

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FORSYTH, ILLINOIS
6:30 P.M.
TUESDAY, JULY 6, 2021
VILLAGE HALL, 301 SOUTH ROUTE 51, FORSYTH, ILLINOIS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA: Items listed under the Consent Agenda are considered to be routine in nature and will be acted upon by one motion and one vote. If separate action on any particular item is desired, the item will be removed from the Consent Agenda and will be considered separately.

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF JUNE 15, 2021
2. APPROVAL OF WARRANTS
3. ORDINANCE NUMBER 2021-9 AUTHORIZING THE DISPOSAL OF CERTAIN ITEMS OF VILLAGE HALL PERSONAL PROPERTY

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

ADMINISTRATION REPORTS

1. LAW ENFORCEMENT REPORT
2. VILLAGE STAFF REPORTS

OLD BUSINESS

None.

NEW BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING FORSYTH FAMILY FEST (KIM TAYLOR)
2. DISCUSSION AND POTENTIAL ACTION REGARDING BLDD ARCHITECTS PROPOSAL BERGNER'S COMMUNITY CENTER CONCEPTUAL PLAN AND BUDGETING STUDY (MAYOR JIM PECK)
3. ORDINANCE NUMBER 2021-10 AMENDING THE VILLAGE CODE PERTAINING TO PROHIBIT OFFENDING BEHAVIOR IN VILLAGE PARKS
4. ORDINANCE NUMBER 2021-11 APPROVING A TEXT AMENDMENT TO THE DEVELOPMENT ORDINANCE ALLOWING CREMATORIALS AS A SPECIAL USE IN AREAS ZONED B, C1, AND C2

CLOSED SESSION: Potential topics include, but are not limited to:

5 ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

ADJOURNMENT

CONSENT AGENDA

ITEM 1

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FORSYTH, ILLINOIS,
HELD AT 6:30 P.M. ON TUESDAY, JUNE 15, 2021
AT FORSYTH VILLAGE HALL**

CALL TO ORDER

Mayor Jim Peck called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Upon call of the roll, the following members were physically present: Mayor Jim Peck, Trustee Marilyn Johnson, Trustee David Wendt, Trustee Bob Gruenewald, Trustee Jeff London, Trustee Lauren Young

Absent: Trustee Jeremy Shaw

Staff Present:

Village Administrator David Strohl, Community & Economic Development Coordinator Jake Smith, Village Engineer Matt Foster, Village Clerk Cheryl Marty, Village Attorney Greg Moredock, Library Director Rachel Miller

Others Present: Maroa/Forsyth School Superintendent Kris Kahler, Andrew Taylor of Economic Development Corporation of Decatur, residents Dawn Wendt, Chris Beckmeyer, Kevin Kraus

CONSENT AGENDA

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF JUNE 1, 2021
2. APPROVAL OF WARRANTS
3. APPROVAL OF TREASURER'S REPORT FOR THE MONTH OF MAY, 2021

MOTION

Trustee Wendt made a Motion to approve the Consent Agenda as presented and Trustee London seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Wendt, Gruenewald, Johnson, London, Young

Nays: 0 – None
Absent: 1 - Shaw

Motion declared carried.

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

Several residents (Chris Beckmeyer, Kevin Kraus, Dawn Wendt) from Christopher Drive shared their observations and strong concerns about increased activity in the park's parking lots. They were concerned there are many more kids, many of which may not be from Forsyth, loud vehicles, more noise and more congregating in the parking lots. They requested that the Village finish the additional lighting project to help the situation. While they are comfortable reporting any incidents and concerns to the Sheriff's department they feel it's not their job to monitor the situation. Mayor Peck thanked them for their concerns and assured them the Village takes it seriously and he will be talking further with the Sheriff's department about it. He also stated the lighting upgrades will happen soon.

ADMINISTRATION REPORTS

1. Law Enforcement Report

Sheriff Rigg said Sheriff's deputies are present in the park as much as possible. They're working with the kids, but the kids are somehow not getting the message. The deputies are running into an issue of where to draw the line at the park. He asked if developing a new ordinance would help, and that would make it easier for them to enforce restrictions. Board members discussed and agreed, and Village Attorney Moredock will review and update the ordinance language and bring it back to the Board for review.

2. Village Staff Reports

Mayor Peck said the lighting upgrades and the gate projects will be priorities. He commended Library Director Miller on the Larry Reed garden, and kudos to Village Engineer Foster and Stephanie Brown for obtaining the bike path grant to the school.

Mayor Peck asked Trustee Gruenewald about the status of the mall visit for consideration of the community center location. Trustee Gruenewald reported that there are concerns about the economic health of the mall and locating there, and that we have not yet authorized BLDD Architects to move forward. Board members discussed this topic and agreed to authorize BLDD Architects to provide the Village with a next steps cost analysis so that will be presented at the next Board meeting for consideration.

Trustee London thanked Community & Economic Development Coordinator Smith for creating the events list and was pleased with the amount of online hits each event is getting.

OLD BUSINESS

1. ORDINANCE NUMBER 2021-7, AN ORDINANCE APPROVING THE TEMPORARY USE OF 110 WEST WEAVER ROAD AS A C-1 SPECIAL USE (CHURCH) THROUGH NOVEMBER 30, 2021 (COMMUNITY AND ECONOMIC DEVELOPMENT COORDINATOR SMITH)

Community and Economic Development Coordinator Smith summarized the request for temporary use of 110 West Weaver Road as a C-1 special use through November 30, 2021. He said the Village Building Inspector's report identified a few items to be addressed and by the next day all the items had been completed. The tenant was apologetic for moving in before obtaining Village approval. Community and Economic Development Coordinator Smith stated that there are 12 congregation members, some of the same family, so the 12 parking spaces will be enough. He recommended Board approval of this special use request.

MOTION

Trustee London made a Motion to approve the Ordinance as presented and Trustee Gruenewald seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Wendt, Gruenewald, Johnson, London, Young
Nays: 0 – None
Absent: 1 - Shaw

Motion declared carried.

NEW BUSINESS

1. RESOLUTION NUMBER 3-2021, A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE MAROA-FORSYTH COMMUNITY UNIT SCHOOL DISTRICT #2 REGARDING A SCHOOL RESOURCE OFFICER (MAYOR PECK)

Mayor Peck summarized the request for an intergovernmental agreement with the Maroa-Forsyth Community Unit School District #2 regarding a school resource officer, and Superintendent Kris Kahler further described the needs of the position. The school district would employ this person, pay their salary and will be based in the middle school building. This agreement would provide permission for that person to come into Forsyth for student

wellness checks, etc. Superintendent Kahler responded to other general questions from the Board.

MOTION

Trustee Wendt made a Motion to approve the Resolution as presented and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – London, Wendt, Gruenewald, Young, Johnson
Nays: 0 – None
Absent: 1 – Shaw

Motion declared carried.

2. PRESENTATION REGARDING COMMUNITY SURVEY RESULTS (VILLAGE ADMINISTRATOR STROHL)

Administrator Strohl said this project started in 2018 and summarized those results. Then the survey was done again in April and May of this year. Andrew Taylor of the Economic Development Corporation of Decatur and his staff assembled the database and provided a presentation with the results from the 297 responses received. Everything fell in the upper right-hand quadrant and represents positivity, and none of the responses were total failures, they just represent room for improvement in various areas. Administrator Strohl said the survey intent was to gauge the perception of Village services, and suggested the next administrator lead a strategic planning session using the survey as a tool to direct resources as needed. Mayor Peck was appreciative of the EDC's efforts along with those of Community & Economic Development Coordinator Smith.

Other Board comments included the defunct Village Vision and what can be done to communicate with residents along with potential economic development incentives. Administrator Strohl recommends engaging a consultant who specialized in retail development who could help the Village establish action steps.

3. PRESENTATION REGARDING GEOGRAPHIC INFORMATION SYSTEM (GIS) (VILLAGE ADMINISTRATOR STROHL)

Administrator Strohl summarized Chastain & Associates development of the new Village GIS system. Stephanie Brown gave a visual presentation showing how the asset management system can be used and the type of information it can track. She further explained how it can help with strategic planning and budgeting. They worked closely with Village staff to determine areas of importance and priorities for input into the system.

The database provides a full history on each asset, so as time goes by and different staff comes and goes over the years the information is recorded and not lost. She said the backup is all cloud storage, so it is secure. Chastain staff will continue to populate the database and hopes to hand it off to the Village staff soon.

CLOSED SESSION: Potential topics include, but are not limited to:

5 ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

MOTION

Trustee Wendt made a Motion to move to Closed Session and Trustee London seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – London, Wendt, Gruenewald, Young, Johnson
Nays: 0 – None
Absent: 1 – Shaw

Motion declared carried.

The Board returned to Open Session from Closed Session at 9:07 P.M.

ADJOURNMENT

Trustee Wendt made the Motion to adjourn and Trustee Gruenewald seconded the Motion. All Board members agreed by voice vote, and the meeting was adjourned at 9:08 P.M.

By: *Cheryl Marty*
Village Clerk

CONSENT AGENDA

ITEM 2

DATE: 07/06/21

Tuesday July 06,2021

PAGE 1

Page 11 of 83

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 SHERRY PARKER 070221	01-11-929-1	COMM CNTR REFUND 5/30/21 PARKER	75.00	75.00
01 AHW, LLC 107724896A-1	30-00-831	62" MOWER JOHN DEERE	10572.38	10572.38
01 ALTORFER, INC PC090013626	01-41-612	EQUIP MAINTENANCE SUPPLIES	4870.22	82.33
WO430051851	52-00-512	EQUIP MAINTENANCE BEAVER CRK GEN CK		535.00
WO430051852	51-00-512	EQUIP MAINTENANCE WELL 6 GEN CK UP		660.00
WO430051860	52-00-512	EQUIP MAINTENANCE SHADOW RIDGE GEN		533.00
WO430051867	51-00-512	EQUIP MAINTENANCE WELL 6 GEN BATTER		369.00
WO430051888	52-00-512	EQUIP MAINTENANCE GREENBRIER GEN CK		533.00
WO430051889	52-00-512	EQUIP MAINTENANCE SC BLVD GEN CK UP		672.22
WO430051894	51-00-512	EQUIP MAINTENANCE WTR PLANT THERMOS		956.67
WO430051895	01-41-512	EQUIP MAINTENANCE SERVICE PW GEN CK		529.00
01 AMEREN ILLINOIS 070221	01-11-571	VHALL ELECTRIC UTILITIES	9959.98	270.81
070221	01-41-571	PW/MAINT/SALT BLDG ELECTRIC UTILITI		419.40
070221	01-41-572	SIRENS/SIGNS/STREET LIGHTS		4431.92
070221	01-41-579	TRAFFIC SIGNALS		318.46
070221	01-52-571	BBF/PAV/TRAIL LIGHTS		1117.28
070221	01-53-571	LIBRARY BLDG ELECTRIC UTILITIES		877.42
070221	51-00-571	WELLS/TOWERS/PLANTS		1925.04
070221	52-00-571	SEWER LIFT STATIONS		599.65
01 JEFFERY ANDERSON 5155	16-00-911-4	GROUND MAINT. FOR ASA	658.00	658.00
01 ARCHITECTURAL EXPRESSIONS, LLP 00001	01-11-549	CODE REVIEW ALL ABOUT EYES	1710.50	1710.50
01 DECATUR AREA CONVENTION 070221	16-00-911-1	2021 FARM PROGRESS CONTRIBUTION	10000.00	10000.00
01 BEACON ATHLETICS, LLC 0532796	01-52-652	OPERATING SUPPLIES	621.88	621.88
01 BLACKSTONE AUDIO, INC 1227002	01-53-681	AUDIO VISUAL	34.95	34.95
01 BLH COMPUTERS, INC I2100303	01-10-913	'21 SPRING CLEAN UP ELECTRONICS	2072.25	2072.25
01 SPRINGFILED ELECTRIC SUPPLY CO S6905319.001	51-00-612	EQUIP. MAINTENANCE SUPPLIES	177.36	177.36
01 BENEFIT PLANNING CONSULTANTS, BPCIO00259416	01-11-549	HRA/COBRA SERVICES JULY 2021	95.56	95.56
01 CORN BELT ENERGY CORPORATION 070221	51-00-571	WELL 6 UTILITIES	1369.71	1369.71
01 GREATER DECATUR CHAMBER OF COM 2251374	01-10-560	YEARLY MEMBERSHIP FEE	275.00	275.00
01 CHASTAIN & ASSOCIATES, LLC 070221	30-00-810-2	WELL 7 DESIGN IEPA ENG	35788.78	9583.84
070221	30-00-874	STREET REHAB GREENBRIER/LUCAS/WILL		8343.14

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
070221	01-11-532	ENG ADVISORY SERVICE		804.93
070221	01-11-532	GIS DATABASE ENG SERVICES		2897.87
070221	01-11-532	ADVISORY ENG SERVICES PARK BRIDGE/P		5004.13
070221	01-41-532	STREET DEPT ADVISORY LIBRARY SIDEWA		1964.63
070221	01-41-515	SOTRM WATER ADVISORY MS4		1445.95
070221	51-00-532	WATER SYSTEM ADVISORY LIQ CHLORINE		1179.10
070221	01-11-532	SPORTS PARK LWCF GRANT		4565.19
01 CONSTELLATION NEWENERGY			665.07	
07022021	01-11-571	VHALL GAS UTILITIES		67.58
07022021	01-41-571	MAINT/PW BLDG GAS UTILITIES		121.67
07022021	01-53-571	LIBRARY BLDG GAS UTILITIES		134.89
07022021	51-00-571	WTR PLANTS/WELL GAS UTILITIES		340.93
01 CONNIE'S GREEN HOUSE			1821.00	
5327	01-52-617-1	PARK LANDSCAPING		1821.00
01 EVERGREEN FS, INC			106.50	
72012724	01-52-617	GROUND MAINTENANCE SUPPLIES		106.50
01 AHW LLC CLINTON			593.87	
10433537	01-41-929	MISC EXPENSE BRUSHCUTTER		593.87
01 PETTY CASH			3000.00	
070221	16-00-911-5	DISC GOLF TOURNAMENT PRIZES		3000.00
01 DUNKER ELECT SUPPLY INC			247.83	
81462-1	01-41-652	OPERATING SUPPLIES		247.83
01 GALE RESEARCH INC.			369.06	
74464652	01-53-671	BOOKS		49.48
74465840	01-53-671	BOOKS		41.96
74516002	01-53-671	BOOKS		183.14
74552651	01-53-671	BOOKS		48.75
74567603	01-53-671	BOOKS		45.73
01 GETZ FIRE EQUIPMENT CO.			149.45	
I7-584183	01-41-512	EQUIP MAINTENANCE SERVICE 1ST AID B		113.35
I7-584184	01-11-512	EQUIP MAINTENANCE SERVICE 1ST AID B		36.10
01 JANA HOWE			20.36	
070221	01-53-651	OFFICE SUPPLIES REIMB		20.36
01 HICKORY POINT BANK			34.58	
070221	01-11-929	PCORI FOR HRA 2020		34.58
01 ID LABEL, INC			471.00	
0147842	01-53-651	OFFICE SUPPLIES		471.00
01 ILLINOIS EPA			1000.00	
070221	01-41-515	STORMWATER MS4 ANNUAL FEE		1000.00
01 ILLINOIS METER INC.			760.90	
3032884-00	01-52-652	OPERATING SUPPLIES		63.20
3032891-00	01-41-652	OPERATING SUPPLIES		697.70
01 JENNER AG INC.			874.38	
070221	01-52-612	EQUIP MAINENANCE SUPPLIES		68.12
W09331	01-52-512	EQUIO MAINTENANCE SERVICE		806.26
01 JENNIFER A. STOUT			270.00	
070221	01-53-913	SUMMER PROGRAM FEES		270.00

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 KEEPING IT GREEN LAWN IRRIGATI			750.00	
23240	01-52-517	GROUND MAINT. PUMP LEAK BBF/SPRINKE		450.00
23243	01-52-512	EQUIP MAINTENANCE SERVICE		300.00
01 KEMPER CPA GROUP LLP			6500.00	
1023054	18-00-531	AUDIT SERVICE FOR 2020		1500.00
1023054	01-11-531	AUDIT SERVICE FOR 2020		5000.00
01 KEY EQUIPMENT & SUPPLY CO.			300.00	
161664	01-41-612	EQUIP MAINTENANCE SUPPLIES		300.00
01 LAKE LAND COLLEGE			22.21	
070221	01-53-910	REIMBURSEMENT FOR LOST BOOK		22.21
01 LOWE'S COMPANIES, INC.			363.83	
070221	01-53-912	LIBRARY ACCESSORIES		18.99
070221	01-41-652	OPERATING SUPPLIES		2.84
070221	01-10-914	ELECTRICAL FOR FFF		342.00
01 MACON COUNTY TREASURER			16.74	
21-26	01-11-535	WIPER BLADES REPLACED MC # 32		16.74
01 MELROSE PYROTECHINCS, INC			7500.00	
070221	01-10-914	FFF '21 FIREWORKS REMAINING BALANCE		7500.00
01 MENARDS			708.16	
070221	01-41-652	OPERATING SUPPLIES		57.17
070221	01-52-652	OPERATING SUPPLIES		126.52
070221	01-11-654	JANITORIAL SUPPLIES		68.86
070221	01-10-914	ELECTRICAL FOR FFF		25.38
070221	01-53-654	JANITORIAL SUPPLIES		7.85
070221	01-52-617-1	PARK LANDSCAPING		288.37
070221	51-00-652	OPERATING SUPPLIES		12.96
070221	01-52-655	PARK DEPT FUEL		69.93
070221	01-52-612	EQUIP MAINTENANCE SUPPLIES		35.42
070221	01-11-611	BLDG MAINTENANCE SUPPLIES		15.70
01 MISSISSIPPI LIME COMPANY			14528.29	
1554045	51-00-656	LIQ CALCIUM HYDROXIDE		3373.45
1555264	51-00-656	LIQ CALCIUM HYDROXIDE		3728.58
1555930	51-00-656	LIQ CALCIUM HYDROXIDE		2421.03
1556519	51-00-656	LIQ CALCIUM HYDROXIDE		2437.21
1557213	51-00-656	LIQ CALCIUM HYDROXIDE		2568.02
01 MORNINGSTAR			1336.00	
070221	01-53-540	SUBSCRIPTION RENEWAL ONLINE SOURCES		1336.00
01 MTI DISTRIBUTING, INC			279.19	
1307242	01-52-612	EQUIP MAINTENANCE SUPPLIES		279.19
01 INTERTRADE SERVICES CORP DBA			152.17	
62713	01-41-617	GROUND MAINTENANCE SUPPLIES		152.17
01 PEST OUTPOST LLC			84.25	
4338	51-00-652	OPERATING SUPPLIES		51.60
4372	01-52-612	EQUIP MAINTENANCE SUPPLIES		32.65
01 PRODIGY DISC			1200.00	
25896	16-00-911-5	DISC GOLF TOURNAMENT MISC ITEMS		1200.00

SYS DATE:07/01/21

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 929

SYS TIME:16:17
[NW1]

DATE: 07/06/21

Tuesday July 06,2021

PAGE 4

Page 14 of 83

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ASHLEY KIRBY 070221	01-11-929-1	COMM CNTR REFUND 05/30/21 KIRBY	30.00	30.00
01 SAM'S CLUB/GECE 070221	01-41-654	JANITORIAL SUPPLIES	125.76	125.76
01 SIDENER ENVIRONMENTAL SERVICES 526739	51-00-512	EQUIP MAINTENANCE SERVICE	1059.40	1059.40
01 NICHOLS PAPER & SUPPLY CO 7267858-01	01-41-654	JANITORIAL SUPPLIES	326.68	326.68
01 STAPLES CREDIT PLAN 070221-2	01-53-651	OFFICE SUPPLIES	102.59	83.46
070221-2	01-53-913	PROGRAM SUPPLIES		5.17
070221-2	01-11-651	OFFICE SUPPLIES		13.96
01 THIRD MILLENNIUM ASSOCIATES, I 26427	51-00-549-1	W/S BILLING SERVICES FOR 08/01/2021	1464.40	732.20
26427	52-00-549-1	W/S BILLING SERVICES FOR 08/01/2021		732.20
01 US POSTAL SERVICE (CAPS) 070221	51-00-549-1	W/S BILLING POSTAGE FOR 7/1/2021	577.55	288.77
070221	52-00-549-1	W/S BILLING POSTAGE FOR 7/1/2021		288.78
01 VILL OF FORSYTH 070221	01-11-571	WATER UTILITIES	150.00	150.00
01 WAL-MART 070221	01-53-651	OFFICE SUPPLIES	160.52	78.02
070221	01-53-654	JANITORIAL SUPPLIES		19.88
070221	01-53-913	PROGRAM SUPPLIES		9.74
070221	01-53-681	AUDIO VISUAL		52.88
01 WATER SOLUTIONS UNLIMITED, INC 43402	51-00-656	CHLORINE/FLUOROSILICIC/POTASSIUM	1544.19	1544.19
01 WATTS COPY SYSTEM 29587849	01-53-512	COPIER RENTAL/COPIES	252.86	252.86
** TOTAL CHECKS TO BE ISSUED			128200.36	

SYS DATE:07/01/21

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 929
Tuesday July 06,2021

SYS TIME:16:17
[NW1]

DATE: 07/06/21

PAGE 5

Page 15 of 83

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
GENERAL FUND			54253.93	
HOTEL/MOTEL TAX FUND			14858.00	
TIF DISTRICT FUND			1500.00	
CAPITAL PROJECT FUND			28499.36	
WATER OPERATIONS			25195.22	
SEWER OPERATIONS			3893.85	
*** GRAND TOTAL ***			128200.36	
TOTAL FOR REGULAR CHECKS:			128,200.36	

DATE: 07/06/21

Tuesday July 06,2021

PAGE 6

Page 16 of 83

A/P MANUAL CHECK POSTING LIST					
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)					
PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR	
01 STAPLES CREDIT PLAN	06/25/21	56269	270.47		
142 070221	01-53-651	OFFICE SUPPLIES		227.98	
142 070221	01-53-913	PROGRAM SUPPLIES		42.49	
** TOTAL MANUAL CHECKS REGISTERED			270.47		

REPORT SUMMARY			
CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	128200.36	270.47	128470.83
TOTAL CASH	128200.36	270.47	128470.83

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	54253.93	270.47	54524.40
16	14858.00	.00	14858.00
18	1500.00	.00	1500.00
30	28499.36	.00	28499.36
51	25195.22	.00	25195.22
52	3893.85	.00	3893.85
TOTAL DISTR	128200.36	270.47	128470.83

CONSENT AGENDA

ITEM 3

THE VILLAGE OF FORSYTH

MACON COUNTY, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF CERTAIN
ITEMS OF VILLAGE PERSONAL PROPERTY**

JIM PECK, Mayor
CHERYL MARTY, Village Clerk

BOB GRUENEWALD
JEFF LONDON
MARILYN J. JOHNSON
JEREMY SHAW
DAVID WENDT
LAUREN YOUNG

Village Trustees

Published in pamphlet form by authority of the Mayor and Board of Trustees of the Village of Forsyth
on _____, 2021

Sorling Northrup. – 1 North Old State Capitol Plaza, Suite 200, Springfield, IL 62701

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF CERTAIN
ITEMS OF VILLAGE PERSONAL PROPERTY**

WHEREAS, the Village of Forsyth (“Village”), Macon County, State of Illinois, is a duly organized and existing municipality operating under and pursuant to the Illinois Municipal Code; and

WHEREAS, the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/11-76-4, grants municipalities with a population less than 500,000 the authority to sell and dispose of personal property it determines, by a simple majority of the corporate authorities, to be no longer useful and necessary; and

WHEREAS, the Village Board finds that the personal property currently housed by the Village and outlined in **Exhibit A** is no longer needed by the Village or useful and should be disposed of based on the provisions of this Ordinance; and

WHEREAS, the President and Board of Trustees of the Village of Forsyth find that it is in the best interests of the Village to dispose of the personal property set forth in **Exhibit A** as outlined in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Forsyth, Macon County, Illinois, as follows:

Section 1. Recitals. The above recitals are incorporated herein by this reference as if specifically stated in full.

Section 2. Disposition of Property. The Mayor or his designee is authorized

to sell the property indicated on **Exhibit A**. If items are not purchased, the remaining items may be donated or otherwise disposed of as directed by Village Administrator.

Section 3. Severability. In the event a court of competent jurisdiction finds this ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this ordinance and the application thereof to the greatest extent permitted by law.

Section 4. Repeal and Savings Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or causes of action which shall have accrued to the Village of Forsyth prior to the effective date of this ordinance.

Section 5. Effectiveness. This Ordinance shall be effective after it is printed in book or pamphlet form and published by the authority of the corporate authorities.

SO ORDAINED this _____ day of _____ 2021, at Forsyth, Macon County, Illinois.

	YES	NO	ABSENT	PRESENT
GRUENEWALD				
JOHNSON				
LONDON				
SHAW				
WENDT				
YOUNG				
PECK				
TOTAL				

VILLAGE OF FORSYTH

Jim Peck, Village Mayor

Attest:

Cheryl Marty, Village Clerk

EXHIBIT A
Property List

5 HP DC 7800 CPU's

1 Brother Printer HL-22

2 Keyboards

3 Computer Mice

1 HP Laptop Compaq NX7400

1 Lenovo Laptop

ADMINISTRATION REPORTS

07/6/2021

Economic Development

- Staff continues to monitor commercial properties on US-51, and work with interested parties to assess needs, through TIF and Enterprise Zone incentives and possibilities, and promote development in the Village.
- We have received a number of inquiries on future planning climate and openness of the Village to a variety of developments and concepts, namely residential. Long-term, revisiting the comprehensive and land use plans would provide best guidance and action, however in the meantime, discussing goals and views would be beneficial for items on the horizon. I expect to bring more information to the July 20, 2021 Village Board Meeting for your consideration and feedback.

Community Development

- The Village of Forsyth Planning and Zoning Commission met on June 24, 2021 to review two items: one text amendment to the Development Ordinance and one proposed rezoning. The applicant for the rezoning has pulled their application for revision prior to review by the Board, and you can find the proposed text amendment and accompanying items included in this meeting packet.
- The next regularly scheduled meeting of the Planning and Zoning Commission will be on Thursday, July 22, 2021 at 5:30 PM at the Village Hall.
- Staff continues to pursue code enforcement violations, with a majority being tall grass violations, as they continue to be reported in large quantities. The frequent rain has also added a number of items to our list for compliance and required for some leniency.

Miscellaneous

- I have continued work on the first issue of the quarterly newsletter. We will be fully prepared to have the newsletter sent out on August 1, 2021 to those subscribed. Sign up instructions for the newsletter was included in the most recent utility bills and is also available on the Village website and social media. At the end of last week, our newsletter is nearly at 300 subscribers. If there are any items you would like to see included in the newsletter specifically, please contact me and we can ensure they are included.

Respectfully submitted,

Jake Smith

Community and Economic Development Coordinator/

Assistant to the Village Administrator

ENGINEER'S REPORT

Forsyth; July 6, 2021 Board Meeting

Submitted by Matthew B. Foster, P.E., PLS

Project 6928 – Bike Path to Grade School

Clearances on the biological and wetland impact of the project have been received. As expected, there are no anticipated negative impacts to wetlands or endangered species. The special waste review is still outstanding at this point in time, we do expect IDOT will require a Preliminary Site Investigation (PSI) during the development of the construction plans. Once that information is received, we will be able to finalize the draft Project Development Report for submittal to IDOT for review. I am also working on setting up the kickoff meeting with the State as required by the ITEP grant the Village received.

Project 6972 – Phillip Circle & Cale Court Rehabilitation

We still need to wrap up a set of “as-built” plans for the Village records to complete our work on this project. We also intend to enter the as-built information for this storm sewer into the Village’s GIS once it is ready for new information.

Project 7485.01 – Well 7 Subdivision

The recorded warranty deed and title policy for this property has been received and all easements have been recorded and distributed. The acquisition portion of the project is now complete.

Project 7542 – 2020 Street Maintenance

We are working on combining the sidewalk ramp work in the Schroll Pointe subdivision with the sidewalk ramps in The Greenbrier subdivision, the library sidewalk and a few other places in town into one concrete contract for the Village. This should allow the Village to get the overall best pricing on the work. Patching and cape sealing of the pavement will proceed next year when the City and the County have microsurfacing programs again.

Project 7778 – The Greenbrier Rehabilitation

The sidewalk and other concrete work for the subdivision will be split out into a separate contract. We will proceed with bidding on the rehabilitation project as soon as the concrete contract is in motion.

Project 7893 – 2021 Advisory

IDNR has passed on the reimbursement request for the park property purchase. Payment should be received once the State’s fiscal year end hold period is complete.

The IEPA has approved a construction permit for changing out the chlorine system at the water treatment plant. We are working with Public Works Director Fowler on how best to proceed with this project, now that the IEPA has provided their official requirements for the work.

We have continued to work on the library sidewalk design. We are working on combining this into a single sidewalk replacement contract for the Village this summer.

I have made arrangement to meet with the Khans again on the temporary easement for access

ENGINEER'S REPORT

Forsyth; July 6, 2021 Board Meeting

to the Greenbrier retention pond on Friday, July 16. I should have their response by the July 20 Board meeting.

Project 7981 – GIS Initial Development

QA/QC of the GIS data entry will be completed soon. Once that is complete Stephanie Brown and I will provide Village staff the database and training on how to enter and utilize the system. We expect this to be complete by mid-July.

Project 7982 – Forsyth Park LWCF Grant Compliance

Topographic surveying of the site is complete. We held an internal kickoff meeting to begin the design phase of the project. Once a preliminary layout has been prepared, we will present the plan to the Board for input and feedback on the layout.

Project 8000 – Well No. 7 Design

Design of the project continues. We continue to proceed with the project with the anticipation of applying for the IEPA loan as previously discussed but will continue to keep an eye out for other funding opportunities if they come available.

In other news, work on the next phase of the Stevens Creek Bikeway for the Decatur Park District has begun. This phase of the project will connect Cresthaven Park to Timber Lane on the south side of Forsyth. The length of the path is just over 1.5 miles and is anticipated to be complete in late summer/early fall of 2022.

I will be out of the office all next week. Either Stephanie Brown or Jeremy Buening will be attending the meeting in my place, should there be any questions.



Library Director's Report July 6, 2021

- Summer Reading Program fun continues. One of our biggest programs for this summer was Bubble Stations with Absolute Science on June 22. Participants were able to use wands in a variety of shapes and sizes while discovering the science behind the bubbles.
- 442 people have registered for the reading portion of the program as of June 30.
- Baby TALK Times will be returning to the Forsyth Public Library as of August 4. These sessions for ages birth to three will be held every Wednesday at 9:30 a.m.
- We received notice of our FY2021 Illinois Public Library Per Capita Grant award in the amount of \$5,147.75. As in past years, notice of the award does not translate to immediate receipt of the funds.
- The Non-Resident Fee Survey required each year by the Illinois State Library and the Illinois Heartland Library System has been submitted.
- We are currently surveying library users to evaluate newspaper and magazine usage in preparation for fall renewals.



Rachel Miller
July 1, 2021

Public Works Report 6-30-21

Parks:

Ball fields preps, including weekend games and 10U USA State Softball Tourney.
Completed Forsyth Family Fest work (before, during, and after).
Mowed parks, ball fields, and trails.
Weed eating around parks.
Completed work on Disc Golf Tee Pads.
Flowers planted, added mulch to flower beds.
Pulled weeds from 4/5 Lot islands.
Fixed water leak and added watering station to fields 4/5 entrance.
Fixed yard hydrant at field 3 for watering fields (rained every day since).
Fixed field 4 and field 5 irrigation system leaks / replaced failed sprinkler heads.

On our Park to do list is:

Playground repairs (parts ordered), add mulch to pocket park play areas.
Start prep work for Disc Golf Tournament set for July 23-25.
Remove bushes on Forsyth Parkway and at Forsyth Park sign on Weaver.
Add two new park benches in the main park (1) and James Ct pocket park (1)... ordered
Add grill to Veteran's Park Pavilion... ordered
Dead tree removal.
Trail repairs.

Village:

We continued to maintain (mow) the Village Hall, Library, and other property / easements throughout the Village.
Limb removal program
We worked on locates, inspections, new construction assistance.
We worked any concerns residents had.
We planted flowers, added mulch to flower beds at Library.
Storm system debris removal.

On our Village to do list is:

Continue with Village / limb cleanup.
Sidewalk, Road repairs.
Hydrant painting.
Tree Removal.
Mosquito Spraying (week of July 12-16).

Water Treatment Plant / Sewer:

Continued with meeting IEPA sampling and analysis requirements.
Completed required reports.
We worked any concerns residents had.
Replaced old chemical lines with new on potassium permanganate feed system.

On our Water / Sewer to do list is:

Complete monthly IEPA sampling and other required sampling.
curb-box repairs.

Thanks, Darin

NEW BUSINESS

ITEM 1

NEW BUSINESS

ITEM 2



June 22, 2021
 Village of Forsyth
 301 South Route 51
 Forsyth, Illinois 62535

Re: **Proposal for A/E Services**
Village of Forsyth – Bergner’s Community Center Conceptual Plan and Budgeting Study

We appreciate the opportunity to provide a proposal for the Architectural services associated with the above referenced project. We understand the Owner is seeking fees to further examine the Hickory Point Mall, Bergner’s facility to accommodate a planned Community Center for the Village of Forsyth. The team of BLDD Architects, Inc. and O’Shea Builders (providing budgeting information) look forward to working together with your team to develop this successful study for the Village of Forsyth.

UNDERSTANDING OF THE PROJECT

The Village of Forsyth is considering constructing a new Community Center within the Hickory Point Mall in the area formerly occupied by the Bergner’s retail company. The Village has performed a survey of the community to determine the building components to be included in the Community Center. The team of BLDD Architects and O’Shea Builders will take this information and provide a first and second floor conceptual plan and an associated Project Budget to complete the work.

SCOPE OF SERVICES

The Study is to include the following:

- Review of the previously developed building program (identify the spaces that will fit within the constraints of the existing Bergner’s facility).
- Develop a first and second floor conceptual plan (identify size of spaces and their adjacencies).
- Opinion of probable costs associated with the conceptual plans.
- Final Deliverables
 - Conceptual Floor Plans
 - Project Budget

PROJECT SCHEDULE

Upon approval of this proposal and a fully executed agreement for services, BLDD proposes to complete this work in 30 days.

FEE PROPOSAL

We propose to provide the work indicated in this proposal on an hourly basis as a not-to-exceed of \$10,000. Services will be invoiced monthly. Reimbursable expenses are in addition to BLDD’s fees.

**ANTICIPATED REIMBURSABLE EXPENSES**

We do not anticipate any reimbursable expenses for this project. However, if any of the following is requested by the Owner: Printing Owner review sets, presentation drawings requested by Owner, mileage associated with the project, and postage/express mailings, these will be billed accordingly.

SERVICES NOT INCLUDED

Although the following services are not included in the scope of work, BLDD can include these items during the project as an additional service on an hourly basis or as a negotiated fee.

- Exterior and interior perspectives/renderings.
- 3-dimensional building animations.
- Life cycle cost analysis for building systems including HVAC, domestic hot water, or building envelope selection.
- LEED criteria evaluation, calculation, justification and documentation

Upon your acceptance of this proposal, I will promptly send you an agreement for these services to be signed by both parties.

We appreciate the opportunity to be of service to the Village of Forsyth and look forward to continuing our relationship. If you have any questions, please feel free to call and discuss. We look forward to working with you and are ready to begin work immediately.

Sincerely,

BLDD ARCHITECTS, INC.

A handwritten signature in black ink, appearing to read "John S. Whitlock", is written over a light gray rectangular background.

John S. Whitlock, AIA, LEED AP
Principal

cc: Contract File

NEW BUSINESS

ITEM 3

THE VILLAGE OF FORSYTH

MACON COUNTY, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE AMENDING THE VILLAGE CODE TO PROHIBIT
OFFENDING BEHAVIOR IN VILLAGE PARKS**

JIM PECK, Mayor
CHERYL MARTY, Village Clerk

BOB GRUENEWALD
JEFF LONDON
MARILYN J. JOHNSON
JEREMY SHAW
DAVID WENDT
LAUREN YOUNG

Village Trustees

Published in pamphlet form by authority of the Mayor and Board of Trustees of the Village of Forsyth
on _____, 2021

Sorling Northrup. – 1 North Old State Capitol Plaza, Suite 200, Springfield, IL 62701

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE VILLAGE CODE TO PROHIBIT
OFFENDING BEHAVIOR IN VILLAGE PARKS**

WHEREAS, the Village of Forsyth ("Village"), Macon County, State of Illinois, is a duly organized and existing municipality operating under and pursuant to the Illinois Municipal Code; and,

WHEREAS, 65 ILCS 5/11-5-3 authorizes municipalities to enact ordinances seeking to prevent forms of disorderly conduct; and,

WHEREAS, the Village wishes to protect the public health, safety, and welfare by enacting regulations that prohibit certain offensive behavior in Village parks; and,

WHEREAS, the Mayor and Board of Trustees of the Village of Forsyth believe it is in the best interests of the Village to amend its Village Code as provided for below.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Forsyth, Macon County, Illinois, as follows:

Section 1. Recitals. The above recitals are incorporated herein by this reference.

Section 2. Amendment to Text of the Village Code. The Village Code of Ordinance is hereby amended as follows (added; deleted)

§ 92.22 PUBLIC NUISANCE NOISE.

(A) Definition. For the purposes of this section, the following definition shall apply unless the context clearly indicates or requires a different meaning:

PUBLIC NUISANCE NOISE. Any noise which unreasonably disturbs or interferes with the peace and comfort of owners or possessors of real property within the Village.

(B) Public nuisance noise prohibited. It is unlawful for any person knowingly to cause or make, or for any person in possession of property knowingly to allow to originate from the property, public nuisance noise.

(C) Illustrative enumeration. Noises constituting a public nuisance may, depending upon location, include, but are not necessarily limited to, the following sounds or combination of sounds:

- (1) Loud and frequent, repetitive or intermittently continuous sounds made by the use of a musical instrument or instruments or other device capable of producing sounds, or of a sound amplifier or other device capable of producing, amplifying, or reproducing sounds;
- (2) Loud and raucous, or frequent, repetitive or continuous sounds made by any horn or siren attached to a motor vehicle, except such sounds that are made to warn of danger or that are specifically permitted or required by law;
- (3) Loud and frequent, repetitive or intermittently continuous sounds made in connection with the starting, operation, repair, rebuilding or testing of any motor vehicle, motorcycle, race vehicle, off-highway vehicle or internal combustion engine;
- (4) Yelling, shouting, whistling or singing on or near the public streets or public parks, particularly between the hours of ~~10~~9:00 p.m. and 8:00 a.m.;
- (5) Sound from a motor vehicle audio system, such as a radio, tape player or compact disc player, which is operated at such a volume that it can be clearly heard by a person of normal hearing at a distance of 50 feet or more from the vehicle itself.

(D) Prima facie violation. It shall be considered a nuisance affecting public peace to use, operate or permit to be used, played or operated, any radio, receiving set, musical instrument, phonograph, microphone, recording, tape player, compact disc, MP3-type device, or other machine for the producing or reproducing of sound in such a manner as to unreasonably disturb the peace, quiet and comfort of neighboring inhabitants. The operation of any such machine, device or component in such a manner as to be plainly audible at a distance of 100 feet from a property line of the lot containing the building, structure, or apparatus from

which the sound emanates, or from the edge of any such public way from which the sound is emanating, shall be prima facie evidence of a violation of this section.

(E) Exceptions. The provisions of this section shall not apply to the following:

- (1) Regularly-scheduled, Village sanctioned community events at parks, which may include public address systems for sporting events, public concerts, or public ceremonies, and shall not apply to regularly-scheduled parades held in the village;
- (2) Construction or maintenance activities in the village's right-of-way that have been conditioned by the Village Administrator or designee to minimize the impact on adjacent property owners.

§ 94.063 DISTURBING THE PEACE.

(A) No person shall, either by word or act, indulge in any noise, boisterous, disorderly, or indecent conduct, or in any manner disturb the peace or good order of the community within the parks by loud playing of record players, televisions, radios, tape recorders, noisemakers, sound equipment, musical instruments, fighting, quarreling or wrangling with a loud voice or shouts, threatening violence to the person or property of others, ~~or~~ engaging in a riotous clamor or tumult, or using vehicles in a dangerous or disorderly manner. Certain exemptions apply for special events as allowed by this chapter.

(B) No person shall disturb or intrude upon a picnic or gathering in the park without consent of those composing the group, except law enforcement, peace officers or village employees in the proper pursuit of their duties.

§ 94.067 PERSONS ACTING UNLAWFULLY TO BE REMOVED FROM PARK.

(A) No person shall remain within the park who does not abide by conditions adopted and posted by the Board of Trustees for the preservation of good order and the protection of property within the park.

(B) No person shall remain within the park who does not abide by the instructions and directions of duly authorized police officers or employees and agents of the Board in the lawful performance of their duties.

(C) Any person directed by a police officer or an employee or agent of the Board to leave the park shall do so promptly and peaceably.

(D) Any person found to have violated any Village ordinance within any Village park shall be fined no less than \$250.00.

Section 3. Severability. In the event a court of competent jurisdiction finds this ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this ordinance and the application thereof to the greatest extent permitted by law.

Section 4. Repeal and Savings Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or causes of action which shall have accrued to the Village of Forsyth prior to the effective date of this ordinance.

Section 5. Effectiveness. This Ordinance shall be effective after it is printed in book or pamphlet form and published by the authority of the corporate authorities.

SO ORDAINED this _____ day of _____ 2021, at Forsyth, Macon County, Illinois.

	YES	NO	ABSENT	PRESENT
GRUENEWALD				
JOHNSON				
LONDON				
SHAW				
WENDT				
YOUNG				
PECK				
TOTAL				

VILLAGE OF FORSYTH

Jim Peck, Village Mayor

Attest:

Cheryl Marty, Village Clerk

NEW BUSINESS

ITEM 4

MEMORANDUM

TO: The Honorable President and Board of Trustees
FROM: Jake Smith, Community and Economic Development Coordinator
DATE: July 6, 2021
RE: Ordinance Approving a Text Amendment Regarding Cremation Services

Accompanying this memorandum, please find an ordinance for approval for a text amendment to the Village of Forsyth Development Ordinance regarding Cremation Services.

Recently, staff had received an inquiry from an interested party on cremation services in the Village.

While the Development Ordinance currently allows for Funeral Parlors (Mortuary) as permitted use in the B, C1, and C2 Zoning Districts, the requirements there may not appropriately encapsulate the extended, more intensive use of cremation. Therefore, Village Staff brought forth a proposed text amendment to the Village of Forsyth Planning and Zoning Commission for Cremation as a special use in the B, C1, and C2 districts.

The Planning & Zoning Commission voted to recommend approval of the proposed text amendment with a vote of 6-0.

Please do not hesitate to reach out with any questions.

Thank you,

Jake Smith

TEXT AMENDMENT RECOMMENDATION & FINDINGS OF FACT

To: Village of Forsyth Board of Trustees
From: Planning & Zoning Commission
Re: Recommendation for Text Amendment Regarding Cremation Services
Date: July 6, 2021

On June 24, 2021, the Planning and Zoning Commission ("Commission") held a public hearing for a text amendment to the Village of Forsyth Development Ordinance regarding Cremation Services as a permitted or special use. The notice of the public hearing was published in the Herald & Review on June 9, 2021. A copy of the certificate of publication is attached.

Previously, Village Staff had received an inquiry from a party looking to locate and begin operating a cremation and preparation service in the Village of Forsyth. The closest similar use is "Funeral Home (Mortuary)", but due to differing services and objectives, would not fully address the need for more focused parking or impact on neighboring buildings. "Funeral Home (Mortuary)" is currently permitted in B, C1, and C2 Zoning Districts. This text amendment would allow for cremation services as a special use in B, C1, and C2 Districts.

Staff recommended that the Planning and Zoning Commission recommend the text amendment for approval to the Village of Forsyth Board of Trustees. Staff based this recommendation on comparable requirements of other municipalities and on similar requirements in our current Development Ordinance.

Based on the public hearing, the Commission voted to recommend approval of the requested text amendment to the Village Board with a vote of 6-0. The Commission further made the following findings of fact:

1. The amendment promotes the public health, safety, comfort, convenience, and general welfare of the Village, and complies with the policies, Comprehensive Plan, and other official plans of the Village of Forsyth;



Chairman, Planning & Zoning Commission

NOTICE OF PUBLIC HEARING

The Village of Forsyth Planning and Zoning Commission will hold a public hearing at 5:30 PM, on Thursday, June 24, 2021 at the Village of Forsyth Village Hall at 301 S. Rt. 51, Forsyth, IL 62535. Two items will be discussed at this meeting. First, presented by the Village of Forsyth Village Hall Staff, will cover changes to the Village of Forsyth Development Ordinance, specifically the Special Use Chart. Second, presented by Darryl Dougherty regarding the proposed map amendment - rezoning of 226 Barnett Avenue.

For inquiry on item one, please contact Village Hall, contact information also included below. Contact information for item two can be found directly below.

Applicant: Darryl Dougherty

Address: 226 Barnet Ave

Nature of Request: Rezoning

Legal Description of Subject Property: OLDWELLER & WALTERS HIGHLAND ~ PLACE LOT 29 ~
145X137

Village of Forsyth, Village Hall

301 S Rt 51

Forsyth, IL 62535

217-877-9445

All persons interested may appear and speak at this hearing.

RC Campbell, Chair

Forsyth Planning and Zoning Commission

Forsyth, IL

THE VILLAGE OF FORSYTH

MACON COUNTY, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE APPROVING A TEXT AMENDMENT TO THE
DEVELOPMENT ORDINANCE ALLOWING CREMATORIUMS AS A SPECIAL USE
IN AREAS ZONED B, C1, AND C2**

JIM PECK, Mayor
CHERYL MARTY, Village Clerk

BOB GRUENEWALD
JEFF LONDON
MARILYN J. JOHNSON
JEREMY SHAW
DAVID WENDT
LAUREN YOUNG

Village Trustees

Published in pamphlet form by authority of the Mayor and Board of Trustees of the Village of Forsyth
on _____, 2021

Sorling Northrup. – 1 North Old State Capitol Plaza, Suite 200, Springfield, IL 62701

ORDINANCE NO. ____

**AN ORDINANCE APPROVING A TEXT AMENDMENT TO THE
DEVELOPMENT ORDINANCE ALLOWING CREMATORIALS AS A SPECIAL USE
IN AREAS ZONED B, C1, AND C2**

WHEREAS, the Village of Forsyth ("Village"), Macon County, State of Illinois, is a duly organized and existing municipality operating under and pursuant to the Illinois Municipal Code; and

WHEREAS, 65 ILCS 5/11-13-14 provides that a municipality may amend its Zoning ordinances provided that a hearing be held before the Village Planning and Zoning Commission with notice being published not more than 30 nor less than 15 days before the hearing; and,

WHEREAS, the Village's Development Ordinance contains the zoning regulations applicable throughout the Village; and,

WHEREAS, Section 9.11.C. of the Village Development Ordinance allows the Planning and Zoning Commission to propose text amendments to be considered by the Village Board; and,

WHEREAS, the Planning and Zoning Commission proposed a potential text amendment regulating crematoriums in the Village by allowing them as special uses in areas zoned B, C1, and C2; and,

WHEREAS, a public hearing was noticed by publication in the Herald & Review, and was duly held by the Forsyth Planning and Zoning Commission on June 24, 2021; and,

WHEREAS, the Planning and Zoning Commission met on June 24, 2021, and unanimously recommended the Village Board approve a text amendment regulating

crematoriums in the Village by allowing them as special uses in areas zoned B, C1, and C2; and,

WHEREAS, the Mayor and Board of Trustees of the Village of Forsyth believe it is in the best interests of the Village to approve the Text Amendment.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Forsyth, Macon County, Illinois, as follows:

Section 1. Recitals. The above recitals are incorporated herein by this reference.

Section 2. Amendment to Text of the Village Development Ordinance. The Village Development Ordinance is hereby amended as follows (*Note: the permitted and special use chart is organized alphabetically and this will be added accordingly*):

4.8 PERMITTED AND SPECIAL USE CHART

...

Use	AG	RE	R1/OT	R2	R3	B	C1	C2	OR	I1	I2
P = Permitted Use A=Permitted Accessory Use											
S = Special Use SPU = Special Public Use											
Cremation Services	-	-	-	-	-	S	S	S	-	-	-

Section 3. Severability. In the event a court of competent jurisdiction finds this ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this ordinance and the application thereof to the greatest extent permitted by law.

Section 4. Repeal and Savings Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained

shall affect any rights, actions, or causes of action which shall have accrued to the Village of Forsyth prior to the effective date of this ordinance.

Section 5. Effectiveness. The ordinance, shall be effective after it is printed in book or pamphlet form and published by the authority of the corporate authorities.

SO ORDAINED this _____ day of _____ 2021, at Forsyth, Macon County, Illinois.

	YES	NO	ABSENT	PRESENT
GRUENEWALD				
JOHNSON				
LONDON				
SHAW				
WENDT				
YOUNG				
PECK				
TOTAL				

VILLAGE OF FORSYTH

Jim Peck, Village Mayor

Attest:

Cheryl Marty, Village Clerk

CLOSED SESSION

Email correspondence from GovHR to David Strohl on June 28, 2021

David, I wish that I had better news to report with respect to the Village Administrator recruitment. Unfortunately, we have gone from six applicants to five. One applicant notified us of his decision to withdraw his application. We listed the position on LinkedIn and Facebook last Wednesday. We also sent out 1800 direct solicitations. Unfortunately, those efforts have yielded no additional applications thus far. I consulted several of my colleagues at GovHR for ideas as to how I might generate some additional interest. All of them indicated that they suspect the relatively low salary range is a likely contributor to the lack of interest.

I then contacted three central Illinois managers in small communities to get their thoughts on the salary range. All agreed that given the cost of living in Forsyth, the salary range was a concern.

With that being said, there is one applicant in the pool, Patrick Marsh, who is very experienced and quite capable. I was a bit surprised that Patrick submitted an application, but he has experienced some difficult personal circumstances lately that have adversely affected his marketability. Otherwise he is an excellent candidate. There are a couple of other applicants that I think are decent.

We will continue to push the position on social media and through the GovHR network. I hope to have some better news for you next week. Thanks David! Mark
--

Mark R. Peterson
Vice President

GovHR USA, LLC
Parent Company of GovTempsUSA
[630 Dundee Road, Suite 130](#)
[Northbrook, IL 60062](#)
[Office: 847-380-3198](#)
Cell: 309-825-5091
www.GovHRusa.com



To: Village Mayor and Trustees
From: Rachel Miller, Library Director
Date: June 30, 2021
Re: Library Director Search

The process of hiring the next Library Director can be handled in house or can be taken care of by employing an outside firm that specializes in the process. I am happy to assist with the search and the hiring in whatever way the Village Board would like.

Handle in House

- Job description
- Where to post
- Need to decide salary and benefits, time frame, who is handling the process

Library Director - Forsyth Public Library DRAFT

The Village of Forsyth is seeking applicants for the position of Library Director. We are looking for an enthusiastic, customer-focused person with a desire to promote the Library and foster positive community relations. The preferred candidate will have strong communication skills and progressively responsible library experience.

Forsyth is located in Central Illinois in the Decatur metropolitan area and serves a population of 3,490. Forsyth is known for its diverse population, excellent schools, and beautiful parks. Forsyth Public Library was established in 1983 under the Village Library Act and is a department of the Village of Forsyth. It is part of the Illinois Heartland Library System (IHLS) and the Sharing Heartland's Available Resources Equally (SHARE) automation consortium.

Under the direction of the Forsyth Village Board and the Village Administrator, the Library Director oversees library operations to efficiently and effectively serve the public needs. Responsibilities include hiring, supervising, evaluating and providing leadership to a staff of seven full and part-time staff; collection development; assisting in budget preparation; planning and facilitating library programming; filling out required reports to the state, system, or other agencies; and other tasks related to the growth and success of the library.

QUALIFICATIONS: The preferred candidate will have the following qualifications: an ALA accredited MLS/MLA degree or equivalent and at least 2 years library experience, including supervisory experience.

SALARY AND BENEFITS: xxxxxxxx annually, depending on experience. The Village of Forsyth benefits package includes medical, dental, and vision insurance (Village pays 100% of employee premiums); participation in the Illinois Municipal Retirement Fund (IMRF); optional 457 deferred compensation plan; and vacation, sick, and personal leave. This is a full-time, salaried position at 40 hours/week.

TO APPLY: Please submit a resume, cover letter and three professional references to xxxxxxxxxx. Please submit applications by xxxxxxx. Any applications received after this date may not be considered.

START DATE: Anticipated for September 1, 2021

Suggestions for Posting Library Position

Organization	How to Post	Cost?	Notes
Illinois Heartland Library System (IHLS)	https://www.illinoisheartland.org/library-jobs	free	Please note that jobs are posted weekly and your request may not be added for up to a week.
Reaching Across Illinois Library System (RAILS)	https://www.railslibraries.info/jobs	free	
Illinois Library Association (ILA)	https://www.ila.org/jobline	\$100	Job listings appear on the ILA Web site for 30 days. New posts are listed within two business days of receipt of your listing. Links to new posts are shared on ILA's Twitter feed with the hashtag #ILAJobline, advertised in the ILA Alert, and posted on the ILA website. \$324 is for a single 30 day post. \$449 is for an enhanced 30 day post. \$649 is for 30 day maximum exposure, including emails to more than 45,000 ALA members and LIS professionals.
American Library Association (ALA)	https://joblist.ala.org/	\$324, \$449, or \$649	
Association of Rural and Small Libraries (ARSL)	https://www.arsl.org/jobs	free	Email job submissions to jobs@arsl.org
University of Illinois and other MLS programs	https://lschool.illinois.edu/student-life/career-support/library-positions	?	waiting a call-back for details on this
IHLS listserve		free	Rachel has posting privileges Reaches staff from 500+ libraries in southern half of Illinois
ARSL listserve		free	Rachel has posting privileges. Reaches staff from rural and small libraries across the United States.

Employ an Outside Firm

Bradbury Miller Associates specializes in library executive searches.

<https://bradburymiller.com/> They have assisted with the director search for Champaign Public Library and Decatur Public Library, as well as many other libraries nationwide.

I talked with Jobeth Bradbury (jobethbradbury@bradburymiller.com, 816-803-7087 cell). After our phone call, she followed up with a summary email:

Hi, Rachel. Congrats again and it was nice to chat with you this morning. I've copied Karen, Beth, and Brian (Bradbury Miller Team) on this message. Too, I am more than happy to chat with the Mayor about the search process in the future. Here is a quick overview of our process and pricing and the two types of searches we offer.

Search Options:

Full Search: *this approach has us managing the search for the Hiring Authority from beginning to end. We essentially become staff for the process. It typically includes at least four meetings with us (some are virtual; others in person), the recruiting and advertising, generating the pool of applicants, and managing the logistics of the semifinal and final interviews. We can also be the negotiating team and extend the offer on behalf of the Village if that is desired. Our fee is a flat fee and includes the advertising expenses and a single background check on the final candidate of choice. We do official references on each finalist as well as "street reconnaissance" and electronic searching. The flat fee would be in the area of \$22,000-24,000. The full search comes with our one-year guarantee and the process takes about three months or so once we get started.*

We meet with staff, the Hiring Authority, and any stakeholders, etc. as might be desired at the beginning of the process. We do focus groups and surveys with the staff and survey the Hiring Team to gather information about the position, the organization, and the area. We meet with the Hiring Team to outline the process and set the schedule for the entire search. We lead the semifinal interviews virtually and help the Hiring Authority select three or four finalists. We are present at the final interviews and work through the end of the search up to the successful candidate accepting the offer—contingent on a successful background check (included in our fee). We also would come in remotely to present the pool of candidates to the Hiring Authority and share our notes after the pool has been assembled- we leave that meeting with approximately 6-9 semi-final candidates selected for the next round of interviews.

Pool Enhancement: *The second type of search we offer is a "Pool Enhancement" process. We do the first half of the search as outlined above and the Village completes the last half of the process. There is no guarantee except we do guarantee a minimum of ten qualified candidates. We would have a phone conversation with the Hiring Authority, set a timetable for our work, develop the announcement, recruit and advertise, do the intake of candidate documents and meet again with the Hiring Team to discuss our notes on the candidates helping select six to eight*

semifinalists. At this point, our work is complete, and the Village takes it from there. This process is a flat fee of \$15,000.

The “full search” is our most common approach for a director search, but you may want to take a look at the “pool enhancement.” We would be happy to talk through our process if there are additional questions. Our search process takes approximately three months to complete once we get started on the search.

Thanks again for reaching out to us—we appreciate the opportunity to share a bit more about what we do and how we do it. Feel free to let us know if you have any additional questions or would like more information. We’d be happy to chat with you at a future meeting.

Warm regards, Jobeth Bradbury

In our phone call, Jobeth also asked me to pass on to you that even if the Village of Forsyth does not hire her firm, she is happy to talk with you about the process of hiring a library director, things to consider as you look for applicants, and some of the traits of a strong candidate.

Soon after receiving this information from Jobeth Bradbury, I had a phone call from Karen Miller (karenmiller@bradburymiller.com), one of the other co-owners of Bradbury Miller Associates. She saw our information in the company email and immediately reached out to tell us that her mother-in-law, Mildred Dilly, is a Forsyth resident and a frequent user of Forsyth Public Library. Karen was pleased by the unexpected small-town connection and said to tell the mayor and the village board that she is happy to informally help with the search and offered advice and guidance. She encourages you to email her to talk about the best way to proceed, even if the Village doesn't hire her firm. She wants to assist the library that her mother-in-law uses and enjoys.

Village of Forsyth, Illinois

Library Director

Recruitment Proposal

June 23, 2021



630 Dundee Road
Suite 130
Northbrook, IL 60062
847-380-3240
info@GovHRusa.com

Table of Contents

About Us _____	3
Our Team _____	4
References _____	5
Scope of Services _____	6
Project Timeline _____	10
Full Scope Project Cost _____	11
Limited Scope Project Cost _____	13
Virtual Project Cost _____	14
Professional Outreach Project Cost _____	15
Summary of Guarantee _____	16
Contract Signature Page _____	17
Optional Services _____	18
Consultant Full Biography _____	19

About Us

A note about COVID-19 -- We are carefully monitoring recommendations from the federal, state and local governments and working with clients as they begin to reopen. Before COVID we made extensive use of technology for video interviews with candidates and meetings with clients. We have utilized these during COVID and can combine technology with appropriate in person meetings to assist clients in cost effective recruiting processes.

GovHR is a public management consulting firm serving local government clients and other public-sector entities across the country. Our headquarters are in Northbrook, Illinois. We are a certified Female Business Enterprise in the State of Illinois and work exclusively in the public and non-profit sectors. GovHR offers customized executive recruitment services, management studies and consulting projects for local government and organizations who work with local government. Please note the following key qualifications of our firm:

- Since our establishment in 2009, our consultants have conducted more than 700 recruitments in 41 states, with an increase in business of at least 30% each year. Twenty-eight (28%) of our clients are repeat clients, the best indicator of satisfaction with our services.
- Surveys of our clients show that 94% rate their overall experience with our firm as Outstanding and indicate they plan to use our services or highly recommend us in the future.
- Our state of the art processes, including extensive use of social media for candidate outreach and video interviews with potential finalist candidates, ensure a successful recruitment for your organization.
- Our high quality, thorough recruitment brochure reflects the knowledge we will have about your community and your organization and will provide important information to potential candidates.
- We are committed to providing you with a pool of candidates that reflects the diversity of your community. We support the following organizations with our time as well as provide financial resources: National Forum for Black Public Administrators, Local Government Hispanic Network, League of Women in Government and Engaging Local Government Leaders.

About the Owners

GovHR is led by Heidi Voorhees, President, and Joellen Cademartori, Chief Executive Officer.

Ms. Voorhees has conducted more than 400 recruitments in her management consulting career, with many of her clients repeat clients, attesting to the high quality of work performed for them. In addition to her 17 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service, including ten years as the Village Manager for the Village of Wilmette, Illinois.

Ms. Cademartori is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Cademartori has worked in forms of government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services. She has worked in Massachusetts, North Carolina, and Illinois.

Our Team

Recruitment Consultant & Main Point of Contact:

Mark Peterson

Vice President

309-825-5091

MPeterson@GovHRusa.com

Susan Brennan

Vice President

781-771-5654

SBrennan@GovHRusa.com

Proposal Inquiry:

Laurie Pederson

Administrative Services Director

847-380-3198

LPederson@GovHRusa.com

GovHR Owners:

Heidi J. Voorhees

President

847-380-3243

HVoorhees@GovHRusa.com

Joellen J. Cademartori

Chief Executive Officer

847-380-3239

JCademartori@GovHRusa.com

References

The following references can speak to the quality of service provided by GovHR.

Worcester Public Library, MA
(Director of Libraries, 2020)

Stephanie Pasha, Board President
3 Salem Street
Worcester, MA 01608

spasha@wpi.ed

Sulma Rubert-Silva, Associate Director
508-799-1690

srubert-silva@mywpl.org

Austin, TX
(Library Director, 2017)

Sara Hensley, former Austin Interim Assistant City Manager
Assistant City Manager, City of Denton
215 E. McKinney St., Suite 100
Denton, TX 76201
940-349-8224

Sara.Hensley@cityofdenton.com

Arlington, TX
(Library Director, 2019)
(Chief Technology Officer, 2019)

Heather Moorhead, HR Manager
City of Arlington
101 S. Mesquite St.
Arlington, TX 76010
817-459-6862

Heather.Moorhead@arlingtontx.gov

Scope of Services – Full Scope Recruitment

A typical recruitment and selection process takes approximately 175 hours to conduct. At least 50 hours of this time is administrative, including advertisement placement, reference interviews, and due diligence on candidates. We believe our experience and ability to professionally administer your recruitment will provide you with a diverse pool of highly qualified candidates for your position search. GovHR clients are informed of the progress of their recruitment throughout the entire process. We are always available by mobile phone or email should you have a question or need information about the recruitment.

Phase I: Position Assessment, Position Announcement & Brochure

One-on-one or group interviews will be conducted with stakeholders identified by the client to develop the Recruitment Brochure. We have a variety of other options for gathering input:

- Dedicated email and surveys to obtain feedback from stakeholder groups
- Public Forums conducted by our consultants

A combination of the above items can be used to fully understand community and organizational needs and expectations for the position.

Development of a **Position Announcement** to be placed on websites and social media

Development of a thorough **Recruitment Brochure** for client review and approval



Agreement on a detailed **Recruitment Timetable** – a typical recruitment takes between 90 to 120 days from the time you sign the contract to appointment of the finalist candidate.

Phase II: Advertising, Candidate Recruitment & Outreach

We make extensive use of social media as well as traditional outreach methods to ensure a diverse and highly qualified pool of candidates. In addition, our website is well known in the local government industry – we typically have 6,000 visits to our website each month. Finally, we develop a database customized to your recruitment and can send an email blast to thousands of potential candidates.

Phase II will include the following:

- GovHR consultants will personally identify and contact potential candidates in person, via email, and also via telephone.
- Develop a database of potential candidates from across the country unique to the position and to the client, focusing on:
 - Leadership and management skills
 - Size of organization
 - Experience in addressing challenges and opportunities also outlined in Phase I
- The database will range from several hundred to thousands of names and an email blast will be sent to each potential candidate.



Scope of Services - Continued

- Placement of the Position Announcement in appropriate professional online publications:
 - Public sector publications & websites
 - Social media
 - LinkedIn (over 15,000 connections)
 - Facebook
 - Twitter
 - Instagram
- GovHR will provide you with a list of advertising options for approval



PHASE III: Candidate Evaluation & Screening

Phase III will include the following steps:

- Review and evaluation of candidates' credentials considering the criteria outlined in the Recruitment Brochure
- Candidates will be narrowed down to those candidates that meet the qualification criteria
- Candidate evaluation process:
 - Completion of a questionnaire explaining prior work experience
 - Live Video Interview (45 minutes to 1 hour) conducted by consultant with each finalist candidate
 - References (at least 2 references per candidate will be contacted at this time)
 - Internet/Social Media search conducted on each finalist candidate



All résumés will be acknowledged and inquiries from candidates will be personally handled by GovHR, ensuring that the client's process is professional and well regarded by all who participate.

Phase IV: Presentation of Recommended Candidates

Phase IV will include the following steps:

- GovHR will prepare a Recruitment Report presenting the credentials of those candidates most qualified for the position.
- GovHR will provide an electronic file which contains the candidates' materials with a "mini" résumé for each candidate so that each candidate's credentials are presented in a uniform way.
- Client will receive a log of all applicants and may review résumés if requested.
- Report will arrive in advance of the Recruitment Report Presentation.



GovHR will spend approximately 2 hours with the client reviewing the recruitment report and providing additional information on the candidates.

Scope of Services - Continued

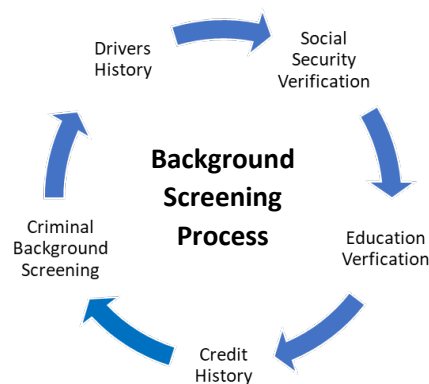
Phase V: Interviewing Process & Background Screening

Phase V will include the following steps:

GovHR will:

- Develop the first and second round interview questions for your review and comment
- Coordinate candidate travel and accommodations
- Provide you with interview books that include:
 - Candidates Credentials
 - Set of questions with room for interviewers to make notes
 - Evaluation sheets to assist interviewers in assessing the candidate's skills and abilities

Background screening* will be conducted along with additional references contacted:



*Per state and federal regulations

GovHR will work with you to develop an interview schedule for the candidates, coordinating travel and accommodations. GovHR consultants, if requested, will be present for all the interviews, serving as a resource and facilitator.

GovHR will coordinate a 2-Step Interview process. The first round interviews will include five or six candidates. The second round interviews will include two or three candidates. GovHR will supply interview questions and an evaluation form.

In addition to a structured interview, the schedule can incorporate:

- Tour of client facilities
- Interviews with senior staff

Scope of Services - Continued

Phase VI: Appointment of Candidate

- GovHR will assist you as much as you request with the salary and benefit negotiations and drafting of an employment agreement, if appropriate.
- GovHR will notify all applicants of the final appointment, providing professional background information on the successful candidate.

Project Timeline – Full Scope Recruitment



Weeks 1 & 2

Phase 1: On Site Interviews & Brochure Development

Weeks 3 thru 6

Phase 2: Advertising, Candidate Recruitment & Outreach

Weeks 7 thru 9

Phase 3: Candidate Evaluation & Background Screening

Week 10

Phase 4: Presentation of Recommended Candidates

Week 11 & 12

Phase 5: Interview Process & Additional Background Screening

Weeks 13 & 14

Phase 6: Appointment of Candidate

*In certain recruitments, the above schedule can be condensed to 12-weeks. Please inquire for details.

Full Scope Recruitment – Price Proposal

Summary of Costs:

We are carefully monitoring recommendations from the federal, state and local governments and working with clients on alternatives to in person meetings. We are fully operational and can work with you via video and by utilizing electronic files. If at the time of recruitment, COVID-19 restrictions are lifted and travel is possible, we are happy to attend meetings in person. For this reason, we have priced travel as a separate expense.

****Consultant travel expenses are not included in the price proposal. If the consultant is requested to travel to the client, we estimate \$ 150 per trip (up to 3 trips) for travel. Only actual expenses will be billed to the client for reimbursement to GovHR.**

Possible in-person meetings could include:

1. Recruitment brochure interview process
2. Presentation of recommended candidates
3. Interview Process

Any additional consultant visits requested by the Client (beyond the three visits listed above) will be billed at \$125/hour; \$500 for a half day and \$950 for a full day. The additional visits may also result in an increase in the travel expenses and those expenses will be billed to the client.

Payments for Fees & Services:

Professional fees and expenses will be invoiced as follows:

1st Payment: 1/3 of the Recruitment Fee (invoice sent upon acceptance of our proposal).

2nd Payment: 1/3 of the Recruitment Fee and expenses incurred to date (invoice sent following the recommendation of candidates).

Final Payment: 1/3 of the Recruitment Fee and all remaining expenses (invoice sent after recruitment is completed).

Recruitment expenses will be itemized in detail. Payment of invoices is due within thirty (30) days of receipt.

Recruitment Fee:

\$18,000

Recruitment Expenses:

Expenses include candidate due diligence efforts

\$1,500

Advertising:

*Advertising costs over \$2,500 will be placed only with client approval. Client is billed only for actual cost.

\$2,500*

Total:

\$22,000**

****This fee does not include travel and accommodations for candidates interviewed.**

Limited Scope Recruitment

Summary of Services:

GovHR offers Clients a "Limited Scope" recruitment process, designed for clients who require only partial assistance with a recruitment.

The first several components of a Limited Scope Recruitment Process and a Full Recruitment and Selection Process are similar. The consultant will:

- Meet with employees and other stakeholders
- Develop and place the position announcement on websites and on social media outlets
- Conduct outreach for candidates via personal and electronic contacts
- Review all resumes for fit for position
- Conduct video interviews.
- Complete two references for each finalist candidate
- Prepare an electronic Recruitment Portfolio that includes the information on the recommended candidates. This will be provided to the client a few days in advance of a candidate presentation meeting.

At this point in the Limited Scope Recruitment process, GovHR involvement will be complete.

The key differences between the Limited Scope Recruitment Process and the Full Recruitment and Selection Process are:

- A Recruitment Flyer, instead of a full Brochure, will be prepared for the Limited Scope Recruitment. This flyer will be distributed as a .pdf file.
- GovHR will not conduct background investigations (court, credit, motor vehicle records checks, etc.)
- GovHR will not offer any guarantee regarding the selection and tenure of the candidates. GovHR will bill the client immediately after presentation of candidates and will not redo the recruitment and selection process if the Client is unsuccessful in hiring someone from the group of recommended candidates.
- Development of interview questions, second interview questions, and assistance with contract negotiations will be the responsibility of the client.

Limited Scope Recruitment – Price Proposal

Summary of Costs:

We are carefully monitoring recommendations from the federal, state and local governments and working with clients on alternatives to in person meetings. We are fully operational and can work with you via video and by utilizing electronic files. If at the time of recruitment, COVID-19 restrictions are lifted and travel is possible, we are happy to attend meetings in person. For this reason, we have priced travel as a separate expense.

****Consultant travel expenses are not included in the price proposal. If the consultant is requested to travel to the client, we estimate \$ 150 per trip (up to 2 trips) for travel. Only actual expenses will be billed to the client for reimbursement to GovHR.**

Possible in-person meetings could include:

1. Recruitment brochure interview process
2. Presentation of recommended candidates

Any additional consultant visits requested by the Client (beyond the three visits listed above) will be billed at \$125/hour; \$500 for a half day and \$950 for a full day. The additional visits may also result in an increase in the travel expenses and those expenses will be billed to the client.

Payments for Fees & Services

Professional fees and expenses will be invoiced as follows:

1st Payment: 1/2 of the Recruitment Fee (invoice sent upon acceptance of our proposal).

Final Payment: 1/2 of the Recruitment Fee and expenses incurred (invoice sent following the recommendation of candidates).

Recruitment expenses will be itemized in detail. Payment of invoices is due within thirty (30) days of receipt.

Recruitment Fee:

\$16,500

Advertising:

*Advertising costs over \$2,500 will be placed only with client approval. Client is billed only for actual cost.

\$2,500*

Total:

\$19,000**

****This fee does not include travel and accommodations for candidates interviewed.**



Virtual Recruitment – Price Proposal

GovHR offers a condensed process called a “Virtual Recruitment”. GovHR services will include the following:

- Telephone conference regarding the position and the recruitment process.
- Review of position job description and any prior position announcements.
- Preparation of a position announcement for client review and approval.
- Posting of position announcement on GovHR’s website and social media sources (Twitter, Facebook, LinkedIn, Instagram).
- Distribution of position announcement to relevant professional network contacts via direct e-mail or telephone.
- Preparation of matrix for client review and approval that identifies key position requirements with which to evaluate candidates.
- Review of each candidate’s qualifications against key position requirements and presentation of candidate matrix. All candidate documents are sent to client.
- Notification to all candidates that the recruitment process is being turned over to the client.

Payments for Fees & Services

Professional fees and expenses will be invoiced as follows:

Recruitment Fee and advertising expenses incurred will be billed upon completion of GovHR’s services.

Payment of invoices is due within thirty (30) days of receipt.

Recruitment Fee:

\$8,000

Advertising:

*Advertising costs over \$2,000 will be placed only with client approval. Client is billed only for actual cost.

\$2,000*

Total:

\$10,000**

Optional Virtual Recruitment Services:

Candidate Background Check: \$250 per candidate plus \$30 per degree verification (per candidate, per degree)

Preparation of Interview Questions:
\$250 flat fee per set of questions provided.

Reference Checks: 3 references on the finalist candidate, \$75 per reference.



Scope of Services – Professional Outreach Services

GovHR offers Professional Outreach to assist our clients with their recruitment process. GovHR services will include the following:

- Telephone conference regarding the position and the recruitment process.
- Review of position job description and any prior position announcements.
- Preparation of a position announcement for client review and approval.
- Posting of position announcement on GovHR's website and social media sources (Twitter, Facebook, LinkedIn, Instagram).
- Distribution of position announcement to relevant professional network contacts via direct e-mail or telephone.
- Notification to all candidates that the recruitment process is being turned over to the client.

Recruitment Fee:

\$3,000

Advertising:

*Advertising costs over \$2,000 will be placed only with client approval. Client is billed only for actual cost.

\$2,000*

Total:

\$5,000*

*Variable Costs: Advertising Expense.

Can range from \$1,000 to \$2,000 per position depending on the sources used.

Payments for Fees & Services

Professional fees and expenses will be invoiced as follows:

Recruitment Fee and advertising expenses incurred will be billed upon completion of GovHR's services.

Payment of invoices is due within thirty (30) days of receipt.

Guarantee – Full Scope Recruitment

GovHR Guarantee

GovHR is committed to assisting our clients until a candidate is appointed to the position. Therefore, no additional professional fee will be incurred if the client does not make a selection from the initial group of recommended candidates and requests additional candidates be developed for interview consideration. If additional advertising beyond the Phase I advertising is requested, client will be billed for actual advertising charges. Reimbursable expenses may be incurred should the recruitment process require consultant travel to the Client.

Upon appointment of a candidate, GovHR provides the following guarantee: should the selected and appointed candidate, at the request of the client or the employee's own determination, leave the employ of the client within the first 12 months of appointment, we will, if desired, conduct one additional recruitment for the cost of expenses and advertisements only. This request must be made within six months of the employee's departure.

Why Choose GovHR?

- We are a leader in the field of local government recruitment and selection with experience in more than 38 states, in communities ranging in population from 1,000 to 1,000,000. More than 28% of our clients are repeat clients showing a high level of satisfaction with our work. We encourage you to call any of our previous clients.
- We are committed to bringing a diverse pool of candidates to your recruitment process. We network extensively with state, city and county management associations, attending more than 20 state and national conferences each year. In addition, we support and attend the meetings of League of Women in Government, the Local Government Hispanic Network, National Forum for Black Public Administrators and Engaging Local Government Leaders.
- We conduct comprehensive due diligence on candidates. Before we recommend a candidate to you, we will have interviewed them via video, conducted reference calls, and news media and social media searches. Our knowledge of local government ensures that we can ask probing questions that will verify their expertise.
- We are your partners in this important process. You are welcome to review all the resumes we receive and we will share our honest assessment of the candidates.
- Our goal is your complete satisfaction. We are committed to working with you until you find the candidate that is the best fit for your position.



Signature Page

We believe we have provided you with a comprehensive proposal; however, if you would like a service that you do not see in our proposal, please let us know. We can most likely accommodate your request.

This proposal will remain in effect for a period of six months from the date of the proposal. We look forward to working with you on this recruitment and selection process!

Village of Forsyth, Illinois agrees to retain GovHR USA, LLC ("GovHR") to conduct a Library Director Recruitment in accordance with its proposal dated June 23, 2021. The terms of the proposal are incorporated herein and shall become a part of this contract.

ACCEPTED:

Village of Forsyth, Illinois

By: _____

Title: _____

Date: _____

Billing Contact: _____

Billing Contact Email: _____

GovHR USA, LLC

By: _____

Title: _____

Date: _____

PLEASE SELECT ONE:

- ☐ **Full Recruitment Service**
- ☐ **Limited Recruitment Service**
- ☐ **Virtual Recruitment Service**
- ☐ **Professional Outreach Service**

Optional Services

GovTemps USA

Need an Interim? GovTempsUSA, a subsidiary of GovHR USA, specializes in the temporary placement of positions in local government. The firm offers short-term assignments, in addition to long-term and outsourced arrangements. Our placement professionals at GovTempsUSA have typically enjoyed distinguished careers in local government and displayed a commitment to public service throughout their career.

Recorded One-Way Video Interview of Candidates

Candidates we recommend for your consideration can complete a one way video interview with 3 to 5 questions that will be recorded and which you can review electronically at your convenience. This can occur prior to making your decision on which candidates to invite for an interview. Cost \$100 per candidate.

Leadership/Personality Testing

GovHR has experience working with a wide variety of leadership and personality assessment tools, depending on the qualities and experiences the client is seeking in their candidates. These include but are not limited to Luminaspark, Caliper, DISC and others. Depending on the evaluation type selected fees can range between \$100 to \$500 per candidate.

360° Evaluation

As a service to the Client, we offer the option to provide you with a proposal for a 360° performance evaluation for the appointed position at six months into his or her employment. This evaluation will include seeking feedback from both elected officials and department directors, along with any other stakeholder the Client feels would be relevant and beneficial. This input will be obtained on a confidential basis with comments known only to the consultant. If you are interested in this option, GovHR will prepare a proposal for this service.



MARK R. PETERSON



Mark R. Peterson is a Vice President with GovHR USA. Mark's career in local government management spans four decades in three midwestern states... Iowa, Missouri and Illinois. He matriculated at the University of Iowa where he received a BA Degree in Political Science and an MPA Degree in Public Affairs.

Following relatively brief local government assignments in Iowa, Mark served for four years as the Assistant to the City Administrator in Liberty, Missouri. Mark came to Illinois in early 1988 when he was appointed as the Assistant City Manager of Normal, Illinois. Ten years later, he was named the City Manager in that same community. He retired in 2018 having served the Town of Normal for over 30 years.

The Town of Normal, a full service municipality in central Illinois has a population of 56,500. The Town carries a AAA bond rating. Normal is also home to Illinois State University with an annual enrollment of 22,000 full time students.

While serving as its City Manager, Normal established a national reputation for sustainable urban development practices. In 2001, the Town of Normal launched a robust central business district redevelopment initiative. Over the ensuing 15 years, the downtown district, later rebranded as Uptown Normal, was transformed with over \$100 million in public investment, including \$35 million from various state and federal sources, and over \$200 million in private investment including the development of a full service, four Diamond, Marriott Hotel & Conference Center, a Hyatt Place hotel, a multi-modal transportation center, a Children's Discovery Museum and a number of private mixed use projects involving retail, residential and office uses.

Normal's "Uptown Renewal Project" has won national awards for planning, sustainable infrastructure, and innovative development partnerships. Mark Peterson and members of his former staff have been invited to present on Normal's central business revitalization project at numerous regional and national conferences and symposiums. Further, this very successful initiative is routinely cited by the U.S. Department of Transportation as a model for transportation oriented development (TOD) that other cities should emulate.

Under Peterson's leadership, the Town of Normal has been recognized both regionally and nationally for several other innovative programs and practices including the effective use of public/private partnerships, successful town/gown relations, innovative urban planning initiatives, and electric vehicle technology deployment.

During his career, Mark also developed significant expertise in the following areas of local government operations: insurance administration, capital improvement funding, state and federal grant procurement, economic development analysis, strategic planning, financial management, community policing and intergovernmental collaboration.

PROFESSIONAL EDUCATION

- Master of Arts in Public Administration, Local Government Management, University of Iowa,
- Bachelor of Arts in Political Science, University of Iowa

MEMBERSHIPS AND AFFILIATIONS

- Municipal Insurance Cooperative Association (MICA), Former Treasurer
- Metro McLean County Centralized Communications Board (Metcom), Former Chair
- Bloomington-Normal Public Transit Systems Board (BNPTS), Former Trustee
- Illinois City/County Management Association (ILCMA), Past President
- Illinois Municipal League Managers Committee, Past Chair

- Bloomington-Normal Economic Development Council (BNEDC), Past Member
- Central Illinois Regional Broadband Network Board (CIRBN), Past Chair

PROFESSIONAL BACKGROUND

- Town of Normal, Illinois
City Manager 1998 - 2018
Assistant City Manager 1988 - 1998
- City of Liberty, Missouri, Assistant to the City Administrator 1984 - 1988
- City of Coralville, Iowa, Administrative Intern 1980 - 1981
- City of Ankeny, Iowa, Administrative Intern 1978





SUSAN BRENNAN



Susan Brennan is a Vice President at GovHR USA. She has over 21 years of experience as a leader in libraries. She has led strategic planning, productivity/efficiency studies and organizational change management initiatives for multiple organizations.

Ms. Brennan is known for her vision, leadership, problem solving skills and ability to achieve consensus within organizations. She is a skilled manager who is regularly called on for input into hiring decisions, personnel problems and union negotiations for the public sector.

For the past 14 years Brennan has led the Weston Public Library, regularly ranked among the top performing libraries in Massachusetts. During her tenure she founded the Weston Art and Innovation Center and secured \$4.6 million dollars in town funding to renovate an historical building in town to house this new venture. Additionally, she secured \$500,000 in town funding to create an archival vault for town records and directed the cataloging of over 3,000 linear feet of unique records.

She has served in multiple leadership positions for library organizations as President and Treasurer of the Minuteman Library Network, President of the Metrowest Regional Library System and Chair, Massachusetts Book Awards.

Prior to her career in libraries Brennan was a senior clinical researcher in neuropsychology at Mclean Hospital, a Harvard Medical School affiliated hospital. While there she developed software for spectroscopy analysis and conducted clinical studies for neurocognitive disorders.

Brennan holds a Masters in Library and Information Science from Simmons College. In her spare time she supports not for profit organizations that promote literacy. Throughout her career she has generously given her energies to mentoring students and young professionals.

PROFESSIONAL EDUCATION

- Master of Library and Information Science, Simmons University, Boston, MA

MEMBERSHIPS AND AFFILIATIONS

- American Library Association

PROFESSIONAL BACKGROUND

- Founder, Weston Art and Innovation Center, Weston, MA 2018 - Present
- Director, Weston Public Library, Weston, MA 2004 - 2018
- Director, Medway Public Library, Medway, MA 2000 - 2004
- Head of Technical Services, Reference Librarian, Westwood Public Library, Westwood, MA 1997 - 2000
- Competitive Intelligence Consultant, Harvard Business School, Boston, MA 1994 - 1996



DRAFT**Library Director - Forsyth Public Library**

The Village of Forsyth is seeking applicants for the position of Library Director. We are looking for an enthusiastic, customer-focused person with a desire to promote the Library and foster positive community relations. The preferred candidate will have strong communication skills and progressively responsible library experience.

Forsyth is located in Central Illinois in the Decatur metropolitan area and serves a population of 3,490. Forsyth is known for its diverse population, excellent schools, and beautiful parks. Forsyth Public Library was established in 1983 under the Village Library Act and is a department of the Village of Forsyth. It is part of the Illinois Heartland Library System (IHLS) and the Sharing Heartland's Available Resources Equally (SHARE) automation consortium.

Under the direction of the Forsyth Village Board and the Village Administrator, the Library Director oversees library operations to efficiently and effectively serve the public needs. Responsibilities include hiring, supervising, evaluating and providing leadership to a staff of seven full and part-time staff; collection development; assisting in budget preparation; planning and facilitating library programming; filling out required reports to the state, system, or other agencies; and other tasks related to the growth and success of the library.

QUALIFICATIONS: The preferred candidate will have the following qualifications: an ALA accredited MLS/MLA degree or equivalent and at least 2 years library experience, including supervisory experience.

SALARY AND BENEFITS: xxxxxxxx annually, depending on experience. The Village of Forsyth benefits package includes medical, dental, and vision insurance (Village pays 100% of employee premiums); participation in the Illinois Municipal Retirement Fund (IMRF); optional 457 deferred compensation plan; and vacation, sick, and personal leave. This is a full-time, salaried position at 40 hours/week.

TO APPLY: Please submit a resume, cover letter and three professional references to xxxxxxxxxxxx. Please submit applications by xxxxxx. Any applications received after this date may not be considered.

START DATE: Anticipated for September 1, 2021

**SORLING
NORTHROP**
ATTORNEYS

July 2, 2021

Cheryl Marty
Village Clerk
Village of Forsyth
301 South Route 51
Forsyth, IL 62535

Re: Closed Session Minutes

Dear Cheryl:

Below are my recommendations following the review of the executive session minutes. The format is consistent with how my predecessor, Jeff Jurgens, presented the minute review with one change. This letter will indicate minutes that are being held confidential but should be a part of the next review because the matters are near resolution. This category will be included in this letter but will not be a formal category recognized in the Resolution passed by the Village Board. It is my intent that this will allow for a more efficient review of the minutes.

I have not reviewed any portion of the closed session minutes below for the reasons set forth at the end of the correspondences, and, accordingly, I express no formal opinion on the matter:

November 2, 2020

I have reviewed the existing closed session meeting minutes that have been approved by the Village Board to determine whether they should be publicly disclosed or whether a need for confidentiality still exists. At this time, it is my recommendation that the following meeting minutes be disclosed in their entirety:

January 20, 2020
March 16, 2021

It is my recommendation that the following meeting minutes be released, in part, releasing the portion dealing with the approval of content of closed session meeting minutes and/or the semi-annual review, with all other areas redacted:

February 3, 2020 - Sections 1 and 2 of the minutes may be released, with Section 5 being redacted. For the reasons set forth at the end of this letter, I have not reviewed and express no opinion on Sections 3 and 4 of these minutes.

Reply To:

**1 North Old State Capitol
Plaza, Suite 200
P.O. Box 5131
Springfield, IL 62705**

**P: 217-544-1144
F: 217-522-3173**

www.sorlinglaw.com

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SORLING NORTHRUP
JULY 2, 2021
PAGE 2

March 2, 2020 – Sections 1 and 2 of the minutes may be released. For the reasons set forth at the end of this letter, I have not reviewed and express no opinion on Section 3 of these minutes.

July 20, 2020 – The single paragraph related to collective bargaining which discusses who would be on the Village's negotiating team should be released. All other matters should be kept confidential.

It is my recommendation that following meeting minutes not be released as they involve issues that are still pending or issues of close proximity and involve personnel, litigation and/or pending or recent real estate matters and therefore a need for confidentiality still exists; however these minutes should be reviewed as a part of the next review because the matters are near resolution:

June 1, 2020
April 20, 2021

It is my recommendation that following meeting minutes not be released as they involve issues that are still pending or issues of close proximity and involve personnel, litigation and/or pending or recent real estate matters and therefore a need for confidentiality still exists:

June 15, 2020
September 8, 2020
January 19, 2021
May 10, 2021
June 1, 2021

The Village Board previously released the following meeting minutes subject to redactions and it is my recommendation that the redactions continue to be kept confidential:

August 1, 1983	September 8, 2015	July 2, 2018
July 16, 1984	November 2, 2015	July 16, 2018
February 22, 2005	December 7, 2015	August 6, 2018
January 24, 2007	November 6, 2017	July 1, 2019
January 25, 2007	November 20, 2017	
February 5, 2007	February 20, 2018	
May 7, 2012	March 5, 2018	
May 19, 2012	April 2, 2018	
May 21, 2012	April 16, 2018	
July 2, 2012	May 7, 2018	
July 20, 2015	June 4, 2018	
August 3, 2015	June 18, 2018	

The Village Board previously voted to keep the following meeting minutes confidential and it is my recommendation that these minutes continue to be kept confidential:

February 5, 2007	January 21, 2013	June 6, 2016
October 6, 2008	January 20, 2014	October 11, 2016
July 20, 2009	February 3, 2014	November 7, 2016
August 3, 2009	May 5, 2014	December 19, 2016
July 6, 2009	June 2, 2014	March 20, 2017
August 17, 2009	June 16, 2014	April 3, 2017

SORLING NORTHRUP
JULY 2, 2021
PAGE 3

October 4, 2010	July 21, 2014	October 2, 2017
November 1, 2010	August 4, 2014	February 5, 2018
December 6, 2010	November 3, 2014	April 30, 2018
December 20, 2010	November 16, 2015	August 29, 2018
February 4, 2013	December 21, 2015	February 19, 2019
July 15, 2013	February 2, 2015	March 4, 2019
November 30, 2011	February 17, 2015	June 3, 2019
December 19, 2011	June 1, 2015	October 21, 2019
October 1, 2012	July 6, 2015	December 16, 2019

On February 3, March 2, and January 2, 2020, the Village Board went into closed session to discuss the appointment of a new Village Attorney. These discussions were made outside the presence of a Sorling Northrup attorney and presumably involved evaluation of Sorling Northrup as the Village Attorney and its potential replacement. I have not reviewed those minutes, as they involve confidential discussions related to Sorling Northrup's performance, and my review of such minutes could, in the future, chill full and frank discussions about our performance. Accordingly, I am expressing no formal opinion as to the release of the minutes pertaining to those discussions. I will note that the past practice of the Village is to keep confidential the minutes of meetings closed to the public pursuant to 5 ILCS 120/2(c)(1) for personnel matters.

I also did not review the closed session minutes related to the Ameren Easement, as our firm represents Ameren, and Forsyth is represented by different counsel on Ameren matters. That being said, it is the practice of this Board to keep confidential the minutes of meetings closed to the public pursuant to 5 ILCS 120/2(c)(1) for litigation matters until such matters are fully resolved and publicly closed.

Although I have made recommendations herein, the Village Board must make the ultimate determination. If you have any questions or want to discuss this further, please let me know. Thank you.

Yours truly,



Gregory E. Moredock

cc: Jim Peck, Village Mayor
Village Board of Trustees

RESOLUTION NUMBER ____-2021

**A RESOLUTION APPROVING THE RELEASE OF CERTAIN CLOSED SESSION
MEETING MINUTES**

WHEREAS, the Village of Forsyth (“Village”), Macon County, State of Illinois, is a duly organized and existing municipality operating under and pursuant to the Illinois Municipal Code; and

WHEREAS, the Illinois Open Meetings Act, Section 2.06(d), requires public bodies to conduct a semi-annual review of its closed session meetings to determine whether or not a need for confidentiality exists; and

WHEREAS, the Village conducted a review of its closed session meeting minutes while in closed session on June 15, 2021, and decided to take action in regard to its closed session meetings as set forth in this Resolution; and

WHEREAS, the Act requires the Village to “report” its decision on what closed session minutes it is keeping confidential and is doing such by the adoption of this Resolution; and

WHEREAS, the Village Board finds that the best interests of the Village are served by outlining its review of the closed session meeting minutes as set forth in this Resolution and allowing the release of information as set forth herein;

NOW, THEREFORE, BE IT RESOLVED by the Village Mayor and Board of Trustees of the Village of Forsyth, Macon County, Illinois, as follows:

SECTION 1: The recitals set forth above are incorporated herein as if full stated and set forth in this Section 1.

SECTION 2: The Village Board hereby reports its decision on the confidentiality of the meeting minutes and report of same as set forth in **Exhibit A**.

SECTION 3: If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution.

SECTION 4: All Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Resolution shall be in full force and effect from and after its passage, approval, and publication as provided by law.

SO RESOLVED this _____ day of July, 2021, at Forsyth, Macon County, Illinois.

	YES	NO	ABSENT	PRESENT
GRUENEWALD				
JOHNSON				
LONDON				
SHAW				
WENDT				
YOUNG				
PECK				
TOTAL				

VILLAGE OF FORSYTH

Jim Peck, Village Mayor

Attest:

Cheryl Marty, Village Clerk

EXHIBIT A CLOSED MEETING MINUTES

The following meeting minutes are to be released in their entirety:

January 20, 2020
March 16, 2021

The following meeting minutes are to be released, in part which relate to the approval of the content of closed session meeting minutes and/or the semi-annual review, and with the other part or parts of the meeting minutes being redacted, as they involve issues that are still pending or issues of close proximity and involve either personnel, litigation, collective bargaining matters, or pending real estate matters and therefore a need for confidentiality still exist:

February 3, 2020
March 2, 2020
July 20, 2020

The following meeting minutes are not to be released as they involve issues that are still pending or issues of close proximity and involve either personnel, litigation, collective bargaining matters, or pending real estate matters and therefore a need for confidentiality still exist:

November 2, 2020
June 1, 2020
June 15, 2020
September 8, 2020
January 19, 2021
April 20, 2021
May 10, 2021
June 1, 2021

The following meeting minutes have previously been released subject to redactions and the redactions shall continue to be kept confidential:

August 1, 1983	September 8, 2015	July 2, 2018
July 16, 1984	November 2, 2015	July 16, 2018
February 22, 2005	December 7, 2015	August 6, 2018
January 24, 2007	November 6, 2017	July 1, 2019
January 25, 2007	November 20, 2017	
February 5, 2007	February 20, 2018	
May 7, 2012	March 5, 2018	
May 19, 2012	April 2, 2018	
May 21, 2012	April 16, 2018	
July 2, 2012	May 7, 2018	
July 20, 2015	June 4, 2018	
August 3, 2015	June 18, 2018	

The Village Board has previously voted to keep the following meeting minutes confidential as they involve issues that are still pending or issues of close proximity and involve either personnel, litigation, collective bargaining matters, or pending real estate matters and hereby determines that a need for confidentiality still exists and thus orders the following meeting minutes to remain confidential:

February 5, 2007	January 21, 2013	June 6, 2016
October 6, 2008	January 20, 2014	October 11, 2016
July 20, 2009	February 3, 2014	November 7, 2016
August 3, 2009	May 5, 2014	December 19, 2016
July 6, 2009	June 2, 2014	March 20, 2017
August 17, 2009	June 16, 2014	April 3, 2017
October 4, 2010	July 21, 2014	October 2, 2017
November 1, 2010	August 4, 2014	February 5, 2018
December 6, 2010	November 3, 2014	April 30, 2018
December 20, 2010	November 16, 2015	August 29, 2018
February 4, 2013	December 21, 2015	February 19, 2019
July 15, 2013	February 2, 2015	March 4, 2019
November 30, 2011	February 17, 2015	June 3, 2019
December 19, 2011	June 1, 2015	October 21, 2019
October 1, 2012	July 6, 2015	December 16, 2019