



August 5, 2024

**LIBRARY COMMISSION MEETING NOTICE**

The Village of Forsyth Library Commission has scheduled a meeting for  
Wednesday, August 14, 2024, at 1:00 p.m.

This meeting will be held in the Program Room at the Forsyth Public Library.  
The agenda for the meeting is attached.

If you have any questions, please call the Library at 217-877-8174.

Melanie Weigel  
Library Director

cc: Mary Jane Linton  
Rebecca Wayne  
Mary Jo Rowley  
Laura Reimer  
Ken Kirschner  
Lisa Peck  
Chris Kopeika  
Trustee Bob Gruenewald  
Trustee Dave Wendt  
Trustee Marilyn Johnson  
Trustee Jeremy Shaw  
Trustee Jeff London  
Trustee Lauren Young  
Mayor Jim Peck  
Village Administrator Jill Applebee  
Village Clerk Cheryl Marty  
Village Administrative Assistant Kim Taylor

**Village of Forsyth Public Library**  
**Library Commission Meeting Agenda**

**Wednesday, August 14, 2024**  
**1:00 p.m.**  
**Forsyth Public Library Program Room**

The regular monthly meeting of the Forsyth Public Library Commission is scheduled for Wednesday, August 14, 2024, at 1:00 p.m. in the library's Program Room.

**Call to Order**

**Roll Call**

**Minutes**

- Minutes from June 12, 2024

**Public comment:** Anyone wishing to address the Library Commission may do so now. Please state your name and address, and limit comments to three minutes or less. Relevant printed material and handouts that support your concerns or topic are welcome.

**Old Business**

- Emergency Plan Update

**New Business**

- Library Commission Meeting Date Change
- Per Capita Grant Requirements – Serving Our Public 4.0 Chapters 1-4

**Librarian's Report**

- Comments and Discussion
- Circulation, Attendance, and Library Stats

**Adjournment**

## **Library Commission Meeting Dates for June 2024 - May 2025**

All meetings of the Forsyth Public Library Commission are held on the second Wednesday of the month beginning at 1:00 p.m., unless otherwise indicated in the meeting notice. Meetings convene in the library program room. Anyone is welcome to attend; meetings are held in compliance with the Illinois Open Meetings Act.

June 12, 2024

July 10, 2024

August 14, 2024

September 11, 2024

October 9, 2024

November 13, 2024

December 11, 2024

January 8, 2025

February 12, 2025

March 12, 2025

April 9, 2025

May 14, 2025

# **Library Commission Meeting Minutes**

Village of Forsyth Public Library

Wednesday, June 12, 2024

## **Call to Order**

Call to order at 1:00 p.m. by Mary Jane Linton

## **Roll Call**

Mary Jane Linton

Laura Reimer

Mary Jo Rowley

Becky Wayne

Ken Kirchner

Lisa Peck

## **Absent**

## **Also Present**

Melanie Weigel, Library Director

## **Minutes**

Motion made by Mary Jo Rowley to accept the corrected meeting minutes for the April 10, 2024 meeting. Seconded by Laura Reimer. Motion carried on voice vote; all members present voting yea.

## **Public Comment**

None

## **Old Business**

None

## **New Business**

Lisa Peck and Becky Wayne have agreed to stay on the Library Commission. Their terms will continue for 3 years. Pat Parr resigned from the Commission. Her participation for many years on the Library Commission is very much appreciated. Melanie is looking for a replacement.

Laura Reimer made a motion for Mary Jane Linton to continue as Chairman for another year. Lisa Peck seconded. Motion carried on voice vote; all members present voting yea. Mary Jo Rowley made a motion for Becky Wayne to continue as Secretary for another year. Ken Kirchner seconded. Motion carried on voice vote; all members present voting yea.

Lisa Peck made a motion to continue not selling non-resident library cards. Mary Jo Rowley seconded. Motion carried on voice vote; all members present voting yea.

Library Commission members received a draft version of the FPL Emergency Manual. It will be discussed at the next meeting.

## **Librarian's Report**

- FPL has had a great response for the Summer Reading Program. 454 patrons have signed up. The goal is 500. Special programs are planned for every weekday and some Saturdays.
- FPL has been awarded a \$3200.00 matching grant from the Illinois State Historical Records Advisory Board to purchase additional storage materials for the Forsyth Historical Archives.
- A grant of \$450.00 has been approved from the Decatur Arts Council to go towards a resin art class in July. Without the grant this class would have been too cost prohibitive to offer to patrons.
- Melanie is working on a large grant opportunity through T Mobile to design an outdoor learning and community gathering space behind the library.
- Melanie has been accepted to attend the three-day Director's University in Bloomington in July.
- FPL will be launching a new Roku Streaming Sticks offering in the coming weeks.
- Patron card registration as of April 30 includes 1,386 adults and 145 juveniles. The April 2024 patron count is 3,087 which is 692 more than April 2023. Circulation for April 2024 is 3,923 which is 500 less than April 2023. Materials checked out by Non-Forsyth Patrons is 1,556. Materials checked out by Forsyth patrons at other libraries is 219.
- Patron card registration as of May 31 includes 1,389 adults and 143 juveniles. The May 2024 patron count is 3,590 which is 917 more than May 2023. Circulation for May 2024 is 4,188 which is 150 less than May 2023. Materials checked out by Non-Forsyth Patrons is 1,534. Materials checked out by Forsyth Patrons at other libraries is 227.

## **Adjournment**

The next library commission meeting is scheduled for August 14, 2024. The July 10 meeting has been cancelled. Mary Jo Rowley moved to adjourn. Laura Reimer seconded. The motion carried on voice vote; all members present voting yea.

Meeting adjourned at 2:00 p.m.

Respectfully submitted,  
Becky Wayne