

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FORSYTH, ILLINOIS
6:30 P.M.
TUESDAY, FEBRUARY 20, 2024
VILLAGE HALL, 301 SOUTH ROUTE 51, FORSYTH, ILLINOIS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA: Items listed under the Consent Agenda are considered to be routine in nature and will be acted upon by one motion and one vote. If separate action on any particular item is desired, the item will be removed from the Consent Agenda and will be considered separately.

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF FEBRUARY 6, 2024
2. APPROVAL OF WARRANTS
3. APPROVAL OF TREASURER'S REPORT FOR THE MONTH OF JANUARY 31, 2024

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

ADMINISTRATION REPORTS

1. LAW ENFORCEMENT REPORT
2. VILLAGE STAFF REPORTS

OLD BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING WATER TOWERS, GROUND STORAGE TANK & AERATOR STANDPIPE MAINTENANCE SERVICES (VILLAGE ENGINEER JEREMY BUEINING)
2. DISCUSSION AND POTENTIAL ACTION REGARDING CRAWFORD INFORMATION ON POTENTIAL PRAIRIE WINDS DEVELOPMENT (VILLAGE ADMINISTRATOR JILL APPLEBEE)

NEW BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING HOTEL/MOTEL TAX GRANT (VILLAGE ADMINISTRATOR JILL APPLEBEE)
2. DISCUSSION AND POTENTIAL ACTION REGARDING UNATTENDED DONATION BOXES (VILLAGE ADMINISTRATOR JILL APPLEBEE)
3. DISCUSSION AND POTENTIAL ACTION REGARDING SCOPE OF SERVICES FOR DESIGN ENGINEERING PHASE SERVICES GRAYHAWK PATCHING AND CURB REPLACEMENT (VILLAGE ENGINEER JEREMY BUENING)
4. DISCUSSION AND POTENTIAL ACTION REGARDING SCOPE OF SERVICES FOR DESIGN ENGINEERING PHASE SERVICES PRAIRIE AT TALON INTERSECTION RECONSTRUCTION (VILLAGE ENGINEER JEREMY BUENING)
5. DISCUSSION AND POTENTIAL ACTION REGARDING AVALON BOULEVARD REBIDDING SERVICES FOR RECONSTRUCTION (VILLAGE ENGINEER JEREMY BUENING)
6. DISCUSSION AND POTENTIAL ACTION REGARDING WATER TREATMENT PLANT CLARICONE & FILTER MAINTENANCE CHANGE ORDER (VILLAGE ENGINEER JEREMY BUENING)

ADJOURNMENT

Join Zoom Meeting

<https://us06web.zoom.us/j/83228099778> Meeting ID: 832 2809 9778 One tap mobile +13092053325,,83228099778# US

CONSENT AGENDA

ITEM 1

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FORSYTH, ILLINOIS,
HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 6, 2024
AT FORSYTH VILLAGE HALL**

CALL TO ORDER

Mayor Jim Peck called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Upon a call of the roll, the following members were physically present: Mayor Jim Peck, Trustee Dave Wendt, Trustee Jeremy Shaw, Trustee Jeff London, Trustee Marilyn Johnson, Trustee Lauren Young

Absent: Trustee Bob Gruenewald

Staff Present: Village Administrator Jill Applebee, Village Treasurer Rhonda Stewart, Village Clerk Cheryl Marty, Village Engineer Jeremy Buening, Village Library Director Melanie Weigel, Public Works Director Darin Fowler, Village Attorney Lisa Petrilli

Absent: Trustee Gruenewald

Others Present: John Kottke, Hilary and Matt Crawford, Bill Krueger, Reed Sullivan

CONSENT AGENDA

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF JANUARY 16, 2024
2. APPROVAL OF WARRANTS

MOTION

Trustee Wendt made a Motion to approve the Consent Agenda as presented and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Young, Wendt, London, Johnson, Shaw
Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

None.

ADMINISTRATION REPORTS

1. Law Enforcement Report

Sheriff Deputy Casner did not have any pertinent items to report.

2. Village Staff Reports

Mayor Peck said the Board had previously discussed the Village helping the Crawfords with financing but recently learned that it is illegal to do so. He and Village Administrator Applebee met with Crawfords last night to discuss options and incentives. The intent tonight is to discuss this topic, ask questions then bring an option to the next meeting for a vote in order to meet their timeline. A lengthy discussion began regarding the degree the 90/10 split, the dollars involved, the fact that there would be no road costs to the Village and that all infrastructure costs belong to Crawfords. Finally, Mayor Peck suggested that each Board member individually share their opinions with Administrator Applebee. From there she and Mayor Peck will formulate a plan from those opinions and make a proposal to Crawfords before they leave on their trip.

Trustee Wendt thanked the Public Works staff for their efforts during the recent bad weather. Trustee London thanked Public Works Director Fowler for the tour of the water plant.

OLD BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING WESTERMAN SETTLEMENT (VILLAGE ATTORNEY LISA PETRILLI)

Village Attorney Petrilli provided a status update and explained the major details of the settlement. Some title work is currently being done and easement descriptions are being developed. The easement descriptions need to be submitted to the attorneys by February 29, 2024.

No motion needed.

2. DISCUSSION AND POTENTIAL ACTION REGARDING STRATEGIC PLAN (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Mayor Peck had directed staff to work on this topic to help the Board come to decisions more quickly on the strategic plan. Village Administrator Applebee explained she and the

staff have discussed and identified what strategic needs are the priorities. The major areas identified are Roads, Path/Sidewalks, Forsyth Park, Nature Park, and Prairie Winds. She explained the detailed four phases and yearly timeline for each. She then invited Board input. A lengthy discussion followed with the Board discussing in detail each proposed phase and what they liked and disliked. Administrator Applebee will revise the plan and present it again at the next Board meeting for further discussion.

No Motion needed.

NEW BUSINESS

1. ORDINANCE NUMBER 2024-1 AN ORDINANCE APPROVING FINAL PLAT FOR PROPERTY LOCATED AT 994 US ROUTE 51, FORSYTH, ILLINOIS (PIN: 07-07-14-351-006) (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Village Administrator Applebee explained this is final paperwork for Starbucks and that the Planning and Zoning Committee unanimously approved recommendation to move forward. A brief discussion was held.

MOTION

Trustee Johnson made a Motion to approve the final plat for property located at 994 US Route 51, Forsyth, IL as presented and Trustee Wendt seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Young, Wendt, London, Johnson, Shaw
Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

2. ORDINANCE NUMBER 2024-2 AN ORDINANCE AMENDING THE VILLAGE CODE PROVISIONS ON INSPECTION FEES WITHIN THE VILLAGE OF FORSYTH (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Village Administrator Applebee explained the need for increasing electrical and plumbing fees which had not been done since 2019. Planning and Zoning Director Raleigh's research reveals that Forsyth is behind Decatur and Mt. Zion rates. The rates will increase from \$45 to \$60 yet will still be below other nearby community's rates. Public Works Director Fowler said the increase was requested by our Village electricians and plumbers.

MOTION

Trustee London made a Motion to approve the increase of electrical and plumbing inspection fees as presented and Trustee Wendt seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Young, Wendt, London, Johnson, Shaw
Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

3. DISCUSSION AND POTENTIAL ACTION REGARDING POTENTIAL WATER TREATMENT PLANT CLARICONE & FILTER MAINTENANCE CHANGE ORDER #1 (VILLAGE ENGINEER JEREMY BUENING)

Village Engineer Buening explained the change order happened due to more work in the plant needing to be done than anticipated. The change order covers the cost of additional work to sandblast and coat the interior of the Helicarb units. The net change to the contract price by this change order is an increase of \$3,018.00. A short discussion ensued.

MOTION

Trustee Shaw made a Motion to approve the change order as presented and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Young, Wendt, London, Johnson, Shaw
Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

4. DISCUSSION AND POTENTIAL ACTION REGARDING FORSYTH PAVEMENT STRIPING (VILLAGE ENGINEER JEREMY BUENING)

Village Engineer Buening explained the need for Chastain and Associates to be involved. The project contractors will need to know the project scope, where, how many feet, cross walk crossings, turn lanes, concrete or asphalt, etc., essentially all details involved in the project. Chastain will have to gather all this information. The information will also be input into the Village's GIS system so these specs will not have to be made again in the future.

A short discussion ensued.

MOTION

Trustee Wendt made a Motion to approve the contract for professional services not to exceed \$29,500 and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Young, Wendt, London, Johnson, Shaw
Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

5. DISCUSSION AND POTENTIAL ACTION REGARDING FORSYTH TTA MAINTENANCE CONTRACT (VILLAGE ENGINEER JEREMY BUENING)

Village Engineer Buening explained this is Phase 2 of the water tower project. This amended contract will proceed with preparation of plans and specifications for IEPA permit reviews and bidding of the project. A Board discussion was held and questions were raised regarding the financial impact if the Village chooses not to pursue an IEPA loan. Village Engineer Buening will review Chastain's costs if the Board chooses not to use an IEPA loan then will present that information to the Board for a decision at the next meeting.

No Motion needed.

ADJOURNMENT

Trustee Wendt made the Motion to adjourn and Trustee Young seconded the Motion. All Board members agreed by voice vote, and the meeting was adjourned at 8:45 P.M.

By: Cheryl Marty
Village Clerk

CONSENT AGENDA

ITEM 2

SYS DATE:02/15/24

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 16
Sunday December 31,2023

SYS TIME:10:23
[NW1]

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DATE: 12/31/23

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AGGRESSIVE DEVELOPMENTS OF 123123	18-00-928	'23 TIF MCALISTERS FOR '22 TAX LEVY	11362.11	11362.11
01 BARBECK COMMUNICATION GROUP IN 153000313-1	01-11-552	RING HOURS 7-4 AND DAY/NIGHT RING M	57.50	57.50
01 HICKORY POINT BANK 123123	18-00-928	'23 TIF HP BANK FOR '22 TAX LEVY	8674.42	8674.42
01 MAROA-FORSYTH SCHOOL DISTRICT 123123-1	01-11-999-7	NOV '23 NON HOME RULE TAX	94786.35	94786.35
01 MACON COUNTY TREASURER 24-56	01-11-535	ALIGNMENT FOR '17 FORD EXPLORER	371.09	371.09
** TOTAL CHECKS TO BE ISSUED			115251.47	

SYS DATE:02/15/24

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 16
Sunday December 31,2023

SYS TIME:10:23
[NW1]

DATE: 12/31/23

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			95214.94	
TIF DISTRICT FUND			20036.53	
*** GRAND TOTAL ***			115251.47	
TOTAL FOR REGULAR CHECKS:			115,251.47	

DATE: 02/20/24

Tuesday February 20,2024

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AIR KING HEATING & AIR 117806	01-53-511	LIB FURNANCE MAINT	105.00	105.00
01 ATLAS LOCK, INC. 48342	01-52-611	PUSH BUTTON LOCK/CONCESSION STAND	1157.00	905.00
48371	51-00-652	PAD LOCKS		252.00
01 BABY TALK, INC. BT 012024 007	01-53-913	JAN '24 TALK TIMES	400.00	400.00
01 BAKER & TAYLOR, INC 021624	01-53-671	BOOKS	1294.39	271.60
021624-1	01-53-671	BOOKS		1022.79
01 BEST ONE OF CENTRAL IL 397100	01-41-513	VEHICLE SERVICE '23 RAM	941.30	27.18
397119	01-41-513	TIRES FOR FORD SUV		914.12
01 BILAL FIAD 021624	51-00-929	REFUND ON W/S ACCOUNT	23.80	23.80
01 CARDMEMBER SERVICE 021624	01-11-651	OFFICE SUPPLIES	2430.40	245.48
021624	01-41-651	OFFICE SUPPLIES		77.24
021624	01-11-929	MISC		34.93
021624	01-10-917	RUDOLPH MARKET		1207.78-
021624	01-53-912	LIBRARY ACCESSORIES		402.92
021624	01-53-549	PROF SERVICES		98.00
021624	01-41-560	PROF DEVELOPMENT		79.00
021624	01-11-537	IT SERVICE		573.00
021624	01-11-611	BLDG MAINT SUPPLIES		9.14
021624	51-00-612	EQUIP MAINT SUPPLIES		433.25
021624	01-11-560	PROF DEVELOPMENT		101.63
021624	01-41-471	UNIFORMS		400.00
021624	01-41-549	OTHER PROF SERVICES		25.00
021624	01-53-913	PROGRAMMING		409.34
021624	51-00-656	CHEMICALS		400.99
021624	01-53-681	AUDIO VISUAL		130.62
021624	01-41-653	SMALL TOOLS		68.80
021624	01-53-651	OFFICE SUPPLIES		148.84
01 BLACK & COMPANY #06 06565009	01-52-652	OP SUPPLY-PARK PLAYGROUND EQUIPMENT	34.25	34.25
01 HEALTH CARE SERVICE CORPORATIO 021624	01-11-451	MAR '24 HEALTH INSURANCE	24561.80	823.53
021624	01-11-451	MAR '24 HEALTH INSURANCE		1441.18
021624	01-11-451	MAR '24 HEALTH INSURANCE		823.53
021624	01-11-451	MAR '24 HEALTH INSURANCE		823.53
021624	01-11-451	MAR '24 HEALTH INSURANCE		823.53
021624	01-52-451	MAR '24 HEALTH INSURANCE		1441.18
021624	01-52-451	MAR '24 HEALTH INSURANCE		823.53
021624	01-52-451	MAR '24 HEALTH INSURANCE		823.53
021624	01-52-451	MAR '24 HEALTH INSURANCE		1966.18

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
021624	01-53-451	MAR '24 HEALTH INSURANCE		1966.18
021624	01-53-451	MAR '24 HEALTH INSURANCE		823.53
021624	01-53-451	MAR '24 HEALTH INSURANCE		823.53
021624	01-53-451	MAR '24 HEALTH INSURANCE		823.53-
021624	01-53-451	MAR '24 HEALTH INSURANCE		3932.36
021624	01-41-451	MAR '24 HEALTH INSURANCE		823.53
021624	01-41-451	MAR '24 HEALTH INSURANCE		1966.18
021624	01-41-451	MAR '24 HEALTH INSURANCE		823.53
021624	01-41-451	MAR '24 HEALTH INSURANCE		823.53
021624	01-41-451	MAR '24 HEALTH INSURANCE		823.53
021624	51-00-451	MAR '24 HEALTH INSURANCE		1966.18
021624	52-00-451	MAR '24 HEALTH INSURANCE		823.53
01 BENEFIT PLANNING CONSULTANTS,			90.95	
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.70
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.70
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.70
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.70
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		26.21-
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.71
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		4.63
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.71
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.71
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.71
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.71
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.71
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.71
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		7.71
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		4.63
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		4.63
021624	01-11-549	MAR '24 HRA/COBRA INSURANCE		3.08
01 BROWN EQUIPMENT COMPANY			1067.00	
INV24447	01-41-612	STREET SWEEPER BROOMS		1067.00
01 JAMES BRUMMITT			105.00	
021624	01-11-547	230 E WEAVER ELECTRIC INSPECT		45.00
021624-1	01-11-547	6 MAYFERN ELECTRIC INSPECTION		60.00
01 CORN BELT ENERGY CORPORATION			1738.83	
021624	51-00-571	JAN '24 WELL 6 UTILITES		1738.83
01 CHILDREN'S MUSEUM OF ILLINOIS			50.00	
021624	01-53-913	DEPOSIT FOR JUNE 4		50.00
01 COLUMN SOFTWARE PBC			75.88	
DEABD574-0008	01-11-553	P&Z 2-22-24 MTG AD		75.88
01 COMCAST CABLE			1090.19	
021624	01-11-552	VH FEB '24 PHONE & INTERNET SERVICE		261.22
021624	01-41-552	PW FEB '24 PHONE & INTERNET SERVICE		99.37
021624	01-41-549	PW FEB '24 PHONE & INTERNET SERVICE		111.95
021624	01-53-552	LB FEB '24 PHONE & INTERNET SERVICE		75.17

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
021624	01-53-537	LB FEB '24 PHONE & INTERNET SERVICE	256.59	
021624	51-00-552	WTR FEB '24 PHONE & INTERNET SERVIC	173.94	
021624	51-00-549	WTR FEB '24 PHONE & INTERNET SERVIC	111.95	
01 CONFIDENTIAL ON SITE PAPER SHR 146957	01-11-549	PICK UP SHRED BOX IN JANUARY	64.25	64.25
01 CONNOR CO. S010792298.001	51-00-612	EQUIP MAINT	61.14	61.14
01 JASON FERGUSON 2751	01-53-549	FEB '24 LIB WEBSITE HOSTING	80.00	80.00
01 DECATUR COMPUTERS INC DCI49567	01-11-537	ANNUAL BACKUP & D/R SERVICE '24	3078.00	2748.00
DCI49824	01-11-537	FEB '24 OFFICE 365 SUBSCRIPTIONS		330.00
01 DELTA DENTAL OF ILLINOIS-RISK			547.19	
021624	01-11-451	MAR '24 DENTAL INSURANCE		25.96
021624	01-11-451	MAR '24 DENTAL INSURANCE		25.96
021624	01-11-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-11-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-11-451	MAR '24 DENTAL INSURANCE		53.79
021624	01-52-451	MAR '24 DENTAL INSURANCE		25.96
021624	01-52-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-52-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-52-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-53-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-53-451	MAR '24 DENTAL INSURANCE		51.94
021624	01-53-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-53-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-41-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-41-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-41-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-41-451	MAR '24 DENTAL INSURANCE		25.97
021624	01-41-451	MAR '24 DENTAL INSURANCE		25.97
021624	52-00-451	MAR '24 DENTAL INSURANCE		25.97
01 TYROLT, INC 10410	01-41-614	STREET MAINT SUPPLY	163.80	163.80
01 ESTECH SYSTEMS INC. 113698	01-11-552	FEB '24 VH PHONES	259.90	259.90
01 CENGAGE LEARNING INC/GALE 83842909	01-53-671	BOOKS	374.42	220.73
83855364	01-53-671	BOOKS		100.46
83856028	01-53-671	BOOKS		53.23
01 HACH COMPANY 13901486	51-00-612	LAB PH KIT	2055.30	2055.30
01 INDELCO PLASTICS CORPORATION INV442183	51-00-612	WATER PLANT CHLORINE LINE	68.50	36.20
INV442185	51-00-612	WATER PLANT CHLORINE LINE		32.30
01 LINCOLN FINANCIAL GROUP 021624	01-11-451	MAR '24 LIFE/ADD/STD INSURANCE	363.66	16.53

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
021624	01-11-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-11-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-11-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-52-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-52-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-52-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-52-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-53-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-53-451	MAR '24 LIFE/ADD/STD INSURANCE		66.12
021624	01-53-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-53-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-41-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-41-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-41-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-41-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-41-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	01-41-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	51-00-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
021624	52-00-451	MAR '24 LIFE/ADD/STD INSURANCE		16.53
01 LINDE INC. 40834606	51-00-656	CHEMICALS	9045.28	9045.28
01 LOWE'S COMPANIES, INC.			544.72	
021624	01-41-653	SMALL TOOLS		297.83
021624	01-41-611	BLDG MAINT SUPPLIES		144.26
021624	01-41-614	STREET MAINT SUPPLIES		46.53
021624	01-41-652	OP SUPPLIES		56.10
01 MACON COUNTY TREASURER 23-56	01-41-614	SIGNS	239.62	239.62
01 MENARDS			1753.28	
021624	01-41-652	OP SUPPLIES		125.20
021624	01-52-611	BLDG MAINT SUPPLIES		23.52
021624	01-52-617	GROUND MAINT SUPPLIES		82.22
021624	51-00-654	JANITORIAL SUPPLIES		67.65
021624	01-52-652	OP SUPPLIES		215.19
021624	51-00-612	EQUIP MAINT SUPPLIES		136.32
021624	01-41-653	SMALL TOOLS		348.91
021624	01-53-611	BLDG MAINT SUPPLIES		4.84
021624	51-00-611	BLDG MAINT SUPPLIES		147.37
021624	01-41-614	STREET MAINT SUPPLIES		179.55
021624	01-53-912	LIBRARY ACCESSORIES		162.87
021624	01-52-653	SMALL TOOLS		144.23
021624	01-52-612	EQUIP MAINT SUPPLIES		30.00
021624	01-53-654	JANITORIAL SUPPLIES		34.95
021624	01-11-654	JANITORIAL SUPPLIES		7.49
021624	01-52-654	JANITORIAL SUPPLIES		42.97
01 MIDSTATE OVERHEAD DOORS INC 6011238	01-52-511	REPAIR SHOP DOOR	1028.00	1028.00
01 MISSISSIPPI LIME COMPANY			11321.92	

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
1711388	51-00-656	CHEMICALS-LIME		5241.23
1712912	51-00-656	CHEMICALS-LIME		6080.69
01 VERIZON WIRELESS			234.83	
9955840311	01-41-552	FEB '24 CELL PHONE SERVICES		78.17
9955840311	51-00-552	FEB '24 CELL PHONE SERVICES		114.50
9955840311	52-00-552	FEB '24 CELL PHONE SERVICES		42.16
01 MORGAN DISTRIBUTING, INC.			1703.42	
301336/859	01-41-655	FUEL		712.05
710078	01-52-655	FUEL		991.37
01 NAPA AUTO PARTS			220.96	
087069	01-52-613	VEHICLE MAINT-FILTERS		220.96
01 PAWPRINT MINISTRIES			50.00	
021624	01-53-913	LIB-COMFORT DOG		50.00
01 PEST OUTPOST LLC			362.74	
6604	01-41-512	SERVICE ON CUB CADET SNOW BLOWER		362.74
01 PAYMENT SERVICE NETWORK, INC			632.87	
290495	51-00-549-2	JAN '24 W/S ONLINE SERVICES		316.43
290495	52-00-549-2	JAN '24 W/S ONLINE SERVICES		316.44
01 SAM'S CLUB/GEFCF			37.96	
021624	01-53-913	PROGRAMMING		37.96
01 SANITARY DISTRICT			23456.77	
24-0002974	52-00-578	JAN '24 SEWER USER CHARGE		23456.77
01 SIDENER ENVIRONMENTAL SERVICES			1408.96	
532386	51-00-612	POLYMER TRANS. EQUIP. MAINT		1408.96
01 SPEED LUBE			90.90	
00011-869066	01-52-513	OIL CHANGE '20 DODGE RAM		90.90
01 STOLLEY TERMITE & PEST CONTROL			65.00	
021624	01-53-511	LIB MONTHLY BUG SPRAY		65.00
01 UNIFIRST CORPORATION			216.32	
H326749	01-11-512	FIRST AID SUPPLIES FOR BOXES		72.10
H326749	01-41-512	FIRST AID SUPPLIES FOR BOXES		144.22
01 VISION SERVICE PLAN			218.17	
021624	01-11-451	MAR '24 VISION INSURANCE		9.85
021624	01-11-451	MAR '24 VISION INSURANCE		9.85
021624	01-11-451	MAR '24 VISION INSURANCE		9.85
021624	01-11-451	MAR '24 VISION INSURANCE		9.85
021624	01-11-451	MAR '24 VISION INSURANCE		21.17
021624	01-52-451	MAR '24 VISION INSURANCE		9.85
021624	01-52-451	MAR '24 VISION INSURANCE		9.85
021624	01-52-451	MAR '24 VISION INSURANCE		9.85
021624	01-52-451	MAR '24 VISION INSURANCE		9.85
021624	01-52-451	MAR '24 VISION INSURANCE		9.85
021624	01-53-451	MAR '24 VISION INSURANCE		9.85
021624	01-53-451	MAR '24 VISION INSURANCE		9.85
021624	01-53-451	MAR '24 VISION INSURANCE		9.85
021624	01-53-451	MAR '24 VISION INSURANCE		19.70
021624	01-41-451	MAR '24 VISION INSURANCE		9.85
021624	01-41-451	MAR '24 VISION INSURANCE		9.85

DATE: 02/20/24

Tuesday February 20,2024

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
021624	01-41-451	MAR '24 VISION INSURANCE		9.85
021624	01-41-451	MAR '24 VISION INSURANCE		9.85
021624	01-41-451	MAR '24 VISION INSURANCE		9.85
021624	51-00-451	MAR '24 VISION INSURANCE		9.85
021624	52-00-451	MAR '24 VISION INSURANCE		9.85
01 WAL-MART			176.96	
021624	01-10-917	BINGO AT LIBRARY		26.52
021624	01-53-913	PROGRAMMING/BINGO		128.00
021624	01-53-651	OFFICE SUPPLIES		22.44
01 WATER SOLUTIONS UNLIMITED, INC			1970.00	
120912	51-00-656	CHEMICALS		1970.00
01 WASTE MANAGEMENT SERVICES INC			973.61	
0140573-2754-7	01-41-578	PARK FEB '24 TRASH SERVICE		318.96
0424323-2477-2	01-53-578	LIB FEB '24 TRASH SERVICE		162.20
0424323-2477-2	01-52-578	LIB FEB '24 TRASH SERVICE		243.28
1643870-2477-5	01-41-578	PW FEB '24 TRASH SERVICE		249.17
01 WATTS COPY SYSTEM			431.86	
35866290	01-53-512	LIB JAN '24 COPIER RENTAL		187.14
35904369	01-11-512	VH JAN '24 COPIER RENTAL		244.72
01 WORLD BOOK SCHOOL & LIBRARY			530.92	
0001659212	01-53-671	BOOKS		530.92
** TOTAL CHECKS TO BE ISSUED			98997.02	

SYS DATE:02/15/24

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 17
Tuesday February 20,2024

SYS TIME:12:07
[NW1]

DATE: 02/20/24

PAGE 7

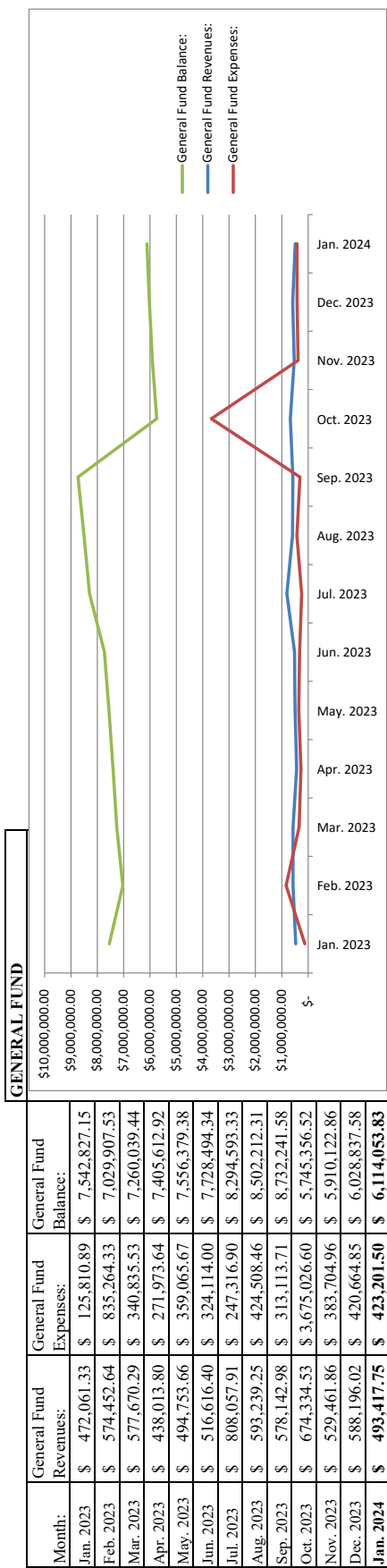
Page 17 of 122

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			42465.08	
WATER OPERATIONS			31840.69	
SEWER OPERATIONS			24691.25	
*** GRAND TOTAL ***			98997.02	
TOTAL FOR REGULAR CHECKS:			87,675.10	
TOTAL FOR DIRECT PAY VENDORS:			11,321.92	

CONSENT AGENDA

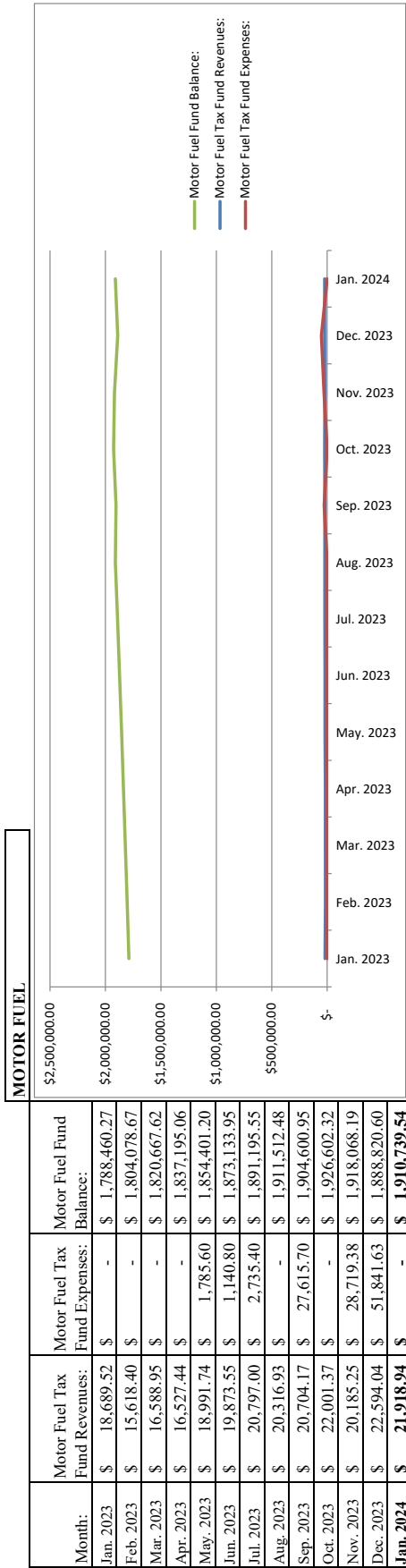
ITEM 3

VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
for January 31, 2024 which is 8% into the budget year



Revenues: Increased when comparing January 2024 with January 2023; In January sales tax, and income tax were higher compared to this time last year. This makes up the majority of the increase.

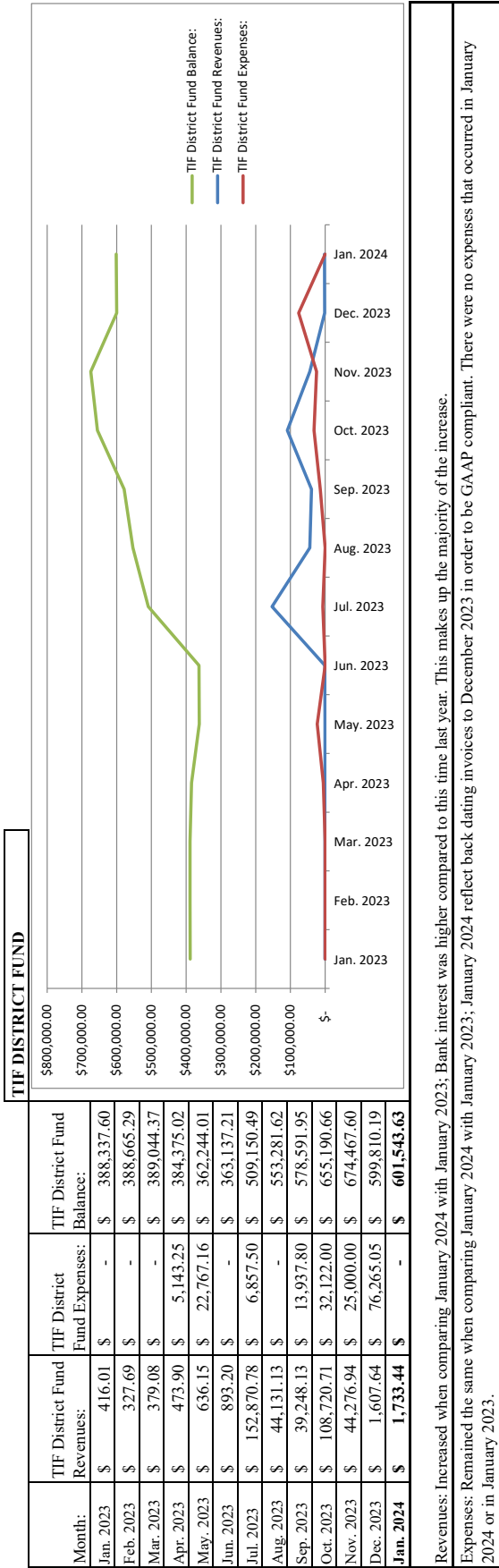
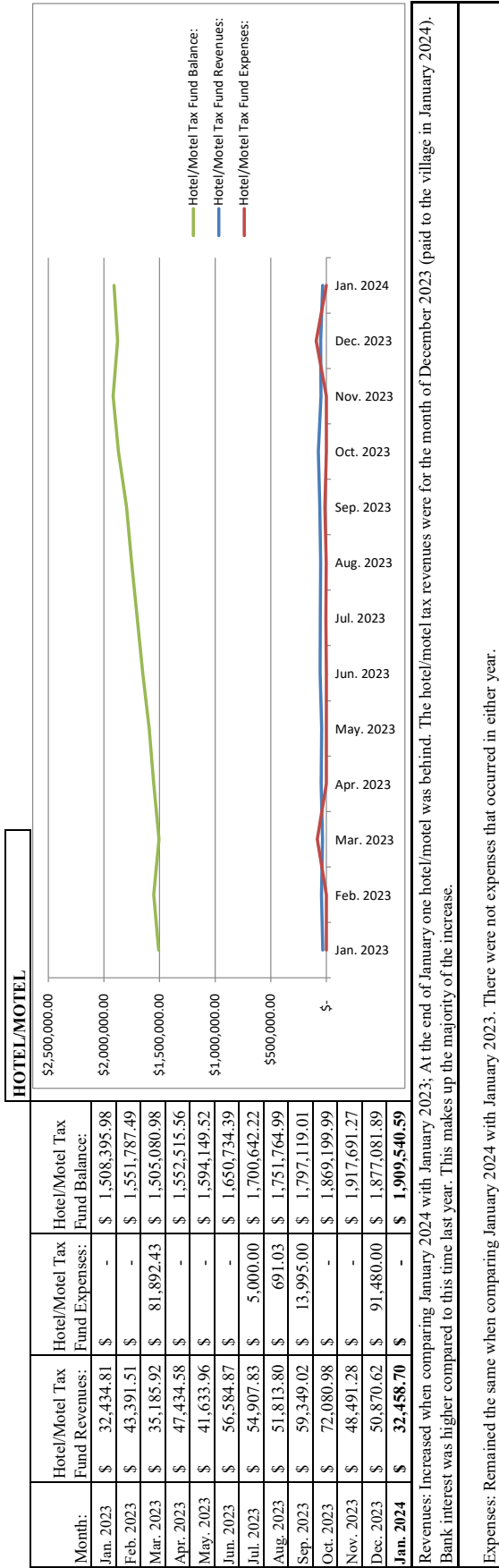
Expenses: Increased when comparing January 2024 with January 2023; January 2024 reflects back dating invoices to December 2023 in order to be GAAP compliant. An inter-fund transfer from general fund to economic development fund in the amount of \$250,000.00 was completed, payment for upcoming events, vehicle and equipment maintenance were higher compared to this time last year. This makes up the majority of the increase. At the end of January 2024 the water fund owes the general fund a total of \$81,000.00 (\$52,000.00 from December 2023 + \$29,000.00 from January 2024). If the water fund did not owe the general fund the bank balance would have been \$6,195,053.83 at the end of January 2024.



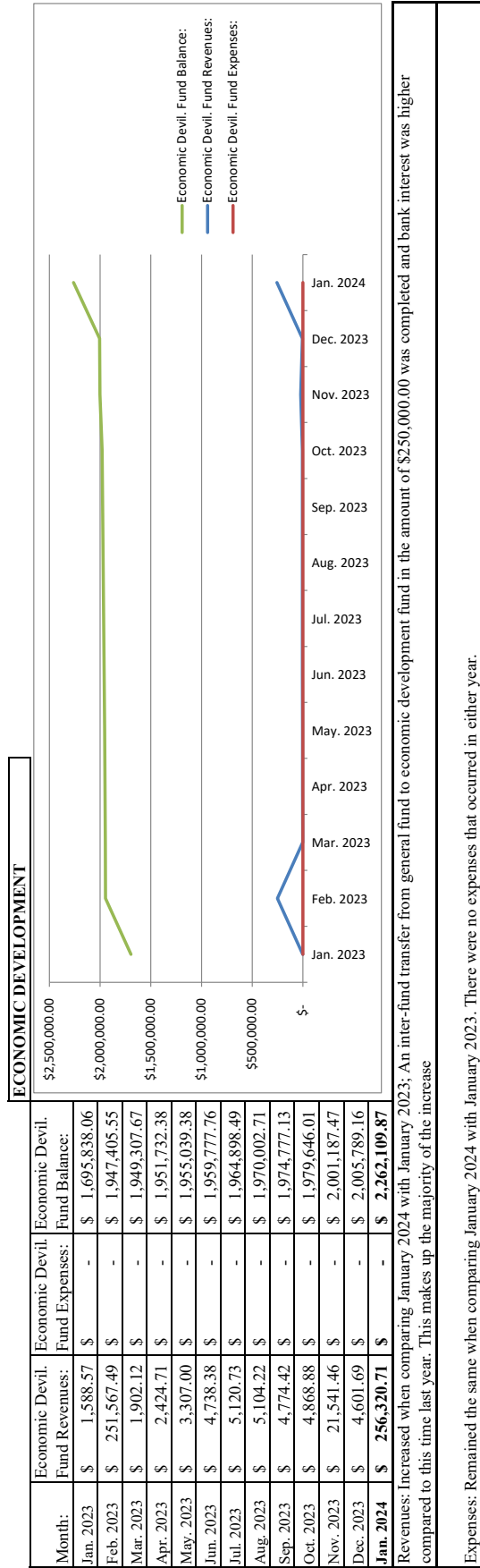
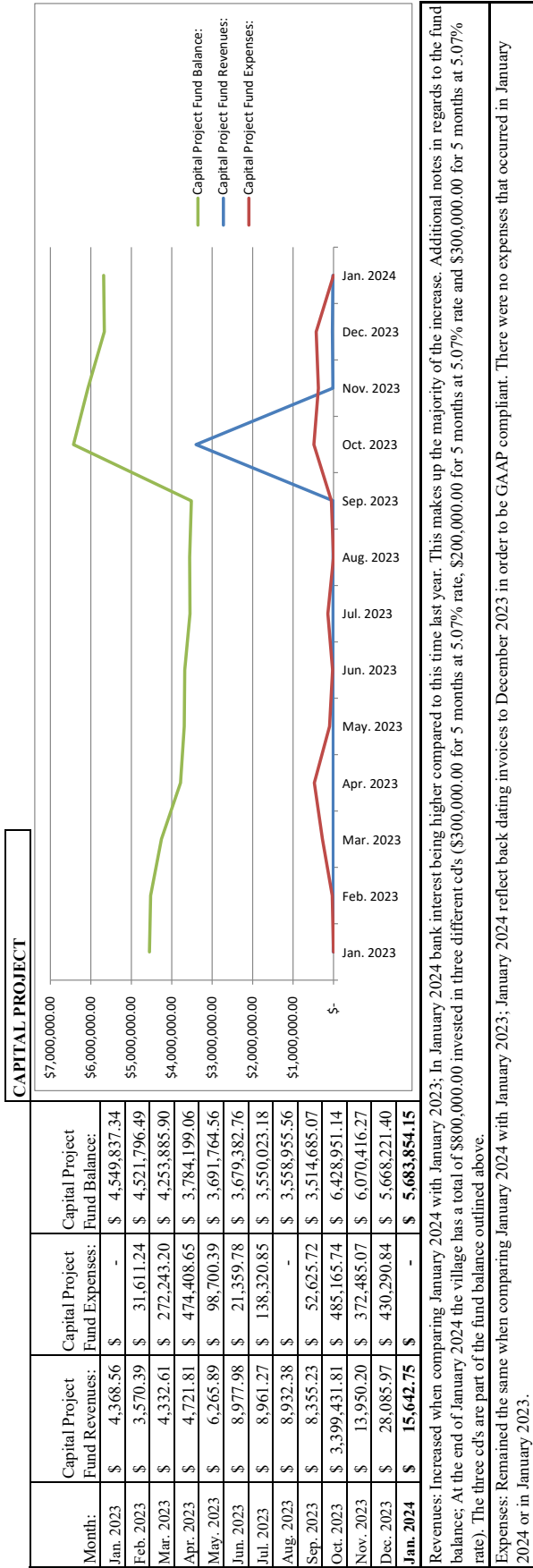
Revenues: Increased when comparing January 2024 with January 2023; The Motor Fuel Tax and the Transportation Renewal Fund revenues are received from the state based upon the amount they collect and Village's population 3,734. In 2020, 2021, 2022 the Village received a total of \$230,004.72 for "The REBUILD Illinois Bond Funds" and must be tracked separate from the other MFT funds our current balance is \$185,619.36 (\$230,004.72 REBUILD Illinois Bond Funds + \$7,456.27 bank interest - \$51,841.63 us route 51 expenses = \$185,619.36). The expenses were approve with resolution 1-2024 and the fund balance will need to be expended by 7/1/2025. The motor fuel tax revenues were higher compared to this time last year. This makes up the majority of the increase.

Expenses: Remained the same when comparing January 2024 with January 2023; January 2024 reflect back dating invoices to December 2023 in order to be GAAP compliant (the US Route 51 project with IDOT invoice was back dated to December 2023). There were no expenses that occurred in January 2024 or in January 2023.

VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
for January 31, 2024 which is 8% into the budget year



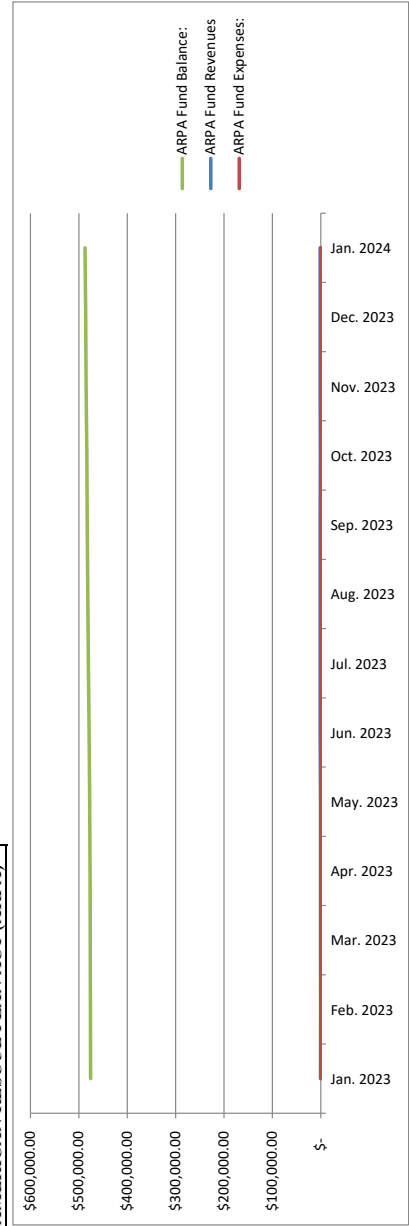
VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
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VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
for January 31, 2024 which is 8% into the budget year

AMERICAN RESCUE PLAN ACT (ARPA)

Month:	ARPA Fund Revenues	ARPA Fund Expenses	ARPA Fund Balance:
Jan. 2023	\$ 496.43	\$ -	\$ 475,694.94
Feb. 2023	\$ 348.33	\$ -	\$ 476,043.27
Mar. 2023	\$ 422.69	\$ -	\$ 476,465.96
Apr. 2023	\$ 510.47	\$ -	\$ 476,976.43
May. 2023	\$ 696.21	\$ -	\$ 477,672.64
Jun. 2023	\$ 1,246.94	\$ -	\$ 478,919.58
Jul. 2023	\$ 1,280.18	\$ -	\$ 480,199.76
Aug. 2023	\$ 1,276.05	\$ -	\$ 481,475.81
Sep. 2023	\$ 1,193.61	\$ -	\$ 482,669.42
Oct. 2023	\$ 912.92	\$ -	\$ 483,582.34
Nov. 2023	\$ 1,213.06	\$ -	\$ 484,795.40
Dec. 2023	\$ 1,150.42	\$ -	\$ 485,945.82
Jan. 2024	\$ 1,264.14	\$ -	\$ 487,209.96

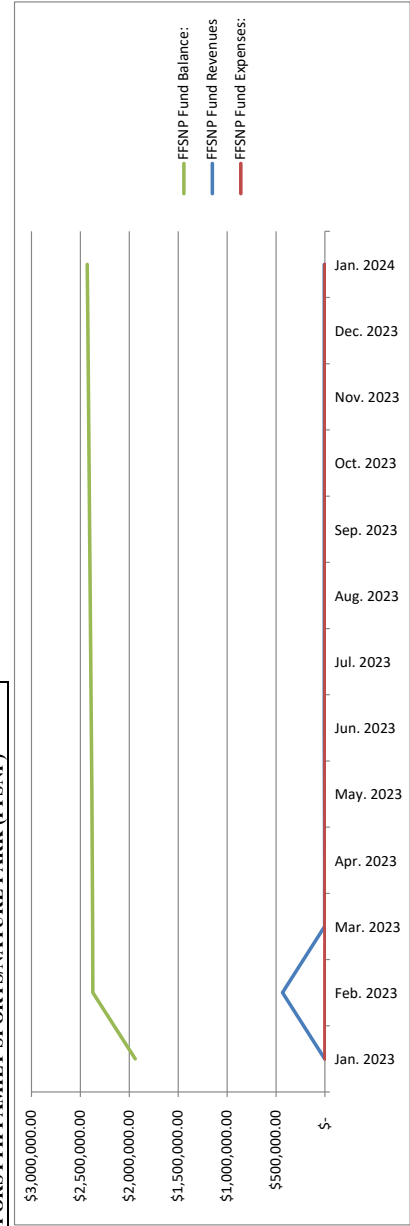


Revenues: Increased when comparing January 2024 with January 2023; In August 2021 the village received \$236,474.95 for the first of two installment from the Federal which is passed through the state for COVID-19 known as the American Rescue Plan Act (ARPA). In November '21 the Village received an additional \$244.30 as part of the 1st installment (the additional amount came from various communities that didn't claim their ARPA funds). The second installment in the amount of \$236,719.25 was received in September '22 (making the total we will receive \$473,438.50). The ARPA fund was established to make it easier to track all revenues and expenses, while also helping staff in reporting information within the portal. The ARPA have outlined a small list of qualifying expenses to which the funds could be used for. For the five (5) items listed only two would qualify for the village; one of the items could be used in the reduction of revenues due to COVID-19 or the second item listed could be used to make necessary investments in water, sewer or broadband infrastructure. The staff is recommending using these funds for the water and or sewer infrastructure based upon what qualifies under the ARPA regulations. The ARPA funds must be spent by 12/31/2024 however, if a project is in progress you have to 2026 with the last report due by Mar. 2027. Bank interest was higher compared to this time last year. This makes up the majority of the increase.

Expenses: Remained the same when comparing January 2024 with January 2023. There were no expenses that occurred in either year.

FORSYTH FAMILY SPORTS/NATURE PARK (FFSNP)

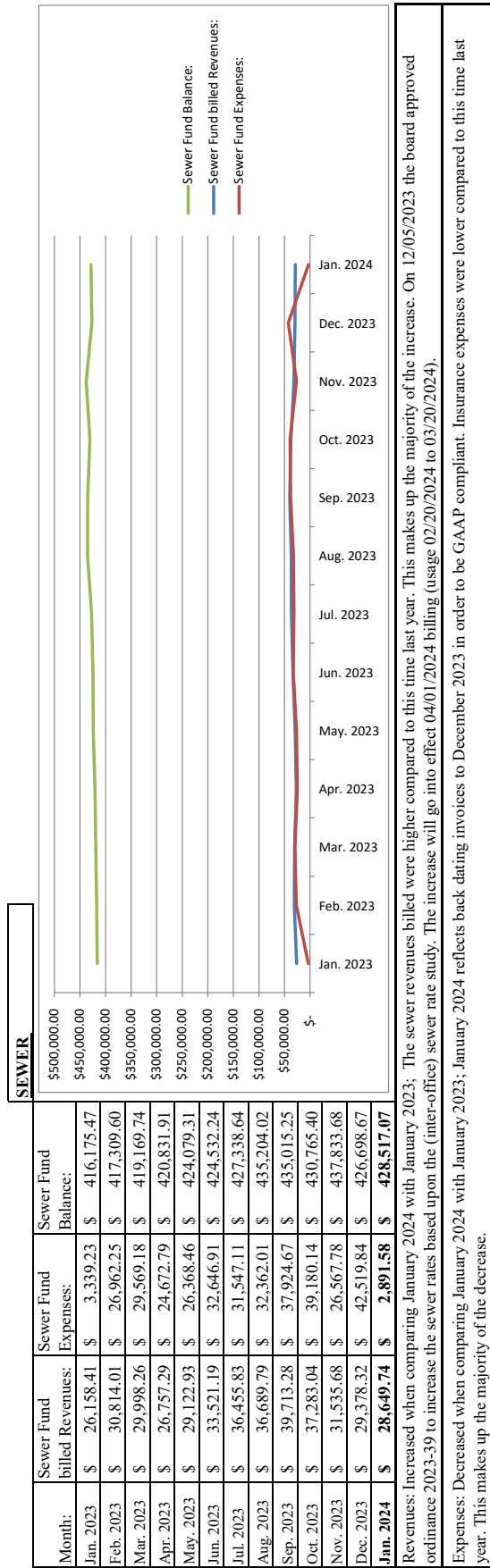
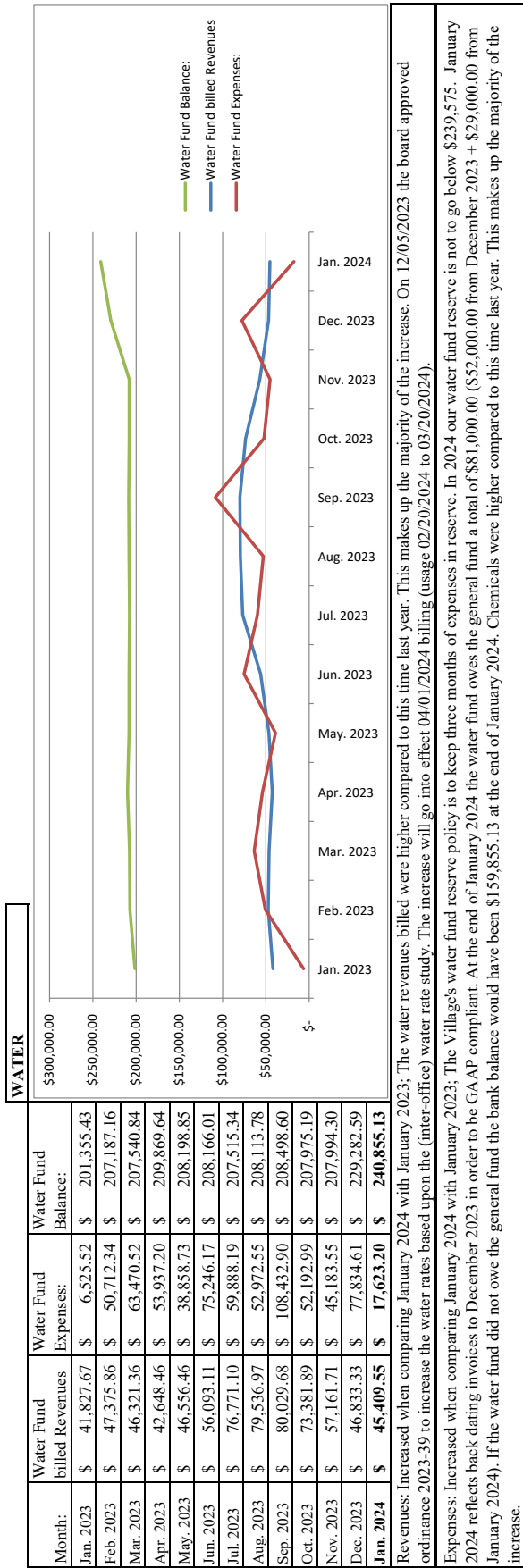
Month:	FFSNP Fund Revenues	FFSNP Fund Expenses	FFSNP Fund Balance:
Jan. 2023	\$ 1,886.43	\$ -	\$ 1,939,039.34
Feb. 2023	\$ 433,415.82	\$ -	\$ 2,372,455.16
Mar. 2023	\$ 2,324.82	\$ -	\$ 2,374,779.98
Apr. 2023	\$ 2,935.18	\$ -	\$ 2,377,715.16
May. 2023	\$ 4,351.32	\$ -	\$ 2,382,066.48
Jun. 2023	\$ 5,985.32	\$ -	\$ 2,388,051.80
Jul. 2023	\$ 6,144.87	\$ -	\$ 2,394,196.67
Aug. 2023	\$ 6,125.06	\$ -	\$ 2,400,321.73
Sep. 2023	\$ 5,729.31	\$ -	\$ 2,406,051.04
Oct. 2023	\$ 5,781.80	\$ -	\$ 2,411,832.84
Nov. 2023	\$ 6,065.30	\$ -	\$ 2,417,898.14
Dec. 2023	\$ 5,752.12	\$ -	\$ 2,423,650.26
Jan. 2024	\$ 6,320.71	\$ -	\$ 2,429,970.97



Revenues: Increased when comparing January 2024 with January 2023 Bank interest were higher compared to this time last year. This makes up the majority of the increase.

Expenses: Remained the same when comparing January 2024 with January 2023. There were no expenses that occurred in either year.

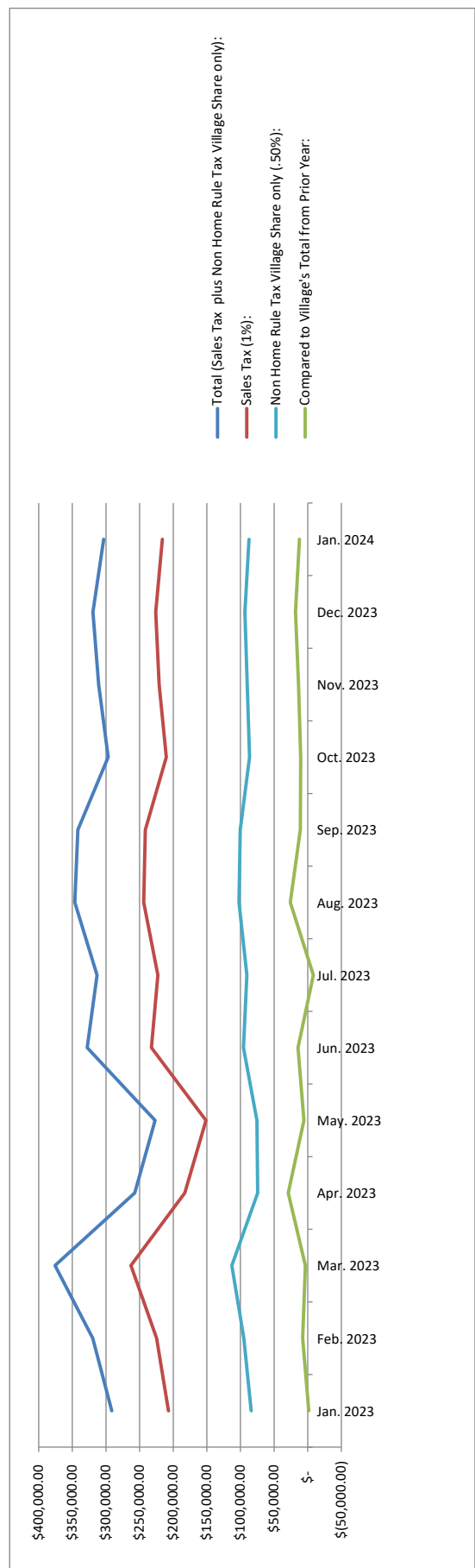
VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
for January 31, 2024 which is 8% into the budget year



VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
for January 31, 2024 which is 8% into the budget year

Calendar Year:	Sales Tax (1%):	Non Home Rule Tax Village Share only (.50%):	Total (Sales Tax plus Non Home Rule Tax Village Share only):	Compared to Village's Total from Prior Year:	M/F School Payment for Non Home Rule Tax (.50%):
2015	\$ 2,271,713.84	\$ 1,005,666.64	\$ 3,277,380.48	\$ 109,186.04	\$ 1,005,666.63
2016	\$ 2,287,729.65	\$ 1,015,990.69	\$ 3,303,720.34	\$ 26,339.86	\$ 1,015,990.69
2017	\$ 2,230,356.34	\$ 983,934.13	\$ 3,214,290.47	\$ (89,429.87)	\$ 990,805.91
2018	\$ 2,328,327.99	\$ 1,017,135.44	\$ 3,345,463.43	\$ 131,172.96	\$ 1,017,135.44
2019	\$ 2,387,019.43	\$ 994,551.54	\$ 3,381,570.97	\$ 36,107.54	\$ 994,551.55
2020	\$ 2,322,563.19	\$ 934,929.16	\$ 3,257,492.35	\$ (124,078.72)	\$ 934,929.15
2021	\$ 2,561,883.94	\$ 1,037,308.07	\$ 3,599,192.01	\$ 341,699.66	\$ 1,037,309.06
2022	\$ 2,552,463.82	\$ 1,044,853.08	\$ 3,597,316.90	\$ (1,875.11)	\$ 1,044,853.09
2023	\$ 2,626,527.04	\$ 1,100,590.74	\$ 3,727,117.78	\$ 129,800.88	\$ 1,100,590.74

Month of Sales:	Month Collected:	Sales Tax (1%):	Non Home Rule Tax Village Share only (.50%):	Total (Sales Tax plus Non Home Rule Tax Village Share only):	Compared to Village's Total from Prior Year:	M/F School Payment for Non Home Rule Tax (.50%):
Oct. 2022	Jan. 2023	\$ 207,022.78	\$ 84,215.29	\$ 291,238.07	\$ (1,649.95)	\$ 84,215.29
Nov. 2022	Feb. 2023	\$ 224,620.22	\$ 94,950.29	\$ 319,570.51	\$ 7,557.29	\$ 94,950.28
Dec. 2022	Mar. 2023	\$ 262,859.26	\$ 112,845.02	\$ 375,704.28	\$ 3,531.32	\$ 112,845.03
Jan. 2023	Apr. 2023	\$ 182,691.59	\$ 74,428.42	\$ 257,120.01	\$ 28,992.53	\$ 74,428.41
Feb. 2023	May. 2023	\$ 151,313.47	\$ 75,656.73	\$ 226,970.20	\$ 5,769.28	\$ 75,656.74
Mar. 2023	Jun. 2023	\$ 232,410.94	\$ 95,559.56	\$ 327,970.50	\$ 14,449.88	\$ 95,559.55
Apr. 2023	Jul. 2023	\$ 222,729.75	\$ 90,606.80	\$ 313,336.55	\$ (8,336.55)	\$ 90,606.80
May. 2023	Aug. 2023	\$ 244,002.01	\$ 102,345.25	\$ 346,347.26	\$ 25,923.07	\$ 102,345.26
Jun. 2023	Sep. 2023	\$ 241,554.60	\$ 100,301.17	\$ 341,855.77	\$ 11,028.72	\$ 100,301.16
Jul. 2023	Oct. 2023	\$ 210,321.37	\$ 86,400.00	\$ 296,721.37	\$ 10,612.58	\$ 86,400.01
Aug. 2023	Nov. 2023	\$ 220,925.76	\$ 89,930.73	\$ 310,856.49	\$ 13,752.77	\$ 89,930.72
Sep. 2023	Dec. 2023	\$ 226,075.29	\$ 93,351.48	\$ 319,426.77	\$ 18,169.94	\$ 93,351.49
Oct. 2023	Jan. 2024	\$ 216,056.87	\$ 87,407.22	\$ 303,464.09	\$ 12,226.02	\$ 87,407.22
2024 Total:		\$ 216,056.87	\$ 87,407.22	\$ 303,464.09	\$ 12,226.02	\$ 87,407.22



G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
01-00-311-1	PROP TAX-CORPORATE	\$217,300.00	\$0.00	\$0.00	\$217,300.00	.00
01-00-311-2	PROP TAX-POLICE	\$93,100.00	\$0.00	\$0.00	\$93,100.00	.00
01-00-311-3	PROP TAX-FICA	\$10,600.00	\$0.00	\$0.00	\$10,600.00	.00
01-00-311-4	PROP TAX AUDIT	\$15,000.00	\$0.00	\$0.00	\$15,000.00	.00
01-00-311-5	PROP TAX-INSURANCE	\$34,000.00	\$0.00	\$0.00	\$34,000.00	.00
01-00-311-6	PROP TAX-IMRF	\$15,400.00	\$0.00	\$0.00	\$15,400.00	.00
01-00-311-7	PROP TAX-ST LIGHTING	\$50,000.00	\$0.00	\$0.00	\$50,000.00	.00
01-00-311-8	PROP TAX-UNEMP INS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
01-00-321	LIQUOR LICENSE	\$30,500.00	\$0.00	\$0.00	\$30,500.00	.00
01-00-325	FRANCHISE FEES	\$106,500.00	\$1,056.58	\$1,056.58	\$105,443.42	.99
01-00-331	BUILDING PERMITS FEES	\$5,000.00	\$58.25	\$58.25	\$4,941.75	1.17
01-00-336	LAND DISTURBANCE PERMIT FEES	\$200.00	\$0.00	\$0.00	\$200.00	.00
01-00-337	GOLF CART PERMIT FEES	\$5,000.00	\$0.00	\$0.00	\$5,000.00	.00
01-00-339	OTHER PERMITS/ADMINISTRATIVE FEE	\$2,200.00	\$70.00	\$70.00	\$2,130.00	3.18
01-00-341	STATE INCOME TAX	\$600,000.00	\$59,555.31	\$59,555.31	\$540,444.69	9.93
01-00-342	REPLACEMENT TAX	\$8,000.00	\$675.88	\$675.88	\$7,324.12	8.45
01-00-344	GRANTS	\$7,000.00	\$0.00	\$0.00	\$7,000.00	.00
01-00-345	SALES TAX	\$2,700,000.00	\$216,056.87	\$216,056.87	\$2,483,943.13	8.00
01-00-345-1	SALES TAX INFRASTRUCTURE	\$1,150,000.00	\$87,407.22	\$87,407.22	\$1,062,592.78	7.60
01-00-345-2	SALES TAX INFRASTR SCHOOL	\$1,150,000.00	\$87,407.22	\$87,407.22	\$1,062,592.78	7.60
01-00-345-3	SALES TAX LOCAL USE	\$150,000.00	\$12,767.40	\$12,767.40	\$137,232.60	8.51
01-00-346	ROAD & BRIDGE TAX	\$107,000.00	\$0.00	\$0.00	\$107,000.00	.00
01-00-360	ELECTRICAL INSPECTION FEES	\$2,000.00	\$90.00	\$90.00	\$1,910.00	4.50
01-00-374	PLAN REVIEW FEES	\$6,200.00	\$0.00	\$0.00	\$6,200.00	.00
01-00-375	LIBRARY FINES/FEES	\$3,000.00	\$265.89	\$265.89	\$2,734.11	8.86
01-00-381	INTEREST INCOME	\$230,000.00	\$24,409.28	\$24,409.28	\$205,590.72	10.61
01-00-382-2	BALL FIELD DIAMOND RENTAL FEES	\$11,500.00	\$0.00	\$0.00	\$11,500.00	.00
01-00-382-3	COMM. CNTR RENTAL FEES	\$4,500.00	\$1,110.00	\$1,110.00	\$3,390.00	24.67
01-00-385	FORSYTH FAMILY FEST	\$6,800.00	\$0.00	\$0.00	\$6,800.00	.00
01-00-385-1	FORSYTH 1ST FRIDAYS/RUDOLPH MARK	\$2,700.00	\$123.60	\$123.60	\$2,576.40	4.58
01-00-387	FARM INCOME	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
01-00-388	LAND LEASE RISE BROADBAND	\$0.00	\$400.00	\$400.00	\$400.00-	.00
01-00-389	MISCELLANEOUS INCOME	\$203,000.00	\$1,964.25	\$1,964.25	\$201,035.75	.97
01-00-390	EVENT SPONSORS	\$13,000.00	\$0.00	\$0.00	\$13,000.00	.00
** TOTAL REVENUE		\$6,961,500.00	\$493,417.75	\$493,417.75	\$6,468,082.25	7.09
DEPARTMENT 00 TOTALS		\$6,961,500.00	\$493,417.75	\$493,417.75	\$6,468,082.25	7.09

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
01-10-430	SALARIES-ELECTED	\$19,500.00	\$0.00	\$0.00	\$19,500.00	.00
01-10-549	OTHER PROFESSIONAL SERVICES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
01-10-554	PRINTING	\$250.00	\$0.00	\$0.00	\$250.00	.00
01-10-560	PROFESSIONAL DEVELOPMENT	\$275.00	\$0.00	\$0.00	\$275.00	.00
01-10-913	PROMOTIONAL	\$29,000.00	\$0.00	\$0.00	\$29,000.00	.00
01-10-914	FAMILY FEST	\$60,000.00	\$35,872.50	\$35,872.50	\$24,127.50	59.79
01-10-917	ACTIVITIES & EVENTS	\$19,000.00	\$18,817.00	\$18,817.00	\$183.00	99.04
01-10-917-1	1ST FRIDAY	\$12,000.00	\$6,093.00	\$6,093.00	\$5,907.00	50.78
01-10-918-1	ECONOMIC DEVELOPMENT CORP. (EDC)	\$10,000.00	\$0.00	\$0.00	\$10,000.00	.00
01-10-929	MISCELLANEOUS EXPENSES	\$1,600.00	\$0.00	\$0.00	\$1,600.00	.00
** TOTAL EXPENSE		\$152,625.00	\$60,782.50	\$60,782.50	\$91,842.50	39.82
DEPARTMENT 10 TOTALS		\$152,625.00C	\$60,782.50CR	\$60,782.50C	\$91,842.50-	39.82

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
01-11-421	SALARIES-REGULAR	\$292,500.00	\$22,226.69	\$22,226.69	\$270,273.31	7.60
01-11-423	SALARIES-OVERTIME	\$1,550.00	\$0.00	\$0.00	\$1,550.00	.00
01-11-451	HEALTH/DENTAL/VISION INSURANCE	\$58,800.00	\$4,121.56	\$4,121.56	\$54,678.44	7.01
01-11-461	FICA (CONTRIBUTION)	\$22,500.00	\$1,662.71	\$1,662.71	\$20,837.29	7.39
01-11-462	I M R F CONTRIBUTION	\$23,200.00	\$1,729.60	\$1,729.60	\$21,470.40	7.46
01-11-471	UNIFORM ALLOWANCE	\$1,500.00	\$0.00	\$0.00	\$1,500.00	.00
01-11-511	BUILDING MAINTENANCE SERVICE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	.00
01-11-512	EQUIPMENT MAINTENANCE SERVICE	\$6,000.00	\$0.00	\$0.00	\$6,000.00	.00
01-11-531	ACCOUNTING SERVICE	\$29,000.00	\$0.00	\$0.00	\$29,000.00	.00
01-11-532	ENGINEERING SERVICE	\$65,000.00	\$0.00	\$0.00	\$65,000.00	.00
01-11-533	LEGAL SERVICE	\$50,000.00	\$0.00	\$0.00	\$50,000.00	.00
01-11-535	DEPUTY CONTRACT	\$662,550.00	\$0.00	\$0.00	\$662,550.00	.00
01-11-537	IT SERVICE	\$26,000.00	\$330.00	\$330.00	\$25,670.00	1.27
01-11-547	ELECTRICAL INSPECTION	\$1,000.00	\$90.00	\$90.00	\$910.00	9.00
01-11-549	OTHER PROFESSIONAL SERVICES	\$35,000.00	\$3,388.55	\$3,388.55	\$31,611.45	9.68
01-11-549-1	VILLAGE VISION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
01-11-551	POSTAGE	\$6,000.00	\$0.00	\$0.00	\$6,000.00	.00
01-11-552	TELEPHONE/ INTERNET SERVICES	\$7,000.00	\$508.96	\$508.96	\$6,491.04	7.27
01-11-553	PUBLISHING	\$3,000.00	\$203.48	\$203.48	\$2,796.52	6.78
01-11-554	PRINTING	\$2,500.00	\$0.00	\$0.00	\$2,500.00	.00
01-11-556	CODIFICATION SERVICES	\$5,000.00	\$0.00	\$0.00	\$5,000.00	.00
01-11-560	PROFESSIONAL DEVELOPMENT	\$18,600.00	\$0.00	\$0.00	\$18,600.00	.00
01-11-571	UTILITIES	\$10,200.00	\$0.00	\$0.00	\$10,200.00	.00
01-11-594	RISK MANAGEMENT CONTRIBUTION	\$80,000.00	\$0.00	\$0.00	\$80,000.00	.00
01-11-611	BUILDING MAINTENANCE SUPPLIES	\$700.00	\$0.00	\$0.00	\$700.00	.00
01-11-612	EQUIPMENT MAINTENANCE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	.00
01-11-617	GROUND MAINTENANCE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	.00
01-11-651	OFFICE SUPPLIES/FURNITURE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	.00
01-11-651-1	COMPUTER/EQUIPMENT	\$4,000.00	\$0.00	\$0.00	\$4,000.00	.00
01-11-654	JANITORIAL SUPPLIES	\$700.00	\$0.00	\$0.00	\$700.00	.00
01-11-929	MISCELLANEOUS EXPENSE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	.00
01-11-929-1	COMMUNITY ROOM REFUNDS	\$500.00	\$0.00	\$0.00	\$500.00	.00
01-11-929-2	GOLF CART PERMIT EXPENSES	\$5,000.00	\$0.00	\$0.00	\$5,000.00	.00
01-11-999-2	INTERFUND OPERA TRANS SPORT PARK	\$4,626,347.00	\$0.00	\$0.00	\$4,626,347.00	.00
01-11-999-3	INTERFUND OPERA TRANS CAPITAL PR	\$1,826,837.00	\$0.00	\$0.00	\$1,826,837.00	.00
01-11-999-4	INTERFUND OPERA TRANS ECONOMIC D	\$250,000.00	\$250,000.00	\$250,000.00	\$0.00	100.00
01-11-999-7	SCHOOL AGREEMENT	\$1,150,000.00	\$0.00	\$0.00	\$1,150,000.00	.00
** TOTAL EXPENSE		\$9,284,184.00	\$284,261.55	\$284,261.55	\$8,999,922.45	3.06
DEPARTMENT 11 TOTALS		\$9,284,184.00C	\$284,261.55CR	\$284,261.55C	\$8,999,922.45-	3.06

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
STREETS						
01-41-421	SALARIES-REGULAR	\$228,000.00	\$21,054.15	\$21,054.15	\$206,945.85	9.23
01-41-423	SALARIES-OVERTIME	\$6,000.00	\$904.99	\$904.99	\$5,095.01	15.08
01-41-451	HEALTH/DENTAL/VISION INSURANCE	\$67,000.00	\$5,522.05	\$5,522.05	\$61,477.95	8.24
01-41-461	FICA (CONTRIBUTION)	\$22,000.00	\$1,646.66	\$1,646.66	\$20,353.34	7.48
01-41-462	I M R F (CONTRIBUTION)	\$26,000.00	\$1,730.39	\$1,730.39	\$24,269.61	6.66
01-41-471	UNIFORM ALLOWANCE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	.00
01-41-511	BUILDING MAINTENANCE SERVICE	\$65,000.00	\$0.00	\$0.00	\$65,000.00	.00
01-41-512	EQUIPMENT MAINTENANCE SERVICE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
01-41-513	VEHICLE MAINTENANCE SERVICE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	.00
01-41-514	STREET MAINTENANCE SERVICE	\$40,000.00	\$0.00	\$0.00	\$40,000.00	.00
01-41-514-1	BRIDGE INSPECTION(S)	\$2,500.00	\$0.00	\$0.00	\$2,500.00	.00
01-41-515	NOI STORMWATER MAINTENANCE SERVI	\$5,000.00	\$0.00	\$0.00	\$5,000.00	.00
01-41-515-1	STREET STORM SEWER MAINTENANCE	\$75,000.00	\$0.00	\$0.00	\$75,000.00	.00
01-41-517	GROUND MAINTENANCE SERVICE	\$28,000.00	\$0.00	\$0.00	\$28,000.00	.00
01-41-517-1	LANDSCAPING TREE SERVICES	\$12,000.00	\$0.00	\$0.00	\$12,000.00	.00
01-41-518	SIDEWALK MAINTENANCE	\$25,000.00	\$0.00	\$0.00	\$25,000.00	.00
01-41-532	ENGINEERING SERVICE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	.00
01-41-534	MEDICAL SERVICE	\$200.00	\$0.00	\$0.00	\$200.00	.00
01-41-549	OTHER PROFESSIONAL SERVICES	\$5,000.00	\$119.95	\$119.95	\$4,880.05	2.40
01-41-552	TELEPHONE	\$1,300.00	\$91.37	\$91.37	\$1,208.63	7.03
01-41-560	PROFESSIONAL DEVELOPMENT	\$10,000.00	\$0.00	\$0.00	\$10,000.00	.00
01-41-571	UTILITIES	\$12,000.00	\$0.00	\$0.00	\$12,000.00	.00
01-41-572	STREET LIGHTING & REPAIRS	\$60,000.00	\$0.00	\$0.00	\$60,000.00	.00
01-41-578	DUMPSTER ROLL OFF/TRASH	\$10,000.00	\$568.16	\$568.16	\$9,431.84	5.68
01-41-579	TRAFFIC LIGHTS & REPAIRS	\$14,000.00	\$0.00	\$0.00	\$14,000.00	.00
01-41-611	BUILDING MAINTENANCE SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
01-41-612	EQUIPMENT MAINTENANCE SUPPLIES	\$6,500.00	\$445.09	\$445.09	\$6,054.91	6.85
01-41-613	VEHICLE MAINTENANCE SUPPLIES	\$1,000.00	\$207.99	\$207.99	\$792.01	20.80
01-41-614	STREET MAINTENANCE SUPPLIES	\$7,000.00	\$0.00	\$0.00	\$7,000.00	.00
01-41-615-1	STORM SEWER MAINTENANCE SUPPLIES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	.00
01-41-616	SNOW REMOVAL SUPPLIES	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
01-41-617	GROUND MAINTENANCE SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
01-41-617-1	LANDSCAPING TREES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
01-41-618	SIDEWALK MAINTENANCE SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
01-41-651	OFFICE SUPPLIES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	.00
01-41-651-1	COMPUTER/EQUIPMENT	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
01-41-652	OPERATING SUPPLIES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	.00
01-41-653	SMALL TOOLS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	.00
01-41-653-3	FURNITURE SUPPLIES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	.00
01-41-654	JANITORIAL SUPPLIES	\$5,000.00	\$0.00	\$0.00	\$5,000.00	.00
01-41-655	FUEL	\$30,000.00	\$600.28	\$600.28	\$29,399.72	2.00
01-41-929	MISCELLANEOUS EXPENSE	\$1,500.00	\$0.00	\$0.00	\$1,500.00	.00
** TOTAL EXPENSE		\$860,000.00	\$32,891.08	\$32,891.08	\$827,108.92	3.82
DEPARTMENT 41 TOTALS		\$860,000.00C	\$32,891.08CR	\$32,891.08C	\$827,108.92-	3.82

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
PARK						
01-52-421	SALARIES-REGULAR	\$276,000.00	\$8,489.83	\$8,489.83	\$267,510.17	3.08
01-52-423	SALARIES-OVERTIME	\$10,000.00	\$108.51	\$108.51	\$9,891.49	1.09
01-52-451	HEALTH/DENTAL/VISION INSURANCE	\$80,000.00	\$5,263.81	\$5,263.81	\$74,736.19	6.58
01-52-461	FICA (CONTRIBUTION)	\$23,000.00	\$629.88	\$629.88	\$22,370.12	2.74
01-52-462	IMRF CONTRIBUTION	\$30,000.00	\$677.54	\$677.54	\$29,322.46	2.26
01-52-471	UNIFORM ALLOWANCE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	.00
01-52-511	BUILDING MAINTENANCE SERVICE	\$100,000.00	\$0.00	\$0.00	\$100,000.00	.00
01-52-512	EQUIPMENT MAINTENANCE SERVICE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
01-52-513	VEHICLE MAINTENANCE SERVICE	\$250.00	\$0.00	\$0.00	\$250.00	.00
01-52-517	GROUND MAINTENANCE SERVICES	\$60,000.00	\$0.00	\$0.00	\$60,000.00	.00
01-52-517-1	PARK LANDSCAPING SERVICE	\$15,000.00	\$0.00	\$0.00	\$15,000.00	.00
01-52-520	BIKE TRAIL MAINT. SERVICE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
01-52-549	OTHER PROFESSIONAL SERVICE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	.00
01-52-552	TELEPHONE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
01-52-560	PROFESSIONAL DEVELOPMENT	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
01-52-571	UTILITIES	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
01-52-578	TRASH SERVICE (DUMPSTER)	\$4,000.00	\$243.31	\$243.31	\$3,756.69	6.08
01-52-611	BUILDING MAINTENANCE SUPPLIES	\$2,500.00	\$0.00	\$0.00	\$2,500.00	.00
01-52-612	EQUIPMENT MAINTENANCE SUPPLIES	\$10,000.00	\$0.00	\$0.00	\$10,000.00	.00
01-52-617	GROUND MAINTENANCE SUPPLIES	\$50,000.00	\$0.00	\$0.00	\$50,000.00	.00
01-52-617-1	PARK LANDSCAPING	\$4,000.00	\$0.00	\$0.00	\$4,000.00	.00
01-52-618	SIDEWALK MAINTENANCE SUPPLIES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
01-52-620	BIKE PATH MAINTENANCE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
01-52-652	OPERATING SUPPLIES	\$10,000.00	\$242.03	\$242.03	\$9,757.97	2.42
01-52-653	SMALL TOOLS	\$500.00	\$0.00	\$0.00	\$500.00	.00
01-52-654	JANITORIAL SUPPLIES	\$6,000.00	\$0.00	\$0.00	\$6,000.00	.00
01-52-655	FUEL	\$15,000.00	\$890.85	\$890.85	\$14,109.15	5.94
01-52-913	SUMMER PARK PROGRAM	\$5,000.00	\$0.00	\$0.00	\$5,000.00	.00
01-52-929	MISCELLANEOUS EXPENSE	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	50.00
** TOTAL EXPENSE		\$775,750.00	\$17,545.76	\$17,545.76	\$758,204.24	2.26
DEPARTMENT 52 TOTALS		\$775,750.00C	\$17,545.76CR	\$17,545.76C	\$758,204.24-	2.26

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
LIBRARY						
01-53-421	SALARIES-REGULAR	\$268,500.00	\$19,994.96	\$19,994.96	\$248,505.04	7.45
01-53-423	SALARIES-OVERTIME	\$1,500.00	\$112.68	\$112.68	\$1,387.32	7.51
01-53-451	HEALTH/DENTAL/VISION INSURANCE	\$71,000.00	\$3,803.35	\$3,803.35	\$67,196.65	5.36
01-53-461	FICA (CONTRIBUTION)	\$21,000.00	\$1,538.22	\$1,538.22	\$19,461.78	7.32
01-53-462	I M R F (CONTRIBUTION)	\$21,500.00	\$1,584.47	\$1,584.47	\$19,915.53	7.37
01-53-471	UNIFORM ALLOWANCE	\$400.00	\$0.00	\$0.00	\$400.00	.00
01-53-511	BUILDING MAINTENANCE SERVICE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	.00
01-53-512	EQUIPMENT/LEASE MAINTENANCE SERV	\$2,500.00	\$0.00	\$0.00	\$2,500.00	.00
01-53-537	DATA PROCESSING SERVICE	\$13,000.00	\$256.59	\$256.59	\$12,743.41	1.97
01-53-540	ONLINE SOURCES	\$7,000.00	\$0.00	\$0.00	\$7,000.00	.00
01-53-540-1	DIGITAL LIBRARY SERVICE	\$1,500.00	\$0.00	\$0.00	\$1,500.00	.00
01-53-549	OTHER PROFESSIONAL SERVICES	\$2,000.00	\$80.00	\$80.00	\$1,920.00	4.00
01-53-551	POSTAGE	\$600.00	\$0.00	\$0.00	\$600.00	.00
01-53-552	TELEPHONE	\$1,000.00	\$75.17	\$75.17	\$924.83	7.52
01-53-560	PROFESSIONAL DEVELOPMENT	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
01-53-571	UTILITIES	\$18,000.00	\$0.00	\$0.00	\$18,000.00	.00
01-53-578	TRASH SERVICE (DUMPSTER)	\$2,000.00	\$162.20	\$162.20	\$1,837.80	8.11
01-53-611	BUILDING MAINTENANCE SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	.00
01-53-612	EQUIPMENT MAINTENANCE SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	.00
01-53-617	GROUND MAINTENANCE SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	.00
01-53-651	OFFICE SUPPLIES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	.00
01-53-651-1	COMPUTER/EQUIPMENT	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
01-53-651-3	FURNITURE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	.00
01-53-654	JANITORIAL SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
01-53-659	LIBRARY SUPPLIES	\$800.00	\$0.00	\$0.00	\$800.00	.00
01-53-671	BOOKS	\$30,000.00	\$46.50	\$46.50	\$29,953.50	.16
01-53-672	PERIODICALS	\$6,000.00	\$0.00	\$0.00	\$6,000.00	.00
01-53-681	AUDIO VISUAL	\$6,000.00	\$52.95	\$52.95	\$5,947.05	.88
01-53-909	PURCHASES FROM DONATIONS	\$5,000.00	\$0.00	\$0.00	\$5,000.00	.00
01-53-910	REIMBURSEMENT TO OTHER LIBRARIES	\$200.00	\$0.00	\$0.00	\$200.00	.00
01-53-912	LIBRARY ACCESSORIES	\$500.00	\$0.00	\$0.00	\$500.00	.00
01-53-913	PROMOTIONAL AND PROGRAMMING	\$18,500.00	\$13.52	\$13.52	\$18,486.48	.07
01-53-929	MISCELLANEOUS EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	.00
** TOTAL EXPENSE		\$516,000.00	\$27,720.61	\$27,720.61	\$488,279.39	5.37
DEPARTMENT 53 TOTALS		\$516,000.00C	\$27,720.61CR	\$27,720.61C	\$488,279.39-	5.37
** FUND	01	TOTAL	\$70,216.25	\$70,216.25		
EXPENSE TOTAL		\$11,588,559.00	\$423,201.50	\$423,201.50	\$11,165,357.50	
REVENUE TOTAL		\$6,961,500.00	\$493,417.75	\$493,417.75	\$6,468,082.25	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
15-00-343	MOTOR FUEL TAX - ST OF IL	\$200,000.00	\$14,573.68	\$14,573.68	\$185,426.32	7.29
15-00-381	INTEREST INCOME	\$70,000.00	\$7,345.26	\$7,345.26	\$62,654.74	10.49
** TOTAL REVENUE		\$270,000.00	\$21,918.94	\$21,918.94	\$248,081.06	8.12
15-00-864-2	MOON & ELWOOD STREET SIDEWALK IM	\$40,000.00	\$0.00	\$0.00	\$40,000.00	.00
15-00-874-2	BARNETT AVE RECONSTRUCTION	\$150,000.00	\$0.00	\$0.00	\$150,000.00	.00
15-00-874-3	US RT 51 MEDIAN IMPROVEMENTS	\$360,000.00	\$0.00	\$0.00	\$360,000.00	.00
** TOTAL EXPENSE		\$550,000.00	\$0.00	\$0.00	\$550,000.00	.00
DEPARTMENT 00 TOTALS		\$280,000.00C	\$21,918.94	\$21,918.94	\$301,918.94-	7.83-
** FUND	15	TOTAL				
EXPENSE TOTAL		\$550,000.00	\$21,918.94	\$21,918.94	\$550,000.00	
REVENUE TOTAL		\$270,000.00	\$21,918.94	\$21,918.94	\$248,081.06	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
16-00-314	HOTEL/MOTEL 5%TAX	\$420,000.00	\$27,365.19	\$27,365.19	\$392,634.81	6.52
16-00-381	INTEREST INCOME	\$23,000.00	\$5,093.51	\$5,093.51	\$17,906.49	22.15
** TOTAL REVENUE		\$443,000.00	\$32,458.70	\$32,458.70	\$410,541.30	7.33
16-00-421	SALARIES-REGULAR	\$1,200.00	\$0.00	\$0.00	\$1,200.00	.00
16-00-423	SALARIES-OVERTIME	\$3,000.00	\$0.00	\$0.00	\$3,000.00	.00
16-00-461	FICA CONTRIBUTION	\$325.00	\$0.00	\$0.00	\$325.00	.00
16-00-462	I M R F CONTRIBUTION	\$340.00	\$0.00	\$0.00	\$340.00	.00
16-00-893-1	D # 1 & 2 MISC. UPDATES/CHANGES	\$400,000.00	\$0.00	\$0.00	\$400,000.00	.00
16-00-911	OTHER EVENTS	\$15,000.00	\$0.00	\$0.00	\$15,000.00	.00
16-00-911-3	DACVB	\$75,000.00	\$0.00	\$0.00	\$75,000.00	.00
16-00-911-4	ASA TOURNAMENT	\$5,000.00	\$0.00	\$0.00	\$5,000.00	.00
16-00-911-5	DISC GOLF TOURNAMENT	\$10,000.00	\$0.00	\$0.00	\$10,000.00	.00
16-00-929	MISCELLANEOUS EXPENSE	\$1,450.00	\$0.00	\$0.00	\$1,450.00	.00
** TOTAL EXPENSE		\$511,315.00	\$0.00	\$0.00	\$511,315.00	.00
DEPARTMENT 00 TOTALS		\$68,315.00C	\$32,458.70	\$32,458.70	\$100,773.70-	47.51-
** FUND	16	TOTAL				
EXPENSE TOTAL		\$511,315.00	\$32,458.70	\$32,458.70	\$511,315.00	
REVENUE TOTAL		\$443,000.00	\$32,458.70	\$32,458.70	\$410,541.30	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
18-00-311-9	PROPERTY TAX TIF	\$389,000.00	\$0.00	\$0.00	\$389,000.00	.00
18-00-381	INTEREST INCOME	\$5,100.00	\$1,733.44	\$1,733.44	\$3,366.56	33.99
** TOTAL REVENUE		\$394,100.00	\$1,733.44	\$1,733.44	\$392,366.56	.44
18-00-531	ACCOUNTING SERVICES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
18-00-549	OTHER PROFESSIONAL SERVICES	\$32,000.00	\$0.00	\$0.00	\$32,000.00	.00
18-00-928	REDEVELOPMENT AGREEMENT PAYMENTS	\$115,000.00	\$0.00	\$0.00	\$115,000.00	.00
18-00-928-1	REVITALIZATION TIF GRANT PROGRAM	\$50,000.00	\$0.00	\$0.00	\$50,000.00	.00
18-00-999-7	SCHOOL AGREEMENT	\$87,000.00	\$0.00	\$0.00	\$87,000.00	.00
** TOTAL EXPENSE		\$286,000.00	\$0.00	\$0.00	\$286,000.00	.00
DEPARTMENT 00 TOTALS		\$108,100.00	\$1,733.44	\$1,733.44	\$106,366.56	1.60
** FUND	18	TOTAL				
EXPENSE TOTAL		\$286,000.00	\$1,733.44	\$1,733.44	\$286,000.00	
REVENUE TOTAL		\$394,100.00	\$1,733.44	\$1,733.44	\$392,366.56	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
30-00-344	GRANTS	\$363,920.00	\$0.00	\$0.00	\$363,920.00	.00
30-00-381	INTEREST INCOME	\$87,000.00	\$15,642.75	\$15,642.75	\$71,357.25	17.98
30-00-399	INTER FUND TRANSFERS IN	\$1,906,837.00	\$0.00	\$0.00	\$1,906,837.00	.00
** TOTAL REVENUE		\$2,357,757.00	\$15,642.75	\$15,642.75	\$2,342,114.25	.66
30-00-810-2	DESIGN WELL	\$42,000.00	\$0.00	\$0.00	\$42,000.00	.00
30-00-810-3	PUBLIC WATER/SEWER SECURITY	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
30-00-810-4	AUTO TRANSFER SWITCH GEN (WATER	\$45,000.00	\$0.00	\$0.00	\$45,000.00	.00
30-00-810-6	WELL 7 & RAW WATER MAIN EXTENSIO	\$400,000.00	\$0.00	\$0.00	\$400,000.00	.00
30-00-810-7	300-500 GPM PUMP (CONTINGENCY PL	\$75,000.00	\$0.00	\$0.00	\$75,000.00	.00
30-00-810-8	WATER TOWER,GROUND STORAGE TANK,	\$326,850.00	\$0.00	\$0.00	\$326,850.00	.00
30-00-812	AUTOFLUSH FIRE HYDRANTS	\$21,000.00	\$0.00	\$0.00	\$21,000.00	.00
30-00-812-1	INSERT HYDRANT VALVES	\$14,000.00	\$0.00	\$0.00	\$14,000.00	.00
30-00-831	MOWER REPLACEMENT	\$90,000.00	\$0.00	\$0.00	\$90,000.00	.00
30-00-831-1	LEAF VAC REPLACEMENT	\$120,500.00	\$0.00	\$0.00	\$120,500.00	.00
30-00-832-2	SHED W/PADS	\$40,000.00	\$0.00	\$0.00	\$40,000.00	.00
30-00-835	GRADE SCHOOL WALKING TRAIL	\$580,000.00	\$0.00	\$0.00	\$580,000.00	.00
30-00-837	PLAYGROUND UPGRADE	\$500,000.00	\$0.00	\$0.00	\$500,000.00	.00
30-00-840-1	NEW SCADA COMMUNICATIONS	\$80,000.00	\$0.00	\$0.00	\$80,000.00	.00
30-00-851	REPAIR LIBRARY/COMM BLDG EXTERIO	\$125,000.00	\$0.00	\$0.00	\$125,000.00	.00
30-00-860	RESURFACE PARKING LOTS A,B,C&D	\$790,000.00	\$0.00	\$0.00	\$790,000.00	.00
30-00-862	TRUCK PURCHASE	\$40,000.00	\$0.00	\$0.00	\$40,000.00	.00
30-00-862-3	BACKHOE CLAW ATTACHMENT	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
30-00-862-5	DUMP TRUCK	\$96,500.00	\$0.00	\$0.00	\$96,500.00	.00
30-00-862-8	MATERIAL STORAGE BAYS	\$40,000.00	\$0.00	\$0.00	\$40,000.00	.00
30-00-864	STREET STRIPING PAVEMENT PROGRAM	\$200,000.00	\$0.00	\$0.00	\$200,000.00	.00
30-00-864-3	AVALON BLVD RECONSTRUCTION	\$470,000.00	\$0.00	\$0.00	\$470,000.00	.00
30-00-864-4	WOODLAND HILLS REHABILITATION	\$120,000.00	\$0.00	\$0.00	\$120,000.00	.00
30-00-864-7	GRAYHAWK SUB D REHABILITATION	\$400,000.00	\$0.00	\$0.00	\$400,000.00	.00
30-00-864-8	PRAIRIE LN/TALON LN	\$220,000.00	\$0.00	\$0.00	\$220,000.00	.00
30-00-873	GENERATOR	\$50,000.00	\$0.00	\$0.00	\$50,000.00	.00
30-00-885-1	GAZEBO ROOFS (3)	\$35,000.00	\$0.00	\$0.00	\$35,000.00	.00
30-00-892	PARK TRAIL RESTORATION, SEALCOAT	\$370,000.00	\$0.00	\$0.00	\$370,000.00	.00
30-00-895-7	VETERAN'S POND REPAIR	\$55,000.00	\$0.00	\$0.00	\$55,000.00	.00
** TOTAL EXPENSE		\$5,385,850.00	\$0.00	\$0.00	\$5,385,850.00	.00
DEPARTMENT 00 TOTALS		\$3,028,093.00C	\$15,642.75	\$15,642.75	\$3,043,735.75-	.52-
** FUND	30	TOTAL	\$15,642.75	\$15,642.75		
EXPENSE TOTAL		\$5,385,850.00	\$0.00	\$0.00	\$5,385,850.00	
REVENUE TOTAL		\$2,357,757.00	\$15,642.75	\$15,642.75	\$2,342,114.25	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
31-00-366	LOAN INCENTIVE REPAYMENTS	\$16,690.00	\$0.00	\$0.00	\$16,690.00	.00
31-00-381	INTEREST REVENUE	\$21,000.00	\$6,320.71	\$6,320.71	\$14,679.29	30.10
31-00-399	INTER FUND TRANSFERS IN	\$250,000.00	\$250,000.00	\$250,000.00	\$0.00	100.00
** TOTAL REVENUE		\$287,690.00	\$256,320.71	\$256,320.71	\$31,369.29	89.10
DEPARTMENT 00 TOTALS		\$287,690.00	\$256,320.71	\$256,320.71	\$31,369.29	89.10
** FUND	31	TOTAL		\$256,320.71	\$256,320.71	
EXPENSE TOTAL		\$0.00	\$0.00	\$0.00	\$0.00	
REVENUE TOTAL		\$287,690.00	\$256,320.71	\$256,320.71	\$31,369.29	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
32-00-381	INTEREST REVENUE	\$5,100.00	\$1,264.14	\$1,264.14	\$3,835.86	24.79
**	TOTAL REVENUE	\$5,100.00	\$1,264.14	\$1,264.14	\$3,835.86	24.79
32-00-810-8	WTR TOWERS,STORAGE,CARIFIERS	\$473,150.00	\$0.00	\$0.00	\$473,150.00	.00
**	TOTAL EXPENSE	\$473,150.00	\$0.00	\$0.00	\$473,150.00	.00
	DEPARTMENT 00 TOTALS	\$468,050.00C	\$1,264.14	\$1,264.14	\$469,314.14-	.27-
** FUND	32	TOTAL				
EXPENSE TOTAL		\$473,150.00	\$1,264.14	\$1,264.14	\$473,150.00	
REVENUE TOTAL		\$5,100.00	\$1,264.14	\$1,264.14	\$3,835.86	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	M-T-D	ACTUAL Y-T-D	UNEXPENDED BUDGET	% USED
38-00-381	INTEREST INCOME	\$26,000.00	\$6,320.71	\$6,320.71	\$19,679.29	24.31
38-00-399	INTERFUND TRANSFERS	\$4,626,347.00	\$0.00	\$0.00	\$4,626,347.00	.00
	** TOTAL REVENUE	\$4,652,347.00	\$6,320.71	\$6,320.71	\$4,646,026.29	.14
38-00-863-1	OSLAD DESIGN CONSTRUCTION OBSERV	\$2,130,000.00	\$0.00	\$0.00	\$2,130,000.00	.00
	** TOTAL EXPENSE	\$2,130,000.00	\$0.00	\$0.00	\$2,130,000.00	.00
	DEPARTMENT 00 TOTALS	\$2,522,347.00	\$6,320.71	\$6,320.71	\$2,516,026.29	.25
** FUND	38	TOTAL				
EXPENSE TOTAL		\$2,130,000.00	\$6,320.71	\$6,320.71	\$2,130,000.00	
REVENUE TOTAL		\$4,652,347.00	\$6,320.71	\$6,320.71	\$4,646,026.29	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
51-00-361	WATER REVENUE	\$500,000.00	\$39,624.96	\$39,624.96	\$460,375.04	7.92
51-00-365	TAP ON FEES	\$3,400.00	\$0.00	\$0.00	\$3,400.00	.00
51-00-367	METERS/INSPECTIONS	\$4,000.00	\$0.00	\$0.00	\$4,000.00	.00
51-00-372	OREANA WATER REVENUE	\$67,000.00	\$4,852.27	\$4,852.27	\$62,147.73	7.24
51-00-381	INTEREST INCOME	\$5,050.00	\$707.32	\$707.32	\$4,342.68	14.01
51-00-389	MISCELLANEOUS	\$1,000.00	\$225.00	\$225.00	\$775.00	22.50
** TOTAL REVENUE		\$580,450.00	\$45,409.55	\$45,409.55	\$535,040.45	7.82
51-00-421	SALARIES-REGULAR	\$86,000.00	\$8,377.37	\$8,377.37	\$77,622.63	9.74
51-00-423	SALARIES-OVERTIME	\$8,000.00	\$1,047.15	\$1,047.15	\$6,952.85	13.09
51-00-451	HEALTH/DENTAL/VISION INSURANCE	\$25,000.00	\$1,992.56	\$1,992.56	\$23,007.44	7.97
51-00-461	FICA (CONTRIBUTION)	\$7,100.00	\$705.42	\$705.42	\$6,394.58	9.94
51-00-462	I M R F CONTRIBUTION	\$9,500.00	\$742.65	\$742.65	\$8,757.35	7.82
51-00-471	UNIFORMS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	.00
51-00-511	BUILDING MAINTENANCE SERVICE	\$50,000.00	\$0.00	\$0.00	\$50,000.00	.00
51-00-512	EQUIPMENT MAINTENANCE SERVICE	\$40,000.00	\$0.00	\$0.00	\$40,000.00	.00
51-00-513	VEHICLE MAINTENANCE SERVICE	\$100.00	\$0.00	\$0.00	\$100.00	.00
51-00-532	ENGINEERING SERVICE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
51-00-547	PLUMBING INSPECTION	\$1,500.00	\$0.00	\$0.00	\$1,500.00	.00
51-00-549	OTHER PROFESSIONAL SERVICES	\$125,000.00	\$111.95	\$111.95	\$124,888.05	.09
51-00-549-1	OUT SOURCE UTILITY BILLING	\$7,000.00	\$0.00	\$0.00	\$7,000.00	.00
51-00-549-2	ONLINE PAYMENT FEES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	.00
51-00-551	POSTAGE	\$100.00	\$0.00	\$0.00	\$100.00	.00
51-00-552	TELEPHONE	\$4,000.00	\$168.80	\$168.80	\$3,831.20	4.22
51-00-560	PROFESSIONAL DEVELOPMENT	\$4,000.00	\$0.00	\$0.00	\$4,000.00	.00
51-00-571	UTILITIES	\$60,000.00	\$0.00	\$0.00	\$60,000.00	.00
51-00-611	BUILDING MAINTENANCE SUPPLIES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
51-00-612	EQUIPMENT MAINTENANCE SUPPLIES	\$80,000.00	\$0.00	\$0.00	\$80,000.00	.00
51-00-613	VEHICLE MAINTENANCE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	.00
51-00-617	GROUND MAINTENANCE SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
51-00-651	OFFICE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	.00
51-00-651-1	COMPUTER/EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	.00
51-00-652	OPERATING SUPPLIES (METERS)	\$20,000.00	\$0.00	\$0.00	\$20,000.00	.00
51-00-653	SMALL TOOLS	\$100.00	\$0.00	\$0.00	\$100.00	.00
51-00-654	JANITORIAL SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	.00
51-00-655	FUEL	\$500.00	\$0.00	\$0.00	\$500.00	.00
51-00-656	CHEMICALS	\$400,000.00	\$4,477.30	\$4,477.30	\$395,522.70	1.12
51-00-929	MISCELLANEOUS EXPENSE	\$100.00	\$0.00	\$0.00	\$100.00	.00
** TOTAL EXPENSE		\$958,300.00	\$17,623.20	\$17,623.20	\$940,676.80	1.84
DEPARTMENT 00 TOTALS		\$377,850.00C	\$27,786.35	\$27,786.35	\$405,636.35-	7.35-
** FUND	51	TOTAL				
EXPENSE TOTAL		\$958,300.00	\$17,623.20	\$17,623.20	\$940,676.80	
REVENUE TOTAL		\$580,450.00	\$45,409.55	\$45,409.55	\$535,040.45	

G/L ACCT NUMBER	TITLE	FISCAL BUDGET	ACTUAL M-T-D	Y-T-D	UNEXPENDED BUDGET	% USED
52-00-362	SEWER REVENUE	\$340,000.00	\$27,105.23	\$27,105.23	\$312,894.77	7.97
52-00-365	FEES & PERMITS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	.00
52-00-369	MONTEZUMA SEWERS	\$510.00	\$46.20	\$46.20	\$463.80	9.06
52-00-370	HP ESTATES SEWER	\$3,800.00	\$318.36	\$318.36	\$3,481.64	8.38
52-00-371	HP PARK SUBDIVISION SEWER	\$550.00	\$45.48	\$45.48	\$504.52	8.27
52-00-381	INTEREST INCOME	\$9,000.00	\$1,134.47	\$1,134.47	\$7,865.53	12.61
** TOTAL REVENUE		\$354,860.00	\$28,649.74	\$28,649.74	\$326,210.26	8.07
52-00-421	SALARIES-REGULAR	\$19,000.00	\$1,040.19	\$1,040.19	\$17,959.81	5.47
52-00-423	SALARIES-OVERTIME	\$1,500.00	\$0.00	\$0.00	\$1,500.00	.00
52-00-451	HEALTH/DENTAL/VISION INSURANCE	\$5,600.00	\$1,245.53	\$1,245.53	\$4,354.47	22.24
52-00-461	FICA (CONTRIBUTION)	\$1,600.00	\$76.86	\$76.86	\$1,523.14	4.80
52-00-462	I M R F CONTRIBUTION	\$2,100.00	\$81.96	\$81.96	\$2,018.04	3.90
52-00-471	UNIFORM ALLOWANCE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	.00
52-00-512	EQUIPMENT MAINTENANCE SERVICE	\$15,000.00	\$0.00	\$0.00	\$15,000.00	.00
52-00-513	VEHICLE MAINTENANCE SERVICE	\$100.00	\$0.00	\$0.00	\$100.00	.00
52-00-517	GROUND MAINTENANCE SERVICE	\$25,000.00	\$0.00	\$0.00	\$25,000.00	.00
52-00-517-1	LANDSCAPING TREE SERVICES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	.00
52-00-549	OTHER PROFESSIONAL SERVICES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	.00
52-00-549-1	OUT SOURCE UTILITY BILLING	\$6,000.00	\$0.00	\$0.00	\$6,000.00	.00
52-00-549-2	ONLINE PAYMENT FEES	\$4,500.00	\$0.00	\$0.00	\$4,500.00	.00
52-00-552	TELEPHONE	\$7,500.00	\$447.04	\$447.04	\$7,052.96	5.96
52-00-560	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	.00
52-00-571	UTILITIES	\$8,000.00	\$0.00	\$0.00	\$8,000.00	.00
52-00-578	SEWER DISCHARGE FEE	\$260,000.00	\$0.00	\$0.00	\$260,000.00	.00
52-00-612	EQUIPMENT MAINTENANCE SUPPLIES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	.00
52-00-613	VEHICLE MAINTENANCE SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	.00
52-00-652	OPERATING SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	.00
52-00-653	SMALL TOOLS	\$150.00	\$0.00	\$0.00	\$150.00	.00
52-00-655	FUEL	\$500.00	\$0.00	\$0.00	\$500.00	.00
52-00-929	MISCELLANEOUS EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	.00
52-00-999-3	INTER FUND TRANSFER OUT	\$80,000.00	\$0.00	\$0.00	\$80,000.00	.00
** TOTAL EXPENSE		\$448,550.00	\$2,891.58	\$2,891.58	\$445,658.42	.64
** FUND	52	TOTAL				
EXPENSE TOTAL		\$448,550.00	\$2,891.58	\$2,891.58	\$445,658.42	
REVENUE TOTAL		\$354,860.00	\$28,649.74	\$28,649.74	\$326,210.26	

ADMINISTRATION REPORTS

ENGINEER'S REPORT

Forsyth; February 20, 2024 Board Meeting

Submitted by Jeremy Buening, P.E., S.E.



Project 6928 - Maroa-Forsyth Grade School Bike Path

This project consists of the construction of a new bike path from the end of the existing bike path at the intersection of Cox St at Smith St to the east entrance to the Maroa-Forsyth Grade School. The construction of this project is funded through IDOT's ITEP program so federal procedures must be followed.

Plats and easements for the two easement acquisitions necessary for the project are underway and meetings with property owners to negotiate the acquisitions are being arranged. Additionally, utility coordination with Ameren is taking place regarding two power poles that need to be relocated near the entrance to the Prairie Winds subdivision.

Project 7982 - Forsyth Park LWCF Grant Compliance

This project consists of the construction of initial site improvements to the new recreational park facility located north of W Forsyth Rd and east of N Oakland Ave. The intent of the project is to meet the requirements of the LWCF grant received for funding the purchase of the property.

Bids were awarded at the December 19th Board meeting. Notice to proceed has been processed with the contractor, and a construction start date will be determined shortly. Working days start May 1st, although we anticipate the contractor getting started prior to that date.

Project 8000 - Well No. 7

This project consists of the construction of a new well to backup well #6 and extension of the raw water main to the site.

The electrical service has been installed and the generator is in place. Work on the roof of the building is proceeding. Interior plant piping, electrical, and telemetry started last month.

Project 8498 - Advisory Services

US Route 51 Improvements

This project consists of coordination responsibilities with IDOT to communicate the Village's vision on the proposed improvements.

No new updates at this point.

Westerman-Bike Path Easements

This project consists of preparation of easement documents that satisfy the terms of the settlement between the Village and Westerman Farms. Easements are required to be recorded before February 19, 2024.

Field work for this project is complete, and easement plats and documents are complete. A title search is being completed due to discrepancies discovered in the survey.

ENGINEER'S REPORT

Forsyth; February 20, 2024 Board Meeting

Submitted by Jeremy Buening, P.E., S.E.



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Project 8594 - Moon St Sidewalk Improvements

This project consists of reconstructing sidewalks along Elwood St and Smith St from Ruehl St to E. Shafer St (CH 20) and along Moon St from Grant St to the future bike path along the old RXR ROW east of Smith St. The intent is to submit this project for funding through IDOT's SRTS program so federal procedures must be followed.

Aside from a few items of work, this project has been paused until the results of the grant application are released. We do not anticipate hearing back until April or May 2024.

Project 8595 - Barnett Ave Improvements

This project consists of the rehabilitation and/or reconstructing Barnett Ave from the mall entrance to Koester Drive. The construction of this project is being funded by DUATS federal funds so federal procedures must be followed. Survey has been completed and design of the project is underway.

Project 8645 - Water Treatment Plant Clarifier & Filter Maintenance

This project consists of the replacement of the filter media along with cleaning and painting the existing filters and claricones in the Village Water Treatment Plant.

A preconstruction meeting was held on January 10, 2024 with construction anticipated to start January 25, 2024.

The project is proceeding on schedule. Painting of one filter and one helicarb has been completed and the Contractor is waiting for the coating to cure before installing the replacement filter media. The Contractor is presently working on the spot repainting of the piping.

There are two alternatives for change orders being presented tonight. The first is to continue with awarded alternative of spot painting of the claricone. This requires a change order for high pressure washing the claricone interior to remove scale so that the rust spots can be identified. The second alternative is to repaint the entire interior of the claricones. This alternative includes sand blasting and doesn't require the high pressure washing.

Project 8700 - Water Towers, Ground Storage Tank, & Aerator Maintenance

This project consists of painting and general repairs on the two water towers, the ground storage tank at the water treatment plant, and the aerator at the water treatment plant. This project is anticipated to utilize an IEPA loan to fund the construction.

A design contract with or without the IEPA Loan option is being presented at tonight's meeting.

Project 8729 - 2023 Asphalt Maintenance Construction

This project consists of patching various locations along the roads in the Grayhawk subdivision to address "dips" in the pavement due to subgrade settlement. It also has patching, crack filling, milling, and asphalt overlay of the bike path from E Hickory Point Rd to Cox St.

Completion of work will commence once weather breaks in the spring.

Library Director's Report

Village Board Meeting

February 20, 2024

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Library Updates:

- Our first Bingo at the Library event was a huge success! We received great feedback from attendees and are excited to be partnering with the Village to offer even more programming options for our community. The next Bingo event is scheduled for Tuesday, March 12, at 1 PM in the Community Room. Special thanks to Jill and Kim for their collaboration on this new venture!
- We've had a great response to our Tech Help program, which allows individuals to sign up for individualized assistance using their personal tech device or the library's available computers to get basic help with any tech questions they may have. So far, patrons have learned how to save important photos to both the Cloud and flash drives, connect Bluetooth headphones, and more!
- Tina Horve began her work as Historical Archivist for the new Forsyth Historical Archives on February 12. All of the historical items currently in the library have been moved into the Archives space and Tina has begun to sort, organize, and protect the important history of Forsyth. We are prepping for our first grant submission to support the Archives endeavor and doing some preliminary planning for future scanning and community drop-in events.
- Our Coffee Talk program continues to thrive with a core group who gather weekly for coffee and good conversation. Please stop in if you're available Thursdays at 9:30 AM.
- We are also offering a weekly Adult Trivia contest. Patrons can submit their answers for a chance to win a \$5 Casey's gift card.
- FPL mailed off a large package of creative cards made by patrons of all ages to the VA in Danville for our Valentines for Vets program.
- On February 10, we offered two drop-in crafts for Valentine's Day. Our younger visitors made a yummy Choo-Choo train edible treat while older kiddos created Taylor Swift-inspired friendship bracelets to give to friends.
- Our next kids' events include a Movie Day on February 21 at 1 PM and the Opening of the 2020 Time Capsule on February 29 from 3 - 4:30 PM. We've also received many entries into our Black History Month Coloring Contest for kids. Contest winners will be announced on March 4.

Melanie Weigel, Director

NEW ITEMS NOW AVAILABLE AT YOUR LIBRARY



Public Works Report 2-15-24

Parks:

- * Removed Pocket Park Playground equipment from all but Montezuma and the Library, Library playground equipment will not be removed.
- * Removed HS Softball dugout leaking roofs. We will re-roof next week (Feb 19-23)

Parks to do list:

- * Work on park tree / underbrush removal.
- * Add dirt to the trail system edges, patch trail holes and cracks.

Park Priorities for the upcoming few weeks:

Prep HS Ball fields for the upcoming seasons. (nets, cages, screens, banners, dirt work, etc...)
Build a new groomer shed, we need to determine a location at parking lot C.

Village:

- * We maintained the Village Hall, the Library, and other property / easements throughout the Village.
- * We worked on permits, ordinances, inspections, and concerns.
- * Completed replacing the faded and/or damaged traffic, neighborhood, and street signs with new ones.
- * Performed street sweeping.
- * Currently working on storm drain issues on Cox Street. (pumping out our system to find obstruction)

Village to do list:

- * Continue with Fiber Optic locate re-marks and new service install locates.

Village Priorities for the upcoming few weeks:

Pick up some limb piles, trash and debris from streets, neighborhoods.

Building Inspection Priorities:

Inspect and monitor progress of Starbucks construction... waiting on revisions from developers for inside build-out. Outside is nearly complete.

Existing building (Hometown Buffet) remodel / re-fit plan comments from MCG are being reviewed by AEX.

Water Treatment Plant / Sewer:

- * Continued with meeting monthly / annual IEPA sampling and analysis requirements.
- * Well #3 back in service following new power install. A monthly sample has been taken. IEPA has been notified.

Water / Sewer to do list is:

- * Install new RAW and Finished Water Flow Meters, with calibrations (will be performed during ARPA Project).

Water / Sewer Priorities:

Filters #3 and #4, Clari-Cone #1, and Heli-Carb Tank #1 have been taken out-of-service for the ARPA project.

ARPA project is to refurbish all our filters, which includes removing old filter media and replacing with new, sand blasting and painting the entire inside of the filters, repair/replace the agitators, and to replace the nozzles. We will also spot paint the exterior of the filters.

Note: Filters #3 and #4 have been repainted inside and spot painted outside. Agitators and nozzles have been replaced. New filter media will be added after 14-day cure window is complete (Feb 21). Once filter media has been added, we will place filters #3 and #4 back into service, let run a few days (including a backwash) to ensure all is well before taking filters #1 and #2 down for their refurbishment.

ARPA project also includes inspecting the Clari-Cone interior and exterior for spot painting and/or full interior only sand blasting and re-painting (change order would be needed).

Note: Clari-Cone #1 has a lot of lime scale attached to the interior. The scale build up will not allow the painters to determine where to spot paint inside the Clari-Cone as planned. We also suspect that the upper half of the Clari-Cone has lost its protective coating due to the lime softening “blanket” area rotating in the upper half and “scouring” the topcoat paint away.

Change Order 2A recommends power washing the scale off the interior of the Clari-Cone (\$40,000). Once power washing has been completed, we can investigate to determine how much of the Clari-Cone interior needs spot painting or if the Clari-Cone will need a complete sand blast and re-painting.

Change order 2B recommends that we forgo power washing (\$40,000) and perform a full sand blast and re-paint of the Clari-Cones. We will be credited \$42,000 for not performing the planned spot painting but will need to add an additional \$104,366 to the project.

Staff recommends a full sandblasting and re-painting of the Clari-Cones. Spending \$40,000 on the power wash may prove that a spot painting is warranted, but in all likelihood, a full sand blast and re-paint will be needed. The Clari-Cones have lasted 19 years with no interior cleaning for 15 of the 19 years. If we do the full blast and re-paint, along with annual interior cleaning... the newly maintained Clari-Cones, Heli-Carb tanks, Filters should last 25-30 years (assuming the same operating conditions).

We do have some Capital budgeted money that can be pushed to 2025 to help with funding this work:

*Leaf Vac replacement \$120,500
Mower replacement \$90,000
Sanitary SCADA Communications \$80,000*

ARPA project also includes spot painting the Heli-Carb exterior and to inspect the interior, once shut down and cleaned.

Note: #1 Heli-Carb tank interior painting (change order 1) has been completed, 14-Day cure is in progress.

Lastly, the ARPA project also includes spot painting water plant piping.

Note: spot painting preps and paint applications are underway.

Thanks, Darin – Public Works Director, Forsyth, Illinois

OLD BUSINESS

ITEM 1

MEMORANDUM



To: Village of Forsyth Mayor and Board of Trustees
From: Jeremy Buening, P.E., S.E.
Date: February 15, 2024
cc: Ms. Jill Applebee, Village Administrator
Mr. Darin Fowler, Public Works Director
Re: Forsyth Water Towers, Ground Storage Tank, and Aerator Maintenance

Honorable Mayor and Trustees,

Upon completion of the initial project scoping contract, Chastain has prepared a contract amendment to begin design work for maintenance on the two water towers, the ground storage tank, and the aerator for the consideration of the Board. This contract will take the maintenance recommendations obtained from the ROV inspections of these facilities and proceed with preparation of plans and specifications for IEPA permit reviews and bidding of the project.

Per the Village FY2024 budget, \$190,000 is included for the design, permitting, and IEPA loan application services on this project. An additional \$20,000 was anticipated to be spent in FY2023.

Based on the previous Board Meeting and direction from the Board, we have prepared two alternative contract amendments for the Board's consideration and action.

The first alternative contract amendment adds \$135,000 in design fees for a total contract amount of \$150,000 for your consideration. This contract uses a format that will allow these design services to be IEPA loan eligible if the Village wishes to include these costs in the loan. We recommend approval of the contract in order to proceed with design and be prepared to move into bidding if the Village is included in the IEPA intended funding list in July 2024.

The second alternative amends the existing contract, but removes the costs and language for pursuit of an IEPA loan for the proposed scope. The costs for the pursuit and administration of the loan application total \$23,300. Therefore, this alternative contract amendment adds \$111,700 to the contract for a total contract amount of \$126,700.

Thank you for the opportunity to serve the Village in this matter. If you have further questions, please feel free to call me or Stephanie at your convenience.

**AMENDMENT TO
AGREEMENT FOR ENGINEERING
DESIGN SERVICES
FOR THE
VILLAGE OF FORSYTH, IL**

**WATER TOWERS, GROUND STORAGE TANK & AERATOR STANDPIPE
MAINTENANCE SERVICES**

THIS FIRST AMENDED AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the **VILLAGE OF FORSYTH, ILLINOIS**, hereinafter referred to as the “**VILLAGE**” and **CHASTAIN & ASSOCIATES LLC**, 5 N. Country Club Road, Decatur, Illinois 62521, hereinafter referred to as the “**ENGINEER**”, amends the Agreement for Engineering Services dated August 1, 2023, for professional engineering services in connection with the preparation of plans and specifications of the improvements hereinafter referred to as the “**PROJECT**”.

This **AMENDMENT** adds **Detailed Design Services** to the previously approved **PROJECT** scope of engineering work. Said **PROJECT** includes the engineering design and IEPA loan application. The scope of the proposed design and IEPA loan application includes maintenance repairs and repainting of the water towers, ground storage tank, and aerator standpipe.

Funding for this **PROJECT** is expected to be through Illinois EPA’s Public Water Supply Loan Program (PWSLP); however, the **VILLAGE** is responsible for the **ENGINEER**’s fees associated with this **PROJECT** at the time they are rendered. Reimbursement from the PWSLP to the **VILLAGE** for **ENGINEER**’s fees will be made when the project enters the construction phase, in accordance with the PWSLP guidelines. The scope of proposed **PROJECT** generally includes maintenance activities on the **VILLAGE** owned 400,000-gallon north water tower, 250,000-gallon south water tower, the 200,000-gallon ground storage tank, and the aerator standpipe. A detailed scope of the services to be performed by the **ENGINEER** is provided below. Other items may be reviewed for inclusion within the **PROJECT**, as determined by discussions with the **VILLAGE**.

THEREFORE, in consideration of these premises and of the mutual covenants herein set forth,

THE ENGINEER AGREES:

1. **Project Planning** ~~Provide Project Planning services of the proposed improvements, including the following:~~

Project Planning phase services are not included within this AGREEMENT. The Project Plan for this PROJECT was completed under Chastain Project No. 7635 and approved by the IEPA in March 2021.

- a. ~~Prepare the Project Plan as detailed in the EPA’s Public Water Supply Loan Program (PWSLP), items No. 1 through No. 17 of the Project Plan Submittal Checklist, WPC 756 6/2018.~~

- ~~b. Evaluate the costs and benefits of constructing various upgrades as described as the “**PROJECT**” above. Final determination of the recommended improvements will be made based on the engineering evaluation, siting requirements and **VILLAGE** input.~~
 - ~~c. Evaluate the existing water distribution system to identify recommended improvements to remedy issues with undersized mains, dead end loops, and sections of existing mains prone to leaks and breaks. Prepare a recommendation of lines to be replaced based on financial benefit and input from the **VILLAGE**.~~
 - ~~d. Meet with the **VILLAGE** to present preliminary recommendations and receive input from the **VILLAGE** regarding the Project Planning.~~
2. **Design** – Provide Initial Design services for the proposed improvements, including the following:
- a. Retain a qualified consultant to conduct detailed inspections of the four **VILLAGE** owned facilities included in the **PROJECT**. The inspection shall utilize a remote operated vehicle (ROV) to evaluate submerged features and interior and exterior evaluations of the facilities. Documentation of the inspections will consist of a final evaluation report and a cost estimate for all structure repairs and coating replacements. See Exhibit B, attached, for additional information regarding the scope of these services. Note: This work has been completed.
 - b. Meet with **VILLAGE** staff to present Inspection Report recommendations and receive input from the **VILLAGE** regarding the maintenance activities to be included in the **PROJECT** scope. It is anticipated that the scope of maintenance work to be included is limited to the items recommended in the inspection reports from KLM Engineering dated October 2023.
 - c. Project Time of Performance – To complete the initial design services within **180** calendar days from the receipt of a Notice to Proceed from the **VILLAGE**.
 - ~~d. Make such detailed surveys as are necessary for the preparation of detailed construction plans for the project described in the final Project Plan report.~~
 - e. Prepare construction drawings and specifications for permits and bidding the proposed maintenance repairs and repainting of the water towers, ground storage tank, and aerator standpipe as necessary. It is anticipated that the scope of maintenance work to be included is limited to the items recommended in the inspection reports from KLM Engineering dated October 2023. The addition of mixers to the two elevated water tanks is also included in the scope of work to be performed.
 - ~~f. Identify any easements or ROW acquisition needed for construction of the proposed improvements, prepare easement plats where required. Easement negotiations with affected property owners or payments to property owners are not included in the **ENGINEER**’s scope of work.~~

- g. The work described above may be constructed in phases as may be required due to the type of construction, funding, timing or other factors. Detailed plans and specifications will be prepared for a single bid package with one construction contract for the work. Proposed phasing of work by the contractor during construction to be agreed upon with the village staff and described in the bid documents.
- h. Prepare an opinion of probable costs for the project construction based on the final plans and specifications.
- i. Furnish copies of the Contract Documents consisting of Construction Agreement Forms, General Conditions, Special Conditions, Detailed Construction Plans and Specifications for review by the **VILLAGE** and for submission to permitting authorities.
- j. Meet with the **VILLAGE** during the design process for review and input into the scope and proposed construction sequence.
- k. Incorporate the **VILLAGE**'s review comments into the final set of contract documents.
- l. Assist the **VILLAGE** with necessary permit applications to all governmental and other authorities having jurisdiction to approve portions of the Project such as, but not limited to, Illinois Environmental Protection Agency and the Village of Forsyth.

Construction phase services are not included within the AGREEMENT at this point in time. They will be added via amendment after the scope of construction has been determined and the PROJECT is authorized to go out for bids.

~~3. Construction Guidance~~ ~~Provide Construction Guidance Services during construction of the proposed improvements, including the following:~~

- ~~a. Consult with the **VILLAGE** and with the Contractor on interpretation of plans and specifications and regarding any changes under consideration as construction proceeds. Provide benchmark, control points and key structure locations for the Contractor at the construction sites.~~
- ~~b. Provide periodic job site inspection by the Project Manager, or his representatives, during the construction period.~~
- ~~c. Prepare and submit all payment estimates, change orders, records, and reports required by the **VILLAGE** and required to comply with the EPA's PWSLP.~~
- ~~d. Endeavor to safeguard the **VILLAGE** against defects and deficiencies on the part of the contractor, but the **ENGINEER** does not guarantee the performance of the contract by the Contractor.~~

- e. ~~Conduct final inspection of construction and prepare final papers and reports.~~
 - f. ~~Revise contract drawings to show location and nature of improvement as actually constructed and supply record drawings of the completed project to the **VILLAGE**.~~
 - g. ~~Inspect the Contractor's operations for compliance with the plans and specifications and the keeping of complete project records.~~
 - h. ~~Review and check all shop and working drawings.~~
 - i. ~~Review and check all reports by testing laboratories on equipment and material tested.~~
 - j. ~~Provide bidding services including issuing bidding notices, printing of plans and specifications, addressing contractor inquiries regarding the **PROJECT**, bid opening and tabulation of bids and recommendation of award.~~
 - k. ~~Project Time of Performance — To complete the engineering construction guidance services within ____ calendar days from the construction advertisement of the **PROJECT**, or within ____ days after **PROJECT** achieves substantial completion, whichever comes first.~~
4. ~~**Construction Observation** — Provide Construction Observation Services during construction of the proposed improvements, including the following:~~
- a. ~~Provide review of the Contractor's work for compliance with plans and specifications. Such review shall include those services which are customarily referred to as detailed resident inspection services, provided that the **ENGINEER** shall not be responsible for the acts or omissions of any contractor(s), any subcontractor(s) or any of the contractor(s)' or subcontractor(s)' agents or employees or any other person (except his own employees and agents) at the project site or for the supervision, direction, control and work safety of any contractor(s) or for the construction means, methods, techniques, sequences, or procedures or for safety precautions or programs incidental to the work of contractor(s) or for any contractor(s)' failure to perform the construction work in accordance with contract documents.~~
 - b. ~~Maintain a record or log of the contractor's activities throughout construction including notations on the nature and cost of any extra work.~~
 - e. ~~Supervise all technical and other personnel assigned to the project.~~
 - d. ~~Review and check all payment estimates, change orders, records and reports pertaining to the construction activities.~~
 - e. ~~Project Time of Performance — To complete the engineering construction observation services within ____ calendar days from the Notice to Proceed of the~~

~~PROJECT, or at substantial completion of the PROJECT, whichever comes first.~~

5. Project Required Provisions

- a. The **ENGINEER** agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction, and services in accordance with the Public Water Supply Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with IEPA the **ENGINEER** acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.
- b. The **ENGINEER** agrees to include paragraphs c. through e. of this clause in all his contracts and all tier subcontracts which are in excess of \$25,000 and directly related to project performance.
- c. The **ENGINEER** agrees to maintain books, records, documents and other evidence directly pertinent to performance of PWSLP/WPCLP loan work under this **AGREEMENT** consistent with generally accepted Accounting Principles. The Agency (IEPA) or any of its duly authorized representatives shall have access to such books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection. Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.
- d. The **ENGINEER** agrees to the disclosure of all information and reports resulting from access to records pursuant to subsection c. above, to the Agency. The auditing agency will afford the **ENGINEER** an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.
- e. Records under subsection c. above shall be maintained and made available during performance on IEPA loan work under this **AGREEMENT** and until 3 years from date of final IEPA loan audit for the project. In addition, those records which relate to any dispute pursuant to the Loan Rules Section 365/662.650 (Disputes), or litigation, or the settlement of claims arising out of such performance, costs or items to which an audit exception has been taken, shall be maintained and made available until 3 years after the date of resolution of such appeal, litigation, claim or exception.
- f. The **ENGINEER** warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees. For breach or violation of this warranty, the **VILLAGE** shall have the right to annul this **AGREEMENT** without liability or in its discretion to deduct from the contract price or consideration or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

- g. The **ENGINEER** certifies that to the best of its knowledge and belief that it and its principals: (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency; (b) have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property. (c) are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any type of offenses enumerated in paragraph (b) of this certification; and (d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default. The **ENGINEER** understands that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in fines of up to \$10,000 or imprisonment for up to 5 years, or both.
- h. The **ENGINEER** shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The **ENGINEER** shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the **ENGINEER** to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

6. Insurance

The **ENGINEER** shall procure and maintain for the term of this Contract, at its expense, insurance of the type and in the minimum amounts stated below:

a	Workers' Compensation	Statutory
b.	Employer's Liability -	
	1) Each Accident	\$ 1,000,000
	2) Disease, Policy Limit	1,000,000
	3) Disease, Each Employee	1,000,000
c.	General Liability -	
	1) Each Occurrence	\$ 1,000,000
	2) Damage to Rented Premises	100,000
	3) Medical Expense	10,000
	4) Personal and Adv. Injury	1,000,000
	5) General Aggregate	2,000,000
	6) Products – Comp/OP Agg	2,000,000
d.	Excess or Umbrella Liability -	
	1) Each Occurrence	\$ 6,000,000
	2) General Aggregate	6,000,000
e.	Automobile Liability -	

- | | | |
|----|---|--------------|
| 1) | Combined Single Limit (Bodily Injury and Property Damage) Each Accident | 1,000,000 |
| f. | Professional Liability | \$ 1,000,000 |

The Village of Forsyth, Illinois, and its officers, employees and agents shall be listed on **ENGINEER's** policies of insurance as additional insureds.

THE VILLAGE AGREES,

1. Payment for all services listed under ~~Project Planning, Design, Construction Guidance, and Construction Observation~~ of section **"THE ENGINEER AGREES"** of this **AGREEMENT** shall be based on the actual time spent on the **PROJECT** by the classifications of employees. Exhibit A - Schedule of Charges effective January 1, 2024, shall be used for this project. The Schedule of Charges may be revised annually. Reimbursement of expenses and costs incurred specifically in fulfilling the terms of this **AGREEMENT** such as, but not limited to, outside professional services, stakes, blueprints, supplies, toll calls, transportation and subsistence shall be at the actual cost plus 10% administration fee. The estimated fees for the 2-Design phase under **"THE ENGINEER AGREES"** are \$150,000.00. Work under 3-Construction Guidance, and 4-Construction Observation of section **"THE ENGINEER AGREES"** may be added as determined by planning and agreement amendment.
2. The **ENGINEER** may submit monthly or periodic statements requesting payment. Such statements shall be based upon the amount and value of the services provided and expenses incurred by **ENGINEER** to the date of the statement and shall be supplemented or accompanied by such supporting data as may be required by the **VILLAGE**.

IT IS MUTUALLY AGREED,

1. It shall be the **ENGINEER's** responsibility, when total monies due the **ENGINEER** as reimbursement for actual costs approach a point near 50% of the reimbursable actual costs specified above, to review the work accomplished and make an estimate showing costs incurred and costs of services still required of the **ENGINEER** to complete his obligation. He shall do the same prior to when the costs incurred reach 90% of reimbursable actual costs. If any of these estimates exceed the upper limit of reimbursable actual costs, the **ENGINEER** shall immediately submit the estimate to the **VILLAGE**. The **VILLAGE** shall review the estimate and promptly direct the **ENGINEER** to:
 - a. Stop work at a logical point when monies due the **ENGINEER** are within the limit of reimbursable actual costs, or
 - b. Continue work under the terms of the **AGREEMENT** up to an adjusted limit of reimbursable actual costs as authorized in writing by the **VILLAGE**. The **ENGINEER** will make no claim for payment in excess of the original limit of reimbursable actual costs without having received such written authorization prior to incurring the excess costs.

2. The provisions of this Section and the various rates of compensation for **ENGINEER's** services provided for in this **AGREEMENT** have been agreed to in anticipation of the orderly and continuous progress of the **PROJECT**. Time is of the essence and therefore the project shall be completed with due diligence to conform to the agreed upon completion timing. The **ENGINEER** shall not be responsible for any time delays in the **PROJECT** caused by circumstances beyond the **ENGINEER's** control.

3. The **VILLAGE** may at any time, by written order, make changes within the general scope of this **AGREEMENT** in the services or work to be performed. If such changes cause an increase or decrease in the **ENGINEER's** cost or time required to perform any services under this **AGREEMENT**, an equitable adjustment shall be made, and this **AGREEMENT** shall be modified in writing. The **ENGINEER** must assert any claim for adjustment under this clause in writing within 30 days from the date of receipt of the **ENGINEER** of the notification of change unless the **VILLAGE** grants additional time before the date of final payment. No services for which an additional compensation will be charged by the **ENGINEER** shall be furnished without the written authorization of the **VILLAGE**.

4. Services performed during the performance of the **AGREEMENT** made necessary by the following circumstances or events shall be considered as Additional Services:
 - a. Services performed as a result of litigation, arbitration, public hearings or other legal or administrative proceedings involving the **PROJECT** other than a dispute between the **VILLAGE** and **ENGINEER**.
 - b. Geotechnical exploration and/or reports.
 - c. Potholing and other methods of subsurface utility excavation to determine utility locations and depths.
 - d. Land, easements and rights-of-way acquisition assistance.
 - e. Services performed in connection with environmental & hazardous waste testing and remediation.
 - f. Payment for Additional Services shall be based on the actual time spent on the **PROJECT** by the classifications of employees. Exhibit A - Schedule of Charges effective January 1, 2024, shall be used for this **PROJECT**. Reimbursement of expenses and costs incurred specifically in fulfilling the additional services authorized by the terms of this **AGREEMENT** such as, but not limited to, outside professional services, blueprints, supplies, toll calls, transportation and subsistence shall be at the actual cost of the **ENGINEER**. It is agreed that the **VILLAGE** will not be obligated for additional services unless authorized in writing by the **VILLAGE**.

5. Services resulting from significant changes in general scope of the **PROJECT** including, but not limited to, changes in size, complexity, or **VILLAGE's** schedule; and revising previously accepted studies or reports, when such revisions are due to causes beyond **ENGINEER's** control shall be considered as a Change in Scope.

6. The obligation to provide further services under this **AGREEMENT** may be terminated by either party upon 7 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

7. In recognition of the relative risks and benefits of the Project to both the **VILLAGE** and the **ENGINEER**, the risks have been allocated such that the **VILLAGE** agrees, the fullest extent permitted by law, to limit the liability of the **ENGINEER** to the **VILLAGE** for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and cost and expert-witness fees and costs, so that the total aggregate liability of the **ENGINEER** to the **VILLAGE** shall not exceed \$50,000, or the **ENGINEER's** total fee for services rendered on this **PROJECT**, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

THE VILLAGE AND THE ENGINEER each bind themselves, their partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **VILLAGE** nor the **ENGINEER** shall assign, sublet or transfer any part of their interest in this **AGREEMENT** without the written consent of the other party hereto.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this ____ day of _____, 2024.

VILLAGE OF FORSYTH, IL:

CHASTAIN & ASSOCIATES LLC:

By: _____
Jim Peck
Mayor

By: _____
Jeremy Buening, P.E., S.E.
Principal

ATTEST:

ATTEST:

By: _____
Cheryl Marty
Village Clerk

By: _____
Thomas Mathews, P.E.
Project Manager

EXHIBIT A



2024 SCHEDULE OF RATES

<u>Classification</u>	<u>Per Hour Rate Net</u>	
Engineers	From	To
Project Principal	\$256.00 -	\$256.00
Professional V	\$256.00 -	\$265.60
Professional IV	\$192.00 -	\$217.60
Professional III	\$172.80 -	\$189.60
Professional II	\$134.40 -	\$166.40
Professional I	\$99.20 -	\$128.00
Surveyors		
Chief of Survey	\$187.20 -	\$187.20
Surveyor II	\$128.00 -	\$128.00
Surveyor I	\$112.00 -	\$112.00
Technical		
Technician V	\$177.60 -	\$177.60
Technician IV	\$152.00 -	\$153.60
Technician III	\$122.40 -	\$122.40
Technician II	\$86.40 -	\$121.60
Technician I	\$69.60 -	\$83.20
Office Services and Records		
Administrative	\$68.00 -	\$142.40

The above rates apply to all projects with exception to depositions and expert witness, in which all time spent for the preparation for depositions, providing the deposition, preparation for trials, and time spent in trial shall be billed at a rate of 2.0 times the above rate for all staff involved.

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A 10% administration fee may be charged on outside expenses.

A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day or actual rental cost. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour.

Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at .67 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day.

Above quotations are subject to change with 60 days review by client, due to circumstances beyond our control.

Cost-of-living adjustments will be made to the schedule of rates on January 1st of each year.

Updated 1/1/24

**AMENDMENT TO
AGREEMENT FOR ENGINEERING
DESIGN SERVICES
FOR THE
VILLAGE OF FORSYTH, IL**

**WATER TOWERS, GROUND STORAGE TANK & AERATOR STANDPIPE
MAINTENANCE SERVICES**

THIS FIRST AMENDED AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the **VILLAGE OF FORSYTH, ILLINOIS**, hereinafter referred to as the “**VILLAGE**” and **CHASTAIN & ASSOCIATES LLC**, 5 N. Country Club Road, Decatur, Illinois 62521, hereinafter referred to as the “**ENGINEER**”, amends the Agreement for Engineering Services dated August 1, 2023, for professional engineering services in connection with the preparation of plans and specifications of the improvements hereinafter referred to as the “**PROJECT**”.

This **AMENDMENT** adds **Detailed Design Services** to the previously approved **PROJECT** scope of engineering work. Said **PROJECT** includes the engineering design ~~and IEPA loan application~~. The scope of the proposed design ~~and IEPA loan application~~ includes maintenance repairs and repainting of the water towers, ground storage tank, and aerator standpipe.

~~Funding for this **PROJECT** is expected to be through Illinois EPA’s Public Water Supply Loan Program (PWSLP); however, the **VILLAGE** is responsible for the **ENGINEER**’s fees associated with this **PROJECT** at the time they are rendered. Reimbursement from the PWSLP to the **VILLAGE** for **ENGINEER**’s fees will be made when the project enters the construction phase, in accordance with the PWSLP guidelines.~~ The scope of proposed **PROJECT** generally includes maintenance activities on the **VILLAGE** owned 400,000-gallon north water tower, 250,000-gallon south water tower, the 200,000-gallon ground storage tank, and the aerator standpipe. A detailed scope of the services to be performed by the **ENGINEER** is provided below. Other items may be reviewed for inclusion within the **PROJECT**, as determined by discussions with the **VILLAGE**.

THEREFORE, in consideration of these premises and of the mutual covenants herein set forth,

THE ENGINEER AGREES:

1. **Project Planning** ~~Provide Project Planning services of the proposed improvements, including the following:~~

Project Planning phase services are not included within this AGREEMENT. The Project Plan for this PROJECT was completed under Chastain Project No. 7635 and approved by the IEPA in March 2021.

- a. ~~Prepare the Project Plan as detailed in the EPA’s Public Water Supply Loan Program (PWSLP), items No. 1 through No. 17 of the Project Plan Submittal Checklist, WPC 756 6/2018.~~

- ~~b. Evaluate the costs and benefits of constructing various upgrades as described as the “**PROJECT**” above. Final determination of the recommended improvements will be made based on the engineering evaluation, siting requirements and **VILLAGE** input.~~
- ~~c. Evaluate the existing water distribution system to identify recommended improvements to remedy issues with undersized mains, dead end loops, and sections of existing mains prone to leaks and breaks. Prepare a recommendation of lines to be replaced based on financial benefit and input from the **VILLAGE**.~~
- ~~d. Meet with the **VILLAGE** to present preliminary recommendations and receive input from the **VILLAGE** regarding the Project Planning.~~

2. **Design** – Provide Initial Design services for the proposed improvements, including the following:

- a. Retain a qualified consultant to conduct detailed inspections of the four **VILLAGE** owned facilities included in the **PROJECT**. The inspection shall utilize a remote operated vehicle (ROV) to evaluate submerged features and interior and exterior evaluations of the facilities. Documentation of the inspections will consist of a final evaluation report and a cost estimate for all structure repairs and coating replacements. See Exhibit B, attached, for additional information regarding the scope of these services. Note: This work has been completed.
- b. Meet with **VILLAGE** staff to present Inspection Report recommendations and receive input from the **VILLAGE** regarding the maintenance activities to be included in the **PROJECT** scope. It is anticipated that the scope of maintenance work to be included is limited to the items recommended in the inspection reports from KLM Engineering dated October 2023.
- c. Project Time of Performance – To complete the initial design services within **180** calendar days from the receipt of a Notice to Proceed from the **VILLAGE**.
- ~~d. Make such detailed surveys as are necessary for the preparation of detailed construction plans for the project described in the final Project Plan report.~~
- e. Prepare construction drawings and specifications for permits and bidding the proposed maintenance repairs and repainting of the water towers, ground storage tank, and aerator standpipe as necessary. It is anticipated that the scope of maintenance work to be included is limited to the items recommended in the inspection reports from KLM Engineering dated October 2023. The addition of mixers to the two elevated water tanks is also included in the scope of work to be performed.
- ~~f. Identify any easements or ROW acquisition needed for construction of the proposed improvements, prepare easement plats where required. Easement negotiations with affected property owners or payments to property owners are not included in the **ENGINEER**’s scope of work.~~

- g. The work described above may be constructed in phases as may be required due to the type of construction, funding, timing or other factors. Detailed plans and specifications will be prepared for a single bid package with one construction contract for the work. Proposed phasing of work by the contractor during construction to be agreed upon with the village staff and described in the bid documents.
- h. Prepare an opinion of probable costs for the project construction based on the final plans and specifications.
- i. Furnish copies of the Contract Documents consisting of Construction Agreement Forms, General Conditions, Special Conditions, Detailed Construction Plans and Specifications for review by the **VILLAGE** and for submission to permitting authorities.
- j. Meet with the **VILLAGE** during the design process for review and input into the scope and proposed construction sequence.
- k. Incorporate the **VILLAGE**'s review comments into the final set of contract documents.
- l. Assist the **VILLAGE** with necessary permit applications to all governmental and other authorities having jurisdiction to approve portions of the Project such as, but not limited to, Illinois Environmental Protection Agency and the Village of Forsyth.

Construction phase services are not included within the AGREEMENT at this point in time. They will be added via amendment after the scope of construction has been determined and the PROJECT is authorized to go out for bids.

~~3. Construction Guidance~~ Provide Construction Guidance Services during construction of the proposed improvements, including the following:

- ~~a. Consult with the **VILLAGE** and with the Contractor on interpretation of plans and specifications and regarding any changes under consideration as construction proceeds. Provide benchmark, control points and key structure locations for the Contractor at the construction sites.~~
- ~~b. Provide periodic job site inspection by the Project Manager, or his representatives, during the construction period.~~
- ~~c. Prepare and submit all payment estimates, change orders, records, and reports required by the **VILLAGE** and required to comply with the EPA's PWSLP.~~
- ~~d. Endeavor to safeguard the **VILLAGE** against defects and deficiencies on the part of the contractor, but the **ENGINEER** does not guarantee the performance of the contract by the Contractor.~~

- e. ~~Conduct final inspection of construction and prepare final papers and reports.~~
 - f. ~~Revise contract drawings to show location and nature of improvement as actually constructed and supply record drawings of the completed project to the **VILLAGE**.~~
 - g. ~~Inspect the Contractor's operations for compliance with the plans and specifications and the keeping of complete project records.~~
 - h. ~~Review and check all shop and working drawings.~~
 - i. ~~Review and check all reports by testing laboratories on equipment and material tested.~~
 - j. ~~Provide bidding services including issuing bidding notices, printing of plans and specifications, addressing contractor inquiries regarding the **PROJECT**, bid opening and tabulation of bids and recommendation of award.~~
 - k. ~~Project Time of Performance — To complete the engineering construction guidance services within ____ calendar days from the construction advertisement of the **PROJECT**, or within ____ days after **PROJECT** achieves substantial completion, whichever comes first.~~
4. **Construction Observation** ~~Provide Construction Observation Services during construction of the proposed improvements, including the following:~~
- a. ~~Provide review of the Contractor's work for compliance with plans and specifications. Such review shall include those services which are customarily referred to as detailed resident inspection services, provided that the **ENGINEER** shall not be responsible for the acts or omissions of any contractor(s), any subcontractor(s) or any of the contractor(s)' or subcontractor(s)' agents or employees or any other person (except his own employees and agents) at the project site or for the supervision, direction, control and work safety of any contractor(s) or for the construction means, methods, techniques, sequences, or procedures or for safety precautions or programs incidental to the work of contractor(s) or for any contractor(s)' failure to perform the construction work in accordance with contract documents.~~
 - b. ~~Maintain a record or log of the contractor's activities throughout construction including notations on the nature and cost of any extra work.~~
 - e. ~~Supervise all technical and other personnel assigned to the project.~~
 - d. ~~Review and check all payment estimates, change orders, records and reports pertaining to the construction activities.~~
 - e. ~~Project Time of Performance — To complete the engineering construction observation services within ____ calendar days from the Notice to Proceed of the~~

~~PROJECT, or at substantial completion of the PROJECT, whichever comes first.~~

5. Project Required Provisions

- a. The **ENGINEER** agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction, and services in accordance with the Public Water Supply Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with IEPA the **ENGINEER** acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.
- b. The **ENGINEER** agrees to include paragraphs c. through e. of this clause in all his contracts and all tier subcontracts which are in excess of \$25,000 and directly related to project performance.
- c. The **ENGINEER** agrees to maintain books, records, documents and other evidence directly pertinent to performance of PWSLP/WPCLP loan work under this **AGREEMENT** consistent with generally accepted Accounting Principles. The Agency (IEPA) or any of its duly authorized representatives shall have access to such books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection. Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.
- d. The **ENGINEER** agrees to the disclosure of all information and reports resulting from access to records pursuant to subsection c. above, to the Agency. The auditing agency will afford the **ENGINEER** an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.
- e. Records under subsection c. above shall be maintained and made available during performance on IEPA loan work under this **AGREEMENT** and until 3 years from date of final IEPA loan audit for the project. In addition, those records which relate to any dispute pursuant to the Loan Rules Section 365/662.650 (Disputes), or litigation, or the settlement of claims arising out of such performance, costs or items to which an audit exception has been taken, shall be maintained and made available until 3 years after the date of resolution of such appeal, litigation, claim or exception.
- f. The **ENGINEER** warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees. For breach or violation of this warranty, the **VILLAGE** shall have the right to annul this **AGREEMENT** without liability or in its discretion to deduct from the contract price or consideration or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

- g. The **ENGINEER** certifies that to the best of its knowledge and belief that it and its principals: (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency; (b) have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property. (c) are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any type of offenses enumerated in paragraph (b) of this certification; and (d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default. The **ENGINEER** understands that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in fines of up to \$10,000 or imprisonment for up to 5 years, or both.
- h. The **ENGINEER** shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The **ENGINEER** shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the **ENGINEER** to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

6. Insurance

The **ENGINEER** shall procure and maintain for the term of this Contract, at its expense, insurance of the type and in the minimum amounts stated below:

a	Workers' Compensation	Statutory
b.	Employer's Liability -	
	1) Each Accident	\$ 1,000,000
	2) Disease, Policy Limit	1,000,000
	3) Disease, Each Employee	1,000,000
c.	General Liability -	
	1) Each Occurrence	\$ 1,000,000
	2) Damage to Rented Premises	100,000
	3) Medical Expense	10,000
	4) Personal and Adv. Injury	1,000,000
	5) General Aggregate	2,000,000
	6) Products – Comp/OP Agg	2,000,000
d.	Excess or Umbrella Liability -	
	1) Each Occurrence	\$ 6,000,000
	2) General Aggregate	6,000,000
e.	Automobile Liability -	

- | | | |
|----|---|--------------|
| 1) | Combined Single Limit (Bodily Injury and Property Damage) Each Accident | 1,000,000 |
| f. | Professional Liability | \$ 1,000,000 |

The Village of Forsyth, Illinois, and its officers, employees and agents shall be listed on **ENGINEER's** policies of insurance as additional insureds.

THE VILLAGE AGREES,

1. Payment for all services listed under ~~Project Planning, Design, Construction Guidance, and Construction Observation~~ of section **"THE ENGINEER AGREES"** of this **AGREEMENT** shall be based on the actual time spent on the **PROJECT** by the classifications of employees. Exhibit A - Schedule of Charges effective January 1, 2024, shall be used for this project. The Schedule of Charges may be revised annually. Reimbursement of expenses and costs incurred specifically in fulfilling the terms of this **AGREEMENT** such as, but not limited to, outside professional services, stakes, blueprints, supplies, toll calls, transportation and subsistence shall be at the actual cost plus 10% administration fee. The estimated fees for the 2-Design phase under **"THE ENGINEER AGREES"** are \$126,700.00. Work under 3-Construction Guidance, and 4-Construction Observation of section **"THE ENGINEER AGREES"** may be added as determined by planning and agreement amendment.
2. The **ENGINEER** may submit monthly or periodic statements requesting payment. Such statements shall be based upon the amount and value of the services provided and expenses incurred by **ENGINEER** to the date of the statement and shall be supplemented or accompanied by such supporting data as may be required by the **VILLAGE**.

IT IS MUTUALLY AGREED,

1. It shall be the **ENGINEER's** responsibility, when total monies due the **ENGINEER** as reimbursement for actual costs approach a point near 50% of the reimbursable actual costs specified above, to review the work accomplished and make an estimate showing costs incurred and costs of services still required of the **ENGINEER** to complete his obligation. He shall do the same prior to when the costs incurred reach 90% of reimbursable actual costs. If any of these estimates exceed the upper limit of reimbursable actual costs, the **ENGINEER** shall immediately submit the estimate to the **VILLAGE**. The **VILLAGE** shall review the estimate and promptly direct the **ENGINEER** to:
 - a. Stop work at a logical point when monies due the **ENGINEER** are within the limit of reimbursable actual costs, or
 - b. Continue work under the terms of the **AGREEMENT** up to an adjusted limit of reimbursable actual costs as authorized in writing by the **VILLAGE**. The **ENGINEER** will make no claim for payment in excess of the original limit of reimbursable actual costs without having received such written authorization prior to incurring the excess costs.

2. The provisions of this Section and the various rates of compensation for **ENGINEER's** services provided for in this **AGREEMENT** have been agreed to in anticipation of the orderly and continuous progress of the **PROJECT**. Time is of the essence and therefore the project shall be completed with due diligence to conform to the agreed upon completion timing. The **ENGINEER** shall not be responsible for any time delays in the **PROJECT** caused by circumstances beyond the **ENGINEER's** control.

3. The **VILLAGE** may at any time, by written order, make changes within the general scope of this **AGREEMENT** in the services or work to be performed. If such changes cause an increase or decrease in the **ENGINEER's** cost or time required to perform any services under this **AGREEMENT**, an equitable adjustment shall be made, and this **AGREEMENT** shall be modified in writing. The **ENGINEER** must assert any claim for adjustment under this clause in writing within 30 days from the date of receipt of the **ENGINEER** of the notification of change unless the **VILLAGE** grants additional time before the date of final payment. No services for which an additional compensation will be charged by the **ENGINEER** shall be furnished without the written authorization of the **VILLAGE**.

4. Services performed during the performance of the **AGREEMENT** made necessary by the following circumstances or events shall be considered as Additional Services:
 - a. Services performed as a result of litigation, arbitration, public hearings or other legal or administrative proceedings involving the **PROJECT** other than a dispute between the **VILLAGE** and **ENGINEER**.
 - b. Geotechnical exploration and/or reports.
 - c. Potholing and other methods of subsurface utility excavation to determine utility locations and depths.
 - d. Land, easements and rights-of-way acquisition assistance.
 - e. Services performed in connection with environmental & hazardous waste testing and remediation.
 - f. Payment for Additional Services shall be based on the actual time spent on the **PROJECT** by the classifications of employees. Exhibit A - Schedule of Charges effective January 1, 2024, shall be used for this **PROJECT**. Reimbursement of expenses and costs incurred specifically in fulfilling the additional services authorized by the terms of this **AGREEMENT** such as, but not limited to, outside professional services, blueprints, supplies, toll calls, transportation and subsistence shall be at the actual cost of the **ENGINEER**. It is agreed that the **VILLAGE** will not be obligated for additional services unless authorized in writing by the **VILLAGE**.

5. Services resulting from significant changes in general scope of the **PROJECT** including, but not limited to, changes in size, complexity, or **VILLAGE's** schedule; and revising previously accepted studies or reports, when such revisions are due to causes beyond **ENGINEER's** control shall be considered as a Change in Scope.

6. The obligation to provide further services under this **AGREEMENT** may be terminated by either party upon 7 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

7. In recognition of the relative risks and benefits of the Project to both the **VILLAGE** and the **ENGINEER**, the risks have been allocated such that the **VILLAGE** agrees, the fullest extent permitted by law, to limit the liability of the **ENGINEER** to the **VILLAGE** for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and cost and expert-witness fees and costs, so that the total aggregate liability of the **ENGINEER** to the **VILLAGE** shall not exceed \$50,000, or the **ENGINEER's** total fee for services rendered on this **PROJECT**, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

THE VILLAGE AND THE ENGINEER each bind themselves, their partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **VILLAGE** nor the **ENGINEER** shall assign, sublet or transfer any part of their interest in this **AGREEMENT** without the written consent of the other party hereto.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this ____ day of _____, 2024.

VILLAGE OF FORSYTH, IL:

CHASTAIN & ASSOCIATES LLC:

By: _____
Jim Peck
Mayor

By: _____
Jeremy Buening, P.E., S.E.
Principal

ATTEST:

ATTEST:

By: _____
Cheryl Marty
Village Clerk

By: _____
Thomas Mathews, P.E.
Project Manager

EXHIBIT A

**2024 SCHEDULE OF RATES**

<u>Classification</u>	<u>Per Hour Rate Net</u>	
Engineers	From	To
Project Principal	\$256.00 -	\$256.00
Professional V	\$256.00 -	\$265.60
Professional IV	\$192.00 -	\$217.60
Professional III	\$172.80 -	\$189.60
Professional II	\$134.40 -	\$166.40
Professional I	\$99.20 -	\$128.00
Surveyors		
Chief of Survey	\$187.20 -	\$187.20
Surveyor II	\$128.00 -	\$128.00
Surveyor I	\$112.00 -	\$112.00
Technical		
Technician V	\$177.60 -	\$177.60
Technician IV	\$152.00 -	\$153.60
Technician III	\$122.40 -	\$122.40
Technician II	\$86.40 -	\$121.60
Technician I	\$69.60 -	\$83.20
Office Services and Records		
Administrative	\$68.00 -	\$142.40

The above rates apply to all projects with exception to depositions and expert witness, in which all time spent for the preparation for depositions, providing the deposition, preparation for trials, and time spent in trial shall be billed at a rate of 2.0 times the above rate for all staff involved.

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A 10% administration fee may be charged on outside expenses.

A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day or actual rental cost. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour.

Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at .67 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day.

Above quotations are subject to change with 60 days review by client, due to circumstances beyond our control.

Cost-of-living adjustments will be made to the schedule of rates on January 1st of each year.

Updated 1/1/24

OLD BUSINESS

ITEM 2

MEMORANDUM

To: The Honorable President and Board of Trustees
From: Jill Applebee, Village Administrator
Date: February 20, 2024
Subject: Prairie Winds

Attached you will find:

- The proposed drawings of the gym that we reviewed in April of last year
- The TIF Application from Crawfords
- What 90% TIF Developer Share looks like (90-Crawfords/10-us)

**We are still talking about “our” lot 4- with a total of 42 acres. This still leaves us 29.5 acres on lot 4.*

Options A:

The vote will be to approve (because we need to do it in a “positive” format)

- 90/10 Developer Share TIF Agreement
- Reimburse Crawfords for land. Crawfords would like to purchase 12.5 acres for a total cost of \$184,350. (80%)-They would get \$147,480 after the gym is built (10 acres) and \$36,870 after the strip is built (2 acres). The land is \$14,748 acre (80%).
- The Village will be responsible for annexation to the sanitary district (Cost for PW Subdivision was \$15,047- if by acre would be around \$8,598) We did this for Prairie Winds.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me

Potential Forsyth Fitness Center

Must Haves:

- Free Weights
- Cardio Room/Section
- Yoga Studio
- Spin Room (could be same as yoga studio)
- Snack Bar (water, Gatorade, protein shakes/bars, energy bars/drinks, etc)
- Locker Rooms (showers, locker rental, etc)
- Basketball Court
- Indoor Track (could surround bball or tennis courts)
- Tennis/Pickleball Courts
- Steam room or Sauna in each locker room
- Trainer(s)

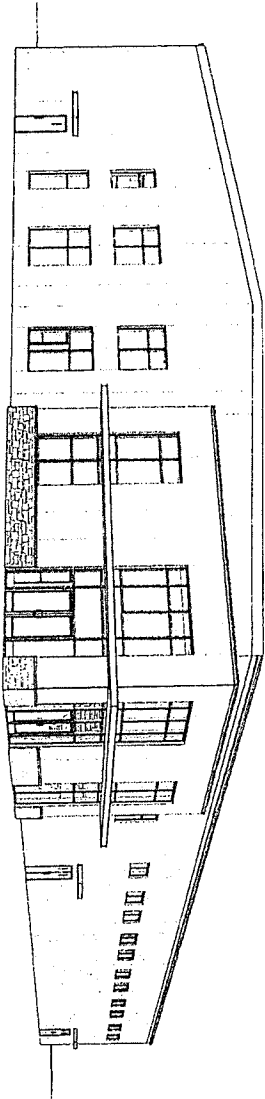
Possibilities:

- Massage
- Hot Tub
- Turf section (for sports enhancement style training)
- Outdoor equipment or garage door style option
- Logo clothing items/gear
- Wellness style classes (mindset, meditation, nutrition, etc)
- More health-conscious food to go options (salad, wraps, snack boxes)

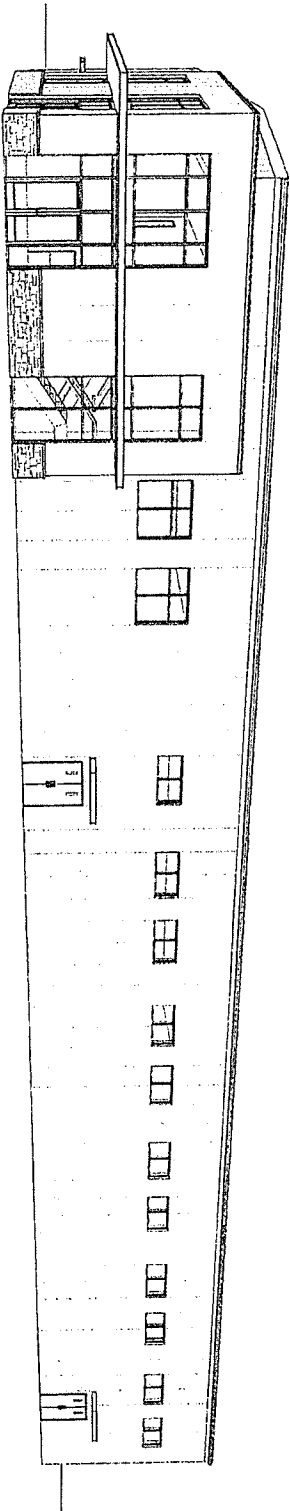
ORIGINAL SHEET SIZE: 22 X 34

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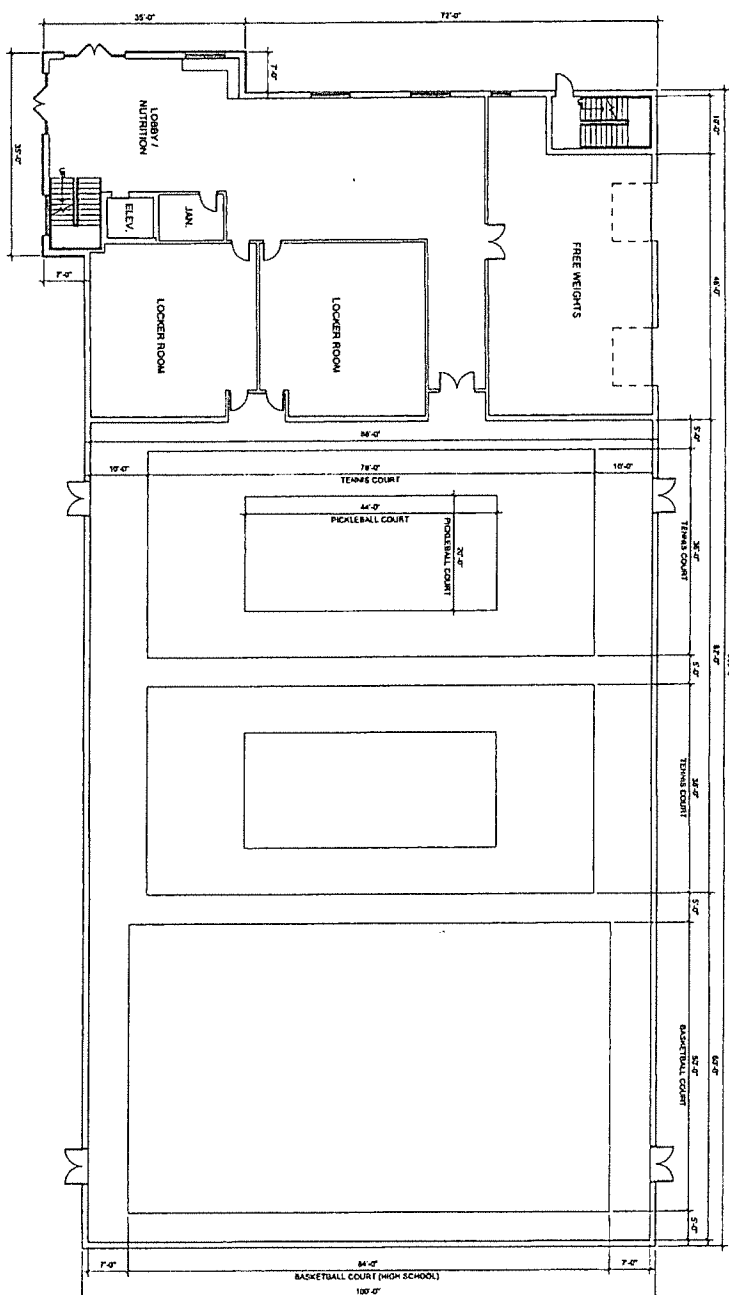
① PERSPECTIVE VIEW 1



② PERSPECTIVE VIEW 2



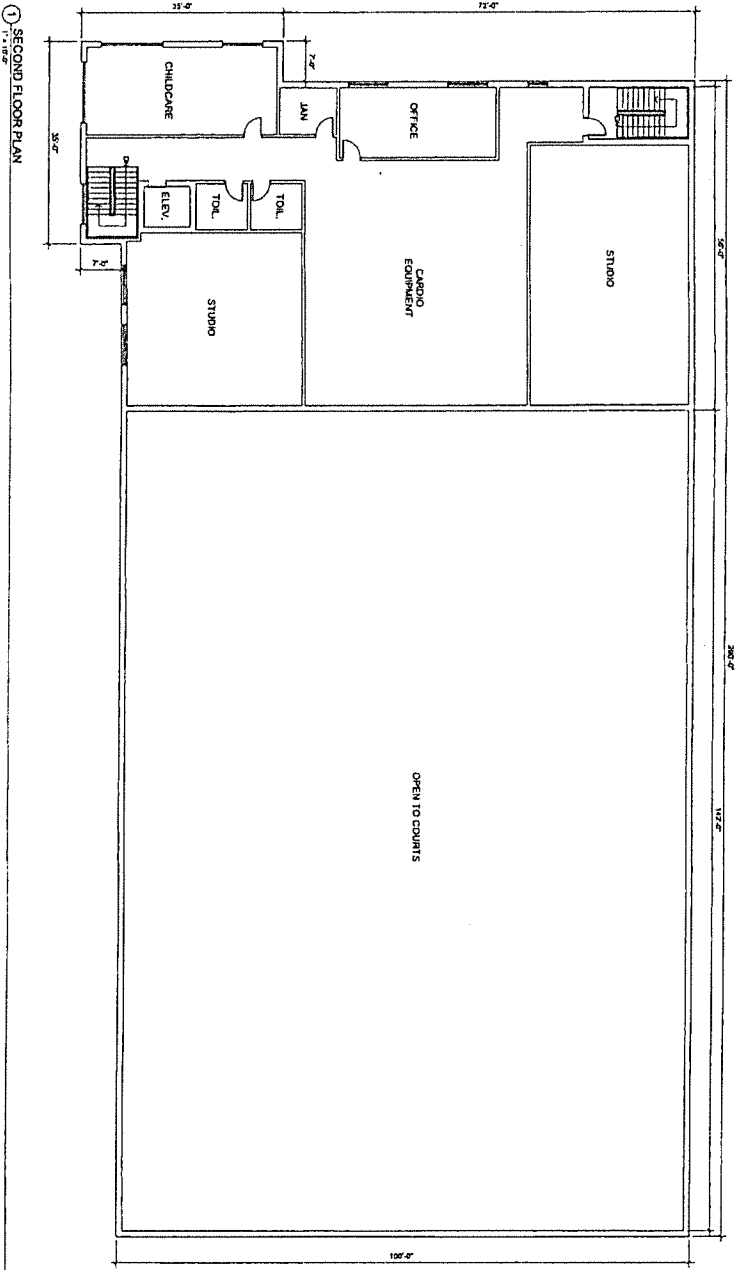
① FIRST FLOOR PLAN
1'-16-4"



ORIGINAL SHEET SIZE: 22 X 34

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Economic Development Consulting & Law

TAX INCREMENT FINANCING (TIF) DISTRICT**APPLICATION FOR TIF BENEFITS RELATING TO
PRIVATE (TIF) ELIGIBLE REDEVELOPMENT PROJECT COSTS**

Pursuant to Section (65 ILCS 5/11-74.4-4(b)) of the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4 et. seq.), municipalities may make and enter into contracts with private developers to induce redevelopment projects which are necessary or incidental to the implementation and furtherance of its redevelopment plan and project. Municipalities may also, under certain conditions, incur project redevelopment costs and reimburse developers who incur redevelopment project costs which are authorized by a redevelopment agreement (65 ILCS 5/11-74.4-4 (j)).

Private developers seeking reimbursement of TIF eligible redevelopment project costs are required by the municipality to complete this application allowing the municipality to adequately determine the developer's eligibility for assistance from the Tax Increment Financing (TIF) District.

INSTRUCTIONS: Complete each section and return via fax (309) 664-7878 or U.S. Mail to: The Economic Development Group, Ltd., 1701 Clearwater Avenue, Bloomington, IL 61704.

PART I: DEVELOPER INFORMATION

Developer Legal/Business Name: IZC Properties LLC Date: 10/2/23

Business type: ☐ Sole Proprietorship; ☐ Partnership; ☐ Corporation (State of Charter: _____);
☒ Other (please describe): LLC

Developer's Contact Information:

Name Matthew Crawford Title Owner

Address 13462 Sawyer Rd.

City Maroa State IL Zip 60156

Daytime Phone 217-454-9957 Mobile 217-454-9957

Fax — email krcproperties16@gmail.com

PART II: PROJECT INFORMATION

TIF District Name Forsyth City Forsyth

Project Name RTB Fitness Gym

Anticipated Start Date 3/1/24 Anticipated Completion Date 3/1/25

Project Description Gym/Fitness center

approved
John
11-15

Project is classified as: ☐ Industrial; ☒ Commercial; ☐ Residential

Project Street Address _____

Parcel(s) Relating to the above described project:

1. Property Identification Number (PIN) 07-07-14-ZCC-007
 Is this property within the TIF District Boundary (or proposed boundary)? ☒ Yes ☐ No
 Date property was acquired: _____
2. Property Identification Number (PIN) _____
 Is this property within the TIF District Boundary (or proposed boundary)? ☐ Yes ☐ No
 Date property was acquired: _____
3. Property Identification Number (PIN) _____
 Is this property within the TIF District Boundary (or proposed boundary)? ☐ Yes ☐ No
 Date property was acquired: _____

(Please list any additional parcels on separate sheet and attach)

IF RESIDENTIAL: what is the expected absorption rate or "build-out" for the project?

PHASE I: Number of lots = _____ @ \$ _____ per lot		
Calendar Year	Number of Homes or Units	Avg. Fair Market Value (House and Lot)

PHASE II: Number of lots = _____ @ \$ _____ per lot		
Calendar Year	Number of Homes or Units	Avg. Fair Market Value (House and Lot)

(Please describe additional phases on separate sheet and attach)

FOR ENTIRE PROJECT:

Total Projected Investment \$ 3.5 Million (Land and Real Estate Improvements Only)

Total Number of Jobs Created: 15-20

Number of Jobs FTE (full-time equivalent): _____

Current annual retail sales (if applicable - commercial projects only) \$ _____

Projected (new) annual retail sales generated by this project \$ _____

PART III. ESTIMATED TIF ELIGIBLE PROJECT COSTS

Property Assembly Costs:

Phase I: 184,144.82 Phase II:

1. Land and buildings (acquisition costs) \$ 147,747.82 (80%) \$ _____

2. Site preparation, clearing and grading \$ 50,000.00 (10%) \$ _____

3. Demolition \$ 0 \$ _____

Professional Fees:

1. Planning, engineering, architectural \$ 125,000 (100%) \$ _____

2. Legal \$ 20,000 (100%) \$ _____

3. Accounting/financial \$ 20,000 (100%) \$ _____

4. Marketing (land only) \$ _____ \$ _____

5. Other professional fees \$ 50,000 (100%) \$ _____

Job training and retraining services \$ _____ \$ _____

Rehabilitation or renovation (existing buildings) \$ _____ \$ _____

Public infrastructure improvements \$ 450,000 (100%) \$ _____
(Water, sewer, drainage, sidewalks, curb, etc.)

Utilities extension \$ 100,000 (100%) \$ _____

Interest Buy-Down:

Principal \$ 3 million @ 7 % per annum
for 20 years = Estimated Interest Expense

X 30% \$ 774,645.60 \$ _____

Miscellaneous/Other (please specify):

1. Relocation cost \$ 30,000 \$ _____

2. _____ \$ _____ \$ _____

3. _____ \$ _____ \$ _____

TOTAL ESTIMATED ELIGIBLE COSTS \$ 1,867,393.42 \$ 0

Additional Notes/Comments:

+34,936.96

1904330.3

(Please describe estimated eligible project costs for additional phases on separate sheet and attach)

PART IV. DECLARATIONS

Municipality

Pursuant to the TIF Act, the municipality has the authority to make and enter into all contracts with property owners, developers, tenants, overlapping taxing bodies, and others necessary or incidental to the implementation and furtherance of its redevelopment plan and project. Furthermore, the municipality may incur project redevelopment costs and reimburse developers who incur redevelopment project costs authorized by a redevelopment agreement; provided, however, that on and after the effective date of the amendatory Act of the 91st General Assembly, no municipality shall incur redevelopment project costs *(except for planning costs and any other eligible costs authorized by municipal ordinance or resolution that are subsequently included in the redevelopment plan for the area and are incurred by the municipality after the ordinance or resolution is adopted)* that are not consistent with the program for accomplishing the objectives of the redevelopment plan as included in that plan and approved by the municipality until the municipality has amended the redevelopment plan as provided elsewhere in the Act.

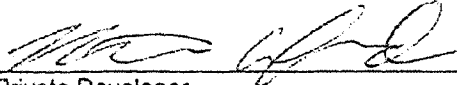
Jacob & Klein, Ltd. and The Economic Development Group, Ltd.

As special TIF attorneys and TIF consultants (respectively for municipalities), Jacob & Klein, Ltd. (J&K) and the Economic Development Group, Ltd. (EDG) will rely on the information and assumptions contained in the foregoing material to prepare financial projections relating to this project and the potential benefits of tax increment financing. J&K and EDG will not undertake an independent investigation to verify any of the information or material contained herein. No warranty, express or implied, as to the accuracy of the materials and information contained herein or the results projected in any presentation is made by J&K or EDG, its officers or employees. J&K and EDG specifically disclaim the accuracy of the formulas and calculations used to project potential TIF benefits and have no obligation to investigate or update, recalculate or revise the calculations. The material presented by J&K and EDG based on information provided herein is subject to risks, trends and uncertainties that could cause actual events to differ materially from those presented. Those persons providing information contained in this Application for Reimbursement of TIF Eligible Project Costs have represented to J&K and EDG that, as of the date it was provided, the information was accurate to the best of their knowledge. Any person viewing, reviewing or utilizing financial projections or other presentations based on the information contained in this Application should do so subject to all of the foregoing limitations and shall conduct independent investigation to verify the assumptions and calculations presented by J&K and EDG. By acceptance and use of any presentation created from the information contained herein, the user accepts all of the foregoing limitations and releases J&K and EDG from any liability in connection therewith.

Private Developer

The Private Developer hereby asserts that this redevelopment project would not be completed without the use of tax increment financing.

The undersigned further certifies and warrants that to the best of his/her knowledge the information contained in this Application for Reimbursement of Private (TIF) Eligible Redevelopment Project Costs is true, correct and complete.

 Owner 10/2/23
Private Developer Title Date

OFFICE USE ONLY:

Date received _____ by _____

Through: Jacob & Klein, Ltd. and The Economic Development Group, Ltd. (J&K and EDG) for the use of the Municipality of York
in the TIF Project of Redevelopment of the York City of York, Ontario.

VILLAGE OF FORSYTH TIF DISTRICT

12C PROPERTIES, LLC - PROPOSED RTB FITNESS GYM

4-Oct-23 TIF ESTABLISHED: 2018 90% DEVELOPER SHARE

Calendar Year of Receipts	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Total Real Estate Tax Increment												
Proportionate IGA/Admin Share			Built	3/4 Assessed	\$65,529	\$87,372	\$89,119	\$90,901	\$92,719	\$94,574	\$96,465	
Net Real Estate Tax Increment					\$16,382	\$21,843	\$22,280	\$22,725	\$23,180	\$23,643	\$24,116	
Developer's Share of Net RETI					\$49,147	\$65,529	\$66,839	\$68,176	\$69,540	\$70,930	\$72,349	
Cumulative Developer Share					\$44,232	\$58,976	\$60,155	\$61,358	\$62,586	\$63,837	\$65,114	
Village's Share of Net RETI					\$44,232	\$103,208	\$163,363	\$224,721	\$287,307	\$351,144	\$416,258	
					\$4,915	\$6,553	\$6,684	\$6,818	\$6,954	\$7,093	\$7,235	

Calendar Year of Receipts	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	TOTALS
Total Real Estate Tax Increment	\$98,395	\$100,362	\$102,370	\$104,417	\$106,505	\$108,636	\$110,808	\$113,024	\$115,285	\$117,591	\$1,694,072
Proportionate IGA/Admin Share	\$24,599	\$25,091	\$25,592	\$26,104	\$26,626	\$27,159	\$27,702	\$28,256	\$28,821	\$29,398	\$423,518
Net Real Estate Tax Increment	\$73,796	\$75,272	\$76,777	\$78,313	\$79,879	\$81,477	\$83,106	\$84,768	\$86,464	\$88,193	\$1,270,554
Developer's Share of Net RETI	\$66,416	\$67,745	\$69,100	\$70,482	\$71,891	\$73,329	\$74,796	\$76,292	\$77,817	\$79,374	\$1,143,499
Cumulative Developer Share	\$482,675	\$550,419	\$619,519	\$690,001	\$761,892	\$835,221	\$910,016	\$986,308	\$1,064,125	\$1,143,499	
Village's Share of Net RETI	\$7,380	\$7,527	\$7,678	\$7,831	\$7,988	\$8,148	\$8,311	\$8,477	\$8,646	\$8,819	\$127,055

Real Estate Assumptions	
Total Projected Market Value	\$3,500,000
Projected Taxable Value	\$1,166,667
TIF Base EAV	\$12,951
Incremental TIF EAV	\$1,153,716
Real Estate Tax Increment	\$87,372
Parcel No: 07-07-14-200-007	

Variables	
Annual Inflation Rate	2.0%
Total Tax Rate	7.57306%
Taxing District & Admin Share	25%
Developer's Share of Net	90%

Total Estimated TIF Eligible Project Costs: \$1,867,393

The information and assumptions contained in the foregoing material are based upon information, material and assumptions provided to Jacob & Klein, Ltd. (J&K) and the Economic Development Group, Ltd. (EDG) by outside persons including public officials, J&K, and EDG. J&K and EDG have not undertaken independent investigation to verify any of the information or material contained herein. No warranty, express or implied, as to the accuracy of the materials and information or the results projected in the foregoing presentation is made by J&K or EDG, its officers or employees. J&K and EDG specifically disclaim the accuracy of the formulas and calculations and has no obligation to investigate or update, recalculate or revise the calculations. The material presented herein is subject to risks, trends and uncertainties that could cause actual events to differ materially from those presented. Those providing information contained in this presentation have represented in J&K and EDG that, as of the date it was provided, the information was accurate to the best of their knowledge. Any person viewing, reviewing or utilizing this presentation should do so subject to all of the foregoing limitations and shall conduct independent investigation to verify the assumptions and calculations contained herein. By acceptance and use of this presentation, the user accepts all of the foregoing limitations and releases J&K and EDG from any liability in connection therewith. J&K and EDG are not providing financial advice.

NEW BUSINESS

ITEM 1

MEMORANDUM

To: The Honorable President and Board of Trustees
From: Jill Applebee, Village Administrator
Date: February 20, 2024
Subject: Hotel/Motel Tax Fund Request For Funding

The following requests for funding have been received, copies of which accompany this memorandum. I have reviewed these requests and note the following:

1. Name of Event: Hardy's Highway Race for the Lake
Date(s) of Event: June 7-9, 2024
New Event
Amount Requested For 2024: \$5,000
2. Name Of Event: 35th Annual Shoreline Classic
Date(s) Of Event: October 4, 2024
Amount Approved For 2019: \$1,000
Amount Approved For 2020: \$1,000
Amount Approved For 2022: \$1,500
Amount Approved For 2023: \$1,500
Amount Requested for 2024: \$1,500
3. Name Of Event: MidState Cup Soccer Tournament
Date(s) Of Event: May 31-June 2, 2024
Amount Approved For 2019: \$2,928.20
Amount Approved For 2020: \$3,221.02
Amount Approved For 2022: \$3,543.12
Amount Approved for 2023: \$3,897.43
Amount Requested for 2024: \$4,092.00

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

Note: All items must be completed. Support materials may be provided, but should not replace completing the items. Forms that are not completed in full or that do not provide the information requested will be returned to the applicant and not considered for funding. If you have any questions about how to complete the form or the information requested, please call Village Hall at 217-877-9445 for assistance.

1. Name, date(s), and location of the event:

Hardy's Highway Race For The Lake

June 7 - 9, 2024

Lake Decatur

2. Describe the event:

Approximately 60 hydro and flatbottom boats along with their teams will compete in an APBA Sactioned race for two days from approximately 10 am - 5 pm. Heats will occur approximately every 20 minutes with minimal downtime. Boats will range from starter class 1.5 stock (80 mph) to the wild Jersey Speed Skiffs (85 mph) all the way to supercharged 1,500 hp Grand Prix Hydroplanes (170 mph) racing all weekend. Included in this event will be the 100 Year Celebration of The Decatur Park District. There will be food vendors, art & craft vendors, music and fun activities for all ages. This is a partnership with The Park District.

3. Is the event a new event or a repeat event?

☒

New Event

☐

Repeat Event

If the event is a new event, is it expected to be a one-time activity or an ongoing, recurring activity?

☐

One-Time Activity

☒

Ongoing, Recurring Activity

4. How many people do you expect to attend and/or participate in the event?

3000 M/L

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

5. Name of the organization sponsoring the event:

Warren Daniel Hardy Foundation, Decatur Park District, Decatur CVB and Decatur Parks Foundation.

Describe the organization sponsoring the event:

Dan Hardy is a lifelong resident in Decatur and loves the lake. He is excited to be the Title Sponsor for the event.

The Decatur Park District and Foundation are partners with having the Marina and being able

to have the funds run through the Park Foundation with them being a 501 C3. The Decatur Area CVB

was instrumental in working with a racer to help make this a dream come true.

Sean Bowsher, a City of Decatur Police Officer for 21 years is a racer for the APBA. He is excited, along with his many race fans to come back to Decatur/Forsyth to race.

Is the organization sponsoring the event a for-profit organization or a not-for-profit organization?

____ For-Profit Organization X Not-For-Profit Organization

6. Name and contact information (address, telephone number, fax number, and e-mail address) of contact person:

Sean Bowsher

217-519-2096

icuffm2@yahoo.com

240 N. East Street, # 181, Cisco, IL 61830

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

11. Describe how the event is expected to promote tourism within the Village of Forsyth or how the event is expected to attract overnight visitors to the Village of Forsyth. Describe how contributing to this event will benefit the Village of Forsyth. Please be specific.

This event is expected to draw racers from 12 states and Canada.

People travel from all over to see the races.

The Homewood Suites will be listed as the Host Hotel in

all printed materials and all Forsyth hotels will be listed first.

Signature

Sean Bowsher

Name (Print Or Type)

Event Planner

Title (Print Or Type)

December 1, 2023

Date

Submit the completed and signed form to:

Village of Forsyth
ATTN: Hotel/Motel Tax Fund Request For Funding
301 South Route 51
Forsyth, IL 62535

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

7. Amount of funds requested (Note: The Village of Forsyth will normally contribute not more than \$5,000 for a single event.):

\$5,000.00

8. Estimated total cost of event (Note: The Village of Forsyth will normally contribute not more than 10% of the total cost of an event.):

Estimated \$73,000.00

9. Describe how the requested funds will be used. Please be specific. (Note: Funding is intended to primarily assist with advertising, marketing, and promotional expenses.)

Please see attached budget.

10. Provide an actual or estimated number of room nights (one hotel/motel room occupied for one night) that the event produced last year, if applicable, in hotels/motels located within the Village of Forsyth.

Each racer stays 2 nights minimum. There are also attendees who will stay as well.

Provide an estimate of the number of room nights (one hotel/motel room occupied for one night) that the event is expected to produce this year in hotels/motels located within the Village of Forsyth.

160 room nights estimated for just the racers and APBA Race Team. Not including those traveling to attend or the race staff.

Budget for 2024 APBA Boat Races**Estimated.....**

		Explanation/Responsible
Club Fee	\$185.00	Paid to APBA
APBA Drone Presence	\$5,000.00	Paid to APBA
Sanction	\$400.00	Paid to APBA
Insurance	\$5,000.00	Paid to APBA
Drone Marketing	\$3,000.00	Paid to APBA
Hydroplane Series	\$1,500.00	Paid to APBA
Race Course supplies	\$750.00	buoys, concrete blocks & rope
Officials	\$2,250.00	see "Officials"
Region 6 Trailer	\$1,500.00	Region 6 trailer
Announcers	\$2,000.00	Jeff Ayler & TBD
Decatur Fire Rescue	In-Kind	City of Decatur
Decatur Police (security)	In-Kind	City of Decatur
Ambulance	\$4,000.00	Abbott
Cranes W/ operators	\$7,500.00	Custom Cranes
Hotel Rooms	\$2,100.00	Host Hotel TBD
Fencing	In-Kind	Park District
Docks	In-Kind	Docks for boat launch G&H Marine
PA system		TBD
Tow Mules	In-Kind	Park District
Judges Stand plus supplies	\$1,000.00	Estimated
Food/Water for volunteers	\$1,000.00	Estimated
Fuel volunteer boats	\$500.00	G&H Gas Dock
Port-a-potties	\$2,200.00	Decatur CVB
Trash/Dumpsters	In-Kind	Park Dist
Oil clean up supplies	\$500.00	DFD may provide
Prize/Show money	\$25,000.00	M/L
Trophies	\$500.00	AAA Trophies
Surveyor (record course)	\$0.00	SKS In Kind
Event Programs	TBD	Dynagraphics
T-Shirts	Sponsored	
Graphics for sponsored boats	Paid with sponsor dollars	Dynagraphics
Friday Night VIP Event	\$5,000.00	BeachHouse
Banners for event	\$2,000.00	Dynagraphics

\$72,885.00**TOTAL ESTIMATE**

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

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1. Name, date(s), and location of the event:

35th Annual Shoreline Classic
10/4/24 (T&T Trot) 10/6/2024 Race Day
2475 E Pavilion Dr. Decatur IL 62521

2. Describe the event:

Premier Running Event in Central IL. Hosted by The Decatur Running Club. Runs around the Lake Decatur Basin. Features hand made class awards and hot lunch.

3. Is the event a new event or a repeat event?

☐ New Event

☒ Repeat Event

If the event is a new event, is it expected to be a one-time activity or an ongoing, recurring activity?

☐ One-Time Activity

☐ Ongoing, Recurring Activity

4. How many people do you expect to attend and/or participate in the event?

500 to 700

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

5. Name of the organization sponsoring the event:

Decatur Running Club

Describe the organization sponsoring the event:

DRC has been a long term running club
in this area, members are from Decatur and
surrounding area. DRC supports a healthy
lifestyle through running, walking and the community
coming together.

Is the organization sponsoring the event a for-profit organization or a not-for-profit organization?

☐ For-Profit Organization

☒ Not-For-Profit Organization

6. Name and contact information (address, telephone number, fax number, and e-mail address) of contact person:

John PRANSCHKE Scot Strompolis
2039 N 1525 E RD Findlay IL 62534
pranschkej@yahoo.com stromi09@gmail.com
217 972 1885 1-608 408 9415

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

7. Amount of funds requested (Note: The Village of Forsyth will normally contribute not more than \$5,000 for a single event.):

1500.00

8. Estimated total cost of event (Note: The Village of Forsyth will normally contribute not more than 10% of the total cost of an event.):

20,000 - to 40,000

9. Describe how the requested funds will be used. Please be specific. (Note: Funding is intended to primarily assist with advertising, marketing, and promotional expenses.)

Advertising - Flyers, Local Radio, WAND T.V.

AWARDS - Finisher Medals, Wood Plaques

Give Books - Local police, High Schools

10. Provide an actual or estimated number of room nights (one hotel/motel room occupied for one night) that the event produced last year, if applicable, in hotels/motels located within the Village of Forsyth.

Do not have tracking on this but always suggest Forsyth Hotels

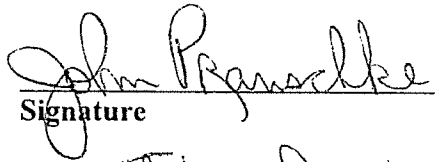
Provide an estimate of the number of room nights (one hotel/motel room occupied for one night) that the event is expected to produce this year in hotels/motels located within the Village of Forsyth.

7

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

11. Describe how the event is expected to promote tourism within the Village of Forsyth or how the event is expected to attract overnight visitors to the Village of Forsyth. Describe how contributing to this event will benefit the Village of Forsyth. Please be specific.

We are one of the largest central IL. events and attract runners and families from all over the midwest. This being our 35th annual and beginning strength after covid our numbers have grown each year since.



Signature

John PRAUSCHKE

Name (Print Or Type)

DIRECTOR

Title (Print Or Type)

2/11/2024

Date

Submit the completed and signed form to:

Village of Forsyth
ATTN: Hotel/Motel Tax Fund Request For Funding
301 South Route 51
Forsyth, IL 62535

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

Note: All items must be completed. Support materials may be provided, but should not replace completing the items. Forms that are not completed in full or that do not provide the information requested will be returned to the applicant and not considered for funding. If you have any questions about how to complete the form or the information requested, please call Village Hall at 217-877-9445 for assistance.

1. Name, date(s), and location of the event:

Midstate Cup 2024 May 31 - June 2, 2024

Midstate Soccer Club Soccer Complex

located near Stephen Decatur Middle School

2. Describe the event:

The Midstate Cup is a competitive soccer tournament that included 96 teams

playing in over 150 soccer games on 10 fields at our main complex during our 2023 event.

This tournament begins on Friday night and runs through Sunday evening at our Main complex off of Mound Road,

In the past, we have also used fields at Millikin University, Argenta-Oreana HS, and Maroa-Forsyth HS

We have had teams attend from IL, MO, IN, IA. With an average registration of near 100 teams,

we expect our events to draw at least 5,000 people to the Forsyth-Decatur area.

3. Is the event a new event or a repeat event?

____ New Event X Repeat Event

If the event is a new event, is it expected to be a one-time activity or an ongoing, recurring activity?

____ One-Time Activity ____ Ongoing, Recurring Activity

4. How many people do you expect to attend and/or participate in the event?

We would expect an attendance of nearly 6,000 people with about 1,500 participants.

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

5. Name of the organization sponsoring the event:

Midstate Soccer Club

Describe the organization sponsoring the event:

Midstate Soccer Club is a competitive travel soccer program and soccer academy.

The objective is to provide all players, aged pre-school to college, the opportunity to reach their full potential through structured, high-quality soccer training that instills a respect and a love for soccer. Midstate SC has been in existence since 2000.

Is the organization sponsoring the event a for-profit organization or a not-for-profit organization?

☐ For-Profit Organization ☒ Not-For-Profit Organization

6. Name and contact information (address, telephone number, fax number, and e-mail address) of contact person:

Jeff Jenkins

3755 Whistling Meadows Lane

Decatur, IL 62521

217-855-7830

jenkins_jeff@cat.com

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

7. Amount of funds requested (Note: The Village of Forsyth will normally contribute not more than \$5,000 for a single event.):

\$4,092.00

8. Estimated total cost of event (Note: The Village of Forsyth will normally contribute not more than 10% of the total cost of an event.):

\$55,000

9. Describe how the requested funds will be used. Please be specific. (Note: Funding is intended to primarily assist with advertising, marketing, and promotional expenses.)

The funds will be used for trophies, awards, and tournament banners. Funds

will also be used for tent rentals, porta potties, and power generators at the complex.

Another expense these funds will be used for is advertising to outlying soccer clubs,

cities, and states to promote the tournament in Decatur, Illinois.

10. Provide an actual or estimated number of room nights (one hotel/motel room occupied for one night) that the event produced last year, if applicable, in hotels/motels located within the Village of Forsyth.

We had 49 room nights for our 2023 event based on the attending team geographics to the Decatur area.

Provide an estimate of the number of room nights (one hotel/motel room occupied for one night) that the event is expected to produce this year in hotels/motels located within the Village of Forsyth.

We are targeting greater than 100 room nights through strategic marketing outside our "normal" geographic regions.

**HOTEL/MOTEL TAX FUND
REQUEST FOR FUNDING FORM
VILLAGE OF FORSYTH, ILLINOIS**

11. Describe how the event is expected to promote tourism within the Village of Forsyth or how the event is expected to attract overnight visitors to the Village of Forsyth. Describe how contributing to this event will benefit the Village of Forsyth. Please be specific.

The Village of Forsyth will be considered a major sponsor and be recognized through television, radio, website, and social media platforms advertising for the Midstate Cup 2024. Hotels and restaurant vendors from the Village will be recognized on our tournament website. Sponsors are also listed on our tournament banners at the soccer complex during the tournament.

Jeff A Jenkins
Signature

Jeff Jenkins

Name (Print Or Type)

Tournament Director

Title (Print Or Type)

September 19, 2023

Date

Submit the completed and signed form to:

Village of Forsyth
ATTN: Hotel/Motel Tax Fund Request For Funding
301 South Route 51
Forsyth, IL 62535

NEW BUSINESS

ITEM 2

MEMORANDUM

To: The Honorable President and Board of Trustees
From: Ryan Raleigh, Director of Planning and Zoning
Date: February 15, 2024
Subject: Unattended Donation Boxes Fee

Unattended donation boxes have been placed in the mall parking lot, Best Buy parking lot, and Penn Station parking lot.

In October of 2020 the Board approved Ordinance 2020-13 which added Chapter 118: Regulations of Unattended Donation Boxes to the Forsyth Code or Ordinances.

The ordinance states that the property owner must submit a permit application for the donation boxes and that a non-refundable fee in the amount established by the Village Board shall be charged.

I have created a new permit application and have attached it for your viewing. At this time, we need the Village Board to set a fee for the boxes.

In reviewing other Cities and Villages codes I have found that the permit fees range from \$25 per year to \$100 per year.

If you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

CHAPTER 118: REGULATION OF UNATTENDED DONATION BOXES

118.1 Purpose and intent.

The purpose of this chapter is to regulate the placement of unattended donation boxes within the Village. The procedures and requirements of this chapter are enacted to:

- A. Promote the community's health, safety, and welfare by regulating unattended donation boxes for clothing or other salvageable personal property within the Village;
- B. Ensure that unattended donation boxes do not pose a hazard to pedestrian and vehicular traffic;
- C. Ensure that material is not allowed to accumulate outside of the unattended donation boxes where it can be scattered by adverse weather conditions, animal contacts and human activities; and
- D. Establish criteria that avoid attracting vermin, unsightliness, and public health hazard.

118.2 Definitions.

- A. "Administrator" means the Village Administrator or his/her designee.
- B. "Operator" means a person, entity, association or organization who places, maintains or operates unattended donation box(es) to solicit donations of salvageable personal property.
- C. "Permittee" means the property owner who is issued a permit authorizing placement of unattended donation box(es).
- D. "Property owner" means the person, entity, association or organization who owns the real property where the unattended donation box(es) are or are proposed to be located.
- E. "Residential district" includes residential zoning districts as established pursuant to the Village Development Ordinance, including but not limited to RE, R1/OT, R2, or R3, and adopted specific plans with applicable residential zoning districts.
- F. "Unattended donation box" means any unattended container, receptacle, or similar device that is located on any property within the Village of Forsyth used for soliciting and collecting donations of clothing or other salvageable personal property. This term does not include recycle bins for the collection of recyclable materials governed or regulated by the zoning code.

118.3 Permits.

- A. Unless otherwise exempt, it shall be unlawful and a public nuisance for any property owner or operator to place, operate, maintain or allow unattended donation boxes on real property unless the property owner first obtains a permit pursuant to this Chapter and the donation box is placed, operated and maintained in accordance with all provisions in this Chapter.
- B. The permit application shall be made on a form provided by the Administrator and shall include the following information:

1. The name, address, email, website (if available) and telephone number of the applicant;
 2. The text of the disclosures that will be made on the unattended donation box as required by Section 118.5(A)(3); and
 3. The physical address of the property owner's real property and a drawing sufficient to indicate the proposed location of the unattended donation box on the property owner's real property, as well as the size of the proposed unattended donation box.
- C. Each application shall be accompanied by a nonrefundable fee in the amount established by the Village Board. This fee shall be in addition to any fee or tax imposed by the Village pursuant to any other provision of this Code.
- D. Applications shall be filed with the Administrator.
- E. Within thirty days of receiving a completed application, the Administrator shall issue a permit or deny the issuance of a permit.
- F. The Administrator shall not issue a permit unless:
1. The applicant has submitted a complete and accurate application accompanied by the applicable fee;
 2. The proposed location and placement of the unattended donation box on the property owner's real property is in compliance with all applicable laws and will not impede pedestrian, bicycle, site distances onto adjacent streets or vehicular traffic.
- G. If the Administrator denies an application, the Administrator shall state, in writing, the specific reasons for denial.
- H. Permits issued hereunder shall be valid for one unattended donation box. Multiple unattended donation boxes shall have their own individual permits.
- I. The term of the permit shall expire one year from the date of issuance.
- J. No person or operator to whom a permit has been issued shall transfer, assign, or convey such permit to another person or operator.
- K. Prior to expiration of the permit, the permittee may voluntarily cancel the permit by notifying the Administrator in writing of the intent to cancel the permit. The permit shall become void upon the Administrator's receipt of a written notice of intent to cancel the permit.

118.4 Renewal of permits.

- A. A permittee may apply for permit renewal by submitting to the Administrator, before the expiration of the permit, a renewal application and a nonrefundable renewal fee in an amount set by the Village Board.
- B. The Administrator shall either approve or deny the renewal of a permit within thirty days of receipt of the complete renewal application and payment of the renewal fee.
- C. The Administrator shall approve the renewal of a permit if he or she finds that no circumstances existed during the term of the permit, existed at the time of submission of

an application for renewal, or existed at any time during the review of the application for renewal that are inconsistent with any finding required for approval of a new permit as specified in Section 118.3 or that would justify the revocation of the permit as specified in Section 118.6.

118.5 Requirements and maintenance.

A. A permittee shall operate and maintain or cause to be operated and maintained all unattended donation boxes located in the Village as follows:

1. Unattended donation boxes shall be maintained in good condition and appearance with no structural damage, holes, or visible rust, and shall be free of graffiti;
2. Unattended donation boxes shall be locked or otherwise secured;
3. Unattended donation boxes shall contain the following contact information in two-inch type visible from the front of each unattended donation box: the name, address, email, and phone number of both the permittee and operator;
4. Unattended donation boxes shall be serviced and emptied as needed, but at least once per month, or within five business days of a request by the Administrator.

B. The permittee shall maintain or cause to be maintained the area surrounding the unattended donation boxes free of any junk, garbage, trash, debris or other refuse material.

C. The permittee and operator shall be individually and severally responsible for abating and removing all junk, garbage, trash, debris and other refuse material in the area surrounding the unattended donation boxes within twenty-four hours of written or verbal notice from the Administrator.

D. The permittee and operator shall be individually and severally responsible for all costs for abating and removing any junk, garbage, trash, debris and other refuse material from the area surrounding the unattended donation boxes.

E. It shall be unlawful for any property owner or operator to place an unattended donation box in any residential district.

F. No unattended donation box shall be placed within four hundred feet from another unattended donation box.

G. No unattended donation box shall be placed on required parking spaces or within the vision triangle as defined in Sections 3.15 and 7.3 of the Village Development Ordinance.

H. No more than one unattended donation box shall be placed on each parcel of real property, unless requested by the property owner and explicitly approved by the Administrator.

118.6 Revocation of permit, removal of unattended donation boxes and liability.

The Administrator shall have the right to revoke any permit issued hereunder if any of the grounds upon which he/she may refuse to issue an initial permit exists. In addition, the

failure of the permittee to comply with the provisions of this Chapter or other provisions of this Code or other law shall also constitute grounds for revocation of the permit. The Administrator shall provide a written notification to the permittee stating the specific grounds for revocation. Upon revocation, the unattended donation box shall be removed from its location within thirty calendar days and, if not removed within this time period, the Village may remove, store and dispose of the unattended donation box at the permittee's sole cost and expense. Upon revocation, a permittee shall be prohibited from applying for a permit for a period of one year. Any violation of the provisions of this chapter is a public nuisance subject to abatement pursuant to this Code or as otherwise permitted by law.

118.70 Violation—Penalty.

Any person who violates, disobeys, omits, neglects or refuses to comply with any of the provisions of this Chapter shall be guilty of a nuisance and subject to fine in accordance with the penalty provisions of the Village Code.

118.80 Appeal to Village Board.

Any person aggrieved by the decision rendered by the Administrator in granting or denying an application for a permit under this chapter or in revoking or refusing to renew a permit issued hereunder may appeal the decision to the Village Board. The appeal shall be made by filing a written notice thereof with the Village Clerk not later than ten calendar days after receiving notice of the decision of the Administrator. The Village Board shall hold a hearing on the appeal within thirty calendar days, and the decision of the Village Board shall be final.

118.9 Administrative fees.

The Village Board may establish reasonable fees and deposits to defray the cost of processing applications, proposals and for the administration of this Chapter.

118.10 Exemption.

Unattended donation boxes located entirely within the interior of a building are exempt from the requirements of this chapter.

VILLAGE OF FORSYTH
 301 S. Route 51
 Forsyth, IL 62535
 Phone: (217) 877-9445 / Fax: (217) 877-9863



UNATTENDED DONATION BOX PERMIT APPLICATION

Date: _____

Office Use Only
 Permit No. _____

Address of Donation Box: _____, Forsyth, IL

Permittee Information (Property Owner)

Owner Name: _____ Business Name: _____

Owner Address: _____ City: _____ State: _____ Zip: _____

Owner Phone #: _____ Email: _____

Operator Information (Organization that places, maintains, and operates unattended donation boxes)

Operator Name: _____ Contact Name: _____

Operator Address: _____ City: _____ State: _____ Zip: _____

Operator Phone #: _____ Email: _____

Website: _____

Unattended Donation Box Permit Fee: \$100.00/year

Zoning District ☐ Business ☐ Commercial ☐ Office-Research ☐ Industrial

Size of Donation Box: Height: _____ Width: _____ Depth: _____

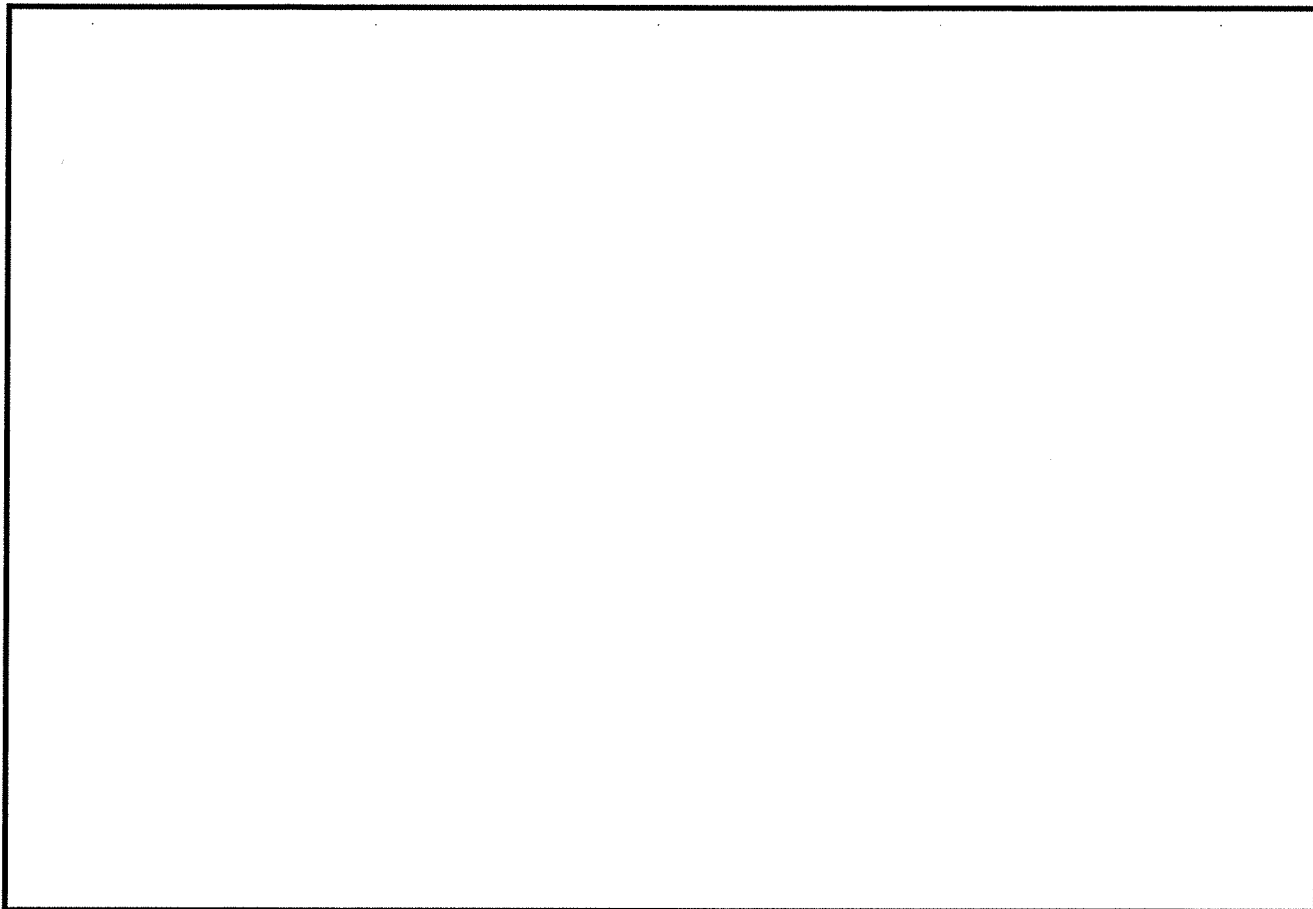
- Only one (1) donation box per lot.
- Donation boxes cannot be within 400 feet of each other.
- Donations boxes can only be located in zones B, C1, C2, OR, I1 or I2.
- Permit is good for one (1) year from the date of approval.
- Donation box cannot be located in a parking space or within the vision triangle as defined in Sections 3.15 and 7.3 of the Village Development Ordinance.
- Donation box shall be maintained in good condition and appearance with no structural damage, holes, or visible rust, and shall be free of graffiti;
- Donation box shall be locked or otherwise secured;
- Donation box shall contain the following contact information in two-inch type visible from the front: the name, address, email, and phone number of both the permittee and operator; **(Attached copy of signage to the application)**
- Donation box shall be serviced and emptied at least once per month, or within 5 business days of a request by Village.
- The permittee shall maintain the area surrounding the donation box free of any junk, garbage, trash, or debris and shall be responsible for removing trash within 24 hours of notice from the Village.

SITE PLAN

REQUIREMENTS

1. Building
2. Streets
3. Parking Lot
4. Proposed Unattended Donation Box Location

Draw site plan or attach on separate page with aerial or plat if necessary:



Signature verifies that as the Property Owner of the premises in which the donation box shall be established and the Operator of the Donation Boxes agree to conform with and abide by the rules, regulations, and provision of the Village of Forsyth Code of Ordinances, Chapter 118 pertaining to the installation and maintenance of Unattended Donation Boxes now and hereafter in force.

Permittee's Signature: _____

Date: _____

Operator's Signature: _____

Date: _____

Permit Approved by: _____

Date: _____

NEW BUSINESS

ITEM 3

MEMORANDUM



To: Village of Forsyth Mayor and Board of Trustees
From: Jeremy Buening, P.E., S.E.
Date: February 15, 2024
cc: Ms. Jill Applebee, Village Administrator
Mr. Darin Fowler, Public Works Director
Re: Grayhawk 1st Addition Pavement Patching and Gutter Repairs Design
and Bidding Services

Honorable Mayor and Trustees,

Chastain has prepared a contract to provide services to the Village for the next phase of pavement patching repairs, in Grayhawk 1st Addition. Our scope of work includes identifying and quantifying the necessary patching and preparing bid documents to solicit competitive bids from local contractors.

Per the Village FY2024 budget, \$500,000 is included for the Design, Bidding, Construction, and Observation services on this project. The total estimate for Time and Materials for the Design and Bidding in this contract is \$11,000. Included is the administration and management of the project, the patching review and layout, quantity calculations and schedules, plan sets, specifications, bidding documents and special provisions, bid letting, and award of bids. Not included in the estimate is the cost of construction observation and construction of the project.

Thank you for the opportunity to serve the Village in this matter. If you have further questions, please feel free to call me or Stephanie at your convenience.

SCOPE OF SERVICES FOR DESIGN ENGINEERING PHASE SERVICES GRAYHAWK PATCHING AND CURB REPLACEMENT

IMPROVEMENT DESCRIPTION:

The **GRAYHAWK II** project generally includes patching and curb replacement in areas where the pavement has settled causing dips in the roadway surfaces in the Grayhawk First Addition subdivision. Streets to be repaired include Talon Ln, Raptor Ct, and Raptor Ln. This will be the second phase of this type of work, continuing what has been done on Jack Ln, Katies Way, Gabby's Way, and Prairie Ln. This project will be funded with local Village funds. This work is hereinafter referred to as the "**PROJECT**".

SCOPE OF SERVICES:

The scope of this phase of the project consists of preparing construction plans, specification and bid documents to let the contract in May 2024. Construction will take place in the summer months while school is not in session.

Chastain shall furnish or cause to be furnished for this **PROJECT**:

1. Attend one (1) coordination meeting with Village staff in Forsyth, IL to determine patching locations.
2. Show known subsurface utilities from mapping made available by the Village and various utility companies within the Village.
3. Design the proposed roadway and drainage improvements in accordance with applicable IDOT design guidelines as necessary to prepare the plans and specifications.
4. Prepare bidding documents and advertisements.
5. Evaluate bids received and provide recommendations for the award of the construction contract.

Services not listed in the scope of work described above are not included in this proposal. The following items are specifically excluded from the agreement. This list is for informational purposes only and is not intended to be complete:

- a. Geotechnical exploration and/or reports.
- b. Potholing and other methods of subsurface utility excavation to determine utility locations and depths.
- c. Preparation of ROW/Easement plats & legal descriptions.
- d. Assistance to the client in acquiring any necessary land, easements and right-of-way.
- e. Preparation of a Preliminary Site Inspection (PSI) for properties identified in the PESA performed for this project.
- f. Services performed in connection with environmental remediation.
- g. Services performed in connection with supplemental archaeological surveys, wetland surveys, computer modeling of waterways, and highway access if required by governmental permitting agencies.
- h. Construction phase and observation services (addressed under a separate contract after the scope of construction has been determined and the bidding process has been completed).
- i. Services performed as a result of litigation, arbitration, public hearings or other legal or administrative proceedings involving the **PROJECT** other than a dispute between the client and Chastain.

These services can be supplied by Chastain if they are determined to be required during the performance of the **PROJECT**. Payment for additional services shall be on a time and material basis in accordance with the attached Schedule of Rates or by Supplement to the Agreement for Professional Services.



AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT DATA:

DATE OF AGREEMENT:

JOB NUMBER:

PROJECT NAME: Grayhawk 1st Addition

LOCATION:

Pavement Patching

START DATE: TBD

ESTIMATED COMPLETION DATE: TBD

CLIENT: Village of Forsyth, IL

CLIENT CONTACT: Jill Applebee

BILLING ADDRESS: 301 S US Route 51, Forsyth, IL 62535

CLIENT PHONE NUMBER: 217-877-9445

BILLING EMAIL ADDRESS: japplebee@forsyth-il.gov

SCOPE OF SERVICES: See attached Scope of Services.

FEE BASIS:

☐ Lump Sum Amount

☒ Estimated Cost (figured on time and material basis) \$10,837.00

CONDITIONS:

THE CONDITIONS UNDER WHICH THE ABOVE STATED SERVICES ARE BEING PROVIDED ARE SET OUT ON THE ATTACHED PAGE TITLED "TERMS AND CONDITIONS" AND ARE INCORPORATED HEREIN BY REFERENCE. THE ABOVE INFORMATION IS A SUMMARY OF OUR AGREEMENT FOR PERFORMANCE OF THE WORK DESCRIBED. **PLEASE INDICATE YOUR APPROVAL AND ACCEPTANCE OF THIS CONTRACT BY HAVING AN AUTHORIZED PERSON SIGN BELOW.**

ACCEPTANCE:

THE UNDERSIGNED HEREBY STATES THAT HE/SHE IS THE CLIENT OR DULY AUTHORIZED AGENT OF THE CLIENT, UNDERSTANDS AND AGREES TO THE TERMS AND CONDITIONS AS STATED FOR THIS PROJECT AND DIRECTS THE CONSULTANT TO PROCEED WITH THE WORK AS SHOWN ABOVE AS "SCOPE OF SERVICES" AND WILL COMPENSATE THE CONSULTANT IN ACCORDANCE WITH THE FEE BASIS.

VILLAGE OF FORSYTH

DATE: _____

BY: _____

TITLE: _____

CHASTAIN AND ASSOCIATES LLC

DATE: _____

BY: _____

TITLE: _____

These Terms and Conditions are a part of the Agreement between the Client and Chastain & Associates LLC, (Consultant). Any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

AMENDMENTS

This Agreement may be amended only in writing by both the Client and Consultant.

FEE BASIS (COMPENSATION FOR PROFESSIONAL SERVICES)

The basis for compensation will be either 1) Lump-Sum Amount as noted on the face of this Agreement or 2) Estimated Amount (figured on time and materials basis) is invoicing for all hours worked on the project based on the indicated rate for the class of personnel shown on the current Schedule of Hourly Rates (available upon request) in effect at the time the work was performed plus reimbursable expenses.

"Reimbursable Expenses" means the actual expenses incurred directly or indirectly in connection with the work, including but not limited to the following: Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour. Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at 58.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day. A 10% administration fee will be added to all outside vendor expenses.

DEPOSITIONS AND EXPERT WITNESS

All time spent for the preparation of and providing depositions or expert witness shall be billed at a rate of 2.0 times the normal billed rate of all staff involved.

TIME OF PAYMENT

The Consultant may submit monthly statements for services and expenses based upon the proportion of the actual work completed at the time of billing. Unless provided for otherwise, payments for professional services will be due and payable upon the issuance of the Consultant's invoice. We bill for work done each month by the 10th of the following month.

LATE PAYMENT

If the Client fails to make any payment due the Consultant for services and expenses within 30 days of invoice issuance, a service charge of 1.5% (annual rate of 18%) per month may be added to the Client's account at the Consultant's discretion. Client further agrees to pay all expenses of collection, including court costs and reasonable attorney fees, should it become necessary to refer Client's account for collection. If the Client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon five (5) calendar days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client or curing of such other breach which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

LIMITATION OF LIABILITY

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed \$50,000, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

AUTHORITY AND RESPONSIBILITY

The Consultant shall not guarantee the work of any Contractor or Subcontractor, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids. In the event we are not providing site observation services, the Client will indemnify and hold Consultant harmless for claims arising from modifications, clarifications, interpretations, adjustments, or changes made to the contract documents to reflect changed field or other conditions.

DULY AUTHORIZED SIGNATORIES

Each party represents and warrants that its signatory whose signature appears on this Agreement has been, and is on the date of this Agreement, duly authorized by all necessary corporate or other appropriate action to execute this Agreement.

TERMINATION

This Agreement may be terminated by either party within 15 days after receiving written notice. Any termination shall only be for good cause such as for legal disputes, unavailability of adequate financing or major changes in the work. In the event of any termination, the Consultant will be paid for all services and expenses rendered to the date of termination on a basis of the Schedule of Rates plus reimbursable expenses and reasonable termination costs.

DELIVERABLES AND ELECTRONIC FILES

Plans, drawings, specifications, documents on electronic media and all electronic files are instruments of Consultant's professional service and remain the property of the Consultant. Electronic files are supplied in the software format currently in use by the Consultant, who has no control over deterioration or functional obsolescence due to upgraded versions of software programs. Information contained in electronic files is valid only for 60 days following delivery to the Client, and the Consultant is not responsible for data deterioration within the file or changes outside of our control.

RECORD DOCUMENTS

Upon completion of Work, the Consultant, when required by the Client, shall compile for and deliver to the Client a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume will be reliable, the Consultant cannot and does not warrant their accuracy.

REUSE OF DOCUMENTS

All documents including drawings and specifications furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional services and client agrees that this information shall be only used for the project originally intended. They are not intended or represented to be suitable for reuse by Client or others, on extensions of this work, or on any other work. Client agrees to indemnify and hold Consultant harmless from claims resulting from unauthorized reuse of electronic files or unauthorized changes made by Client or others to files in the Client's possession.

ESTIMATES OF COST

Estimates of probable project cost that may be provided for herein are to be made on the basis of the Consultant's experience and qualifications and represent their best judgment as a professional familiar with the industry, but Consultant cannot and does not guarantee that proposals, bids or the cost will not vary from estimate of probable cost prepared by them. If the Client wishes greater assurance as to the Cost, they shall employ an independent cost estimator.

INFORMATION PROVIDED BY OTHERS

The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

DISPUTE RESOLUTION

This Agreement shall be governed according to the laws of the State of Illinois. Venue for any legal or equitable action between the Client and the Consultant, which relates to this Agreement, shall be in the courts located in Macon County, Illinois.

NEW BUSINESS

ITEM 4

MEMORANDUM



To: Village of Forsyth Mayor and Board of Trustees
From: Jeremy Buening, P.E., S.E.
Date: February 15, 2024
cc: Ms. Jill Applebee, Village Administrator
Mr. Darin Fowler, Public Works Director
Re: Prairie at Talon Intersection Reconstruction

Honorable Mayor and Trustees,

Chastain has prepared a contract to provide services to the Village for a complete reconstruction of the intersection at Talon Lane and Prairie Lane in Grayhawk Addition.

Per the Village FY2024 budget, \$30,000 is included for the Design and Bidding with \$190,000 for Construction and Observation services on this project. The total cost estimate for Time and Materials for the Design and Bidding in this contract is \$29,000. This scope of work includes administration and management of the project, field work, coordination with utilities, engineering design, quantity calculations and schedules, engineered plans and specifications, bidding documents and special provisions, and bid letting and award. This estimate does not include construction observations services or construction costs.

Thank you for the opportunity to serve the Village in this matter. If you have further questions, please feel free to call me or Stephanie at your convenience.

SCOPE OF SERVICES FOR DESIGN ENGINEERING PHASE SERVICES

PRAIRIE AT TALON INTERSECTION RECONSTRUCTION

IMPROVEMENT DESCRIPTION:

The **PRAIRIE AT TALON** project generally includes pavement removal and replacement for the intersection of Prairie Ln and Talon Ln. Work includes adjusting inlets and manholes, replacing curb and gutter new sidewalk ramps and traffic control. This project will be funded with local Village funds. This work is hereinafter referred to as the “**PROJECT**”.

SCOPE OF SERVICES:

The scope of this phase of the project consists of preparing construction plans, specification and bid documents to let the contract in May 2024. Construction will take place in the summer months while school is not in session.

Chastain shall furnish or cause to be furnished for this **PROJECT**:

1. Topographic surveys of the intersection, sidewalks and drainage structures affected. Assume 1 day.
2. Attend one (1) coordination meeting with Village staff in Forsyth, IL.
3. Show known subsurface utilities from mapping made available by the Village and various utility companies within the Village.
4. Design the proposed roadway and drainage improvements in accordance with applicable IDOT design guidelines as necessary to prepare the plans and specifications.
5. Design sidewalk ramps in accordance with PROWAG requirements.
6. Prepare bidding documents and advertisements.
7. Evaluate bids received and provide recommendations for the award of the construction contract.

Services not listed in the scope of work described above are not included in this proposal. The following items are specifically excluded from the agreement. This list is for informational purposes only and is not intended to be complete:

- a. Geotechnical exploration and/or reports.
- b. Potholing and other methods of subsurface utility excavation to determine utility locations and depths.
- c. Preparation of ROW/Easement plats & legal descriptions.
- d. Assistance to the client in acquiring any necessary land, easements and right-of-way.
- e. Preparation of a Preliminary Site Inspection (PSI) for properties identified in the PESA performed for this project.
- f. Services performed in connection with environmental remediation.
- g. Services performed in connection with supplemental archaeological surveys, wetland surveys, computer modeling of waterways, and highway access if required by governmental permitting agencies.
- h. Construction phase and observation services (addressed under a separate contract after the scope of construction has been determined and the bidding process has been completed).
- i. Services performed as a result of litigation, arbitration, public hearings or other legal or administrative proceedings involving the **PROJECT** other than a dispute between the client and Chastain.

These services can be supplied by Chastain if they are determined to be required during the performance of the **PROJECT**. Payment for additional services shall be on a time and material basis in accordance with the attached Schedule of Rates or by Supplement to the Agreement for Professional Services.



AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT DATA:

DATE OF AGREEMENT:

JOB NUMBER:

PROJECT NAME: Talon / Prairie Intersection Design & Bidding

LOCATION:

START DATE: TBD

ESTIMATED COMPLETION DATE: TBD

CLIENT: Village of Forsyth, IL

CLIENT CONTACT: Jill Applebee

BILLING ADDRESS: 301 S US Route 51, Forsyth, IL 62535

CLIENT PHONE NUMBER: 217-877-9445

BILLING EMAIL ADDRESS: japplebee@forsyth-il.gov

SCOPE OF SERVICES: See attached Scope of Services.

FEE BASIS:

☐ Lump Sum Amount

☒ Estimated Cost (figured on time and material basis) \$28,846.00

CONDITIONS:

THE CONDITIONS UNDER WHICH THE ABOVE STATED SERVICES ARE BEING PROVIDED ARE SET OUT ON THE ATTACHED PAGE TITLED "TERMS AND CONDITIONS" AND ARE INCORPORATED HEREIN BY REFERENCE. THE ABOVE INFORMATION IS A SUMMARY OF OUR AGREEMENT FOR PERFORMANCE OF THE WORK DESCRIBED. **PLEASE INDICATE YOUR APPROVAL AND ACCEPTANCE OF THIS CONTRACT BY HAVING AN AUTHORIZED PERSON SIGN BELOW.**

ACCEPTANCE:

THE UNDERSIGNED HEREBY STATES THAT HE/SHE IS THE CLIENT OR DULY AUTHORIZED AGENT OF THE CLIENT, UNDERSTANDS AND AGREES TO THE TERMS AND CONDITIONS AS STATED FOR THIS PROJECT AND DIRECTS THE CONSULTANT TO PROCEED WITH THE WORK AS SHOWN ABOVE AS "SCOPE OF SERVICES" AND WILL COMPENSATE THE CONSULTANT IN ACCORDANCE WITH THE FEE BASIS.

VILLAGE OF FORSYTH

DATE: _____

BY: _____

TITLE: _____

CHASTAIN AND ASSOCIATES LLC

DATE: _____

BY: _____

TITLE: _____

These Terms and Conditions are a part of the Agreement between the Client and Chastain & Associates LLC, (Consultant). Any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

AMENDMENTS

This Agreement may be amended only in writing by both the Client and Consultant.

FEE BASIS (COMPENSATION FOR PROFESSIONAL SERVICES)

The basis for compensation will be either 1) Lump-Sum Amount as noted on the face of this Agreement or 2) Estimated Amount (figured on time and materials basis) is invoicing for all hours worked on the project based on the indicated rate for the class of personnel shown on the current Schedule of Hourly Rates (available upon request) in effect at the time the work was performed plus reimbursable expenses.

"Reimbursable Expenses" means the actual expenses incurred directly or indirectly in connection with the work, including but not limited to the following: Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour. Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at 58.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day. A 10% administration fee will be added to all outside vendor expenses.

DEPOSITIONS AND EXPERT WITNESS

All time spent for the preparation of and providing depositions or expert witness shall be billed at a rate of 2.0 times the normal billed rate of all staff involved.

TIME OF PAYMENT

The Consultant may submit monthly statements for services and expenses based upon the proportion of the actual work completed at the time of billing. Unless provided for otherwise, payments for professional services will be due and payable upon the issuance of the Consultant's invoice. We bill for work done each month by the 10th of the following month.

LATE PAYMENT

If the Client fails to make any payment due the Consultant for services and expenses within 30 days of invoice issuance, a service charge of 1.5% (annual rate of 18%) per month may be added to the Client's account at the Consultant's discretion. Client further agrees to pay all expenses of collection, including court costs and reasonable attorney fees, should it become necessary to refer Client's account for collection. If the Client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon five (5) calendar days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client or curing of such other breach which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

LIMITATION OF LIABILITY

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed \$50,000, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

AUTHORITY AND RESPONSIBILITY

The Consultant shall not guarantee the work of any Contractor or Subcontractor, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids. In the event we are not providing site observation services, the Client will indemnify and hold Consultant harmless for claims arising from modifications, clarifications, interpretations, adjustments, or changes made to the contract documents to reflect changed field or other conditions.

DULY AUTHORIZED SIGNATORIES

Each party represents and warrants that its signatory whose signature appears on this Agreement has been, and is on the date of this Agreement, duly authorized by all necessary corporate or other appropriate action to execute this Agreement.

TERMINATION

This Agreement may be terminated by either party within 15 days after receiving written notice. Any termination shall only be for good cause such as for legal disputes, unavailability of adequate financing or major changes in the work. In the event of any termination, the Consultant will be paid for all services and expenses rendered to the date of termination on a basis of the Schedule of Rates plus reimbursable expenses and reasonable termination costs.

DELIVERABLES AND ELECTRONIC FILES

Plans, drawings, specifications, documents on electronic media and all electronic files are instruments of Consultant's professional service and remain the property of the Consultant. Electronic files are supplied in the software format currently in use by the Consultant, who has no control over deterioration or functional obsolescence due to upgraded versions of software programs. Information contained in electronic files is valid only for 60 days following delivery to the Client, and the Consultant is not responsible for data deterioration within the file or changes outside of our control.

RECORD DOCUMENTS

Upon completion of Work, the Consultant, when required by the Client, shall compile for and deliver to the Client a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume will be reliable, the Consultant cannot and does not warrant their accuracy.

REUSE OF DOCUMENTS

All documents including drawings and specifications furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional services and client agrees that this information shall be only used for the project originally intended. They are not intended or represented to be suitable for reuse by Client or others, on extensions of this work, or on any other work. Client agrees to indemnify and hold Consultant harmless from claims resulting from unauthorized reuse of electronic files or unauthorized changes made by Client or others to files in the Client's possession.

ESTIMATES OF COST

Estimates of probable project cost that may be provided for herein are to be made on the basis of the Consultant's experience and qualifications and represent their best judgment as a professional familiar with the industry, but Consultant cannot and does not guarantee that proposals, bids or the cost will not vary from estimate of probable cost prepared by them. If the Client wishes greater assurance as to the Cost, they shall employ an independent cost estimator.

INFORMATION PROVIDED BY OTHERS

The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

DISPUTE RESOLUTION

This Agreement shall be governed according to the laws of the State of Illinois. Venue for any legal or equitable action between the Client and the Consultant, which relates to this Agreement, shall be in the courts located in Macon County, Illinois.

NEW BUSINESS

ITEM 5

MEMORANDUM



To: Village of Forsyth Mayor and Board of Trustees
From: Jeremy Buening, P.E., S.E.
Date: February 15, 2024
cc: Ms. Jill Applebee, Village Administrator
Mr. Darin Fowler, Public Works Director
Re: Avalon Blvd Rebidding Services for Reconstruction

Honorable Mayor and Trustees,

In 2023, the Village designed and bid Avalon Boulevard. The bid was rejected by the Village. In the budget for 2024, \$10,000 was earmarked for bidding services to re-bid the project for construction in 2024, to which \$450,000 was designated for construction and construction observation. If the Village wishes, we can proceed with re-bidding the project for construction this year under the General Services Advisory Task for a Not-To-Exceed estimated amount of \$10,000.

Thank you for the opportunity to serve the Village in this matter. If you have further questions, please feel free to call me or Stephanie at your convenience.

NEW BUSINESS

ITEM 6



MEMORANDUM

To: Village of Forsyth Mayor and Board of Trustees
From: F. Thomas Mathews, PE
Date: February 15, 2024
cc: Ms. Jill Applebee, Village Administrator
Re: **Water Treatment Plant Claricone & Filter Maintenance Change Order #2a**

Honorable Mayor and Trustees,

Presented for consideration is construction contract change order #2a for the Water Treatment Plant Maintenance project. This change order to All Service Contracting Corporation covers the addition of high-pressure water washing the Claricones to remove the heavy scale on the inside of the cones. The scale needs to be removed in order to identify areas that need spot painting before the spot painting can start. This change order would result in an increase of \$40,700 to the contract price.

Thank you for the opportunity to serve the Village in this matter. Should you have any questions in advance of the Board meeting, please feel free to contact us at your convenience.

CHANGE ORDEROrder No.: 2aDate: 2/15/2024Agreement Date: 11/7/2023

NAME OF PROJECT: FORSYTH WTP MAINTENANCE
OWNER: VILLAGE OF FORSYTH, ILLINOIS
CONTRACTOR: ALL SERVICE CONTRACTING CORP.

The following changes are hereby made to the **CONTRACT DOCUMENTS**:

ITEM AND QUANTITY	ADDITION	DEDUCTION
Pressure Wash Both Claricones	\$40,700.00	\$0.00
	\$40,700.00	\$0.00
Total Contract Change =	\$40,700.00	

JUSTIFICATION:

The scale on the interior walls of the Claricones needs to be removed by pressure washing before spot painting can occur.

CHANGE TO CONTRACT PRICE:

Original **CONTRACT PRICE**: \$ 553,794.00
 Current **CONTRACT PRICE** adjusted by previous **CHANGE ORDER**: \$ 556,812.00
 The **CONTRACT PRICE** due to this **CHANGE ORDER** will be increased by: \$ 40,700.00
 The new **CONTRACT PRICE** including this **CHANGE ORDER** will be: \$ 597,512.00

CHANGE TO CONTRACT TIME:

The **CONTRACT TIME** will be (increased/decreased) by 6 working days.

GERMAINESS DETERMINATION:

G1 – The undersigned determine that the change is germane to the contract as signed, because provision for this work is included in the original contract.

APPROVALS REQUIRED:

Recommended by: Chastain & Associates, LLC

By: 

Approved by Owner: Village of Forsyth, Illinois

By: _____

Approved by Contractor: All Service Contracting Corp

By: 

A FACSIMILE OR PHOTOSTATIC COPY OF THIS DOCUMENT SHALL BE CONSIDERED AS EFFECTIVE AS THE ORIGINAL.



To: Darin Fowler

Re: Claricone Cleaning

At: Village of Forsyth IL.

All Service Contracting Corp. (A.S.C.C.) is pleased to offer the following.

SCOPE: Remove lime scale from claricone tank for coating inspection.

Provide a 15,000-psi water blaster with tooling, Confined space equipment, scaffold boards and hose.

Provide an Industrial vacuum truck.

Waterblast lime scale from tank walls, Trough and vacuum up debris.

LUMP SUM COST: \$20,350.00 (Per claricone)

Three working days, each being ten hours in length.

NOTE: Due to the unknown condition of the coating A.S.C.C. will not be responsible for any flaking of the coating during cleaning procedures. Water blaster will be run at LOW pressure during cleaning process.

SCOPE: By the Village of Forsyth IL.

#1. Water for blaster. Standard fire hydrant would apply.

#2. 10-hour workdays.

Should you have any questions concerning this quote please call our office at 888-233-3018.

ALL SERVICE CONTRACTING CORP.

By: _____
Aaron M. Burcham, Vice President
Associate Member A.W.W.A

Date: 1-31-24

AARON M. BURCHAM
VICE PRESIDENT
ALL SERVICE CONTRACTING CORP.
2024 E. DAMON AVENUE
DECATUR, IL 62526
aaron@allservice.com
217-233-3018 OFFICE
217-519-3021 CELL
217-233-3019 FAX

Authorized By: _____

Title: _____

Date: _____

Witness: _____

Date : _____



MEMORANDUM

To: Village of Forsyth Mayor and Board of Trustees
From: F. Thomas Mathews, PE
Date: February 15, 2024
cc: Ms. Jill Applebee, Village Administrator
Re: **Water Treatment Plant Claricone & Filter Maintenance Change Order #2b**

Honorable Mayor and Trustees,

Presented for consideration is construction contract change order #2b for the Water Treatment Plant Maintenance project. This change order to All Service Contracting Corporation covers the addition of a full sandblast and total repainting of the interior of both Claricones, rather than spot painting. This removes the need to high-pressure water wash the Claricones before spot painting, and also removes the possibility of needing to spot paint areas after the Claricone has been cleaned. Net change to the contract price by this change order would result in an addition of \$104,366.00.

Thank you for the opportunity to serve the Village in this matter. Should you have any questions in advance of the Board meeting, please feel free to contact us at your convenience.

CHANGE ORDEROrder No.: 2bDate: 2/15/2024Agreement Date: 11/7/2023

NAME OF PROJECT: FORSYTH WTP MAINTENANCE
OWNER: VILLAGE OF FORSYTH, ILLINOIS
CONTRACTOR: ALL SERVICE CONTRACTING CORP.

The following changes are hereby made to the **CONTRACT DOCUMENTS**:

ITEM AND QUANTITY	ADDITION	DEDUCTION
Remove Interior Claricone Spot Painting	\$0.00	\$42,000.00
Interior Claricones Full Blast and Repaint	\$146,366.00	\$0.00
	\$146,366.00	\$42,000.00
Total Contract Change =	\$104,366.00	

JUSTIFICATION:

Fully sandblasting and repainting the interior of the claricones would remove the need for cleaning prior to spot painting and eliminate the possibility of additional spot painting areas needing to be added.

CHANGE TO CONTRACT PRICE:

Original **CONTRACT PRICE**: \$ 553,794.00
 Current **CONTRACT PRICE** adjusted by previous **CHANGE ORDER**: \$ 556,812.00
 The **CONTRACT PRICE** due to this **CHANGE ORDER** will be increased by: \$ 104,366.00
 The new **CONTRACT PRICE** including this **CHANGE ORDER** will be: \$ 661,178.00

CHANGE TO CONTRACT TIME:

The **CONTRACT TIME** will be (increased/decreased) by 0 working days.

GERMAINESS DETERMINATION:

G1 – The undersigned determine that the change is germane to the contract as signed, because provision for this work is included in the original contract.

APPROVALS REQUIRED:

Recommended by: Chastain & Associates, LLC

By: 

Approved by Owner: Village of Forsyth, Illinois

By: _____

Approved by Contractor: All Service Contracting Corp

By: 

A FACSIMILE OR PHOTOSTATIC COPY OF THIS DOCUMENT SHALL BE CONSIDERED AS EFFECTIVE AS THE ORIGINAL.

RETURN WITH BID

BASE BID SCHEDULE ALTERNATE "A"
VILLAGE OF FORSYTH, ILLINOIS
FORSYTH WATER TREATMENT PLANT CLARICONE & FILTER MAINTENANCE

	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1.	BOND, INSURANCE, AND MOBILIZATION	L SUM	1	17,462.00	17,462.00
2.	CLARICONE INTERIOR – FULL BLAST AND REPAINT	EACH	2	73,183.00 each	146,366.00
3.	FILTER UNIT INTERIOR – FULL BLAST AND REPAINT	EACH	2	85,633.00 each	171,266.00
4.	CLARICONE EXTERIOR – FULL BLAST AND PAINT	EACH	2	48,183.00 each	96,366.00
5.	FILTER UNIT EXTERIOR – FULL BLAST AND PAINT	EACH	2	66,933.00 each	133,866.00
6.	FILTER REHABILITATION	EACH	2	84,915.00 each	169,830.00
7.	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK	L SUM	1	\$50,000.00	\$50,000.00
TOTAL BASE BID ALTERNATE "A":				\$ 785,156.00	

SUPPLEMENTAL SCHEDULE OF UNIT PRICES FOR FIXING THE COST BASIS OF CHANGES

	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
8.	INTERIOR PLANT PIPING – FULL BLAST AND REPAINT	L SUM	1	1,018.00	1,018.00
9.	INTERIOR PLANT PIPING – SPOT PAINTING	SQ FT	600	70.00 each	42,000.00
10.	HELICARB UNIT INTERIOR – INSPECTION	EACH	2	400.00 each	800.00
11.	HELICARB UNIT EXTERIOR – FULL BLAST AND REPAINT	EACH	2	29,550.00	59,100.00
12.	HELICARB UNIT EXTERIOR – SPOT PAINTING	SQ FT	100	70.00 each	7,000.00