that they would like addressed in the comprehensive plan. We will also seek the commissioners' input on non-map related issues, individuals or groups that should be brought into the process to a greater degree (see task 3.2).



Task 3.2: Group Meetings and Interviews

There may be some groups or individuals whose input is important in preparing the comprehensive plan and who have not been sufficiently involved to this point. We will identify these groups and individuals and engage them through focus groups or interviews. These meetings will help generate broader support for the plan.

Task 3.3: Goals and Objectives

Based on the information collected in all previous tasks, the goals and objectives in the 2012 plan, and the draft vision and goals developed in Task 2.5, we will suggest goals and objectives specific to the updated plan. These goals and objectives will be presented to the steering committee and/or plan commission in draft form for discussion and refinement.

Two approaches are presented for completing the comprehensive plan, a traditional approach and a transect approach. Each is described below. We can discuss with the Village which approach is the best fit for Forsyth. There is no difference in cost between the two approaches.

Traditional Approach

Task 3.4: Identification of Key Sub Areas or Development Sites

The project team will delineate potential sub areas or key development sites and provide an explanation for our suggestions. While the key development sites identified in the 2012 plan may serve as a starting point, we will coordinate with Village staff to identify the key sub areas or development sites that make the most sense to optimize land management and foster sustainable development patterns in Forsyth.

Task 3.5: Major Plan Elements

This task will center on preparing strategies for the following plan elements:

- Residential
- Commercial
- Industrial
- Office, research and light industrial
- Mixed use
- Community facilities
- Flood plain

Task 3.6: Future Land Use Plan

The project team will update the Village's Future Land Use Map to ensure it reflects the current type of development and land use distribution and desired future uses within its municipal planning limits. While the 2012 Future Land Use Map provides a solid foundation of land use designations, we will assess Forsyth's development trends and their influence on potentially new or refined land use designations that fit the Village's expectations for balanced development and growth.

The outputs from the strategic planning process will play a critical role in defining the Future Land Use Map, particularly with regards to primary corridors, employment centers, opportunity areas, and key development sites. As a result, the Future Land Use Map will be developed concurrently with the strategic plan.

Transect Approach (Alternate 3.4-3.6)

As a potential option to explore, the project team can work with Village staff to assess the applicability of utilizing the transect planning approach to update Forsyth's Comprehensive Plan, particularly the Future Land Use Plan. If Village staff sees value in potentially applying the transect approach, we will work with staff to integrate this approach.

Inspired by New Urbanist smart growth principles, the transect approach views the community from the perspective of unique character districts. This allows for greater attention to placemaking, balanced growth, and sustainable development.

The result is a more inspired Future Land Use Plan and related plan elements with more forethought to:

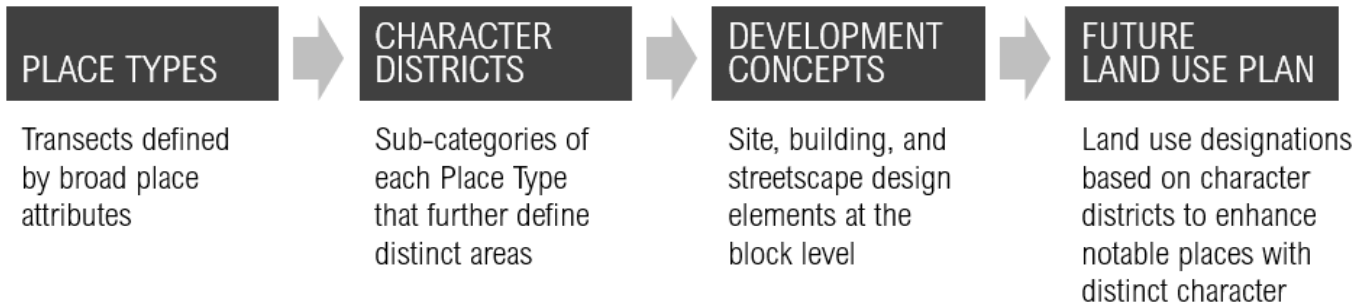
- Acknowledge the Village's distinct neighborhoods, corridors, and districts
- Protect critical natural resources
- Plan and design spaces through the lens of how people experience them

The table on the right summarizes one possible iteration of viewing Forsyth through the transect planning lens. In particular, the table identifies four Transect Place Types: (1) Natural Areas; (2) Rural Areas; (3) Neighborhoods; (4) Special Districts. This is just one of many variations of how the transect approach could be applied.

The transect approach can be a beneficial way to plan for long-term growth, development, and preservation, particularly as a useful method for communities like Forsyth that have clear delineations in development scales ranging from low intensity (e.g., farmland, greenways, etc.) to moderate/high intensity (e.g., commercial corridor, interchange development, etc.).

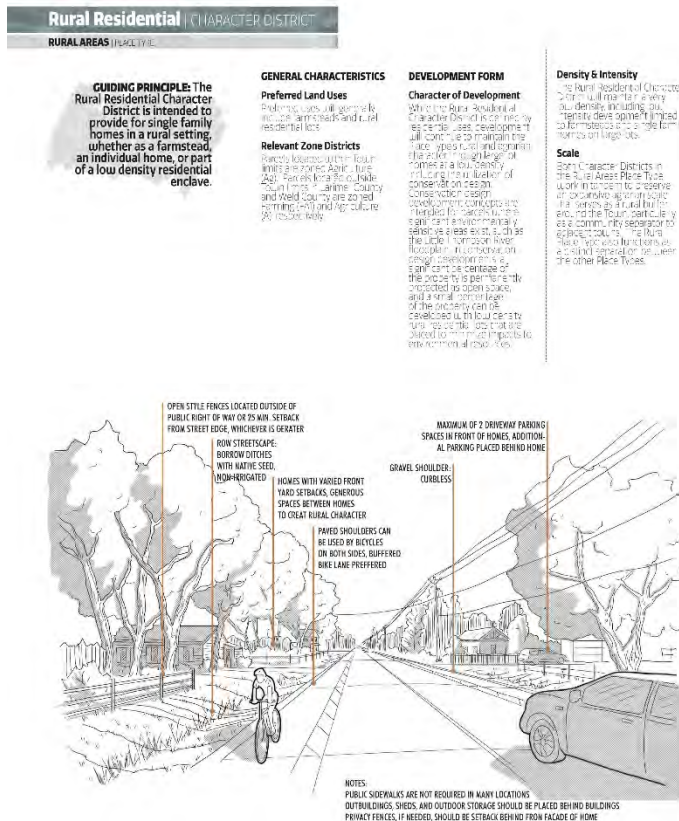
POTENTIAL TRANSECT APPROACH FOR FORSYTH
TRANSECT PLACE TYPE NATURAL AREAS
<u>CHARACTER DISTRICTS</u> Stevens Creek Greenway Parks and Open Space
TRANSECT PLACE TYPE RURAL AREAS
<u>CHARACTER DISTRICTS</u> Farmland Rural Residential
TRANSECT PLACE TYPE NEIGHBORHOODS
<u>CHARACTER DISTRICTS</u> Elwood Street (Old Forsyth) Hickory Point Road Oakland Avenue Stevens Creek Boulevard Forsyth Parkway Hundley Road
TRANSECT PLACE TYPE SPECIAL DISTRICTS
<u>CHARACTER DISTRICTS</u> I-72 Interchange Route 51 Corridor Hickory Point Mall Buckeye Terminals Area

As shown in the flow chart below, the transect approach has four components.



Each Transect Place Type has its own Character Districts, which are sub-categories of each transect that further define distinct areas. For example, Forsyth's Natural Areas transect could be categorized into two Character Districts: (1) Stevens Creek Greenway, and (2) Parks and Open Space.

After defining the Transect Place Types and Character Districts, the third level of the transect approach is Development Concepts, which defines the site, building, and streetscape design elements at the block level for each Character District. The graphic below summarizes these design and development elements for a potential Rural Residential Character District.



The Future Land Use Plan is the fourth and final level of the transect approach. The Transect Place Types and underlying Character Districts translate into a Future Land Use Plan Map, with the Development Concepts providing for greater level of design and development detail to advance the Village's placemaking goals and character-based development to enhance the vitality of Forsyth's neighborhoods, corridors, and districts. The illustration above shows a sample character district from another plan completed by the project team.

The remaining comprehensive planning tasks (3.7-3.11) apply to both the traditional approach and the transect approach.

Task 3.7: Implementation Plan

Building off the implementation plan in the Village's 2012 Comprehensive Plan, the project team will prepare an updated implementation plan that identifies action items reflecting the various strategies outlined in the Comprehensive Plan Update. The implementation action plan will tie phasing, responsible parties, and potential funding sources to the action steps to ensure the Village and its partners can effectively transition from long-range planning to active implementation on a regular basis. The implementation plan for the comprehensive plan will be coordinated with the implementation plan prepared through the strategic planning process. The format of the plan will be discussed with the Village to arrive at a useful and user-friendly document.

Task 3.8: Design Guidelines

The project team will review the existing set of design guidelines and suggest potential revisions based on feedback from the Village and community, particularly with regards to housing types, unit/lot sizes, and other housing elements not previously considered in the 2012 Comprehensive Plan.

Task 3.9: Economic Development Strategy

The 2012 plan includes an economic development section and a sub area plan for Hickory Point Mall. The update will address economic development in general, and depending on findings, will emphasize components of the economy that may offer greater opportunities. Much of the information gathered in preparing the comprehensive plan will be helpful in preparing an economic development strategy. The project team will expand on the information gathered by utilizing data sources that shed light on economic opportunities and challenges. For example, workforce needs and related housing supply issues will be considered, along with the short- and long-term impacts of Hickory Point Mall on Forsyth's overall economic development strategy." Changes in the local economy because of COVID 19, federal or state policies and programs, demographics or other factors will be evaluated.

Task 3.10: Draft Land Use Plan and Report

The project team will prepare a draft of the future land use plan and accompanying report for review by Village staff, steering committee, and the Planning and Zoning Commission. We will revise the documents based on comments received.

Task 3.11: Public Hearing

The project team will facilitate a presentation and discussion for the public hearing held by the Planning and Zoning Commission.

Task 3.12: Final Report & Presentation

When an agreed upon draft has been developed and the Planning and Zoning Commission has recommended adoption, we will be present at the Village Board of Trustees meeting discussing plan adoption and can present the plan at that meeting or answer questions, if desired. Upon adoption, we will provide the Village with an electronic copy of the plan in pdf format, an electronic copy of the plan in an editable and amendable format, and a pdf download link to be posted on the Village's website.

4. Strategic Planning

Strategic planning, at its core, is leadership's expression of the future. Whether it be a private or public organization, the world in which all organizations operate continues to rapidly change and grow more complicated as witnessed by the changing dynamics of our region, our state, the nation, and the globe.

NIU-CGS recommends a collaborative/participative format that will enable the Village President, Board of Trustees, and senior staff to collaboratively gain insights, share perspectives, and undertake an exploration of organizational dynamics generating a consensus view of the Village's future. The result of the process will be a thorough discussion of policy and administrative leaders' views of the Village's most critical goals, objectives, and organizational arrangements for both the short- and long-term. The strategic planning activities outlined in the scope of work include:

- Pre-Workshop Strategic Planning Readiness - Meeting with project staff designated by the Village
- Pre-Workshop Environmental Scanning Interviews and Focus Groups
- Strategic Planning Workshop(s) with the President, Board of Trustees, and Senior Staff (e.g., department heads)
- Post-Workshop Goal Prioritization Exercise with the President and Board of Trustees
- Post-Workshop Action Planning Launch with the project staff designated by the Village

Taken as a whole, the strategic planning process that is envisioned and described here can be represented in a model of the various steps and elements in a cycle of input, environmental scanning, goal setting, prioritization, action planning, and re-examination of the Village's progress.



A detailed description of the strategic planning process components follows.

Task 4.1: Pre-Workshop: Strategic Planning Readiness

The kickoff meeting described in Task 1.1 will cover many of the topics normally included in the pre-workshop meeting. An additional meeting focused just on strategic planning can be held at this time, if needed.

Task 4.2: Pre-Workshop: Taking Stock - Listening and Learning from Stakeholders Inside and Outside of the Organization

This pre-workshop component is an important piece designed to help ground the process as listening is vital to planning. The project team will use various techniques for gathering background data ranging from “desktop” review of documents to interviews. These steps are an important part of “taking stock” by the project team to help understand current municipal policy and operational perspectives, perceptions, and preferences.

Interviews are an interactive/source-focused approach that provides participants with an opportunity to share personal perspectives. NIU-CGS can utilize a mix of interviews and targeted surveys to gain a 1-1 type of input. For interviews, NIU-CGS will utilize a professional interviewer/team member, resulting in highly personalized participation and the in-depth sharing of ideas. It is the most labor-intensive but highly informative approach to gathering stakeholder input. A list of 6-10 key questions would be developed to help guide the interviews. The focus of the interviews is to gain an initial perspective of important strategies, activities, programs, and services by building a balanced and informed view of the Village’s opportunities, challenges, desires, and essential goals.

➤ Interview Suggestions – Virtual (Zoom) or Phone Options Available

- Village Leadership and Senior Staff
 - Tier I: Organization Views

- Village Administrator (1 interview, 1 hour)
- President (1 interview, 1 hour)
- Village Clerk (1 interview, 30 minutes)
- Board of Trustees (up to 4 interviews, 30 minutes each)

Focus groups are also an interactive approach that assures broad participation and the sharing of ideas in a non-threatening group environment created by the facilitator. Participants are led through a structured but informal discussion that will focus on 5-6 discussion questions that highlight key areas of insight for the process. The advantage of focus groups is the efficiency of gaining multiple insights at one time, the dynamic discussion that takes place among multiple participants, and the robust nature of the comments. Like the interview approach, the aim of the focus group sessions will also be to gain a balanced and informed view of the Village from each stakeholder's unique perspective. The ideal size for focus groups is approximately 10-15 participants. These can be done virtually as well and concurrently with other portions of the process.

While some of the same or similar community members/groups outlined above may provide input into the comprehensive plan, a different methodology (e.g., questions, structures, etc.) will be used for the strategic planning process. The list of **suggested** focus groups provided below may be modified per the Village's request. For example, if the Village feels that they received robust enough input from the business community it may not be necessary to conduct a focus group with businesses during the strategic planning process. This can be determined during the kick-off meeting as outlined in section 1 of the scope of work.

➤ **Suggested Focus Groups for Stakeholder Input**

- Community Views and Perspectives
 - Village Front-line Staff (1 focus group)
 - Inter-governmental Partners (1 focus group)
 - Business Community (1 focus group)
 - Invitational Residents (1 focus group)
 - Open Forum (1 focus group)
- Data Analysis and Thematic Summarization
 - NIU-CGS will provide a summary of themes and key issues/desires as expressed by stakeholder focus groups

Task 4.3: Strategic Planning Workshop(s): Bringing Together Ideas and Feedback to Form Leadership's Goals & Expression of the Future (1 full weekday or weekend session, 6 hours) or two half-day sessions (3 hours each)

➤ **Leadership Retreat Workshop Agenda**

- Visioning for the Future
 - Review and affirm or adjust: what is our vision of the future for the Village, the community? This discussion will begin with the draft vision prepared in Task 2.5.

- Imagine the Village 10, 15, 20 years from now...
- Environmental Scan Part I. – Stakeholder Input Summary Review
 - Presentation of stakeholder input: identify and provide summary of themes and key issues/topics as expressed by organizational and stakeholder focus groups. This will be a review of information presented in Task 2.4.
- Environmental Scan Part II. – Group S.W.O.C. Analysis
 - Review the Village’s internal strengths and weaknesses
 - Review of the Village’s external opportunities and challenges
- Group Goal Identification
 - Development of short-term and long-term goals from exploration of key issues discussion. Previous discussions from Task 2.5 and discussions held in conjunction with comprehensive planning will be considered.
 - Categorization of goals (routine or complex/short- or long-term)

The vision and goals discussed in the comprehensive planning process will be incorporated into the conversation.

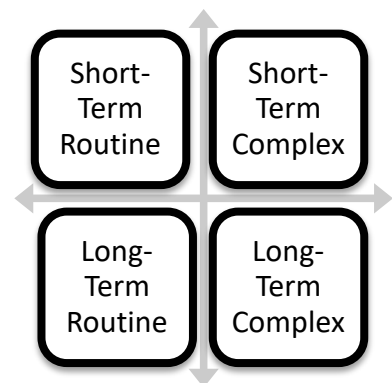
Task 4.4: Post-Workshop: Elected Official Prioritization

- Goal refinement and consolidation (as needed) with Village staff and NIU-CGS team
- Online Board goal prioritization/ranking exercise
- Prioritized goals tallied and results prepared and sorted by time and complexity matrix

Prioritization Process Overview

Following the classification exercise, the Village Board will be asked, through a *post-workshop online exercise*, to delineate why certain goals should be given high priority, and why some goals, although worthy, should receive lower priority. Point values will be assigned to each goal in each quadrant by the Board. The resulting consensus ranking of short- and long-term goals to achieve the future vision will be the outcome of this phase of the process.

The Village’s strategic goals will be presented in a 2x2 time and complexity matrix, with consensus priority rankings, as illustrated in the Goal Classification Matrix (by G. Gabris) on the right.



Task 4.5: Post-Workshop Implementation Review - Action Planning Launch

- Presentation of tools/techniques for effective implementation launch in the organization
- Operationalizing the goals- clarification of goals statements
- Structural assignments and goal coordination responsibilities
- Scheduling of start dates, milestones, and status reports
- Approaches for action steps/work plans

Strategic plan implementation and comprehensive plan implementation will be coordinated.

Task 4.6: Final Summary Report

A final report documenting the strategic planning process and outcomes will be provided to staff for approval. A standalone executive summary will also be produced. Both will be provided in electronic form.

ESTIMATED TIMELINE

The Project Timeline on the next page illustrates how the Strategic Planning (top) and Comprehensive Planning (bottom) processes will be coordinated throughout the duration of the project timeframe. In addition, certain outcomes will inform subsequent phases of both planning processes. This underscores how the Strategic Plan and Comprehensive Plan will build off and support each other, while operating as independent documents that guide the Village's decision making and allocation of resources.

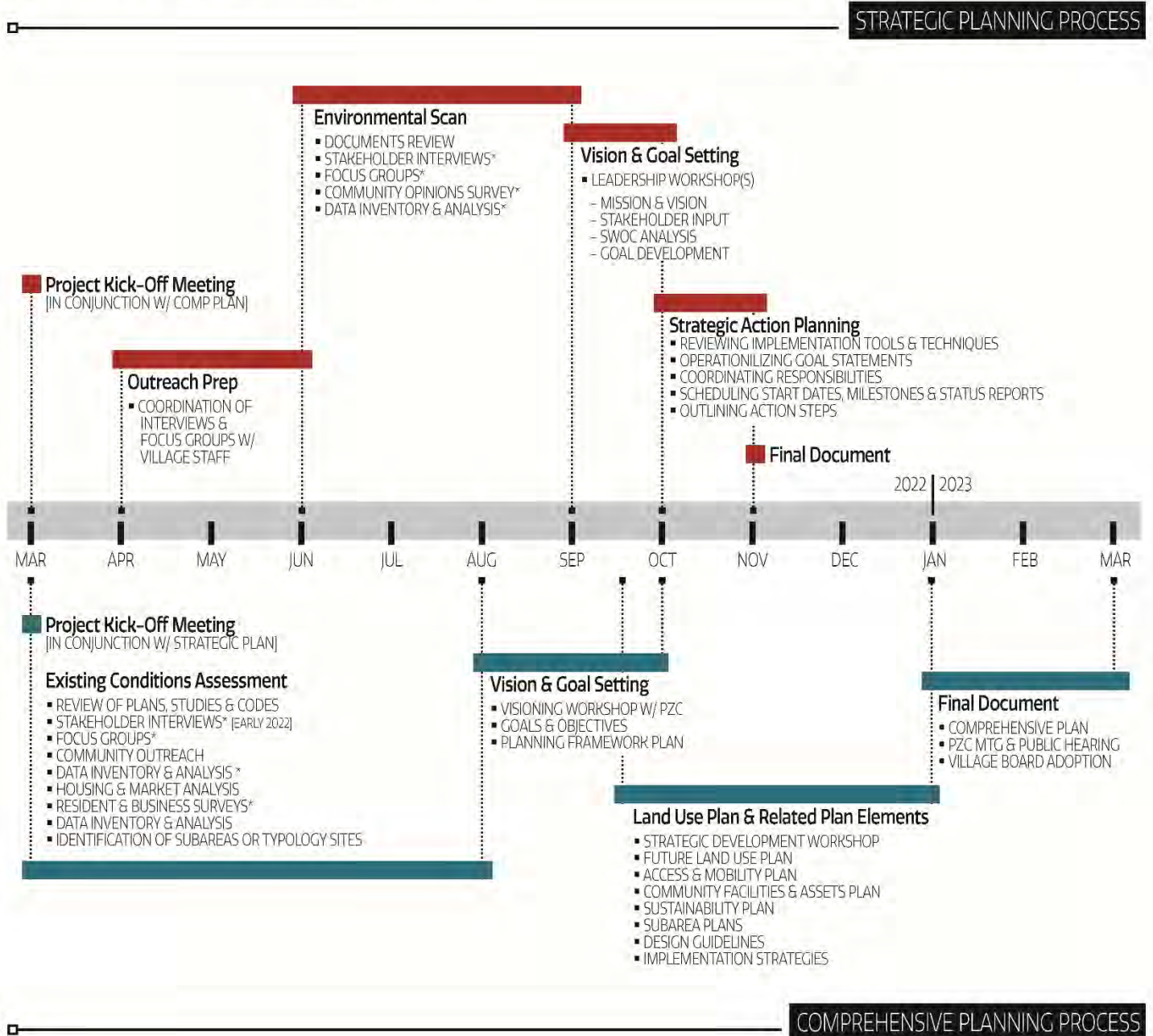
Note: Schedule start date, timing, and dates are subject to change. In particular, community engagement activities may occur throughout the entire planning process to provide the public and stakeholders with opportunities to share their input at various points of the process.

Some of the tasks are a single event, such as a meeting, but still show multiple weeks for completion. This reflects preparation time on our part and flexibility to accommodate schedules of meeting participants.

The timeline is dependent on receiving timely responses to inquiries and the scheduling of meetings with staff/steering committee, Planning and Zoning Commission and Village Board. Modifications to the schedule and/or budget will be mutually agreed upon by the Village of Forsyth and the project team.

Forsyth Comprehensive and Strategic Plans Project Timeline

- STRATEGIC PLAN
- COMPREHENSIVE PLAN
- * Potential to merge Strategic Plan task with Comprehensive Plan task



COST OF SERVICES

Total cost for the services described in the scope of work is \$45,900 and is inclusive of travel and expenses.



We work on a fixed fee contract basis rather than an hourly rate. This ensures that you receive a quality product and removes the concern of incurring additional costs for every phone call or extra meeting. This proposal is valid for a minimum 90-day period to allow for funding from the Village's FY2022 budget (beginning January 1, 2022).

QUALIFICATIONS

Northern Illinois University and Egret+Ox will combine their talents, experience, and resources to prepare Forsyth's Comprehensive Plan Update. Qualifications for each follow.

Northern Illinois University Center for Governmental Studies

Since 1969, the Center for Governmental Studies has provided expertise to help decision-makers throughout Illinois implement efficient, sustainable, and cost-effective approaches to social, economic, land use, and information management issues. This expertise is provided to governmental entities at all levels, private enterprises, public-private partnerships, and institutions of higher education. As part of Northern Illinois University's Division of Outreach, Engagement, and Regional Development, NIU-CGS fulfills its outreach and engagement mission through public service, applied research, technical assistance, and public policy development activities that are supported by interdisciplinary teams.

NIU-CGS is part of an academic institution. Our approach asks, "what do you need and how can we help you come to a useful decision?" That means that what we do in each Village depends on what they need, rather than what we have done many times before. Our main interest is to bring the University's resources, skills, and commitment to public service to help Forsyth make smart choices and investments that yield desired outcomes. The types and depth of analyses will probably differ quite a bit from what we did in the previous Village or do in the next one and we often do not recover all expenses, calling it public service.

A key NIU-CGS asset is access to an extensive array of public and proprietary data resources. Federal data sources include the Bureau of the Census, Bureau of Economic Analysis, and the Bureau of Labor Statistics. State sources include the Illinois Department of Employment Security and the Illinois Department of Revenue. A variety of published and proprietary sources contain data for hundreds of demographic, economic, and socioeconomic variables for various geographies in a variety of formats including electronic, internet, print, and thematic maps that can be used in this project.

NIU-CGS' focus is downstate communities. Located in DeKalb, NIU-CGS clients are rural counties and smaller communities. NIU-CGS staff have been involved in several projects that will inform the proposed work in Forsyth. NIU-CGS prepared Comprehensive Economic Development Strategies (CEDs) for DeKalb, Whiteside, Boone, and Winnebago Counties. Over the past few years, CGS completed community development plans for twelve rural communities with populations of 5,000 or less. These plans generated an in depth look at the status and potential of each community, providing ideas that may apply to Forsyth's future growth. We recently completed or are working on multiple comprehensive plans, some including strategic plans, for small communities. The City of



Monmouth Housing Needs Assessment is an example of detailed work in housing and solid experience in gaining insights on the unique needs of each target group.

NIU-CGS staff completed or is working on specialized plans that may apply to Forsyth. The recently completed and award-winning Woodstock Age Friendly Community Action Plan will guide the City of Woodstock, IL as it considers the opportunities and challenges of a changing population.

NIU-CGS and Egret & Ox have combined efforts or will shortly combine efforts on comprehensive plans in Sycamore, Bannockburn, Cortland, and Oakbrook Terrace, IL.

CGS has extensive experience in conducting survey research. Recent projects include: the Aurora Public Library; Illinois Lieutenant Governor's Task Force on Local Government Consolidation and Unfunded Mandates; Survey of Northern Illinois employers on the current and future need of bilingual employees; Daily Herald survey on Northern Illinois CEOs opinions of doing business in Illinois; Northern Illinois University survey on potential and current students' and parents' perception of the university; University Center of Lake County survey on public's perception; Lake County Government survey on satisfaction with government services and priorities; the Special Education District of Lake County employee satisfaction survey; and Visitors to Starved Rock State Park. Resident and business surveys have been important components of plans for dozens of communities undertaking community development, comprehensive or economic development planning efforts.

CGS' Public Management and Training team is currently facilitating strategic plans for 26 area municipalities and other taxing bodies. Team members are respected throughout Illinois for their facilitation skills. These skills will

be assets in working with Forsyth's residents and committees/commissions to arrive at goals, objectives, and plan elements.

Egret+Ox Planning, LLC

Egret+Ox Planning, LLC is a minority-owned community planning small business providing a range of services built on the foundation of urban planning experience dating back to 2001, including extensive project experience across Illinois. Serving as Principal Planner, Todd Vanadilok, AICP, launched Egret+Ox as a small business to provide planning services with a cost effective and flexible approach that meets the varying needs of clients to strengthen our communities. As an independent contractor, Todd operates his practice as a virtual office to serve clients in a flexible, efficient, and responsive manner, no matter where they are located.

Egret+Ox is certified as a Disadvantaged Business Enterprise (DBE) and Minority Business Enterprise (MBE). The small business is also certified as an Emerging Small Business (ESB), Emerging Business Enterprise (EBE), and Small Business Enterprise (SBE).

MUNICIPAL PLANNING

- :: Comprehensive Planning
- :: Zoning & Ordinances
- :: Development & Site Plan Review
- :: Economic Development
- :: Tax Increment Financing (TIF)
- :: Special Service Areas (SSA)
- :: Retainer Services

SPECIAL AREA PLANNING

- :: Transit Oriented Development (TOD)
- :: Downtown Planning
- :: Corridor Planning
- :: Subarea Planning

COMMUNITY DEVELOPMENT

- :: Neighborhood Planning
- :: Strategic Planning
- :: CapaVillage Building
- :: Housing

DOCUMENT & GRAPHIC DESIGN

- :: Data Visualization
- :: Document Layouts
- :: GIS
- :: Mapping
- :: Proposal & Grant Writing

OUTREACH

- :: Meeting Design & Facilitation
- :: Outreach Materials
- :: Web-Based Outreach
- :: Project Websites
- :: Community & Site Marketing Materials

RELEVANT PROJECT EXPERIENCE

COMPREHENSIVE PLANNING

With a solid understanding that the comprehensive plan is one of the fundamental bases for planning, I have completed several comprehensive plans over my planning career. My experience spans from small towns and emerging communities to well established cities and growing counties.

Whether updating an existing plan or creating a new plan from scratch, my typical approach ensures that the comprehensive plan understands existing conditions, integrates modern planning practices, honors core community values, and reflects market realities.

Implementation and adherence to a community's comprehensive plan is just as important, if not more, as the creation of the plan. My project experience also includes continuing service support such as development review, site plan review, and follow-up work (retainer services).

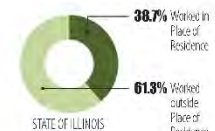
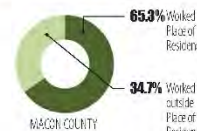
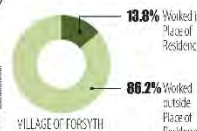
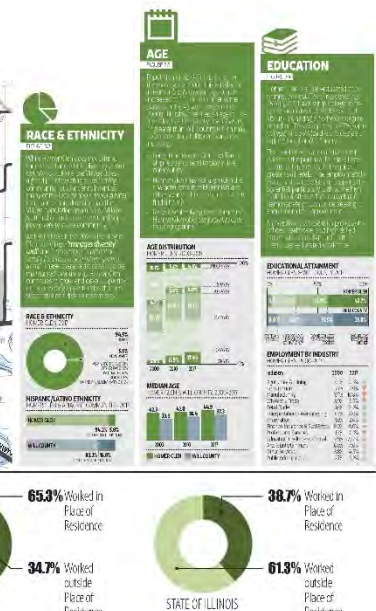
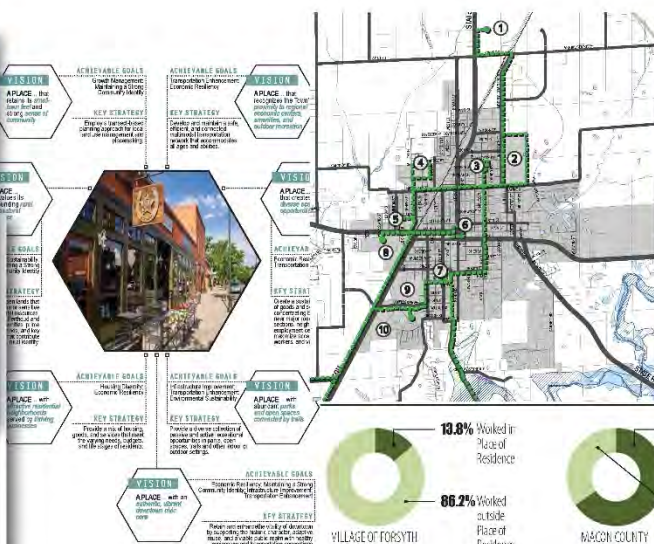
COMPREHENSIVE PLANS

Bannockburn Strategic & Comprehensive Plan | BANNOCKBURN, IL
Bartlett Future Land Use Plan Amendments | BARTLETT, IL
Berthoud Comprehensive Plan Overhaul | BERTHOUD, CO
Canton Comprehensive Plan | CANTON, IL
Canton Comprehensive Plan Implementation Support | CANTON, IL
Carlinville Comprehensive Plan | CARLINVILLE, IL
Cortland Comprehensive Plan | CORTLAND, IL
Forsyth Comprehensive Plan | FORSYTH, IL
Gardner Comprehensive Plan | GARDNER, IL
Glenwood Comprehensive Plan | GLENWOOD, IL
Highland Park Comprehensive Master Plan Update | HIGHLAND PARK, IL
Homer Glen Comprehensive Plan Update | HOMER GLEN, IL
Kendall County Land Resource Management Plan | KENDALL COUNTY, IL
Long Grove Comprehensive Plan | LONG GROVE, IL
Princeton Comprehensive Plan | PRINCETON, IL
Romeoville Comprehensive Plan | ROMEOVILLE, IL
Sycamore Comprehensive Plan Update | SYCAMORE, IL

CONTINUING SERVICES

Development & Site Plan Review | ALGONQUIN, IL
Development & Site Plan Review | HIGHWOOD, IL
Development Review & Planning Services | KENDALL COUNTY, IL
Expert Testimony (Mining Land Use Case) | KENDALL COUNTY, IL
Expert Testimony (Property Acquisition Zoning Case) | STREATOR, IL

NOTE: Unless noted otherwise, all projects were completed by Todd Vanadilok while with his previous employer, Teska Associates, Inc. All graphics and text shown below were created and written by Todd. Projects completed by Todd via Egret & Ox Planning, LLC are denoted with a blue tag (🔵). Award-winning projects are denoted with a blue star (★).



SELECTED RELEVANT PROJECTS: NIU-CGS and Egret+Ox, LLC

- Homer Glen Comprehensive Plan & Municipal Standards Update
 - Reference: Vijay Gadde, AICP, Village of Homer Glen, Former Director of Planning and Zoning, Current Community Development Director for the Village of Itasca
 - vgadde@itasca.com; 630-228-5671
 - <https://myhomerghenhome.files.wordpress.com/2020/11/hg-ph-review-homer-glen-comp-plan-update-draft-110220.pdf>
- Berthoud Comprehensive Plan Update
 - Reference: Chris Kirk, Town of Berthoud, Town Administrator, ckirk@berthoud.org; 970-532-2643
 - <https://www.berthoud.org/home/showpublisheddocument/17203/63762541199600000>
 - The Berthoud Comp Plan utilized the transect planning approach described earlier in the Scope of Work in optional Tasks 3.4-3.6.
- City of Sycamore Comprehensive Plan Update and Economic Development Playbook, 2021
 - Reference: Maggie Peck, Acting Village Manager, Maggie Peck <mpeck@Villageofsycamore.com> 815n895-4853
 - [City of Sycamore Comprehensive Plan 2021](#)
 - [Sycamore Economic Development Strategy](#)
- City of Villa Grove
 - Reference: Jacki Athey, Administrator, City of Villa Grove, jacki.athey@villagrove.org, 217-832-4721
 - [Villa Grove Report](#)
- City of Farmer Village
 - Reference: _____ Sue McLaughlin, City Manager, City of Farmer Village, smclaughlin@CityoffarmerVillage.org, 309-928-3412
 - [Farmer Village Report](#)
- DeKalb County CEDS
 - Reference: Paul Borek, Executive Director DeKalb County Economic Development Corporation, borek@dcedc.org; 815-895-2711 ext. 203
 - http://dcedc.org/wp-content/uploads/2018/08/DeKalb-County-CEDS-Final-Full-Report_for-transmittal-6.28.18.pdf
- Woodstock Age Friendly Livable Community Action Plan
 - Reference: Terry Willcockson, Grants/Communications Manager, City of Woodstock, IL twillcockson@woodstockil.gov; 815-334-2269
 - [Woodstock Age Friendly Community Action Plan](#)
- Harvesting Our Future
 - Reference: Michael Constant, Village of Hinckley, constant88@gmail.com
 - [Hinckley Report](#)

MEET YOUR TEAM

We match the capabilities of our personnel with your requirements. Our project team consists of experts with



experience in a rigorous housing and demographic assessments, land planning, economic development, data analytics, demography, GIS mapping, public participation, municipal management, downtown revitalization, and other expertise suitable for a project of this nature. *Mim Evans, Todd Vanadilok and Mel Henricksen will co-direct the project.*

Mim Evans, MS, Senior Research Associate in community and economic development, has been with CGS for eight years. Ms. Evans work focuses on small cities and rural communities that are working to maximize opportunities for growth in their economies and quality of life while protecting their unique identities and environments. Recent and ongoing work includes plans for Somonauk, Hinckley, Waterman, Shabbona, Lee and Kingston, IL; comprehensive plans for Sycamore, Cortland and Bannockburn, IL; Woodstock, Illinois' award-winning Age Friendly Livable Community Action Plan; Starved Rock State Park and Lodge: Options for the Future; Housing Study and Needs Assessment for the Village of Monmouth, IL; and two projects focused on the agricultural economy funded by the Illinois Farm Bureau and the Chicago Food Region Fund. She is a regular speaker on trends in housing, comprehensive planning, and downtown revitalization at state and national conferences.

Prior to joining CGS, Mim was executive director of a downtown revitalization nonprofit organization and a consultant with a national firm specializing in determining the feasibility of a variety of public and private real estate development projects. She has a BS in urban planning from Michigan State University and an MS from the University of Wisconsin-Madison in urban and regional planning. Mim is a member of the Geneva, IL Plan Commission, and served on the Geneva Downtown Zoning Task Force and several public boards and commissions related to community development. She is co-chair of the DeKalb County Community Champions, a grass roots group of leaders from communities across DeKalb County focused on community development and collaboration.

Todd Vanadilok, AICP, Principal Planner, launched his small business, Egret+Ox Planning LLC, in 2017 after 16 years of private consulting with Chicago area-based Teska Associates, Inc (2001-17). While working for a leading urban planning and design firm in one of the country's most prominent metropolitan areas, Todd has amassed extensive experience in various areas of focus in the field of community planning. His experience spans the entire spectrum of community types, ranging from counties, municipalities, and corridors to downtowns, neighborhoods, and single blocks. Most of Todd's experience springs from work with municipal clients, where he has prepared comprehensive plans, updated zoning codes, completed economic development studies, and conducted development review. At a regional scale, Todd has served as lead planner for county-wide land resource management plans, regional housing policy studies, and interjurisdictional corridor plans. At the micro scale, he has prepared neighborhood plans and devised strategic plans for community-based organizations via initiatives with Enterprise Community Partners, Habitat for Humanity, LISC Chicago, and the Chicago Housing Authority. Todd's leadership roles with various executive boards and working committees have built up his capacity to collaborate with a broad network of governmental agencies, community organizations, organizational partners, and other professional consultants across a large metropolitan region. He is also an advocate for



creating appropriate planning and design graphics to clearly communicate ideas and ensure sound decision making by communities and organizations.

Melissa Henriksen, MPP, Assistant Director of Strategic Management, Policy and Community Development at NIU-CGS. Ms. Henriksen has a diverse background including economic and community development, technical assistance, strategic and comprehensive planning, rural health care research and grant writing. She is a specialist in the areas of strategic planning, conducting focus groups, wage and benefit studies and asset/needs assessments, community and economic development, and rural health research. Mel has led or co-facilitated strategic planning efforts for municipalities, non-profits, school and other districts, boards of directors, and institutes of higher education. For the past 14 years, she has managed funded projects for the Illinois Critical Access Hospital Network (ICAHN), the National Association of Development Agencies (NADO), the U.S. Economic Development Administration (EDA), and the U.S. Department of Agriculture (USDA), as well as state and local organizations focused on economic and community development and health care. These projects included coordinating surveys, community focus groups, strategic planning to identify potential challenges and solutions, demographic analysis and distilling themes and findings from a variety of qualitative information to share with key stakeholders.

Mel holds a B.A. degree in Political Communication/Public Relations and a Master's degree in Public Policy both from the University of Northern Iowa. Mel is a board member for the Illinois Rural Health Association and is the chair of its Research and Education and Conference Committee. In addition, she is a former Kettering Foundation Research Fellow and recently received the ICAHN Service Award for her research in rural health care and its economic impact on rural communities. Mel has been a speaker for several Civic Leadership Academy (CLA) classes and has taught courses at NIU and Kishwaukee College including strategic performance management and American government.

Jeanna Ballard, MPA, Senior Research Associate of Strategic Management, Policy and Community Development at NIU-CGS. Ms. Ballard has a varied background in strategic and comprehensive planning, technical assistance, and performance improvement studies. She has helped facilitate strategic planning workshops, focus groups, interviews, organizational design reviews, leadership development seminars, and compensation analyses. Jeanna has co-facilitated strategic planning for elected officials, non-profits, municipalities, counties, townships, park districts, libraries, council of governments, and institutes of higher education. For the past two years, Jeanna has provided staff support for funded projects for the Illinois Critical Access Hospital Network (ICAHN). Most recently, she has worked on local government strategic planning initiatives. These projects included coordinating online surveys, community focus groups, goal development sessions, identifying potential challenges and solutions, and distilling themes from a variety of quantitative and qualitative information to share with key stakeholders.

Jeanna holds a dual MPA degree via her joint studies at Northern Illinois University and Renmin University of China in Beijing. She joined the Center for Governmental Studies in 2017 and serves as an elected Representative



on NIU's Supportive Professional Staff Council and is the Chair of the Advocacy Committee. Jeanna has seven years of public service experience serving in local, county, and federal levels of government and is a former Banovetz Fellow. Jeanna has also been a speaker for several Civic Leadership Academy (CLA) classes and taught courses at NIU in public service leadership.

Andy Blanke, MPA, Research Associate joined CGS in 2011 and holds an MPA from Northern Illinois University. Mr. Blanke specializes in data analysis and has been involved in several statewide data projects, including the DCEO 5-year strategic plan, 2014 and 2021 Illinois Community College Board Economic Impact Studies, the Enterprise Zone Data Assistance Program, and the Statistical Adjustment Model used for Workforce Innovation and Opportunity Act performance negotiations. He manages updates for the Municipal Price Index and has been published in Community Development and the Illinois Municipal Policy Journal.

Greg Kuhn, Ph.D., Interim Director - Center for Governmental Studies. Dr. Kuhn is a former Village Manager who now conducts research, teaches, and consults to governmental units in Illinois and across the Midwest. Dr. Kuhn completed his doctoral studies mid-career with emphases in Public Administration at the Local Government Level, Organization Development and Public Policy at Northern Illinois University. Greg served as Village Manager in Clarendon Hills, Illinois and Asst. to the Manager in Skokie, Illinois. Greg has also provided organizational and leadership services to governments on a consulting basis as Director of Local Government Management Services at Sikich, LLP., Managing Vice-President of the PAR Group, and Senior Associate in Governmental Services at Korn-Ferry International.

Greg has taught a variety of courses at both NIU and Northwestern including graduate courses in strategic planning, leadership, human resources, budgeting, and public policy. In total, Dr. Kuhn has over 37 years of public management experience as an administrator, consultant, and instructor.

Thomas Skuzinski, Ph.D., Associate Professor – Northern Illinois University Department of Public Administration. Dr. Skuzinski holds both doctoral and master's degrees in urban and regional planning from the University of Michigan and a Juris Doctor degree from Michigan State University College of Law. Prior to joining NIU, Professor Skuzinski was an assistant professor in the School of Public and International Affairs at Virginia Tech, where he also served as director of the Master of Urban and Regional Planning degree program and Associate Director of Education with the Virginia Center for Housing Research. His scholarship, which has been funded by the U.S. Department of Transportation and the Regional Studies Association, explores decision-making within and among general-purpose local governments in land use and infrastructure systems management, and has appeared in *Land Use Policy*, the *Journal of Planning Education and Research*, and *Journal of Urban Affairs*. He is an experienced and award-winning instructor in land use and environmental law.

NEW BUSINESS

ITEM 1

NEW BUSINESS

ITEM 2

MEMORANDUM

TO: The Honorable Mayor and Board of Trustees
FROM: Jake Smith
DATE: January 18, 2022
RE: Regarding a Parking Agreement with the Forsyth United Methodist Church

In 2017, the Village of Forsyth came to an agreement with the Forsyth United Methodist Church, effective for five years, providing for overflow parking from the Village Library and Community Room to park at the Church. With the agreement coming to expiration as of January 1, 2022, if the Village wishes to continue making use of this lot as overflow parking, then a new agreement is required.

Following this memorandum, an agreement has been attached with the same terms as previously agreed to, providing for the Village to make use of the lot at the Forsyth United Methodist Church, located at 210 E Ruehl St, for overflow parking for an additional five years, effective immediately until January 1, 2027. In return for use of the lot, the Forsyth United Methodist Church receives compensation in the amount of \$1,000.00 annually, for a total payment of \$5,000.00 over the five year term.

Staff recommends approval of this agreement so that the Village can assure additional parking for our Library and Community Room in the event of higher volume or large events. A motion is needed approving this agreement.

Please do not hesitate to reach out with any questions.

Thank you,

Jake Smith



January 6, 2021

Village of Forsyth, IL

Forsyth United Methodist Church

Parking Agreement

In November 2016, the Village of Forsyth and the Forsyth United Methodist Church entered a parking agreement lasting for five years beginning January 1, 2017. With this agreement expiring as of January 1, 2022, the Village of Forsyth would like to propose a new agreement, effective immediately, to remain in place until January 1, 2027, with the same terms as the original agreement.

The Forsyth United Methodist Church (FUMC) located at 210 E Ruehl Street, Forsyth, Illinois agrees to provide overflow parking from the Village of Forsyth Library/Community Center in the FUMC parking lot for a period of five years beginning effective immediately. Compensation for this agreement will be \$1,000 paid annually to FUMC, the first payment to be paid in January 2022.

Either FUMC or the Village of Forsyth may open negotiations to this agreement by first giving notice to the other party at least ninety (90) days prior to any action taken.

Under this agreement it should be understood that in no way is the FUMC accepting liability or responsibility for damage to or theft of property, nor injury of any person using the parking lot on FUMC property.

Mayor, Village of Forsyth, IL

Date signed:

Chairperson, FUMC Board of Trustees

Date Signed:

Village of Forsyth, Village Clerk

Date signed:

Church Secretary

Date Signed:

NEW BUSINESS

ITEM 3

Mayor and Trustees,

We are asking for permission to hire two (2) new employees, as soon as possible, in 2022.

One (1) position will replace an opening vacated in December of 2021.

The other position will be to assist with the growing work load.

*We currently spend 85-90% of our time mowing, weed eating, and ball field preps April through October.

*We also pick up limbs 2-3 days per week (used to be once per week).

*We are also training 2021 new hires in Building Inspection and Water Treatment.

Increase in workload examples include, but not limited to:

*MS4 (storm system) cleaning, inspections, and remediations is now ours to do (Macon County used to do it)

*Increase in IEPA required water sampling. We now have to sample ten (10) additional distribution samples weekly for pH, chlorine, and alkalinity. Another three (3) additional random sites are sampled weekly for free chlorine, free / total ammonia, and mono-chloramines. We will also have additional daily sampling at four (4) various sites for total chlorine.

*We need to repair water valve boxes in good weather, repair / replace hydrants in our system, exercise our water distribution valves.

Pay to the new hires will be dependent on experience listed in the bargaining agreement.

Thanks, Darin

NEW BUSINESS

ITEM 4

Mayor and Trustees,

We are asking for permission to purchase three (3) new zero-turn mowers. We will trade in two (2) used EX-Mark mowers to help with the purchase. The reason that we are asking to purchase new mowers is that each of the EX-Mark mowers (a 2011 model, and a 2015 model) have had the engine rebuilt and last season, the 2015 EX-Mark had transmission problems. We use our mowers heavily and with more area to mow coming, it is time to upgrade.

Trade in priced mowers:

AHW John Deere, Clinton quoted a John Deere Z950M ZTrak 72" Mower at a price of \$10,301.02.
 quoted a John Deere Z930M ZTrak 60" Mower at a price of \$9,578.35.
 total of \$19,879.37
 trade-in value for both EX-Mark Mowers -\$5,500.00
 for a ***total price of \$14,379.37***

Pest Outpost, Maroa quoted a Grasshopper Model 335 72" at a price of \$12,469.50
 trade-in value for 72" Ex-Mark -\$3,000.00
total of \$9,469.50

quoted a Grasshopper Model 226V-G4 61" at a price of \$8,410.75
 trade-in value for 60" Ex-Mark -\$1,500.00
total of \$6,910.75

Grand Total price of \$16,380.25

I recommend accepting the combined quote, including trade-in, for the purchase of a new 72" and 60" John Deere Zero-Turn mowers at \$14,379.37

We budgeted \$30,000 in Capital 30-00-831.

Thanks, Darin



Quote Summary

Prepared For:

VILLAGE OF FORSYTH
301 S ROUTE 51
FORSYTH, IL 62535
Business: 217-877-9445
LCOLONI@AOL.COM

Prepared By:

Damon Stillman
AHW LLC
9530 Revere Road
Clinton, IL 61727
Phone: 217-935-8558
dstillman@ahwllc.com

Quote Id: 25853122
Created On: 03 January 2022
Last Modified On: 03 January 2022
Expiration Date: 30 March 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z950M ZTrak 72SD TIRE	\$ 14,490.52	\$ 10,176.02 X	1 =	\$ 10,176.02
Customer Delivery Charge - Commercial & Utility		\$ 125.00 X	1 =	\$ 125.00
Sub Total				\$ 10,301.02
JOHN DEERE Z930M ZTrak 60SD TIRE	\$ 13,470.82	\$ 9,453.35 X	1 =	\$ 9,453.35
Customer Delivery Charge - Commercial & Utility		\$ 125.00 X	1 =	\$ 125.00
Sub Total				\$ 9,578.35
Equipment Total				\$ 19,879.37
Trade In Summary	Qty	Each		Extended
2011 EXMARK LZE27KC604 - 943273	1	\$ 2,500.00		\$ 2,500.00
PayOff				\$ 0.00
Total Trade Allowance				\$ 2,500.00
2015 EXMARK LZS749EKC - 315638000	1	\$ 3,000.00		\$ 3,000.00
PayOff				\$ 0.00
Total Trade Allowance				\$ 3,000.00
Trade In Total				\$ 5,500.00

Quote Summary

Equipment Total	\$ 19,879.37
Trade In	\$ (5,500.00)
MFG RETAIL BONUS	\$ 0.00
DOC FEES	\$ 0.00
REGISTRATION FEES	\$ 0.00
TITLE FEES	\$ 0.00
FINANCE FEES	\$ 0.00
SubTotal	\$ 14,379.37

Salesperson : X _____

Accepted By : X _____



Est. Service Agreement Tax	\$ 0.00
Total	\$ 14,379.37
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 14,379.37

Salesperson : X _____

Accepted By : X _____



Quote Id: 25853122

Customer: VILLAGE OF FORSYTH

JOHN DEERE Z950M ZTrak 72SD TIRE

Hours:

Stock Number:

Suggested List

\$ 14,490.52

Selling Price

\$ 10,176.02

Code	Description	Qty	Unit	Extended
0693TC	Z950M ZTrak	1	\$ 12,749.00	\$ 13,131.47
Standard Options - Per Unit				
001A	United States/Canada	1	\$ 0.00	\$ 0.00
1037	24x12x12 Pneumatic Turf Tire for 72" Decks	1	\$ 0.00	\$ 0.00
1506	72 In. Side Discharge Mower Deck	1	\$ 556.20	\$ 556.20
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$ 509.85	\$ 509.85
Standard Options Total				\$ 1,066.05
Value Added Services				
	Customer Delivery Charge - Commercial & Utility	1	\$ 125.00	\$ 125.00
Value Added Services Total				\$ 125.00
Other Charges				
	EnviroCrate	1	\$ 65.00	\$ 65.00
	Setup	1	\$ 228.00	\$ 228.00
Other Charges Total				\$ 293.00
Suggested Price				\$ 14,615.52
Customer Discounts				
Customer Discounts Total			\$ -4,314.50	\$ -4,314.50
Total Selling Price				\$ 10,301.02

JOHN DEERE Z930M ZTrak 60SD TIRE

Hours:

Stock Number:

Suggested List

\$ 13,470.82

Selling Price

\$ 9,453.35

Code	Description	Qty	Unit	Extended
216ATC	Z930M ZTrak	1	\$ 12,299.00	\$ 12,667.97
Standard Options - Per Unit				
001A	United States/Canada	1	\$ 0.00	\$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$ 0.00	\$ 0.00



Selling Equipment

Quote Id: 25853122

Customer: VILLAGE OF FORSYTH

1504	60 In. Side Discharge Mower Deck	1	\$ 0.00	\$ 0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$ 509.85	\$ 509.85
Standard Options Total				\$ 509.85
Value Added Services				
	Customer Delivery Charge - Commercial & Utility	1	\$ 125.00	\$ 125.00
Value Added Services Total				\$ 125.00
Other Charges				
	EnviroCrate	1	\$ 65.00	\$ 65.00
	Setup	1	\$ 228.00	\$ 228.00
Other Charges Total				\$ 293.00
Suggested Price				\$ 13,595.82
Customer Discounts				
Customer Discounts Total			\$ -4,017.47	\$ -4,017.47
Total Selling Price				\$ 9,578.35

Trade In

Quote Id: 25853122

Customer: VILLAGE OF FORSYTH

2011 EXMARK LZE27KC604 SN# 943273	
Machine Details	
Description	Net Trade Value
2011 EXMARK LZE27KC604	\$ 2,500.00
SN# 943273	
Your Trade In Description	
Additional Options	
Hour Meter Reading	1071
Total	
\$ 2,500.00	

2015 EXMARK LZS749EKC SN# 315638000	
Machine Details	
Description	Net Trade Value
2015 EXMARK LZS749EKC	\$ 3,000.00
SN# 315638000	
Stock Number :	
Your Trade In Description	
Additional Options	
Hour Meter Reading	665
PayOff	\$ 0.00
Total	
\$ 3,000.00	

Grasshopper QuikQuote #64988N00124



Quoted by

Pest Outpost LLC

416 S Wood St

Maroa, IL 61756

P: (217) 794-2559

Tommy Agee

Owner

E: tommy.agee@pestoutpost.com

P: 217-794-2559

Quoted for

Village of Forsyth C/O Linn Summers

590 East Cox Street

Forsyth, IL 62535

P: (217) 433-3096



Model 335 with 72" deck

Quoted: Jan 6, 2022

Power Unit & Deck

Model 335 with 72" deck (534184)

993cc Big Block Engine; "no-gears" hydraulic pump-and-wheel-motor transmission; heavy-duty extra-deep 72" cutting deck; luxury seat and shock-absorbing footrest

List

Bid

\$14,670.00 \$12,469.50

List Total: **\$14,670.00**

Bid Price: **\$12,469.50**

Additional Pricing Adjustments

– Trade-In
Allowance

\$3,000.00

Grand Total: \$9,469.50

Trade-in Details:

Brand: Exmark

Model: LZS749AKC72400

Year: 2015

Serial: 315638000

Hours: 691

Stipulation(s):

✓ Quote Expires in 30 days

✓ Additional Stipulations:
Pay upon delivery.

300 SERIES AIR-COOLED MIDMOUNT™

Unexpected power in the straightaways



ComfortReach™
with "no tools"
2-in. adjustment range

335 BIG BLOCK

61 72

993cc, V-twin OHV
Vanguard Big Block
air-cooled gasoline
engine

3298 BIG BLOCK

52 61

896cc, V-twin OHV
Vanguard Big Block
air-cooled gasoline
engine

Power, efficiency and economy – equipped with a heavy-duty, Vanguard Big Block engine, with horizontal crankshaft for longer performance life, giving you intense mowing power in a surprisingly compact design.

Robust, design-matched G² hydrostatic transmissions with CoolFan™ hydrostatic pump cooling system and 7 micron absolute filter partnered with wheel motors create a fully hydraulic system for smooth, responsive steering and less maintenance with 1,000-hour fluid change intervals.

Only five Access-Eze™ lubrication points cut maintenance time up to 80%.

5.5-inch deep DuraMax® decks with anviledged design for exceptional durability easily convert from wide-pattern side discharge to optional mulching or vacuum collection. The QuikAdjust™ DropPin™ Height Adjustment makes cutting height change fast and simple.

Deep-cushioned Premium Comfort Seat featuring CoolTemp Cordura® with lumbar and coil-spring suspension provides all-day comfort. The adjustable cup holder makes it convenient to tote along your favorite beverage. Electronic fuel gauge/hour meter on the console is standard.

A compact wheelbase provides a great power-to-size ratio for easy transport on trailers and through tighter spaces.

ComfortReach™ provides 2 inches of adjustment at the base of the lever for a custom steering fit. No tools required.

The 12.0 gal/45.4 L single-fill fuel tank lowers the center of gravity, providing more traction and stability for an enhanced ride. The standard bumper protects the rear of the mower while preserving easy access and removal of the service shield.

Optional four-spindle dedicated rear-discharge decks evenly distribute clippings out back for a smooth cut and no windrowing to provide the quality cut you expect.

► DuraMax® deck

OPTIONS

- » Quik-D-Tatch® PowerVac™ Collection Systems
- » Down Discharge™ mulching packages
- » Dedicated 4X Rear Discharge™ deck
- » Speed-Trimming™ heavy-duty roller (61" and 72")
- » TrimAide™ Roller (52")
- » Electric height adjustment
- » DuraGuard™ rear bumper (2 bars)
- » DuraFlex™ suspension forks
- » LED work lights
- » QuikAdjust Tilt™ steering levers with "no tools" 9-inch comfort range
- » Extended steering levers
- » Big Boy wide-seat conversion kit
- » Premier suspension seat
- » Foldable ROPS with seat belt
- » Bar tread, low-pressure tires
- » Michelin® X® Tweel® 24x12x12 Airless Turf Tires
- » Michelin® X® Tweel® 13x6.5x6 Airless Front Casters
- » Edge-EZE™ edger
- » Shielded sprayer
- » Sunshade Canopy (for ROPS)
- » Yellow beacon light
- » Filter minder
- » Side discharge control kit
- » Air Dam kit

Mowing speeds up to 10.5 MPH
and 6.88 acres/hr. based on
72" cutting width*
For more details visit:
grasshoppermower.com/acres



MODEL - CUTTING WIDTH	329B 52"	329B 61"	335 61"	335 72"
ENGINE				
Type/Displacement/Cylinders				
B&S Vanguard Big Block / 54.7 cu. in. (896cc) / V-twin	•	•		
B&S Vanguard Big Block / 60.6 cu. in. (993cc) / V-twin			•	•
Crankshaft / Cooling System				
Horizontal / Air	•	•		•
Fuel / Capacity				
Gasoline - unleaded / 12 U.S. Gal. (45.4 l)	•	•	•	•
Air Cleaner				
Heavy-duty, remote-mounted engine air cleaner with replaceable element	•	•	•	•
DURAMAX® DECKS				
Construction (Robotic-welded steel)				
Double-layered, 10-gauge plus 7-gauge formed-steel laminate spindle plane 0.313 in. (7.95 mm) thick - more than 25% thicker than 0.25 in. (6.35 mm) - with 7-gauge skirts for geometric strength. Spindle plane is 0.9 in. (22.86 mm) thick in stress zones. Anvil-edge design with 0.5 in. (12.7 mm) reinforcement on front edge of deck.	•	•	•	•
Blades (MARBAIN®, 1/4-in.)				
(3) 18 in. (45.7 cm) - high-lift blades standard	•			
(3) 21 in. (53.3 cm) - high-lift blades standard		•	•	
(3) 25 in. (63.5 cm) - high-lift blades standard				•
Sentry™ Spindle Assemblies				
Sentry™ Spindle System, 2.5 cm (approx. 1 in.) O.D. shaft. Double bearings, greasable from top of deck. Spindle head designed to eliminate fiber wrap. Spindle cones shield housing and lower bearings from fiber wrap and dirt ingestion.	•	•	•	•
Spindle Housing - 8-in. (20.3 cm)-diameter with 6-bolt pattern				
Machined aluminum	•	•	•	
Cast iron				•
QuikAjust™ DropPin™ Height Adjustment				
Foot-controlled height adjustment pedal with pin	•	•	•	•
Cutting Height Range				
1.0 - 5.0 in. (2.5 - 12.7 cm)	•	•	•	•
Blade Drive				
Belt drive with single Kevlar® V-belt and idler arm tensioning	•	•	•	•
STARTER & ELECTRICAL SYSTEM				
Maintenance-Free Battery/Charging Capacity/Starter				
12 volt/20 amp/solenoid shift	•	•	•	•
Ignition				
Breakerless				
Interlock System				
Prevents engine start when PTO clutch is engaged or steering levers are in drive position. Allows operator dismount without engine shutdown only when PTO is disengaged and steering levers are locked in neutral.	•	•	•	•
ULTIMATE OPERATOR STATION™				
Premium Comfort Seat				
Iso-mounted, high-back, deep-cushioned, foam-padded, Cordura®-covered, padded arms/backrest with lumbar support, coil-spring suspension and embroidered Grasshopper logo on seat back.	•	•	•	•
Premier Suspension Seat	•	•	•	•
Operator Protection				
ROPS with seat belt	•	•	•	•
Suspension				
InFrame™ suspension with iso-mounted seat and footrest	•	•	•	•
Console-Mounted Instruments				
Low engine oil pressure and parking brake warning lights, combination electronic fuel gauge/hour meter, ignition and push/pull PTO switches. Choke integrated with throttle lever.	•	•	•	•
Work Lights (Pre-wired)				
LED	•	•	•	•

MODEL - CUTTING WIDTH	329B 52"	329B 61"	335 61"	335 72"
TRANSMISSION & STEERING				
Type				
Design-matched G ² hydrostatic system with auxiliary cooling fans, HydroGear variable displacement 16 cc piston-type pumps and high-torque Parker wheel motors.	•	•	•	•
Filtration/Hydro Fluid				
7 micron absolute, spin-on / Grasshopper CoolTemp Hydro-Max™ fluid withstands high and low temperature extremes for 1,000-hour change intervals.	•	•	•	•
Speed				
0 - 10.0 mph (0 - 16.1 kph) forward	•			
0 - 10.5 mph (0 - 16.9 kph) forward		•	•	•
0 - 6.0 mph (0 - 9.7 kph) reverse	•	•	•	•
Turning Radius				
True zero degree, turns within own length with counter-rotating, independently powered drive wheels.	•	•	•	•
Steering				
One- or two-handed operation with adjustable Hydro-Smooth™ dual levers that automatically return to neutral from either forward or reverse position.	•	•	•	•
Brakes				
Dynamic braking through hydrostatic transmission. Disc parking brakes, one for each drive wheel.	•	•	•	•
Disc brakes	•	•	•	•
Clutch				
Heavy-duty electric MagStop blade clutch/brake	•	•	•	•
POWER UNIT TIRE SIZES				
Drive Wheels (4-ply rated): 23x10.50x12 turf	•			
Drive Wheels (4-ply rated): 24x12.00x12 turf		•	•	•
Drive Wheels (4-ply rated): 24x12.00x12 bar tread		•	•	•
Front Casters: 13x6.50x6; rib tread, pneumatic with greasable, double-sealed bearings to protect from grass wrap	•	•	•	•
POWER UNIT DIMENSIONS WITH DURAMAX® DECKS				
Mulch & 4XRD Width/Length: 53.5 in. (135.9 cm) / 79.5 in. (201.9 cm)	•			
Mulch & 4XRD Width/Length: 62.5 in. (158.8 cm) / 81.0 in. (205.7 cm)		•	•	
Mulch & 4XRD Width/Length: 73.5 in. (186.7 cm) / 84.5 in. (214.6 cm)				•
*Add 1.5 in. (3.8 cm) to width for side discharge with deflector raised. Add 12.0 in. (30.5 cm) to width for side discharge with deflector down.				
Height (seat back/seat cushion): 47.0 in. (119.4 cm) / 31.5 in. (80.0 cm)	•	•	•	•
Height (ROPS): 70.0 in. (177.8 cm)	•	•	•	•
WEIGHT				
Uncrated** : 1140 lbs. (517.1 kg)	•			
Uncrated** : 1190 lbs. (539.8 kg)		•	•	
Uncrated** : 1280 lbs. (580.6 kg)				•
**Mulching package kit weights with high-low mulching blades: 52-in. - 29 lbs. (13.2 kg); 61-in. - 36 lbs. (16.3 kg); 72-in. - 44 lbs. (20.0 kg)				

• Standard ○ Option

For a complete list of trademarks/registered trademarks, visit grasshoppermower.com/legal.
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Featured Model 329B with 61-inch DuraMax® deck



The Grasshopper Company • 105 Old U.S. Highway 81
P.O. Box 637 • Moundridge, KS • 67107 U.S.A.
T: 620-345-8621 • grasshoppermower.com





GRASSHOPPER LIMITED WARRANTY

WARRANTY 3 Year Limited Commercial / 4 Year or 800 Hour Limited Residential

MODELS 200/300/400 Series; 600 Series; 700/900 Series

SERIAL NUMBERS 6200000 and higher

WHAT THIS WARRANTY COVERS

The selling dealer warrants, on the terms and conditions in this Limited Warranty, that it will repair, replace or adjust any product or part manufactured by The Grasshopper Company ("Grasshopper") which is a component of a Grasshopper Commercial Turf Equipment product ("turf equipment") and which is defective in material installed or workmanship performed in Grasshopper's factory.

THE PERIOD OF COVERAGE AND CONDITIONS

This limited **Commercial Warranty** applies to Grasshopper turf equipment sold in the US or Canada for a period of three (3) years from the date of original purchase for use (ninety (90) days for rental use). Commercial warranty applies to agricultural, governmental, commercial, industrial or multiple locations usage. This warranty includes the cost of parts and labor for a period of two (2) years and the cost of parts for one additional year. **Residential warranty:** This limited warranty is limited to four (4) years or 800 hours (whichever occurs first) for residential usage. Residential usage means use of product around a single residence only. Use at more than one location is considered commercial and the commercial use warranty above would apply. This warranty includes cost of parts and labor. **Replacement parts or repairs** provided through warranty service shall be warranted for only the remainder of the original warranty period. **Warranty Exceptions:** Belts and tires are warranted for ninety (90) days against defects in materials or workmanship. Batteries are warranted for fifteen (15) months. Warranty on electric clutches includes cost of parts and labor for a period of two (2) years.

WHAT THIS WARRANTY DOES NOT COVER

Implements/attachments not manufactured by Grasshopper are not covered by this warranty. The manufacturers of such items may provide separate warranties for such components.

The engine is warranted by its manufacturer, not by Dealer. Please refer to the engine manufacturer's warranty statement that is included in the engine manual in the owner's packet. Neither Dealer nor Grasshopper is authorized to handle warranty claims on engines. Engine warranty claims should be referred to the nearest authorized service outlet of the engine manufacturer.

WHO GETS THIS WARRANTY

This warranty extends only to the original purchaser for use of the equipment, unless applicable law provides otherwise. The warranty may not be assigned or transferred without the prior express written consent of manufacturer.

HOW TO GET SERVICE

To be covered by this warranty, the turf equipment, including any defective part, must be returned to an authorized Grasshopper service dealer within the warranty period. The warranty shall extend only to the cost to repair or replace (**as determined by Dealer**) the defective part, including labor. The expense of delivering the turf equipment to the dealer for warranty work and the expense of returning it to the owner after repair or replacement will be paid by the owner. Proof of purchase may be required by the dealer to substantiate any warranty claim. All warranty work must be performed by an authorized Grasshopper service dealer using Grasshopper approved replacement parts.

LIMITATIONS OF THIS WARRANTY

DEALER'S SOLE RESPONSIBILITY UNDER THIS LIMITED WARRANTY IS TO MAKE REPAIRS OR REPLACEMENTS IN ACCORDANCE WITH THE TERMS OF THIS LIMITED WARRANTY. DEALER MAKES NO OTHER EXPRESS WARRANTIES. ANY WARRANTY IMPLIED BY LAW ON ANY PRODUCT OR PART COVERED BY THIS LIMITED WARRANTY IS LIMITED IN DURATION TO THE LENGTH OF THIS LIMITED WARRANTY. NO PERSON, ENTITY, OTHER DEALER, OR DISTRIBUTOR HAS THE AUTHORITY TO ASSUME FOR OR CREATE FOR DEALER ANY OTHER OBLIGATION, WARRANTY, OR LIABILITY IN CONNECTION WITH GRASSHOPPER PRODUCTS. IN NO EVENT SHALL DEALER BE LIABLE FOR LOST PROFITS, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. SOME STATES OR PROVINCES DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS OR THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THESE LIMITATIONS MAY NOT APPLY TO YOU.

Any limitations set forth in this limited warranty do not apply to the extent they are prohibited by applicable law.

Dealer reserves the right to sell turf equipment with changes, improvements or modifications in specifications without thereby being obligated to install or make the same on turf equipment previously sold by Dealer.

SITUATIONS IN WHICH THIS WARRANTY DOES NOT APPLY

This warranty extends only to turf equipment that is operated under normal conditions and properly serviced and maintained.

The warranty does **NOT** cover: (i) normal maintenance services, such as oil change, cleaning, lubrication, or adjustment; (ii) replacement of service items, such as oil, lubricants, spark plugs, belts, rubber hoses, blades, blade sharpening, or other items subject to normal service replacement; (iii) damage or defects arising out of or caused by misuse, neglect, alteration, negligence or accident; (iv) repair or replacement required because of operation or use of the turf equipment which is not in accordance with operating instructions as specified in the operator's manual or other operational instructions provided by Grasshopper; (v) repair or replacement required because of alteration or modification of the turf equipment not performed or authorized by Dealer (damage caused by foam filled or solid filled tires); (vi) repair or replacement necessitated by use of parts, accessories or supplies, including gasoline, oil or lubricants, incompatible with the turf equipment or other than as recommended in the operator's manual or other operational instructions provided by Grasshopper; (vii) repairs or replacements necessitated by installation or use of non-recommended parts or accessories that have adversely affected the operation, performance or durability of the turf equipment; or (viii) damage or defects due to or arising out of repair of turf equipment by any person or persons other than an authorized Grasshopper service dealer or the installation of parts other than genuine Grasshopper parts, Grasshopper-recommended parts or equivalent. There are no other express warranties except for engine and special emission system coverage.

PLEASE NOTE: TO RETAIN YOUR RIGHTS UNDER THIS LIMITED WARRANTY, YOU ARE REQUIRED TO HAVE READ THE OPERATOR'S MANUAL AND TO HAVE COMPLETED, SIGNED AND RETURNED THE ATTACHED WARRANTY REGISTRATION CARD WITHIN TEN (10) DAYS OF PURCHASE OF YOUR TURF EQUIPMENT.

OTHER LEGAL RIGHTS

This Warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Grasshopper QuikQuote #64988N00125

Page 103 of 130



Quoted by

Pest Outpost LLC

416 S Wood St

Maroa, IL 61756

P: (217) 794-2559

Quoted for

Tommy Agee

Owner

E: tommy.agee@pestoutpost.com

P: 217-794-2559



Model 226V-G4 with 61" deck

Quoted: Jan 6, 2022

Power Unit & Deck

Model 226V-G4 with 61" deck (534092)

810cc Vanguard Engine; Hydro-Gear ZT-4400

Hydrostatic Transmission; heavy-duty extra-deep 61" cutting deck; sliding seat with foldable armrests and shock-absorbing footrest

List	Sale
\$9,895.00	\$8,410.75

List Total: **\$9,895.00**

Sale Price: **\$8,410.75**

Additional Pricing Adjustments

— Trade-In Allowance \$1,500.00

Grand Total: \$6,910.75

Trade-in Details:

Brand: Exmark

Model: LZE27KC604

Year: 2011

Serial: 943273

Hours: 1074

Stipulation(s):

✓ Quote Expires in 30 days

✓ Additional Stipulations:
Pay upon delivery.

200V-G4 SERIES AIR-COOLED MIDMOUNT™

Take performance
to the next level.



LIMITED WARRANTY†
2 YEAR
800 HRS
COMMERCIAL
4 YEAR
800 HRS
RESIDENTIAL

225V-G4

52 61

747 cc, V-twin, OHV
Kohler Confidant
gasoline engine

226V-G4

52 61

810 cc, V-twin, OHV
B&S Vanguard
gasoline engine

227V-G4 EFI

52 61

747 cc, V-twin, Kohler Confidant
Delphi-based® closed-loop,
Electronic Fuel Injection
gasoline engine

200V: Increase your productivity with speeds up to 9.0 mph and 5.00 acres per hour with a 61-inch cutting deck.*



Enjoy comfort, performance and durability with a compact 200V Series mower. An ergonomic design and integrated, multi-point suspension, coupled with the industry's most comfortable seat, lets you stay comfortably in control of every mowing maneuver — even at faster mowing speeds.

200V-G4 models feature G4 Hydro-Gear 4400 transmissions, which are self-contained, heavy-duty commercial transaxles that provide powerful, smooth response. Integrated cooling fans and 1-3/8-inch axles extend service life, and best-in-class transmission fluid change intervals reduce costs and maintenance time. Grasshopper's intelligent design transfers more power to the cutting deck to maintain optimum blade tip speed and enhance cut quality.

Only two Access-Eze™ lubrication points cut maintenance time up to 95%.

5.5-inch deep decks designed for exceptional durability easily convert from wide-pattern side discharge to optional mulching or vacuum collection. The QuikAdjust™ DropPin™ Height Adjustment makes cutting height change fast and simple.

Optional four-spindle 4XRD dedicated rear-discharge decks evenly distribute clippings out back for a smooth cut and no windrowing.

The deep-cushioned, deluxe Premium Comfort seat features a coil-spring suspension and padded lumbar support with sliding 2-inch fore and aft adjustment for all-day comfort. Iso-mounting eliminates vibration before it reaches the seat, and both padded seat and foldable armrests are covered in scuff-resistant, breathable CoolTemp Cordura® fabric, which dissipates heat and won't tear or crack with extended use.

QuikAdjust Tilt™ dual steering levers provide 9 inches of "no tools" adjustment for maximum comfort and fit while maintaining natural arm and wrist positions. The hydraulically-dampened levers deliver a smooth, responsive ride and return to neutral when released from both forward and reverse.

A compact wheelbase provides a great power-to-size ratio for easy transport on trailers and through tighter spaces.

The 6.5 gal/24.6L single-fill fuel tank lowers the center of gravity, providing more traction and stability for an enhanced ride. The standard bumper protects the rear of the mower while preserving easy access to the service shield.

OPTIONS

- » Quik-D-Tatch® PowerVac™ Collection Systems
- » 4X Rear Discharge™ decks
- » Down Discharge™ mulching packages
- » Side discharge control kit
- » Foot pedal extension kit for QuikAdjust™ DropPin™ height adjustment
- » TrimAide™ roller kit — for 52-inch decks
- » Speed-Trimming™ heavy-duty roller kit — for 61-inch decks
- » Air Dam kit
- » LED work lights — plug-in ready
- » Yellow beacon light
- » Sunshade Canopy — vinyl or aluminum
- » Custom Cordura® weather cover
- » GrassMax™ blade options
- » Heavy-duty, grass-grooming striping kit
- » Wide seat conversion kit
- » Extended levers for taller operators
- » Foldable ROPS with adjustable seat belt
- » DuraFlex™ suspension forks
- » Edge-EZE™ edger
- » Tine-Rake™ Dethatcher



Optional DuraFlex™
Suspension Fork

MODEL - CUTTING WIDTH

225V- 225V- 226V- 226V- 227V- 227V-
G4 52 G4 61 G4 52 G4 61 G4 52 G4 61

ENGINE

Type/Displacement/Cylinders

Kohler Confidant gasoline/45.6 cu. in. (747 cc)/V-twin
B&S Vanguard - gasoline/49.4 cu. in. (810cc)/v-twin
Kohler Confidant, Delphi®-based, closed-loop gasoline
Electronic Fuel Injection (EFI)/45.6 cu. in. (747 cc)/V-twin

Lubrication System

Pressure Lube, Filter

Crankshaft

Vertical

Cooling System

Air

Fuel / Capacity

Gasoline - unleaded / 6.5 U.S. Gal (24.6 L)

Air Cleaner

Heavy-duty cyclonic air filter with QuadClean™
multi-stage air filtration

Remote-mounted, centrifugal multi-stage air cleaner with
advanced debris management

Muffler

Ultra-quiet, single, industrial type

MOWING DECKS

Construction (Robotic-welded steel)

Double-layered 10-gauge plus 10-gauge formed-steel spindle plane 0.269 in. (6.83 mm) thick with 7-gauge skirts.
Spindle plane is 0.9 in. (22.86 mm) thick in stress zones. Anvil-edge design with 0.5 in. (12.7 mm) reinforcement on
front edge of deck.

Blades (ADI MARBAIN®, 1/4-in.)

(3) 18 in. (45.7 cm)

(3) 21 in. (53.3 cm)

Spindle Assemblies

Turned, ground and polished 2.5 cm (approx. 1 in.) O.D. precision shaft. Spindle head designed to eliminate
fiber wrap. Double bearings, non-greasable.

Spindle Housing

8-in. (20.3 cm)-diameter machined aluminum housing with 6-bolt pattern.

Spindle Cones

Spindle cones shield housing and lower bearings from fiber wrap and dirt ingestion.

QuikAdjust™ DropPin™ Height Adjustment

Foot-controlled height adjustment pedal with pin

Cutting Height Range

1.0 - 4.5 in. (2.5 - 11.4 cm) in 1/4-inch increments

Blade Drive

Belt drive with single Kevlar V-belt & idler arm tensioning

STARTER & ELECTRICAL SYSTEM

Maintenance-Free Battery/Charging Capacity/Starter

12 Volt/15 amp/solenoid shift

12 Volt/16 amp/remote solenoid

Ignition

Breakerless

Interlock System

Prevents engine start when PTO clutch is engaged or steering levers are in drive position. Allows operator
dismount without engine shutdown only when PTO is disengaged and steering levers are locked in neutral.

ULTIMATE OPERATOR STATION™

Premium Comfort Seat

Iso-mounted, high-back, deep-cushioned, foam-padded Cordura®-covered, padded foldable arms, padded
backrest with lumbar support, coil-spring suspension and embroidered Grasshopper logo on seat back.
Adjustable fore and aft.

Suspension

Roomy, iso-mounted footrest with Shock Impact Reduction System™ (SIRS™).

MODEL - CUTTING WIDTH

225V- 225V- 226V- 226V- 227V- 227V-
G4 52 G4 61 G4 52 G4 61 G4 52 G4 61

Console-Mounted Instruments

Low engine oil pressure, digital hour meter, parking brake
indicator light, ignition switch, choke & push/pull PTO switch.
Low engine oil pressure, digital hour meter, engine code light
and parking brake warning lights, ignition & push/pull PTO
switches.

Work Lights (Pre-wired)

LED (optional)

TRANSMISSION & STEERING

Type

Heavy-duty Hydro-Gear ZT-4400 hydrostatic transmissions
with cooling fans. Integrated transaxles with 12cc piston
pumps and 16cc piston motors, gear reduction, internal disc
brakes, and 1-3/8 inch axles.

Filtration/Hydro Fluid

Self-contained fluid and internal filtration / CoolTemp Hydro-Max™ fluid withstands high and low temperature
extremes for extended service intervals after 100-hour break in oil change.

Speed

0 - 9.0 mph (0 - 14.5 kph) forward

0 - 6.0 mph (0 - 9.7 kph) reverse

Turning Radius

True zero degree, turns within own length with counter-rotating, independently powered drive wheels.

Steering

One- or two-handed operation with QuikAdjust Tilt™ dual levers with 9-inch comfort range that automatically
return to neutral from either forward or reverse position.

Brakes

Dynamic braking through hydrostatic transmission

Parking Brake

Internal disc brake in transmission.

TIRE SIZES

Drive Wheels - Standard (5-bolt pattern)

23x10.50x12 turf type, 4-ply rated

Front Casters

13x6.5x6 rib tread, pneumatic with double-sealed bearings

DIMENSIONS (Mower & Deck)

Mulch Width/Length (Add 1.5 in. (3.8 cm) to width for side discharge with deflector raised.
Add 12.0 in. (30.5 cm) to width for side discharge with deflector.)

53.5 in. (135.9 cm)/76.0 in. (193.0 cm)

62.5 in. (158.8 cm)/79.0 in. (200.7 cm)

Height (Seat back)

46.0 in. (116.8 cm)

Height (Seat cushion)

30.0 in. (76.2 cm)

Height (ROPS)

68.0 in. (172.7 cm)

Drive Tire Track Width (outside edge to outside edge)

50.0 in. (127.0 cm)

WEIGHT

Uncrated (Mower & Deck)

960 lbs. (435.4 kg)

980 lbs. (444.5 kg)

1030 lbs. (467.2 kg)

1050 lbs. (476.3 kg)

Mulching Package (Package includes high-low mulching blades.)

29 lbs. (13.2 kg)

36 lbs. (16.3 kg)

• Standard • Option

For a complete list of trademarks/registered trademarks, visit grasshoppermower.com/legal.
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The Grasshopper Company • 105 Old U.S. Highway 81
P.O. Box 637 • Moundridge, KS • 67107 U.S.A.
T: 620-345-8621 • grasshoppermower.com





GRASSHOPPER LIMITED WARRANTY

WARRANTY 2 Year or 800 Hour Limited Commercial / 4 Year or 800 Hour Limited Residential

MODELS 200V-G4 Series

SERIAL NUMBERS 6900000 and higher

WHAT THIS WARRANTY COVERS

The selling dealer warrants, on the terms and conditions in this Limited Warranty, that it will repair, replace or adjust any product or part manufactured by The Grasshopper Company ("Grasshopper") which is a component of a Grasshopper Commercial Turf Equipment product ("turf equipment") and which is defective in material installed or workmanship performed in Grasshopper's factory.

THE PERIOD OF COVERAGE AND CONDITIONS

This limited **Commercial Warranty** applies to Grasshopper turf equipment sold in the US or Canada for a period of two (2) years or 800 hours (whichever occurs first) from the date of original purchase for use (ninety (90) days for rental use). Commercial warranty applies to agricultural, governmental, commercial, industrial or multiple locations usage. This warranty includes the cost of parts and labor for a period of two (2) years. **Residential warranty:** This limited warranty is limited to four (4) years or 800 hours (whichever occurs first) for residential usage. Residential usage means use of product around a single residence only. Use at more than one location is considered commercial and the commercial use warranty above would apply. This warranty includes the cost of parts for a period of four (4) years and the cost of labor for the first two (2) years. **Replacement parts or repairs** provided through warranty service shall be warranted for only the remainder of the original warranty period. **Warranty Exceptions:** Belts and tires are warranted for ninety (90) days against defects in materials or workmanship. Batteries are warranted for fifteen (15) months. Warranty on electric clutches includes cost of parts and labor for a period of two (2) years.

WHAT THIS WARRANTY DOES NOT COVER

Implements/attachments not manufactured by Grasshopper are not covered by this warranty. The manufacturers of such items may provide separate warranties for such components.

The engine is warranted by its manufacturer, not by Dealer. Please refer to the engine manufacturer's warranty statement that is included in the engine manual in the owner's packet. Neither Dealer nor Grasshopper is authorized to handle warranty claims on engines. Engine warranty claims should be referred to the nearest authorized service outlet of the engine manufacturer.

WHO GETS THIS WARRANTY

This warranty extends only to the original purchaser for use of the equipment, unless applicable law provides otherwise. The warranty may not be assigned or transferred without the prior express written consent of manufacturer.

HOW TO GET SERVICE

To be covered by this warranty, the turf equipment, including any defective part, must be returned to an authorized Grasshopper service dealer within the warranty period. The warranty shall extend only to the cost to repair or replace (**as determined by Dealer**) the defective part, including labor. The expense of delivering the turf equipment to the dealer for warranty work and the expense of returning it to the owner after repair or replacement will be paid by the owner. Proof of purchase may be required by the dealer to substantiate any warranty claim. All warranty work must be performed by an authorized Grasshopper service dealer using Grasshopper approved replacement parts.

LIMITATIONS OF THIS WARRANTY

DEALER'S SOLE RESPONSIBILITY UNDER THIS LIMITED WARRANTY IS TO MAKE REPAIRS OR REPLACEMENTS IN ACCORDANCE WITH THE TERMS OF THIS LIMITED WARRANTY. DEALER MAKES NO OTHER EXPRESS WARRANTIES. ANY WARRANTY IMPLIED BY LAW ON ANY PRODUCT OR PART COVERED BY THIS LIMITED WARRANTY IS LIMITED IN DURATION TO THE LENGTH OF THIS LIMITED WARRANTY. NO PERSON, ENTITY, OTHER DEALER, OR DISTRIBUTOR HAS THE AUTHORITY TO ASSUME FOR OR CREATE FOR DEALER ANY OTHER OBLIGATION, WARRANTY, OR LIABILITY IN CONNECTION WITH GRASSHOPPER PRODUCTS. IN NO EVENT SHALL DEALER BE LIABLE FOR LOST PROFITS, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. SOME STATES OR PROVINCES DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS OR THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THESE LIMITATIONS MAY NOT APPLY TO YOU.

Any limitations set forth in this limited warranty do not apply to the extent they are prohibited by applicable law.

Dealer reserves the right to sell turf equipment with changes, improvements or modifications in specifications without thereby being obligated to install or make the same on turf equipment previously sold by Dealer.

SITUATIONS IN WHICH THIS WARRANTY DOES NOT APPLY

This warranty extends only to turf equipment that is operated under normal conditions and properly serviced and maintained. The warranty does **NOT** cover: (i) normal maintenance services, such as oil change, cleaning, lubrication, or adjustment; (ii) replacement of service items, such as oil, lubricants, spark plugs, belts, rubber hoses, blades, blade sharpening, or other items subject to normal service replacement; (iii) damage or defects arising out of or caused by misuse, neglect, alteration, negligence or accident; (iv) repair or replacement required because of operation or use of the turf equipment which is not in accordance with operating instructions as specified in the operator's manual or other operational instructions provided by Grasshopper; (v) repair or replacement required because of alteration or modification of the turf equipment not performed or authorized by Dealer (damage caused by foam filled or solid filled tires); (vi) repair or replacement necessitated by use of parts, accessories or supplies, including gasoline, oil or lubricants, incompatible with the turf equipment or other than as recommended in the operator's manual or other operational instructions provided by Grasshopper; (vii) repairs or replacements necessitated by installation or use of non-recommended parts or accessories that have adversely affected the operation, performance or durability of the turf equipment; or (viii) damage or defects due to or arising out of repair of turf equipment by any person or persons other than an authorized Grasshopper service dealer or the installation of parts other than genuine Grasshopper parts, Grasshopper-recommended parts or equivalent. There are no other express warranties except for engine and special emission system coverage.

PLEASE NOTE: TO RETAIN YOUR RIGHTS UNDER THIS LIMITED WARRANTY, YOU ARE REQUIRED TO HAVE READ THE OPERATOR'S MANUAL AND TO HAVE COMPLETED, SIGNED AND RETURNED THE ATTACHED WARRANTY REGISTRATION CARD WITHIN TEN (10) DAYS OF PURCHASE OF YOUR TURF EQUIPMENT.

OTHER LEGAL RIGHTS

This Warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

NEW BUSINESS

ITEM 5

Mayor and Trustees,

We are asking for permission to purchase a new 40 hp tractor for our Public Works Department. We use our old John Deere tractor for about everything in the Village, from belly mowing high grass to leaf spreading in the fall. The old John Deere tractor also has a sickle bar, bucket, and woods mower attachments that make it a valuable asset to our operations.

The bad news is that the old John Deere tractor has lost engine power going to the PTO and the power shifter is failing which causes the tractor to jerk when the clutch is released. We have had the power issues looked at a couple times prior, but no permanent fix has been made.

We received two (2) quotes to replace the tractor. Both quotes are for 40 hp tractors, both with a cab, both with bucket loader, 3-point PTO hitch, and 3-range hydrostat shift. Both quotes will also take the old tractor in on a trade (\$16,000 on both quotes). Attachments can be used with the new tractor.

Jenner Ag, Taylorville quoted a Case - International Harvester Farmall 55c Series ii at a price of \$25,250.00 (trade included).

AHW John Deere, Clinton quoted a John Deere 4052R Compact Utility Tractor at a price of \$27,331.64 (trade included).

I recommend purchasing the Farmall 55c from Jenner Ag, Taylorville for the quoted price of \$25,250.00.

We budgeted \$25,000 in Capital 30-00-862-6. This purchase will be \$250 over budget. Prices went up ~\$3,000 from budget pricing in October 2021.

Thanks, Darin

QUOTE**BILL TO:**

Village of Forsyth

301 s rte 51

Forsyth IL 62535

2178271987

lsummers@forsyth-il.gov



1800 East Main Cross St.

Taylorville, IL 62568

Phone 217-287-7411

Fax 217-824-2610

DATE	SALES REP
1/10/22	ac

FIN. CODE	REQUEST DATE	CUSTOMER PO	ORDER NUMBER	TERMS	FOB
cash	march	lynn/dave	630110-02	DUE UPON RECEIPT	Taylorville, IL

COMMENTS OR SPECIAL INSTRUCTIONS:

	QTY	DESCRIPTION				
<u>EQUIPMENT</u>						
<u>Unit #</u>		<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Serial #</u>	<u>List Price</u>
	1	2022	Caseih	55c series ii farmall l360a front loader 3 range hydrostat cab with 2 hyd remotes turf tires		\$ 54,794.00
<u>MISCELLANEOUS</u>		sourcwell member# 188408 contract # 110719-cn				
<u>TRADE IN</u>		<u>YEAR</u>	<u>SERIAL NUMBER</u>	<u>MAKE</u>	<u>MODEL</u>	<u>HRS</u>
		1998	lvs5310s133268	John Deere	5310	2295
						\$ 16,000.00

SIGNATURE: _____
NAME: _____
SHIP TO: _____
SHIP CONTACT: _____
PHONE: _____

SUBTOTAL	\$ 54,794.00
PRICE W/ DISCOUNTS	\$ 39,900.00
FREIGHT	\$ 650.00
OTHER	
ASSEMBLY	\$ 700.00
TRADE IN	\$ (16,000.00)
SALES TAX	\$ -
TOTAL	\$ 25,250.00



Illinois Department of Revenue

ST-587 Equipment Exemption Certificate

QUOTE**BILL TO:**

Village of Forsyth

301 s rte 51

Forsyth IL 62535

2178271987

lsummers@forsyth-il.gov



1800 East Main Cross St.

Taylorville, IL 62568

Phone 217-287-7411

Fax 217-824-2610

DATE	SALES REP
1/10/22	ac

FIN. CODE	REQUEST DATE	CUSTOMER PO	ORDER NUMBER	TERMS	FOB
cash	march	lynn/dave	630110-02	DUE UPON RECEIPT	Taylorville, IL

Trade In Lien Confirmation

I/We Village of Forsyth, hereby represent and warrant that the equipment (described below) Being traded on order number: 630110-02 is free and clear of any liens and/or encumbrances.

Equipment: John Deere 5310

Serial #: lvs5310s133268

Hours: 2295

I/We hereby confirm the termination and release of any lien, security interest and any other interest in, and to, the aforementioned equipment

Date:

Name: Village of Forsyth

Signature: _____

QUOTE**BILL TO:**

Village of Forsyth

301 s rte 51

Forsyth IL 62535

2178271987

lsummers@forsyth-il.gov

JENNER

1800 East Main Cross St.

Taylorville, IL 62568

Phone 217-287-7411

Fax 217-824-2610

DATE	SALES REP
1/10/22	ac

FIN. CODE	REQUEST DATE	CUSTOMER PO	ORDER NUMBER	TERMS	FOB
cash	march	lynn/dave	630110-02	DUE UPON RECEIPT	Taylorville, IL

1. Sales Tax

Sales tax shall not be collected by Jenner except for Illinois sales. The customer is responsible for payment of sales tax or use tax on the items included herein and such taxes are the obligation of the customer. If the seller is or becomes liable for any local, state or federal taxes under any present or future law up on the sale of the items included herein, the customer shall reimburse seller for said amounts.

2. Acceptance

This offer does not become an effective contract until accepted in the form of an acknowledgement from the seller's office in Taylorville, Illinois. The terms of this contract cannot be altered by verbal agreement. Any part of this contract contrary to the laws of any state shall not invalidate other parts of the contract.

3. Charge for Late Payment

A service charge of 1 1/2 % per month (WHICH IS AN ANNUAL RATE OF 18%) will be charged on all past due invoices. Any invoice which is not paid within 10 days from the date of invoice shall be past due. Customer agrees to pay reasonable attorney's fees incurred in the collection or enforcement of this contract.

4. Delivery and Freight

All equipment is sold F.O.B. Taylorville, Illinois; unless freight is specifically included as a separate item on this order.

5. Shipment

The seller will endeavor to ship prior to the requested date whenever possible but this date is understood to be approximate. Seller shall not be liable or penalized for failure to ship prior to or on said date for any reason.

6. Damage and Losses

Customer assumes all risk of loss and damage at the time of shipment at Taylorville, Illinois. Claims of any kind or nature, except latent defects are specifically barred unless made in writing within thirty days after date of shipment. Claims for damage in transit shall be made by customer direct to carrier.

7. Changes

Changes in the order must be made in writing and signed by both parties. Any changes are subject to acceptance by the seller. Any additional cost incurred due to changes will be paid by the buyer.

8. Cancellation

This agreement may not be cancelled or terminated by customer unless written consent of the seller is given upon terms within the discretion of seller, which terms shall include that customer shall pay all costs to Jenner resulting from cancellation, such cost to be determined by Jenner.

Failure to deliver any installment due or a defect in any delivery constitutes a severable breach only and customer cannot treat the contract as breached, unless such failure to deliver of defective delivery constitutes at least 40% of the entire contract. If an adjustment is reached for any failure to deliver or for any defective delivery, or replacement made thereto, such default or defective delivery shall thereafter be treated as if it has not occurred. Customer shall pay on due date or all goods delivered regardless of any failure to deliver or defective delivery as to any other installment or shipment. The limit of liability of Jenner for a breach of any of the terms and conditions of this contract shall be (a) in the case of defective goods or equipment, the difference in value on the contract date of delivery between goods or equipment specified and goods or equipment actually delivered, and (b) in the case of late or non-delivery, the difference between the contract price of the goods or equipment and the market value on contract delivery date. In no instance shall customer be entitled to claim or recover consequential damages for commercial loss resulting from defective goods or equipment or delivery failure, and in no instance shall damages include profit on contemplated use or profit of any description.

SIGNATURE: _____

NAME: _____

SHIP TO: _____

SHIP CONTACT: _____

PHONE: _____

SUBTOTAL	\$ 54,794.00
PRICE W/ DISCOUNTS	\$ 39,900.00
FREIGHT	\$ 650.00
OTHER	\$ -
ASSEMBLY	\$ 700.00
TRADE IN	\$ (16,000.00)
SALES TAX	\$ -
TOTAL	\$ 25,250.00

** FORM UPDATED 1/8/2019 DD **

Quote Summary

Prepared For:

VILLAGE OF FORSYTH
301 S ROUTE 51
FORSYTH, IL 62535
Business: 217-877-9445
LCOLONI@AOL.COM

Prepared By:

Damon Stillman
AHW LLC
9530 Revere Road
Clinton, IL 61727
Phone: 217-935-8558
dstillman@ahwllc.com

Quote Id: 25852825
Created On: 03 January 2022
Last Modified On: 03 January 2022
Expiration Date: 31 March 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 4052R Compact Utility Tractor (40 PTO hp)	\$ 58,321.00	\$ 43,206.64 X	1 =	\$ 43,206.64
Customer Delivery Charge - Commercial & Utility		\$ 125.00 X	1 =	\$ 125.00
Sub Total				\$ 43,331.64

Equipment Total **\$ 43,331.64**

Trade In Summary	Qty	Each	Extended
1998 JOHN DEERE 5310 - LV5310S133268	1	\$ 16,000.00	\$ 16,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 16,000.00
Trade In Total			\$ 16,000.00

Quote Summary

Equipment Total	\$ 43,331.64
Trade In	\$ (16,000.00)
MFG RETAIL BONUS	\$ 0.00
DOC FEES	\$ 0.00
REGISTRATION FEES	\$ 0.00
TITLE FEES	\$ 0.00
FINANCE FEES	\$ 0.00
SubTotal	\$ 27,331.64
Est. Service Agreement Tax	\$ 0.00
Total	\$ 27,331.64
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 27,331.64

Salesperson : X _____

Accepted By : X _____



Quote Id: 25852825

Customer: VILLAGE OF FORSYTH

JOHN DEERE 4052R Compact Utility Tractor (40 PTO hp)

Hours:

Stock Number:

Suggested List

\$ 58,321.00

Selling Price

\$ 43,206.64

Code	Description	Qty	Unit	Extended
0369LV	4052R Compact Utility Tractor (40 PTO hp)	1	\$ 38,901.00	\$ 38,901.00
Standard Options - Per Unit				
0202	United States	1	\$ 0.00	\$ 0.00
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	\$ 0.00
1520	eHydro™	1	\$ 0.00	\$ 0.00
1701	Factory Installed Loader with Bucket	1	\$ 7,886.00	\$ 7,886.00
2050	Cab with Standard Seat	1	\$ 9,508.00	\$ 9,508.00
2660	Factory Installed Stereo	1	\$ 541.00	\$ 541.00
4061	Less iMatch™ Quick Hitch Category 1	1	\$ 0.00	\$ 0.00
5090	Less Wheel Spacer	1	\$ 0.00	\$ 0.00
5240	16.9-24 (6PR, R4 Industrial, 2 Position)	1	\$ -45.00	\$ -45.00
6240	10-16.5 (6PR, R4 Industrial, 2 Position)	1	\$ 154.00	\$ 154.00
Standard Options Total				\$ 18,044.00
Value Added Services				
	Customer Delivery Charge - Commercial & Utility	1	\$ 125.00	\$ 125.00
Value Added Services Total				\$ 125.00
Other Charges				
	Freight	1	\$ 806.00	\$ 806.00
	Setup	1	\$ 570.00	\$ 570.00
Other Charges Total				\$ 1,376.00
Suggested Price				\$ 58,446.00
Customer Discounts				
Customer Discounts Total			\$ -15,114.36	\$ -15,114.36
Total Selling Price				\$ 43,331.64



Trade In

Quote Id: 25852825

Customer: VILLAGE OF FORSYTH

Machine Details	
1998 JOHN DEERE 5310 SN# LV5310S133268	
Description	Net Trade Value
1998 JOHN DEERE 5310	\$ 16,000.00
SN# LV5310S133268	
Your Trade In Description	
Additional Options	
Hour Meter Reading	2195
Total	
\$ 16,000.00	

NEW BUSINESS

ITEM 6

Mayor and Trustees,

We are looking for permission to repair failed functions on our bucket truck. The bucket truck will not lift due to a comp link fail. One outrigger handle is broken and needs replaced as the outrigger will not operate properly without the handle.

Some of this quote is unknown as we need to decide if we will move forward with the comp link purchase and repair at approximately \$10,000. The other option is to get a different truck, whether it is to purchase new, used, or to get another donated truck. We have not budgeted money in 2022 for a bucket truck purchase, we planned on a purchase in 2023. I recommend fixing the truck as we know what we have, we use it... but not every day, and with the repairs, the life of the truck may be extended by 3-5 years. We obtained some initial quotes from local dealers, new trucks run around \$120,000, good used trucks around \$90,000.

As stated, Drake-Scruggs Equipment has quoted the repair of the comp link, comp link parts, labor at around \$10,000. We will need to fix outrigger handle, parts (~\$250), and labor. We will need to finish with an ANSI inspection.

Again, I recommend moving forward with the repair of the truck, Drake-Scruggs is very good at giving pricing before repairs are made, and I will monitor the repair to keep cost as low as possible.

We will share the repair cost between Streets and Parks.

We budgeted \$12,000 in Streets Equipment Maint Service 01-41-512.

We budgeted \$8,000 in Parks Equipment Maint Service 01-41-512.

Thanks, Darin

ESTIMATE

Date: 1-4-2022

WO/SO# 9379



DRAKE-SCRUGGS
EQUIPMENT SINCE 1946

Jared Ward
Shop Supervisor

jward@drake-scruggs.com

Phone: 217-753-3871 Ext. 121

Fax: 217-753-9827

Client: FORSYTH
Phone # 217-433-9597

Contact: DARRIN
Fax #

Email:

Vehicle	
I.D.#	M157438IL

Last 8 of Vin 8ED38445

Vehicle Make FORD

Model F550

Year 2008

Make ALTEC

Model AT-37G

Serial # 0908DE9986

Item #	Part #	Description	Qty	List Each	Total	Availability
	/LABOR1	Comp link has a chip in it. On inspection found cracking around the bolts. Link needs replaced. Support boom. Unpin link and remove from unit. Place new link in position. Pin new link. Test function of unit.	3	120.00	360.00	
	47056060	PIN	1	174.50	174.50	IN STOCK
	47056058	PIN	1	136.10	136.10	IN STOCK
	23015001	SNAP RING	2	2.65	5.30	IN STOCK
	9901217711	COMP LINK	1	8,945.94	8,945.94	6 WEEKS
	/SUPLY7	MISCELLANEOUS SHOP SUPPLY	1	75.00	75.00	
	*****	DOES NOT INCLUDE HANDLE OR OUTRIGGER FIX, ANSI				
		OR DIAGNOSIS.				
		BELOW IS ORDERED AND HAS NO LABOR ON THEM YET:				
	970063266	HANDLE KIT	1	71.09	71.09	
	970063270	PIVOT	1	145.94	145.94	
		Estimate valid for 30 days. Prices subject to change without notice.		Grand	9,913.87	

All totals are subject to freight and tax on parts and a shop supply charge. Shop supply not to exceed \$75.00. Labor figures are estimates only! Pins, bolts and parts can affect labor times greatly. Any unforeseen repairs needed would be at a time and material basis, with customer approval.

NEW BUSINESS

ITEM 7

Mayor and Trustees,

We are asking for permission to purchase a new 6 x 12 enclosed trailer for park / ballfield use. We plan on storing our netting / backstop pads from #4 baseball, #5 softball fields and the three sets of batting cage nets in this trailer to free up space in our shop and also to keep mice out. It would also be more efficient to haul to the ball fields in the spring and to take away and store in the fall. Everything that we need would be right there. During summer months, while empty, we could use for storage at family fest (stuff that we do not want to leave out at night, we could load up and lock up for the evening, and then pull it back out for the next day)... same for ball tournaments or any other events.

We received two (2) quotes to purchase the new enclosed trailer. Both quotes are 6x12, single axle, rear ramp / door, and a side door. Color is optional on both.

Browns Truck Accessories, Forsyth quoted a 2022 Cargo Enclosed for \$5,150.00

Trailers Direct, Springfield quoted a 2022 Doolittle Cargo Enclosed for \$6,375.00

I recommend purchasing the 2022 Cargo Enclosed from Browns Truck Accessories for \$5,150.00.

We budgeted \$5,000 in Capital 30-00-862-7. This purchase will be \$150 over budget. Prices continue to rise.

Thanks, Darin



Rt. 51 North Forsyth, IL

156 Ruehl Street

PO Box 228

Forsyth, IL 62535

Phone: 217-877-6601

Fax: 217-877-6650

Fax

2022 Cargo Enclosed

*5,150 tax exempt.

6'x12'x6' Tall inside

Choice of Charcoal or Silver

Radial Tires, flow thru vents.

To	Lynn-	From	
Fax	877-9863	Pages	2
Phone	217-877-6601	Date	1-3-21
For Review	Please Comment	Please Reply	

Trailers Direct - Springfield IL

Phone: (217) 280-4170

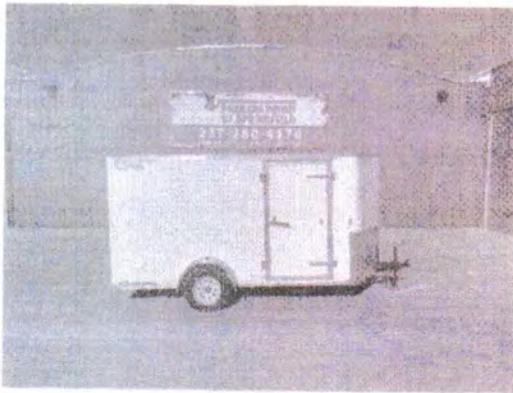
1925 E. Clearlake Ave
Springfield, IL 62703

Email: trailersdirectspringfield@gmail.com



Page 121 of 130

TRAILERS DIRECT



2022 Doolittle 6X12 Cargo Trailer Dare to Compare!

Stock #: 102241 Year: 2022 Manufacturer: Doolittle Trailer Mfg

Width: 72" or 6' Length: 144" or 12' Weight: 1320

GVWR: 2990 Payload: 1670 Color: WHITE

Axles: 1 Axle Capacity: 3500

URL: <https://www.trailersdirectspringfield.com/all-inventory?stock=102241>

MSRP \$ 6,900.00

Original Price \$ 7,200.00

Sale Price \$ 6,375.00

title \$155.00

TA plates through Jan 31 \$18.00

Description

Radial Tires, ST205/75R-15 6 Ply

if applicable 6.25% Tax

Axle, EZ Lube, 4" Drop Spring (Lower Deck Height)

Lifetime LED Exterior Lighting

16" O. C. Sq Tube Upright Spacing

Flat Roof

3/8" Plywood Wall Liner

3/4" Plywood Flooring

Rear Ramp Door w/ Spring Assist

37" Side Door

Automotive Grade Undercoating

Page 122 of 130

30" Stone Guard

V-Nose

Interior LED Dome Light w/ Wall Switch

2K Top Crank Jack

Flow Ventilation System, 2 Side Vents

Includes our Industry Leading 5 Year Frame Warranty

Prices subject to change without notice and do not include Title, License, Registration Fees, State or Local Taxes or Processing Fees, if any. Please contact seller first for vehicle availability. Although every effort is made to present accurate and reliable information, use of this information is voluntary, and should only be deemed reliable after an independent review of its accuracy, completeness, and timeliness. It is the sole responsibility of the customer to verify the existence of options, accessories and the vehicle condition before time of sale. Any and all differences must be addressed prior to time of sale. No expressed or implied warranties, including the availability or condition of the equipment listed is made.

NEW BUSINESS

ITEM 8



MEMORANDUM

To: Village of Forsyth Mayor and Board of Trustees
From: Matthew B. Foster, PE, PLS
Date: January 12, 2022
cc: Jill Applebee, Village Administrator
Re: 2022 Asphalt Rehabilitations – Design Contract

Honorable President and Trustees,

Per the Village Capital Improvement Plan approved last December, the following streets are slated for asphalt rehabilitations this summer:

- Marion Ave; from the north mall entrance to Hickory Point Christian Village
- Akers Dr; from Cox St to 325' south
- Home Ave; from CH 20 to 525' north

We have prepared a contract for the design services necessary to proceed with this work for your consideration. This contract covers design phase services for the streets listed above. We intend to bid this work out in conjunction with the asphalt patching in the Schroll Pointe subdivision scheduled for this spring/early summer. Based on the anticipated project schedule, we have estimated our services will be \$45,000 on a not to exceed basis. We recommend approval of the contract in order to proceed with this work as soon as possible.

Thank you for the opportunity to serve the Village in this matter. If you have further questions, please feel free to call me, Stephanie or Kevin at your convenience.



AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT DATA -

DATE OF AGREEMENT: 1/18/2022 JOB NO.:

PROJECT NAME: Forsyth 2022 Asphalt Rehabilitations

START DATE: Upon Execution ESTIMATED COMPLETION DATE: TBD

LOCATION: **Various Streets; Forsyth, IL**

CLIENT: Village of Forsyth

CLIENT CONTACT: Jill Applebee, Village Administrator

BILLING ADDRESS: **301 South US 51, Forsyth, IL 62535**

CLIENT PHONE #: **217-877-9445**

SCOPE OF SERVICES-

** See Attached Scope **

FEE BASIS -

- ☐ Lump Sum Amount
- ☒ Estimated Cost (figured on time and materials basis) \$45,000 Not to Exceed

CONDITIONS -

THE CONDITIONS UNDER WHICH THE ABOVE STATED SERVICES ARE BEING PROVIDED ARE SET OUT ON THE ATTACHED PAGE TITLED "TERMS AND CONDITIONS" AND ARE INCORPORATED HEREIN BY REFERENCE. THE ABOVE INFORMATION IS A SUMMARY OF OUR AGREEMENT FOR PERFORMANCE OF THE WORK DESCRIBED. **PLEASE INDICATE YOUR APPROVAL AND ACCEPTANCE OF THIS CONTRACT BY HAVING AN AUTHORIZED PERSON SIGN BELOW.**

ACCEPTANCE -

THE UNDERSIGNED HEREBY STATES THAT HE/SHE IS THE CLIENT OR DULY AUTHORIZED AGENT OF THE CLIENT, UNDERSTANDS AND AGREES TO THE TERMS AND CONDITIONS AS STATED FOR THIS PROJECT AND DIRECTS THE CONSULTANT TO PROCEED WITH THE WORK AS SHOWN ABOVE AS "SCOPE OF SERVICES" AND WILL COMPENSATE THE CONSULTANT IN ACCORDANCE WITH THE FEE BASIS.

DATE _____

CLIENT _____

BY _____

TITLE _____

CHASTAIN & ASSOCIATES LLC

DATE 1/12/2022

BY [Signature]

Title Managing Principal

Mailing Address: 5 N. Country Club Rd., Decatur, IL 62521

These Terms and Conditions are a part of the Agreement between the Client and Chastain & Associates LLC, (Consultant). Any provision or part thereof of this agreement held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

AMENDMENTS This agreement may be amended only in writing by both the Client and Consultant.

FEE BASIS (COMPENSATION FOR PROFESSIONAL SERVICES) The basis for compensation will be either 1) Lump-Sum Amount as noted on the face of this agreement or 2) Estimated Amount (figured on time and materials basis) payment for all hours worked on the project based on the indicated rate for the class of personnel shown on the current Schedule of Hourly Rates (available upon request) in effect plus reimbursable expenses.

"Reimbursable Expenses" means the actual expenses incurred directly or indirectly in connection with the work including but not limited to the following: Transportation and subsistence, toll telephone calls, telegrams, reproduction or printing, computer time and outside consultants.

TIME OF PAYMENT The Consultant may submit monthly statements for services and expenses based upon the proportion of the actual work completed at the time of billing. Unless provided for otherwise, payments for professional services will be due and payable upon the issuance of the Consultant's invoice. We bill for work done each month by the 10th of the following month.

LATE PAYMENT If the Client fails to make any payment due the Consultant for services and expenses within the time period specified, a service charge of 1.5% (annual rate of 18%) per month may be added to the Client's account at the Consultant's discretion. Client further agrees to pay all expenses of collection, including court costs and reasonable attorney fees, should it become necessary to refer Client's account for collection. If the Client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon five (5) calendar days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client, or curing of such other breach, which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

INSURANCE AND LIMITATION Consultant is covered by commercial general liability insurance in an amount not less than \$1,000,000 per occurrence, automobile liability insurance and workers' compensation insurance with limits which Consultant considers reasonable. Certificates of all insurance shall be provided to Client upon request in writing. Client shall be named as an additional insured on all such insurance policies and Consultant shall provide a certificate evidencing such coverage prior to the commencement of work under this Agreement. Within the limits and conditions of such insurance, Consultant agrees to indemnify and hold Client harmless from any loss, damage or liability arising directly from any negligent act by Consultant. Consultant shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Consultant shall not be responsible for any loss, damage or liability arising from any act by Client, its agents, staff, other consultants, independent contractors, third parties or others working on project over which Consultant has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Consultant has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

PROFESSIONAL LIABILITY INSURANCE AND LIMITATION Consultant is covered by professional liability insurance for its professional acts, errors and omissions, with limits which Consultant considers reasonable, but in no case less than \$2,000,000 per occurrence. Certificates of insurance shall be provided to Client upon request in writing. Client shall be named as an additional insured on all such insurance policies and Consultant shall provide a certificate evidencing such coverage prior to the commencement of work under this Agreement. Within the limits and conditions of such insurance, Consultant agrees to indemnify and hold Client harmless from loss, damage or liability arising from professional acts by Consultant and errors or omissions that exceed the industry standard of care for the services provided. Consultant shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Consultant shall not be responsible for any loss, damage or liability arising from any act, error or omission by Client, its agents, staff, other consultants, independent contractors, third parties or others working on project over which Consultant has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Consultant has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

AUTHORITY AND RESPONSIBILITY The Consultant shall not guarantee the work of any Contractor or Subcontractor, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids. In the event we are not providing site observation services, the Client will indemnify and hold HLC harmless for claims arising from modifications, clarifications, interpretations, adjustments or changes made to the contract documents to reflect changed field or other conditions.

TERMINATION This agreement may be terminated by either party within fifteen days after receiving written notice. Any termination shall only be for good cause such as for legal, unavailability of adequate financing or major changes in the work. In the event of any termination, the Consultant will be paid for all services and expenses rendered to the date of termination on a basis of the Schedule of Rates plus reimbursable expenses and reasonable termination costs.

DELIVERABLES AND ELECTRONIC FILES Plans, specifications, and electronic files are instruments of service and remain the property of the Consultant. Sealed hardcopy plans provided by the Consultant are actual deliverables and have precedence over any electronic files supplied to the Client as a convenience. Electronic files are supplied in the software format currently in use by the Consultant, who has no control over deterioration or functional obsolescence due to upgraded versions of software programs. Client agrees to indemnify and hold Consultant harmless from claims resulting from unauthorized reuse of electronic files or unauthorized changes made by Client or others to files in the Client's possession. Information contained in electronic files is valid only for 60 days following delivery to the Client, and the Consultant is not responsible for data deterioration within the file.

REUSE OF DOCUMENTS All documents including drawings and specifications furnished by Consultant pursuant to this Agreement are instruments of his services in respect of the work. They are not intended or represented to be suitable for reuse by Client or others on extensions of this work, or on any other work. Nothing herein, however, shall limit the Client's right to use the documents for municipal purpose, including but not limited to the Client's right to use the document in an unencumbered manner for purposes of remediation, remodeling and/or construction.

ESTIMATES OF COST Estimate of probable project cost that may be provided for herein are to be made on the basis of the Consultants experience and qualifications and represent his best judgment as a professional familiar with the industry, but Consultant cannot and does not guarantee that proposals, bids or the cost will not vary from estimate of probable cost prepared by him. If the Client wishes greater assurance as to the Cost, he shall employ an independent cost estimator.

INFORMATION PROVIDED BY OTHERS The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

DISCLOSURE RESOLUTION The parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party. If such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute by formal nonbinding mediation conducted in accordance with rules and procedures to be agreed upon by the parties. If the dispute or any issues remain unresolved after the above steps, the parties agree to attempt resolution by submitting the matter a method jointly agreed upon by both parties.

SCOPE OF SERVICES FOR DESIGN ENGINEERING PHASE SERVICES

IMPROVEMENT DESCRIPTION:

The **Forsyth 2022 Asphalt Rehabilitation** project generally includes the rehabilitation of the following asphalt streets:

- Marion Ave; from the north mall entrance to Hickory Point Christian Village
- Akers Dr; from Cox St to 325' south
- Home Ave; from CH 20 to 525' north

These improvements will be funded through local sources. IDOT oversight is not anticipated to be required. This work is hereinafter referred to as the "**PROJECT**".

SCOPE OF SERVICES:

Chastain shall furnish or cause to be furnished for this **PROJECT**:

1. Make such detailed topographic surveys as necessary for the preparation of the plans.
2. Locate subsurface utilities from mapping made available by the Village and various utility companies within the Village.
3. Design rehabilitations of the subject streets consisting of asphalt overlays with or without milling and patching. The curb & gutter along Marion Ave will be reviewed for necessary repairs. Home Ave and Akers Dr may need shoulder improvements and entrance aprons.
4. Prepare contract plans, bidding specifications and Engineer's Estimate of Probable Cost of the proposed improvements.
5. Schedule, advertise and host a public involvement meeting for the project.
6. Schedule, advertise and host a public bid letting.
7. Prepare a recommendation of award for consideration of the Board.
8. To attend conferences and meetings at any reasonable time when requested to do so by client.

Services not listed in the scope of work described above are not included in this proposal. The following items are specifically excluded from the agreement. This list is for informational purposes only and is not intended to be complete:

- a. Sidewalk ramp upgrade designs to current ADA/PROWAG standards.
- b. Geotechnical exploration and/or reports.
- c. Potholing and other methods of subsurface utility excavation to determine utility locations and depths.
- d. Construction phase engineering services (addressed under a separate contract after the scope of construction has been determined and the bidding process has been completed).
- e. Services performed as a result of litigation, arbitration, public hearings or other legal or administrative proceedings involving the **PROJECT** other than a dispute between the client and Chastain.
- f. Services performed to accomplish property surveys, preparation of legal description plats and documents for the acquisition of land, easements and/or right-of-way, and assistance to the client in acquiring any necessary land, easements and right-of-way.
- g. Services performed in connection with environmental testing and remediation.
- h. Services performed in connection with supplemental archaeological surveys, wetland surveys, and computer modeling of waterways if required by governmental permitting agencies.

These services can be supplied by Chastain if they are determined to be required during the performance of the **PROJECT**. Payment for these additional services shall be on a time and expense basis in accordance with the attached Schedule of Rates.



2022 SCHEDULE OF RATES

<u>Classification</u>	<u>Per Hour Rate Net</u>		
Engineers	From		To
Project Principal	\$230.40	-	\$233.60
Senior Project Manager	\$236.80	-	\$240.00
Project Manager II	\$185.60	-	\$205.92
Project Manager I	\$153.60	-	\$192.00
Project Engineer II	\$148.80	-	\$161.60
Project Engineer I	\$126.40	-	\$140.80
Engineer	\$84.42	-	\$128.00
Surveyors			
Chief of Survey	\$171.20	-	\$171.20
Surveyor II	\$120.16	-	\$120.16
Surveyor I	\$80.00	-	\$80.00
Technical			
Senior Technician	\$169.60	-	\$169.60
Tech. IV	\$158.40	-	\$158.40
Technician III	\$124.80	-	\$140.80
Technician II	\$104.96	-	\$112.00
Technician I	\$67.20	-	\$102.40
Office Services and Records			
Administrative	\$59.52	-	\$128.00

The above rates apply to all projects with exception to depositions and expert witness, in which all time spent for the preparation for depositions, providing the deposition, preparation for trials, and time spent in trial shall be billed at a rate of 2.0 times the above rate for all staff involved.

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A 10% administration fee may be charged on outside expenses.

A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day or actual rental cost. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour.

Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at 58.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day.

Above quotations are subject to change with 60 days review by client, due to circumstances beyond our control.

Updated 12/26/21

Village of Forsyth, Illinois 2022 Asphalt Rehabilitations Location Map



CLOSED SESSION