

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FORSYTH, ILLINOIS
6:30 P.M.
TUESDAY, SEPTEMBER 7, 2021
VILLAGE HALL, 301 SOUTH ROUTE 51, FORSYTH, ILLINOIS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA: Items listed under the Consent Agenda are considered to be routine in nature and will be acted upon by one motion and one vote. If separate action on any particular item is desired, the item will be removed from the Consent Agenda and will be considered separately.

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 23, 2021
2. APPROVAL OF WARRANTS

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

ADMINISTRATION REPORTS

1. LAW ENFORCEMENT REPORT
2. VILLAGE STAFF REPORTS

OLD BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING ORDINANCE REDUCING SPEED LIMIT ON MARION AVENUE (MAYOR PECK)
2. DISCUSSION AND POTENTIAL ACTION REGARDING SUBMITTAL OF A SAFE ROUTES TO SCHOOL GRANTS (VILLAGE ENGINEER MATT FOSTER)
3. DISCUSSION AND POTENTIAL ACTION OF SIDEWALK CONTRACT AWARD (VILLAGE ENGINEER MATT FOSTER)

NEW BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING AN ORDINANCE APPROVING THE USE OF HOME KITCHEN OPERATIONS (COMMUNITY AND ECONOMIC DEVELOPMENT COORDINATOR JAKE SMITH)
2. DISCUSSION AND POTENTIAL ACTION REGARDING ORDINANCE AMENDING THE DEVELOPMENT ORDINANCE PERTAINING TO HOME KITCHEN ACT (COMMUNITY AND ECONOMIC DEVELOPMENT COORDINATOR JAKE SMITH)
3. DISCUSSION AND POTENTIAL ACTION REGARDING THE SUBDIVISION OF 910 SOUTH RT 51 (COMMUNITY AND ECONOMIC DEVELOPMENT COORDINATOR JAKE SMITH)
4. DISCUSSION AND POTENTIAL ACTION OF WATER PLANT SCADA SYSTEM UPDATE (PUBLIC WORKS DIRECTOR DARIN FOWLER)
5. DISCUSSION AND POTENTIAL ACTION OF AUTOMATIC TRANSFER SWITCHES FOR SANITARY STATIONS (PUBLIC WORKS DIRECTOR DARIN FOWLER)
6. DISCUSSION AND POTENTIAL ACTION OF SIDEWALK CONTRACT AWARD (VILLAGE ENGINEER MATT FOSTER)

ADJOURNMENT

CONSENT AGENDA

ITEM 1

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FORSYTH, ILLINOIS,
HELD AT 6:30 P.M. ON MONDAY, AUGUST 23, 2021
AT FORSYTH VILLAGE HALL**

CALL TO ORDER

Mayor Jim Peck called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Upon call of the roll, the following members were physically present: Mayor Jim Peck, Trustee Marilyn Johnson, Trustee David Wendt, Trustee Bob Gruenewald, Trustee Jeff London, Trustee Lauren Young, Trustee Jeremy Shaw

Absent: none

Staff Present:

Community & Economic Development Coordinator Jake Smith, Village Public Works Director Darin Fowler, Village Clerk Cheryl Marty, Village Attorney Greg Moredock, Library Director Rachel Miller, Village Engineer Matt Foster

On the Phone: Village Engineer Matt Foster

Others Present: Stephanie Brown (Chastain & Associates), Steven Ward (new Library Director), Jill Applebee (new Village Administrator), John and Norma Hubert, Steve Scott, Julia Livingston, Andrew Hendrian, Nichole Fox, Stephanie Rankin, Venkat Kalivarathan, Josh Trendler

**DISCUSSION OF FORSYTH FAMILY SPORTS AND NATURE PARK PHASE ONE
DEVELOPMENT (VILLAGE ENGINEER MATT FOSTER)**

PUBLIC HEARING

1. PUBLIC HEARING REGARDING THE FORSYTH FAMILY SPORTS AND NATURE PARK PHASE 1 DEVELOPMENT

Stephanie Brown of Chastain and Associates described for the Board's consideration the two alternatives for Phase 1 of the sports and nature park development. She then asked for questions from the Board and the public. General questions were asked by both to which Brown responded. After the question and answer session ended the Board selected Option #1.

CONSENT AGENDA

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 3, 2021
2. APPROVAL OF MINUTES OF THE SPECIAL MEETING OF AUGUST 2, 2021
3. APPROVAL OF MINUTES OF THE SPECIAL MEETING OF AUGUST 4, 2021
4. APPROVAL OF MINUTES OF THE SPECIAL MEETING OF AUGUST 9, 2021
5. APPROVAL OF MINUTES OF THE SPECIAL MEETING OF AUGUST 11, 2021
6. APPROVAL OF WARRANTS
7. APPROVAL OF TREASURER'S REPORT FOR THE MONTH OF JULY 2021

MOTION

Trustee Gruenewald made a Motion to approve the Consent Agenda as presented and Trustee Johnson seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Gruenewald, Johnson, London, Young, Shaw
Nays: 0 – None
Absent: 0 - None

Motion declared carried.

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

Nicole Fox of 22 Timber Lane was all for traffic control signs being installed at Kids N Fitness. Steven Scott of 841 W. Forsyth Parkway praised the success of the disk golf tourney but complained that a tree at the back of his property was deeply pruned that his grandson climbed.

ADMINISTRATION REPORTS

1. Law Enforcement Report
Deputy Herbert had very little to report as there have been no recent incidents.
2. Village Staff Reports
Trustee Wendt mentioned that he authorized an emergency pump replacement while Mayor Peck was out on vacation and Public Works Director Fowler explained the details.

Trustee Gruenewald commented that the sales tax level has returned to a more normal range as noted on the Treasurer's report. He also had a question on the Engineer's report

regarding an overflow structure repair to which Public Works Director Fowler explained the details. Trustee Gruenewald asked at what point does the Board decide on Well 7, and Village Engineer Foster replied and explained the timeline.

OLD BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING TRAFFIC CONTROL SIGNAGE IN FRONT OF KIDS AND FITNESS DAYCARE (MAYOR JIM PECK)

Mayor Peck introduced the topic and concerns of fast-moving traffic in front of Kids and Fitness Daycare. Village Engineer Foster said IDOT provides guidance of what type of signage can be put in front of that facility. Board members were surprised at the amount of traffic on that road.

Village Engineer Foster said the traffic summary was passed on to a traffic engineer at Chastain and Associate's Chicago office who suggested a permanent speed limit sign does have some effect. Also suggested were pavement striping alternatives that create optical illusions that causes traffic to slow down. Public Works does have a striping machine to do this work at very low cost. Trustee Wendt suggested to lower the speed limit down to 20 mph so traffic would actually do 30 mph. Trustee Gruenewald noted that heavy traffic time is morning and late afternoon, drop off and pick up times. He questioned why the kids are in the street to begin with. A woman from the public attendance explained that the parking lot is too small to accommodate the congested traffic at those times.

General discussion continued with the Board all agreeing to have Village staff do the striping, lower the speed limit and trim some trees for improved visibility. Village Attorney Moredock said the Village has met all requirements for the traffic study and will generate an ordinance for consideration at the next Board meeting.

2. DISCUSSION AND POTENTIAL ACTION REGARDING NEW ENTRANCE PARK GATES (PUBLIC WORKS DIRECTOR DARIN FOWLER)

Public Works Director Fowler explained the quotes he received for construction of new entrance gates at the Village park parking lots. He recommends accepting the General Fence quote of \$10,846. After a quick discussion the Board agreed.

MOTION

Trustee Wendt made a Motion to approve the acceptance of the General Fence quote as presented and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Village of Forsyth
Board Meeting Minutes
August 23, 2021

Yeas: 6 – Wendt, Gruenewald, Johnson, London, Young, Shaw
Nays: 0 – None
Absent: 0 - None

Motion declared carried.

NEW BUSINESS

1. APPOINTMENT OF NEW VILLAGE ADMINISTRATOR (MAYOR JIM PECK)
Mayor Peck made the official appointment of Jill Applebee and welcomed her to the Village.
2. APPROVAL OF RESOLUTION FOR APPROVING EMPLOYMENT AGREEMENT (MAYOR JIM PECK)
Mayor Peck asked for a Motion to approve Applebee's employment agreement.

MOTION

Trustee Wendt made a Motion to approve the employment agreement as presented and Trustee Johnson seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Gruenewald, Johnson, London, Young, Shaw
Nays: 0 – None
Absent: 0 - None

Motion declared carried.

3. APPROVAL OF ORDINANCE FOR APPOINTMENT OF LIBRARY DIRECTOR (MAYOR JIM PECK)
Mayor Peck introduced Steven Ward as the new Library Director who then shared a bit about himself with the Board.

MOTION

Trustee Young made a Motion to approve the Ordinance for Appointment of Library Director as presented and Trustee Wendt seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Gruenewald, Johnson, London, Young, Shaw

Nays: 0 – None
Absent: 0 - None

Motion declared carried.

4. DISCUSSION AND POTENTIAL ACTION REGARDING NEW UTILITY WORK VEHICLE (PUBLIC WORKS DIRECTOR DARIN FOWLER)

Public Works Director Fowler explained the quotes he received for a new utility work vehicle. He recommends accepting the John Deere quote of \$16,529. After a quick discussion the Board agreed.

MOTION

Trustee Gruenewald made a Motion to approve the purchase of a new utility work vehicle as presented and Trustee Johnson seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Gruenewald, Johnson, London, Young, Shaw
Nays: 0 – None
Absent: 0 - None

Motion declared carried.

5. DISCUSSION AND POTENTIAL ACTION REGARDING ALLOWANCE OF A POLE SIGN (COMMUNITY AND ECONOMIC DEVELOPMENT COORDINATOR JAKE SMITH)

Community and Economic Development Coordinator Smith explained the pole sign request from Ed Grunloh, developer of the new urgent care facility. The request is to keep the existing posts and place their sign over the current one. CEDC Smith didn't make any recommendation. Trustee Wendt said there has been a past precedent which made the same allowance. Trustee Gruenewald asked a few questions to which CEDC Smith responded.

MOTION

Trustee Wendt made a Motion to allow the pole sign request as presented and Trustee Shaw seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Gruenewald, Johnson, London, Young, Shaw

Nays: 0 – None
Absent: 0 - None

Motion declared carried.

**6. DISCUSSION AND POTENTIAL APPROVAL OF OSLAD GRANT PROGRAM
RESOLUTION OF AUTHORIZATION (VILLAGE ENGINEER MATT FOSTER)**

Stephanie Brown of Chastain and Associates stated that this discussion was held earlier in the agenda and asked what option the Board wanted to select for the grant. All agreed on Option 1.

MOTION

Trustee Gruenewald made a Motion to approve Option 1 as the OSLAD Grant Program Resolution of Authorization as presented and Trustee London seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Gruenewald, Johnson, London, Young, Shaw
Nays: 0 – None
Absent: 0 - None

Motion declared carried.

**7. DISCUSSION AND POTENTIAL DIRECTION REGARDING SUBMITTAL OF A
SAFE ROUTES TO SCHOOL GRANT (VILLAGE ENGINEER MATT FOSTER)**

Village Engineer Foster said IDOT has opened another funding cycle for non-vehicle improvement. This is like the ITEP program that we successfully received a grant for in the past. This was announced on very short notice. Applications are due September 30, so it is a short time frame. He asked if there is anything the Board wants to build off the ITEP project.

General discussion followed with questions about where the paths will connect. Also discussed are two other projects scheduled for completion this year. All Board members agreed to have Village Engineer Foster plan out the scope of the full project and present it for a required public hearing at the next meeting.

**8. DISCUSSION AND POTENTIAL AWARD OF THE 2021 FORSYTH SIDEWALK
IMPROVEMENT PROJECT (VILLAGE ENGINEER MATT FOSTER)**

Village Engineer Foster recommended to award the contract at this time as you can't delete a portion of it without awarding it first. Discussion followed with questions from the Board on how the details work with this contract award. The Board, Village Attorney Moredock and Village Engineer Foster all agreed to table this topic until next meeting.

ADJOURNMENT

Trustee Wendt made the Motion to adjourn and Trustee Johnson seconded the Motion. All Board members agreed by voice vote, and the meeting was adjourned at 8:21 P.M.

By: *Cheryl Marty*
Village Clerk

CONSENT AGENDA

ITEM 2

SYS DATE:09/02/21

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 933

SYS TIME:15:28

[NW1]

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DATE: 09/07/21

Tuesday September 07,2021

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 DAVE & JEN PECK 229307	01-11-554	2NAME DESK PLATES APPLEBEE	28.00	28.00
01 BADGER METER INC 80080148	51-00-652	OPERATING SUPPLIES	367.20	367.20
01 BEST ONE OF CENTRAL IL 295961	01-41-512	EQUIP MAINTENANCE SERVICE	181.50	181.50
01 BENEFIT PLANNING CONSULTANTS, BPCI00263773	01-11-549	HRA/COBRA SERVICES	134.56	134.56
01 JAMES BRUMMITT 090321	01-11-547	ELECTRICAL INSPECTIONS MACS CONVEN	90.00	90.00
01 CHASTAIN & ASSOCIATES, LLC 090321	30-00-810-1	WELL 7 BOUNDARY SURVEY/SUB-D	54762.47	53.00
090321	30-00-810-2	WELL 7 DESIGN IEPA LOAN PROGRAM		17542.38
090321	30-00-874	STREET REHAB GREENBRIER/LUCAS/WILL		7415.70
090321	30-00-882	STREET MAINT. SCHROLL POINTE SUB-D		3692.63
090321	30-00-892-1	PARK BRIDGE REPAIR ENG		372.75
090321	30-00-895-7	VETERAN'S POND REPAIR ENG		649.69
090321	01-11-532	SPORTS PARK GRANT OSLAND ENG		42.19
090321	01-11-532	SPORTS PARK GRANT LWCF		14449.09
090321	01-11-532	ADVISORY ADMIN ENG		2222.19
090321	01-11-549	URGENT CARE PLAN REVIEW		2597.71
090321	01-11-549	HP PLAZA 2ND ADDTION PLAN REVIEW		759.38
090321	01-41-518	SIDEWALK MAINT LIBRARY ENG		3662.44
090321	01-41-515	STORMWATER ADVISORY		691.80
090321	51-00-532	ADVISORY WATER DEPT		611.52
01 HERALD & REVIEW 114769	01-11-553	P/Z MTG NOTICE AD 09/15/21	59.86	59.86
01 CONSTELLATION NEWENERGY 090321	01-11-571	VHALL GAS UTILITIES	393.78	51.06
090321	01-41-571	MAINT/PW BLDG GAS UTILITIES		102.38
090321	01-53-571	LIBRARY BLDG GAS UTILITIES		59.08
090321	51-00-571	WELL/WTR PLANTS GAS UTILITIES		181.26
01 GALE RESEARCH INC. 74893224	01-53-671	BOOKS	44.23	44.23
01 HOBBY LOBBY STORES, INC. 090321	01-53-651	OFFICE SUPPLIES	86.42	14.99
090321	01-53-913	PROGRAM SUPPLIES		71.43
01 INDELCO PLASTICS CORPORATION 277793	51-00-612	EQUIP MAINTENANCE SUPPLIES	66.60	66.60
01 INTERACTIVE SCIENCES, INC 090321	01-53-913	SUBSCRIPTION RENEWAL	373.35	373.35
01 LINDE INC. 65664799	51-00-656	CHEMICALS CARBON DIOXIDE	5976.86	5976.86
01 LOWE'S COMPANIES, INC. 090321	01-41-653	SMALL TOOLS SHOVEL/LEVEL	119.95	100.10
090321	01-52-611	BLDG MAINTENANCE SUPPLIES		2.80

DATE: 09/07/21

Tuesday September 07,2021

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
090321	01-41-652	OPERATING SUPPLIES		7.56
090321	01-52-652	OPERAING SUPPLIES		9.49
01 MENARDS			224.01	
090321	01-41-653	SMALL TOOLS		4.97
090321	01-53-654	JANITORIAL SUPPLIES		13.99
090321	51-00-652	OPERATING SUPPLIES		19.44
090321	01-53-611	BLDG MAINTENANCE SUPPLIES		108.71
090321	01-11-654	JANITORIAL SUPPLIES		15.03
090321	01-52-655	PARK DEPT FUEL ADDITIVE		41.93
090321	01-41-652	OPERATING SUPPLIES		4.99
090321	01-52-652	OPERATING SUPPLIES		14.95
01 MISSISSIPPI LIME COMPANY			7870.03	
1567100	51-00-656	LIQ CALCIUM HYDROXIDE		2884.54
1567700	51-00-656	LIQ CALCIUM HYDROXIDE		2695.04
1568347	51-00-656	LIQ CALCIUM HYDROXIDE		2290.45
01 MUTT MITT			572.90	
428199	01-52-652	OPERATING SUPPLIES		572.90
01 PRAIRIE COMPUTER NETWORK SOLUT			140.00	
0981	01-53-549	IT SERVICES		90.00
0981	01-53-651-1	COMPUTER POWER ADAPTER		50.00
01 PETTY CASH			47.54	
090321	01-53-551	POSTAGE		27.54
090321	01-53-913	PROGRAM SUPPLIES		16.00
090321	01-53-651	OFFICE SUPPLIES		4.00
01 SAM'S CLUB/GECF			121.66	
090321	01-53-913	PROGRAM SUPPLIES		28.54
090321	01-11-651	OFFICE SUPPLIES		59.26
090321	01-41-651	OFFICE SUPPLIES		17.88
090321	01-53-671	BOOKS		15.98
01 SANITARY DISTRICT			20797.75	
21-0001753	52-00-578	JULY '21 SEWER DISCHARGE FEES		20797.75
01 AT & T			268.92	
090321	52-00-552	LIFT STATION ALARM SC BLVD		89.64
090321	52-00-552	LIFT STATION ALARM 101 HUNDLEY		89.64
090321	52-00-552	LIFT STATION ALARM 474 HUNDLEY		89.64
01 NICHOLS PAPER & SUPPLY CO			1265.43	
7271613-00	01-41-654	JANITORIAL SUPPLIES		875.25
7271613-01	01-41-654	JANITORIAL SUPPLIES		390.18
01 STAPLES CREDIT PLAN			138.98	
090321	01-53-913	PROGRAM SUPPLIES		27.98
090321	01-53-651	OFFICE SUPPLIES		111.00
01 THE STATE JOURNAL-REGISTER			473.27	
090321	01-53-672	SUBSCRIPTION RENEWAL		473.27
01 ST. LOUIS POST DISPATCH			678.99	
090321	01-53-672	SUBSCRIPTION RENEWAL		678.99
01 THIRD MILLENNIUM ASSOCIATES, I			382.29	
26653	51-00-549-1	W/S BILLING SERVICES 9/1/2021		191.14

DATE: 09/07/21

Tuesday September 07,2021

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
26653	52-00-549-1	W/S BILLING SERVICES 9/1/2021		191.15
01 TRAFFIC CONTROL CORPORATION 131234	01-41-579		1352.32	
		CO20/51 TRAFFIC LIGHT BACKUP BATTER		1352.32
01 UTILITY SUPPLY OF AMERICA, INC 704079	51-00-656	CHEMICAL POTASSIUM HYDROXIDE	537.68	42.52
704818	51-00-656	CHEMICALS POTASSIUM HYDROXIDE		495.16
01 US POSTAL SERVICE (CAPS) 090321	51-00-549-1	W/S BILLING POSTAGE 9/1/21	571.37	285.69
090321	52-00-549-1	W/S BILLING POSTAGE 9/1/21		285.68
01 VILL OF FORSYTH 090321	01-11-571	WATER UTILITIES	150.00	150.00
01 WAL-MART 090321	01-53-651	OFFICE SUPPLIES	151.90	31.77
090321	01-53-654	JANITORIAL SUPPLIES		34.07
090321	01-53-913	PROGRAM SUPPLIES		68.10
090321	01-53-681	AUDIO VISUAL		17.96
01 WATER SOLUTIONS UNLIMITED, INC 44980	51-00-656	FLUOROSILICIE ACID	1760.86	376.36
45155	51-00-656	FERR CHLORINE		1384.50
01 WATTS COPY SYSTEM 29970421	01-53-512	COPIER RENTAL/COPIES	210.96	210.96
01 WEX BANK 73698569	01-41-655	STREET DEPT FUEL	2542.70	1162.44
73698569	01-52-655	PARK DEPT FUEL		1133.00
73698569	51-00-655	WATER DEPT FUEL		58.10
73698569	52-00-655	SEWER DEPT FUEL		189.16
** TOTAL CHECKS TO BE ISSUED			102944.34	

SYS DATE:09/02/21

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 933

SYS TIME:15:28
[NW1]

DATE: 09/07/21

Tuesday September 07,2021

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
GENERAL FUND			33559.15	
CAPITAL PROJECT FUND			29726.15	
WATER OPERATIONS			17926.38	
SEWER OPERATIONS			21732.66	
*** GRAND TOTAL ***			102944.34	
TOTAL FOR REGULAR CHECKS:			102,944.34	

ADMINISTRATION REPORTS

09/07/2021

Economic Development

- Staff continues to monitor commercial properties on US-51, and work with interested parties to assess needs, through TIF and Enterprise Zone incentives and possibilities, and promote development in the Village.
- Staff continues to work with 1325 Koester as they continue development on their future urgent care facility. Three variances for the property will be presented at the next Planning and Zoning Meeting on September 15, 2021.
- The Farm Progress Show, as expected, saw a good amount of traffic to Macon County. I was able to interact with a good number of both local and national contacts through the event as we welcomed them to the area.

Community Development

- There will be two meetings of the Planning and Zoning Commission this month to assist applicants with meeting some ideal deadlines. The first will take place on Wednesday, September 15, 2021 at 5:30 and the second will take place as regularly scheduled on Thursday, September 23 at 5:30. As usual, both meetings will be held at the Village Hall.
- Appointments for the Planning and Zoning Commission will take place at the second Village Board Meeting in September. If you know of anyone interested in serving on the Planning and Zoning Commission, please feel free to connect them with me.
- Staff continues to pursue code enforcement violations, with a continually large amount of tall grass issues.

Respectfully submitted,

Jake Smith

Community and Economic Development Coordinator/

Assistant to the Village Administrator

ENGINEER'S REPORT

Forsyth; September 7, 2021 Board Meeting

Submitted by Matthew B. Foster, P.E., PLS

Project 6928 – Bike Path to Grade School

We are still waiting on concurrence for IDOT on the special waste review. We will finalize the draft Project Development Report for submittal to IDOT for review once IDOT has concurred.

Project 6972 – Phillip Circle & Cale Court Rehabilitation

We still need to wrap up a set of “as-built” plans for the Village records to complete our work on this project. We also intend to enter the as-built information for this storm sewer into the Village’s GIS once it is ready for new information.

Project 7542 – 2020 Street Maintenance

We will be presenting the 2021 Sidewalk contract for award again during this meeting. The sidewalk ramps in the Schroll Pointe subdivision have been included with the 2021 Sidewalk Improvement. Patching and cape sealing of the pavement will proceed next year when the City and the County have microsurfacing programs again.

Project 7778 – The Greenbrier Rehabilitation

We will be presenting the 2021 Sidewalk contract for award again during this meeting. The sidewalk ramps in The Greenbrier subdivision have been included with the 2021 Sidewalk Improvement contract. We are wrapping up the bid plans for the rehabilitation portion of the project and will get that work out for bid as soon as possible.

Project 7893 – 2021 Advisory

No update on the status of the LWCF grant reimbursement from IDNR. Per their last correspondence, the State will start disbursing payments again in October.

We have requested and begun receiving quotes for materials to switch over the water treatment plant to a liquid chlorine feed. We are also requesting quotes for the labor required for the installation. Once all of that pricing comes in, we will work with Public Works Director Fowler on how to proceed with this project.

We are waiting on pricing from a contractor for repairs to the park pond overflow structure. Public Works Director Fowler is handling the repair quotes to the circle trail bridge.

I continue to assist Community Economic Director Smith with review of the Forsyth Urgent Care site development plan.

As discussed previously the Illinois Department of Transportation is accepting applications for their Safe Routes to School (SRTS) program. An item is on the Board agenda for further discussions on this matter.

Project 7981 – GIS Initial Development

Stephanie Brown and I are working on scheduling the training session for Village staff on how to enter data and utilize the GIS system.

ENGINEER'S REPORT

Forsyth; September 7, 2021 Board Meeting

Project 7982 – Forsyth Park LWCF Grant Compliance

We submitted the application for the first phase of the project as discussed at the August 23 Board Meeting to IDNR on September 1. Response time is variable, but it usually takes in the 6-month range in order to hear back regarding an award. Design of the project will resume now that the OSLAD application is complete.

Project 8000 – Well No. 7 Design

Design of the project is moving forward. Plans for IEPA construction permit review have been submitted to start that process. We have received a letter stating the IEPA has reserved the loan funds for the project but no principal forgiveness at this point. I am working with our water resources staff to see what can be done to get us eligible for principal forgiveness, but it looks less likely the Village will receive anything for this project. We are in the process of scheduling a public informational meeting for the adjacent property owners that have concerns regarding the project. We expect to be able to hold this meeting by the end of September or beginning of October.



Library Director's Report

September 7, 2021

- Steven Ward started as new Library Director on September 1. He will be working alongside Rachel Miller for the month of September.
- We have been working cooperatively with the Maroa Public Library Director to communicate with Maroa Forsyth School District students, families and staff, making sure they are aware of public library services.
- Library visits for Decatur Christian School classes begin the first week in September. Students in PreK and kindergarten will have story time and students in grades 2, 4 and 5 will come once or twice a month to check out books,
- Preschool story time programs resume September 10 and will be held each Friday at 10:00 a.m. Story times are meeting in-person, but with allowances for social distancing. Craft kits will be available each week for families to complete at home.
- We continue working with Jason Ferguson from Conspicuous Digital to develop a new website for the library. Our updated website should be going live in next week.
- Magazine subscriptions for 2022 have been finalized and ordered.
- September is Library Card Sign-Up Month. On Saturday, September 11 we are hosting a drop-in craft to make lanyards to hold your library card and a Library Skills Scavenger Hunt. We are promoting the numerous things you can do with your library card, including the ability to access over 10 million items from over 480 libraries around the state. As of July 31, Forsyth Public Library has 1,504 adult card holders and 178 juvenile card holders.
- With a new school year beginning, we are continuing to promote our 1000 Books Before Kindergarten program. There are currently 113 children actively enrolled in the 1000 Books Before Kindergarten program, 22 of which started the program last school year (August 2020-present). Three children reached the 1000 book goal last school year and 62 children have completed the program since it first started. Young children who are read to on a regular basis have an advantage when learning to read for themselves and have a stronger foundation for school success.

Rachel Miller
Steven Ward
September 2, 2021

Public Works Report 8-31-21

Parks:

MFMS Ball fields preps.
HS Girls tennis court preps.
Mowed parks, ball fields, and trails.
Weed eating around parks and trails.
Oakland Storm catch basin repair.

On our Park to do list is:

Remove bushes on Forsyth Parkway and at Forsyth Park sign on Weaver.
Add two new park benches in the main park (1) and James Ct pocket park (1)... received
Add grill to Veteran's Park Pavilion... received
Dead tree removal.
Trail repairs.

Village:

We continued to maintain (mow) the Village Hall, Library, and other property / easements throughout the Village.
Limb removal program
We worked on locates, inspections.
We worked any concerns residents had.
Weaver, Hundley, Hundley pedestrian bridge weed removal.
HP Road, South Smith tree work.
Sawyer Road pothole repair.
Mall entrance potholes.
Oakland / Cara Chris storm sewer repairs.

On our Village to do list is:

Continue with Village / limb cleanup.
Sidewalk, Road repairs.
Tree Removal.

Water Treatment Plant / Sewer:

Continued with meeting IEPA sampling and analysis requirements.
Completed required reports.
Water main leak on Grant Street.
Lime feed line obstruction work.
Chlorine gas cylinder regulator/tubing changeout.
We worked any concerns residents had.

On our Water / Sewer to do list is:

Complete monthly IEPA sampling and other required sampling.
curb-box repairs.
Chlorine gas tubing changeout.

Service pump motor replacement.
Non-Potable booster pump bearing work.

Thanks, Darin

OLD BUSINESS

ITEM 1

THE VILLAGE OF FORSYTH

MACON COUNTY, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE ESTABLISHING THE SPEED LIMIT
ON WEST MARION AVENUE IN THE VILLAGE OF FORSYTH**

JIM PECK, Mayor
CHERYL MARTY, Village Clerk

BOB GRUENEWALD
JEFF LONDON
MARILYN J. JOHNSON
JEREMY SHAW
DAVID WENDT
LAUREN YOUNG

Village Trustees

Published in pamphlet form by authority of the Mayor and Board of Trustees of the Village of Forsyth
on _____, 2021

Sorling Northrup. – 1 North Old State Capitol Plaza, Suite 200, Springfield, IL 62701

ORDINANCE NO. _____

**AN ORDINANCE ESTABLISHING THE SPEED LIMIT
ON WEST MARION AVENUE IN THE VILLAGE OF FORSYTH**

WHEREAS, the Village of Forsyth (“Village”) is an Illinois Municipal Corporation existing and operating under the Illinois Municipal Code and the laws of the State of Illinois; and

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/11-80-2, provides the Village may regulate the use of the streets and other municipal property; and

WHEREAS, the Village Code of Ordinances regulates parking, stop signs, and speed limits for the use on public streets in the Village; and

WHEREAS, the Illinois Vehicle Code, 625 ILCS 5/11-601, provides that the speed limit in an urban district is 30 miles per hour for all vehicles; and

WHEREAS, the Illinois Vehicle Code, 625 ILCS 5/11-604, provides that a village may decrease the speed limit within an urban district to 20 miles per hour upon the basis of a traffic investigation; and,

WHEREAS, on in August, 2021, the Forsyth Public Works Department conducted a traffic investigation into the average speed of travel, frequency of travel, and general automobile traffic, along West Marion Avenue in the Village; and,

WHEREAS, the Village has determined that, based upon the traffic investigation, the average speed of travel, number of automobiles, and number of pedestrians (with specific emphasis on juvenile pedestrians), warrant that the speed limit on West Marion Ave. be reduced from thirty (30) miles-per-hour to twenty-five (25) miles-per-hour from Illinois Route 51 to the entrance of Hickory Point Christian Village; and,

WHEREAS, the Village desires to further amend Schedule II of the Chapter 74 of the Village Code of Ordinances which identifies the speed limits to set the speed limit on Marion Ave. in accordance with the law; and

WHEREAS, the President and the Board of Trustees of the Village of Forsyth, Illinois, find it to be in the best interests of the Village to adopt the following ordinance.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Forsyth, Macon County, Illinois, as follows:

Section 1. Recitals. The foregoing recitals shall be and are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

Section 2. Amendment to Village Code. Schedule II of Chapter 74, of the Village Code is hereby amended to add the following identified speed limit :

STREET

LOCATION

Marion Ave. – 25 MPH From Route 51 to the entrance of Hickory Point Christian Village

Section 3. Findings and Signage. The Board of Trustees finds and determines that it is necessary for the public safety that the speed limit be set as set forth herein. Village staff shall ensure that the necessary signs are posted at the location set forth in this ordinance.

Section 4. Repeal and Savings Clause. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, action, or causes of action which shall have accrued to the Village of Forsyth prior to the effective date of this Ordinance.

Section 5. Severability. In the event that any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

Section 6. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

SO ORDAINED this _____ day of _____ 2021, at Forsyth, Macon County, Illinois.

	YES	NO	ABSENT	PRESENT
GRUENEWALD				
JOHNSON				
LONDON				
SHAW				
WENDT				
YOUNG				
PECK				
TOTAL				

VILLAGE OF FORSYTH

Jim Peck, Village Mayor

Attest:

Cheryl Marty, Village Clerk

OLD BUSINESS

ITEM 2



MEMORANDUM

To: Village of Forsyth Mayor and Board of Trustees
 From: Matthew B. Foster, PE, PLS
 Date: September 2, 2021
 cc: Jill Applebee, Village Administrator
 Re: 2021 Safe Routes to School Grant Cycle

Honorable President and Trustees,

As directed during the August 23 Board meeting, we have scoped out a potential project that would be eligible for submittal to the Illinois Department of Transportation (IDOT) Safe Routes to School (SRTS) grants program. A brief reminder of a few points regarding the current application cycle for this grant are as follows:

- Applications are due by September 30, 2021.
- There is \$12,000,000 in Federal Funding available (compared to \$5,500,000 in 2018).
- Maximum grant award is \$250,000 (compared to \$200,000 in 2018).
- Funding is an 80 Fed/20 Local split.
- Construction and construction observation costs are eligible for reimbursement. Design engineering and ROW/easement acquisition are not eligible.

We have looked a bit closer into the possibility of improving the sidewalk along Moon St. and extending it to the east in order to connect to the proposed bike path out to the grade school. An aerial map with the proposed route is attached for your use. It does appear there will be sufficient right-of-way along the route to not require any further easements. This route would achieve the goal of directly connecting the Maroa-Forsyth Grade School, library, and Decatur Christian School all together with an ADA accessible route. The main issue that needs discussion is whether to remove the library sidewalk from the 2021 Sidewalk Improvement project and include it in this grant application. Rough cost estimates for both options are as follows:

OPTION #1: Include Moon St. Sidewalk and Library Sidewalk in SRTS Grant Application			
ITEM	TOTAL COSTS	FEDERAL SHARE	VILLAGE SHARE
PE I (Design PDR)	\$24,000	N/A	\$24,000
ROW/Easements	\$0	N/A	\$0
PE II (Construction Plans)	\$16,250	N/A	\$16,250
Construction	\$225,000	\$180,000	\$45,000
PE III (Construction Observation)	\$33,750	\$27,000	\$6,750
PROJECT TOTALS	\$299,000	\$207,000	\$92,000

MEMORANDUM
 RE: 2021 Safe Routes to School
 September 2, 2021

OPTION #2: Only include Moon St. Sidewalk in SRTS Grant Application			
ITEM	TOTAL COSTS	FEDERAL SHARE	VILLAGE SHARE
PE I (Design PDR)	\$24,000	N/A	\$24,000
ROW/Easements	\$0	N/A	\$0
PE II (Construction Plans)	\$12,250	N/A	\$12,250
Construction	\$125,000	\$100,000	\$25,000
PE III (Construction Observation)	\$18,750	\$15,000	\$3,750
PROJECT TOTALS	\$180,000	\$115,000	\$65,000

Requested Actions Tonight:

1. Direct Chastain to proceed with preparing a grant application submittal for one of the above options.
2. Decide who will be responsible for the various public input aspects of the application process. I have attached the second page of the infrastructure project application for your review. It lists six public involvement activities that will enhance the Village's application. It does say they are "optional but highly recommended". In our experience with these types of grants, that is code for do most of them but missing one or two won't hurt.
3. Decide who will be responsible for coordinating this application with Maroa-Forsyth School District and Decatur Christian School. Two items on the public input process are best performed through the school, the Parent Surveys and Student Tallies (see attached) and the School Wellness Policy. Both schools will need to provide resolutions or letters of support of the project as well.

Next Steps (if authorized to proceed with an application):

1. Contact the schools and begin coordination of public input activities (TBD).
2. Hold a public meeting during the September 21 Village Board meeting.
3. Adopt an updated Master Multi-Use Path / Sidewalk Map at the September 21 Village Board meeting.
4. Approve a Resolution of Financial Commitment and Letter of Support for the project at the September 21 Board meeting.

Thank you for the opportunity to serve the Village in this matter, I look forward to hearing your input and answering any questions you may have soon. If you have any further questions after the meeting, please feel free to call me at either (217) 429-8800x1165 (W) or (217) 454-7330 (C) or email me at mfoster@chastainengineers.com.





PROPOSED MAROA-FORSYTH GRADE SCHOOL BIKE PATH



Illinois Safe Routes to School Funding Application Funding Cycle 2021

Infrastructure Project Application

Public Input Process (these processes are optional but highly recommended and will be considered in scoring)

- Parent Surveys and Student Tallies ☐ Yes ☐ No (Attach results)
- Key Stakeholders Interviewed? ☐ Yes ☐ No (Attach written interviews)
- Public Meeting Held? ☐ Yes ☐ No Date: (Attach documentation)
- Community "Walkability" Conducted? ☐ Yes ☐ No Date: (Attach photos)
- Community "Bikeability" Conducted? ☐ Yes ☐ No Date: (Attach photos)
- School Wellness Policy Incorporated? ☐ Yes ☐ No (Attach written policy)

Infrastructure Improvements included in Project

All infrastructure improvements will be required to meet ADA and other applicable requirements.

1. Sidewalks

- ☐ New Sidewalk
- ☐ Sidewalk Repair
- ☐ Sidewalk Gap Closure
- ☐ Sidewalk Widening
- ☐ Sidewalk Curb
- ☐ Sidewalk Curb Ramp

2. Traffic Calming/Speed Reduction

- ☐ Speed Bump/Hump/Table
- ☐ Raised Crossing
- ☐ Median Refuge/Center Crossing
- ☐ Narrowed Traffic Lane

3. Traffic Control Devices

- ☐ New/Upgraded Signs
- ☐ New/Upgraded Traffic Signals
- ☐ New Pavement Markings
- ☐ New Traffic Striping
- ☐ In-Roadway Crossing Light
- ☐ Flashing Beacons
- ☐ Bike Sensitive Signal Actuation Device
- ☐ Pedestrian Activated Signal Upgrades
- ☐ Pedestrian Countdown Signals
- ☐ Permanently Mounted Solar Powered Speed Feedback Signs

4. Pedestrian and Bicycle Crossing Improvements

- ☐ Crossing
- ☐ New/Upgraded Signs
- ☐ Median Refuge
- ☐ Raised Crossing
- ☐ Sight Distance Improvements

5. On Street Bicycle Facilities

- ☐ Widened Outside Lanes/Shoulders
- ☐ Geometric Improvements
- ☐ Channelization
- ☐ Traffic Signs
- ☐ Pavement Markings
- ☐ Turning Lanes
- ☐ Roadway Realignment

6. Off Street Bicycle and Pedestrian Facilities

- ☐ Multi-Use Bike/Ped Trail

7. Secure Bicycle Parking Facilities

- ☐ Bike Racks
- ☐ Safety Lighting
- ☐ Covered Bike Shelters

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Your child's school wants to learn your thoughts about children walking and biking to school. This survey will take about 5 - 10 minutes to complete. We ask that each family complete only one survey per school your children attend. If more than one child from a school brings a survey home, please fill out the survey for the child with the next birthday from today's date.

Thank you for participating in this survey!

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[illegible]

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11

Don't know / Not sure

8. Has your child asked you for permission to walk or bike to/from school in the last year? ☐ Yes ☐ No

9. At what grade would you allow your child to walk or bike to/from school without an adult?

(Select a grade between PK,K,1,2,3...) grade (or) ☐ I would not feel comfortable at any grade

Place a clear 'X' inside box. If you make a mistake, fill the entire box, and then mark the correct box

10. What of the following issues affected your decision to allow, or not allow, your child to walk or bike to/from school? (Select ALL that apply)

11. Would you probably let your child walk or bike to/from school if this problem were changed or improved? (Select one choice per line, mark box with X)

- | | | | |
|---|------------------------------|-----------------------------|-----------------------------------|
| ☐ Distance..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Convenience of driving..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Time..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Child's before or after-school activities..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Speed of traffic along route..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Amount of traffic along route..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Adults to walk or bike with..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Sidewalks or pathways..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Safety of intersections and crossings..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Crossing guards..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Violence or crime..... | ☐ Yes | ☐ No | ☐ Not Sure |
| ☐ Weather or climate..... | ☐ Yes | ☐ No | ☐ Not Sure |

Place a clear 'X' inside box. If you make a mistake, fill the entire box, and then mark the correct box

12. In your opinion, how much does your child's school encourage or discourage walking and biking to/from school?

- ☐ Strongly Encourages ☐ Encourages ☐ Neither ☐ Discourages ☐ Strongly Discourages

13. How much fun is walking or biking to/from school for your child?

- ☐ Very Fun ☐ Fun ☐ Neutral ☐ Boring ☐ Very Boring

14. How healthy is walking or biking to/from school for your child?

- ☐ Very Healthy ☐ Healthy ☐ Neutral ☐ Unhealthy ☐ Very Unhealthy

Place a clear 'X' inside box. If you make a mistake, fill the entire box, and then mark the correct box

15. What is the highest grade or year of school you completed?

- | | |
|---|--|
| ☐ Grades 1 through 8 (Elementary) | ☐ College 1 to 3 years (Some college or technical school) |
| ☐ Grades 9 through 11 (Some high school) | ☐ College 4 years or more (College graduate) |
| ☐ Grade 12 or GED (High school graduate) | ☐ Prefer not to answer |

16. Please provide any additional comments below.

Safe Routes to School Students Arrival and Departure Tally Sheet

Page 34 of 39

+	CAPITAL LETTERS ONLY – BLUE OR BLACK INK ONLY	+
School Name:		
Teacher's First Name:		
Teacher's Last Name:		

Grade: (PK,K,1,2,3...)	Monday's Date (Week count was conducted)	Number of Students Enrolled in Class:
0 2	M M D D Y Y Y Y	1 5

- Please conduct these counts **on two of the following three days Tuesday, Wednesday, or Thursday.** (Three days would provide better data if counted)
- **Please do not conduct these counts on Mondays or Fridays.**
- Before asking your students to raise their hands, please read through all possible answer choices so they will know their choices. Each Student may only answer once.
- Ask your students as a group the question **"How did you arrive at school today?"**
- Then, reread each answer choice and record the number of students that raised their hands for each. **Place just one character or number in each box.**
- Follow the same procedure for the question **"How do you plan to leave for home after school?"**
- You can conduct the counts once per day but during the count please ask students both the school arrival and departure questions.
- Please conduct this count regardless of weather conditions (i.e., ask these questions on rainy days, too).

Step 1. Fill in the weather conditions and number of students in each class	Step 2. AM – "How did you arrive at school today?" Record the number of hands for each answer. PM – "How do you plan to leave for home after school?" Record the number of hands for each answer.
---	--

	Weather	Student Tally	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Key	S= sunny R= rainy O=overcast SN=snow	Number in class when count made	-	-	-	Only with Children from your family	Riding with children from other families	City bus, subway, etc.	Skate-board, scooter, etc.
Sample AM	S N	2 0	2	3	8	3		3	1
Sample PM	R	1 9	3	3	8	1	2	2	
Tues. AM									
Tues. PM									
Wed. AM									
Wed. PM									
Thurs. AM									
Thurs. PM									

Please list any disruptions to these counts or any unusual travel conditions to/from the school on the days of the tally.		
+		+

OLD BUSINESS

ITEM 3



MEMORANDUM

To: Village of Forsyth Mayor and Board of Trustees
From: Matthew B. Foster, PE, PLS
Date: September 2, 2021
cc: Jill Applebee, Village Administrator
Re: **2021 Sidewalk Improvements Contract Award**

Honorable Mayor and Trustees,

As discussed during the August 23 Board meeting, we have received bids for the 2021 Sidewalk Improvements project. The low bidder was Kinney Contractors out of Raymond, IL at \$250,477.00. The recommendation of award and bid tab from that meeting are attached.

The project has three separate divisions of work, The Greenbrier subdivision sidewalks, Schroll Pointe subdivision sidewalks, and the sidewalk along Elwood Street in front of the library. In light of the opportunity to submit the library sidewalk for a Safe Routes to School grant, a discussion took place regarding whether we could award only a portion of the contract. I have provided the Village Attorney with the bidding specifications for review. We have discussed the options for award and based on the specifications, the Board can either award the project as a whole or reject all bids.

The Board has two options, should you wish to proceed with submitting the library sidewalk work for the Safe Routes to School grant.

1. Reject all bids. We would then proceed with rebidding The Greenbrier and Schroll Pointe subdivision sidewalk work on their own. Weather pending, there should be sufficient time to complete the sidewalk work in those two divisions this year.
2. Award the contract to Kinney and negotiate a deduction to delete the library division of work. Due to the amount of work involved in the library sidewalk division, we would not be able to outright delete that work without approval by the contractor. I have had discussions with the contractor regarding this option and he has indicated they are willing to work with the Village.

A further discussion on the Safe Routes to School grant opportunity will follow later in the Board meeting. Should you have any questions in advance, please feel free to contact me at your convenience. Thank you for the opportunity to serve the Village in this matter.

August 19, 2021

Mayor and Board of Trustees
Village of Forsyth
301 South US 51
Forsyth, IL 62535

ATTN: Mr. Jim Peck, Mayor

**RE: 2021 Sidewalk Improvements
Recommendation of Award
CA 7778**

Honorable Mayor and Trustees,

On August 19, 2021, bids were received at the office of Chastain & Associates LLC for the construction of the 2021 Sidewalk Improvements project. Two bids were received for the work. A copy of the tabulation of bids is attached. There were no mathematical errors in the bid. A summary is as follows:

Items	Total Bid	% Bid above/below Engineer's Estimate
Engineer's Estimate	\$259,064.00	---%
Kinney Contractors	\$250,477.00	-3.3%
C.L. Rhodes Conc. Construction	\$318,573.25	+23.0%

The low bid for the work was submitted by Kinney Contractors out of Raymond, Illinois. Their bid was responsive to the advertisement. The Village has worked with Kinney Contractors on previous projects. Chastain & Associates LLC recommends a contract be awarded to Kinney Contractors Inc in the amount of \$250,477.00 for the construction of the 2021 Sidewalk Improvements project.

Sincerely,



Matthew B. Foster, PE, PLS
Project Manager
Chastain & Associates LLC
mbf

Enclosures: BLR 12315

cc: None

Tabulation of Bids

Local Public Agency: Village of Forsyth Date: 8/19/2021
 County: Macon Time: 1:30 PM
 Section: N/A Appropriation: _____
 Estimate: 259,064.00

Attended By: <u>Matt Foster, Chastain & Assoc. LLC</u>					Name of Bidder:		Kinney Contractors		C.L. Rhodes Concrete Construction	
					Address of Bidder:		19342 E. Frontage Road		1269 N 1200 E Road	
							Raymond, IL 62560		Shelbyville, IL 62565	
					Proposal Guarantee:		5%		5%	
					Terms:					
					Approved Engineer's Estimate					
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	EARTH EXCAVATION		CU YD	90	\$ 75.00	\$ 6,750.00	\$ 42.00	\$ 3,780.00	\$ 35.00	\$ 3,150.00
2	TOPSOIL FURNISH AND PLACE, 4"		SQ YD	370	\$ 10.00	\$ 3,700.00	\$ 11.50	\$ 4,255.00	\$ 13.75	\$ 5,087.50
3	TEMPORARY DITCH CHECKS		FOOT	10	\$ 25.00	\$ 250.00	\$ 25.00	\$ 250.00	\$ 17.50	\$ 175.00
4	INLET AND PIPE PROTECTION		EACH	3	\$ 250.00	\$ 750.00	\$ 180.00	\$ 540.00	\$ 200.00	\$ 600.00
5	INLET FILTERS		EACH	14	\$ 250.00	\$ 3,500.00	\$ 90.00	\$ 1,260.00	\$ 165.00	\$ 2,310.00
6	SUBBASE GRANULAR MATERIAL, TYPE B 4"		SQ YD	90	\$ 15.00	\$ 1,350.00	\$ 12.00	\$ 1,080.00	\$ 10.00	\$ 900.00
7	PORTLAND CEMENT CONCRETE SIDEWALK 5"		SQ FT	3252	\$ 9.00	\$ 29,268.00	\$ 8.00	\$ 26,016.00	\$ 9.40	\$ 30,568.80
8	DETECTABLE WARNINGS		SQ FT	410	\$ 40.00	\$ 16,400.00	\$ 35.00	\$ 14,350.00	\$ 41.50	\$ 17,015.00
9	SIDEWALK REMOVAL		SQ FT	7189	\$ 4.00	\$ 28,756.00	\$ 4.00	\$ 28,756.00	\$ 3.05	\$ 21,926.45
10	PIPE CULVERT REMOVAL		FOOT	5	\$ 50.00	\$ 250.00	\$ 30.00	\$ 150.00	\$ 55.00	\$ 275.00
11	MANHOLES TO BE ADJUSTED		EACH	3	\$ 750.00	\$ 2,250.00	\$ 750.00	\$ 2,250.00	\$ 275.00	\$ 825.00
12	PIPE CULVERTS, CLASS D, TYPE 1 10"		FOOT	28	\$ 75.00	\$ 2,100.00	\$ 90.00	\$ 2,520.00	\$ 27.50	\$ 770.00
13	DRIVEWAY REMOVAL AND REPLACEMENT		SQ YD	4	\$ 150.00	\$ 600.00	\$ 115.00	\$ 460.00	\$ 252.75	\$ 1,011.00
14	TRENCH BACKFILL, SPECIAL		CU YD	1	\$ 200.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 125.00	\$ 125.00
15	SEEDING, CLASS 1A (SPECIAL)		ACRE	0.1	\$ 10,000.00	\$ 1,000.00	\$ 10,000.00	\$ 1,000.00	\$ 6,600.00	\$ 660.00
16	PORTLAND CEMENT CONCRETE PAVEMENT 6", SPECIAL		SQ YD	87	\$ 80.00	\$ 6,960.00	\$ 100.00	\$ 8,700.00	\$ 87.75	\$ 7,634.25
17	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL		SQ FT	5310	\$ 12.00	\$ 63,720.00	\$ 12.20	\$ 64,782.00	\$ 25.60	\$ 135,936.00
18	CURB REMOVAL AND REPLACEMENT		FOOT	491	\$ 60.00	\$ 29,460.00	\$ 58.00	\$ 28,478.00	\$ 76.75	\$ 37,684.25
19	PAVEMENT REMOVAL (SPECIAL)		SQ YD	130	\$ 35.00	\$ 4,550.00	\$ 30.00	\$ 3,900.00	\$ 24.00	\$ 3,120.00
20	VALVE BOXES TO BE ADJUSTED (SPECIAL)		EACH	2	\$ 250.00	\$ 500.00	\$ 750.00	\$ 1,500.00	\$ 1,250.00	\$ 2,500.00
21	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)		L SUM	3	\$ 5,000.00	\$ 15,000.00	\$ 4,800.00	\$ 14,400.00	\$ 1,600.00	\$ 4,800.00
22	LIGHT POLE, SPECIAL		EACH	2	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00	\$ 20,000.00
23	REMOVE EXISTING LIGHT POLE		EACH	2	\$ 2,500.00	\$ 5,000.00	\$ 2,800.00	\$ 5,600.00	\$ 2,875.00	\$ 5,750.00
24	INLETS, TYPE A, TYPE 8 GRATE, SPECIAL		EACH	1	\$ 1,750.00	\$ 1,750.00	\$ 1,350.00	\$ 1,350.00	\$ 750.00	\$ 750.00
25	ALTERATIONS, CANCELLATIONS, EXTENSIONS, DEDUCTIONS AND EXTRA WORK		L SUM	1	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
						\$ -		\$ -		\$ -
						\$ -		\$ -		\$ -
						\$ -		\$ -		\$ -
Total Bid:					As Read:		250,477.00		318,573.25	
					As Calculated:		250,477.00		318,573.25	

NEW BUSINESS

ITEM 1

MEMORANDUM

TO: The Honorable Mayor and Board of Trustees
FROM: Jake Smith
DATE: September 7, 2021
RE: Regarding a Proposed Text Amendment to the Village Code of Ordinances –
Home Kitchen Act

Recently, an individual approached the Village Board at a Village Board Meeting to request the Village pursue the authorization of the Home Kitchen Act.

Per the Illinois Public Act 098-0643, a home kitchen operation may be permissible and allow for an individual(s) to produce/package and sell non-potentially hazardous food in a kitchen of that person(s) primary domestic residence for direct sale by the owner or a family member as long as the following are met:

- Monthly sales do not exceed \$1,000.
- The food is not potentially hazardous baked food.
- A notice is provided to the purchaser that the product was produced in a home kitchen.
- An ordinance has been passed authorizing the direct sale of baked goods.

As stated in Illinois Public Act 098-0643, an ordinance is required to authorize home kitchens.

This amendment to the Village Code would add Chapter 118: Home Kitchen Operations to Title XI: Business Regulations. This Chapter would include the following items: Authorized Use, Definitions, and General Requirements.

Please find a copy of the ordinance following this memorandum.

Thank you,

Jake Smith
Community and Economic Development Coordinator/
Assistant to the Village Administrator

THE VILLAGE OF FORSYTH

MACON COUNTY, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE AMENDING THE VILLAGE CODE TO AUTHORIZE HOME
KITCHEN OPERATIONS**

JIM PECK, Mayor
CHERYL MARTY, Village Clerk

BOB GRUENEWALD
JEFF LONDON
MARILYN J. JOHNSON
JEREMY SHAW
DAVID WENDT
LAUREN YOUNG

Village Trustees

Published in pamphlet form by authority of the Mayor and Board of Trustees of the Village of Forsyth
on _____, 2021

Sorling Northrup. – 1 North Old State Capitol Plaza, Suite 200, Springfield, IL 62701

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE VILLAGE CODE TO AUTHORIZE HOME KITCHEN OPERATIONS

WHEREAS, the Village of Forsyth (“Village”), Macon County, State of Illinois, is a duly organized and existing municipality operating under and pursuant to the Illinois Municipal Code; and

WHEREAS, the Illinois Municipal Code, 410 ILCS 625/3.6, grants municipalities the authority to adopt an ordinance authorizing “home kitchen operations” as defined in 410 ILCS 625/3.6; and

WHEREAS, the Village is authorized to pass ordinances that protect the health, safety, and welfare of its citizens; and,

WHEREAS, the Village wishes to amend its Village Code to allow for home kitchen operations; and,

WHEREAS, the Mayor and Board of Trustees of the Village of Forsyth believe it is in the best interests of the Village to amend its Code as follows.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Forsyth, Macon County, Illinois, as follows:

Section 1. Recitals. The above recitals are incorporated herein by this reference as if specifically stated in full.

Section 2. Amendment to Title XI: Business Regulations.

The Village Code is hereby amended as follows (added; ~~deleted~~):

TITLE XI: BUSINESS REGULATIONS

....

Chapter 118: HOME KITCHEN OPERATIONS

§ 118.01 AUTHORIZED USE.

Home kitchen operations, as defined in food handling regulation enforcement act, 410 Illinois Compiled Statutes 625/3.6, as amended, are permitted within the Village. The sale of non-potentially hazardous food by home kitchen operations is also permitted in accordance with the food handling regulation enforcement act.

§ 118.02 DEFINITIONS.

For the purpose of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

HOME KITCHEN OPERATION. As defined in 410 Illinois Compiled Statutes 625/3.6(a), means a person who produces or packages non-potentially hazardous baked goods, in a kitchen of that person's primary domestic residence for direct sale by the owner or a family member.

§ 118.03 GENERAL REQUIREMENTS.

Home kitchen operations shall comply with the following requirements:

(A) Packaging or production is limited to non-potentially hazardous baked goods, as defined in 410 ILCS 625/4, which shall occur in the kitchen of a primary domestic residence for direct sale by the owner or a family member.

(B) Baked goods, such as, but not limited to, breads, cookies, cakes, pies, and pastries are allowed. Only high-acid fruit pies that use the following fruits are allowed: apple, apricot, grape, peach, plum, quince, orange, nectarine, tangerine, blackberry, raspberry, blueberry, boysenberry, cherry, cranberry, strawberry, red currants, or a combination of these fruits.

(C) Monthly gross sales must not exceed \$1,000.

(D) A notice is provided to the purchaser that the produce was produced in a home kitchen.

(E) The food package is affixed with a label or other written notice is provided to the purchaser that includes:

(i) the common or usual name of the food product; and

(ii) allergen labeling as specified in federal labeling requirements by the United States Food and Drug Administration.

(F) The food is sold directly to the consumer and stored in the residence where it is produced or packaged.

Section 3. Severability. In the event a court of competent jurisdiction finds this ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this ordinance and the application thereof to the greatest extent permitted by law.

Section 4. Repeal and Savings Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or causes of action which shall have accrued to the Village of Forsyth prior to the effective date of this ordinance.

Section 5. Effectiveness. This Ordinance shall be effective after it is printed in book or pamphlet form and published by the authority of the corporate authorities.

SO ORDAINED this _____ day of _____ 2021, at Forsyth, Macon County, Illinois.

	YES	NO	ABSENT	PRESENT
GRUENEWALD				

JOHNSON				
LONDON				
SHAW				
WENDT				
YOUNG				
PECK				
TOTAL				

VILLAGE OF FORSYTH

Jim Peck, Village Mayor

Attest:

Cheryl Marty, Village Clerk

NEW BUSINESS

ITEM 2

MEMORANDUM

TO: The Honorable Mayor and Board of Trustees
FROM: Jake Smith
DATE: September 7, 2021
RE: Regarding a Proposed Text Amendment to the Development Ordinance –
Home Kitchen Act

Recently, as initiated by a public comment at a previous Village Board Meeting, the Planning and Zoning Commission discussed a request for a text amendment amending the Village of Forsyth Development Ordinance authorizing the direct sale of baked goods.

Per the Illinois Public Act 098-0643, a home kitchen operation may be permissible and allow for an individual(s) to produce/package and sell non-potentially hazardous food in a kitchen of that person(s) primary domestic residence for direct sale by the owner or a family member as long as the following are met:

- Monthly sales do not exceed \$1,000.
- The food is not potentially hazardous baked food.
- A notice is provided to the purchaser that the product was produced in a home kitchen.
- An ordinance has been passed authorizing the direct sale of baked goods.

The Department of Public Health or the health department of a unit of local government may inspect a home kitchen in the event of a complaint or disease. This does, however, remove the requirement for inspection as has been prior practice in the Village.

It should be noted that if sales increase above \$1,000 per month, then the business would escalate from Home Kitchen to Home Occupation, which would then require more stringent equipment and inspection by the County, as well as any underlaying permissions as included in the Village of Forsyth Development Ordinance.

This amendment would add a definition for Home Kitchen Operation to 2.2. DEFINITIONS, and add Home Kitchen Operations to 3.2 HOME OCCUPATIONS.

The Village of Forsyth Planning and Zoning Commission recommended approval of this item at the August meeting with a vote of 6-0. Please find a copy of the finding of fact and ordinance following this memorandum.

Thank you,

Jake Smith
Community and Economic Development Coordinator/
Assistant to the Village Administrator

THE VILLAGE OF FORSYTH

MACON COUNTY, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE APPROVING A TEXT AMENDMENT TO THE
DEVELOPMENT ORDINANCE PERTAINING TO HOME OCCUPATIONS**

JIM PECK, Mayor
CHERYL MARTY, Village Clerk

BOB GRUENEWALD
JEFF LONDON
MARILYN J. JOHNSON
JEREMY SHAW
DAVID WENDT
LAUREN YOUNG

Village Trustees

Published in pamphlet form by authority of the Mayor and Board of Trustees of the Village of Forsyth
on _____, 2021

Sorling Northrup. – 1 North Old State Capitol Plaza, Suite 200, Springfield, IL 62701

ORDINANCE NO. ____

AN ORDINANCE APPROVING A TEXT AMENDMENT TO THE DEVELOPMENT ORDINANCE PERTAINING TO HOME OCCUPATIONS

WHEREAS, the Village of Forsyth (“Village”), Macon County, State of Illinois, is a duly organized and existing municipality operating under and pursuant to the Illinois Municipal Code; and

WHEREAS, the Illinois Municipal Code, 410 ILCS 625/3.6, grants municipalities the authority to adopt an ordinance authorizing “home kitchen operations” as defined in 410 ILCS 625/3.6; and

WHEREAS, 65 ILCS 5/11-13-14 provides that a municipality may amend its Zoning ordinances provided that a hearing be held before the Village Planning and Zoning Commission with notice being published not more than 30 nor less than 15 days before the hearing; and,

WHEREAS, the Village’s Development Ordinance contains the zoning regulations applicable throughout the Village; and,

WHEREAS, Section 9.11.C. of the Village Development Ordinance allows the Planning and Zoning Commission to propose text amendments to be considered by the Village Board; and,

WHEREAS, the Planning and Zoning Commission proposed a potential text amendment to allow for home kitchen operations as a permitted “home occupation” as defined in Section 2.2 Definitions of the Village Development Ordinance; and,

WHEREAS, a public hearing was noticed by publication in the Herald & Review on _____, and was duly held by the Forsyth Planning and Zoning Commission on _____ and _____; and,

WHEREAS, the Planning and Zoning Commission met on _____ and _____, and unanimously recommended the Village Board approve a text amendment to allow for allow for home kitchen operations as a permitted “home occupation” as defined in Section 2.2 Definitions of the Village Development Ordinance; and,

WHEREAS, the Mayor and Board of Trustees of the Village of Forsyth believe it is in the best interests of the Village to approve the Text Amendment.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Forsyth, Macon County, Illinois, as follows:

Section 1. Recitals. The above recitals are incorporated herein by this reference as if specifically stated in full.

Section 2. Amendment to Text of the Village Development Ordinance.

The Village Development Ordinance is hereby amended as follows (added; ~~deleted~~):

2.2 DEFINITIONS – The following definitions shall apply in the interpretation and enforcement of this Ordinance:

Home Kitchen Operation: As defined in 410 Illinois Compiled Statues 625/3.6(a), means a person who produces or packages non-potentially hazardous baked goods, as allowed by 410 ILCS 625/3.6(a-5), in a kitchen of that person's primary domestic residence for direct sale by the owner or a family member.

3.2 HOME OCCUPATIONS:

...

Permitted Home Occupations:

(23) Home kitchen operations.

Prohibited Home Occupations:

(27) General Retail Sales (not including the direct sales permitted by a home kitchen operation). (Am. Ord. 951, passed 7-6-2015)

Section 3. Severability. In the event a court of competent jurisdiction finds this ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this ordinance and the application thereof to the greatest extent permitted by law.

Section 4. Repeal and Savings Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or causes of action which shall have accrued to the Village of Forsyth prior to the effective date of this ordinance.

Section 5. Effectiveness. This Ordinance shall be effective after it is printed in book or pamphlet form and published by the authority of the corporate authorities.

SO ORDAINED this _____ day of _____ 2021, at Forsyth, Macon County, Illinois.

	YES	NO	ABSENT	PRESENT
GRUENEWALD				
JOHNSON				
LONDON				
SHAW				
WENDT				
YOUNG				
PECK				

TOTAL				
-------	--	--	--	--

VILLAGE OF FORSYTH

Jim Peck, Village Mayor

Attest:

Cheryl Marty, Village Clerk

TEXT AMENDMENT RECOMMENDATION & FINDINGS OF FACT

To: Village of Forsyth Board of Trustees
From: Planning & Zoning Commission
Re: Recommendation for Text Amendment Regarding the Home Kitchen Act
Date: September 7, 2021

On August 26, 2021 the Planning and Zoning Commission ("Commission") held a public hearing for a text amendment of the Village of Forsyth Development Ordinance, regarding policy about the Home Kitchen Act. The notice of the public hearing was published in the Herald & Review on August 11, 2021. A copy of the certificate of publication is attached.

Based on the public hearing, the Commission voted 6-0 to recommend approval of the Text Amendment to the Village Board. The Commission also made the following findings of fact:

1. The amendment promotes the public health, safety, comfort, convenience, and general welfare of the Village, and complies with the policies, Comprehensive Plan, and other official plans of the Village of Forsyth;



Chairman, Planning & Zoning Commission

NOTICE OF PUBLIC HEARING

The Village of Forsyth Planning and Zoning Commission will hold a public hearing at 5:30 PM, on Thursday, August 16, 2021 at the Village of Forsyth Village Hall at 301 S. Rt. 51, Forsyth, IL 62535. At this meeting . First, presented by the Village of Forsyth Village Hall Staff, will cover potential changes to the Village of Forsyth Development Ordinance, specifically regarding home kitchen allowances. Second, a requested minor subdivision of 910 S Rt 51.

For inquiry on item one, please contact Village Hall, contact information also included below. Contact information for item two can be found directly below.

Applicant: Tim Dowd

Address: 910 S Rt 51, Forsyth, IL, 62535

Nature of Request: Minor Subdivision

Legal Description of Subject Property: PT SW SEC 14 DESC AS: COM SW COR SD SEC 14 TH ERLY ALG S LN SD SEC 14 52.26' TO PT ON E ROW LN US RT 51 TH N700.64' POB TH N116.06' TH N41.95' TH NERLY249.26' TH

Village of Forsyth, Village Hall

301 S Rt 51

Forsyth, IL 62535

217-877-9445

All persons interested may appear and speak at this hearing.

RC Campbell, Chair

Forsyth Planning and Zoning Commission

Forsyth, IL

NEW BUSINESS

ITEM 3

MEMORANDUM

TO: The Honorable Mayor and Board of Trustees
FROM: Jake Smith
DATE: September 7, 2021
RE: Regarding a Proposed Subdivision – 910 S Rt 51

Recently, Village Staff was contacted by Tim Dowd, one of the property owners of 910 S Rt 51, previously the Pizza Hut building, with the submission of a minor subdivision. This item was discussed at the August 26, 2021 Planning and Zoning Commission Meeting.

Dowd noted that this item was simply clerical, and would not include any changes to zoning, current use, or boundaries, and simply was to update the legal description of the land for potential future transfer of property and/or upcoming activity. Village Engineer Foster confirmed this was largely clerical in case and provided feedback on items needing remedy. These items have been corrected between the meeting of the Planning and Zoning Commission and tonight's meeting.

With no impacts on surrounding properties, or impact at all to the Village of Forsyth Development Ordinance, Land Use Plan, Comprehensive Plan, and that this request is clerical in nature, Staff recommends approval of this item. The Planning and Zoning Commission recommended approval of this item with a vote of 6-0.

Please find all required items for minor subdivision and the finding of fact from Planning and Zoning following this memorandum.

As always, if you have any questions regarding this item, please do not hesitate to contact me.

Thank you,

Jake Smith
Community and Economic Development Coordinator/
Assistant to the Village Administrator

HICKORY POINT PLAZA 2ND ADDITION

A PART OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION FOURTEEN (14), TOWNSHIP SEVENTEEN (17) NORTH, RANGE TWO (2) EAST OF THE THIRD (3RD) PRINCIPAL MERIDIAN, MACON COUNTY, ILLINOIS.
DEVELOPER: MAGNA TRUST 3070



Survey Solutions, LLC
111 Ashland Avenue
Mt. Zion, IL 62549 217.521.0612
• ALTA Surveys • Boundary Surveys
• Construction Staking • Subdivisions
Illinois Professional Design Firm # 184005564
(Dowd)
Project No. 0087-21
P.C.S. File No. 21

LEGAL DESCRIPTION

That part of the Southwest 1/4 of Section 14, Township 17 North, Range 2 East of the Third Principal Meridian, Macon County, Illinois, described as follows: commencing at an existing monument box marking the Southwest corner of said Section 14; thence N.88°22'06"E.-52.05 feet along the South line of the Southwest 1/4, of said Section 14 to an existing iron pin on the East right of way line of U.S. Route 51; thence N.0°42'27"W.-700.60 feet along said East right of way line to an existing iron pin marking the point of beginning; thence continuing along said East right of way line N.0°42'03"W.-115.59 feet to an existing iron pin; thence continuing along said East right of way line N.0°20'09"E.-42.48 feet to an existing iron pin marking the Southwest corner of Lot 2 of Hickory Point Plaza Addition, as per Plat recorded in Book 5000, page 270 of the records in the Recorder's Office of Macon County, Illinois; thence N.89°16'33"E.-249.30 feet along the South line of said Lot 2 to an existing cut cross marking the Southeast corner of said Lot 2; thence S.0°40'02"E.-158.00 feet along the West right of way line of Commerce Place; thence S.89°15'37"W.-249.98 feet to the point of beginning, containing 0.91 acre, more or less.

FORSYTH VILLAGE ZONING OFFICIAL

APPROVED BY: ZONING OFFICIAL DATE

VILLAGE PLAN COMMISSION

FORSYTH VILLAGE BOARD

APPROVED BY: CHAIRMAN DATE

APPROVED BY: MAYOR DATE

APPROVED BY: SECRETARY DATE

APPROVED BY: VILLAGE CLERK DATE

Site Address
910 South Route 51
Forsyth, IL 62535

Permanent Tax Identification Number
07-07-14-351-009

Flood Hazard Statement
No portion of this property lies within a Special Flood Hazard Area - according to the FEMA Flood Insurance Rate Map Panel Number 17115C0187E with an effective date of 6/7/2017.



DRAINAGE CERTIFICATE

WE, THE UNDERSIGNED, RESPECTIVELY A REGISTERED PROFESSIONAL ENGINEER AND THE OWNER OR OWNERS OF THE LAND SUBDIVIDED, OR THE DULY AUTHORIZED ATTORNEY OF SUCH OWNER OR OWNERS, STATE THAT TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THE DRAINAGE OF SURFACE WATERS WILL NOT BE CHANGED BY THE CONSTRUCTION OF SUCH SUBDIVISION OR ANY PART THEREOF, OR, THAT IF SUCH SURFACE WATER DRAINAGE IS CHANGED, REASONABLE PROVISION HAVE BEEN MADE FOR THE COLLECTION AND DIVERSION OF SURFACE WATERS INTO PUBLIC AREAS, OR DRAINS WHICH THE SUBDIVIDER OR SUBDIVIDERS HAVE A RIGHT TO USE, AND THAT SUCH SURFACE WATERS WILL BE PLANNED FOR IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES SO AS TO REDUCE THE LIKELIHOOD OF DAMAGE TO THE ADJOINING PROPERTY BECAUSE OF CONSTRUCTION OF THE SUBDIVISION.

STEVEN M. BAUMANN
REG. PROF. ENGINEER NO. 062-053723
9/13/21
OWNER: [Signature]
DATE: 03 SEP 21
OWNER: [Signature]
DATE: 03 SEP 21

Surveyor's Certificate

I, Robert M. Cox, Illinois Professional Land Surveyor Number 3779, do hereby certify to the best of my knowledge and belief, that this plat correctly represents the results of a survey performed by me in the month of July 2021, in accordance with state statutes governing survey work in the State of Illinois.

July 1, 2021
Rev. 9.2.21
Robert M. Cox
IL. Professional Land Surveyor No. 3779
(License Expires November 30, 2022)



Survey Notes:
1.) The field and office procedures were performed by me, or under my direct supervision in the month of July 2021.
2.) No investigation was made concerning environmental or subsurface conditions or the existence of underground utilities in the course of this survey.
3.) No investigation was made concerning the compliance or non-compliance with the local zoning ordinances in effect, if any, in the course of this survey.
4.) The boundary of this property was determined by the physical location of existing monumentation in Section 14 and the surrounding Sections.
5.) This professional service conforms with the current Illinois Minimum Standards of Practice applicable to boundary surveys.

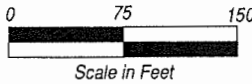
GENERAL NOTES

1. ALL LOT CORNERS ARE MARKED WITH IRON PINS UNLESS OTHERWISE NOTED.
2. ALL EASEMENTS ARE FOR DRAINAGE AND PUBLIC UTILITIES UNLESS OTHERWISE DESIGNATED.
3. NO PART OF THE PROPERTY COVERED BY THIS PLAT OR SUBDIVISION IS SITUATED WITHIN 500 FEET OF A SURFACE DRAIN OR WATERCOURSE SERVING A TRIBUTARY AREA OF 640 ACRES OR MORE.
4. ALL OF THIS SUBDIVISION IS LOCATED WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF FORSYTH, IL.
5. ALL DIMENSIONS ON CURVES ARE CHORD DIMENSIONS.
6. PROPERTY IS ZONED C - 1 COMMERCIAL.



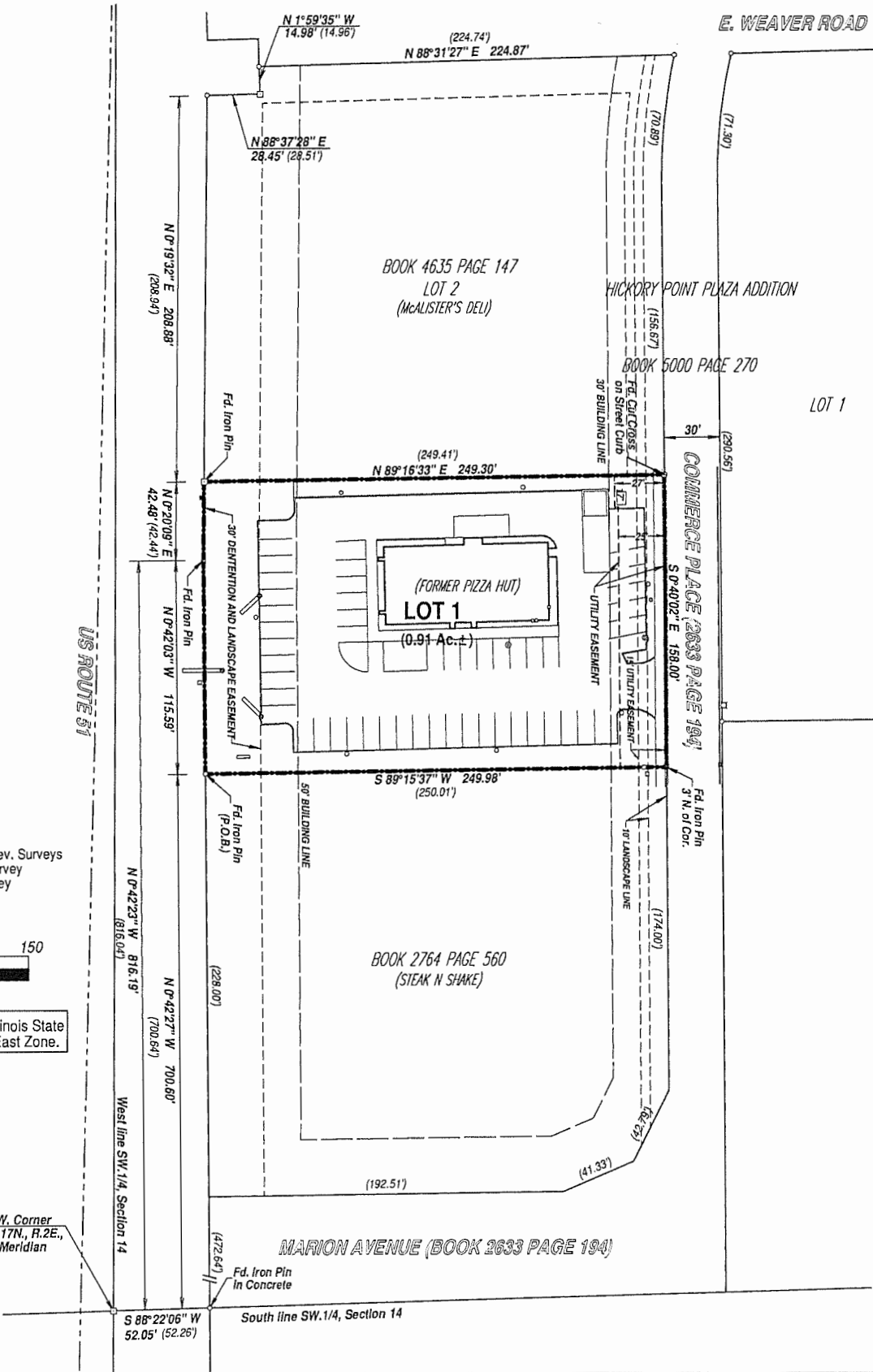
Legend

Scale: 1" = 75'
○ = Iron Pipe or Pin From Prev. Surveys
● = 5/8" Iron Pin Set This Survey
⊠ = MAG Nail Set This Survey
100.00' = Measured Dimension
(100.00') = Record Dimension



Bearings are based on the Illinois State Plane Coordinate System - East Zone.

Mon. Box - SW Corner
Section 14, T.17N., R.2E.,
3rd Principal Meridian



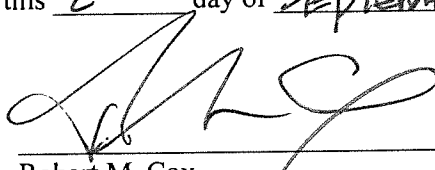
SURVEYOR'S CERTIFICATE

I, Robert M. Cox, a duly licensed surveyor, Certificate No. 3779, residing in Macon County, Illinois, do hereby certify that at the request of **MAGNA TRUST 3070** owners of the property hereinafter described, the same being a part of the Macon County, Illinois, have made a true and accurate survey of said tract of land and is more particularly described as follows:

That part of the Southwest 1/4 of Section 14, Township 17 North, Range 2 East of the Third Principal Meridian, Macon County, Illinois, described as follows: commencing at an existing monument box marking the Southwest corner of said Section 14; thence N.88°22'06"E.-52.05 feet along the South line of the Southwest 1/4, of said Section 14 to an existing iron pin on the East right of way line of U.S. Route 51; thence N.0°42'27"W.-700.60 feet along said East right of way line to an existing iron pin marking the point of beginning; thence continuing along said East right of way line N.0°42'03"W.-115.59 feet to an existing iron pin; thence continuing along said East right of way line N.0°20'09"E.-42.48 feet to an existing iron pin marking the Southwest corner of Lot 2 of Hickory Point Plaza Addition, as per Plat recorded in Book 5000, page 270 of the records in the Recorder's Office of Macon County, Illinois; thence N.89°16'33"E.-249.30 feet along the South line of said Lot 2 to an existing cut cross marking the Southeast corner of said Lot 2; thence S.0°40'02"E.-158.00 feet along the West right of way line of Commerce Place; thence S.89°15'37"W.-249.98 feet to the point of beginning, containing 0.91 acre, more or less.

And according to law, I have subdivided the same into One Lot, which subdivision is to be hereafter known and designated as "**HICKORY POINT PLAZA 2ND ADDITION**", as shown on attached plat made by me, which plat, incorporated herein by reference, particularly and correctly described and sets forth the exterior boundaries of the land surveyed and roadway easements and easements for public utilities herein and gives the width, length and number of each Lot and easements, and I have placed iron pins on all corners, angle points and points of curvature as permanent monuments from which future surveys can be made.

Signed and dated at Mt. Zion, Illinois this 2ND day of SEPTEMBER, 2021.


 Robert M. Cox
 Illinois Professional Land Surveyor No. 3779
 License Expiration Date: 11-30-2022

TAX CERTIFICATE

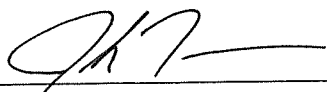
STATE OF ILLINOIS)
) SS
 COUNTY OF MACON)

I, JOSH TANNER, County Clerk in and for the County and State of aforesaid, DO HEREBY CERTIFY that I find no redeemable tax, tax sales, or unpaid forfeited taxes against any of the real estate known as part of **Parcel I.D. Number 07-07-14-351-009** and more particularly described as follows:

That part of the Southwest 1/4 of Section 14, Township 17 North, Range 2 East of the Third Principal Meridian, Macon County, Illinois, described as follows: commencing at an existing monument box marking the Southwest corner of said Section 14; thence N.88°22'06"E.-52.05 feet along the South line of the Southwest 1/4, of said Section 14 to an existing iron pin on the East right of way line of U.S. Route 51; thence N.0°42'27"W.-700.60 feet along said East right of way line to an existing iron pin marking the point of beginning; thence continuing along said East right of way line N.0°42'03"W.-115.59 feet to an existing iron pin; thence continuing along said East right of way line N.0°20'09"E.-42.48 feet to an existing iron pin marking the Southwest corner of Lot 2 of Hickory Point Plaza Addition, as per Plat recorded in Book 5000, page 270 of the records in the Recorder's Office of Macon County, Illinois; thence N.89°16'33"E.-249.30 feet along the South line of said Lot 2 to an existing cut cross marking the Southeast corner of said Lot 2; thence S.0°40'02"E.-158.00 feet along the West right of way line of Commerce Place; thence S.89°15'37"W.-249.98 feet to the point of beginning, containing 0.91 acre, more or less.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this

 3 day of September, 2021.



 County Clerk

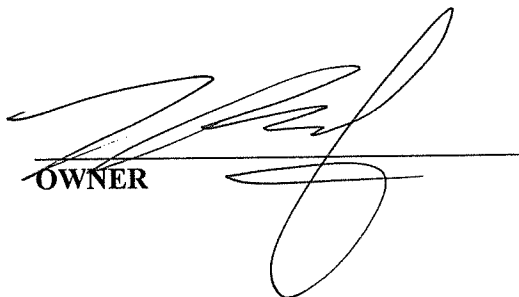
OWNER'S DECLARATION

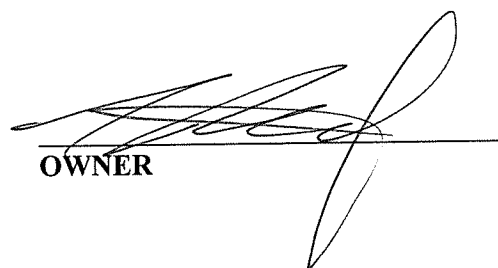
BE IT KNOWN that **MAGNA TRUST 3070** being the owners of the premises described in the preceding Surveyor's Certificate, situated in the Village of Forsyth, County of Macon, and the State of Illinois, do hereby subdivide the said tract of land and do hereby make the attached plat of said subdivision for the purpose of the sale of the lots therein by number as designated on said plat and do hereby designate the subdivision as "**HICKORY POINT PLAZA 2ND ADDITION**" and the same shall be so known hereafter. We do hereby dedicate for sewers, water mains, drainage facilities and public utility purposes the various easement strips so designated on the plat as "drainage & utility easement"; hereby waiving in such portions so dedicated all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

The Industrial area covenants hereinafter set forth in their entirety shall apply to all the lots in the subdivision:

1. The lot shall be restricted to such use as is permitted by the appropriate zoning classification under the zoning code for the Village of Forsyth, Illinois.
2. Building setback lines shall be observed as shown on the plat.
3. The owners bind themselves, their successors, grantees and assigns, as a covenant running with the land, to comply with all state and local laws, in effect from time to time, prohibiting discrimination or segregation by reason of race, religion, color or national origin in the sale, lease, use or occupation of the premises within such platted land or any part thereof, or the improvements thereon.

IN WITNESS WHEREOF, **MAGNA TRUST 3070** hereunto set their hand and seal this 3rd day of September, 2021.

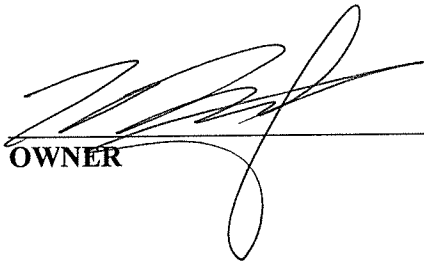

OWNER

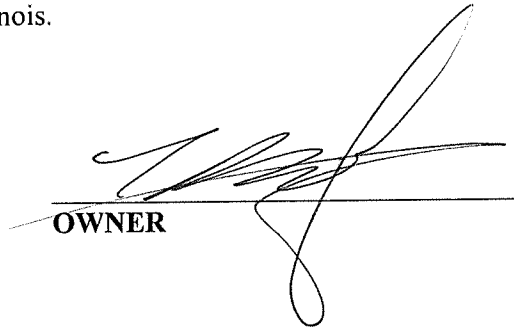

OWNER

SCHOOL DISTRICT CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF MACON)

This is to Certify that WE, **MAGNA TRUST 3070** owners of the property herein described in the surveyor's certificate, which will be known as **HICKORY POINT PLAZA 2ND** **ADDITION**, to the best of our knowledge, is located within the boundaries of the Maroa Forsyth Community School District 2, in Macon County, Illinois.


OWNER

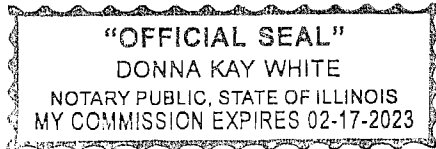

OWNER

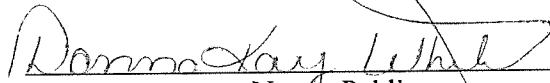
OWNERS' AFFIDAVIT

STATE OF ILLINOIS)
) SS
COUNTY OF MACON)

I, THE UNDERSIGNED, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY that **MAGNA TRUST 3070** personally known to me to be the same person(s) whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered this instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 3 day of September, 2021.




Notary Public

APPROVAL

STATE OF ILLINOIS)
) SS
COUNTY OF MACON)

This is to certify that the attached Plat of **HICKORY POINT PLAZA 2ND ADDITION** and accompanying certificates were submitted to the Village Board of the Village of Forsyth, Illinois and was by the Board duly approved.

Dated this _____ day of _____, 2021.

Mayor, Village of Forsyth

Clerk, Village of Forsyth

APPROVAL

STATE OF ILLINOIS)
) SS
COUNTY OF MACON)

This is to certify that the attached Plat of **HICKORY POINT PLAZA 2ND ADDITION** and accompanying certificates were submitted to the Village Plan Commission of the Village of Forsyth, Illinois and was by the Board duly approved.

Dated this _____ day of _____, 2021.

Chairman, Village of Forsyth Planning Commission

Secretary, Village of Forsyth Planning Commission



July 18, 2021

Survey Solutions, LLC
Attn: Mr. Mathew Cox, PLS
111 Ashland Avenue
Mt. Zion, IL 62549

RE: Plat Review – Hickory Point Plaza 2nd Addition (Project No. 0087-21)

Dear Mr. Cox:

Ameren Illinois has reviewed the revised plat of Hickory Point Plaza 2nd Addition, which was forwarded for review on July 17, 2021. Based on our engineering review, Ameren Illinois finds the revised plat acceptable as submitted.

Please forward a copy of the recorded plat to my attention via e-mail.

If you have any questions, please call me at 217-412-5546.

Sincerely,

A handwritten signature in black ink, appearing to read "Dee Hortenstine".

Dee Hortenstine, SR/WA
Sr. Real Estate Agent

cc: Marty Behrens



AT&T Engineering
Mike Osmond--Design Engineer
1640 Hazel Dell Rd
Springfield, IL 62703
Phone: (217) 789-5644
Email: MO4581@ATT.com

July 9, 2021

R. Matthew Cox
Survey Solutions, LLC
111 E. Ashland Ave
Mt. Zion, IL 62549

ATTN: Mat Cox

RE: Hickory Point Plaza 2nd Addition
Plat Approval

Dear Mr. Cox:

AT&T will require no additional easements for the plat referenced above.

The easements shown on the plat are acceptable for AT&T needs.

If you have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Osmond".

Mike Osmond
OSP Design Engineer—AT&T
217-789-5644



1275 N Water St
Decatur, IL 62521

July 1, 2021

Survey Solutions
PO Box 103
Mt Zion, IL 62549

RE: Easement Letter for Hickory Point Plaza 2nd Addition.

Mr. Cox,

Comcast will not need any additional easement for the above area.

Keith R Koshinski

Keith Koshinski
Construction Specialist

MAP AMENDMENT RECOMMENDATION & FINDINGS OF FACT

To: Village of Forsyth Board of Trustees
From: Planning & Zoning Commission
Re: Recommendation for a Minor Subdivision of 910 S Rt 51
Date: September 7, 2021

On August 26, 2021, the Planning and Zoning Commission ("Commission") held a public hearing for a minor subdivision of 910 S Rt 51. The notice of the public hearing was published in the Herald & Review on August 11, 2021. A copy of the certificate of publication is attached.

This subdivision is majorly clerical in nature, simply reclassifying and recording the land in shorthand as the Hickory Point Plaza 2nd Addition.

Based on the public hearing, the Commission voted to recommend approval of this minor subdivision at 910 S Rt 51 with a vote of 6-0. The Commission also made the following findings of fact:

1. The amendment promotes the public health, safety, comfort, convenience, and general welfare of the Village, and complies with the policies, Comprehensive Plan, and other official plans of the Village of Forsyth;
2. The trend of development in the area of the subject property is consistent with the requested amendment;
3. The requested zoning classification permits uses which are more suitable than the uses permitted under the existing zoning classification;
4. The property cannot yield a reasonable return if permitted to be used only under the conditions allowed under the existing zoning classification; and
5. The amendment, if granted, will not alter the essential character of the neighborhood, and will not be a substantial detriment to adjacent property.



Chairman, Planning & Zoning Commission

NOTICE OF PUBLIC HEARING

The Village of Forsyth Planning and Zoning Commission will hold a public hearing at 5:30 PM, on Thursday, August 16, 2021 at the Village of Forsyth Village Hall at 301 S. Rt. 51, Forsyth, IL 62535. At this meeting . First, presented by the Village of Forsyth Village Hall Staff, will cover potential changes to the Village of Forsyth Development Ordinance, specifically regarding home kitchen allowances. Second, a requested minor subdivision of 910 S Rt 51.

For inquiry on item one, please contact Village Hall, contact information also included below. Contact information for item two can be found directly below.

Applicant: Tim Dowd

Address: 910 S Rt 51, Forsyth, IL, 62535

Nature of Request: Minor Subdivision

Legal Description of Subject Property: PT SW SEC 14 DESC AS: COM SW COR SD SEC 14 TH ERLY ALG S LN SD SEC 14 52.26' TO PT ON E ROW LN US RT 51 TH N700.64' POB TH N116.06' TH N41.95' TH NERLY249.26' TH

Village of Forsyth, Village Hall

301 S Rt 51

Forsyth, IL 62535

217-877-9445

All persons interested may appear and speak at this hearing.

RC Campbell, Chair

Forsyth Planning and Zoning Commission

Forsyth, IL

NEW BUSINESS

ITEM 4

Trustees,

We have a quote from the Farnsworth Group. Farnsworth initially implemented our Water Plant SCADA (Supervisory Control and Data Acquisition) system, they also respond to any water plant programming (logic) trouble and perform repairs to our system. SCADA is the tool that we use to make plant adjustments and verify operations. We also use SCADA after hours to keep the plant running efficiently. The SCADA upgrade is needed as it is tied to our computer system that is still operating on the old 7.17 Classic version, in which the Software company no longer provides support. The reason for obtaining one quote is that Farnsworth is very knowledgeable with our system, they also respond to our calls no matter day or time. It would also cost more money to bring in new Engineers to upgrade a system that is not familiar to them, or to start over.

The quote for upgrade completion from Farnsworth is \$21,400.00.

We have budgeted for this upgrade in Water – other Pro Services.

I recommend accepting the quote from Farnsworth due to the reasons listed above.

Thanks,

Darin



2211 West Bradley Avenue
Champaign, Illinois 61821
p 217.352.7408

www.f-w.com

August 19, 2021

Village of Forsyth
580 E. Cox Street
Forsyth, IL 62535

Attn: Darin Fowler, Water Superintendent

Re: Forsyth WTP
SCADA Hardware & Software Upgrades

Dear Darin:

Farnsworth Group is pleased to provide a cost proposal with scope of services for the following controls engineering services for the Village of Forsyth. This proposal includes replacement of the two (2) SCADA desktop computers (Primary and Backup computer) and updating to the latest versions of the existing software on these computers – FactoryTalk software (HMI), WIN-911 Alarm Management software, and XLReporter software.

As part of this proposal, the following equipment and software shall be purchased directly by the Village with coordination and assistance from Farnsworth Group:

- Two Dell Precision 3650 Tower Workstation computers to replace the existing SCADA computers. Minimum specifications include, but not limited to the following:
 - Intel Core i7-11700 Win 10 Pro 64 Bit
 - 32G RAM
 - 512 GB SSD
 - DVDRW+
 - Two Network Cards
- Two (2) copies of Microsoft Office 2019 Home and Business (Word, Excel, PowerPoint, Outlook) software. One (1) copy to be installed on each SCADA computer.
- New FactoryTalk updated software for both new SCADA computers. The Village recently renewed support until August 23, 2022 by entering into a new TechConnect (TC) agreement with Allen-Bradley that effectively puts all the Village owned Allen-Bradley software back in to support for 1 year for a nominal fee. And while in support, upgrades of the software are free. This nominal fee for the TC agreement is significantly less than purchasing the software new.

- New WIN-911 Alarm Management software (moving from the old version 7.17 Classic software to the new Win-911 Interactive platform) for the primary SCADA computer. The new, updated software will also require the purchase of a FactoryTalk A&E Client (required if connecting to FactoryTalk A&E) and a Grandstream Modem (analog voice line connection) for voice calls. The Village is in support until December of 2021. And while in support, upgrades of the software are free. Once out of support a fee will be required to upgrade.
- New XLReporter software compatible with FactoryTalk upgrade for the primary SCADA computer
- Purchase two (2) copies of the Acronis TruImage backup software. One (1) copy to be installed on each computer.
- Purchase two (2) 2TB External USB Hard Drives for the Acronis backup software. One (1) external hard drive for each computer.

The Village shall also budget approximately \$7,300 for directly purchasing the SCADA related hardware and software described above while all the software is still in support. If this project is delayed and the software is no longer in support, the software upgrade costs will increase.

- WIN-911 Software: an additional \$660 shall be budgeted if the project is done after the WIN-911 software support ends on December 2021.
- Allen-Bradley Software: an additional \$3,746 (per Rockwell Quote # 3800679799) shall be budgeted if the project is done after the Allen-Bradley software support ends on August 23rd of 2022.

SCOPE OF SERVICES:

The proposed scope for the controls engineering services to be provided by Farnsworth Group includes the following:

- Coordinate and advise the Village of Forsyth in their direct purchase(s) of all the equipment and software upgrades listed above.
- Setup and update the new SCADA computers as required for operation of the SCADA system .
- Install Microsoft Office 2019 Home and Business on both SCADA computers.
- Install and configure the new Win-911 Interactive software package to accommodate the existing 181 alarm notifications. The existing, basic voice callout scheme and schedule shall be recreated in the new Interactive software package.
- Setup a Microsoft Azure cloud account for operation with the WIN-911 Mobile portion of the Win-911 Interactive package.
- Program the new Win-911 Interactive alarm notification package to accommodate Push Notifications for up to 3 mobile clients via the WIN-911 Mobile feature.
- Install and configure the new Win-911 Mobile app on up to 3 cell phones for notifications of the Win-911 Interactive package to operators.

- Migrate the existing alarm tags from the older HMI tag format to the new, required Alarm and Event Server tag format for use with the new Win-911 Interactive software.
- Replace the existing Alarm Summary Banner on all existing FactoryTalk HMI applicable screens (up to 50 screens) with a new Alarm Summary Banner that is compatible with the new Alarm and Event Server format.
- Install, configure, and test the new Grandstream Modem for voice callout of the Win-911 Interactive alarm notification package on the Primary SCADA machine.
- Install and configure the new XLReporter software package to accommodate the existing reports. The existing basic scheme and layout shall be recreated in the new software package.
- Install and configure TeamViewer (Remote Access Software) for SCADA access via smart phone, tablet, remote laptop/desktop computer from outside the water treatment plant's local network on the desktop HMI computer and up to 2 remote devices (i.e. smart phone, tablet, laptop, etc.).
- Install FactoryTalk View SE Server 100 and Client Software package on the new SCADA computers.
- Install FactoryTalk View SE Studio Software package on the new Primary SCADA computer.
- Activate the various new licenses for FactoryTalk View SE, WIN-911, and XLReporter on the new SCADA computers.
- Migrate the existing Village of Forsyth Factory Talk View SE Programs into the new computers and software installations.
- Program Acronis TrueImage backup software on each new machine for 1 full backup of initial install. One additional daily or weekly (determined at startup) incremental backup scheme will be programmed.
- Testing and startup of above described items.

Scope Exclusions:

- All field equipment installation, conduit, wire, terminal blocks, circuit breakers, etc. and installation provided by others.
- All hardware and software provided by others. This includes, but is not limited to, computers, monitors, external hard drives, computer hardware, software, licenses, etc. (see above).
- Any laptop software or hardware configuration will not be part of this scope of services.

Schedule:

Upon execution of this proposal, Farnsworth Group will coordinate with the Village to purchase the equipment, hardware and software as described above. Once the equipment has been delivered, Farnsworth Group will schedule and perform the programming modifications and start-up services within 60 days of a mutually agreed upon schedule to complete our scope of services.

Village of Forsyth
August 19, 2021
Page 4 of 4

Compensation:

The Village agrees to compensate Farnsworth Group for providing the above scope of controls engineering services and miscellaneous expenses on the basis of Hourly Charges in accordance with the Schedule of Charges annually adopted by Farnsworth Group. The estimated Total Hourly Charges for Farnsworth Group's services and expenses on this project is \$ 21,400. This proposal is valid until January 1st, 2022.

Thank you for the opportunity to submit this proposal and we look forward to working with you on this project. If this proposal, inclusive of our attached Schedule of Charges and General Conditions, is acceptable, please sign and date the proposal below and return one (1) copy to us.

Sincerely,

FARNSWORTH GROUP, INC.

Kevin N. Hannel, P.E.
Engineering Manager

Michael Taylor
Senior Integration Manager

Village Acceptance:

Signature: _____

Name: _____
(please print)

Title: _____

Date: _____

NEW BUSINESS

ITEM 5

Trustees,

We received two quotes to add Automatic Transfer Switches (ATS) to our sanitary lift stations. During a power loss, automatic transfer switches will start our generator and transfer power to the lift station to maintain lift station pumping operations. They will also transfer back when power has been restored.

We plan on adding ATS to all four of our lift stations.

Electrical Service Company provided a quote for each lift station. All four totaling \$36,159.00.

Closs Electric provided a quote for each station (each one quoted at \$12,300.00). All four totaling \$49,200.00.

Both Contractors will provide materials, labor (at prevailing wage), and start-up programming/testing to ensure the 200 amp switch is functionable upon completion. Electrical Service uses in house start-up personnel, procedures... Closs uses Altorfer, which is built into the quote. Electrical Service did not add labor beyond normal working hours into the quote. Electrical Service does not anticipate the work to be more than an 8-hour shift for each lift station.

I recommend using the Electrical Service Company to perform ATS installation on each of the four sanitary lift stations. We budgeted \$50,000 in 2021 using line item 30-00-810-5. If there is a problem and Electrical Service has to work over normal working hours, I would not expect the hours would equate to the \$13,000 difference in quotes.

Thanks,

Darin



Electrical Service Company

A Division of Bodine Electric of Decatur

1845 N. 22nd Street • P.O. Box 976 • Decatur, IL 62525 • 217-429-6868 • Fax 217-420-4291

August 20, 2021

Mr. Linn Summers
City of Forsyth

Re: Lift Station Automatic Transfer Switch Project.

Electrical Service Company, a division of Rathje Enterprises, Inc. (ESC) is pleased to offer the following Lump Sum price for the electrical portion of the above-mentioned project.

We will provide the materials, labor, supervision and miscellaneous supplies to provide the electrical installation as detailed in information listed below:

<u>Quote #1 (Beaver Creek Location)</u>	<u>\$8,975.00</u>
<u>Quote #2 (Shadow Ridge Location)</u>	<u>\$9,234.00</u>
<u>Quote #3 (Green Brier Location)</u>	<u>\$8,975.00</u>
<u>Quote #4 (Stevens Creek Location)</u>	<u>\$8,975.00</u>

Scope:

1. Demo existing transfer switch.
2. Provide and install new 200amp, Caterpillar Automatic transfer switches.
3. Start-up support included.

Clarifications:

1. This proposal is based on using a Service Entrance Rated Transfer Switch.
2. This proposal is based on mounting the new transfer switches on the outside of the lift station control cabinets.
3. Price does NOT include permitting.
4. Payment and performance bond are not included in this proposal.
5. Taxes are NOT included.
6. This proposal is based on normal working hours to complete work.

Costs for premium wages are not included in this proposal. Our standard working hours are 7:00AM – 3:30PM, Monday through Friday excluding holidays.

Use of this estimate is based upon the understanding that ESC has necessarily assumed certain conditions in order to arrive at its best estimate for doing the work. In the event that actual conditions significantly vary from our assumptions, then a fair adjustment to the price is expected. These included:

- Physical conditions significantly different that could be determined from a reasonable inspection of the worksite and/or information supplied by customer.
- Inability to start work to have reasonably uninterrupted access to ESC's work until completed.
- Reasonably prompt resolution of any questions that may arise in the course of the work, including any necessary approvals by the customer or its agents.
- The correctness and completeness of the contract documents is the sole responsibility of those who have prepared them. This proposal covers only that work which is adequately shown, described and/or detailed in the provided contract documents.
- This quotation is valid for 30 days.
- Standard insurance coverage currently in effect at the time of submission. All non-standard insurance requirements shall be waived or the direct cost paid by the requestor.
- Electrical Service Company's payment terms are 30 days from date of invoice.
- Electrical Service Company will require a tax-exempt certificate for any project that is awarded as such prior to execution of a contract.
- Bodine Electric's Credit Agreement outlines our terms and will need to be completed and returned if proposal is accepted.

We further reserve the right to negotiate the terms of any form of subcontract that the customer may wish to use. Additionally, if the subcontractor includes language binding ESC to a prime contract, then said contract shall be included in this reservation of rights.

Electrical Service Company has and always will hold the safety of their employees in the highest regard. This standard will be demonstrated on this project with the presence of our safety department personnel on a regular basis. Our experience modification rate of .69 is far below the national average.

Thank you for the opportunity to offer this estimate. Please contact me if you have any questions or if we can be of further assistance.

Sincerely,

Mark Harris
Electrical Service Company
Phone 217-420-4999
Fax 217-420-4291
Cell 217-521-1026
E-mail mharris@bodinemail.com

I have the authority to order the above work and do so order as outlined above.

Authorized Name (Please Print) _____

Authorized Signature _____

Customer Order # _____

Date: ____ / ____ / ____

Closs Electric Company, Inc

Estimate

P.O. Box 1393
Decatur, IL 62525
(217) 428-8222
greg@closselectric.com

ESTIMATE#	60063317
DATE	08/24/2021
PO#	

CUSTOMER
Village of Forsyth 301 U.S. 51 Forsyth IL 62535 (217) 433-9597

SERVICE LOCATION
Village of Forsyth 4 locations Forsyth IL 62535 (217) 433-9597

DESCRIPTION	We will provide material and labor to complete the following: Install (1) 200 amp automatic transfer switch at any one of the four lift stations. Altorfer will complete any final programing/termination.
-------------	--

Estimate

Description	Rate	Total
Estimate 8/24/2021- This is the each price and good for 30 days		

CUSTOMER MESSAGE
Thank You for the opportunity to be a part of this project. We appreciate you thinking of Closs Electric Company, Inc. and look forward to working with you in the future.

Estimate Total: \$12,300.00

PRE-WORK SIGNATURE

Signed By:

NEW BUSINESS

ITEM 6