**AGENDA**
**REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FORSYTH, ILLINOIS**
**6:30 P.M.**
**TUESDAY, MARCH 15, 2022**
**VILLAGE HALL, 301 SOUTH ROUTE 51, FORSYTH, ILLINOIS**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered to be routine in nature and will be acted upon by one motion and one vote. If separate action on any particular item is desired, the item will be removed from the Consent Agenda and will be considered separately.

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF MARCH 1, 2022
2.. APPROVAL OF WARRANTS
3.. APPROVAL OF TREASURER'S REPORT FOR THE MONTH OF FEBRUARY 2022
4. APPROVAL OF USE OF VILLAGE RIGHT-OF-WAY FOR BLESSING OF THE BIKES EVENT TO BE HELD APRIL 24, 2022

**PUBLIC COMMENT:** At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

**ADMINISTRATION REPORTS**
1. LAW ENFORCEMENT REPORT
2. VILLAGE STAFF REPORTS

**OLD BUSINESS**
1. RESOLUTION NUMBER 5-2022 A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR THE SHARING OF CERTAIN COSTS RELATED TO IMPROVEMENT OF PORTIONS OF VARIOUS PUBLIC HIGHWAYS IN MACON COUNTY, ILLINOIS, BETWEEN THE CITY OF DECATUR, VILLAGE OF FORSYTH, VILLAGE OF MOUNT ZION, VILLAGE OF LONG CREEK, HICKORY POINT TOWNSHIP, LONG CREEK TOWNSHIP, HARRISTOWN TOWNSHIP, AND THE COUNTY OF MACON, ILLINOIS (VILLAGE ATTORNEY GREG MOREDOCK)
2. DISCUSSION AND POTENTIAL ACTION REGARDING STRATEGIC PLAN (VILLAGE ADMINISTRATOR JILL APPLEBEE)
3. DISCUSSION AND POTENTIAL ACTION REGARDING CHASTAIN CONTRACT FOR 2022 PCC WORK PROJECT DESIGN SERVICES (VILLAGE ENGINEER KEVIN MYERS)

**NEW BUSINESS**
1. DISCUSSION AND POTENTIAL ACTION REGARDING VILLAGE HALL REMODEL (VILLAGE ADMINISTRATOR JILL APPLEBEE)

**CLOSED SESSION:** Potential topics include, but are not limited to:

**<u>5 ILCS 120/2(c)(6)</u>:** The setting of a price for sale or lease of property owned by the public body.
**<u>5 ILCS 120/2(c)(11)</u>:** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

**CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION**

**ADJOURNMENT**

Join Zoom Meeting
https://zoom.us/j/96833889553

Meeting ID: 968 3388 9553
One tap mobile
+16465588656,,96833889553#

*Find the Village of Forsyth Zoom Meeting Policy on our website!

# CONSENT AGENDA

ITEM 1

VILLAGE OF FORSYTH
PRIDE & PROGRESS

# MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FORSYTH, ILLINOIS, HELD AT 6:30 P.M. ON TUESDAY, MARCH 1, 2022 AT FORSYTH VILLAGE HALL

## CALL TO ORDER

Mayor Jim Peck called the meeting to order at 6:30 P.M.

## PLEDGE OF ALLEGIANCE

## ROLL CALL

Upon a call of the roll, the following members were physically present: Mayor Jim Peck, Trustee Marilyn Johnson, Trustee David Wendt, Trustee Lauren Young, Trustee Jeremy Shaw, Trustee Jeff London

**On Phone:** Trustee Bob Gruenewald

**Staff Present:**
Village Administrator Jill Applebee, Community and Economic Development Coordinator (CEDC) Jake Smith, Village Treasurer Rhonda Stewart, Village Clerk Cheryl Marty, Village Attorney Greg Moredock, Village Library Director Steven Ward, Village Public Works Director Darin Fowler

**Others Present:** Village Engineer representative Stephanie Brown (Chastain & Associates)

## CONSENT AGENDA

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF FEBUARY 15, 2022
2. APPROVAL OF WARRANTS

## MOTION

Trustee Johnson made a Motion to approve the Consent Agenda as presented and Trustee Shaw seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Wendt, Johnson, Young, London, Shaw
Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

**PUBLIC COMMENT:** At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

None.

**ADMINISTRATION REPORTS**

1. Law Enforcement Report
   Deputy Rigg had nothing significant to report. Administrator Applebee mentioned an auto accident over the weekend involving a sheriff's car, but the officer and car passengers were not hurt.

2. Village Staff Reports
   Trustee Wendt said the new parking lot lights look nice and are effective.

   Trustee London asked about the meeting results with Tom Cantwell of Central IL Cremation Center. Mayor Peck said he and Administrator Applebee met with them and discussed the concerns. Cantwell acknowledged that there was an extremely large person in an EPA required body bag who died of Covid and that likely was the cause of the smoke that was seen. Mayor Peck and Administrator Applebee emphasized communication if they think the issue may occur in the future. Cantwell agreed. It was a positive meeting and their business has far succeeded their initial goals. Trustees Shaw and London appreciated them having the conversation.

   A short conversation was held about the soon to open Play It Again Sports and CEDC Smith will be arranging ribbon cutting details. Also noted was that the Red Wing Shoe Store closed due to losing their shoe contract.

   Trustee Shaw shared that he spoke with Nicole Fox, President of the Maroa Forsyth youth league, and told her that on June 17-18 the Village would like to have games scheduled on Diamond 2 only during the Family Fest, and she was agreeable.

**OLD BUSINESS**

1. DISCUSSION AND POTENTIAL ACTION REGARDING VILLAGE WATER AND SEWER RATE STUDY OPTIONS (VILLAGE ADMINISTRATOR JILL APPLEBEE)

   Administrator Applebee summarized the responses from RCAP, Chastain & Associates and IRWA in regard to a potential water and sewer rate study and then asked for Board input. During a general discussion all agreed that having a study done is a good starting point and would provide support to present to residents. The Board directed Administrator Applebee to ask IRWA how long a study would take and the topic will be discussed again at the next Board meeting.

**MOTION**

Trustee Shaw made a Motion to proceed with the review from the Illinois Rural Water Association as presented and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Wendt, Johnson, Young, Shaw, London
Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

**NEW BUSINESS**

1. ORDINANCE NUMBER 2022-2 AN ORDINANCE APPROVING A LETTER OF ENGAGEMENT FOR ENGAGING AN INDEPENDENT REGISTERED MUNICIPAL ADVISOR (VILLAGE ATTORNEY GREG MOREDOCK)

   Village Attorney Moredock said the Village has been using the Economic Development Group as an advisor with regard to the TIF district. This ordinance will approve a new engagement letter with them. This is a new agreement and free of charge per Administrator Applebee. The Economic Development Group would address any future bonding issues the Village might encounter as well. There is no negative impact about approving this ordinance.

   **MOTION**

   Trustee Wendt made a Motion to this Ordinance as presented and Trustee London seconded the Motion.

   Upon a call of the roll, the vote was as follows:

   Yeas: 5 – Wendt, Johnson, Young, Shaw, London
   Nays: 0 – None
   Absent: 1 – Gruenewald

   Motion declared carried.

2. RESOLUTION NUMBER 5-2022 A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR THE SHARING OF CERTAIN COSTS RELATED TO IMPROVEMENT OF PORTIONS OF VARIOUS PUBLIC HIGHWAYS

IN MACON COUNTY, ILLINOIS, BETYWEEN THE CITY OF DECATUR, VILLAGE OF FORSYTH, VILLAGE OF MOUNT ZION, VILLAGE OF LONG CREEK, HICKORY POINT TOWNSHIP, LONG CREEK TOWNSHIP, HARRISTOWN TOWNSHIP, AND THE COUNTY OF MACON, ILLINOIS (VILLAGE ATTORNEY GREG MOREDOCK)
At the advice of Village Attorney Moredock all Board members agreed to table this topic as it is a draft copy only.

3. DISCUSSION AND POTENTIAL ACTION REGARDING CHASTAIN CONTRACT FOR 2022 PCC WORK PROJECT DESIGN SERVICES (VILLAGE ENGINEER KEVIN MYERS)

   Chastain & Associates representative Stephanie Brown outlined the details of the PCC concrete work to be done and the streets that it includes. The work will be done in early spring or summer and will not exceed $56,000 for these 3 projects.

   Mayor Peck said the $56,000 seems high and asked her if some of this work could be done by Village staff but he recognized that we would still need Chastain services during this project. He then asked Public Works Director Fowler for his input. Public Works Director Fowler confirmed his staff could definitely help out with any patching tasks but not full concrete work. Further discussion was held and it was agreed that Brown would provide details of the $56,000 charge. Then that information will be used to parse out tasks the Village can do on their own and possibly reduce the overall cost from Chastain & Associates.

   No motion needed.

**CLOSED SESSION:** Potential topics include, but are not limited to:
**5 ILCS 120/2(c)(6):** The setting of a price for sale or lease of property owned by the public body.
**5 ILCS 120/2(c)(11):** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

**CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION**

**ADJOURNMENT**

Trustee Wendt made the Motion to adjourn and Trustee Young seconded the Motion. All Board members agreed by voice vote, and the meeting was adjourned at 7:30 P.M.

By: Cheryl Marty
Village Clerk

# CONSENT AGENDA

## ITEM 2

| PAYABLE TO / INV NO | G/L NUMBER | DESCRIPTION | AMOUNT | DISTR |
|---|---|---|---|---|
| 01 JEFFERY ANDERSON | | | 999.00 | |
| 5332 | 01-52-617 | GROUND MAINTENANCE SUPPLIES | | 999.00 |
| 01 ARCHITECTURAL EXPRESSIONS, LLP | | | 5170.00 | |
| 031122-1 | 01-11-549 | CODE REVIEW KOHLS SEPHORA REMODEL | | 992.50 |
| 031122-2 | 01-11-549 | CODE REVIEW PANDA EXPRESS | | 702.50 |
| 031122-3 | 01-11-549 | BLDG REVIEW 4PLEX APT. | | 3475.00 |
| 01 ATLAS LOCK, INC. | | | 3250.00 | |
| 41496/97 | 51-00-511 | BLDG MAINTENANCE SERVICES | | 2771.00 |
| 41496/97 | 52-00-512 | EQUIP MAINTENANCE SERVICES | | 479.00 |
| 01 AMERICAN WATERWORKS ASSC | | | 85.00 | |
| 031122 | 51-00-560 | LS MEMBERSHIP DUES | | 85.00 |
| 01 BABY TALK, INC. | | | 240.00 | |
| BT022022-005 | 01-53-913 | FEB. '22 PROGRAM SERVICES | | 240.00 |
| 01 BARCOM SECURITY | | | 288.00 | |
| CC-0226 | 51-00-549 | MONITORING SERVICES FIRE WTR | | 288.00 |
| 01 BADGER METER INC | | | 3000.12 | |
| 80092605 | 51-00-652 | OPERATING SUPPLIES | | 3000.12 |
| 01 BAKER & TAYLOR, INC | | | 1045.78 | |
| 031122 | 01-53-671 | BOOKS | | 1045.78 |
| 01 BEACON ATHLETICS, LLC | | | 100.00 | |
| 0544524-IN | 01-52-652 | OPERATING SUPPLIES | | 100.00 |
| 01 CARDMEMBER SERVICE | | | 3322.10 | |
| 031122 | 01-11-537 | GOOGLE/ZOOM SERVICES | | 525.03 |
| 031122 | 01-11-651-1 | LAPTOP COMPUTER ECON. DEVL | | 1099.98 |
| 031122 | 01-10-929 | MISCELLANEOUS GIFT CARDS FOR PICTUR | | 50.00 |
| 031122 | 01-10-917 | JOB FAIR @HPMALL FOOD | | 308.55 |
| 031122 | 01-11-929 | MTG LUNCHEN JA | | 50.70 |
| 031122 | 01-10-914 | FFF TABLE CLOTHS | | 455.20 |
| 031122 | 51-00-611 | BLDG MAINTANENCE SUPPLIES | | 623.84 |
| 031122 | 01-41-560 | DF/RF/JN REGISTRATION FEES | | 134.00 |
| 031122 | 01-41-929 | PW SNOW DAY MEAL | | 74.80 |
| 01 BLACKSTONE AUDIO, INC | | | 42.95 | |
| 2025934 | 01-53-681 | AUDIO VISUAL | | 42.95 |
| 01 HEALTH CARE SERVICE CORPORATIO | | | 15067.74 | |
| 031122 | 01-11-451 | HEALTH INSURANCE APR '22 | | 680.20 |
| 031122 | 01-11-451 | HEALTH INSURANCE APR '22 | | 1190.35 |
| 031122 | 01-11-451 | HEALTH INSURANCE APR '22 | | 680.20 |
| 031122 | 01-11-451 | HEALTH INSURANCE APR '22 | | 680.20 |
| 031122 | 01-52-451 | HEALTH INSURANCE APR '22 | | 1190.35 |
| 031122 | 01-52-451 | HEALTH INSURANCE APR '22 | | 1473.44 |
| 031122 | 01-53-451 | HEALTH INSURANCE APR '22 | | 1190.35 |
| 031122 | 01-53-451 | HEALTH INSURANCE APR '22 | | 899.81 |
| 031122 | 01-41-451 | HEALTH INSURANCE APR '22 | | 1113.83 |
| 031122 | 01-41-451 | HEALTH INSURANCE APR '22 | | 1574.67 |
| 031122 | 01-41-451 | HEALTH INSURANCE APR '22 | | 899.81 |
| 031122 | 51-00-451 | HEALTH INSURANCE APR '22 | | 1623.98 |

| PAYABLE TO / INV NO | G/L NUMBER | DESCRIPTION | AMOUNT | DISTR |
|---|---|---|---|---|
| 031122 | 52-00-451 | HEALTH INSURANCE APR '22 | | 1190.35 |
| 031122 | 01-53-451 | HEALTH INSURANCE APR '22 | | 680.20 |
| 01 BODINE ELECTRIC | | | 858.56 | |
| 20208 | 01-41-579 | TRAFFIC SIGNAL RT81/COX/MARION/LUCI | | 858.56 |
| 01 BENEFIT PLANNING CONSULTANTS, | | | 95.56 | |
| 031122 | 01-11-549 | HRA/COBRA SERVICES | | 95.56 |
| 01 CHASTAIN & ASSOCIATES, LLC | | | 29106.39 | |
| 031122 | 30-00-810-2 | WELL7 DESIGN IEPA LOAN PROGRA, | | 7298.72 |
| 031122 | 30-00-864-5 | SCHROLL SUBD CAP SEAL/MICRO | | 1640.19 |
| 031122 | 30-00-874-1 | AKERS/HOME/MARION ASPHALT REHAB | | 9293.41 |
| 031122 | 01-11-532 | SPORTS PARK LWCF GRANT | | 8047.52 |
| 031122 | 01-11-532 | ADMIN ADVISORY ENG | | 1892.31 |
| 031122 | 01-41-518 | 2021 SIDEWALK IMPROV | | 141.60 |
| 031122 | 01-41-532 | STREET DEPT ADVISORY | | 331.84 |
| 031122 | 51-00-532 | WATER DEPT ADVISORY | | 460.80 |
| 01 HERALD & REVIEW | | | 272.53 | |
| 031122 | 01-41-549 | PW JOB AD | | 103.00 |
| 031122 | 01-53-549 | LIBRARY JOB AD | | 28.00 |
| 031122 | 01-11-553 | ADMIN. VHALL JOB AD | | 43.71 |
| 126266 | 01-11-553 | P/Z MTG NOTICE AD 03/24/2022 | | 97.82 |
| 01 JASON FERGUSON | | | 80.00 | |
| 2469 | 01-53-549 | WEBSITE HOSTING/MAINT | | 80.00 |
| 01 AHW LLC CLINTON | | | 156.16 | |
| 11292082 | 01-52-612 | EQUIP MAINTENANCE SUPPLIES | | 67.87 |
| 11293963 | 01-52-612 | EQUIP MAINTENANCE SUPPLIES | | 88.29 |
| 01 BETH E. STRINGER | | | 1495.00 | |
| 11391 | 16-00-911 | VISITOR GUIDE AD '22 SPRING/SUMMER | | 1495.00 |
| 01 DECATUR COMPUTERS INC | | | 589.99 | |
| DCI45217 | 01-11-537 | LAPTOP SETUP ECON DEVEL | | 364.99 |
| DCI45247 | 01-11-537 | AUDIO ISSUES ZOOM MTG | | 225.00 |
| 01 DELTA DENTAL OF ILLINOIS-RISK | | | 327.73 | |
| 031122 | 01-11-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-11-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-11-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-11-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-52-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-52-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-53-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-53-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-53-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-41-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-41-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 01-41-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 031122 | 52-00-451 | DENTAL INSURANCE APR '22 | | 25.21 |
| 01 DECATUR INDUSTRIAL ELECTRIC, I | | | 2144.14 | |
| 0154759 | 51-00-612 | EQUIP MAINTENANCE SUPPLIES | | 2144.14 |
| 01 DRAKE-SCRUGGS EQUIPMENT INC. | | | 9921.89 | |

| PAYABLE TO / INV NO | G/L NUMBER | DESCRIPTION | AMOUNT | DISTR |
|---|---|---|---|---|
| 9379 | 01-41-512 | EQUIP MAINTENANCE SERVICES | | 9921.89 |
| 01 TYROLT, INC | | | 274.30 | |
| 7557 | 01-41-614 | STREET MAINTENANCE RD PATCH | | 274.30 |
| 01 ENVIRONMENTAL SYSTEMS | | | 929.00 | |
| 94203530 | 01-11-537 | YRLY GIS ONLINE SERVICES | | 929.00 |
| 01 FLOORING AMERICA | | | 6350.57 | |
| 031122 | 01-11-511 | VHALL 50% DOWN CARPET | | 6350.57 |
| 01 CENGAGE LEARNING INC/GALE | | | 312.98 | |
| 77290614 | 01-53-671 | BOOKS | | 122.36 |
| 77300369 | 01-53-671 | BOOKS | | 41.38 |
| 77321267 | 01-53-671 | BOOKS | | 45.73 |
| 77343037 | 01-53-671 | BOOKS | | 60.78 |
| 77344630 | 01-53-671 | BOOKS | | 42.73 |
| 01 ILLINOIS SECTION AMERICAN | | | 54.00 | |
| 200068917 | 52-00-549 | REGISTRATION FEE DF | | 30.00 |
| 200068918 | 51-00-560 | REGISTRATION FEE DF | | 24.00 |
| 01 IL DEPT OF AGRICULTURE | | | 90.00 | |
| 031122-1 | 01-41-560 | PEST CONTROL LICENSE FEE RFITZPATRI | | 45.00 |
| 031122-2 | 01-41-560 | PEST CONTROL LICENSE FEE JNEWEL | | 45.00 |
| 01 IRON MOUNTAIN RECORDS MANAGEME | | | 61.77 | |
| GJLL503 | 01-11-549 | SHREADING SERVICES | | 61.77 |
| 01 KEMPER CPA GROUP LLP | | | 7000.00 | |
| 1067742 | 01-11-531 | 2021 AUDIT FEES | | 7000.00 |
| 01 KEVIN MCCULLOUGH | | | 10.20 | |
| 031122 | 01-41-929 | JURY DUTY MTG MILEAGE REIMB | | 10.20 |
| 01 LINCOLN FINANCIAL GROUP | | | 214.89 | |
| 031122 | 01-11-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 01-11-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 01-11-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 01-11-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 01-52-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 01-52-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 01-41-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 01-41-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 01-41-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 51-00-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 52-00-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 01-53-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 031122 | 01-53-451 | LIFE/STD/ADD INSURANCE APR '22 | | 16.53 |
| 01 LOWE'S COMPANIES, INC. | | | 14.24 | |
| 031122 | 01-41-653 | SMALL TOOLS PUNCH | | 14.24 |
| 01 MAROA-FORSYTH SCHOOL DISTRICT | | | 111734.76 | |
| 031122 | 01-11-999-7 | NON HOME RULE SALES TAX SHARE | | 111734.76 |
| 01 MAGELLAN HEALTHCARE | | | 2935.92 | |
| 0031231401 | 01-11-549 | ANNUAL EAP SERVICES | | 2935.92 |
| 01 MACON COUNTY TREASURER | | | 96.26 | |
| 22-34 | 01-52-611 | BLDG MAINTENANCE SUPPLIES | | 96.26 |

| PAYABLE TO / INV NO | G/L NUMBER | DESCRIPTION | AMOUNT | DISTR |
|---|---|---|---|---|
| 01 MENARDS | | | 627.47 | |
| 031122 | 01-41-653 | SMALL TOOLS | | 93.93 |
| 031122 | 01-41-652 | OPERATING SUPPLIES | | 68.05 |
| 031122 | 01-41-471 | UNIFORM ALLOWANACE RF JEANS | | 49.98 |
| 031122 | 01-52-652 | OPERATING SUPPLIES | | 98.97 |
| 031122 | 01-52-612 | EQUIP MAINTENANCE SUPPLIES | | 33.98 |
| 031122 | 01-53-654 | JANITORIAL SUPPLIES | | 23.29 |
| 031122 | 01-11-654 | JANITORIAL SUPPLIES | | 41.57 |
| 031122 | 01-52-617 | GROUND MAINTENANCE SUPPLIES | | 56.42 |
| 031122 | 01-52-655 | FUEL ADDITIVE | | 77.79 |
| 031122 | 01-11-611 | BLDG MAINTENANCE SUPPLIES SOAP DISP | | 21.99 |
| 031122 | 01-41-611 | BLDG MAINTENANCE SUPPLIES SOAP DISP | | 21.99 |
| 031122 | 01-41-613 | VEHICLE MAINTENANCE SUPPLIES | | 39.51 |
| 01 MISSISSIPPI LIME COMPANY | | | 11206.94 | |
| 1596096 | 51-00-656 | LIQ CALCIUM HYDROXIDE | | 3591.45 |
| 1597558 | 51-00-656 | LIQ CALCIUM HYDROXIDE | | 3722.47 |
| 1598805 | 51-00-656 | LIQ CALCIUM HYDROXIDE | | 3893.02 |
| 01 COMPASS MINERALS AMERICA | | | 4520.51 | |
| 960805 | 01-41-616 | ROAD SALT | | 4520.51 |
| 01 NAPA AUTO PARTS | | | 169.47 | |
| 007263 | 01-52-612 | EQUIP MAINTENANCE SUPPLIES | | 169.47 |
| 01 PEST OUTPOST LLC | | | 362.68 | |
| 4866 | 01-41-512 | EQUIP MAINTENANCE SERVICES | | 193.18 |
| 4867 | 01-41-612 | EQUIP MAINT SUPPLIES | | 169.50 |
| 01 POSTMASTER | | | 130.00 | |
| 031122 | 01-53-551 | LIBRARY PO BOX RENTAL FEE | | 130.00 |
| 01 PAYMENT SERVICE NETWORK, INC | | | 503.53 | |
| 189938766 | 51-00-549-2 | ONLINE PAYMENT FEES FOR FEB '22 | | 251.77 |
| 189938766 | 52-00-549-2 | ONLINE PAYMENT FEES FOR FEB '22 | | 251.76 |
| 01 SAM'S CLUB/GECF | | | 325.89 | |
| 031122 | 01-10-917 | EASTER CANDY | | 261.56 |
| 031122 | 01-11-929 | ANNV CAKE FOR EMPLOYEE | | 12.98 |
| 031122 | 01-53-651 | OFFICE SUPPLIES | | 33.87 |
| 031122 | 01-53-654 | JANITORIAL SUPPLIES | | 17.48 |
| 01 SANITARY DISTRICT | | | 18964.16 | |
| 22-0002001 | 52-00-578 | SEWER DISCHARGE FEES FOR FEB'22 | | 18964.16 |
| 01 SIDENER ENVIRONMENTAL SERVICES | | | 2133.95 | |
| 528270 | 51-00-512 | EQUIP MATINENANCE SERVICES | | 2133.95 |
| 01 STAPLES CREDIT PLAN | | | 13.96 | |
| 031122 | 01-11-651 | OFFICE SUPPLIES | | 13.96 |
| 01 THIRD MILLENNIUM ASSOCIATES, I | | | 408.34 | |
| 27358 | 51-00-549-1 | W/S BILLING SERVICES FOR 03/01/22 | | 204.17 |
| 27358 | 52-00-549-1 | W/S BILLING SERVICES FOR 03/01/22 | | 204.17 |
| 01 UTILITY SUPPLY OF AMERICA, INC | | | 215.16 | |
| 878816 | 51-00-652 | OPERATING SUPPLIES | | 56.88 |
| 890535 | 01-41-652 | OPERATING SUPPLIES | | 158.28 |

| PAYABLE TO / INV NO | G/L NUMBER | DESCRIPTION | AMOUNT | DISTR |
|---|---|---|---|---|
| 01 VISION SERVICE PLAN | | | 146.34 | |
| 031122 | 01-11-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 01-11-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 01-11-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 01-11-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 01-52-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 01-52-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 01-53-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 01-53-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 01-53-451 | VISION INSURANCE APR '22 | | 20.76 |
| 031122 | 01-41-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 01-41-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 01-41-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 52-00-451 | VISION INSURANCE APR '22 | | 9.66 |
| 031122 | 51-00-451 | VISION INSURANCE APR '22 | | 9.66 |
| 01 WAL-MART | | | 330.34 | |
| 031122 | 01-10-917 | EASTER EGGS | | 221.70 |
| 031122 | 01-53-651 | OFFICE SUPPLIES | | 13.47 |
| 031122 | 01-53-671 | BOOKS | | 15.66 |
| 031122 | 01-53-681 | AUDIO VISUAL | | 29.92 |
| 031122 | 01-53-912 | LIBRARY ACCESSORIES | | 10.44 |
| 031122 | 01-53-913 | PROGRAM SUPPLIES | | 39.15 |
| 01 WASTE MANAGEMENT SERVICES INC | | | 645.88 | |
| 0032361-2754-8 | 01-41-578 | TRASH SERVICE MAINT BLDG | | 277.20 |
| 0083420-2477-8 | 01-52-578 | TRASH SERVICES COMM BLDG | | 221.21 |
| 0083420-2477-8 | 01-53-578 | TRASH SERVICES LIBRARY BLDG | | 147.47 |
| 01 WATTS COPY SYSTEM | | | 152.86 | |
| 31130028 | 01-53-512 | COPIER RENTAL/COPIES | | 152.86 |
| 01 WEX BANK | | | 2401.42 | |
| 79093029 | 01-41-655 | STREET DEPT FUEL | | 2401.42 |
| ** TOTAL CHECKS TO BE ISSUED | | | 250996.43 | |

| FUND INV NO | G/L NUMBER | DESCRIPTION | AMOUNT | DISTR |
|---|---|---|---|---|
| GENERAL FUND | | | 185197.49 | |
| HOTEL/MOTEL TAX FUND | | | 1495.00 | |
| CAPITAL PROJECT FUND | | | 18232.32 | |
| WATER OPERATIONS | | | 24900.78 | |
| SEWER OPERATIONS | | | 21170.84 | |
| *** GRAND TOTAL *** | | | 250996.43 | |
| TOTAL FOR REGULAR CHECKS: | | | 250,996.43 | |

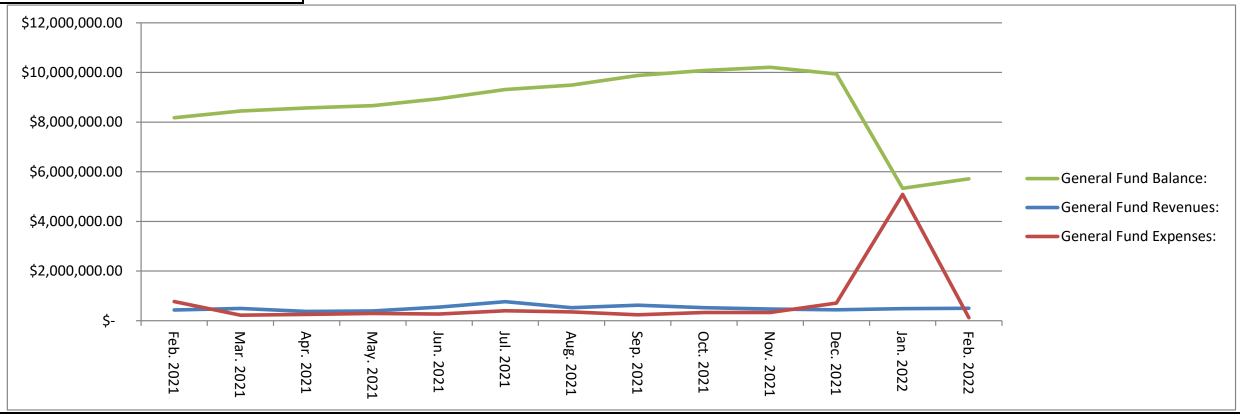
# CONSENT AGENDA

ITEM 3

VILLAGE OF FORSYTH
MONTHLY TREASURER'S REPORT
for February 28, 2022 which is 17% into the budget year

**GENERAL FUND**

| Month: | General Fund Revenues: | General Fund Expenses: | General Fund Balance: |
|---|---|---|---|
| Feb. 2021 | $ 429,764.91 | $ 775,170.33 | $ 8,174,190.04 |
| Mar. 2021 | $ 495,314.21 | $ 223,294.70 | $ 8,446,209.55 |
| Apr. 2021 | $ 373,529.44 | $ 252,012.58 | $ 8,567,726.41 |
| May. 2021 | $ 391,670.53 | $ 296,223.45 | $ 8,663,173.49 |
| Jun. 2021 | $ 549,566.17 | $ 266,691.52 | $ 8,946,048.14 |
| Jul. 2021 | $ 767,668.81 | $ 398,276.76 | $ 9,315,440.19 |
| Aug. 2021 | $ 528,688.18 | $ 353,818.57 | $ 9,490,309.80 |
| Sep. 2021 | $ 627,224.92 | $ 238,661.24 | $ 9,878,873.48 |
| Oct. 2021 | $ 528,557.57 | $ 329,490.29 | $ 10,077,940.76 |
| Nov. 2021 | $ 467,073.14 | $ 335,189.63 | $ 10,209,824.27 |
| Dec. 2021 | $ 442,455.75 | $ 712,591.37 | $ 9,939,688.65 |
| Jan. 2022 | $ 484,441.07 | $ 5,089,353.46 | $ 5,334,776.26 |
| **Feb. 2022** | **$ 503,140.20** | **$ 121,619.76** | **$ 5,716,296.70** |

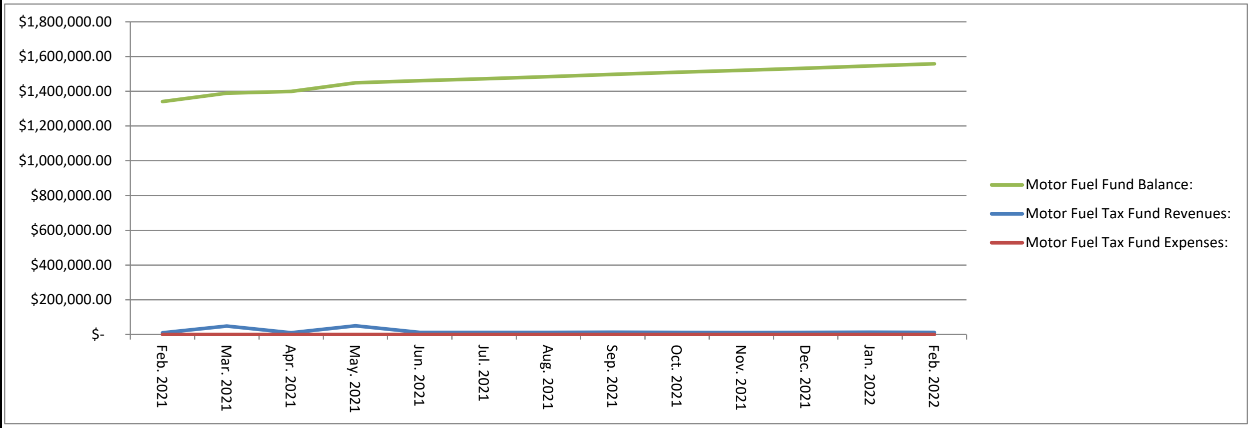



Revenues: Increased when comparing February 2022 with February 2021; Income tax, sales tax, sales tax infrastructure and plan review fees were higher in February 2022. This makes up the majority of the increase.

Expenses: Decreased when comparing February 2022 with February 2021; In Feb 2021 the Village purchased the Forsyth Family Sports and Nature Park land. This makes up the majority of the decrease.

**MOTOR FUEL**

| Month: | Motor Fuel Tax Fund Revenues: | Motor Fuel Tax Fund Expenses: | Motor Fuel Fund Balance: |
|---|---|---|---|
| Feb. 2021 | $ 10,271.23 | $ - | $ 1,340,722.25 |
| Mar. 2021 | $ 48,065.06 | $ - | $ 1,388,787.31 |
| Apr. 2021 | $ 10,055.98 | $ - | $ 1,398,843.29 |
| May. 2021 | $ 49,996.46 | $ - | $ 1,448,839.75 |
| Jun. 2021 | $ 11,593.65 | $ - | $ 1,460,433.40 |
| Jul. 2021 | $ 11,887.51 | $ - | $ 1,472,320.91 |
| Aug. 2021 | $ 11,797.21 | $ - | $ 1,484,118.12 |
| Sep. 2021 | $ 12,765.46 | $ - | $ 1,496,883.58 |
| Oct. 2021 | $ 12,237.78 | $ - | $ 1,509,121.36 |
| Nov. 2021 | $ 11,303.33 | $ - | $ 1,520,424.69 |
| Dec. 2021 | $ 12,449.65 | $ - | $ 1,532,874.34 |
| Jan. 2022 | $ 13,193.79 | $ - | $ 1,546,068.13 |
| **Feb. 2022** | **$ 12,091.28** | **$ -** | **$ 1,558,159.41** |



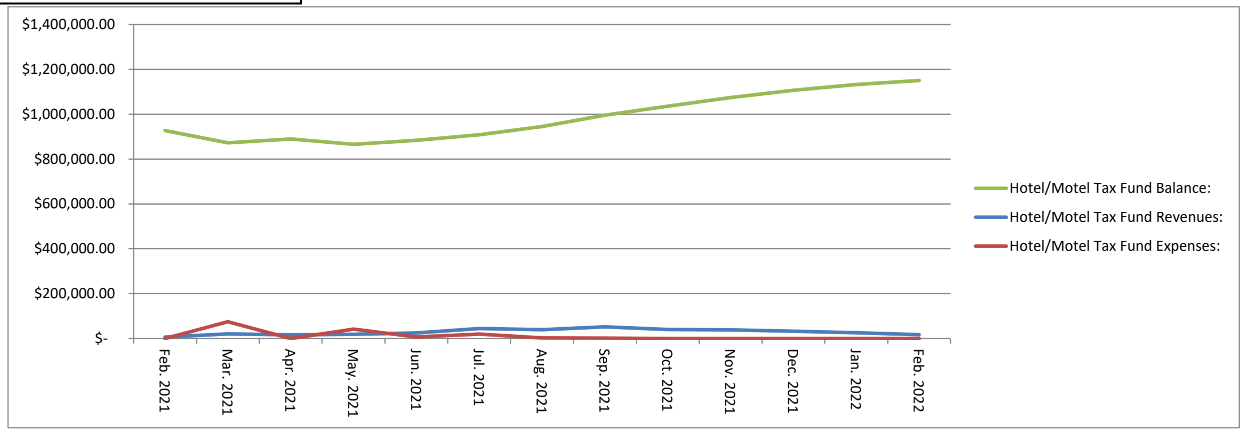

Revenues: Increased when comparing February 2022 with February 2021; The Motor Fuel Tax and the Transportation Renewal Fund (.19 cents) revenues are received from the state based upon the amount they collect and Village's population (village's population changed from 3,490 to 3,734 that reflected in our December 2021 Motor Fuel Tax revenues). In "May 2020" the Village started receiving the REBUILD Illinois Bond Funds which will need to be expended by 7/1/2025. The Village is to receive two installments for three years and each installment will be $38,334.12 with a total of $230,004.72. These funds must be used for capital projects and must be tracked separate from the other MFT funds. In May 2021 the Village received our fourth installment in the amount of $38,334.12. This making the total received $153,336.48 for the REBUILD Illinois (plus $519.59 interest making the total $153,856.07 for the REBUILD Illinois Bond Fund). In order to spend the Rebuild Illinois funds a resolution needs to be passed similar to MFT. This makes up the majority of the increase.

Expenses: Remained the same when comparing February 2022 with February 2021; The Village has not used Motor Fuel Tax Funds (MFT) since 2012 (Hickory Point Drive Improvements). In our 2022 budget two projects are purposed moon & Elwood street sidewalks (design/bidding services with village engineers) and Barnett Ave. Reconstruction (design/bidding services with village engineers). Before any MFT Funds can be spent, paperwork must be sent to the Illinois Department of Transportation (IDOT) for approval. In the past the Village's engineering firm has completed the paperwork. IDOT wants to ensure that the funds qualify for the use of the MFT funds.

By Rhonda Stewart, Village Treasurer

**HOTEL/MOTEL**

| Month: | Hotel/Motel Tax Fund Revenues: | Hotel/Motel Tax Fund Expenses: | Hotel/Motel Tax Fund Balance: |
|---|---|---|---|
| Feb. 2021 | $ 6,527.80 | $ - | $ 927,270.94 |
| Mar. 2021 | $ 20,389.30 | $ 75,000.00 | $ 872,660.24 |
| Apr. 2021 | $ 16,552.13 | $ - | $ 889,212.37 |
| May. 2021 | $ 19,206.83 | $ 42,495.00 | $ 865,924.20 |
| Jun. 2021 | $ 24,552.83 | $ 6,780.00 | $ 883,697.03 |
| Jul. 2021 | $ 44,442.03 | $ 19,431.43 | $ 908,707.63 |
| Aug. 2021 | $ 39,315.66 | $ 2,931.34 | $ 945,091.95 |
| Sep. 2021 | $ 52,116.97 | $ 1,495.00 | $ 995,713.92 |
| Oct. 2021 | $ 40,319.86 | $ - | $ 1,036,033.78 |
| Nov. 2021 | $ 38,628.47 | $ - | $ 1,074,662.25 |
| Dec. 2021 | $ 32,410.79 | $ - | $ 1,107,073.04 |
| Jan. 2022 | $ 25,800.72 | $ - | $ 1,132,873.76 |
| **Feb. 2022** | **$ 17,315.11** | **$ -** | **$ 1,150,188.87** |

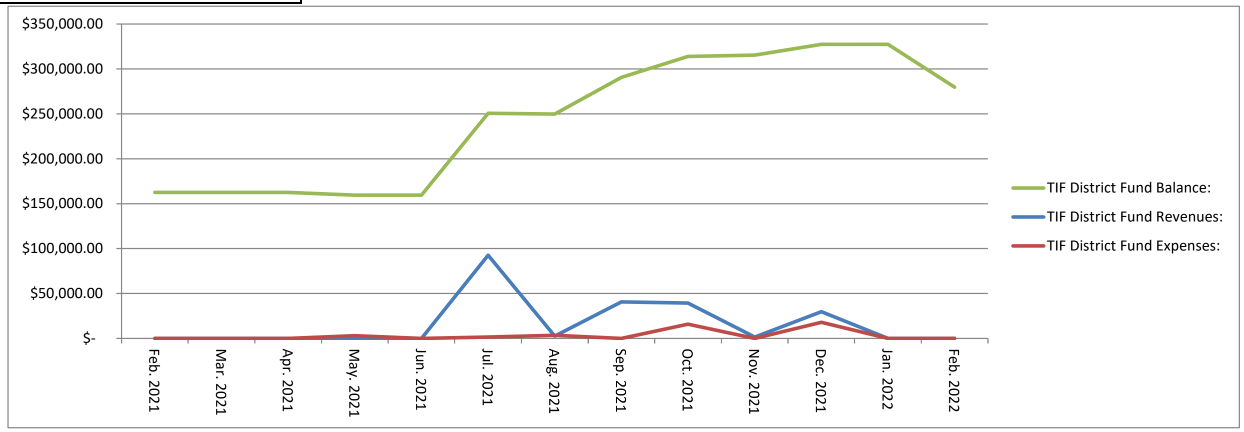



Revenues: Increased when comparing February 2022 with February 2021; At the end of February two hotel/motel had not submitted their January 2022 payments. The hotel/motel tax revenues for the month of January (paid to the village in February) appeared to have more occupancy this year compared to this time last year. This makes up the majority of the increase.

Expenses: Remined the same when comparing February 2022 with February 2021. There were no expenses that occurred in either year.

**TIF DISTRICT FUND**

| Month: | TIF District Fund Revenues: | TIF District Fund Expenses: | TIF District Fund Balance: |
|---|---|---|---|
| Feb. 2021 | $ 31.96 | $ - | $ 162,543.00 |
| Mar. 2021 | $ 36.74 | $ - | $ 162,579.74 |
| Apr. 2021 | $ 33.41 | $ - | $ 162,613.15 |
| May. 2021 | $ 30.86 | $ 3,131.75 | $ 159,512.26 |
| Jun. 2021 | $ 36.05 | $ - | $ 159,548.31 |
| Jul. 2021 | $ 92,630.90 | $ 1,500.00 | $ 250,679.21 |
| Aug. 2021 | $ 2,636.82 | $ 3,523.25 | $ 249,792.78 |
| Sep. 2021 | $ 40,760.85 | $ - | $ 290,553.63 |
| Oct. 2021 | $ 39,294.39 | $ 15,939.55 | $ 313,908.47 |
| Nov. 2021 | $ 1,597.33 | $ - | $ 315,505.80 |
| Dec. 2021 | $ 29,779.18 | $ 17,946.86 | $ 327,338.12 |
| Jan. 2022 | $ 69.50 | $ - | $ 327,407.62 |
| **Feb. 2022** | **$ 54.40** | **$ -** | **$ 279,794.61** |

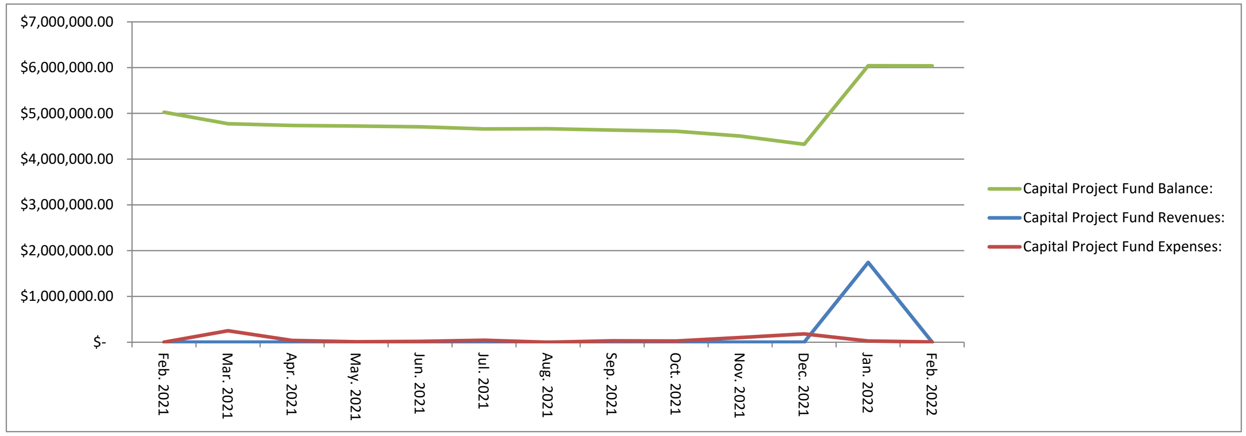



Revenues: Increased when comparing February 2022 with February 2021; The increase came from bank interest being higher in February 2022 compared to February 2021 due to a higher bank balance. This makes up the majority of the increase.

Expenses: Remined the same when comparing February 2022 with February 2021. There were no expenses that occurred in either year.

## CAPITAL PROJECT

| Month: | Capital Project Fund Revenues: | Capital Project Fund Expenses: | Capital Project Fund Balance: |
|---|---|---|---|
| Feb. 2021 | $ 968.63 | $ 3,828.39 | $ 5,024,309.08 |
| Mar. 2021 | $ 1,093.46 | $ 251,839.00 | $ 4,773,563.54 |
| Apr. 2021 | $ 969.23 | $ 38,812.90 | $ 4,735,719.87 |
| May. 2021 | $ 902.61 | $ 12,640.98 | $ 4,723,981.50 |
| Jun. 2021 | $ 1,062.53 | $ 18,032.00 | $ 4,707,012.03 |
| Jul. 2021 | $ 960.86 | $ 45,046.09 | $ 4,662,926.80 |
| Aug. 2021 | $ 989.97 | $ - | $ 4,663,916.77 |
| Sep. 2021 | $ 952.28 | $ 29,726.15 | $ 4,635,142.90 |
| Oct. 2021 | $ 917.99 | $ 27,540.55 | $ 4,608,520.34 |
| Nov. 2021 | $ 1,006.08 | $ 102,197.70 | $ 4,507,328.72 |
| Dec. 2021 | $ 964.35 | $ 182,901.86 | $ 4,325,391.21 |
| Jan. 2022 | $ 1,744,980.30 | $ 28,542.00 | $ 6,041,829.51 |
| **Feb. 2022** | **$ 1,167.65** | **$ 5,150.00** | **$ 6,037,847.16** |

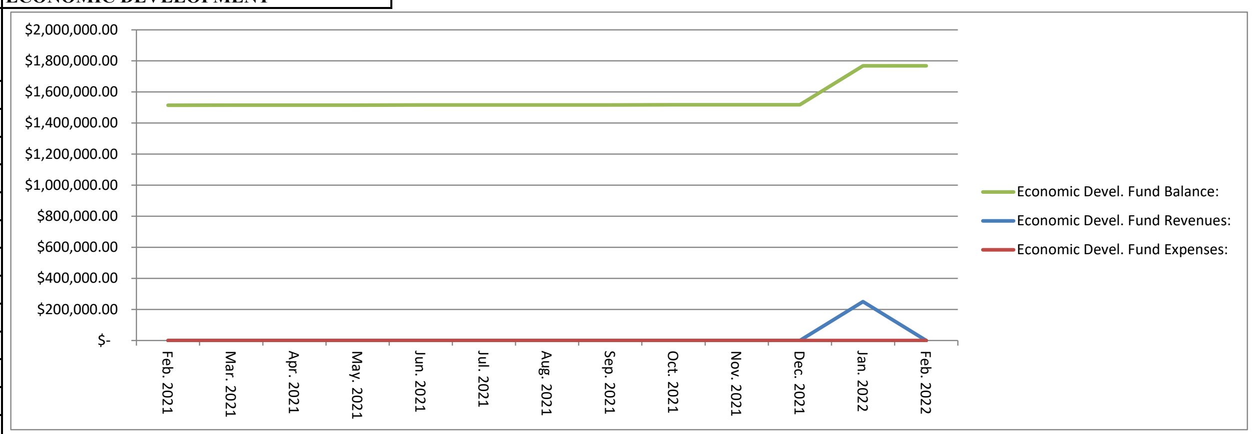



Revenues: Increased when comparing February 2022 with February 2021; The increase came from bank interest being higher in February 2022 compared to February 2021 due to a higher bank balance. This makes up the majority of the increase.

Expenses: Increased when comparing February 2022 with February 2021; In February 2022 a new trailer was purchased. This makes up the majority of the increase.

## ECONOMIC DEVELOPMENT

| Month: | Economic Devel. Fund Revenues: | Economic Devel. Fund Expenses: | Economic Devel. Fund Balance: |
|---|---|---|---|
| Feb. 2021 | $ 296.84 | $ - | $ 1,514,645.67 |
| Mar. 2021 | $ 340.58 | $ - | $ 1,514,986.25 |
| Apr. 2021 | $ 306.92 | $ - | $ 1,515,293.17 |
| May. 2021 | $ 285.83 | $ - | $ 1,515,579.00 |
| Jun. 2021 | $ 336.47 | $ - | $ 1,515,915.47 |
| Jul. 2021 | $ 304.27 | $ - | $ 1,516,219.74 |
| Aug. 2021 | $ 341.36 | $ - | $ 1,516,561.10 |
| Sep. 2021 | $ 328.38 | $ - | $ 1,516,889.48 |
| Oct. 2021 | $ 316.55 | $ - | $ 1,517,206.03 |
| Nov. 2021 | $ 346.92 | $ - | $ 1,517,552.95 |
| Dec. 2021 | $ 332.53 | $ - | $ 1,517,885.48 |
| Jan. 2022 | $ 250,308.61 | $ - | $ 1,768,194.09 |
| **Feb. 2022** | **$ 345.97** | **$ -** | **$ 1,768,540.06** |

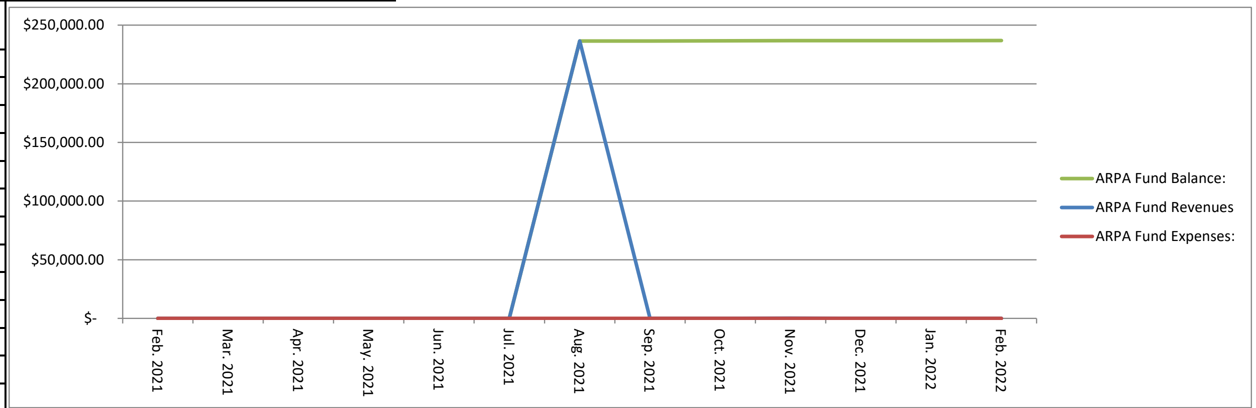



Revenues: Increased when comparing February 2022 with February 2021; The increase came from bank interest being higher in February 2022 compared to February 2021 due to a higher bank balance. This makes up the majority of the increase.

Expenses: Remined the same when comparing February 2022 with February 2021. There were no expenses that occurred in either year.

## AMERICAN RESCUE PLAN ACT (ARPA)

| Month: | ARPA Fund Revenues | ARPA Fund Expenses: | ARPA Fund Balance: |
|---|---|---|---|
| Feb. 2021 | $ - | $ - | $ - |
| Mar. 2021 | $ - | $ - | $ - |
| Apr. 2021 | $ - | $ - | $ - |
| May. 2021 | $ - | $ - | $ - |
| Jun. 2021 | $ - | $ - | $ - |
| Jul. 2021 | $ - | $ - | $ - |
| Aug. 2021 | $ 236,492.02 | $ - | $ 236,492.02 |
| Sep. 2021 | $ 16.42 | $ - | $ 236,508.44 |
| Oct. 2021 | $ 15.83 | $ - | $ 236,524.27 |
| Nov. 2021 | $ 261.65 | $ - | $ 236,785.92 |
| Dec. 2021 | $ 16.63 | $ - | $ 236,802.55 |
| Jan. 2022 | $ 18.15 | $ - | $ 236,820.70 |
| **Feb. 2022** | **$ 43.25** | **$ -** | **$ 236,863.95** |

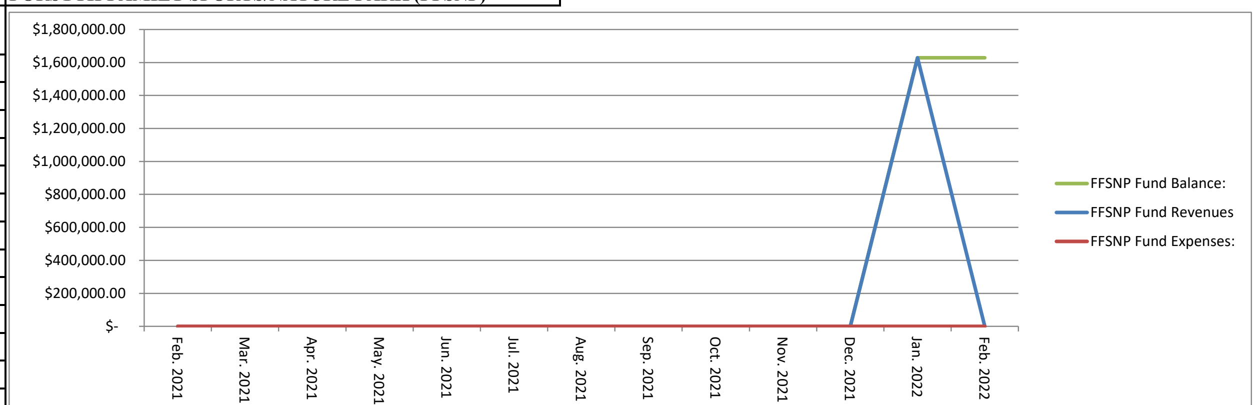



Revenues: Increased when comparing February 2022 with February 2021; In August 2021 the village received $236,474.95 for the first of two installment from the Federal which is passed through the state for COVID-19 known as the American Rescue Plan Act (ARPA). In November the Village received an additional $244.30 as part of the 1st installment (the additional amount came from various communities that didn't claim their ARPA funds). The second installment ($236,474.95) will come in around November of 2022 (making the total we will receive $473,194.20). The ARPA fund was established to make it easier to track all revenues and expenses, while also helping staff in reporting information within the portal. The ARPA have outlined a small list of qualifying expenses to which the funds could be used for. For the five (5) items listed only two would qualify for the village; one of the items could be used in the reduction of revenues due to COVID-19 or the second item listed could be used to make necessary investments in water, sewer or broadband infrastructure. The staff is recommending using these funds for the water and or sewer infrastructure based upon what qualifies under the ARPA regulations. The ARPA funds must be spent by 12/31/2024 however, if a project is in progress you have to 2026 with the last report due by Mar. 2027. This makes up the majority of the increase.

Expenses: Remained the same when comparing February 2022 with February 2021. There were no expenses that occurred in either year.

## FORSYTH FAMILY SPORTS/NATURE PARK (FFSNP)

| Month: | FFSNP Fund Revenues | FFSNP Fund Expenses: | FFSNP Fund Balance: |
|---|---|---|---|
| Feb. 2021 | $ - | $ - | $ - |
| Mar. 2021 | $ - | $ - | $ - |
| Apr. 2021 | $ - | $ - | $ - |
| May. 2021 | $ - | $ - | $ - |
| Jun. 2021 | $ - | $ - | $ - |
| Jul. 2021 | $ - | $ - | $ - |
| Aug. 2021 | $ - | $ - | $ - |
| Sep. 2021 | $ - | $ - | $ - |
| Oct. 2021 | $ - | $ - | $ - |
| Nov. 2021 | $ - | $ - | $ - |
| Dec. 2021 | $ - | $ - | $ - |
| Jan. 2022 | $ 1,628,254.15 | $ - | $ 1,628,254.15 |
| **Feb. 2022** | **$ 302.72** | **$ -** | **$ 1,628,556.87** |




Revenues: Increased when comparing February 2022 with February 2021; The Forsyth Family Sports/Nature Park Fund was started 01/01/2022. This months revenues were from bank interest. This makes up the majority of the increase.

Expenses: Remained the same when comparing February 2022 with February 2021. There were no expenses that occurred in either year.

VILLAGE OF FORSYTH
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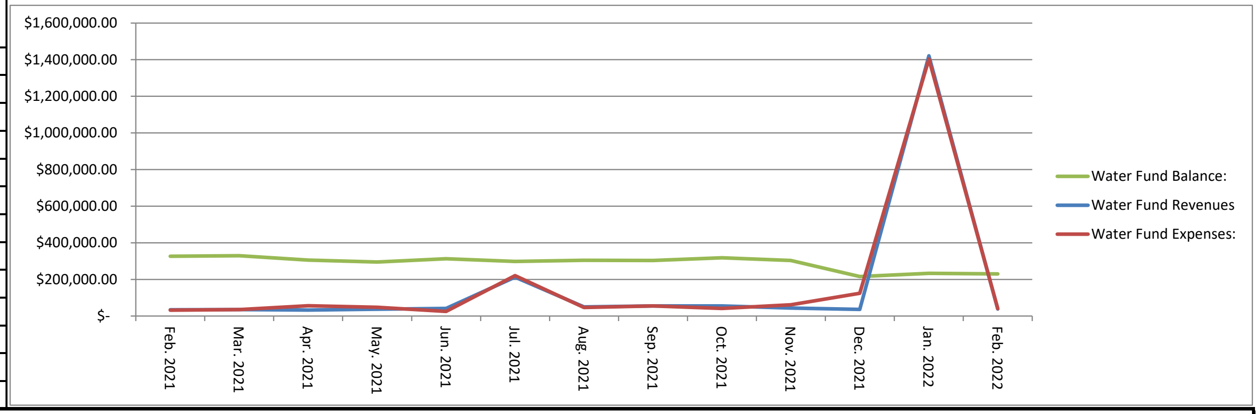
**WATER**

| Month: | Water Fund Revenues | Water Fund Expenses: | Water Fund Balance: |
|---|---|---|---|
| Feb. 2021 | $ 33,612.79 | $ 32,460.17 | $ 326,125.83 |
| Mar. 2021 | $ 34,842.39 | $ 35,412.28 | $ 329,385.15 |
| Apr. 2021 | $ 32,611.48 | $ 56,153.34 | $ 305,307.46 |
| May. 2021 | $ 36,716.26 | $ 47,579.05 | $ 294,874.33 |
| Jun. 2021 | $ 40,958.52 | $ 25,157.77 | $ 312,505.16 |
| Jul. 2021 | $ 212,612.92 | $ 220,890.11 | $ 298,059.15 |
| Aug. 2021 | $ 49,526.45 | $ 46,836.48 | $ 304,882.24 |
| Sep. 2021 | $ 54,586.78 | $ 54,609.65 | $ 303,724.19 |
| Oct. 2021 | $ 55,160.68 | $ 41,646.80 | $ 318,549.81 |
| Nov. 2021 | $ 43,223.17 | $ 61,079.15 | $ 303,653.12 |
| Dec. 2021 | $ 36,498.54 | $ 124,460.65 | $ 215,691.01 |
| Jan. 2022 | $ 1,421,163.25 | $ 1,403,587.25 | $ 233,267.01 |
| **Feb. 2022** | **$ 38,685.15** | **$ 40,231.16** | **$ 230,263.82** |

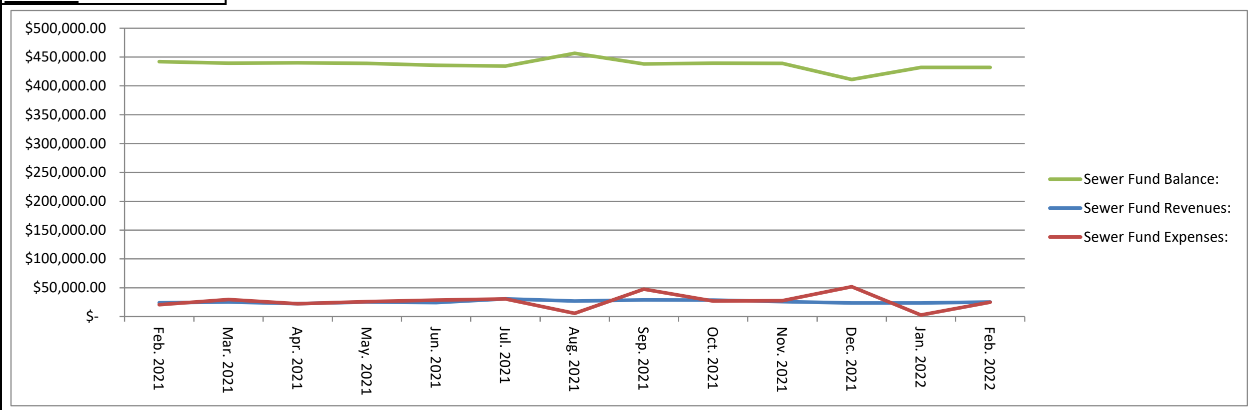



Revenues: Increased when comparing February 2022 with February 2021; Water revenues were higher in February 2022 This makes up the majority of the increase. In 2022 the board will be discussing potential doing a rate study for the water department.

Expenses: Increased when comparing February 2022 with February 2021; Chemicals and utilities where higher compared to this time last year. This makes up the majority of the increase.

**SEWER**

| Month: | Sewer Fund Revenues: | Sewer Fund Expenses: | Sewer Fund Balance: |
|---|---|---|---|
| Feb. 2021 | $ 23,995.49 | $ 20,720.04 | $ 441,998.80 |
| Mar. 2021 | $ 25,365.70 | $ 29,612.53 | $ 439,544.17 |
| Apr. 2021 | $ 22,438.43 | $ 22,167.56 | $ 440,171.72 |
| May. 2021 | $ 25,389.24 | $ 26,062.61 | $ 439,049.31 |
| Jun. 2021 | $ 24,192.32 | $ 28,626.97 | $ 435,616.44 |
| Jul. 2021 | $ 30,709.56 | $ 30,451.68 | $ 434,384.22 |
| Aug. 2021 | $ 26,960.34 | $ 5,458.11 | $ 456,583.25 |
| Sep. 2021 | $ 28,973.87 | $ 47,527.67 | $ 438,019.37 |
| Oct. 2021 | $ 28,537.56 | $ 26,820.01 | $ 439,542.35 |
| Nov. 2021 | $ 25,968.03 | $ 27,476.85 | $ 439,206.46 |
| Dec. 2021 | $ 23,700.50 | $ 51,791.46 | $ 411,115.50 |
| Jan. 2022 | $ 23,685.79 | $ 2,711.63 | $ 432,089.66 |
| **Feb. 2022** | **$ 25,295.65** | **$ 24,822.51** | **$ 431,941.22** |




Revenues: Increased when comparing February 2022 with February 2021; In February 2022 the sewer revenues were higher compared to this time last year. This makes up the majority of the increase. In 2022 the board will be discussing potential doing a rate study for the sewer department.

Expenses: Increased when comparing February 2022 with February 2021; Sewer discharge fees were higher compared to this time last year. This makes up the majority of the increase.

VILLAGE OF FORSYTH
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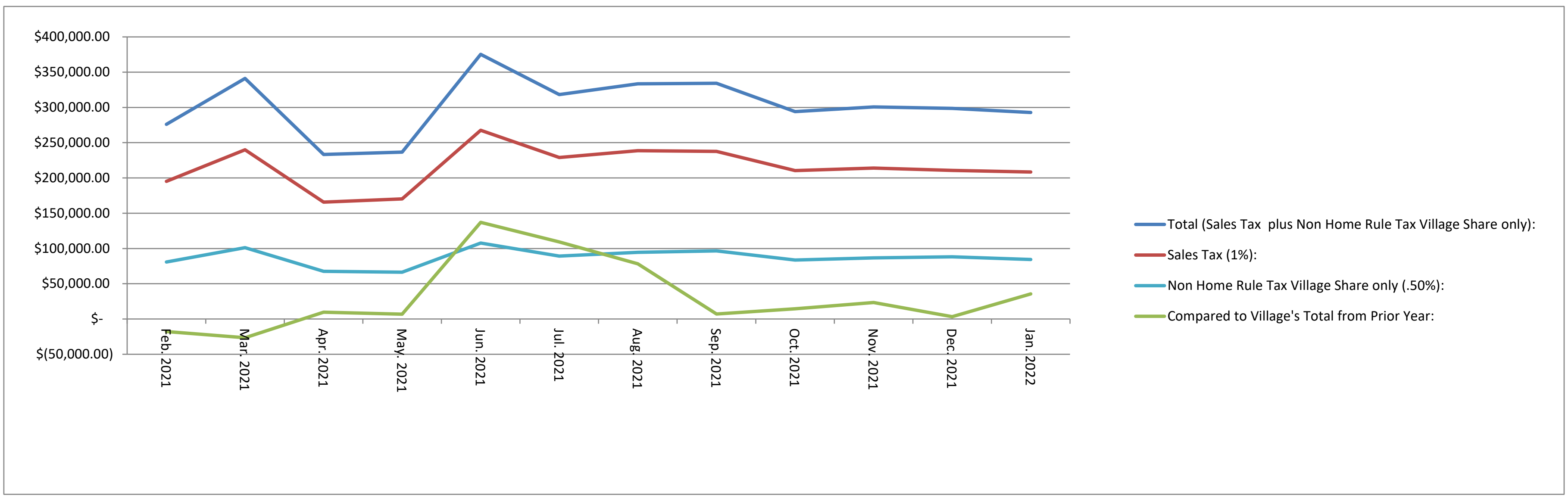
| Calendar Year: | Sales Tax (1%): | Non Home Rule Tax Village Share only (.50%): | Total (Sales Tax plus Non Home Rule Tax Village Share only): | Compared to Village's Total from Prior Year: | | M/F School Payment for Non Home Rule Tax (.50%): |
|---|---|---|---|---|---|---|
| 2014 | $ 2,185,304.64 | $ 982,889.80 | $ 3,168,194.44 | $ (99,834.20) | | $ 982,889.80 |
| 2015 | $ 2,271,713.84 | $ 1,005,666.64 | $ 3,277,380.48 | $ 109,186.04 | | $ 1,005,666.63 |
| 2016 | $ 2,287,729.65 | $ 1,015,990.69 | $ 3,303,720.34 | $ 26,339.86 | | $ 1,015,990.69 |
| 2017 | $ 2,230,356.34 | $ 983,934.13 | $ 3,214,290.47 | $ (89,429.87) | | $ 990,805.91 |
| 2018 | $ 2,328,327.99 | $ 1,017,135.44 | $ 3,345,463.43 | $ 131,172.96 | | $ 1,017,135.44 |
| 2019 | $ 2,387,019.43 | $ 994,551.54 | $ 3,381,570.97 | $ 36,107.54 | | $ 994,551.55 |
| 2020 | $ 2,322,563.19 | $ 934,929.16 | $ 3,257,492.35 | $ (124,078.72) | | $ 934,929.15 |
| 2021 | $ 2,561,883.94 | $ 1,037,308.07 | $ 3,599,192.01 | $ 341,699.66 | | $ 1,037,309.06 |

| Month of Sales: | Month Collected: | Sales Tax (1%): | Non Home Rule Tax Village Share only (.50%): | Total (Sales Tax plus Non Home Rule Tax Village Share only): | Compared to Village's Total from Prior Year: | | M/F School Payment for Non Home Rule Tax (.50%): |
|---|---|---|---|---|---|---|---|
| Nov. 2021 | Feb. 2021 | $ 195,105.27 | $ 80,900.03 | $ 276,005.30 | $ (17,743.24) | | $ 80,900.02 |
| Dec. 2020 | Mar. 2021 | $ 239,867.10 | $ 101,275.97 | $ 341,143.07 | $ (26,583.47) | | $ 101,275.97 |
| Jan. 2021 | Apr. 2021 | $ 165,731.25 | $ 67,580.78 | $ 233,312.03 | $ 9,565.43 | | $ 67,580.79 |
| Feb. 2021 | May. 2021 | $ 170,419.33 | $ 66,350.83 | $ 236,770.16 | $ 6,756.85 | | $ 66,350.82 |
| Mar. 2021 | Jun. 2021 | $ 267,606.67 | $ 107,692.01 | $ 375,298.68 | $ 137,039.00 | | $ 107,692.02 |
| Apr. 2021 | Jul. 2021 | $ 229,034.71 | $ 89,130.60 | $ 318,165.31 | $ 109,356.37 | | $ 89,130.59 |
| May. 2021 | Aug. 2021 | $ 238,774.31 | $ 94,629.24 | $ 333,403.55 | $ 78,263.38 | | $ 94,629.25 |
| Jun. 2021 | Sep. 2021 | $ 237,741.72 | $ 96,627.26 | $ 334,368.98 | $ 6,974.32 | | $ 96,627.25 |
| Jul. 2021 | Oct. 2021 | $ 210,360.81 | $ 83,640.55 | $ 294,001.36 | $ 14,343.09 | | $ 83,640.54 |
| Aug. 2021 | Nov. 2021 | $ 214,074.00 | $ 86,582.93 | $ 300,656.93 | $ 23,294.98 | | $ 86,582.94 |
| Sept. 2021 | Dec. 2021 | $ 210,647.05 | $ 88,145.60 | $ 298,792.65 | $ 3,220.97 | | $ 88,145.59 |
| Oct. 2021 | Jan. 2022 | $ 208,547.49 | $ 84,340.53 | $ 292,888.02 | $ 35,614.03 | | $ 84,340.53 |
| Nov. 2021 | Feb. 2022 | $ 219,948.23 | $ 92,064.99 | $ 312,013.22 | $ 36,007.92 | | $ 92,064.99 |
| | **2022 Total:** | **$ 428,495.72** | **$ 176,405.52** | **$ 604,901.24** | **$ 71,621.95** | | **$ 176,405.52** |



| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 01-00-311-1 | PROP TAX-CORPORATE | $217,300.00 | $0.00 | $0.00 | $217,300.00 | .00 |
| 01-00-311-2 | PROP TAX-POLICE | $93,100.00 | $0.00 | $0.00 | $93,100.00 | .00 |
| 01-00-311-3 | PROP TAX-FICA | $10,600.00 | $0.00 | $0.00 | $10,600.00 | .00 |
| 01-00-311-4 | PROP TAX AUDIT | $15,000.00 | $0.00 | $0.00 | $15,000.00 | .00 |
| 01-00-311-5 | PROP TAX-INSURANCE | $34,000.00 | $0.00 | $0.00 | $34,000.00 | .00 |
| 01-00-311-6 | PROP TAX-IMRF | $15,400.00 | $0.00 | $0.00 | $15,400.00 | .00 |
| 01-00-311-7 | PROP TAX-ST LIGHTING | $50,000.00 | $0.00 | $0.00 | $50,000.00 | .00 |
| 01-00-311-8 | PROP TAX-UNEMP INS | $2,000.00 | $0.00 | $0.00 | $2,000.00 | .00 |
| 01-00-321 | LIQUOR LICENSE | $27,500.00 | $0.00 | $0.00 | $27,500.00 | .00 |
| 01-00-325 | FRANCHISE FEES | $100,000.00 | $18,611.53 | $19,545.50 | $80,454.50 | 19.55 |
| 01-00-331 | BUILDING PERMITS FEES | $5,000.00 | $44.00 | $44.00 | $4,956.00 | .88 |
| 01-00-336 | LAND DISTURBANCE PERMIT FEES | $200.00 | $0.00 | $0.00 | $200.00 | .00 |
| 01-00-339 | OTHER PERMITS/ADMINISTRATIVE FEE | $1,000.00 | $90.00 | $190.00 | $810.00 | 19.00 |
| 01-00-341 | STATE INCOME TAX | $450,000.00 | $63,438.40 | $114,314.98 | $335,685.02 | 25.40 |
| 01-00-342 | REPLACEMENT TAX | $4,500.00 | $0.00 | $792.66 | $3,707.34 | 17.61 |
| 01-00-344 | GRANTS | $7,000.00 | $0.00 | $0.00 | $7,000.00 | .00 |
| 01-00-345 | SALES TAX | $2,500,000.00 | $219,948.23 | $428,495.72 | $2,071,504.28 | 17.14 |
| 01-00-345-1 | SALES TAX INFRASTRUCTURE | $1,003,500.00 | $92,064.99 | $176,405.52 | $827,094.48 | 17.58 |
| 01-00-345-2 | SALES TAX INFRASTR SCHOOL | $1,003,500.00 | $92,064.99 | $176,405.52 | $827,094.48 | 17.58 |
| 01-00-345-3 | SALES TAX LOCAL USE | $145,000.00 | $13,399.14 | $24,804.61 | $120,195.39 | 17.11 |
| 01-00-346 | ROAD & BRIDGE TAX | $107,000.00 | $0.00 | $0.00 | $107,000.00 | .00 |
| 01-00-360 | ELECTRICAL INSPECTION FEES | $1,000.00 | $0.00 | $0.00 | $1,000.00 | .00 |
| 01-00-374 | PLAN REVIEW FEES | $6,200.00 | $1,877.64 | $6,482.64 | $282.64- | 104.56 |
| 01-00-375 | LIBRARY FINES/FEES | $2,500.00 | $210.72 | $485.69 | $2,014.31 | 19.43 |
| 01-00-381 | INTEREST INCOME | $6,200.00 | $646.90 | $1,319.33 | $4,880.67 | 21.28 |
| 01-00-382-2 | BALL FIELD DIAMOND RENTAL FEES | $11,500.00 | $0.00 | $0.00 | $11,500.00 | .00 |
| 01-00-382-3 | COMM. CNTR RENTAL FEES | $4,500.00 | $225.00 | $870.00 | $3,630.00 | 19.33 |
| 01-00-385 | FORSYTH FAMILY FEST | $4,500.00 | $0.00 | $0.00 | $4,500.00 | .00 |
| 01-00-387 | FARM INCOME | $38,000.00 | $0.00 | $36,000.00 | $2,000.00 | 94.74 |
| 01-00-389 | MISCELLANEOUS INCOME | $7,000.00 | $518.66 | $1,425.10 | $5,574.90 | 20.36 |
| | ** TOTAL REVENUE | $5,873,000.00 | $503,140.20 | $987,581.27 | $4,885,418.73 | 16.82 |
| | DEPARTMENT 00 TOTALS | $5,873,000.00 | $503,140.20 | $987,581.27 | $4,885,418.73 | 16.82 |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 01-10-430 | SALARIES-ELECTED | $19,500.00 | $0.00 | $0.00 | $19,500.00 | .00 |
| 01-10-549 | OTHER PROFESSIONAL SERVICES | $50,000.00 | $0.00 | $0.00 | $50,000.00 | .00 |
| 01-10-554 | PRINTING | $300.00 | $0.00 | $0.00 | $300.00 | .00 |
| 01-10-560 | PROFESSIONAL DEVELOPMENT | $275.00 | $0.00 | $0.00 | $275.00 | .00 |
| 01-10-913 | PROMOTIONAL | $25,900.00 | $0.00 | $0.00 | $25,900.00 | .00 |
| 01-10-914 | FAMILY FEST | $45,000.00 | $3,902.50 | $3,902.50 | $41,097.50 | 8.67 |
| 01-10-917 | ACTIVITIES & EVENTS | $6,000.00 | $0.00 | $0.00 | $6,000.00 | .00 |
| 01-10-918-1 | ECONOMIC DEVELOPMENT CORP. (EDC) | $7,500.00 | $0.00 | $0.00 | $7,500.00 | .00 |
| 01-10-929 | MISCELLANEOUS EXPENSES | $1,500.00 | $0.00 | $0.00 | $1,500.00 | .00 |
| | ** TOTAL EXPENSE | $155,975.00 | $3,902.50 | $3,902.50 | $152,072.50 | 2.50 |
| | DEPARTMENT 10 TOTALS | $155,975.00C | $3,902.50CR | $3,902.50C | $152,072.50- | 2.50 |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 01-11-421 | SALARIES-REGULAR | $294,000.00 | $19,914.75 | $39,975.55 | $254,024.45 | 13.60 |
| 01-11-423 | SALARIES-OVERTIME | $1,500.00 | $0.00 | $28.85 | $1,471.15 | 1.92 |
| 01-11-451 | HEALTH/DENTAL/VISION INSURANCE | $60,000.00 | $6,192.90 | $8,949.25 | $51,050.75 | 14.92 |
| 01-11-461 | FICA (CONTRIBUTION) | $22,400.00 | $1,496.80 | $3,006.48 | $19,393.52 | 13.42 |
| 01-11-462 | I M R F CONTRIBUTION | $29,200.00 | $1,902.28 | $3,818.69 | $25,381.31 | 13.08 |
| 01-11-471 | UNIFORM ALLOWANCE | $500.00 | $0.00 | $0.00 | $500.00 | .00 |
| 01-11-511 | BUILDING MAINTENANCE SERVICE | $43,000.00 | $0.00 | $0.00 | $43,000.00 | .00 |
| 01-11-512 | EQUIPMENT MAINTENANCE SERVICE | $4,700.00 | $319.69 | $728.50 | $3,971.50 | 15.50 |
| 01-11-531 | ACCOUNTING SERVICE | $24,500.00 | $0.00 | $0.00 | $24,500.00 | .00 |
| 01-11-532 | ENGINEERING SERVICE | $50,000.00 | $0.00 | $0.00 | $50,000.00 | .00 |
| 01-11-533 | LEGAL SERVICE | $40,000.00 | $0.00 | $0.00 | $40,000.00 | .00 |
| 01-11-535 | DEPUTY CONTRACT | $514,650.00 | $1,891.73 | $1,891.73 | $512,758.27 | .37 |
| 01-11-537 | IT SERVICE | $20,000.00 | $963.50 | $3,711.50 | $16,288.50 | 18.56 |
| 01-11-547 | ELECTRICAL INSPECTION | $1,000.00 | $0.00 | $0.00 | $1,000.00 | .00 |
| 01-11-549 | OTHER PROFESSIONAL SERVICES | $44,900.00 | $2,031.63 | $2,406.71 | $42,493.29 | 5.36 |
| 01-11-549-1 | VILLAGE VISION | $2,000.00 | $0.00 | $0.00 | $2,000.00 | .00 |
| 01-11-551 | POSTAGE | $2,100.00 | $0.00 | $1,000.00 | $1,100.00 | 47.62 |
| 01-11-552 | TELEPHONE/ INTERNET SERVICES | $2,700.00 | $357.97 | $691.23 | $2,008.77 | 25.60 |
| 01-11-553 | PUBLISHING | $2,500.00 | $503.29 | $571.91 | $1,928.09 | 22.88 |
| 01-11-554 | PRINTING | $2,500.00 | $300.00 | $300.00 | $2,200.00 | 12.00 |
| 01-11-556 | CODIFICATION SERVICES | $5,000.00 | $0.00 | $0.00 | $5,000.00 | .00 |
| 01-11-560 | PROFESSIONAL DEVELOPMENT | $18,600.00 | $3,174.32 | $3,540.32 | $15,059.68 | 19.03 |
| 01-11-571 | UTILITIES | $9,000.00 | $150.00 | $150.00 | $8,850.00 | 1.67 |
| 01-11-594 | RISK MANAGEMENT CONTRIBUTION | $76,000.00 | $0.00 | $0.00 | $76,000.00 | .00 |
| 01-11-611 | BUILDING MAINTENANCE SUPPLIES | $700.00 | $0.00 | $0.00 | $700.00 | .00 |
| 01-11-612 | EQUIPMENT MAINTENANCE SUPPLIES | $100.00 | $0.00 | $0.00 | $100.00 | .00 |
| 01-11-617 | GROUND MAINTENANCE SUPPLIES | $200.00 | $0.00 | $0.00 | $200.00 | .00 |
| 01-11-651 | OFFICE SUPPLIES/FURNITURE | $11,500.00 | $3.36 | $112.30 | $11,387.70 | .98 |
| 01-11-651-1 | COMPUTER/EQUIPMENT | $3,000.00 | $0.00 | $0.00 | $3,000.00 | .00 |
| 01-11-654 | JANITORIAL SUPPLIES | $400.00 | $21.16 | $21.16 | $378.84 | 5.29 |
| 01-11-929 | MISCELLANEOUS EXPENSE | $2,000.00 | $0.00 | $0.00 | $2,000.00 | .00 |
| 01-11-929-1 | COMMUNITY ROOM REFUNDS | $300.00 | $150.00 | $150.00 | $150.00 | 50.00 |
| 01-11-999-2 | INTERFUND OPERA TRANS BLDG FUND | $1,628,000.00 | $0.00 | $1,628,000.00 | $0.00 | 100.00 |
| 01-11-999-3 | INTERFUND OPERA TRANS CAPITAL PR | $1,744,020.00 | $0.00 | $1,744,000.00 | $20.00 | 100.00 |
| 01-11-999-4 | INTERFUND OPERA TRANS ECONOMIC D | $250,000.00 | $0.00 | $250,000.00 | $0.00 | 100.00 |
| 01-11-999-5 | WATER FUND IEPA TRANSFER | $1,370,000.00 | $0.00 | $1,384,745.72 | $14,745.72- | 101.08 |
| 01-11-999-7 | SCHOOL AGREEMENT | $1,003,500.00 | $0.00 | $0.00 | $1,003,500.00 | .00 |
| | ** TOTAL EXPENSE | $7,284,470.00 | $39,373.38 | $5,077,799.90 | $2,206,670.10 | 69.71 |
| | DEPARTMENT 11 TOTALS | $7,284,470.00C | $39,373.38CR | $5,077,799.90C | $2,206,670.10- | 69.71 |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| | STREETS | | | | | |
| 01-41-421 | SALARIES-REGULAR | $200,000.00 | $14,497.26 | $28,835.45 | $171,164.55 | 14.42 |
| 01-41-423 | SALARIES-OVERTIME | $5,000.00 | $1,566.76 | $2,359.43 | $2,640.57 | 47.19 |
| 01-41-451 | HEALTH/DENTAL/VISION INSURANCE | $44,900.00 | $7,485.02 | $11,227.53 | $33,672.47 | 25.01 |
| 01-41-461 | FICA (CONTRIUBTION) | $16,000.00 | $1,170.62 | $2,271.33 | $13,728.67 | 14.20 |
| 01-41-462 | I M R F (CONTRIBUTION) | $20,200.00 | $1,583.92 | $3,075.84 | $17,124.16 | 15.23 |
| 01-41-471 | UNIFORM ALLOWANCE | $1,000.00 | $0.00 | $50.00 | $950.00 | 5.00 |
| 01-41-511 | BUILDING MAINTENANCE SERVICE | $25,000.00 | $275.00 | $275.00 | $24,725.00 | 1.10 |
| 01-41-512 | EQUIPMENT MAINTENANCE SERVICE | $12,000.00 | $354.98 | $476.61 | $11,523.39 | 3.97 |
| 01-41-513 | VEHICLE MAINTENANCE SERVICE | $5,000.00 | $2,995.38 | $2,995.38 | $2,004.62 | 59.91 |
| 01-41-514 | STREET MAINTENANCE SERIVCE | $20,000.00 | $0.00 | $0.00 | $20,000.00 | .00 |
| 01-41-514-1 | BRIDGE INSPECTION(S) | $6,000.00 | $0.00 | $0.00 | $6,000.00 | .00 |
| 01-41-515 | NOI STORMWATER MAINTENANCE SERVI | $5,000.00 | $0.00 | $0.00 | $5,000.00 | .00 |
| 01-41-515-1 | STREET STORM SEWER MAINTENANCE | $10,000.00 | $0.00 | $0.00 | $10,000.00 | .00 |
| 01-41-517 | GROUND MAINTENANCE SERVICE | $22,000.00 | $0.00 | $0.00 | $22,000.00 | .00 |
| 01-41-517-1 | LANDSCAPING TREE SERVICES | $5,000.00 | $0.00 | $0.00 | $5,000.00 | .00 |
| 01-41-518 | SIDEWALK MAINTENANCE | $12,000.00 | $892.00 | $892.00 | $11,108.00 | 7.43 |
| 01-41-532 | ENGINEERING SERVICE | $2,000.00 | $0.00 | $0.00 | $2,000.00 | .00 |
| 01-41-534 | MEDICAL SERVICE | $200.00 | $0.00 | $0.00 | $200.00 | .00 |
| 01-41-549 | OTHER PROFESSIONAL SERVICES | $7,000.00 | $363.95 | $433.90 | $6,566.10 | 6.20 |
| 01-41-552 | TELEPHONE | $750.00 | $97.72 | $159.17 | $590.83 | 21.22 |
| 01-41-560 | PROFESSIONAL DEVELOPMENT | $4,000.00 | $603.84 | $973.84 | $3,026.16 | 24.35 |
| 01-41-571 | UTILITIES | $10,000.00 | $0.00 | $0.00 | $10,000.00 | .00 |
| 01-41-572 | STREET LIGHTING & REPAIRS | $40,000.00 | $0.00 | $0.00 | $40,000.00 | .00 |
| 01-41-578 | DUMPSTER ROLL OFF/TRASH | $4,000.00 | $462.00 | $462.00 | $3,538.00 | 11.55 |
| 01-41-579 | TRAFFIC LIGHTS & REPAIRS | $12,500.00 | $0.00 | $0.00 | $12,500.00 | .00 |
| 01-41-611 | BUILDING MAINTENANCE SUPPLIES | $250.00 | $200.42 | $320.34 | $70.34- | 128.14 |
| 01-41-612 | EQUIPMENT MAINTENANCE SUPPLIES | $3,000.00 | $128.55 | $176.71 | $2,823.29 | 5.89 |
| 01-41-613 | VEHICLE MAINTENANCE SUPPLIES | $500.00 | $45.56 | $45.56 | $454.44 | 9.11 |
| 01-41-614 | STREET MAINTENANCE SUPPLIES | $5,000.00 | $0.00 | $0.00 | $5,000.00 | .00 |
| 01-41-615-1 | STORM SEWER MAINTENANCE SUPPLIES | $3,000.00 | $0.00 | $0.00 | $3,000.00 | .00 |
| 01-41-616 | SNOW REMOVAL SUPPLIES | $18,000.00 | $6,190.21 | $6,190.21 | $11,809.79 | 34.39 |
| 01-41-617 | GROUND MAINTENANCE SUPPLIES | $5,000.00 | $0.00 | $0.00 | $5,000.00 | .00 |
| 01-41-617-1 | LANDSCAPING TREES | $1,000.00 | $0.00 | $0.00 | $1,000.00 | .00 |
| 01-41-618 | SIDEWALK MAINTENANCE SUPPLIES | $750.00 | $0.00 | $0.00 | $750.00 | .00 |
| 01-41-651 | OFFICE SUPPLIES | $1,000.00 | $39.64 | $325.49 | $674.51 | 32.55 |
| 01-41-651-1 | COMPUTER/EQUIPMENT | $500.00 | $441.96 | $441.96 | $58.04 | 88.39 |
| 01-41-652 | OPERATING SUPPLIES | $12,000.00 | $247.15 | $714.39 | $11,285.61 | 5.95 |
| 01-41-653 | SMALL TOOLS | $1,500.00 | $36.21 | $169.74 | $1,330.26 | 11.32 |
| 01-41-654 | JANITORIAL SUPPLIES | $3,000.00 | $20.54 | $131.61 | $2,868.39 | 4.39 |
| 01-41-655 | FUEL | $12,000.00 | $1,559.27 | $1,559.27 | $10,440.73 | 12.99 |
| 01-41-929 | MISCELLANEOUS EXPENSE | $1,500.00 | $0.00 | $0.00 | $1,500.00 | .00 |
| | ** TOTAL EXPENSE | $557,550.00 | $41,257.96 | $64,562.76 | $492,987.24 | 11.58 |
| | DEPARTMENT 41 TOTALS | $557,550.00C | $41,257.96CR | $64,562.76C | $492,987.24- | 11.58 |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| | PARK | | | | | |
| 01-52-421 | SALARIES-REGULAR | $105,000.00 | $1,654.58 | $4,891.18 | $100,108.82 | 4.66 |
| 01-52-423 | SALARIES-OVERTIME | $7,500.00 | $82.85 | $164.59 | $7,335.41 | 2.19 |
| 01-52-451 | HEALTH/DENTAL/VISION INSURANCE | $57,700.00 | $5,533.18 | $8,326.84 | $49,373.16 | 14.43 |
| 01-52-461 | FICA (CONTRIBUTION) | $8,600.00 | $128.82 | $371.33 | $8,228.67 | 4.32 |
| 01-52-462 | IMRF CONTRIBUTION | $11,100.00 | $171.32 | $498.51 | $10,601.49 | 4.49 |
| 01-52-471 | UNIFORM ALLOWANCE | $250.00 | $0.00 | $0.00 | $250.00 | .00 |
| 01-52-511 | BUILDING MAINTENANCE SERVICE | $15,000.00 | $840.00 | $840.00 | $14,160.00 | 5.60 |
| 01-52-512 | EQUIPMENT MAINTENANCE SERVICE | $8,000.00 | $0.00 | $0.00 | $8,000.00 | .00 |
| 01-52-513 | VEHICLE MAINTENANCE SERVICE | $250.00 | $0.00 | $0.00 | $250.00 | .00 |
| 01-52-517 | GROUND MAINTENANCE SERVICES | $60,000.00 | $0.00 | $0.00 | $60,000.00 | .00 |
| 01-52-517-1 | PARK LANDSCAPING SERVICE | $60,000.00 | $0.00 | $0.00 | $60,000.00 | .00 |
| 01-52-520 | BIKE TRAIL MAINT. SERVICE | $20,000.00 | $0.00 | $0.00 | $20,000.00 | .00 |
| 01-52-549 | OTHER PROFESSIONAL SERVICE | $10,000.00 | $0.00 | $0.00 | $10,000.00 | .00 |
| 01-52-571 | UTILITIES | $15,000.00 | $0.00 | $0.00 | $15,000.00 | .00 |
| 01-52-578 | TRASH SERVICE (DUMPSTER) | $3,000.00 | $364.30 | $364.30 | $2,635.70 | 12.14 |
| 01-52-611 | BUILDING MAINTENANCE SUPPLIES | $2,000.00 | $21.98 | $51.83 | $1,948.17 | 2.59 |
| 01-52-612 | EQUIPMENT MAINTENANCE SUPPLIES | $30,000.00 | $2.87 | $318.93 | $29,681.07 | 1.06 |
| 01-52-617 | GROUND MAINTENANCE SUPPLIES | $33,000.00 | $13.96 | $13.96 | $32,986.04 | .04 |
| 01-52-617-1 | PARK LANDSCAPING | $20,000.00 | $0.00 | $0.00 | $20,000.00 | .00 |
| 01-52-620 | BIKE PATH MAINTENANCE | $1,000.00 | $0.00 | $0.00 | $1,000.00 | .00 |
| 01-52-652 | OPERATING SUPPLIES | $10,000.00 | $557.45 | $571.91 | $9,428.09 | 5.72 |
| 01-52-653 | SMALL TOOLS | $500.00 | $0.00 | $0.00 | $500.00 | .00 |
| 01-52-654 | JANITORIAL SUPPLIES | $4,000.00 | $0.00 | $0.00 | $4,000.00 | .00 |
| 01-52-655 | FUEL | $8,000.00 | $0.00 | $0.00 | $8,000.00 | .00 |
| 01-52-913 | SUMMER PARK PROGRAM | $5,000.00 | $0.00 | $0.00 | $5,000.00 | .00 |
| 01-52-929 | MISCELLANEOUS EXPENSE | $5,000.00 | $1,000.00 | $1,000.00 | $4,000.00 | 20.00 |
| | ** TOTAL EXPENSE | $499,900.00 | $10,371.31 | $17,413.38 | $482,486.62 | 3.48 |
| | DEPARTMENT 52 TOTALS | $499,900.00C | $10,371.31CR | $17,413.38C | $482,486.62- | 3.48 |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| | LIBRARY | | | | | |
| 01-53-421 | SALARIES-REGULAR | $222,000.00 | $15,669.53 | $31,031.46 | $190,968.54 | 13.98 |
| 01-53-423 | SALARIES-OVERTIME | $1,350.00 | $82.00 | $202.38 | $1,147.62 | 14.99 |
| 01-53-451 | HEALTH/DENTAL/VISION INSURANCE | $34,000.00 | $5,066.12 | $6,632.69 | $27,367.31 | 19.51 |
| 01-53-461 | FICA (CONTRIBUTION) | $17,500.00 | $1,187.99 | $2,354.54 | $15,145.46 | 13.45 |
| 01-53-462 | I M R F (CONTRIBUTION) | $22,000.00 | $1,488.61 | $3,015.17 | $18,984.83 | 13.71 |
| 01-53-471 | UNIFORM ALLOWANCE | $100.00 | $0.00 | $0.00 | $100.00 | .00 |
| 01-53-511 | BUILDING MAINTENANCE SERVICE | $5,000.00 | $0.00 | $0.00 | $5,000.00 | .00 |
| 01-53-512 | EQUIPMENT/LEASE MAINTENANCE SERV | $2,500.00 | $156.52 | $156.52 | $2,343.48 | 6.26 |
| 01-53-537 | DATA PROCESSING SERVICE | $11,000.00 | $179.95 | $359.90 | $10,640.10 | 3.27 |
| 01-53-540 | ONLINE SOURCES | $10,500.00 | $0.00 | $0.00 | $10,500.00 | .00 |
| 01-53-540-1 | DIGITAL LIBRARY SERVICE | $3,000.00 | $0.00 | $0.00 | $3,000.00 | .00 |
| 01-53-549 | OTHER PROFESSIONAL SERVICES | $4,000.00 | $319.00 | $399.00 | $3,601.00 | 9.98 |
| 01-53-551 | POSTAGE | $500.00 | $0.00 | $0.00 | $500.00 | .00 |
| 01-53-552 | TELEPHONE | $2,500.00 | $210.65 | $423.04 | $2,076.96 | 16.92 |
| 01-53-560 | PROFESSIONAL DEVELOPMENT | $2,000.00 | $0.00 | $0.00 | $2,000.00 | .00 |
| 01-53-571 | UTILITIES | $16,000.00 | $0.00 | $0.00 | $16,000.00 | .00 |
| 01-53-578 | TRASH SERVICE (DUMPSTER) | $1,700.00 | $242.86 | $242.86 | $1,457.14 | 14.29 |
| 01-53-611 | BUILDING MAINTENANCE SUPPLIES | $500.00 | $0.00 | $0.00 | $500.00 | .00 |
| 01-53-612 | EQUIPMENT MAINTENANCE SUPPLIES | $1,000.00 | $0.00 | $0.00 | $1,000.00 | .00 |
| 01-53-617 | GROUND MAINTENANCE SUPPLIES | $500.00 | $0.00 | $0.00 | $500.00 | .00 |
| 01-53-651 | OFFICE SUPPLIES | $3,500.00 | $102.60 | $123.56 | $3,376.44 | 3.53 |
| 01-53-651-1 | COMPUTER/EQUIPMENT | $10,000.00 | $0.00 | $0.00 | $10,000.00 | .00 |
| 01-53-651-3 | FURNITURE | $1,000.00 | $0.00 | $0.00 | $1,000.00 | .00 |
| 01-53-654 | JANITORIAL SUPPLIES | $1,000.00 | $97.48 | $97.48 | $902.52 | 9.75 |
| 01-53-659 | LIBRARY SUPPLIES | $1,000.00 | $0.00 | $0.00 | $1,000.00 | .00 |
| 01-53-671 | BOOKS | $35,000.00 | $290.65 | $290.65 | $34,709.35 | .83 |
| 01-53-672 | PERIODICALS | $10,500.00 | $1,142.00 | $1,142.00 | $9,358.00 | 10.88 |
| 01-53-681 | AUDIO VISUAL | $8,000.00 | $165.79 | $310.47 | $7,689.53 | 3.88 |
| 01-53-909 | PURCHASES FROM DONATIONS | $3,000.00 | $0.00 | $0.00 | $3,000.00 | .00 |
| 01-53-910 | REIMBURSEMENT TO OTHER LIBRARIES | $200.00 | $15.00CR | $15.00C | $215.00 | 7.50- |
| 01-53-912 | LIBRARY ACCESSORIES | $1,000.00 | $6.93 | $6.93 | $993.07 | .69 |
| 01-53-913 | PROMOTIONAL AND PROGRAMMING | $15,500.00 | $320.93 | $521.03 | $14,978.97 | 3.36 |
| 01-53-929 | MISCELLANEOUS EXPENSE | $500.00 | $0.00 | $0.00 | $500.00 | .00 |
| | ** TOTAL EXPENSE | $447,850.00 | $26,714.61 | $47,294.68 | $400,555.32 | 10.56 |
| | DEPARTMENT 53 TOTALS | $447,850.00C | $26,714.61CR | $47,294.68C | $400,555.32- | 10.56 |
| ** FUND | 01 TOTAL | | $381,520.44 | $4,223,391.95CR | | |
| EXPENSE TOTAL | | $8,945,745.00 | $121,619.76 | $5,210,973.22 | $3,734,771.78 | |
| REVENUE TOTAL | | $5,873,000.00 | $503,140.20 | $987,581.27 | $4,885,418.73 | |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 15-00-343 | MOTOR FUEL TAX - ST OF IL | $200,000.00 | $11,871.92 | $24,850.06 | $175,149.94 | 12.43 |
| 15-00-381 | INTEREST INCOME | $3,000.00 | $219.36 | $435.01 | $2,564.99 | 14.50 |
| | ** TOTAL REVENUE | $203,000.00 | $12,091.28 | $25,285.07 | $177,714.93 | 12.46 |
| 15-00-864-2 | MOON & ELWOOD STREET SIDEWALK IM | $32,200.00 | $0.00 | $0.00 | $32,200.00 | .00 |
| 15-00-874-2 | BARNETT AVE RECONSTRUCTION | $82,000.00 | $0.00 | $0.00 | $82,000.00 | .00 |
| | ** TOTAL EXPENSE | $114,200.00 | $0.00 | $0.00 | $114,200.00 | .00 |
| | DEPARTMENT 00 TOTALS | $88,800.00 | $12,091.28 | $25,285.07 | $63,514.93 | 28.47 |
| ** FUND | 15 TOTAL | | $12,091.28 | $25,285.07 | | |
| EXPENSE TOTAL | | $114,200.00 | $0.00 | $0.00 | $114,200.00 | |
| REVENUE TOTAL | | $203,000.00 | $12,091.28 | $25,285.07 | $177,714.93 | |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 16-00-314 | HOTEL/MOTEL 5%TAX | $250,000.00 | $17,096.93 | $42,661.33 | $207,338.67 | 17.06 |
| 16-00-381 | INTEREST INCOME | $2,200.00 | $218.18 | $454.50 | $1,745.50 | 20.66 |
| | ** TOTAL REVENUE | $252,200.00 | $17,315.11 | $43,115.83 | $209,084.17 | 17.10 |
| 16-00-421 | SALARIES-REGULAR | $1,200.00 | $0.00 | $0.00 | $1,200.00 | .00 |
| 16-00-423 | SALARIES-OVERTIME | $3,000.00 | $0.00 | $0.00 | $3,000.00 | .00 |
| 16-00-461 | FICA CONTRIBUTION | $300.00 | $0.00 | $0.00 | $300.00 | .00 |
| 16-00-462 | I M R F CONTRIBUTION | $400.00 | $0.00 | $0.00 | $400.00 | .00 |
| 16-00-890 | DISC GOLF COURSE UPDATES | $5,000.00 | $0.00 | $0.00 | $5,000.00 | .00 |
| 16-00-893-1 | D # 1 & 2 MISC. UPDATES/CHANGES | $10,000.00 | $0.00 | $0.00 | $10,000.00 | .00 |
| 16-00-911 | OTHER EVENTS | $15,000.00 | $0.00 | $0.00 | $15,000.00 | .00 |
| 16-00-911-3 | DACVB | $75,000.00 | $0.00 | $0.00 | $75,000.00 | .00 |
| 16-00-911-4 | ASA TOURNAMENT | $5,000.00 | $0.00 | $0.00 | $5,000.00 | .00 |
| 16-00-911-5 | DISC GOLF TOURNAMENT | $7,500.00 | $0.00 | $0.00 | $7,500.00 | .00 |
| | ** TOTAL EXPENSE | $122,400.00 | $0.00 | $0.00 | $122,400.00 | .00 |
| | DEPARTMENT 00 TOTALS | $129,800.00 | $17,315.11 | $43,115.83 | $86,684.17 | 33.22 |
| ** FUND | 16 TOTAL | | $17,315.11 | $43,115.83 | | |
| EXPENSE TOTAL | | $122,400.00 | $0.00 | $0.00 | $122,400.00 | |
| REVENUE TOTAL | | $252,200.00 | $17,315.11 | $43,115.83 | $209,084.17 | |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 18-00-311-9 | PROPERTY TAX TIF | $248,893.00 | $0.00 | $0.00 | $248,893.00 | .00 |
| 18-00-381 | INTEREST INCOME | $400.00 | $54.40 | $123.90 | $276.10 | 30.98 |
| | ** TOTAL REVENUE | $249,293.00 | $54.40 | $123.90 | $249,169.10 | .05 |
| 18-00-531 | ACCOUNTING SERVICES | $1,550.00 | $0.00 | $0.00 | $1,550.00 | .00 |
| 18-00-549 | OTHER PROFESSIONAL SERVICES | $18,800.00 | $0.00 | $0.00 | $18,800.00 | .00 |
| 18-00-928 | REDEVELOPMENT AGREEMENT PAYMENTS | $58,000.00 | $0.00 | $0.00 | $58,000.00 | .00 |
| 18-00-999-7 | SCHOOL AGREEMENT | $49,800.00 | $0.00 | $0.00 | $49,800.00 | .00 |
| | ** TOTAL EXPENSE | $128,150.00 | $0.00 | $0.00 | $128,150.00 | .00 |
| | DEPARTMENT 00 TOTALS | $121,143.00 | $54.40 | $123.90 | $121,019.10 | .10 |
| ** FUND 18 | TOTAL | | $54.40 | $123.90 | | |
| EXPENSE TOTAL | | $128,150.00 | $0.00 | $0.00 | $128,150.00 | |
| REVENUE TOTAL | | $249,293.00 | $54.40 | $123.90 | $249,169.10 | |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 30-00-375 | IEPA LOAN FOR WELL 7 | $600,000.00 | $0.00 | $0.00 | $600,000.00 | .00 |
| 30-00-381 | INTEREST INCOME | $11,000.00 | $1,167.65 | $2,147.95 | $8,852.05 | 19.53 |
| 30-00-399 | INTER FUND TRANSFERS IN | $1,744,020.00 | $0.00 | $1,744,000.00 | $20.00 | 100.00 |
| | ** TOTAL REVENUE | $2,355,020.00 | $1,167.65 | $1,746,147.95 | $608,872.05 | 74.15 |
| 30-00-810-6 | WELL 7 & RAW WATER MAIN EXTENSIO | $890,600.00 | $0.00 | $0.00 | $890,600.00 | .00 |
| 30-00-810-7 | 300-500 GPM PUMP (CONTINGENCY PL | $25,000.00 | $0.00 | $0.00 | $25,000.00 | .00 |
| 30-00-810-8 | WATER TOWER,GROUND STORAGE TANK, | $94,000.00 | $0.00 | $0.00 | $94,000.00 | .00 |
| 30-00-810-9 | AKERS DRIVE WATER MAIN REPLACEME | $95,000.00 | $0.00 | $0.00 | $95,000.00 | .00 |
| 30-00-831 | MOWER REPLACEMENT | $30,000.00 | $0.00 | $0.00 | $30,000.00 | .00 |
| 30-00-835 | GRADE SCHOOL WALKING TRAIL | $201,605.00 | $0.00 | $0.00 | $201,605.00 | .00 |
| 30-00-851 | REPAIR LIBRARY/COMM BLDG EXTERIO | $110,000.00 | $0.00 | $0.00 | $110,000.00 | .00 |
| 30-00-860 | RESURFACE PARKING LOTS A,B,C&D | $75,000.00 | $0.00 | $0.00 | $75,000.00 | .00 |
| 30-00-861 | GOLF CART | $20,000.00 | $0.00 | $0.00 | $20,000.00 | .00 |
| 30-00-862 | TRUCK PURCHASE | $30,000.00 | $0.00 | $28,542.00 | $1,458.00 | 95.14 |
| 30-00-862-3 | BACKHOE CLAW ATTACHMENT | $6,000.00 | $0.00 | $0.00 | $6,000.00 | .00 |
| 30-00-862-5 | DUMP TRUCK | $40,000.00 | $0.00 | $0.00 | $40,000.00 | .00 |
| 30-00-862-6 | TRACTOR | $25,000.00 | $0.00 | $0.00 | $25,000.00 | .00 |
| 30-00-862-7 | TRAILER | $5,000.00 | $5,150.00 | $5,150.00 | $150.00- | 103.00 |
| 30-00-864-3 | AVALON BLVD RECONSTRUCTION | $295,000.00 | $0.00 | $0.00 | $295,000.00 | .00 |
| 30-00-864-4 | WOODLAND HILLS REHABILITATION | $79,200.00 | $0.00 | $0.00 | $79,200.00 | .00 |
| 30-00-864-5 | SCHROLL PT PAVEMENT MAINT | $136,700.00 | $0.00 | $0.00 | $136,700.00 | .00 |
| 30-00-864-6 | COX ST. EXTENSION | $100,000.00 | $0.00 | $0.00 | $100,000.00 | .00 |
| 30-00-864-7 | GRAYHAWK SUB D REHABILITATION | $500,000.00 | $0.00 | $0.00 | $500,000.00 | .00 |
| 30-00-874 | GREENBRIER SUBD REHAB | $832,000.00 | $0.00 | $0.00 | $832,000.00 | .00 |
| 30-00-874-1 | AKERS,HOME IMPROV | $402,000.00 | $0.00 | $0.00 | $402,000.00 | .00 |
| 30-00-882 | ANNUAL PAVEMENT DESIGN | $182,000.00 | $0.00 | $0.00 | $182,000.00 | .00 |
| 30-00-892 | PARK TRAIL RESTORATION, SEALCOAT | $75,000.00 | $0.00 | $0.00 | $75,000.00 | .00 |
| 30-00-895-3 | TRAIL LIGHTING HUNDLEY/SHADOW RI | $35,000.00 | $0.00 | $0.00 | $35,000.00 | .00 |
| 30-00-895-7 | VETERAN'S POND REPAIR | $47,500.00 | $0.00 | $0.00 | $47,500.00 | .00 |
| 30-00-895-8 | N HUNDLEY TO END OF W FORSYTH PK | $35,000.00 | $0.00 | $0.00 | $35,000.00 | .00 |
| | ** TOTAL EXPENSE | $4,366,605.00 | $5,150.00 | $33,692.00 | $4,332,913.00 | .77 |
| | DEPARTMENT 00 TOTALS | $2,011,585.00C | $3,982.35CR | $1,712,455.95 | $3,724,040.95- | 85.13- |
| ** FUND | 30 TOTAL | | $3,982.35CR | $1,712,455.95 | | |
| EXPENSE TOTAL | | $4,366,605.00 | $5,150.00 | $33,692.00 | $4,332,913.00 | |
| REVENUE TOTAL | | $2,355,020.00 | $1,167.65 | $1,746,147.95 | $608,872.05 | |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 31-00-381 | INTEREST REVENUE | $3,000.00 | $345.97 | $654.58 | $2,345.42 | 21.82 |
| 31-00-399 | INTER FUND TRANSFERS IN | $250,000.00 | $0.00 | $250,000.00 | $0.00 | 100.00 |
| | ** TOTAL REVENUE | $253,000.00 | $345.97 | $250,654.58 | $2,345.42 | 99.07 |
| | DEPARTMENT 00 TOTALS | $253,000.00 | $345.97 | $250,654.58 | $2,345.42 | 99.07 |
| ** FUND | 31 TOTAL | | $345.97 | $250,654.58 | | |
| EXPENSE TOTAL | | $0.00 | $0.00 | $0.00 | $0.00 | |
| REVENUE TOTAL | | $253,000.00 | $345.97 | $250,654.58 | $2,345.42 | |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 32-00-344 | GRANT | $236,475.00 | $0.00 | $0.00 | $236,475.00 | .00 |
| 32-00-381 | INTEREST REVENUE | $300.00 | $43.25 | $61.40 | $238.60 | 20.47 |
| | ** TOTAL REVENUE | $236,775.00 | $43.25 | $61.40 | $236,713.60 | .03 |
| | DEPARTMENT 00 TOTALS | $236,775.00 | $43.25 | $61.40 | $236,713.60 | .03 |
| ** FUND | 32 TOTAL | | $43.25 | $61.40 | | |
| EXPENSE TOTAL | | $0.00 | $0.00 | $0.00 | $0.00 | |
| REVENUE TOTAL | | $236,775.00 | $43.25 | $61.40 | $236,713.60 | |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 38-00-344 | GRANTS | $400,000.00 | $0.00 | $0.00 | $400,000.00 | .00 |
| 38-00-381 | INTEREST INCOME | $3,000.00 | $302.72 | $556.87 | $2,443.13 | 18.56 |
| 38-00-399 | INTERFUND TRANSFERS | $1,628,000.00 | $0.00 | $1,628,000.00 | $0.00 | 100.00 |
| | ** TOTAL REVENUE | $2,031,000.00 | $302.72 | $1,628,556.87 | $402,443.13 | 80.18 |
| 38-00-863-1 | OSLAD DESIGN CONSTRUCTION OBSERV | $1,628,000.00 | $0.00 | $0.00 | $1,628,000.00 | .00 |
| | ** TOTAL EXPENSE | $1,628,000.00 | $0.00 | $0.00 | $1,628,000.00 | .00 |
| | DEPARTMENT 00 TOTALS | $403,000.00 | $302.72 | $1,628,556.87 | $1,225,556.87- | 404.11 |
| ** FUND | 38 TOTAL | | $302.72 | $1,628,556.87 | | |
| EXPENSE TOTAL | | $1,628,000.00 | $0.00 | $0.00 | $1,628,000.00 | |
| REVENUE TOTAL | | $2,031,000.00 | $302.72 | $1,628,556.87 | $402,443.13 | |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 51-00-361 | WATER REVENUE | $440,000.00 | $30,317.38 | $59,699.89 | $380,300.11 | 13.57 |
| 51-00-365 | TAP ON FEES | $3,000.00 | $1,100.00 | $1,100.00 | $1,900.00 | 36.67 |
| 51-00-367 | METERS/INSPECTIONS | $3,000.00 | $1,074.00 | $1,074.00 | $1,926.00 | 35.80 |
| 51-00-372 | OREANA WATER REVENUE | $45,000.00 | $5,999.36 | $9,980.67 | $35,019.33 | 22.18 |
| 51-00-381 | INTEREST INCOME | $700.00 | $44.41 | $98.12 | $601.88 | 14.02 |
| 51-00-389 | MISCELLANEOUS | $5,500.00 | $150.00 | $3,150.00 | $2,350.00 | 57.27 |
| 51-00-399 | INTERFUND TRANSFERS (IEPA) | $1,370,000.00 | $0.00 | $1,384,745.72 | $14,745.72- | 101.08 |
| | ** TOTAL REVENUE | $1,867,200.00 | $38,685.15 | $1,459,848.40 | $407,351.60 | 78.18 |
| 51-00-421 | SALARIES-REGULAR | $99,800.00 | $9,376.22 | $16,311.14 | $83,488.86 | 16.34 |
| 51-00-423 | SALARIES-OVERTIME | $5,000.00 | $1,048.05 | $2,405.25 | $2,594.75 | 48.11 |
| 51-00-451 | HEALTH/DENTAL/VISION INSURANCE | $20,200.00 | $3,300.34 | $4,950.51 | $15,249.49 | 24.51 |
| 51-00-461 | FICA (CONTRIBUTION) | $8,000.00 | $764.23 | $1,371.32 | $6,628.68 | 17.14 |
| 51-00-462 | I M R F CONTRIBUTION | $10,300.00 | $1,027.84 | $1,845.46 | $8,454.54 | 17.92 |
| 51-00-471 | UNIFORMS | $300.00 | $0.00 | $0.00 | $300.00 | .00 |
| 51-00-511 | BUILDING MAINTENANCE SERVICE | $50,000.00 | $0.00 | $0.00 | $50,000.00 | .00 |
| 51-00-512 | EQUIPMENT MAINTENANCE SERVICE | $82,000.00 | $1,186.50 | $1,186.50 | $80,813.50 | 1.45 |
| 51-00-513 | VEHICLE MAINTENANCE SERVICE | $500.00 | $0.00 | $0.00 | $500.00 | .00 |
| 51-00-532 | ENGINEERING SERVICE | $5,000.00 | $0.00 | $0.00 | $5,000.00 | .00 |
| 51-00-547 | PLUMBING INSPECTION | $1,500.00 | $0.00 | $0.00 | $1,500.00 | .00 |
| 51-00-549 | OTHER PROFESSIONAL SERVICES | $55,000.00 | $610.97 | $720.92 | $54,279.08 | 1.31 |
| 51-00-549-1 | OUT SOURCE UTILITY BILLING | $6,500.00 | $509.10 | $509.10 | $5,990.90 | 7.83 |
| 51-00-549-2 | ONLINE PAYMENT FEES | $2,800.00 | $262.70 | $262.70 | $2,537.30 | 9.38 |
| 51-00-551 | POSTAGE | $100.00 | $0.00 | $0.00 | $100.00 | .00 |
| 51-00-552 | TELEPHONE | $3,000.00 | $268.32 | $411.89 | $2,588.11 | 13.73 |
| 51-00-560 | PROFESSIONAL DEVELOPMENT | $3,000.00 | $0.00 | $238.00 | $2,762.00 | 7.93 |
| 51-00-571 | UTILITIES | $46,000.00 | $1,654.43 | $1,654.43 | $44,345.57 | 3.60 |
| 51-00-611 | BUILDING MAINTANENCE SUPPLIES | $2,500.00 | $143.55 | $165.64 | $2,334.36 | 6.63 |
| 51-00-612 | EQUIPMENT MAINTENANCE SUPPLIES | $7,500.00 | $110.16 | $119.71 | $7,380.29 | 1.60 |
| 51-00-613 | VEHICLE MAINTENANCE SUPPLIES | $100.00 | $0.00 | $0.00 | $100.00 | .00 |
| 51-00-617 | GROUND MAINTENANCE SUPPLIES | $1,000.00 | $0.00 | $0.00 | $1,000.00 | .00 |
| 51-00-651 | OFFICE SUPPLIES | $100.00 | $0.00 | $0.00 | $100.00 | .00 |
| 51-00-651-1 | COMPUTER/EQUIPMENT | $1,000.00 | $69.98 | $69.98 | $930.02 | 7.00 |
| 51-00-652 | OPERATING SUPPLIES (METERS) | $15,000.00 | $2,820.06 | $2,820.06 | $12,179.94 | 18.80 |
| 51-00-653 | SMALL TOOLS | $100.00 | $16.29 | $16.29 | $83.71 | 16.29 |
| 51-00-654 | JANITORIAL SUPPLIES | $100.00 | $0.00 | $0.00 | $100.00 | .00 |
| 51-00-655 | FUEL | $500.00 | $0.00 | $0.00 | $500.00 | .00 |
| 51-00-656 | CHEMICALS | $210,000.00 | $17,048.52 | $23,999.89 | $186,000.11 | 11.43 |
| 51-00-929 | MISCELLANEOUS EXPENSE | $100.00 | $13.90 | $13.90 | $86.10 | 13.90 |
| 51-00-997 | WATER PLANT IEPA LOAN PAYMENT | $1,370,000.00 | $0.00 | $1,384,745.72 | $14,745.72- | 101.08 |
| | ** TOTAL EXPENSE | $2,007,000.00 | $40,231.16 | $1,443,818.41 | $563,181.59 | 71.94 |
| | DEPARTMENT 00 TOTALS | $139,800.00C | $1,546.01CR | $16,029.99 | $155,829.99- | 11.47- |
| ** FUND | 51 TOTAL | | $1,546.01CR | $16,029.99 | | |
| EXPENSE TOTAL | | $2,007,000.00 | $40,231.16 | $1,443,818.41 | $563,181.59 | |
| REVENUE TOTAL | | $1,867,200.00 | $38,685.15 | $1,459,848.40 | $407,351.60 | |

| G/L ACCT NUMBER | TITLE | FISCAL BUDGET | ACTUAL M-T-D | ACTUAL Y-T-D | UNEXPENDED BUDGET | % USED |
|---|---|---|---|---|---|---|
| 52-00-362 | SEWER REVENUE | $312,000.00 | $24,081.33 | $47,043.63 | $264,956.37 | 15.08 |
| 52-00-365 | FEES & PERMITS | $1,000.00 | $500.00 | $500.00 | $500.00 | 50.00 |
| 52-00-369 | MONTEZUMA SEWERS | $4,100.00 | $246.49 | $492.98 | $3,607.02 | 12.02 |
| 52-00-370 | HP ESTATES SEWER | $4,100.00 | $318.36 | $636.72 | $3,463.28 | 15.53 |
| 52-00-371 | HP PARK SUBDIVISION SEWER | $750.00 | $68.22 | $136.44 | $613.56 | 18.19 |
| 52-00-381 | INTEREST INCOME | $700.00 | $81.25 | $171.67 | $528.33 | 24.52 |
| 52-00-389 | MISCELLANEOUS | $1,600.00 | $0.00 | $0.00 | $1,600.00 | .00 |
| | ** TOTAL REVENUE | $324,250.00 | $25,295.65 | $48,981.44 | $275,268.56 | 15.11 |
| 52-00-421 | SALARIES-REGULAR | $19,700.00 | $1,520.34 | $2,774.72 | $16,925.28 | 14.08 |
| 52-00-423 | SALARIES-OVERTIME | $820.00 | $78.33 | $78.33 | $741.67 | 9.55 |
| 52-00-451 | HEALTH/DENTAL/VISION INSURANCE | $15,200.00 | $2,483.50 | $3,725.25 | $11,474.75 | 24.51 |
| 52-00-461 | FICA (CONTRIBUTION) | $1,600.00 | $117.03 | $208.87 | $1,391.13 | 13.05 |
| 52-00-462 | I M R F CONTRIBUTION | $2,100.00 | $157.62 | $281.28 | $1,818.72 | 13.39 |
| 52-00-471 | UNIFORM ALLOWANCE | $250.00 | $0.00 | $0.00 | $250.00 | .00 |
| 52-00-512 | EQUIPMENT MAINTENANCE SERVICE | $25,000.00 | $0.00 | $0.00 | $25,000.00 | .00 |
| 52-00-513 | VEHICLE MAINTENANCE SERVICE | $400.00 | $0.00 | $0.00 | $400.00 | .00 |
| 52-00-517 | GROUND MAINTENANCE SERVICE | $4,000.00 | $0.00 | $0.00 | $4,000.00 | .00 |
| 52-00-517-1 | LANDSCAPING TREE SERVICES | $2,000.00 | $0.00 | $0.00 | $2,000.00 | .00 |
| 52-00-532 | ENGINEERING SERVICE | $100.00 | $0.00 | $0.00 | $100.00 | .00 |
| 52-00-549 | OTHER PROFESSIONAL SERVICES | $1,500.00 | $0.00 | $0.00 | $1,500.00 | .00 |
| 52-00-549-1 | OUT SOURCE UTILITY BILLING | $6,500.00 | $509.11 | $509.11 | $5,990.89 | 7.83 |
| 52-00-549-2 | ONLINE PAYMENT FEES | $2,800.00 | $262.70 | $262.70 | $2,537.30 | 9.38 |
| 52-00-552 | TELEPHONE | $4,000.00 | $335.85 | $335.85 | $3,664.15 | 8.40 |
| 52-00-571 | UTILITIES | $7,000.00 | $0.00 | $0.00 | $7,000.00 | .00 |
| 52-00-578 | SEWER DISCHARGE FEE | $240,000.00 | $19,263.04 | $19,263.04 | $220,736.96 | 8.03 |
| 52-00-612 | EQUIPMENT MAINTENANCE SUPPLIES | $5,000.00 | $94.99 | $94.99 | $4,905.01 | 1.90 |
| 52-00-613 | VEHICLE MAINTENANCE SUPPLIES | $100.00 | $0.00 | $0.00 | $100.00 | .00 |
| 52-00-652 | OPERATING SUPPLIES | $1,000.00 | $0.00 | $0.00 | $1,000.00 | .00 |
| 52-00-653 | SMALL TOOLS | $150.00 | $0.00 | $0.00 | $150.00 | .00 |
| 52-00-655 | FUEL | $1,500.00 | $0.00 | $0.00 | $1,500.00 | .00 |
| 52-00-929 | MISCELLANEOUS EXPENSE | $1,000.00 | $0.00 | $0.00 | $1,000.00 | .00 |
| | ** TOTAL EXPENSE | $341,720.00 | $24,822.51 | $27,534.14 | $314,185.86 | 8.06 |
| ** FUND | 52 TOTAL | | $473.14 | $21,447.30 | | |
| EXPENSE TOTAL | | $341,720.00 | $24,822.51 | $27,534.14 | $314,185.86 | |
| REVENUE TOTAL | | $324,250.00 | $25,295.65 | $48,981.44 | $275,268.56 | |

# CONSENT AGENDA

ITEM 4

COZIAHR
DECATUR, ILLINOIS
HARLEY-DAVIDSON

March 9, 2022

The Village of Forsyth
Mayor and Board of Trustees

Dear Mayor Peck and Board Members,

We are planning our 30th Annual Blessing of the Bikes event for Sunday, April 24th. This event will be held rain or shine unless there is the unlikely event that we have tornadoes or other acts of nature that would be dangerous for our riders and speakers to be out in.

We would again ask permission to temporarily close off Market Street that day from 8am until 4pm, and permission to use some of the Village's barricades as we have done the past several years.

In speaking with the Macon County Sheriff's Department, they will again plan to be a part of our event, and they plan to have Sheriff's Deputies here to help direct traffic and coordinate with us to route riders onto Market Street, and then back onto the main roadway after the Blessing.

We thank you for your consideration and look forward to your decision.

Respectfully,

Tim and Debbie Coziahr

150 West Marion Avenue, Forsyth, IL 62535
Phone: 217.877.7115 • Fax: 217.877.7297 • Toll Free in US: 800.336.7115
WWW.COZIAHRHD.COM

# ADMINISTRATION REPORTS

**Staff Report**

**03/15/2022**

I will be out of office from Monday, March 14 through Friday, March 18. If you need anything from me, I will have limited availability via email only during this time.

## Economic Development

- Staff has received multiple TIF Revitalization Grant inquiries, for small businesses here in our community. Since it has been some time since we have had a TIF Revitalization Grant request, these Grants are used for external work on existing property to revitalize or refurbish existing commercial property. Unlike traditional TIF, these grants are capped at $10,000 by the Village, and must be matched by the applicant, and are paid to the applicant upon completion of the project rather than dispersed over future years from tax earnings. I hope to work with these individuals further to bring possible projects for your consideration at a future meeting.
- Staff completed site plan and architectural review of 1340 Hickory Point Dr and is in the process of working towards a demolition and building permit. After minor items regarding a landscaping plan, the 224 Barnett site plan will also be complete and ready to take next steps.
- Staff is continuing to work with the group looking to locate a restaurant at the O'Charley's building at 927 US-51. Once more details are available on the future use of the building, I will be sure to include an update in my report.
- Staff has continued working with Ziggi's Coffee as they look to locate in Forsyth. I have received a few minor site questions, and we are looking to a formal site review in the near future.

## Community Development

- Play It Again Sports had their soft-opening on Friday, March 4, 2022. We will be looking to schedule a ribbon cutting to formally welcome them to Forsyth once they are ready.
- The February Planning and Zoning Commission Meeting on Thursday, February 24 was not called to order due to a lack of quorum. The next meeting will take place on Thursday, March 24, 2022 and we will have four public hearings to discuss at the meeting.

Respectfully submitted,

Jake Smith

Community and Economic Development Coordinator/

Assistant to the Village Administrator

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

# ENGINEER'S REPORT

**Forsyth; March 15, 2022 Board Meeting**

Submitted by Matthew B. Foster, P.E., PLS

## Project 6928 – Bike Path to Grade School

IDOT has reviewed the special waste PESA. A preliminary site investigation (PSI) will be necessary once we begin to prepare contract plans and specifications. We will finalize the draft Project Development Report (PDR) soon and will submit to IDOT for review once ready.

## Project 7542 – 2020 Street Maintenance

The 2021 Sidewalk Improvements will be completed in the spring once weather clears up for final seeding. The City of Decatur has submitted the bid package to IDOT for review. A bid date has not been settled on yet. An intergovernmental agreement to cooperate on this project with the other Local Agencies will be presented for consideration of the Board at this meeting. Eight local agencies (including Forsyth) are joining in the program this year.

## Project 7778 – The Greenbrier Rehabilitation

No new update, work on this project is suspended until the spring. We continue to coordinate with the contractor and utility company for adjustment of the gas services.

## Project 7982 – Forsyth Park LWCF Grant Compliance

No new update, design of the LWCF grant compliance phase continues. We are working on the construction plan set at this point for the path and pond.

## Project 8000 – Well No. 7 Design

We are wrapping up our work on the responses to the IEPA construction permit review. We will be resubmitting a set of plans to continue the construction permit review process.

## Project 8241 – 2022 Asphalt Rehabilitations

Work on the plans for this project continues. Once complete, we will begin to look at a date to open bids.



**5 North Country Club Road | Decatur, IL 62521**
P: 217.422.8544 | F: 217.422.0398 | www.chastainengineers.com

**Library Director's Report**
**March 15, 2022**

- The Illinois Public Library Annual Report (IPLAR) was submitted to the Illinois State Library on Monday, February 28.
- The Library had 1,613 visitors during the month of February, and circulated a total of 3,996 items, despite being closed for 5 days and 2 hours due to the unusually bad weather. Of the 3,996 items that circulated, 1,457 items were checked out by non-Forsyth patrons at the Forsyth Public Library. In February 2021, the Library had 1,441 visitors, and circulated a total of 4,094 items. Forsyth patrons checked out a total of 329 items at other area libraries last month, including: Decatur, Warrensburg, Oreana, and Maroa.
- Interviews for the Library Assistant II – Youth Services position took place during the week of March 7. After careful review, we hope to be able to come to a decision soon.
- The 2nd six-week session of the Library's Afterschool STEAM Club began on Thursday, March 10, with 20 students participating. Subjects covered during this six-week session will include: Robotics, Coding, and Astronomy. Thank you once again to the University of Illinois Urbana-Champaign Extension 4-H staff and local parents for their help!
- Preparation for the 2022 Summer Reading Program continues. Rather than use the Illinois Library Association's IREAD theme: *Read Beyond the Beaten Path*, we have adopted our own unique theme: *Venture into a Good Book*. Library staff will create graphics, marketing materials, decorations, and more to help promote this year's program.
- The Library is celebrating Women's History Month with a new display featuring adult fiction and non-fiction books authored by, and about, famous women throughout history.
- The Library has created a fun and interactive March Movie Madness contest, featuring 16 Best Picture winners that were adapted from books. This combines March themes including the NCAA Basketball Tournament and the Oscars, and promotes reading and books. Patrons can vote via the Library's Facebook page and in-person at the Library.
- Other ongoing projects of note at the Library continue to include: Evaluating local history materials to be considered for digitization, preservation, and increased access; Emergency planning; Creation of lesson plans for Library instruction; Evaluation of job titles and job descriptions; Collection development processes; and audits of all Library operations to improve service, programming, data and assessment, and future budget considerations.

*Steven Ward*
*March 9, 2022*

# Public Works Report 3-10-22

*Parks*:
JGreen Electric parking lot lighting is complete.
MF School Baseball / Softball fields are ready for play, Baseball 1st home game 3/14, Softball 3/16.
Park equipment season preps have begun, bring on Spring.
Crew picked up trash at Central Park and our Pocket Parks.
New pickle ball court west gate has been installed.

On our Park to do list is:
Continue with dead tree removal.
Get fields 1,2,3 ready for travel, FYL sports.
Get 1,2,3 hitting cages ready.
Get tennis / pickle ball courts cleaned and ready.
Fertilize HS fields, Village Hall.

*Village*:
We maintained the Village Hall, the Library, and other property / easements throughout the Village.
We worked on permit locates and inspections. New business reviews / inspections.
We worked any concerns residents had.
Swept debris / trash off of streets. Crew also picked up trash along Rt 51.
Limb Program started 3/7, continues through 12/4.
Patched roads throughout the Village.
Replaced 2 damaged stop signs.
Added new address signs to various Village properties. Macon County requested addresses at park parking lots, pocket parks, water towers, and lift stations. This will help with first responders, if needed.

On our Village to do list is:
Continue with new pot hole patching as they pop up.

*Water Treatment Plant / Sewer*:
Continued with meeting monthly / annual IEPA sampling and analysis requirements.
Completed required monthly reports.
Fixed water service line leak at Shadow Ridge.
Oreana fixed their water main leak. Leak got up to 9,000 gallons per hour.
New Fluoride metering pump installed, 3-way valve failed on old one.

On our Water / Sewer to do list is:
Complete monthly IEPA sampling and other required sampling.
Perform annual maintenance / cleaning on ClariCone #1,  #2 ClariCone has been completed.
Implement IEPA required backflow / cross-connection program, along with triennial survey.
Implement IEPA Sanitary FOG (fats, oils, greases) program.

## CARRYOVER INFORMATION

*Parks:*
*Tennis Court lighting still in progress, JGreen is waiting on better ground so that they can move truck on grassy area, north side of the new court… to install back lights.
*Park bathrooms winterized, 4/5 bathroom is still open (is heated). Weather permitting, all park bathrooms will be opened on Monday, April 11.
** to do - Backfill dirt around new concrete at Tennis Courts.
** to do - Kinney Contractors to backfill dirt around inner circle track and #4 field connection.

*Village:*
*Took inventory of street signs, stop signs, traffic signs. We plan on replacing old, damaged, and faded signs and we will also straighten sign poles.

*Water / Sewer:*
*Implement additional daily / weekly required sampling per IEPA, still waiting on Hach analyzer. IEPA aware of delay in ammonia, chloramine testing.
*Lift Station generator ATS work, parts ordered.
*Non-Potable booster pump replacement. (Pump ordered, expected delivery in May of 2022).

Thanks, Darin

# OLD BUSINESS

ITEM 1

# RESOLUTION NUMBER 5-2022

## INTERGOVERNMENTAL AGREEMENT FOR THE SHARING OF CERTAIN COSTS RELATED TO IMPROVEMENT OF PORTIONS OF VARIOUS PUBLIC HIGHWAYS IN MACON COUNTY, ILLINOIS, BETWEEN THE CITY OF DECATUR, VILLAGE OF FORSYTH, VILLAGE OF MOUNT ZION, VILLAGE OF LONG CREEK, HICKORY POINT TOWNSHIP, LONG CREEK TOWNSHIP, HARRISTOWN TOWNSHIP, AND THE COUNTY OF MACON, ILLINOIS

**WHEREAS**, the City of Decatur, Illinois intends to implement highway improvement projects involving the use of micro-surfacing on various City Streets; and

**WHEREAS**, The Village of Forsyth, Illinois, the Village of Mount Zion, Illinois, the Village of Long Creek, Illinois, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon, Illinois are desirous of implementing micro-surfacing improvements to various streets and roads under their jurisdiction; and

**WHEREAS**, intergovernmental cooperation between the City of Decatur, Illinois, the Village of Forsyth, Illinois, the Village of Mount Zion, Illinois, the Village of Long Creek, Illinois, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon, Illinois is financially beneficial to all agencies by jointly purchasing micro-surfacing services and products; and

**WHEREAS,** The Village of Forsyth is a body politic and corporate in the State of Illinois; and

**WHEREAS,** The Village of Mount Zion is a body politic and corporate in the State of Illinois; and

**WHEREAS,** The Village of Long Creek is a body politic and corporate in the State of Illinois; and

**WHEREAS,** Hickory Point Township is a body politic and corporate in the State of Illinois; and

**WHEREAS,** Long Creek Township is a body politic and corporate in the State of Illinois; and

**WHEREAS,** Harristown Township is a body politic and corporate in the State of Illinois; and

**WHEREAS,** the County of Macon is a body politic and corporate in the State of Illinois; and

**WHEREAS**, the 1970 Illinois Constitution, Art. VII, Section 10 and 5 ILCS 220/3 provide authority for intergovernmental co-operation;

**WHEREAS**, the Administrators of the Village of Forsyth, the Village of Mount Zion, and the Village of Long Creek; the Road Commissioners of Hickory Point Township, Long Creek Township, and Harristown Township; and the Macon County Board believe the improvement to various City Streets and other public roadways in Macon County, Illinois by the City of Decatur will be of benefit to the health, safety and welfare of the residents of Macon County; Illinois, and

**NOW THEREFORE**, in consideration of the mutual agreement contained in this agreement, the City of Decatur, the Village of Forsyth, the Village of Mount Zion, the Village of Long Creek, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon, Illinois agree as follows, subject to actual construction costs:

1. The City of Decatur agrees to act as the Lead Agency for the micro-surfacing projects unless or until the City of Decatur provides the other participating agencies thirty (30) days written notice of its intention to no longer act as Lead Agency.

2. The responsibilities of the Lead Agency are to facilitate micro-surfacing projects for the participants, including preparing bidding and construction documents, advertising for the bidding process, and awarding the contract for the project.

3. The Lead Agency shall pay for the complete and total costs to the contractors of micro-surfacing select roadways in the County of Macon with reimbursement to the Lead Agency by the other participants.

4. The Village of Forsyth, the Village of Mount Zion, the Village of Long Creek, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon agree to reimburse the Lead Agency for the complete and total costs of micro-surfacing those select roadways under their jurisdiction in the County of Macon. The Lead Agency will remit no more than monthly invoices to each participant based upon the amount of work performed under the participant's jurisdiction with payment to the Lead Agency within thirty (30) days after date of invoice.

5. Liability Limits

    a. The Village of Forsyth, the Village of Mount Zion, the Village of Long Creek, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon agree to indemnify, defend, and hold Lead Agency its officers, agents, and employees harmless from and against any and all claims, suits, causes of action, liabilities, damages, judgments or expenses including, but not limited to, reasonable attorney's fees and litigation costs, for personal injuries (including, but not limited to, death) or property damage arising out of the Lead Agency obligations, responsibilities and performance under this agreement. This provision shall not require the Village of Forsyth, the Village of Mount Zion, the Village of Long Creek, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon to indemnify the Lead Agency from the Lead Agency's sole gross negligence or willful misconduct.

b. During the term of this Agreement, the Village of Forsyth, the Village of Mount Zion, the Village of Long Creek, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon shall at all times procure and maintain insurance and shall name the Lead Agency its officers and employees, as an additional named insured for all insurance. The Village of Forsyth, the Village of Mount Zion, the Village of Long Creek, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon shall furnish certificates and endorsements evidencing insurance and named insured prior to commencement of services under this Agreement.

c. The Lead Agency shall require the contractor awarded the contract under this agreement to execute contracts indemnifying The City of Decatur, the Village of Forsyth, the Village of Mount Zion, the Village of Long Creek, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon for any liability arising out of the contractor's work. The Contractor shall provide certificates of insurance evidencing third party insurance in accordance with the construction contract documents and the City of Decatur its officers and employees, the Village of Forsyth its officers and employees, the Village of Mount Zion its officers and employees, the Village of Long Creek its officers and employees, Hickory Point Township its officers and employees, Long Creek Township its officers and employees, Harristown Township its officers and employees, and the County of Macon its officers and employees shall be named an additional insured on any liability insurance policy pertaining to work under the contract. Contractor’s insurance shall be primary.

6. This agreement shall be in full force and effect upon its proper and legal approval by the City of Decatur, the Village of Forsyth, the Village of Mount Zion, the Village of Long Creek, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon and shall inure to the benefit of the City of Decatur, the Village of Forsyth, the Village of Mount Zion, the Village of Long Creek, Hickory Point Township, Long Creek Township, Harristown Township, and the County of Macon, their successors and assigns, until the improvements to the micro-surfacing project are completed and all related costs therefore are paid or the project is cancelled.

7. All micro-surfacing projects shall be open to any of the participants at their discretion. Each agency shall determine their quantities and provide them to the Lead Agency prior to advertising and bidding the project.

8. This agreement between the above parties shall be in full force and effect until December 31, 2022 unless or until a participant sends written notice to all other participants expressing the desire to terminate their participation in this agreement thirty (30) days prior to the expected date of termination.

9. Each signatory to this Agreement represents that it has the authority to enter into and bind the government it represents.

**BE IT FURTHER RESOLVED,** that this resolution shall become effective immediately upon the adoption thereof.

**PRESENTED, PASSED, AND APPROVED** this ___th day of __________ 2022.

| | |
|---|---|
| CITY OF DECATUR | ATTEST: |
| ______________________________ | ____________________________________ |
| Julie Moore Wolfe, Mayor | Kim Althoff, City Clerk Date |

| | |
|---|---|
| MACON COUNTY BOARD<br>MACON COUNTY, ILLINOIS | ATTEST: |

Kevin Greenfield, Chairma | Josh Tanner, County Clerk Date

VILLAGE OF FORSYTH | ATTEST

Jill Applebee, Village Administrator | Cheryl Marty, Village Clerk Date

VILLAGE OF MOUNT ZION | ATTEST

Julie Miller, Village Administrator | Dawn Reynolds, Village Clerk Date

VILLAGE OF LONG CREEK | ATTEST

, Village President | , Village Clerk Date

HICKORY POINT TOWNSHIP

Kevin Bird, Road Commissioner

LONG CREEK TOWNSHIP

________________________________
Joe Jackson, Road Commissioner

HARRISTOWN TOWNSHIP

________________________________
Ted Williams, Road Commissioner

# OLD BUSINESS

ITEM 2

# MEMORANDUM

**To:** The Honorable President and Board of Trustees
**From:** Jill Applebee, Village Administrator
**Date:** March 14, 2022
**Subject:** Strategic Plan

I met with SOLVR group again. They would like to stand by their original proposal.

*The SOLVR Group is proposing a strategic plan prior to a comprehensive plan for the Village of Forsyth. SOLVR's approach positions the strategic planning process as the first step toward agreeing on the purpose and goals of the organization before taking next steps such as land use or other financial obligations.*

*Aligning action steps in later phases based on what is discovered during the strategic planning process is critical to ensure that decisions are based on agreed upon goals now and into the future. Our approach is to discover and work through this important step to achieve actionable items that align with the goals set forth by the Board.*

*To achieve this, we will hold strategic session(s) with the Board of Directors and Village staff to determine a solution that fits the needs of the Village. Solutions are then created and presented along with ways to implement and sustain the solution.*

$16,235

I am recommending that we go with SOLVR group and work with them as our needs grow.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

THE SOLVR GROUP™

# VILLAGE OF FORSYTH

**3-YEAR STRATEGIC AND TACTICAL PLAN DEVELOPMENT FOR THE VILLAGE OF FORSYTH** • VERSION 1.1 • DECEMBER 2021

THE SOLVR GROUP™
**CREATING STRATEGIES, NOT JUST ADS.**

## VILLAGE OF FORSYTH AND WORKING WITH THE SOLVR GROUP™

The SOLVR Group™ has over 20 years of experience within multiple industries in the strategic marketing and advertising disciplines. Our work spans a variety of experiences including graphics, creative, video, social media, media buying, strategy, nationwide promotions and national sales strategies. Treating the disease and not the symptoms is our specialty.

Primarily, our work is **unique** from other firms in its **priority** - we initiate marketing strategies over just providing creative and counting ads and impressions. Our focus is on the creation of tactical plans for reaching your strategic goals for growth and sustainability. SOLVR does this by not just focusing on what things look like. We create solutions that reach throughout your organization through marketing, process management, human resources, resource allocation, cost-savings opportunities, third-party management and internal communication.

To our benefit and advantage, we have been working with the Village of Forsyth for the last few years for development, collateral and consulting. Our projects and partnerships have worked specific capacities. **These include:**

- Collateral Development Including Brochures, Maps and Infographics

Thank you so much for the opportunity. We look forward to our continued work with the Village of Forsyth. For all questions or additional details, please contact Chris Phillips at chris@solvrgroup.com for more information.

# STRATEGIC PLANNING THEORY AND ACTIONS

1 IN-PERSON FACILITATION OF STRATEGIC PLAN

2 DEVELOPMENT OF 3-YEAR STRATEGIC PLAN

3 DETERMINATION OF TACTICAL OBJECTIVES FOR 3-YEAR PLAN

## SOLVR STRATEGIES FOR CREATION OF MARKETING STRATEGIC PLAN AND PHASING

The following information outlines the marketing process and tactical development recommendations for The VILLAGE OF FORSYTH. The chart is a simplification of this process and is created for high-level review.

### PHASE 1 • DEVELOPMENT OF **STRATEGIC PLAN** FOR VILLAGE OF FORSYTH (1ST QUARTER 2022 COMPLETION)

**STEP 1 · PLANNING SESSION**

Facilitation of Board of Directors Meeting to Discuss Values, Goals and Strategies.

**STEP 2 · STRATEGIC ALIGNMENT**

Determination and Development of The Village of Forsyth Goals and Priorities.

- REVIEW OR CURRENT SWOT
- VALUE PROPOSITION DEVELOPMENT
- STRATEGY RECOMMENDATIONS

**STEP 3 · WRITTEN PLAN**

Finalization of 3-Year Strategic Plan and Tactical Objectives.

### PHASE 2 • RECOMMENDATIONS FOR **STRATEGIC MARKETING PLAN** THE VILLAGE OF FORSYTH (1ST QUARTER 2022 COMPLETION)

**STEP 1 · MARKETING ASSESSMENT**

Review of Current and Potential Marketing Channels.

**STEP 2 · MARKETING RECOMMENDATIONS**

Determination and Development of The Village of Forsyth Goals and Priorities.

- REVIEW OF CURRENT AND POTENTIAL MARKETING CHANNELS
- REVIEW OF SALES PROCESS AND RECOMMENDATIONS
- MASS MEDIA RECOMMENDATIONS (IF NEEDED)
- SOCIAL MEDIA RECOMMENDATIONS
- EXTERNAL/INTERNAL ELECTRONIC & PHYSICAL COMMUNICATION OPTIONS
- PUBLIC RELATIONS RECOMMENDATIONS

THE SOLVR GROUP
# PROPOSAL FOR DELIVERABLES

## STRATEGIC CONSULTING AND 3-YEAR PLAN DEVELOPMENT FOR THE VILLAGE OF FORSYTH

Strategic development of strategic plan, potential marketing strategies, collateral and website/ technology recommendations for The Village of Forsyth.

## CURRENT PROPOSED DELIVERABLES FOR THE VILLAGE OF FORSYTH

### ➔ STRATEGIC PLAN AND STRATEGIC MARKETING PLAN DEVELOPMENT

- *Review of Current SWOT Analysis, Past Strategic Plans, Land Use Plans and Survey Results*
- ***(1-2) Strategic Meeting(s) with Current Board of Directors Facilitation (2-4 Hours)***
  - *Development of Value Proposition for The Village of Forsyth, Residents, Potential Residents and Potential Businesses*
  - *Coordinate and Facilitate a Strategic Planning Session to Determine the 4-5 Major Goals for the Next Three Years (Tangible, Number/Metric Based Goals Based on Historical Data and Future Predictive Assumptions | See Attachment A)*
  - *Determine Metrics Related to Strategic Goals for Measurement and Benchmarking Purposes*
  - *Development of Land Use Tactical Objectives (Determination of Operational Cost Pro Forma)*
  - *Development of 3-4 Tactical Initiatives for Each Strategic Goal*
- *Provide Guidance and Proprietary Tactical Worksheets for Development of Written Strategic Plan*
- *Action Plan Worksheets Provided*
- *Use of Basecamp® Team Project Management System for Collection of Documents and Collateral and Schedules (If Requested)*
- ***Strategic Marketing Plan Recommendations for Attainment of Strategic Goals***
  - *Review of Current Marketing Channels and Recommendations for Communication Processes*
  - *Recommendations for External Partner Communications*
  - *Tactical Worksheets Providing Strategies for Marketing Efforts*
  - *Recommendations for Various Marketing Tools and Sales Process Improvements*
- ***Wrap-Up Meeting for Internal Requests and Finalization of Plan***
  - *Scheduled at Conclusion of Strategic Plan Development*
  - *Discussion of Future Needed Projects and Collateral on Per Project Basis*

*Continued on Next Page* ➔

# THE SOLVR GROUP
# PROPOSAL FOR DELIVERABLES

## TOTAL COSTS FOR THE VILLAGE OF FORSYTH STRATEGIC PLANNING AND DEVELOPMENT

**TOTAL COSTS FOR SOLVR GROUP™ CONSULTING: $16,235.00**

## SOLVR CONSULTING AGREEMENT

IN WITNESS WHEREOF, THIS AGREEMENT IS EXECUTED AS OF THE DATE SET FORTH BELOW.

**VILLAGE OF FORSYTH**

BY: ______________________

TITLE: ______________________

DATE: ______________________

**THE SOLVR GROUP**

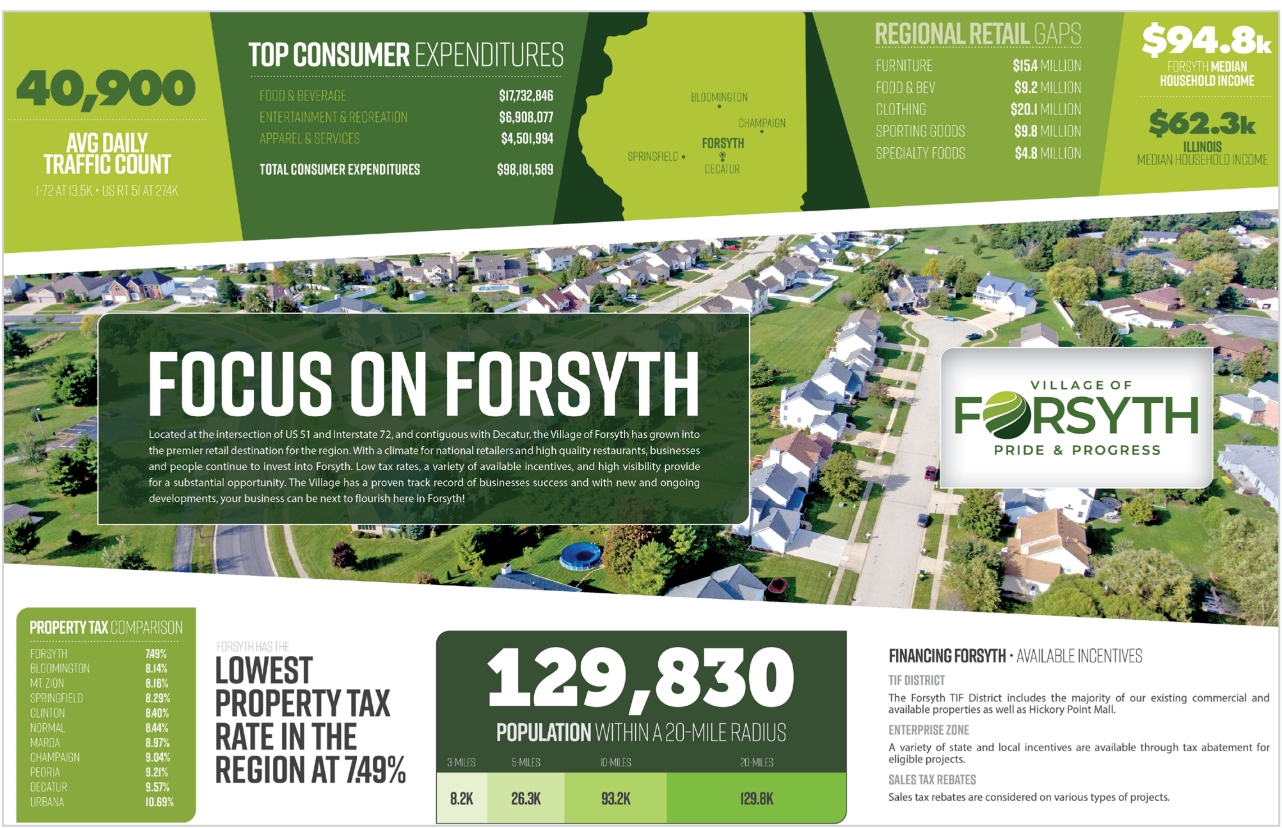
BY: ______________________

TITLE: ______________________

DATE: ______________________

*The signer for Company of this agreement warrants that he or she has the contractual authority to enter into this Consulting Agreement. This Agreement and each party's obligations shall be binding on the representatives, assigns, and successors of such party. Each party has signed this Agreement through its authorized representative.*

# THE SOLVR GROUP
# PREVIOUS VILLAGE OF FORSYTH WORK & DELIVERABLES

# ATTACHMENT A

THE VILLAGE OF FORSYTH

## STRATEGIC GOAL • 1

THE VILLAGE OF FORSYTH Tangible Strategic Goal.

| TACTICAL GOAL 1 • Example of Tactical Goal. | | | | | | |
|---|---|---|---|---|---|---|
| DESCRIPTION | MILESTONE | TARGET | RESOURCES | RESPONSIBLE | PRIORITY | BUDGET |
| Description of Tactical Goal. | TBD | • None | • TBD | • TBD | **1** | **TBD** |

| TACTICAL GOAL 2 • Example of Tactical Goal. | | | | | | |
|---|---|---|---|---|---|---|
| DESCRIPTION | MILESTONE | TARGET | RESOURCES | RESPONSIBLE | PRIORITY | BUDGET |
| Description of Tactical Goal. | TBD | • None | • TBD | • TBD | **1** | **TBD** |

# OLD BUSINESS

## ITEM 3

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

# MEMORANDUM

To: Village of Forsyth Mayor and Board of Trustees
From: Stephanie E. Brown, AICP
Date: March 9, 2022
CC: Jill Applebee, Village Administrator
Re: 2022 PCC Work, Updated Design Contract

---

Honorable Mayor and Trustees, per the Village Capital Improvement Plan approved in December 2021, and direction from the Board at the March 1, 2022 Board Meeting, the following two contracts will assist the Village in completing the scheduled PCC (Concrete) work this summer:

## Contract 1 – Avalon Blvd Reconstruction $29,000

This contract includes the design engineering and bidding assistance for the project area defined as Avalon Boulevard from Forsyth Parkway to 150' south of Ventura Drive. This project will remove and replace the entire pavement for the aforementioned section. Scope of services to be provided by Chastain under this contract are included below. A more detailed list and explanation is attached to the contract.

1. **Project Area Survey and Existing Conditions: 15%**
   a. Topographic survey of project area.
   b. Utility coordination.
2. **Project Design: 15%**
   a. Design proposed replacement pavement.
   b. Review of existing conditions, including curb, gutter, and inlets.
   c. Design sidewalk ramp upgrades to current ADA/PROWAG standards.
3. **Prepare Contract Plans: 50%**
   a. Draft plans including roadway plan, sidewalk details and various project details.
   b. Compute, schedule and summarize contract quantities.
   c. Assemble full set of plans for bidding and construction purposes.
4. **Prepare Contract Specifications, Bidding and Award Recommendation: 20%**
   a. Assemble bidding specifications, construction estimate of time and Engineer's Estimate of Probable Cost.
   b. Schedule, advertise and host a public bid letting.
   c. Prepare a recommendation of award for Board consideration.

**NOT INCLUDED, Contract 1 – Avalon Blvd Reconstruction (will be a separate contract prepared when bidding is complete):**

5. **Construction Phase Engineering Services: 0%**
   a. Provide a resident project representative for continuous observation of the work.
   b. Construction staking.
   c. Measurement of contract pay items.
   d. Make arrangements for material testing.
   e. Prepare change orders.
   f. Prepare pay estimates.

## Contract 2 – Shadow Ridge Pavement Maintenance $20,000

This contract includes concrete patching and crack sealing work on Shadow Ridge Blvd from CH 20 to north end and Shadow Ridge Ct from Shadow Ridge Blvd to north end. Chastain will assist Village staff in determining work to be completed, prepare a set bidding specifications and make arrangements for the bid opening. Once construction begins, field responsibilities will be turned over to Village staff with Chastain providing and contract paperwork and support as needed. A more detailed list and explanation is attached to the contract.

1. **Project Design: 15%**
    a. Site visit with Village staff to layout limits of work.
2. **Prepare Contract Plans: 50%**
    a. Draft roadway plan with approximate locations of proposed work.
    b. Compute, schedule and summarize contract quantities.
3. **Prepare Contract Specifications, Bidding and Award Recommendation: 35%**
    a. Assemble bidding specifications, construction estimate of time and Engineer's Estimate of Probable Cost.
    b. Schedule, advertise and host a public bid letting.
    c. Prepare a recommendation of award for Board consideration.

**NOT INCLUDED, Contract 2 – Shadow Ridge Pavement Maintenance (will be a separate contract prepared when bidding is complete):**

4. **Chastain provided Construction Phase Engineering Services: 0%**
    a. Provide Village staff construction guidance, as necessary.
    b. Prepare change orders.
    c. Prepare pay estimates.
5. **Village provided Construction Phase Engineering Services: N/A**
    a. Provide a resident project representative for continuous observation of the work.
    b. Construction staking.
    c. Measurement of contract pay items.
    d. Make arrangements for material testing.

CHASTAIN
& ASSOCIATES LLC
CONSULTING ENGINEERS

# AGREEMENT FOR PROFESSIONAL SERVICES

| | | |
|---|---|---|
| **PROJECT DATA** - | DATE OF AGREEMENT: | 3/15/2022 JOB NO.: |
| | PROJECT NAME: | Forsyth Avalon Blvd Reconstruction |
| | START DATE: | Upon Execution ESTIMATED COMPLETION DATE: TBD |
| | LOCATION: | **Avalon Blvd; Forsyth, IL** |
| | CLIENT: | Village of Forsyth |
| | CLIENT CONTACT: | Jill Applebee, Village Administrator |
| | BILLING ADDRESS: | **301 South US 51, Forsyth, IL 62535** |
| | CLIENT PHONE #: | **217-877-9445** |
| **SCOPE OF SERVICES-** | ** See Attached Scope ** | |
| **FEE BASIS** - | ☐ Lump Sum Amount | |
| | ☒ Estimated Cost (figured on time and materials basis) $29,000 Not to Exceed | |

**CONDITIONS** - THE CONDITIONS UNDER WHICH THE ABOVE STATED SERVICES ARE BEING PROVIDED ARE SET OUT ON THE ATTACHED PAGE TITLED "TERMS AND CONDITIONS" AND ARE INCORPORATED HEREIN BY REFERENCE. THE ABOVE INFORMATION IS A SUMMARY OF OUR AGREEMENT FOR PERFORMANCE OF THE WORK DESCRIBED. **PLEASE INDICATE YOUR APPROVAL AND ACCEPTANCE OF THIS CONTRACT BY HAVING AN AUTHORIZED PERSON SIGN BELOW.**

**ACCEPTANCE** - THE UNDERSIGNED HEREBY STATES THAT HE/SHE IS THE CLIENT OR DULY AUTHORIZED AGENT OF THE CLIENT, UNDERSTANDS AND AGREES TO THE TERMS AND CONDITIONS AS STATED FOR THIS PROJECT AND DIRECTS THE CONSULTANT TO PROCEED WITH THE WORK AS SHOWN ABOVE AS "SCOPE OF SERVICES" AND WILL COMPENSATE THE CONSULTANT IN ACCORDANCE WITH THE FEE BASIS.

DATE ____________________ CLIENT ____________________

BY ____________________

TITLE ____________________

**CHASTAIN & ASSOCIATES LLC**

DATE ____________________ BY ____________________

Title ____________________

**Mailing Address:** 5 N. Country Club Rd., Decatur, IL 62521

These Terms and Conditions are a part of the Agreement between the Client and Chastain & Associates LLC, (Consultant). Any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

**AMENDMENTS**
This Agreement may be amended only in writing by both the Client and Consultant.

**FEE BASIS (COMPENSATION FOR PROFESSIONAL SERVICES)**
The basis for compensation will be either 1) Lump-Sum Amount as noted on the face of this Agreement or 2) Estimated Amount (figured on time and materials basis) is invoicing for all hours worked on the project based on the indicated rate for the class of personnel shown on the current Schedule of Hourly Rates (available upon request) in effect plus reimbursable expenses.

"Reimbursable Expenses" means the actual expenses incurred directly or indirectly in connection with the work, including but not limited to the following:

> Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A Fathometer for hydrographic surveys will be invoiced at $150.00 per day. The use of a Survey Laser Scanner will be invoiced at $1,000.00 per day. The use of an ATV or UTV will be invoiced at $200.00 per day. The use of a drone for aerial surveys or photography will be invoiced at $50.00 per hour. Necessary field vehicles are charged at $65.00 per day. All other mileage is charged at 58.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are $350 per day. A 10% administration fee will be added to all outside vendor expenses.

**DEPOSITIONS AND EXPERT WITNESS**
All time spent for the preparation of and providing depositions or expert witness shall be billed at a rate of 2.0 times the normal billed rate of all staff involved.

**TIME OF PAYMENT**
The Consultant may submit monthly statements for services and expenses based upon the proportion of the actual work completed at the time of billing. Unless provided for otherwise, payments for professional services will be due and payable upon the issuance of the Consultant's invoice. We bill for work done each month by the 10th of the following month.

**LATE PAYMENT**
If the Client fails to make any payment due the Consultant for services and expenses within 30 days of invoice issuance, a service charge of 1.5% (annual rate of 18%) per month may be added to the Client's account at the Consultant's discretion. Client further agrees to pay all expenses of collection, including court costs and reasonable attorney fees, should it become necessary to refer Client's account for collection. If the Client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon five (5) calendar days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client, or curing of such other breach which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

**LIMITATION OF LIABILITY**
In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed $50,000, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

**AUTHORITY AND RESPONSIBILITY**
The Consultant shall not guarantee the work of any Contractor or Subcontractor, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids. In the event we are not providing site observation services, the Client will indemnify and hold Consultant harmless for claims arising from modifications, clarifications, interpretations, adjustments or changes made to the contract documents to reflect changed field or other conditions.

**DULY AUTHORIZED SIGNATORIES**
Each party represents and warrants that its signatory whose signature appears on this Agreement has been, and is on the date of this Agreement, duly authorized by all necessary corporate or other appropriate action to execute this Agreement.

**TERMINATION**
This Agreement may be terminated by either party within 15 days after receiving written notice. Any termination shall only be for good cause such as for legal disputes, unavailability of adequate financing or major changes in the work. In the event of any termination, the Consultant will be paid for all services and expenses rendered to the date of termination on a basis of the Schedule of Rates plus reimbursable expenses and reasonable termination costs.

**DELIVERABLES AND ELECTRONIC FILES**
Plans, drawings, specifications, documents on electronic media and all electronic files are instruments of Consultant's professional service and remain the property of the Consultant. Electronic files are supplied in the software format currently in use by the Consultant, who has no control over deterioration or functional obsolescence due to upgraded versions of software programs. Information contained in electronic files is valid only for 60 days following delivery to the Client, and the Consultant is not responsible for data deterioration within the file or changes outside of our control.

**REUSE OF DOCUMENTS**
All documents including drawings and specifications furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional services and client agrees that this information shall be only used for the project originally intended. They are not intended or represented to be suitable for reuse by Client or others, on extensions of this work, or on any other work. Client agrees to indemnify and hold Consultant harmless from claims resulting from unauthorized reuse of electronic files or unauthorized changes made by Client or others to files in the Client's possession.

**ESTIMATES OF COST**
Estimates of probable project cost that may be provided for herein are to be made on the basis of the Consultant's experience and qualifications and represent their best judgment as a professional familiar with the industry, but Consultant cannot and does not guarantee that proposals, bids or the cost will not vary from estimate of probable cost prepared by them. If the Client wishes greater assurance as to the Cost, they shall employ an independent cost estimator.

**INFORMATION PROVIDED BY OTHERS**
The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

**DISPUTE RESOLUTION**
This Agreement shall be governed according to the laws of the State of Illinois. Venue for any legal or equitable action between the Client and the Consultant, which relates to this Agreement, shall be in the courts located in Macon County, Illinois.

# SCOPE OF SERVICES FOR DESIGN ENGINEERING PHASE SERVICES

**IMPROVEMENT DESCRIPTION:**

The **Forsyth Avalon Blvd Reconstruction** project generally includes the full depth replacement of the Avalon Blvd concrete pavement from Forsyth Pkwy to 150 feet south of Ventura Dr. This improvement will be funded through local sources. IDOT oversight is not anticipated to be required. This work is hereinafter referred to as the "**PROJECT**".

**SCOPE OF SERVICES:**

Chastain shall furnish or cause to be furnished for this **PROJECT**:

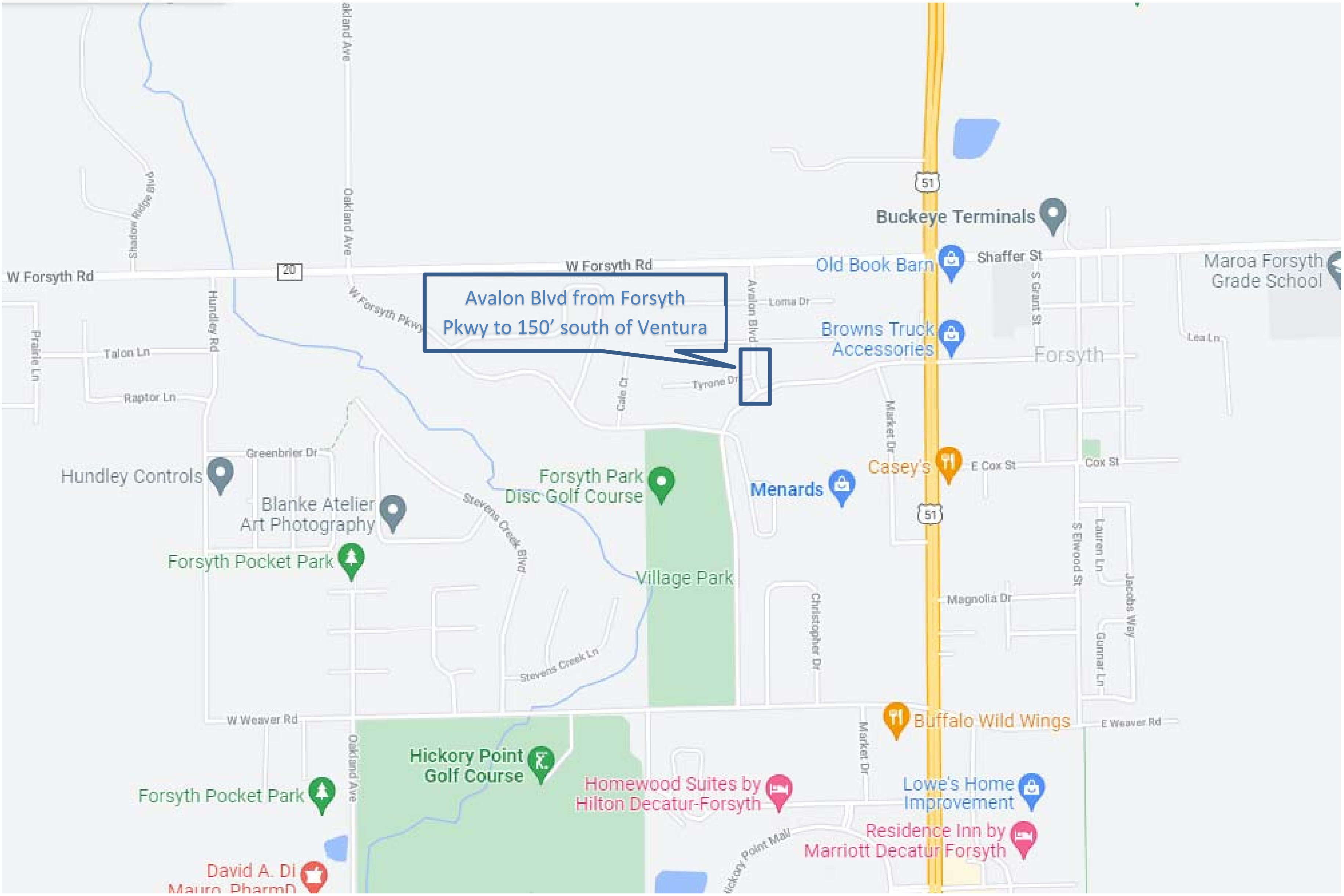
1. Detailed topographic surveys as necessary for the preparation of contract plans.
2. Shown known subsurface utilities from mapping made available by the Village and various utility companies within the Village.
3. Design a proposed pavement section utilizing traffic data available from IDOT.
4. Review curb & gutters as well as inlets for repairs to be included in the contract plans.
5. Design sidewalk ramps to meet current ADA/PROWAG standards at the following intersection:
    - Avalon Blvd at Forsyth Pkwy
    - Avalon Blvd at Tyrone Dr
6. Prepare contract plans, bidding specifications, construction estimate of time and Engineer's Estimate of Probable Cost for the proposed improvement.
7. Schedule, advertise and host a public bid letting.
8. Prepare a recommendation of award for consideration of the Board.
9. To attend conferences and meetings at any reasonable time when requested to do so by client.

Services not listed in the scope of work described above are not included in this proposal. The following items are specifically excluded from the agreement. This list is for informational purposes only and is not intended to be complete:

a. Geotechnical exploration and/or reports.
b. Potholing and other methods of subsurface utility excavation to determine utility locations and depths.
c. Services performed to accomplish property surveys, preparation of legal description plats and documents for the acquisition of land, easements and/or right-of-way, and assistance to the client in acquiring any necessary land, easements and right-of-way.
d. Services performed in connection with environmental testing and remediation.
e. Services performed in connection with supplemental archaeological surveys, wetland surveys, computer modeling of waterways, and highway access if required by governmental permitting agencies.
f. Services involved in conjunction with public involvement and outreach.
g. Construction observation services (addressed under a separate contract after the scope of construction has been determined and the bidding process has been completed).
h. Services performed as a result of litigation, arbitration, public hearings or other legal or administrative proceedings involving the **PROJECT** other than a dispute between the client and Chastain.

These services can be supplied by Chastain if they are determined to be required during the performance of the **PROJECT**. Payment for these additional services shall be on a time and material basis in accordance with the attached Schedule of Rates.

# Village of Forsyth, Illinois
# Avalon Blvd Reconstruction
# Location Map



CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

# 2022 SCHEDULE OF RATES

| Classification | Per Hour Rate Net | | |
|---|---|---|---|
| **Engineers** | **From** | | **To** |
| Project Principal | $230.40 | - | $233.60 |
| Senior Project Manager | $236.80 | - | $240.00 |
| Project Manager II | $185.60 | - | $205.92 |
| Project Manager I | $153.60 | - | $192.00 |
| Project Engineer II | $148.80 | - | $161.60 |
| Project Engineer I | $126.40 | - | $140.80 |
| Engineer | $84.42 | - | $128.00 |
| **Surveyors** | | | |
| Chief of Survey | $171.20 | - | $171.20 |
| Surveyor II | $120.16 | - | $120.16 |
| Surveyor I | $80.00 | - | $80.00 |
| **Technical** | | | |
| Senior Technician | $169.60 | - | $169.60 |
| Tech. IV | $158.40 | - | $158.40 |
| Technician III | $124.80 | - | $140.80 |
| Technician II | $104.96 | - | $112.00 |
| Technician I | $67.20 | - | $102.40 |
| **Office Services and Records** | | | |
| Administrative | $59.52 | - | $128.00 |

The above rates apply to all projects with exception to depositions and expert witness, in which all time spent for the preparation for depositions, providing the deposition, preparation for trials, and time spent in trial shall be billed at a rate of 2.0 times the above rate for all staff involved.

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A 10% administration fee may be charged on outside expenses.

A Fathometer for hydrographic surveys will be invoiced at $150.00 per day. The use of a Survey Laser Scanner will be invoiced at $1,000.00 per day. The use of an ATV or UTV will be invoiced at $200.00 per day or actual rental cost. The use of a drone for aerial surveys or photography will be invoiced at $50.00 per hour.

Necessary field vehicles are charged at $65.00 per day. All other mileage is charged at 58.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are $350 per day.

Above quotations are subject to change with 60 days review by client, due to circumstances beyond our control.

*Updated 12/26/21*

CHASTAIN
& ASSOCIATES LLC
CONSULTING ENGINEERS

# AGREEMENT FOR PROFESSIONAL SERVICES

**PROJECT DATA** - DATE OF AGREEMENT: 3/15/2022 JOB NO.:

PROJECT NAME: Forsyth Shadow Ridge Pavement Maintenance

START DATE: Upon Execution ESTIMATED COMPLETION DATE: TBD

LOCATION: **Shadow Ridge Subdivision; Forsyth, IL**

CLIENT: Village of Forsyth

CLIENT CONTACT: Jill Applebee, Village Administrator

BILLING ADDRESS: **301 South US 51, Forsyth, IL 62535**

CLIENT PHONE #: **217-877-9445**

**SCOPE OF SERVICES**- ** See Attached Scope **

**FEE BASIS** - ☐ Lump Sum Amount

☒ Estimated Cost (figured on time and materials basis) $20,000 Not to Exceed

**CONDITIONS** - THE CONDITIONS UNDER WHICH THE ABOVE STATED SERVICES ARE BEING PROVIDED ARE SET OUT ON THE ATTACHED PAGE TITLED "TERMS AND CONDITIONS" AND ARE INCORPORATED HEREIN BY REFERENCE. THE ABOVE INFORMATION IS A SUMMARY OF OUR AGREEMENT FOR PERFORMANCE OF THE WORK DESCRIBED. **PLEASE INDICATE YOUR APPROVAL AND ACCEPTANCE OF THIS CONTRACT BY HAVING AN AUTHORIZED PERSON SIGN BELOW.**

**ACCEPTANCE** - THE UNDERSIGNED HEREBY STATES THAT HE/SHE IS THE CLIENT OR DULY AUTHORIZED AGENT OF THE CLIENT, UNDERSTANDS AND AGREES TO THE TERMS AND CONDITIONS AS STATED FOR THIS PROJECT AND DIRECTS THE CONSULTANT TO PROCEED WITH THE WORK AS SHOWN ABOVE AS "SCOPE OF SERVICES" AND WILL COMPENSATE THE CONSULTANT IN ACCORDANCE WITH THE FEE BASIS.

DATE ______________________ CLIENT ______________________

BY ______________________

TITLE ______________________

**CHASTAIN & ASSOCIATES LLC**

DATE ______________________ BY ______________________

Title ______________________

**Mailing Address:** 5 N. Country Club Rd., Decatur, IL 62521

These Terms and Conditions are a part of the Agreement between the Client and Chastain & Associates LLC, (Consultant). Any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

**AMENDMENTS**
This Agreement may be amended only in writing by both the Client and Consultant.

**FEE BASIS (COMPENSATION FOR PROFESSIONAL SERVICES)**
The basis for compensation will be either 1) Lump-Sum Amount as noted on the face of this Agreement or 2) Estimated Amount (figured on time and materials basis) is invoicing for all hours worked on the project based on the indicated rate for the class of personnel shown on the current Schedule of Hourly Rates (available upon request) in effect plus reimbursable expenses.

"Reimbursable Expenses" means the actual expenses incurred directly or indirectly in connection with the work, including but not limited to the following:

> Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A Fathometer for hydrographic surveys will be invoiced at $150.00 per day. The use of a Survey Laser Scanner will be invoiced at $1,000.00 per day. The use of an ATV or UTV will be invoiced at $200.00 per day. The use of a drone for aerial surveys or photography will be invoiced at $50.00 per hour. Necessary field vehicles are charged at $65.00 per day. All other mileage is charged at 58.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are $350 per day. A 10% administration fee will be added to all outside vendor expenses.

**DEPOSITIONS AND EXPERT WITNESS**
All time spent for the preparation of and providing depositions or expert witness shall be billed at a rate of 2.0 times the normal billed rate of all staff involved.

**TIME OF PAYMENT**
The Consultant may submit monthly statements for services and expenses based upon the proportion of the actual work completed at the time of billing. Unless provided for otherwise, payments for professional services will be due and payable upon the issuance of the Consultant's invoice. We bill for work done each month by the 10th of the following month.

**LATE PAYMENT**
If the Client fails to make any payment due the Consultant for services and expenses within 30 days of invoice issuance, a service charge of 1.5% (annual rate of 18%) per month may be added to the Client's account at the Consultant's discretion. Client further agrees to pay all expenses of collection, including court costs and reasonable attorney fees, should it become necessary to refer Client's account for collection. If the Client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon five (5) calendar days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client, or curing of such other breach which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

**LIMITATION OF LIABILITY**
In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed $50,000, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

**AUTHORITY AND RESPONSIBILITY**
The Consultant shall not guarantee the work of any Contractor or Subcontractor, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids. In the event we are not providing site observation services, the Client will indemnify and hold Consultant harmless for claims arising from modifications, clarifications, interpretations, adjustments or changes made to the contract documents to reflect changed field or other conditions.

**DULY AUTHORIZED SIGNATORIES**
Each party represents and warrants that its signatory whose signature appears on this Agreement has been, and is on the date of this Agreement, duly authorized by all necessary corporate or other appropriate action to execute this Agreement.

**TERMINATION**
This Agreement may be terminated by either party within 15 days after receiving written notice. Any termination shall only be for good cause such as for legal disputes, unavailability of adequate financing or major changes in the work. In the event of any termination, the Consultant will be paid for all services and expenses rendered to the date of termination on a basis of the Schedule of Rates plus reimbursable expenses and reasonable termination costs.

**DELIVERABLES AND ELECTRONIC FILES**
Plans, drawings, specifications, documents on electronic media and all electronic files are instruments of Consultant's professional service and remain the property of the Consultant. Electronic files are supplied in the software format currently in use by the Consultant, who has no control over deterioration or functional obsolescence due to upgraded versions of software programs. Information contained in electronic files is valid only for 60 days following delivery to the Client, and the Consultant is not responsible for data deterioration within the file or changes outside of our control.

**REUSE OF DOCUMENTS**
All documents including drawings and specifications furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional services and client agrees that this information shall be only used for the project originally intended. They are not intended or represented to be suitable for reuse by Client or others, on extensions of this work, or on any other work. Client agrees to indemnify and hold Consultant harmless from claims resulting from unauthorized reuse of electronic files or unauthorized changes made by Client or others to files in the Client's possession.

**ESTIMATES OF COST**
Estimates of probable project cost that may be provided for herein are to be made on the basis of the Consultant's experience and qualifications and represent their best judgment as a professional familiar with the industry, but Consultant cannot and does not guarantee that proposals, bids or the cost will not vary from estimate of probable cost prepared by them. If the Client wishes greater assurance as to the Cost, they shall employ an independent cost estimator.

**INFORMATION PROVIDED BY OTHERS**
The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

**DISPUTE RESOLUTION**
This Agreement shall be governed according to the laws of the State of Illinois. Venue for any legal or equitable action between the Client and the Consultant, which relates to this Agreement, shall be in the courts located in Macon County, Illinois.

# SCOPE OF SERVICES FOR DESIGN ENGINEERING PHASE SERVICES

**IMPROVEMENT DESCRIPTION:**

The **Forsyth Shadow Ridge Pavement Maintenance** project generally includes the patching & crack sealing of Shadow Ridge Blvd from CH 20 to north end and Shadow Ridge Ct from Shadow Ridge Blvd to north end. These improvements will be funded through local sources. IDOT oversight is not anticipated to be required. This work is hereinafter referred to as the "**PROJECT**".

**SCOPE OF SERVICES:**

Chastain shall furnish or cause to be furnished for this **PROJECT**:

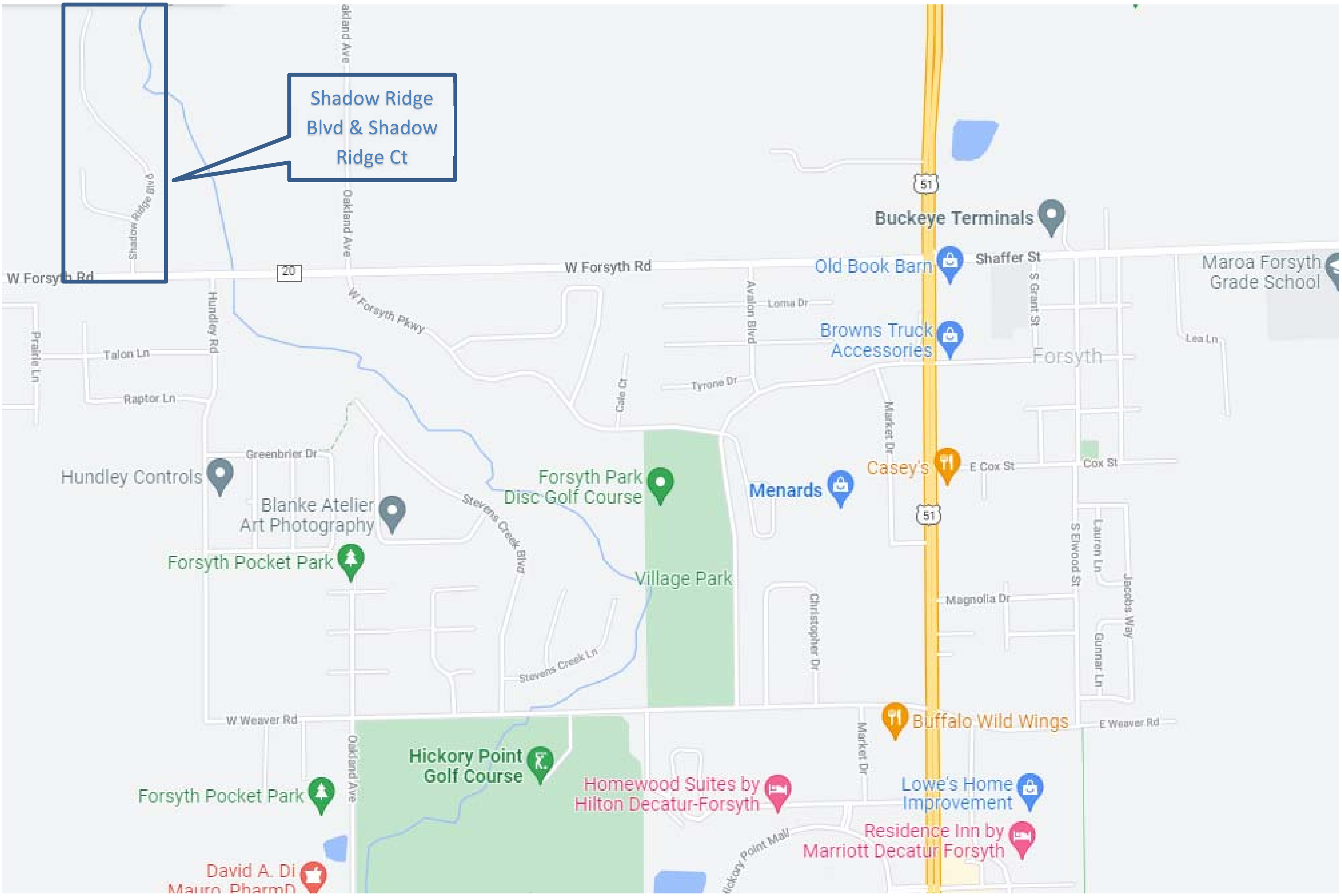
1. Utilize existing mapping, surveys and aerials to develop base files of streets for the preparation of contract plans.
2. Determine rough locations and quantities of patching and crack sealing based on field review of the streets. Location and amount of patching and crack sealing quantities of work may be subject to change based on budgeted funding amounts.
3. Determine and layout rough location of curbs and inlets requiring repairs based on a field review of the streets. One half-day site visit with Village staff has been included in the contract to perform scope items #2 & #3 at the same time.
4. Prepare contract plans, bidding specifications, construction estimate of time and Engineer's Estimate of Probable Cost of the proposed work. The contract plans will consist of a single sheet with the overall layout of the subdivision with approximate locations of the work shown.
5. Schedule, advertise and host a public bid letting.
6. Prepare a recommendation of award for consideration of the Board.
7. To attend conferences and meetings at any reasonable time when requested to do so by client.

Services not listed in the scope of work described above are not included in this proposal. The following items are specifically excluded from the agreement. This list is for informational purposes only and is not intended to be complete:

a. Topographic surveying.
b. Sidewalk ramp designs.
c. Geotechnical exploration and/or reports.
d. Utility mapping and subsurface utility locating, potholing and other methods of subsurface utility excavation to determine utility locations and depths.
e. Services performed to accomplish property surveys, preparation of legal description plats and documents for the acquisition of land, easements and/or right-of-way, and assistance to the client in acquiring any necessary land, easements and right-of-way.
f. Services performed in connection with environmental testing and remediation.
g. Services performed in connection with supplemental archaeological surveys, wetland surveys, computer modeling of waterways, and highway access if required by governmental permitting agencies.
h. Services involved in conjunction with public involvement and outreach.
i. Construction observation services (addressed under a separate contract after the scope of construction has been determined and the bidding process has been completed).
j. Services performed as a result of litigation, arbitration, public hearings or other legal or administrative proceedings involving the **PROJECT** other than a dispute between the client and Chastain.

These services can be supplied by Chastain if they are determined to be required during the performance of the **PROJECT**. Payment for these additional services shall be on a time and material basis in accordance with the attached Schedule of Rates.

Village of Forsyth, Illinois
Shadow Ridge Pavement Maintenance
Location Map



CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

# 2022 SCHEDULE OF RATES

| Classification | Per Hour Rate Net | | |
|---|---|---|---|
| **Engineers** | **From** | | **To** |
| Project Principal | $230.40 | - | $233.60 |
| Senior Project Manager | $236.80 | - | $240.00 |
| Project Manager II | $185.60 | - | $205.92 |
| Project Manager I | $153.60 | - | $192.00 |
| Project Engineer II | $148.80 | - | $161.60 |
| Project Engineer I | $126.40 | - | $140.80 |
| Engineer | $84.42 | - | $128.00 |
| **Surveyors** | | | |
| Chief of Survey | $171.20 | - | $171.20 |
| Surveyor II | $120.16 | - | $120.16 |
| Surveyor I | $80.00 | - | $80.00 |
| **Technical** | | | |
| Senior Technician | $169.60 | - | $169.60 |
| Tech. IV | $158.40 | - | $158.40 |
| Technician III | $124.80 | - | $140.80 |
| Technician II | $104.96 | - | $112.00 |
| Technician I | $67.20 | - | $102.40 |
| **Office Services and Records** | | | |
| Administrative | $59.52 | - | $128.00 |

The above rates apply to all projects with exception to depositions and expert witness, in which all time spent for the preparation for depositions, providing the deposition, preparation for trials, and time spent in trial shall be billed at a rate of 2.0 times the above rate for all staff involved.

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A 10% administration fee may be charged on outside expenses.

A Fathometer for hydrographic surveys will be invoiced at $150.00 per day. The use of a Survey Laser Scanner will be invoiced at $1,000.00 per day. The use of an ATV or UTV will be invoiced at $200.00 per day or actual rental cost. The use of a drone for aerial surveys or photography will be invoiced at $50.00 per hour.

Necessary field vehicles are charged at $65.00 per day. All other mileage is charged at 58.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are $350 per day.

Above quotations are subject to change with 60 days review by client, due to circumstances beyond our control.

*Updated 12/26/21*

# NEW BUSINESS

# ITEM 1

# MEMORANDUM

**To:** The Honorable President and Board of Trustees
**From:** Jill Applebee, Village Administrator
**Date:** March 15, 2022
**Subject:** Office Remodel

We have received several bids to paint, carpet and fix the window in our office. Below were the low bids from companies that use prevailing wage:

Carpet
Flooring America: $12,701.13

Painting
Jones & Sullivan Enterprises, Inc: $10,240.00

Window
B&B Glass: $5,568.00

Total of: $28,509.13
Budgeted amount: $40,000

We would like to approve this amount and then begin scheduling services.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

**FLOORING AMERICA**
**4100 CONESTOGA DR.**
**SPRINGFIELD, IL 62711**
**Telephone: 217-744-7711 Fax: 217-744-7769**

Page 1

ES250024

## *QUOTE*

| Sold To | Ship To |
|---|---|
| KIM TAYLOR<br>301 SOUTH ROUTE 51<br>FORSYTH, IL 62535 | OF FORSYTH VILLAGE<br>301 SOUTH ROUTE 51<br>FORSYTH, IL 62535 |

| Quote Date | Tele #1 | PO Number | Quote Number |
|---|---|---|---|
| 01/07/22 | 217-877-9445 | COMPONENT | ES250024 |

| Inventory | Style/Item | Color/Description | Quantity Units | Price | Extension |
|---|---|---|---|---|---|
| 18CB41/8 | COVE BASE 4" X 1/8' VINYL TOE | PEBBLE | 356.00 LF | 1.14 | 405.84 |
| HENRY 440 | COVE BASE ADHESIVE | COVE BASE ADHESIVE | 7.00 EA | 8.50 | 59.50 |
| | COMPONENT - 12' | POINT | 2,624.04 SF | 1.65 | 4,329.67 |
| | CUSTOMER DISCOUNT | | 1.00 EA | -500.00 | -500.00 |
| WELCO1070 | WELCO 1070 ADHESIVE 4GAL | PREMIUM CARPET | 6.00 4G | 54.96 | 329.76 |
| | PREVAILING WAGES LABOR | | 1.00 EA | 7,576.70 | 7,576.70 |

**Depending on type of flooring installed, actual material square footage needed to complete installation may be higher than actual square footage of room. This proposal is based on the proper amount of materials needed and handled to complete installation professionally and with-in industry standards. Unforeseen floor conditions may effect this bid.**

Terms: Balance due upon completion. There are NO returns on special order items, and NO returns on stock items after 30 days. If legal proceedings are required to obtain payment, buyer agrees to pay all costs, including attorney fees, court costs and any other costs related to collecting monies owed. Quotes are good for 15 days.

03/07/22 8:10AM

Sales Representative(s):
CHRIS TAYLOR

| | |
|---|---|
| Subtotal: | 12,701.13 |
| Sales Tax: | 0.00 |
| Misc. Tax: | 0.00 |
| **QUOTE TOTAL:** | **$12,701.13** |

**Jones & Sullivan Enterprises, Inc.**
2955 N. Dinneen Street
P.O. Box 3015
Decatur, IL 62524

217/877-7554 Fax: 217/877-9086

# Quotation

Quote Number
14141

TO Village of Forsyth
P.O. Box 80
Forsyth, IL 62535

| QUOTE DATE | VALID THRU | FOR | PAGE |
|---|---|---|---|
| 1/18/2022 | 2/16/2022 | Interior Painting | 1 |

| ITEM NO | QUANTITY | DESCRIPTION | UNIT PRICE | EXTENDED |
|---|---|---|---|---|
| | 1 | Labor and materials to patch all walls of the Village Hall for The Village of Fosyth with exception of Storage Room and Closets and paint all walls two coats of latex paint.<br><br>All work is calculate to be done between 7 am -3:30 pm. | 14,440.00 | 14,440.00 |
| | 1 | To deduct one coat of finish paint on the walls. | -4,200.00 | -4,200.00 |

**TOTAL AMOUNT** **10,240.00**

Date of Acceptance ____________________ Signature ________________________________________

Please sign and return one copy. If accepted, Jones & Sullivan Enterprises, Inc. is authorized to display a yard sign at project site.

**J & S Drywall Service**
217/877-7176

**www.jonesandsullivan.com**

We propose to remove 6- existing windows and replace with the following:
6- 42 X 30 fixed storefront windows using 2" X 4 1/2" thermal aluminum framing with 1" low "E" glass. Windows will be set in std. sub-sill with brake metal cover over roof flashing and new exterior metal between openings.
All aluminum to be Dark Bronze anodized finish
All glass to be 1" insulating low "E"
$5568.00 tax exempt

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B&B Glass
651 E. Wood St.
Decatur, IL 62523
Phone: 217-429-1917
Fax: 217-429-5806

# CLOSED SESSION