



January 2, 2024

LIBRARY COMMISSION MEETING NOTICE

The Village of Forsyth Library Commission has scheduled a meeting for
Wednesday, January 10, 2024, at 1:00 p.m.

This meeting will be held in the Program Room at the Forsyth Public Library.
The agenda for the meeting is attached.

If you have any questions, please call the Library at 217-877-8174.

Melanie Weigel
Library Director

cc: Mary Jane Linton
Rebecca Wayne
Mary Jo Rowley
Laura Reimer
Ken Kirschner
Pat Parr
Lisa Peck
Trustee Bob Gruenewald
Trustee Dave Wendt
Trustee Marilyn Johnson
Trustee Jeremy Shaw
Trustee Jeff London
Trustee Lauren Young
Mayor Jim Peck
Village Administrator Jill Applebee
Village Clerk Cheryl Marty
Village Administrative Assistant Kim Taylor

Village of Forsyth Public Library
Library Commission Meeting Agenda

Wednesday, January 10, 2024
1:00 p.m.
Forsyth Public Library Program Room

The regular monthly meeting of the Forsyth Public Library Commission is scheduled for Wednesday, January 10, 2024 at 1:00 p.m. in the Program Room located in the library.

Call to Order

Roll Call

Minutes

- Minutes from November 8, 2023

Public comment: Anyone who wishes to address the Library Commission may do so at this time. Please state your name and address, and limit comments to three minutes or less. Relevant printed material and handouts that support your concerns or topic are welcome.

Old Business

New Business

- Library Director Goals for FY24
- Policy Manual Update

Librarian's Report

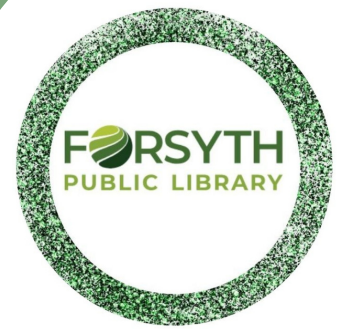
- Comments and Discussion
- Circulation, Attendance, and Library Stats for November + December

Adjournment

Library Director's Report

Library Commission Meeting

January 10, 2024



Looking Back...

- I had the opportunity to meet many patrons during Rudolph's Village Market. I offered a story time each evening at 5:00 where I shared the picture book *Pick a Pine Tree* by Patricia Toht and children received a take and make craft kit to create their own light up Christmas tree at home. Special thanks to Youth Services Librarian Jana for her work creating 150 kits.
- The library hosted a very successful tree decorating party on November 30, where 45 attendees helped trim the library's tree, enjoyed refreshments and listened to the musical talents of Delainey Malone, a high school cello player. We look forward to it becoming a yearly tradition!
- The library collected donations of pet food, toys, blankets, towels and more for Operation Santa Paws for local animal shelters.
- Library staff also attended the Village's tree lighting ceremony on December 3 where they gave out 30 chapter books and 80 easy reader books to children in attendance.
- Story Time with Miss Jana continued in December with the theme "Countdown to Christmas!" Children especially enjoyed the opportunity to create their very own Ugly Christmas t-shirts on December 15.
- I had the opportunity to fill-in as a guest reader at the PreK Story Time at M-F Grade School and have met most of our student visitors from Decatur Christian School during their regular library visits. I look forward to building stronger relationships with both schools in 2024.
- I was able to join Adult Services librarian Pam on her monthly visit to Hickory Point Christian Village and meet some wonderful patrons who take advantage of the service.

Melanie Weigel, Director

MONTHLY STATS

2,400

Patrons Visited
the Library in
November

Items Checked Out
in November

3,668

2,208

Patrons Visited
the Library in
December

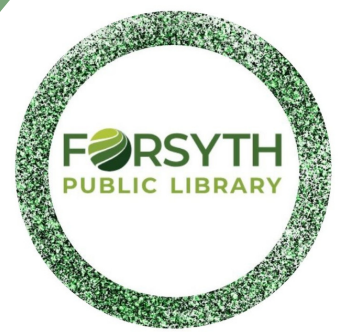
Items Checked Out
in December

3,556

Library Director's Report

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January 10, 2024



Planning Ahead...

- The Library is hosting a “Meet Libby” program on Wed, Jan 17 at 10 am. Libby is an app connected with Overdrive that allows patrons to check out ebooks and audiobooks from their digital device. NEW for 2024, you can also check out over 4,000 digital magazines! This is the first of several plans to promote and educate patrons about our digital offerings.
- We are very excited to begin a NEW Coffee Talk program, aimed at providing attendees a chance to meet up with old friends and make new ones while enjoying coffee, treats and good conversation. This program was built out of a need that library staff saw for many of our patrons who live alone or are seeking connection and friendship with those in similar circumstances.
- Story Time with Miss Jana continues every Friday at 10 am and we love seeing our youngest patrons join the fun! New to the children’s area is a large story time rug that will serve our DCS school visitors.
- To expand our offerings for kids, we are going to be offering a NEW monthly kids’ movie at 1:00 on Wednesdays when M-F Schools have a half-day for teacher in-service. Kids can join us on Wed, January 24 to watch the Super Mario movie and enjoy popcorn!
- Take and make craft kits for kids will be available to pick up starting on Tues, Jan 16.
- Chair Yoga is on hiatus for the month of January and will resume in February. It continues to be an exceptionally popular program for us.
- In February, I will be kicking off a NEW Tech Help program, which will allow individuals to sign up for individualized assistance using their personal phone, laptop or tech device or the library’s available computers to get basic help with any tech questions they may have. This is a huge need staff has noticed in the library, and it is also information that gets included in our annual IPLAR report.

Melanie Weigel, Director

JANUARY BOOK CLUB OPTIONS

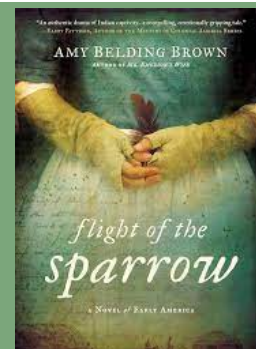
**FOOD
FOR
THOUGHT
JAN 11**

**Casino Royale
by Ian Fleming**



**BOOKKEEPERS
JAN 19**

**Flight of the Sparrow
by Amy Belding
Brown**

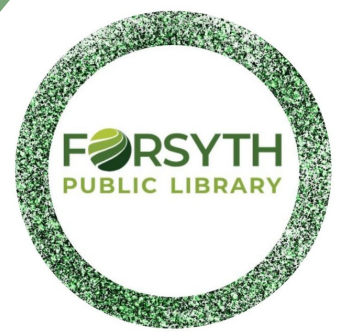


*Please join
us if you
can!*

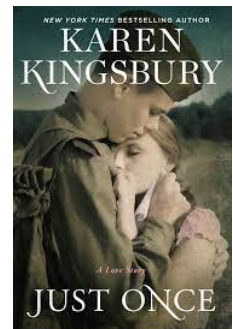
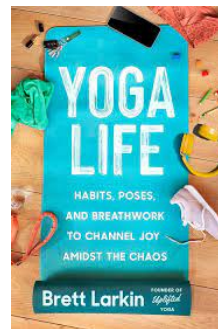
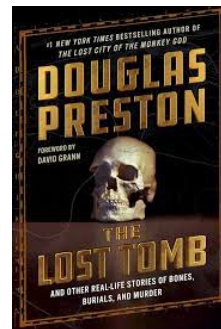
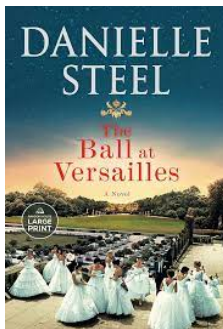
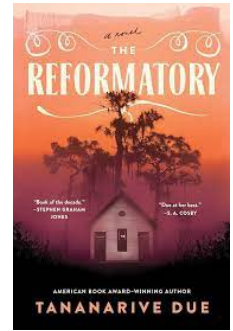
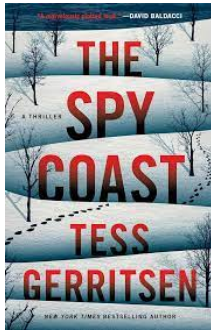
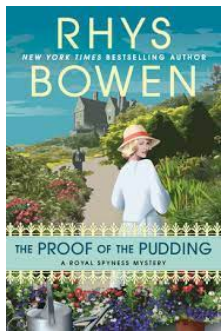
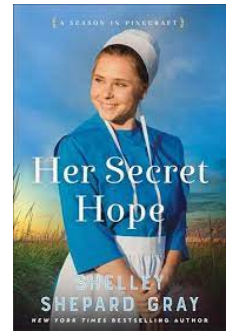
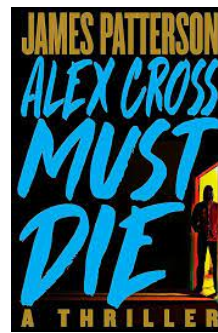
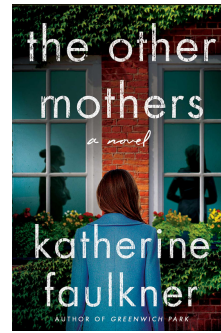
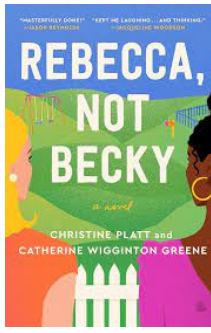
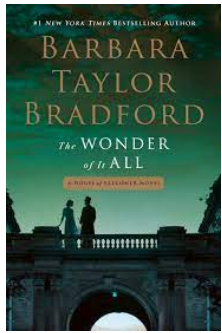
Library Director's Report

Library Commission Meeting

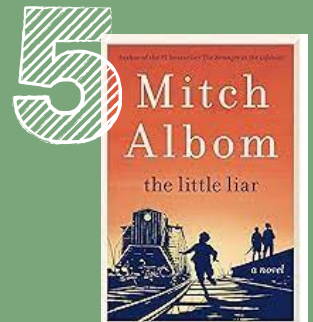
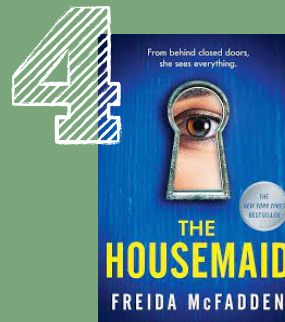
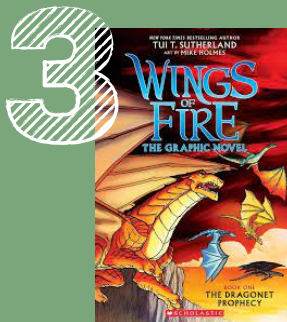
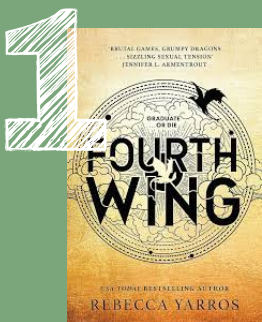
January 10, 2024



NEW ITEMS NOW AVAILABLE AT YOUR LIBRARY



MOST REQUESTED ITEMS BY FORSYTH PATRONS IN DECEMBER



Library Commission Meeting Minutes

Village of Forsyth Public Library

Wednesday, November 8, 2023

Call to Order

Call to order at 1:14 p.m. by Mary Jane Linton

Roll Call

Mary Jane Linton

Laura Reimer

Mary Jo Rowley

Becky Wayne

Ken Kirchner

Lisa Peck

Absent

Pat Parr

Also Present

Jennifer Lawyer, Interim Library Director

Jill Applebee, Village of Forsyth Administrator

Minutes

Motion made by Mary Jo Rowley to accept the meeting minutes for the October 11, 2023 meeting.

Seconded by Ken Kirchner. Motion carried on voice vote; all members present voting yea.

Public Comment

None

Old Business

- Updates to FPL Security Cameras Policy were discussed. Motion was made by Ken Kirchner to approve the Security Cameras Policy. Seconded by Lisa Peck. Motion carried on voice vote; all members present voting yea.
- Laura Reimer was approved by the Forsyth Village Board as our new Commission Member.
- Melanie Weigel has been selected as the new Forsyth Library Director. Her first day will be December 11, 2023.

New Business

- Chapters 9-13 of Serving Our Public 4.0; Standards for Illinois Public Libraries were discussed to fulfill the 2023 per Capita Grant Requirements. The 2023 per Capita Grant Requirements have been fulfilled.

Librarian's Report

- Jennifer Lawyer completed the Illinois Public Library Internet Survey. The findings are used to better understand internet speeds and technology at public libraries.
- Library Technician, Cheryl Pate, has completed the barcoding training required by IHLS.
- FPL received a donation of \$1000 from The Community Foundation of Macon County.
- The FPL annual Halloween party was held Saturday, October 28. 73 children and 44 adults attended the party.
- Patron card registration as of October 31 includes 1,424 adults and 161 juveniles. The October 2023 patron count is 2,595 which is 77 more than October 2022. Circulation for October 2023 is 4,105 which is 118 less than October 2022. Materials checked out by Non-Forsyth Patrons is 1,518. Materials checked out by Forsyth patrons at other libraries is not currently available.

Adjournment

The December Commission meeting is cancelled. The next library commission meeting is scheduled for January 10, 2024. Mary Jo Rowley moved to adjourn. Lisa Peck seconded. The motion carried on voice vote; all members present voting yea.

Meeting adjourned at 2:01 p.m.

Respectfully submitted,
Becky Wayne