

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FORSYTH, ILLINOIS**  
**6:30 P.M.**  
**TUESDAY, NOVEMBER 1, 2022**  
**VILLAGE HALL, 301 SOUTH ROUTE 51, FORSYTH, ILLINOIS**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

ANNOUNCEMENT OF LOCAL RESIDENT AS RECIPIENT OF NATIONAL FFA AWARD  
(ADMINISTRATOR JILL APPLEBEE)

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered to be routine in nature and will be acted upon by one motion and one vote. If separate action on any particular item is desired, the item will be removed from the Consent Agenda and will be considered separately.

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF OCTOBER 18, 2022
2. APPROVAL OF WARRANTS

**PUBLIC COMMENT:** At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

**ADMINISTRATION REPORTS**

1. LAW ENFORCEMENT REPORT
2. VILLAGE STAFF REPORTS

**OLD BUSINESS**

1. ORDINANCE NUMBER 2022-28 AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF FORSYTH, MACON COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022 (VILLAGE ATTORNEY GREG MOREDOCK)
2. ORDINANCE NUMBER 2022-29 AN ORDINANCE APPROVING AND ADOPTING THE FIRST AMENDMENT TO THE COMMERCIAL REVITALIZATION TIF GRANT PROGRAM FOR THE FORSYTH TAX INCREMENT FINANCING DISTRICT (VILLAGE ATTORNEY GREG MOREDOCK)
3. DISCUSSION AND POTENTIAL ACTION REGARDING REMOTE MEETING ATTENDANCE (TRUSTEE DAVE WENDT)
4. DISCUSSION AND POTENTIAL ACTION REGARDING DEVELOPMENT OF AN ORDINANCE PROHIBITING CERTAIN BUSINESS TYPES (MAYOR JIM PECK)

**NEW BUSINESS**

1. DISCUSSION AND POTENTIAL ACTION REGARDING CHANGE IN LIBRARY HOURS (LIBRARY DIRECTOR STEVEN WARD)

**CLOSED SESSION:** Potential topics include, but are not limited to:

**5 ILCS 120/2(c)(5):** The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**5 ILCS 120/2(c)(6):** The setting of a price for sale or lease of property owned by the public body.

**5 ILCS 120/2(c)(11):** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of

the closed meeting.

**5 ILCS 120/2(c)(21):** Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

**CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION**

**ADJOURNMENT**

Join Zoom Meeting

<https://us04web.zoom.us/j/79267473685?pwd=mzjU09GdgUNY9nEA3Is1lOc7ZHj0qa.1>

Meeting ID: 792 6747 3685

Passcode: 0R0MVY

# **CONSENT AGENDA**

## **ITEM 1**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF FORSYTH, ILLINOIS,  
HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 18, 2022  
AT FORSYTH VILLAGE HALL**

**CALL TO ORDER**

Mayor Jim Peck called the meeting to order at 6:30 P.M.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Upon a call of the roll, the following members were physically present: Mayor Jim Peck, Trustee Marilyn Johnson, Trustee Lauren Young, Trustee Bob Gruenewald, Trustee Dave Wendt, Trustee Jeremy Shaw, Trustee Jeff London

**Staff Present:**

Village Administrator Jill Applebee, Village Clerk Cheryl Marty, Village Attorney Greg Moredock, Village Attorney Lisa Petrilli, Village Treasurer Rhonda Stewart, Village Engineer Jeremy Buening

**Staff Absent:** Public Works Director Darin Fowler, Library Director Steven Ward

**Others Present:** Stephanie Brown of Chastain & Associates, Josh Trendler, Hickory Point Fire Chief

**CONSENT AGENDA**

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF OCTOBER 4, 2022
2. APPROVAL OF WARRANTS
3. APPROVAL OF TREASURER'S REPORT FOR THE MONTH OF SEPTEMBER 30, 2022

**MOTION**

Trustee Gruenewald made a Motion to approve the Consent Agenda as presented and Trustee Johnson seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Johnson, Young, Gruenewald, Wendt, Shaw, London  
Nays: 0 – None  
Absent: 0 – None

Motion declared carried.

**PUBLIC COMMENT:** At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

Josh Trendler, Hickory Point Fire Chief and Forsyth resident, spoke about the tax levy impact in reference to their fire department. He gave a brief background on the history of the department and said the department responded to 400+ calls in 2021.

## **ADMINISTRATION REPORTS**

1. Law Enforcement Report  
None.

2. Village Staff Reports  
Mayor Peck said the Farmers Market event was very successful with several vendors selling out and felt the event should be considered for repeating in the future. Board members agreed.

## **OLD BUSINESS**

1. ORDINANCE NUMBER 2022-27 AN ORDINANCE APPROVING A MASTER AGREEMENT TO PROVIDE SERVICES TO AN AGGREGATED GROUP BETWEEN THE VILLAGE OF FORSYTH, ILLINOIS AND ENERGY HARBOR LLC (VILLAGE ATTORNEY GREG MOREDOCK)

Village Attorney Moredock explained that this ordinance approves the aggregation agreement which allows for an alternate rate. Short discussion ensued.

## **MOTION**

Trustee Wendt made a Motion to approve the Ordinance as presented and Trustee Gruenewald seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Johnson, Young, Gruenewald, Wendt, Shaw, London  
Nays: 0 – None  
Absent: 0 – None

Motion declared carried.

2. DISCUSSION AND POTENTIAL ACTION REGARDING ALL ENGINEERING

### REQUESTS FOR QUOTES (VILLAGE ATTORNEY GREG MOREDOCK)

Village Attorney Moredock summarized the request for quotes and noted that only two quotes were received. By state statute the Village can consider up to three (3) quotes so he recommends rejection of those two (2) quotes and to put out for bids again for a longer period of time. Trustee Gruenewald brought up the option to consider hiring our own engineer based on the amount of work we have and the money we spend annually. General discussion ensued.

### MOTION

Trustee Wendt made a Motion to reject the two engineering quotes that were received and Trustee Gruenewald seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Johnson, Young, Gruenewald, Wendt, Shaw, London  
Nays: 0 – None  
Absent: 0 – None

Motion declared carried.

### 3. DISCUSSION AND POTENTIAL ACTION REGARDING THE MOON STREET SIDEWALK IMPROVEMENT PROJECT (SRTS GRANT) (VILLAGE ENGINEER JEREMY BUENING)

Village Engineer Buening refreshed the Board's memory on the details of the grant that the Village was previously not awarded. He asked if the Board wants to pursue this grant again. Discussion ensued regarding details of the grant, various costs, and options to consider. Village Engineer Buening said that the best way to improve our project score is to proceed with a Project Development Report (PDR) along with reviewing the scope of the project. The Board discussed the topic and concluded to move forward with having a PDR developed.

### MOTION

Trustee Gruenewald made a Motion to approve the preparation of a PDR by Chastain & Associates and for them to further scope out the project to maximize the grant request and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Johnson, Young, Gruenewald, Wendt, Shaw, London  
Nays: 0 – None

Absent: 0 – None

Motion declared carried.

4. DISCUSSION AND POTENTIAL ACTION REGARDING THE BARNETT AVENUE RECONSTRUCTION PROJECT (VILLAGE ENGINEER JEREMY BUENING)

Village Engineer Buening explained that this project is eligible for federal funding through the Decatur Urban Area Transportation Study (DUATS). He also explained there is a nomination and approval process to go through along with outlining which roads could apply for this funding. As he shared further details Trustees asked various questions and a lengthy discussion ensued. The Board agreed to shelve this project until a meeting with IDOT can be arranged to discuss broader needs for the entire US Route 51 intersections in Forsyth before making a decision on this particular project.

No motion needed.

5. DISCUSSION AND POTENTIAL ACTION REGARDING THE FORSYTH FAMILY SPORTS & NATURE PARK PROJECT (VILLAGE ENGINEER JEREMY BUENING)

Stephanie Brown of Chastain & Associates provided a status update and what actions must be taken within the given timeline. The Board appreciated the update.

No motion needed.

6. DISCUSSION AND POTENTIAL ACTION REGARDING STRATEGIC PLAN UPDATE (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Village Administrator Applebee explained the research that has been done to take the previous plan and implement it into something that is more concise and more user friendly. Transparency is important to the community. She explained the draft document and how it will work. The Board agreed for her to continue work in this fashion.

No motion needed.

7. DISCUSSION AND POTENTIAL ACTION REGARDING 2023 BUDGET SIGN UP (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Village Administrator Applebee explained the 2023 budget will be reviewed with the individual groups as planned. She asked which dates work best for each Board member with them then confirming dates.

Trustee Wendt said to Sheriff's Deputy Helfer that he appreciates all that each deputy does each and every day for our community especially in light of the recent shooting that occurred in Decatur. All other Board members agreed.

## **NEW BUSINESS**

None.

**CLOSED SESSION:** Potential topics include, but are not limited to:

**5 ILCS 120/2(c)(1):** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

**5 ILCS 120/2(c)(2):** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

**5 ILCS 120/2(c)(5):** The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**5 ILCS 120/2(c)(6):** The setting of a price for sale or lease of property owned by the public body.

**5 ILCS 120/2(c)(11):** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

**5 ILCS 120/2(c)(21):** Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

## **CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION**

## **ADJOURNMENT**

Trustee Wendt made the Motion to adjourn and Trustee Young seconded the Motion. All Board members agreed by voice vote, and the meeting was adjourned at 8:30 P.M.

By: Cheryl Marty  
Village Clerk

# **CONSENT AGENDA**

## **ITEM 2**

DATE: 11/01/22

Tuesday November 01,2022

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| PAYABLE TO<br>INV NO                                | G/L NUMBER  | DESCRIPTION                         | AMOUNT   | DISTR    |
|-----------------------------------------------------|-------------|-------------------------------------|----------|----------|
| 01 ALTORFER, INC<br>V2475701                        | 01-41-612   | EQUIP MAINT SUPPLIES                | 500.00   | 500.00   |
| 01 AMAZON.COM<br>102822                             | 01-53-611   | BLDG MAINT SUPPLIES                 | 1006.64  | 326.49   |
| 102822                                              | 01-53-651   | OFFICE SUPPLIES                     |          | 15.90    |
| 102822                                              | 01-53-651-1 | COMPUTER/EQUIPMENT                  |          | 26.89    |
| 102822                                              | 01-53-671   | BOOKS                               |          | 12.99    |
| 102822                                              | 01-53-681   | AUDIO VISUAL                        |          | 209.69   |
| 102822                                              | 01-53-913   | PROGRAMMING                         |          | 71.10    |
| 102822                                              | 01-53-929   | MISC EXP                            |          | 179.98   |
| 102822                                              | 01-11-651   | OFFICE SUPPLIES                     |          | 163.60   |
| 01 AMEREN ILLINOIS<br>102822                        | 01-11-571   | ELECTRIC SERVICES FOR SEPT '22      | 11408.32 | 372.84   |
| 102822                                              | 01-41-571   | ELECTRIC SERVICES FOR SEPT '22      |          | 392.18   |
| 102822                                              | 01-41-572   | ELECTRIC SERVICES FOR SEPT '22      |          | 4646.97  |
| 102822                                              | 01-41-579   | ELECTRIC SERVICES FOR SEPT '22      |          | 331.12   |
| 102822                                              | 01-52-571   | ELECTRIC SERVICES FOR SEPT '22      |          | 1115.83  |
| 102822                                              | 01-53-571   | ELECTRIC SERVICES FOR SEPT '22      |          | 1335.44  |
| 102822                                              | 51-00-571   | ELECTRIC SERVICES FOR SEPT '22      |          | 2534.78  |
| 102822                                              | 52-00-571   | ELECTRIC SERVICES FOR SEPT '22      |          | 679.16   |
| 01 BAKER & TAYLOR, INC<br>102822                    | 01-53-671   | BOOKS                               | 3316.84  | 1578.17  |
| 102822-1                                            | 01-53-671   | BOOKS                               |          | 1738.67  |
| 01 BARDING'S GARAGE<br>28386                        | 51-00-513   | VEHICLE MAINT SERVICE               | 250.00   | 250.00   |
| 01 BRITTON ELECTRONICS & AUTOMATI<br>2229373        | 51-00-512   | EQUIP MAINT SERV                    | 11990.00 | 11990.00 |
| 01 BLACKSTONE AUDIO, INC<br>2069215                 | 01-53-681   | AUDIO VISUAL                        | 47.95    | 47.95    |
| 01 BODINE ELECTRIC<br>27823                         | 01-41-579   | VIDEO DETECTION AT COX STREET TRAFF | 133.65   | 133.65   |
| 01 SPRINGFILED ELECTRIC SUPPLY CO<br>S010166717.001 | 01-52-611   | BLDG MAINT SUPPLIES                 | 89.61    | 89.61    |
| 01 BENEFIT PLANNING CONSULTANTS,<br>102822          | 01-11-549   | HRA DEDUCTIBLE JOHN NEWELL          | 117.50   | 117.50   |
| 01 BROWN'S TRUCK ACCESSORIES INC<br>102822          | 01-41-613   | VEHICLE MAINT SUPPLIES              | 304.99   | 9.99     |
| 102822-1                                            | 01-41-613   | VEHICLE MAINT SUPPLIES              |          | 295.00   |
| 01 JAMES BRUMMITT<br>102822                         | 01-11-547   | ELECTRICAL INSPECT AT CRAB LOBSTER  | 270.00   | 135.00   |
| 102822-1                                            | 01-11-547   | ELECTRIC INSPECT AT 382 VENTURA DR  |          | 45.00    |
| 102822-2                                            | 01-11-547   | ELECTRIC INSPECT AT 1351 HICKORY PT |          | 90.00    |
| 01 U.S. POSTAL SERVICE<br>102822                    | 01-11-551   | POSTAGE FOR POSTAGE MACHINE         | 450.00   | 450.00   |
| 01 CONSTELLATION NEWENERGY<br>3597673               | 01-11-571   | GAS SERVICES FOR SEPT '22           | 456.33   | 62.34    |

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Tuesday November 01,2022

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| PAYABLE TO<br>INV NO              | G/L NUMBER  | DESCRIPTION                         | AMOUNT   | DISTR    |
|-----------------------------------|-------------|-------------------------------------|----------|----------|
| 3597673                           | 01-41-571   | GAS SERVICES FOR SEPT '22           |          | 112.17   |
| 3597673                           | 01-53-571   | GAS SERVICES FOR SEPT '22           |          | 114.62   |
| 3597673                           | 51-00-571   | GAS SERVICES FOR SEPT '22           |          | 167.20   |
| 01 DECATUR COMPUTERS INC          |             |                                     | 2072.50  |          |
| DCI46770                          | 01-11-537   | IT SERVICE-NETWORK FIREWALL APPLIAN |          | 2072.50  |
| 01 ROTARY CLUB OF DECATUR         |             |                                     | 204.00   |          |
| 3647092                           | 01-11-560   | J. APPLEBEE QTR MEALS & DUES        |          | 204.00   |
| 01 ELECTRICAL SERVICE CO          |             |                                     | 2462.00  |          |
| 008024757                         | 52-00-512   | EQUIP MAINT SERVICE                 |          | 2462.00  |
| 01 FARNSWORTH GROUP               |             |                                     | 150.00   |          |
| 237023                            | 51-00-549   | SCADA MAINT FOR SEPT '22            |          | 150.00   |
| 01 CENGAGE LEARNING INC/GALE      |             |                                     | 291.07   |          |
| 79445171                          | 01-53-671   | BOOKS                               |          | 43.50    |
| 79452044                          | 01-53-671   | BOOKS                               |          | 152.75   |
| 79463682                          | 01-53-909   | BOOKS PURCHASES FROM DONATIONS      |          | 29.59    |
| 79506158                          | 01-53-671   | BOOKS                               |          | 47.23    |
| 79513487                          | 01-53-671   | BOOKS                               |          | 18.00    |
| 01 HOBBY LOBBY STORES, INC.       |             |                                     | 48.95    |          |
| 102822                            | 01-11-471   | UNIFORM ALLOWANCE                   |          | 48.95    |
| 01 HOLLON SIGNS & GARMENT LETTERI |             |                                     | 850.00   |          |
| 119269                            | 01-11-535   | SHERIFF VEHICLE LETTERING           |          | 850.00   |
| 01 INDUSTRIAL RUBBER, INC         |             |                                     | 49.17    |          |
| 3550615                           | 01-41-611   | BLDG MAINT SUPPLIES                 |          | 6.00     |
| 3550724                           | 01-52-612   | EQUIP MAINT SUPPLIES                |          | 43.17    |
| 01 KAPCO                          |             |                                     | 91.60    |          |
| 1457466                           | 01-53-659   | LIBRARY SUPPLIES-TAPE               |          | 91.60    |
| 01 KREKELS NORTH INC.             |             |                                     | 25000.00 |          |
| 102822                            | 18-00-928-1 | TIF GRANT PROGRAM                   |          | 25000.00 |
| 01 LOWE'S COMPANIES, INC.         |             |                                     | 4.74     |          |
| 102822                            | 01-41-652   | OP SUPPLIES                         |          | 4.74     |
| 01 MACON COUNTY TREASURER         |             |                                     | 238.80   |          |
| 22-45                             | 01-11-535   | REPLACE TIRE ON 17 FORD EXPLORER    |          | 238.80   |
| 01 MENARDS                        |             |                                     | 469.34   |          |
| 102822                            | 01-41-653   | SMALL TOOLS                         |          | 66.91    |
| 102822                            | 01-52-652   | OP SUPPLIES                         |          | 37.01    |
| 102822                            | 52-00-652   | OP SUPPLIES                         |          | 5.98     |
| 102822                            | 01-41-652   | OP SUPPLIES                         |          | 21.96    |
| 102822                            | 51-00-653   | SMALL TOOLS                         |          | 29.99    |
| 102822                            | 01-41-612   | EQUIP MAINT SUPPLIES                |          | 33.96    |
| 102822                            | 01-53-654   | JANITORIAL SUPPLIES                 |          | 97.36    |
| 102822                            | 01-53-913   | PROGRAMMING                         |          | 41.76    |
| 102822                            | 01-11-654   | JANITORIAL SUPPLIES                 |          | 52.56    |
| 102822                            | 01-11-611   | BLDG MAINT SUPPLIES                 |          | 81.85    |
| 01 MISSISSIPPI LIME COMPANY       |             |                                     | 4366.99  |          |
| 1637620                           | 51-00-656   | CHEMICALS                           |          | 4366.99  |
| 01 NAPA AUTO PARTS                |             |                                     | 152.76   |          |
| 034576                            | 01-41-617   | EQUIP MAINT                         |          | 152.76   |

DATE: 11/01/22

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| PAYABLE TO<br>INV NO                        | G/L NUMBER  | DESCRIPTION                         | AMOUNT    | DISTR     |
|---------------------------------------------|-------------|-------------------------------------|-----------|-----------|
| 01 THE NEWS-GAZETTE<br>0353375              | 01-53-672   | YEARLY SUBSCRIPTION                 | 240.00    | 240.00    |
| 01 PRAIRIE COMPUTER NETWORK SOLUT<br>1268   | 01-53-549   | COMPUTER SETUP & INSTALL            | 2090.83   | 450.00    |
| 1268                                        | 01-53-651-1 | COMPUTER                            |           | 1640.83   |
| 01 SAM'S CLUB/GECF<br>102822                | 01-41-652   | OP SUPPLIES                         | 130.30    | 21.98     |
| 102822                                      | 01-53-913   | PROGRAMMING                         |           | 108.32    |
| 01 AT & T<br>102822                         | 52-00-552   | 783 STEVENS CREEK PHONE LINE        | 314.59    | 55.34     |
| 102822                                      | 52-00-552   | 101 HUNDLEY PHONE LINE              |           | 85.13     |
| 102822                                      | 52-00-552   | 440 HUNDLEY PHONE LINE              |           | 85.13     |
| 102822                                      | 52-00-552   | 815 W FORSYTH PKWY PHONE LINE       |           | 88.99     |
| 01 SCHULTE SUPPLY<br>S1191949.001           | 01-41-652   | OP SUPPLIES                         | 498.00    | 498.00    |
| 01 MACON COUNTY SHERIFF/<br>102822          | 01-11-535   | 3RD QTR SHERIFF SERVICES            | 111175.14 | 111175.14 |
| 01 SORLING, NORTHRUP, HANNA, CULL<br>210392 | 01-11-533   | LEGAL SERVICE FR ADMIN FOR SEPT '22 | 2158.75   | 1828.75   |
| 2130393                                     | 01-11-533   | LEGAL SERVICE WESTERMAN SEPT '22    |           | 330.00    |
| 01 STAPLES CREDIT PLAN<br>102822            | 01-41-651   | OFFICE SUPPLIES                     | 55.97     | 55.97     |
| 01 SUBURBAN LABORATORIES, INC<br>207735     | 51-00-549   | OTHER PROF SERVICES                 | 228.00    | 228.00    |
| 01 STEVEN WARD<br>102822                    | 01-53-560   | MILEAGE FOR 2022 ILA CONFERENCE     | 250.00    | 250.00    |
| 01 US POSTAL SERVICE (CAPS)<br>102822       | 51-00-549-1 | W/S BILLING POSTAGE FOR NOV '22     | 635.25    | 317.63    |
| 102822                                      | 52-00-549-1 | W/S BILLING POSTAGE FOR NOV '22     |           | 317.62    |
| 01 VALUE LINE<br>14445896                   | 01-53-672   | PERIODICALS SUBSCRIPTION            | 1142.00   | 1142.00   |
| 01 VILL OF FORSYTH<br>102822                | 01-11-571   | WATER UTILITIES FOR SEPT '22        | 150.00    | 150.00    |
| 01 WAL-MART<br>102822                       | 01-53-913   | PROGRAMMING                         | 105.71    | 105.71    |
| ** TOTAL CHECKS TO BE ISSUED                |             |                                     | 185968.29 |           |

SYS DATE:10/27/22

VILLAGE OF FORSYTH  
A / P W A R R A N T L I S T  
REGISTER # 973

SYS TIME:10:13  
[NW1]

DATE: 11/01/22

Tuesday November 01,2022

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| FUND<br>INV NO            | G/L NUMBER | DESCRIPTION | AMOUNT     | DISTR |
|---------------------------|------------|-------------|------------|-------|
| GENERAL FUND              |            |             | 137154.35  |       |
| TIF DISTRICT FUND         |            |             | 25000.00   |       |
| WATER OPERATIONS          |            |             | 20034.59   |       |
| SEWER OPERATIONS          |            |             | 3779.35    |       |
| *** GRAND TOTAL ***       |            |             | 185968.29  |       |
| TOTAL FOR REGULAR CHECKS: |            |             | 185,968.29 |       |

# **ADMINISTRATION REPORTS**

## **ENGINEER'S REPORT**

**Forsyth; November 1, 2022 Board Meeting**

Submitted by Matthew B. Foster, P.E., PLS

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### **Project 6928 – Maroa-Forsyth Grade School Bike Path**

We will be working this project into our schedule shortly.

### **Project 7778 – The Greenbrier Rehabilitation**

We are waiting on the contractor to wrap up the punch list work and provide final paperwork. A final pay estimate will be processed once those items are complete.

### **Project 7982 – Forsyth Park LWCF Grant Compliance**

This project is currently on hold until we hear back from IDNR regarding the grant.

### **Project 8000 – Well No. 7 Design**

The project has been advertised next week, we plan to have bids open and to the Board for consideration at the December 6 Board meeting.

### **Project 8241 – 2022 Asphalt Rehabilitations**

We are waiting on the contractor to provide final paperwork. A final pay estimate will be processed once that is complete.

### **Project 8301 – Avalon Blvd Reconstruction**

This project is currently on hold until the budgeting process is complete.

### **Project 8302 – Shadow Ridge Pavement Maintenance**

This project is currently on hold until the budgeting process is complete.

### **Project 8213 – Advisory Services**

Grayhawk Pavement Repairs: This work is currently on hold until the budgeting process is complete.

Veterans Pond Outfall Repairs: This project will be rebid next spring/early summer and will be scheduled to start after the DISC golf tournament.

Eastside Bike Path Maintenance: This work is currently on hold until the budgeting process is complete.

IDOT US 51 Improvements: We have been in contact with IDOT regarding setting up a meeting to discuss their improvements. They are looking at their schedules and will get back to us next week.

## Library Director's Report November 1, 2022

- I had a wonderful experience at the 2022 Illinois Library Association Conference, where I took advantage of a lot of great networking and professional development opportunities. My panelist presentation: “De-escalation: A Crucial Tool in Libraries for Promoting Intellectual Freedom” also went really well, as there was close to 200 people in attendance.
- I have received written permission from the Denver Public Library in Denver, Colorado to use their library’s instructional materials, including: lesson plans, assessment documents, handouts, etc. They have dozens of different technology classes that they currently offer, and we can take what we want and make it our own, as long as we give credit to their library for our use. This will save me hundreds of hours of work, as lesson planning from scratch is a very time consuming process. There is still a lot of work to be done to prepare for this program, and my goal is to begin offering free technology classes to the public beginning Spring 2023, or Fall 2023 at the latest.
- We recently received a very generous donation of \$1,000 from The Community Foundation of Macon County, due to the suggestion of Mr. and Mrs. Burns of Mt. Zion, IL. This money will be used to continue to improve our Children’s Area, so that kids will have a number of fun things to do while visiting the library.
- The 4<sup>th</sup> Annual Library Crawl continues through October 31<sup>st</sup>. FPL residents who visit and receive stamps from 5 or more libraries on the list will be entered into a drawing for a \$50 Best Buy gift card. The deadline for FPL patrons to turn in their passports at the Forsyth Public Library is Saturday, November 5.
- Planning continues for our pre Trick or Treat Halloween event, “Nightmare on Elwood Street”, Monday, October 31<sup>st</sup> from 5:30-7:00. It is shaping up to be a great event!
- The third Illinois Libraries Present Zoom event, featuring best-selling author, mortician, and YouTube personality, Caitlin Doughty, will take place on Wednesday, November 16<sup>th</sup> at 7:00 p.m. Registration links will be made available soon.
- The Library Commission approved updates to the library’s Collection Development Policy at our October meeting. These updates will help us to be better prepared for emerging trends in public libraries related to collections. We have also been reviewing *Serving Our Public 4.0: Standards for Illinois Public Libraries* since our September meeting, and will finish the last five chapters at our November meeting. This is an annual requirement for the Per Capita Grant offered by the Illinois State Library. Library Long-Range Planning and Emergency Planning policy updates are going to be postponed until early 2023, once the Village’s policies have been updated.



Steven Ward  
October 27, 2022

## Public Works Report 10-28-22

### Parks:

FYL Travel Baseball field preps and daily work.

Ball Park Winter preps. Fields 1,2,3,4 have been completed.

### On our Park to do list is:

Winter prep Field 5, take down batting cages at 1,2,3,5. Winterize fields 4/5 irrigation system.

Winterize the park bathrooms, date is weather dependent... Thanksgiving will be last weekend that they will be open, if weather remains nice up to Thanksgiving.

Stump removal around the NE part of the main park and at Village Hall.

### Village:

We maintained the Village Hall, the Library, and other property / easements throughout the Village.

We worked on planning/zoning activities, permit locates, ordinances, and inspections, Rt 51 road repair preps.

We worked all concerns residents/businesses had.

Street sweeping.

Leaf Pickup, Limb Pickup.

Traffic Signal Repairs on Weaver.

6500 Truck light repairs.

Leaf Vac trailer maintenance/repair.

Library outside water fountain has been drained and winterized.

Reduced the amount of cat tails in storm runoff ditches near the North Water Tower.

### On our Village to do list is:

Continue with pothole filling.

Curb/gutter work at Grayhawk Subdivision.

Storm drain repairs at Stevens Creek.

### Water Treatment Plant / Sewer:

Continued with meeting monthly / annual IEPA sampling and analysis requirements.

Completed IEPA Site Plan water lead/copper rule service line inventory. Started entire Village mandated water service line inventory.

Ground Storage Tank Vent Pipe Repair.

Water flow meter has arrived, will coordinate with plumbing contractor to get it installed in the RAW water line.

Repaired water leak on Smith Street.

Contractor performed semi-annual cleaning maintenance in our sanitary lift station wet wells.

### On our Water / Sewer to do list is:

Complete monthly IEPA sampling and other required sampling.

Repair small leaks at the water lines that feed water to instrumentation in the North and South Towers before winter (just a small drip).

Thanks, Darin

# **OLD BUSINESS**

## **ITEM 1**

**Memorandum**

To: The Honorable President and Board of Trustees

From: Rhonda Stewart, Village Treasurer

Date: November 1, 2022

Subject: 2022 Tax Levy Ordinance Approval

Please find accompanying this memorandum a copy of the Tax Levy Ordinance for your approval.

- During the October 4, 2022, the 2022 Tax Levy Ordinance was proposed to set the 2022 Tax Levy and a motion was made to set the 2022 Tax Levy.
- Once the 2022 Tax Levy was set, by law we had to wait no less than twenty (20) days before the 2022 Tax Levy Ordinance can be passed.
- Just as a reminder the 2022 Tax Levy Ordinance is the same as previous years.

Suggested Motion:

Motion to approve the 2022 Tax Levy Ordinance as presented.

**VILLAGE OF FORSYTH  
MACON COUNTY, ILLINOIS**

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**ORDINANCE NUMBER 2022-28**

**AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE  
VILLAGE OF FORSYTH, MACON COUNTY, ILLINOIS FOR THE FISCAL YEAR  
BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022**

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**JIM PECK  
Mayor**

**CHYERL MARTY  
Village Clerk**

**BOB GRUENEWALD  
MARILYN JOHNSON  
JEFF LONDON  
JEREMY SHAW  
DAVID WENDT  
LAUREN YOUNG**

**Trustees**

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Published in pamphlet form by authority of the Mayor and Board of Trustees of the Village of  
Forsyth, Macon County, Illinois, this 1st day of November 2022.

**ORDINANCE NUMBER 2022-28**

**AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE  
VILLAGE OF FORSYTH, MACON COUNTY, ILLINOIS FOR THE FISCAL YEAR  
BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022**

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE VILLAGE OF FORSYTH, MACON COUNTY, ILLINOIS, AS  
FOLLOWS:**

**SECTION 1:** That the amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year, and for such purposes as General Corporate, Police Protection, Social Security, Liability Insurance, Audit, Illinois Municipal Retirement Fund, Street Lighting, and Unemployment Insurance for the Village of Forsyth, Macon County, Illinois, for the fiscal year beginning January 1, 2022, and ending December 31, 2022.

**SECTION 2:** That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be raised by Tax Levy," which appears over the same begin as follows, to wit:

**General Fund (01)****Legislative (10)**

|                               |                                           | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|-------------------------------|-------------------------------------------|----------------------------|--------------------------|------------------------------------------------|
|                               | <b>Description</b>                        |                            |                          |                                                |
| <u>(Personal Services)</u>    |                                           |                            |                          |                                                |
| 430                           | Salaries- Elected                         | \$ 19,500                  |                          | NONE                                           |
|                               | Total Personal                            | \$ 19,500                  |                          | NONE                                           |
| <u>(Contractual Services)</u> |                                           |                            |                          |                                                |
| 552                           | Telephone                                 | \$ -                       |                          | NONE                                           |
| 554                           | Printing                                  | \$ 300                     |                          | NONE                                           |
| 549                           | Other Professiona Services                | \$ 50,000                  |                          | NONE                                           |
| 560                           | Professional Development                  | \$ 275                     |                          | NONE                                           |
|                               | Total Contractual                         | \$ 50,575                  |                          | NONE                                           |
| <u>(Other Expenditures)</u>   |                                           |                            |                          |                                                |
| 913                           | Promotional                               | \$ 25,900                  |                          | NONE                                           |
| 914                           | Family Fest                               | \$ 45,000                  |                          | NONE                                           |
| 917                           | Activities & Events                       | \$ 6,000                   |                          | NONE                                           |
| 918-1                         | Economic Development Corporation<br>(EDC) | \$ 7,500                   |                          | NONE                                           |
| 929                           | Miscellaneous Expenses                    | \$ 1,500                   |                          | NONE                                           |
|                               | Total Expenditures                        | \$ 85,900                  |                          | NONE                                           |
| <b>TOTAL LEGISLATIVE</b>      |                                           | <b>\$ 155,975</b>          | <b>\$ 155,975</b>        | <b>\$ -</b>                                    |

**General Fund (01)****Administration (11)**

|                               |                                         | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|-------------------------------|-----------------------------------------|----------------------------|--------------------------|------------------------------------------------|
|                               | <b>Description</b>                      |                            |                          |                                                |
| <i>(Personal Services)</i>    |                                         |                            |                          |                                                |
| 421                           | Salaries-Regular                        | \$ 294,000                 |                          | \$ 74,067                                      |
| 423                           | Salaries-Overtime                       | \$ 1,500                   |                          | NONE                                           |
| 451                           | Health/Dental/Vision Insurance          | \$ 60,000                  |                          | NONE                                           |
| 453                           | Unemployment Insurance                  | \$ -                       |                          | \$ 2,040                                       |
| 461                           | (Social Security Tax) FICA Contribution | \$ 22,400                  |                          | \$ 3,620                                       |
| 462                           | IMRF Contribution                       | \$ 29,200                  |                          | \$ 5,420                                       |
| 471                           | Uniform Allowance                       | \$ 500                     |                          | NONE                                           |
|                               | Total Personal                          | \$ 407,600                 |                          | \$ 85,147                                      |
| <i>(Contractual Services)</i> |                                         |                            |                          |                                                |
| 511                           | Building Maintenance Service            | \$ 43,000                  |                          | NONE                                           |
| 512                           | Equipment Maintenance Service           | \$ 4,700                   |                          | NONE                                           |
| 531                           | Accounting Service                      | \$ 24,500                  | \$ 15,000                |                                                |
| 532                           | Engineering Service                     | \$ 50,000                  |                          | NONE                                           |
| 533                           | Legal Service                           | \$ 40,000                  |                          | NONE                                           |
| 535                           | Deputy Contract                         | \$ 514,650                 | \$ 93,086                |                                                |
| 537                           | IT Services                             | \$ 20,000                  |                          | NONE                                           |
| 547                           | Electrical Inspections                  | \$ 1,000                   |                          | NONE                                           |
| 549                           | Other Professional Services             | \$ 44,900                  |                          | NONE                                           |
| 549-1                         | Village Vision                          | \$ 2,000                   |                          | NONE                                           |
| 551                           | Postage                                 | \$ 2,100                   |                          | NONE                                           |
| 552                           | Telephone                               | \$ 2,700                   |                          | NONE                                           |
| 553                           | Publishing                              | \$ 2,500                   |                          | NONE                                           |
| 554                           | Printing                                | \$ 2,500                   |                          | NONE                                           |
| 556                           | Codification Services                   | \$ 5,000                   |                          | NONE                                           |
| 560                           | Professional Development                | \$ 18,600                  |                          | NONE                                           |
| 571                           | Utilities                               | \$ 9,000                   |                          | NONE                                           |
| 594                           | Risk Management Contribution            | \$ 76,000                  | \$ 34,000                |                                                |
|                               | Total Contractual                       | \$ 863,150                 | \$ 142,086               |                                                |
| <i>(Supplies)</i>             |                                         |                            |                          |                                                |
| 611                           | Building Maintenance                    | \$ 700                     |                          | NONE                                           |
| 612                           | Equipment Maintenance                   | \$ 100                     |                          | NONE                                           |
| 617                           | Ground Maintenance                      | \$ 200                     |                          | NONE                                           |
| 651                           | Office Supplies                         | \$ 11,500                  |                          | NONE                                           |
| 651-1                         | Computer/Equipment                      | \$ 3,000                   |                          | NONE                                           |
| 654                           | Janitorial Supplies                     | \$ 400                     |                          | NONE                                           |
|                               | Total Supplies                          | \$ 15,900                  |                          | NONE                                           |
| <i>(Other Expenditures)</i>   |                                         |                            |                          |                                                |
| 929                           | Miscellaneous Expense                   | \$ 2,000                   |                          | NONE                                           |
| 929-1                         | Community Room Refunds                  | \$ 300                     |                          | NONE                                           |
| 999-7                         | School Transfer                         | \$ 1,003,500               |                          | NONE                                           |
|                               | Total Other Expenditures                | \$ 1,005,800               |                          | NONE                                           |
| <i>(Interfund Transfer)</i>   |                                         |                            |                          |                                                |
| 999-2                         | Forsyth Family Sports and Nature Park   | \$ 1,628,000               |                          | NONE                                           |
| 999-3                         | Capital Project Fund                    | \$ 1,744,020               |                          | NONE                                           |
| 999-4                         | Economic Devel. Fund                    | \$ 250,000                 |                          | NONE                                           |
| 999-5                         | Water Fund IEPA                         | \$ 1,370,000               |                          | NONE                                           |
|                               | Total Expenditures                      | \$ 4,992,020               |                          | NONE                                           |
| <b>TOTAL ADMINISTRATION</b>   |                                         | <b>\$ 7,284,470</b>        | <b>\$ 7,057,237</b>      | <b>\$ 227,233</b>                              |

**General Fund (01)****STREETS & MAINTENANCE (41)**

|                                        |                                           | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|----------------------------------------|-------------------------------------------|----------------------------|--------------------------|------------------------------------------------|
|                                        | <b>Description</b>                        |                            |                          |                                                |
| <i>(Personal Services)</i>             |                                           |                            |                          |                                                |
| 421                                    | Salaries-Regular                          | \$ 200,000                 |                          | \$ 46,345                                      |
| 423                                    | Salaries-Overtime                         | \$ 5,000                   |                          | NONE                                           |
| 451                                    | Health/Dental/Vision Insurance            | \$ 44,900                  |                          | NONE                                           |
| 461                                    | (Social Security Tax) FICA Contribution   | \$ 16,000                  |                          | \$ 2,200                                       |
| 462                                    | IMRF Contribution                         | \$ 20,200                  |                          | \$ 3,400                                       |
| 471                                    | Uniform Allowance                         | \$ 1,000                   |                          | NONE                                           |
|                                        | Total Personal                            | \$ 287,100                 |                          | \$ 51,945                                      |
| <i>(Contractual Services)</i>          |                                           |                            |                          |                                                |
| 511                                    | Building Maintenance Service              | \$ 25,000                  |                          | NONE                                           |
| 512                                    | Equipment Maintenance Service             | \$ 12,000                  |                          | NONE                                           |
| 513                                    | Vehicle Maintenance Service               | \$ 5,000                   |                          | NONE                                           |
| 514                                    | Street Maintenance Service                | \$ 20,000                  |                          | NONE                                           |
| 514-1                                  | Bridge Inspection (hundley 2yr/weaver 4yr | \$ 6,000                   |                          | NONE                                           |
| 515                                    | NOI Storm water Main. Service             | \$ 5,000                   |                          | NONE                                           |
| 515-1                                  | Street Storm Sewer Maintenance            | \$ 10,000                  |                          | NONE                                           |
| 517                                    | Ground Maintenance Service                | \$ 22,000                  |                          | NONE                                           |
| 517-1                                  | Landscaping Tree Service                  | \$ 5,000                   |                          | NONE                                           |
| 518                                    | Sidewalk Maintenance                      | \$ 12,000                  |                          | NONE                                           |
| 532                                    | Engineering Service                       | \$ 2,000                   |                          | NONE                                           |
| 534                                    | Medical Service                           | \$ 200                     |                          | NONE                                           |
| 549                                    | Other Professional Service                | \$ 7,000                   |                          | NONE                                           |
| 552                                    | Telephone                                 | \$ 750                     |                          | NONE                                           |
| 560                                    | Professional Development                  | \$ 4,000                   |                          | NONE                                           |
| 571                                    | Utilities                                 | \$ 10,000                  |                          | NONE                                           |
| 572                                    | Street Lighting & Repairs                 | \$ 40,000                  |                          | \$ 50,000                                      |
| 578                                    | Dumpster Roll Off/Trash                   | \$ 4,000                   |                          | NONE                                           |
| 579                                    | Traffic Lights & Repairs                  | \$ 12,500                  |                          | NONE                                           |
|                                        | Total Contractual                         | \$ 202,450                 |                          | \$ 50,000                                      |
| <i>(Supplies)</i>                      |                                           |                            |                          |                                                |
| 611                                    | Building Maintenance                      | \$ 250                     |                          | NONE                                           |
| 612                                    | Equipment Maintenance                     | \$ 3,000                   |                          | NONE                                           |
| 613                                    | Vehicle Maintenance                       | \$ 500                     |                          | NONE                                           |
| 614                                    | Street Maintenance                        | \$ 5,000                   |                          | NONE                                           |
| 615-1                                  | Storm Sewer Maintenance Supplies          | \$ 3,000                   |                          | NONE                                           |
| 616                                    | Snow Removal                              | \$ 18,000                  |                          | NONE                                           |
| 617                                    | Ground Maintenance                        | \$ 5,000                   |                          | NONE                                           |
| 617-1                                  | Landscaping Trees                         | \$ 1,000                   |                          | NONE                                           |
| 618                                    | Sidewalk Maintenance Supplies             | \$ 750                     |                          | NONE                                           |
| 651                                    | Office Supplies                           | \$ 1,000                   |                          | NONE                                           |
| 651-1                                  | Computers/Equipment Supplies              | \$ 500                     |                          | NONE                                           |
| 652                                    | Operating Supplies                        | \$ 12,000                  |                          | NONE                                           |
| 653                                    | Small Tools                               | \$ 1,500                   |                          | NONE                                           |
| 654                                    | Janitorial Supplies                       | \$ 3,000                   |                          | NONE                                           |
| 655                                    | Fuel                                      | \$ 12,000                  |                          | NONE                                           |
|                                        | Total Supplies                            | \$ 66,500                  |                          | NONE                                           |
| <i>(Other Expenditures)</i>            |                                           |                            |                          |                                                |
| 929                                    | Miscellaneous Expense                     | \$ 1,500                   |                          | NONE                                           |
|                                        | Total Expenditures                        | \$ 1,500                   |                          | NONE                                           |
| <b>TOTAL STREETS &amp; MAINTENANCE</b> |                                           | <b>\$ 557,550</b>          | <b>\$ 455,605</b>        | <b>\$ 101,945</b>                              |

**General Fund (01)****PARKS & RECREATION (52)**

|                                     |                                         | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|-------------------------------------|-----------------------------------------|----------------------------|--------------------------|------------------------------------------------|
|                                     | <b>Description</b>                      |                            |                          |                                                |
| <i>(Personal Services)</i>          |                                         |                            |                          |                                                |
| 421                                 | Salaries-Regular                        | \$ 105,000                 |                          | \$ 28,494                                      |
| 423                                 | Salaries-Overtime                       | \$ 7,500                   |                          | NONE                                           |
| 451                                 | Health/Dental/Vision Insurance          | \$ 57,700                  |                          | NONE                                           |
| 461                                 | (Social Security Tax) FICA Contribution | \$ 8,600                   |                          | \$ 1,700                                       |
| 462                                 | IMRF Contribution                       | \$ 11,100                  |                          | \$ 1,600                                       |
| 471                                 | Uniform Allowance                       | \$ 250                     |                          | NONE                                           |
|                                     | Total Personal                          | \$ 190,150                 |                          | \$ 31,794                                      |
| <i>(Contractual Services)</i>       |                                         |                            |                          |                                                |
| 511                                 | Building Maintenance Service            | \$ 15,000                  |                          | NONE                                           |
| 512                                 | Equipment Maintenance Service           | \$ 8,000                   |                          | NONE                                           |
| 513                                 | Vehicle Maintenance Service             | \$ 250                     |                          | NONE                                           |
| 517                                 | Ground Maintenance Service              | \$ 60,000                  |                          | NONE                                           |
| 517-1                               | Park Landscaping Service                | \$ 60,000                  |                          | NONE                                           |
| 520                                 | Bike Trail Maint. Service               | \$ 20,000                  |                          | NONE                                           |
| 534                                 | Medical Service                         | \$ -                       |                          | NONE                                           |
| 549                                 | Other Professional Service              | \$ 10,000                  |                          | NONE                                           |
| 571                                 | Utilities                               | \$ 15,000                  |                          | NONE                                           |
| 578                                 | Trash Service (Dumpster)                | \$ 3,000                   |                          | NONE                                           |
|                                     | Total Contractual                       | \$ 191,250                 |                          | NONE                                           |
| <i>(Supplies)</i>                   |                                         |                            |                          |                                                |
| 611                                 | Building Maintenance                    | \$ 2,000                   |                          | NONE                                           |
| 612                                 | Equipment Maintenance                   | \$ 30,000                  |                          | NONE                                           |
| 617                                 | Ground Maintenance                      | \$ 33,000                  |                          | NONE                                           |
| 617-1                               | Park Landscaping                        | \$ 20,000                  |                          | NONE                                           |
| 620                                 | Bike Path Maintenance                   | \$ 1,000                   |                          | NONE                                           |
| 652                                 | Operating Supplies                      | \$ 10,000                  |                          | NONE                                           |
| 653                                 | Small Tools                             | \$ 500                     |                          | NONE                                           |
| 654                                 | Janitorial Supplies                     | \$ 4,000                   |                          | NONE                                           |
| 655                                 | Fuel                                    | \$ 8,000                   |                          | NONE                                           |
|                                     | Total Supplies                          | \$ 108,500                 |                          | NONE                                           |
| <i>(Other Expenditures)</i>         |                                         |                            |                          |                                                |
| 810                                 | Land Acquisition/Grant Fees             | \$ -                       |                          | NONE                                           |
| 913                                 | Summar Park Program                     | \$ 5,000                   |                          | NONE                                           |
| 929                                 | Miscellaneous Expense                   | \$ 5,000                   |                          | NONE                                           |
|                                     | Total Other Expenditures                | \$ 10,000                  |                          | NONE                                           |
| <b>TOTAL PARKS &amp; RECREATION</b> |                                         | <b>\$ 499,900</b>          | <b>\$ 468,106</b>        | <b>\$ 31,794</b>                               |

**General Fund (01)****LIBRARY (53)**

|                               |                                         | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|-------------------------------|-----------------------------------------|----------------------------|--------------------------|------------------------------------------------|
| <b>Description</b>            |                                         |                            |                          |                                                |
| <i>(Personal Services)</i>    |                                         |                            |                          |                                                |
| 421                           | Salaries-Regular                        | \$ 222,000                 |                          | \$ 68,317                                      |
| 423                           | Salaries-Overtime                       | \$ 1,350                   |                          | NONE                                           |
| 451                           | Health/Dental/Vision Insurance          | \$ 34,000                  |                          | NONE                                           |
| 461                           | (Social Security Tax) FICA Contribution | \$ 17,500                  |                          | \$ 3,080                                       |
| 462                           | IMRF Contribution                       | \$ 22,000                  |                          | \$ 5,000                                       |
| 471                           | Uniform Allowance                       | \$ 100                     |                          | NONE                                           |
|                               | Total Personal                          | \$ 296,950                 |                          | \$ 76,397                                      |
| <i>(Contractual Services)</i> |                                         |                            |                          |                                                |
| 511                           | Building Maintenance Service            | \$ 5,000                   |                          | NONE                                           |
| 512                           | Equipment Maintenance Service           | \$ 2,500                   |                          | NONE                                           |
| 537                           | Data Processing Service                 | \$ 11,000                  |                          | NONE                                           |
| 540                           | Online Sources                          | \$ 10,500                  |                          | NONE                                           |
| 540-1                         | Digital Library Service                 | \$ 3,000                   |                          | NONE                                           |
| 549                           | Other Professional Service              | \$ 4,000                   |                          | NONE                                           |
| 551                           | Postage                                 | \$ 500                     |                          | NONE                                           |
| 552                           | Telephone                               | \$ 2,500                   |                          | NONE                                           |
| 560                           | Professional Development                | \$ 2,000                   |                          | NONE                                           |
| 571                           | Utilities                               | \$ 16,000                  |                          | NONE                                           |
| 578                           | Trash Service (Dumpster)                | \$ 1,700                   |                          | NONE                                           |
|                               | Total Contractual                       | \$ 58,700                  |                          | NONE                                           |
| <i>(Supplies)</i>             |                                         |                            |                          |                                                |
| 611                           | Building Maintenance                    | \$ 500                     |                          | NONE                                           |
| 612                           | Equipment Maintenance                   | \$ 1,000                   |                          | NONE                                           |
| 617                           | Ground Maintenance                      | \$ 500                     |                          | NONE                                           |
| 651                           | Office Supplies                         | \$ 3,500                   |                          | NONE                                           |
| 651-1                         | Computer/Equipment                      | \$ 10,000                  |                          | NONE                                           |
| 651-3                         | Furniture Supplies                      | \$ 1,000                   |                          | NONE                                           |
| 654                           | Janitorial Supplies                     | \$ 1,000                   |                          | NONE                                           |
| 659                           | Library Supplies                        | \$ 1,000                   |                          | NONE                                           |
| 671                           | Books                                   | \$ 35,000                  |                          | NONE                                           |
| 672                           | Periodicals                             | \$ 10,500                  |                          | NONE                                           |
| 681                           | Audio Visual Materials                  | \$ 8,000                   |                          | NONE                                           |
|                               | Total Supplies                          | \$ 72,000                  |                          | NONE                                           |
| <i>(Other Expenditures)</i>   |                                         |                            |                          |                                                |
| 909                           | Purchases from Donations                | \$ 3,000                   |                          | NONE                                           |
| 910                           | DPL/Other Reimbursement                 | \$ 200                     |                          | NONE                                           |
| 912                           | Library Accessories                     | \$ 1,000                   |                          | NONE                                           |
| 913                           | Promotional Programming                 | \$ 15,500                  |                          | NONE                                           |
| 929                           | Miscellaneous Expense                   | \$ 500                     |                          | NONE                                           |
|                               | Total Other Expenditures                | \$ 20,200                  |                          | NONE                                           |
| <b>TOTAL LIBRARY</b>          |                                         | <b>\$ 447,850</b>          | <b>\$ 371,453</b>        | <b>\$ 76,397</b>                               |

**General Fund (01)**

|                           |                     |                     |                   |
|---------------------------|---------------------|---------------------|-------------------|
| <b>TOTAL GENERAL FUND</b> | <b>\$ 8,945,745</b> | <b>\$ 8,508,376</b> | <b>\$ 437,369</b> |
|---------------------------|---------------------|---------------------|-------------------|

|      |                                                       |                                                |
|------|-------------------------------------------------------|------------------------------------------------|
|      |                                                       | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
| REF: | General Corporate Tax (65 ILCS 5/8-3-1)               | \$ 217,223                                     |
| REF: | Police Protection Tax (65 ILCS 5/11-1-3)              | \$ 93,086                                      |
| REF: | Liability Insurance Tax (745 ILCS 10/9-107)           | \$ 34,000                                      |
| REF: | Social Security Tax (40 ILCS 5/21-110, 5/21-110.1)    | \$ 10,600                                      |
| REF: | Ill. Municipal Retirement Funds Tax (65 ILCS 5/7-171) | \$ 15,420                                      |
| REF: | Municipal Auditing Tax (65 ILCS 5/8-8-8)              | \$ 15,000                                      |
| REF: | Unemployment Insurance Tax (745 ILCS 10/9-107)        | \$ 2,040                                       |
| REF: | Street Lighting Tax (65 ILCS 5/11-80-5)               | \$ 50,000                                      |
|      |                                                       | <b>\$ 437,369</b>                              |

**Motor Fuel Tax Funds (15)****MFT (00)**(Contractual Services)

|                      |                |
|----------------------|----------------|
| \$ -                 | NONE           |
| \$ -                 | NONE           |
| <hr/>                |                |
| TOTAL MOTOR FUEL TAX | \$ - \$ - \$ - |

**Hotel/Motel Tax Fund (16)****HOTEL/MOTEL TAX (00)**

|                             | Description                             | Amount Budgeted | Other Sources | Amount to be raised by Tax Levy |
|-----------------------------|-----------------------------------------|-----------------|---------------|---------------------------------|
| <u>(Personal Services)</u>  |                                         |                 |               |                                 |
| 421                         | Salaries-Regular                        | \$ 1,200        |               | NONE                            |
| 423                         | Salaries-Overtime                       | \$ 3,000        |               | NONE                            |
| 461                         | (Social Security Tax) FICA Contribution | \$ 300          |               | NONE                            |
| 462                         | IMRF Contribution                       | \$ 400          |               | NONE                            |
|                             | Total Personal                          | \$ 4,900        |               | NONE                            |
| <u>Capital</u>              |                                         |                 |               |                                 |
| 890                         | Disc Golf Updates                       | \$ 5,000        |               | NONE                            |
| 893-1                       | D #1 & 2 Misc Updates/Charges           | \$ 10,000       |               | NONE                            |
|                             | Total Capital                           | \$ 15,000       |               | NONE                            |
| <u>(Other Expenditures)</u> |                                         |                 |               |                                 |
| 911                         | Other Events                            | \$ 15,000       |               | NONE                            |
| 911-1                       | Farm Progress                           | \$ -            |               | NONE                            |
| 911-3                       | DACVB                                   | \$ 75,000       |               | NONE                            |
| 911-4                       | ASA Torunament                          | \$ 5,000        |               | NONE                            |
| 911-5                       | Disc Golf Tournament                    | \$ 7,500        |               | NONE                            |
|                             | Total Other Expenditures                | \$ 102,500      |               | NONE                            |
| TOTAL HOTEL/MOTEL TAX FUND  |                                         | \$ 122,400      | \$ 122,400    | NONE                            |

**Tax Increment Finance Funds (18)****TIF (00)**

|                               | Description                   | Amount Budgeted | Other Sources | Amount to be raised by Tax Levy |
|-------------------------------|-------------------------------|-----------------|---------------|---------------------------------|
| <u>(Contractual Services)</u> |                               |                 |               |                                 |
| 531                           | Accounting Audit              | \$ 1,550        |               | NONE                            |
| 549                           | Other Professional Services   | \$ 18,800       |               | NONE                            |
|                               | Total Contractual             | \$ 20,350       |               | NONE                            |
| <u>(Other Expenditures)</u>   |                               |                 |               |                                 |
| 928                           | Redevlpmnt Agreement Payments | \$ 58,000       |               | NONE                            |
| 999-7                         | School Agreement              | \$ 49,800       |               | NONE                            |
|                               | Total Other Expenditures      | \$ 107,800      |               | NONE                            |
| TOTAL TIF FUND                |                               | \$ 128,150      |               | NONE                            |

**Capital Project Fund (30)****CAPITAL PROJECT (00)**

|                                   |                                                                                           | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|-----------------------------------|-------------------------------------------------------------------------------------------|----------------------------|--------------------------|------------------------------------------------|
| <b>(Capital)</b>                  | <b>Description</b>                                                                        |                            |                          |                                                |
| 810-6                             | Well 7 & Raw Water Main Expenses                                                          | \$ 890,600                 |                          | NONE                                           |
| 810-7                             | 300-500 gpm Pump (contingency plan)                                                       | \$ 25,000                  |                          | NONE                                           |
| 810-8                             | Water Towers, Ground Storage Tank, Aerator, Claricone<br>Clairifiers & Filter Maintenance | \$ 94,000                  |                          | NONE                                           |
| 810-9                             | Akers Drive Water Main Replacement                                                        | \$ 95,000                  |                          | NONE                                           |
| 831                               | Mower Replacement                                                                         | \$ 30,000                  |                          | NONE                                           |
| 835                               | M/F Grand School Bike Path (eng)                                                          | \$ 201,605                 |                          | NONE                                           |
| 851                               | Repair Library/Community Room Exterior                                                    | \$ 110,000                 |                          | NONE                                           |
| 860                               | Resurface Parking Lots A,B,C&D                                                            | \$ 75,000                  |                          | NONE                                           |
| 861                               | Golf Cart                                                                                 | \$ 20,000                  |                          | NONE                                           |
| 862                               | Truck Purchase                                                                            | \$ 30,000                  |                          | NONE                                           |
| 862-3                             | Backhoe Claw Attachment                                                                   | \$ 6,000                   |                          | NONE                                           |
| 862-5                             | Dump Truck                                                                                | \$ 40,000                  |                          | NONE                                           |
| 862-6                             | Tractor                                                                                   | \$ 25,000                  |                          | NONE                                           |
| 862-7                             | Trailer                                                                                   | \$ 5,000                   |                          | NONE                                           |
| 864-3                             | Avalon Blvd Construction                                                                  | \$ 295,000                 |                          | NONE                                           |
| 864-4                             | Woodland Hills                                                                            | \$ 79,200                  |                          | NONE                                           |
| 864-5                             | Scholl Pointe Pavement Maintenance                                                        | \$ 136,700                 |                          | NONE                                           |
| 864-6                             | Cox Street Extension                                                                      | \$ 100,000                 |                          | NONE                                           |
| 864-7                             | Grayhawk Sub-D Rehabilitation                                                             | \$ 500,000                 |                          | NONE                                           |
| 874                               | Greenbrier SubD Rehabilitation (design eng)                                               | \$ 832,000                 |                          | NONE                                           |
| 874-1                             | Colonial,Akers,Home (design eng & bidding<br>services)                                    | \$ 402,000                 |                          | NONE                                           |
| 882                               | Annual Pavement Maintenance Program (design eng)                                          | \$ 182,000                 |                          | NONE                                           |
| 892-1                             | Circle Trail Bridge (main park)                                                           | \$ 75,000                  |                          | NONE                                           |
| 895-3                             | Trail Lighting Hundley/Shadow Ridge                                                       | \$ 35,000                  |                          | NONE                                           |
| 895-7                             | Veteran's Pond Repair                                                                     | \$ 47,500                  |                          | NONE                                           |
| 895-8                             | N Hundley to end of W Forsyth Pkwy Trail Lights                                           | \$ 35,000                  |                          | NONE                                           |
|                                   | Total Capital                                                                             | \$ 4,366,605               |                          | NONE                                           |
| <b>TOTAL CAPITAL PROJECT FUND</b> |                                                                                           | <b>\$ 4,366,605</b>        | <b>\$ 4,366,605</b>      | <b>NONE</b>                                    |

**Economic Devl. Fund (31)****ECONOMIC DEVL. FUND (00)**

|                                  | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|----------------------------------|----------------------------|--------------------------|------------------------------------------------|
| <b>Description</b>               |                            |                          |                                                |
| <i>(Contractual Services)</i>    | \$ -                       |                          | NONE                                           |
|                                  | \$ -                       |                          | NONE                                           |
| <b>TOTAL ECONOMIC DEVL. FUND</b> | <b>\$ -</b>                | <b>\$ -</b>              | <b>NONE</b>                                    |

**American Rescue Plan Act (32)****ARPA (32)**

|                                       | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|---------------------------------------|----------------------------|--------------------------|------------------------------------------------|
| <b>Description</b>                    |                            |                          |                                                |
| <i>(Capital Services)</i>             | \$ -                       |                          | NONE                                           |
|                                       | \$ -                       |                          | NONE                                           |
| <b>TOTAL AMERICAN RESCUE PLAN ACT</b> | <b>\$ -</b>                | <b>\$ -</b>              | <b>NONE</b>                                    |

**Forsyth Family Sports &  
Nature Park (38)****FFSNP (38)**

|                                                      | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|------------------------------------------------------|----------------------------|--------------------------|------------------------------------------------|
| <b>Description</b>                                   |                            |                          |                                                |
| <i>(Capital)</i>                                     |                            |                          |                                                |
| 863-1 OSLAD (design eng & bidding services)          | \$ 40,000                  |                          | NONE                                           |
| 863-1 OSLAD (construction & observation)             | \$ 1,588,000               |                          | NONE                                           |
| Total Capital                                        | \$ 1,628,000               | \$ 1,628,000             |                                                |
| <b>TOTAL FORSYTH FAMILY SPORTS &amp; NATURE PARK</b> | <b>\$ 1,628,000</b>        | <b>\$ 1,628,000</b>      | <b>NONE</b>                                    |

**Water Fund (51)****WATER (00)**

|                                           |                                         | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|-------------------------------------------|-----------------------------------------|----------------------------|--------------------------|------------------------------------------------|
|                                           | <b>Description</b>                      |                            |                          |                                                |
| <i>(Personal Services)</i>                |                                         |                            |                          |                                                |
| 421                                       | Salaries Regular                        | \$ 99,800                  |                          | NONE                                           |
| 423                                       | Salaries Overtime                       | \$ 5,000                   |                          | NONE                                           |
| 451                                       | Health/Dental/Vision Insurance          | \$ 20,200                  |                          | NONE                                           |
| 461                                       | (Social Security Tax) FICA Contribution | \$ 8,000                   |                          | NONE                                           |
| 462                                       | IMRF Contribution                       | \$ 10,300                  |                          | NONE                                           |
| 471                                       | Uniforms                                | \$ 300                     |                          | NONE                                           |
|                                           | Total Personal                          | \$ 143,600                 |                          | NONE                                           |
| <i>(Contractual Services)</i>             |                                         |                            |                          |                                                |
| 511                                       | Building Maintenance Service            | \$ 50,000                  |                          | NONE                                           |
| 512                                       | Equipment Maintenance Service           | \$ 82,000                  |                          | NONE                                           |
| 512-1                                     | Storage Tank Maintenance Service        | \$ -                       |                          | NONE                                           |
| 513                                       | Vehicle Maintenance Service             | \$ 500                     |                          | NONE                                           |
| 532                                       | Engineering Services                    | \$ 5,000                   |                          | NONE                                           |
| 534                                       | Medical Services                        | \$ -                       |                          | NONE                                           |
| 547                                       | Plumbing Inspections                    | \$ 1,500                   |                          | NONE                                           |
| 549                                       | Other Professional Services             | \$ 55,000                  |                          | NONE                                           |
| 549-1                                     | Outsource Utility Billing               | \$ 6,500                   |                          | NONE                                           |
| 549-2                                     | Online Payment Fees                     | \$ 2,800                   |                          | NONE                                           |
| 551                                       | Postage                                 | \$ 100                     |                          | NONE                                           |
| 552                                       | Telephone                               | \$ 3,000                   |                          | NONE                                           |
| 560                                       | Professional Development                | \$ 3,000                   |                          | NONE                                           |
| 571                                       | Utilities                               | \$ 46,000                  |                          | NONE                                           |
|                                           | Total Contractual                       | \$ 255,400                 |                          | NONE                                           |
| <i>(Supplies)</i>                         |                                         |                            |                          |                                                |
| 611                                       | Maintenance of Building                 | \$ 2,500                   |                          | NONE                                           |
| 612                                       | Maintenance of Equipment                | \$ 7,500                   |                          | NONE                                           |
| 813                                       | Maintenance of Vehicle                  | \$ 100                     |                          | NONE                                           |
| 617                                       | Maintenance of Grounds                  | \$ 1,000                   |                          | NONE                                           |
| 617-1                                     | Landscaping Trees Supplies              | \$ -                       |                          | NONE                                           |
| 651                                       | Office Supplies                         | \$ 100                     |                          | NONE                                           |
| 651-1                                     | Computer/Equipment Supplies             | \$ 1,000                   |                          | NONE                                           |
| 652                                       | Operating Supplies                      | \$ 15,000                  |                          | NONE                                           |
| 653                                       | Small Tools                             | \$ 100                     |                          | NONE                                           |
| 654                                       | Janitorial Supplies                     | \$ 100                     |                          | NONE                                           |
| 655                                       | Fuel                                    | \$ 500                     |                          | NONE                                           |
| 656                                       | Chemicals                               | \$ 210,000                 |                          | NONE                                           |
|                                           | Total Supplies                          | \$ 237,900                 |                          | NONE                                           |
| <i>(Other Expenditures/Debt Services)</i> |                                         |                            |                          |                                                |
| 929                                       | Miscellaneous Expense                   | \$ 100                     |                          | NONE                                           |
| 997                                       | Water Plant IEPA Loan Payment           | \$ 1,370,000               |                          | NONE                                           |
| 999-3                                     | Inter-fund Transfer (out)               | \$ -                       |                          | NONE                                           |
|                                           | Total Other/Debt Services               | \$ 1,370,100               |                          | NONE                                           |
| <b>TOTAL WATER</b>                        |                                         | <b>\$ 2,007,000</b>        | <b>\$ 2,007,000</b>      | <b>NONE</b>                                    |

**SewerFund (52)****SEWER (00)**

|                                           |                                         | <b>Amount<br/>Budgeted</b> | <b>Other<br/>Sources</b> | <b>Amount to be<br/>raised by Tax<br/>Levy</b> |
|-------------------------------------------|-----------------------------------------|----------------------------|--------------------------|------------------------------------------------|
| <b>Description</b>                        |                                         |                            |                          |                                                |
| <i>(Personal Services)</i>                |                                         |                            |                          |                                                |
| 421                                       | Salaries Regular                        | \$ 19,700                  |                          | NONE                                           |
| 423                                       | Salaries Overtime                       | \$ 820                     |                          | NONE                                           |
| 451                                       | Health/Dental/Vision Insurance          | \$ 15,200                  |                          | NONE                                           |
| 461                                       | (Social Security Tax) FICA Contribution | \$ 1,600                   |                          | NONE                                           |
| 462                                       | IMRF Contribution                       | \$ 2,100                   |                          | NONE                                           |
| 471                                       | Uniforms                                | \$ 250                     |                          | NONE                                           |
|                                           | Total Personal                          | \$ 39,670                  |                          | NONE                                           |
| <i>(Contractual Services)</i>             |                                         |                            |                          |                                                |
| 512                                       | Equipment Maintenance Service           | \$ 25,000                  |                          | NONE                                           |
| 513                                       | Vehicle Maintenance Service             | \$ 400                     |                          | NONE                                           |
| 517                                       | Ground Maintenance Service              | \$ 4,000                   |                          | NONE                                           |
| 517-1                                     | Landscaping Tree Service                | \$ 2,000                   |                          | NONE                                           |
| 532                                       | Engineering Services                    | \$ 100                     |                          | NONE                                           |
| 549                                       | Other Professional Services             | \$ 1,500                   |                          | NONE                                           |
| 549-1                                     | Outsource Utility Billing               | \$ 6,500                   |                          | NONE                                           |
| 549-2                                     | Online Payment Fees                     | \$ 2,800                   |                          | NONE                                           |
| 552                                       | Telephone                               | \$ 4,000                   |                          | NONE                                           |
| 571                                       | Utilities                               | \$ 7,000                   |                          | NONE                                           |
| 578                                       | Sewer Discharge Fees                    | \$ 240,000                 |                          | NONE                                           |
|                                           | Total Contractual                       | \$ 293,300                 |                          | NONE                                           |
| <i>(Supplies)</i>                         |                                         |                            |                          |                                                |
| 612                                       | Equipment Maintenance                   | \$ 5,000                   |                          | NONE                                           |
| 613                                       | Vehicle Maintenance                     | \$ 100                     |                          | NONE                                           |
| 652                                       | Operating Supplies                      | \$ 1,000                   |                          | NONE                                           |
| 653                                       | Small Tools                             | \$ 150                     |                          | NONE                                           |
| 655                                       | Fuel                                    | \$ 1,500                   |                          | NONE                                           |
|                                           | Total Supplies                          | \$ 7,750                   |                          | NONE                                           |
| <i>(Other Expenditures/Debt Services)</i> |                                         |                            |                          |                                                |
| 929                                       | Miscellaneous                           | \$ 1,000                   |                          | NONE                                           |
| 999-3                                     | Inter Fund Transfer (out)               | \$ -                       |                          | NONE                                           |
|                                           | Total Expenditures/Debt                 | \$ 1,000                   |                          | NONE                                           |
| <b>TOTAL SEWER</b>                        |                                         | <b>\$ 341,720</b>          | <b>\$ 341,720</b>        | <b>NONE</b>                                    |

**TAX LEVY SUMMARY**

|                                                       |                   |
|-------------------------------------------------------|-------------------|
| General Corporate Tax (65 ILCS 5/8-3-1)               | \$ 217,223        |
| Police Protection Tax (65 ILCS 5/11-1-3)              | \$ 93,086         |
| Liability Insurance Tax (745 ILCS 10/9-107)           | \$ 34,000         |
| Social Security Tax (40 ILCS 5/21-110, 5/21-110.1)    | \$ 10,600         |
| Ill. Municipal Retirement Funds Tax (65 ILCS 5/7-171) | \$ 15,420         |
| Municipal Auditing Tax (65 ILCS 5/8-8-8)              | \$ 15,000         |
| Unemployment Insurance Tax (745 ILCS 10/9-107)        | \$ 2,040          |
| Street Lighting Tax (65 ILCS 5/11-80-5)               | \$ 50,000         |
|                                                       | <b>\$ 437,369</b> |

**SECTION 3:** That the Village Clerk shall make and file with the county Clerk of said County of Macon, on or before the last Tuesday in December, a duly certified copy of this ordinance.

**SECTION 4:** That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect after its adoption, as provided by law.

**PASSED** this 1st day of November 2022.

|            | AYE | NAY | ABSTAIN | ABSENT |
|------------|-----|-----|---------|--------|
| GRUENEWALD |     |     |         |        |
| JOHNSON    |     |     |         |        |
| LONDON     |     |     |         |        |
| SHAW       |     |     |         |        |
| WENDT      |     |     |         |        |
| YOUNG      |     |     |         |        |
|            |     |     |         |        |
| PECK       |     |     |         |        |
|            |     |     |         |        |
| TOTAL      |     |     |         |        |

**APPROVED** this 1st day of November 2022.

---

**Jim Peck, Village Mayor**

**ATTEST:**

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**Cheryl Marty, Village Clerk**

**TRUTH IN TAXATION**  
**CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of the Village of Forsyth, IL, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the Truth in Taxation Act are not applicable.

Notice and hearing requirements of Section 18-60 through 18-85 of the Truth in Taxation Act are not applicable.

The taxing district's aggregate levy did not exceed 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

This certificate applies to the 2022 Levy.

Date: November 1, 2022

Presiding officer: \_\_\_\_\_  
Jim Peck, Mayor

## **CERTIFICATION OF TAX LEVY ORDINANCE**

### **VILLAGE OF FORSYTH**

The undersigned, duly appointed, qualified and acting Clerk of the Village of Forsyth, Macon County, Illinois, does hereby certify that the attached hereto is a true and correct copy of the Tax Levy Ordinance of said Village for the fiscal year beginning January 1, 2022 and ending December 31, 2022 as passed on, November 1, 2022.

This certification is made and filed pursuant to the requirements of 65 ILCS 5/8-3-1 and on behalf of the Village of Forsyth, Macon County, Illinois. This certification must be filed by the last Tuesday in December.

Date: November 1, 2022

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Municipal Clerk, Cheryl Marty

(Seal)

# **OLD BUSINESS**

## **ITEM 2**

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**MEMORANDUM**

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**To:** The Honorable President and Board of Trustees  
**From:** Jill Applebee, Village Administrator  
**Date:** November 1, 2022  
**Subject:** TIF Grant

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In our discussion on Economic Development Incentives, we voted to increase the grant amount from \$10,000 to \$25,000. The cap per year will increase from \$30,000 to \$50,000.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

**ORDINANCE NO. 2022-29**

**VILLAGE OF FORSYTH,  
COUNTY OF MACON,  
STATE OF ILLINOIS**

**AN ORDINANCE APPROVING AND ADOPTING THE  
FIRST AMENDMENT TO THE  
COMMERCIAL REVITALIZATION TIF GRANT PROGRAM**

**for the**

**FORSYTH TAX INCREMENT FINANCING DISTRICT**

**ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FORSYTH, MACON COUNTY, ILLINOIS  
ON THE 1<sup>ST</sup> DAY OF NOVEMBER, 2022.**

**PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE BOARD OF  
TRUSTEES OF THE VILLAGE OF FORSYTH, MACON COUNTY, ILLINOIS,  
THIS \_\_\_\_ DAY OF NOVEMBER, 2022.**

## ORDINANCE NO. 2022-29

### AN ORDINANCE APPROVING AND ADOPTING THE FIRST AMENDMENT TO THE COMMERCIAL REVITALIZATION TIF GRANT PROGRAM FOR THE FORSYTH TAX INCREMENT FINANCING DISTRICT

#### PREAMBLE

**WHEREAS**, the statutes of the State of Illinois by the “Tax Increment Allocation Redevelopment Act,” 65 ILCS 5/11-74.4-1 *et seq.*, as amended, hereinafter referred to as the “TIF Act,” provided that municipalities may create within their corporate boundaries Tax Increment Financing Redevelopment (“TIF District”) Areas, Plans and Projects and to amend them from time to time; and

**WHEREAS**, on January 2, 2018 and pursuant to the TIF Act, the Village of Forsyth, Macon County, Illinois (“Village”) by its duly elected President and Board of Trustees heretofore approved a Redevelopment Plan and Projects; adopted Tax Increment Financing pursuant to the TIF Act; and designated a Redevelopment Project Area known as the Forsyth Tax Increment Financing District (“**Forsyth TIF District**”) which is currently scheduled to end with real estate tax year 2041 payable 2042; and

**WHEREAS**, pursuant to Illinois Statute 65 ILCS 5/8-1-2.5 the City has the authority to appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to commercial enterprises that are deemed appropriate for the promotion of economic development within the municipality; and

**WHEREAS**, on August 20, 2018, in furtherance of the goals and objectives of the Forsyth TIF District Redevelopment Plan and Projects, the Village established the “*Commercial Revitalization TIF Grant Program*” (the “Grant Program”) to promote improvements to commercial storefronts and the sides of commercial buildings which face Village streets and are located within the Forsyth TIF District; and

**WHEREAS**, the Village now wishes to amend the Grant Program (the “First Amendment”), which is attached hereto as *Exhibit 1*; and

**WHEREAS**, the City proposes to annually allocate an amount not to exceed **Fifty Thousand and 00/100 Dollars (\$50,000.00)** within the Forsyth TIF District Special Tax Allocation Fund each fiscal year during the remaining life of the Forsyth TIF District for the purpose of providing grants to property owners and/or business owners undertaking TIF eligible redevelopment projects as allowed under the Grant Program; and

**WHEREAS**, each said grant shall be limited to Fifty Percent (50%) of total verified costs incurred for the Project, not to exceed a maximum of **Twenty-Five Thousand and 00/100 Dollars (\$25,000.00)**; and

**WHEREAS**, the Grant Program as amended by the First Amendment and described in *Exhibit 1* shall commence on the date of the approval of this Ordinance; and

**WHEREAS**, subject to the availability of funds, the Program shall hereby automatically renew on January 1<sup>st</sup> of each proceeding year during the remaining life of the Forsyth TIF District, including legislative extensions thereof, if any, unless amended or all Program obligations have been completed and the Program is terminated by the Forsyth Corporate Authorities on an earlier date; and

**WHEREAS**, pursuant to the terms of the Grant Program, all applications for benefits must be reviewed and recommended by the Village Staff prior to final approval by the Board of Trustees; and

**WHEREAS**, Property that includes a site for which a Program grant has been awarded must be located within the Forsyth TIF District; and;

**WHEREAS**, each Program Application is to be submitted to the Village within sixty (60) days prior to the applicant undertaking the project; and

**WHEREAS**, each Program Applicant must verify a minimum equity match of Fifty Percent (50%) of the total project costs and complete the Project within 180 days of approval of the Program Application by the Board of Trustees; and

**WHEREAS**, all grant awards shall be paid by the Village to the Applicant from the Forsyth TIF District Special Tax Allocation Fund as reimbursements for TIF eligible project costs which have been incurred by the Applicant and reviewed and verified by the Village pursuant to the TIF Act; and

**WHEREAS**, the President and Board of Trustees have determined that the First Amendment to the Grant Program will aid in the elimination of blighting conditions as set forth in this Program and is in the best interests of the citizens of the Village of Forsyth.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF FORSYTH, MACON COUNTY, ILLINOIS, THAT:**

1. The “*Commercial Revitalization TIF Grant Program*” as amended by the First Amendment attached hereto as ***Exhibit 1*** is hereby approved and shall automatically renew each fiscal year on January 1<sup>st</sup> and continue for the remaining life of the Forsyth TIF District, including legislative extensions thereof, if any, or until such time funding allocated to the Program is no longer available, whichever occurs first.
2. The “*Commercial Revitalization TIF Grant Program*” description, requirements, and program application as amended by the First Amendment included in ***Exhibit 1*** are hereby approved and the Board of Trustees for the Village of Forsyth (with oversight by the Village’s Special Counsel to the TIF District) are hereby authorized and directed to approve and execute on behalf of the Village said Program Applications and award grant funds relating to the “*Commercial Revitalization TIF Grant Program*” provided such financial assistance is compliant with the statutory requirements of the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4 *et. seq.*).

3. All grants awarded through the “*Commercial Revitalization TIF Grant Program*” shall be paid to the Applicant by the Village from the Forsyth TIF District Special Tax Allocation Fund as reimbursements to Applicants for TIF eligible project costs which have been incurred by the Applicant and reviewed and verified by the Village pursuant to the TIF Act.
4. Beginning in FY 2023 and subject to the availability of funds, the Village of Forsyth is hereby authorized and directed to annually set aside and allocate a sum not to exceed **Fifty Thousand and 00/100 Dollars (\$50,000.00)** within the Forsyth TIF District Special Tax Allocation Fund for the purpose of financing grants awarded to “*Commercial Revitalization TIF Grant Program*” applicants.
5. All applications must be reviewed and recommended by the Village Community & Economic Development Coordinator, Village Administrator or other Village Staff as may be designated by the President, prior to final approval by Board of Trustees.
6. Property that includes a site for which a Program grant has been awarded must be located within the Forsyth TIF District.
7. Program Applications are to be submitted to the Village within sixty (60) days in advance of the applicant undertaking the project.
8. Each Program Applicant must verify a minimum equity match of Fifty Percent (50%) of the total project costs and complete the Project within 180 days of approval of the Program Application by the Board of Trustees.
9. All ordinances and parts of ordinances in conflict herewith are hereby repealed.
10. This Ordinance shall be in full force and effect from and after its approval and publication as required by law.

*(The remainder of this page is intentionally blank.)*

**PASSED, APPROVED AND ADOPTED** and published in pamphlet form by the Corporate Authorities of the Village of Forsyth, Illinois, on the 1<sup>st</sup> day of November, A.D., 2022, and deposited and filed in the Office of the Village Clerk of said Village on that date.

| CORPORATE AUTHORITIES | AYE VOTE | NAY VOTE | ABSTAIN/<br>ABSENT |
|-----------------------|----------|----------|--------------------|
| Bob Gruenewald        |          |          |                    |
| Lauren Young          |          |          |                    |
| Dave Wendt            |          |          |                    |
| Jeff London           |          |          |                    |
| Jeremy Shaw           |          |          |                    |
| Marilyn Johnson       |          |          |                    |
| Jim Peck, President   |          |          |                    |
| <b>TOTAL VOTES:</b>   |          |          |                    |

**APPROVED:** \_\_\_\_\_  
**Village President**

**Date:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_  
**Village Clerk**

**Date:** \_\_\_\_\_

**Exhibit ( A ) attached:** *Commercial Revitalization TIF Grant Program as amended by the First Amendment*

## **EXHIBIT A**

### **FORSYTH TIF DISTRICT COMMERCIAL REVITALIZATION TIF GRANT PROGRAM AS AMENDED BY THE FIRST AMENDMENT**



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301 S. Route 51, Forsyth, IL 62535 Ph: (217) 877-9445

## **Village of Forsyth Tax Increment Financing (TIF) District *Commercial Revitalization TIF Grant Program***

The Village of Forsyth is pleased to offer this matching grant program to business owners, private developers and property owners who undertake improvements to commercial storefronts and the sides of commercial buildings facing Village streets within Forsyth Tax Increment Financing (TIF) District.

Grant awards for qualified projects are offered as a *50% matching grant*, not to exceed \$25,000 on a property-by-property basis. All grant funds are paid as a reimbursement for eligible costs that are incurred and verified. All applications are reviewed by the Village on a first-come, first-serve basis, subject to the availability of funds as authorized by the Forsyth Village Board of Trustees.

That's right! The *Commercial Revitalization TIF Grant Program* will reimburse up to 50% of program eligible costs or a total of \$25,000, whichever is less. That's \$0.50 reimbursed for every \$1.00 spent times 50,000! For example, if \$50,000 of eligible costs are incurred, a successful applicant may be eligible to receive a reimbursement of \$25,000, or 50% of total eligible expenses. If less is needed, it's still a 50% reimbursement.

**Applications are received on a first-come-first-served basis. Projects must be completed within 180 days of grant awards.**

All applications, subject to the availability of funds, will be swiftly reviewed and approved as they are received by a Village-appointed advisory committee.

**Don't delay! Apply TODAY!**

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**For more information, schedule a no-obligation consultation by  
contacting the Village of Forsyth at (217) 877-9445.**

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**FORSYTH TIF DISTRICT  
COMMERCIAL REVITALIZATION TIF GRANT PROGRAM**

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**Village of Forsyth, Illinois / 301 S. Route 51, Forsyth, IL 62535 Ph: (217) 877-9445**

The primary goal of the Forsyth *Commercial Revitalization TIF Grant Program* (the “Program”) is to stimulate economic growth and visibly enhance commercial businesses located within the Forsyth TIF District Redevelopment Project Area (the “TIF Area” or “Area”).

Program grants are intended to promote substantial improvements to existing commercial storefronts and the sides of existing commercial buildings which face Village streets. Grant funds will not be awarded for the construction of new buildings, roof repairs, the purchase of personal property or equipment, or general cleaning, window washing or other routine/custodial maintenance. Examples of eligible project components include all materials and contracted labor relating to exterior façade improvements such as painting, siding, masonry, window installations, awnings, parapets, attached signage and lighting, façade-related landscaping, as well as improvements to doorways and entryways. Ancillary design engineering/architectural fees and interior renovations or repairs to the building which are consequential to the exterior façade improvements are allowable if less than 50% of total verified project costs.

All property owners and/or business owners of real property within the Forsyth TIF Area are eligible to apply for Program grants. Business owners who are tenants of a building for which leasehold improvements are planned must provide written consent from the property owner for all proposed improvements.

All commercial business properties located within the Forsyth TIF Area are eligible for funding under this Program (or its successor program) at the rate of one (1) grant per calendar year, subject to availability of funds and approval of the Village Board of Trustees. The Village encourages applicants to purchase materials for the projects in Forsyth and, whenever possible, to use local contractors. The Forsyth Village Board of Trustees reserves the right to award grant funds only to those projects it deems to be compliant with the Tax Increment Allocation Redevelopment Act (ILCS 65 5/11-74.4 *et. seq.*), the Forsyth TIF District Redevelopment Plan and those projects that the Village believes will further stimulate the type of commercial revitalization that is in the best interests of the citizens of the Village of Forsyth.

**TIF District Grant Procedure (Maximum Potential Grant Award is \$25,000.00)**

1. Complete the Program Application, including all requested attachments or supplemental information, and submit the Application to the Village of Forsyth Community & Economic Development Coordinator’s office within sixty (60) days prior to undertaking the Project.
2. All applications shall initially be reviewed by Village Staff and must then subsequently be reviewed and approved by the Forsyth Village Board of Trustees. The property must be located within the TIF Area.
3. **All grant awards are limited to: Fifty-Percent (50%) of total verified costs incurred for the Project, not to exceed a maximum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00).** The Applicant must verify a minimum match of 50% of the total project costs and complete the project within 180 days of the Village Board’s approval of the Program Application.
4. If the Village rejects a Program application, a written explanation will be provided to the Applicant. The Applicant may then revise and resubmit the Application for a second review.

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**NOT SURE IF YOUR PROJECT QUALIFIES?**

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Proposed Redevelopment Projects which are deemed to be outside the scope of this Program, such as a building expansion or new construction may still be eligible for TIF assistance through a separate Redevelopment Agreement. For more information, contact the Village of Forsyth.

No. Page 45 of 56

**Forsyth TIF District  
Village of Forsyth, Macon County, Illinois  
Commercial Revitalization TIF Grant Program**

**PROGRAM APPLICATION**

Applicant Name: \_\_\_\_\_

Site Address: \_\_\_\_\_ Current Use: \_\_\_\_\_ Future Use: \_\_\_\_\_

Subject Property Tax ID # \_\_\_\_\_ Current Zoning Type: \_\_\_\_\_

Property Owner Name(s): \_\_\_\_\_

Applicant Daytime Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Type of Business (check one) ☐ Service ☐ Retail ☐ Other (*describe*): \_\_\_\_\_

Anticipated Project Start Date: \_\_\_\_\_ and Estimated Project Completion Date: \_\_\_\_\_

Total Project Costs: \$ \_\_\_\_\_ (*estimated costs must be verified upon completion of the Project*).

Amount of Grant Financing Requested: \$ \_\_\_\_\_.

*NOTE: All grant amounts are limited to 50% of total costs actually incurred for the Project, not to exceed \$25,000.00. Applicant must verify a minimum match of 50% of the total project costs.*

**Commercial Revitalization TIF Grant Program** (the “Program”) grants shall be awarded for TIF eligible project costs (pursuant to 65 ILCS 5/11-74.3-1 *et. seq.* as amended) that are incurred and verified for commercial facade renovation projects on a *first-come-first-served* basis, subject to the availability of funds and the approval of the Forsyth Village Board. **Please read the following requirements carefully.**

**ADDITIONAL REQUIREMENTS:**

1. Only properties located within the Forsyth TIF District Redevelopment Project Area (the “TIF Area” or “Area”) are eligible to apply for the Program. The Forsyth TIF Redevelopment Project Area Boundary Map is provided and attached hereto in **Appendix A**.
2. Property owners may apply for and receive Program (or its successor program) grants for the same property only one time per calendar year. Exceptions may be allowed for multiple tenants undertaking un-related leasehold improvements on the same property.
3. The maximum Program grant amount for each Project approved for the *Commercial Revitalization TIF Grant Program* shall not exceed Fifty-Percent (50%) of total project costs, or a single lump-sum reimbursement of **Twenty-Five Thousand and 00/100 Dollars (\$25,000.00)** per individual commercial property as identified by the Macon County real estate tax identification number, or a definable subdivision of such property (e.g., a tenant’s leasehold improvements undertaken within a larger commercial plaza). Verification of Applicant’s equity in the Project of not less than 50% of total project costs must be submitted and verified by the Village in advance of the Village’s reimbursement from TIF Funds.
  - a. The Applicant’s Project (the “Project”) under the *Commercial Revitalization TIF Grant Program* may include the costs of renovation, rehabilitation, reconstruction, relocation, repair, or remodeling of the exterior facades of existing commercial buildings, including new or replacement signs, lighting and fixtures attached to buildings which face Village streets and are located within the TIF Area. Ancillary design engineering/architectural fees and interior renovations or repairs to the building which are

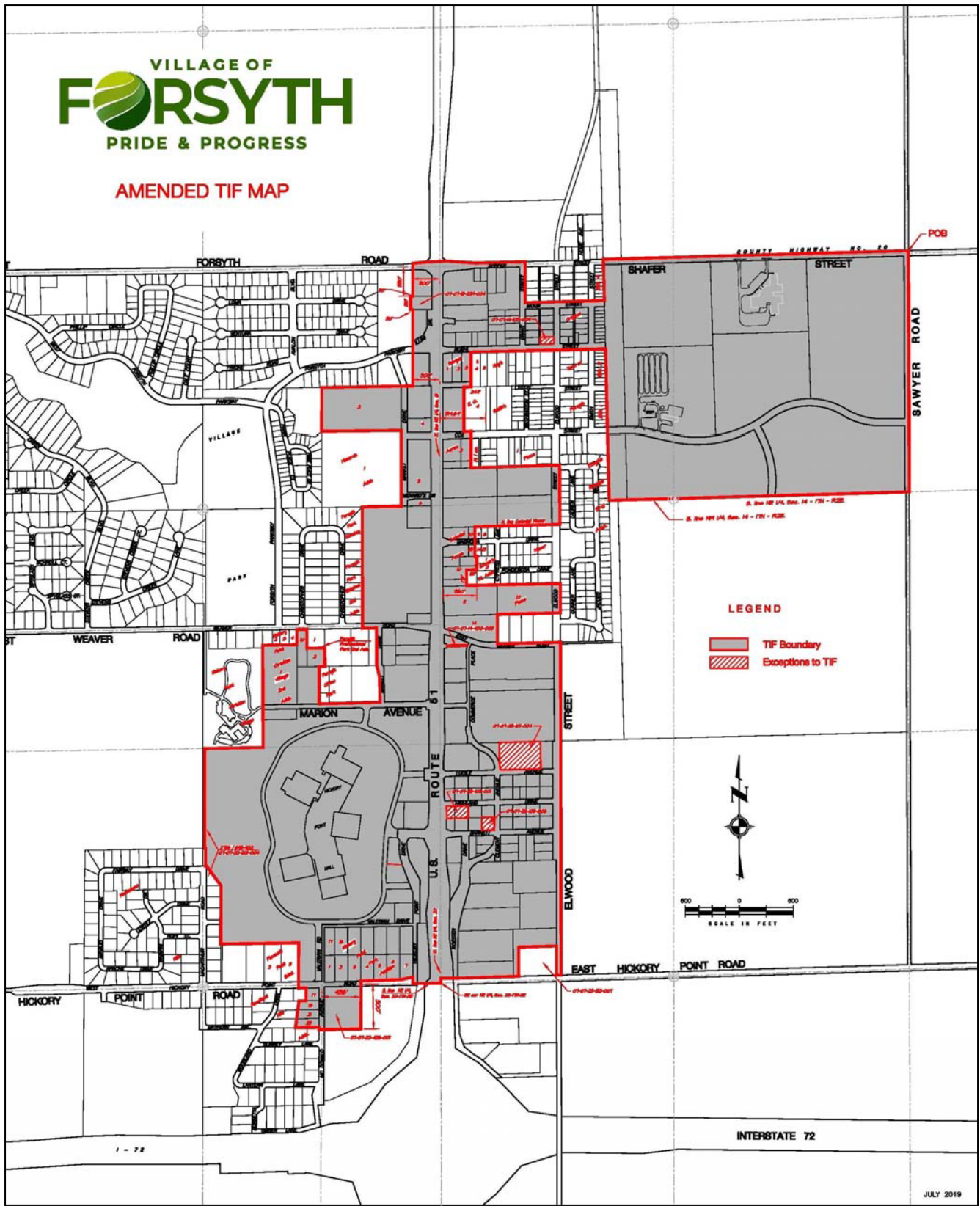
consequential to the exterior façade improvements are allowable if less than 50% of total verified project costs. Page 16 of 56

- b. The construction of new buildings, acquisition of personal property or equipment, roof repairs and general custodial and maintenance services shall not qualify for reimbursement by TIF grant funds relating to the *Commercial Revitalization TIF Grant Program*.
4. Applicants must, in advance of receiving Program grant funds: a) verify that the most recent real estate tax bill(s) have been paid for the Property; b) verify TIF eligible project costs in an amount equal to or greater than the amount awarded to the Program Applicant by the Village Board of Trustees; and c) verify the Applicant does not owe any outstanding debts or fines payable to the Village. **Program grant funds are paid by the Village of Forsyth to the Applicant upon completion of the Project and verification of TIF eligible project costs that have been incurred by the Applicant – no exceptions.** The Village's obligation hereunder to award grant funds for TIF eligible project costs is a limited obligation to be paid solely from the Forsyth TIF District Special Tax Allocation Fund.
5. All projects undertaken with Program grant funds must comply with any Village of Forsyth Codes, conform to local zoning, and must be completed within 180 days of the Village Board's approval of the Program Application. Applicant is responsible for obtaining required licenses and permits, if any, prior to undertaking the Project.
6. All projects must be located within the Forsyth TIF Redevelopment Project Area and are subject to review by the Village Staff prior to Village Board of Trustees approval and prior to payment of grant funds.
7. Business owners who are tenants of a building for which planned leasehold improvements will be paid for with Program grant funds must provide written consent from the property owner for all proposed improvements (see *Appendix B*).
8. All applications must attach a description of the planned improvements, estimated costs (contractor bids) of the project and projected start and completion dates. Conceptual sketches, photographs and drawings are encouraged. Colored renderings are preferred. The Village reserves the right to request additional information, including, but not limited to, how the building will be utilized (e.g., type of business) once the renovations are completed.
9. It is the understanding of the Village and the Applicant that the position of the Illinois Department of Labor is that the Illinois Prevailing Wage Act does not currently apply to TIF incentives that are received by private Developers as reimbursement for TIF Eligible Project Costs. This position of the Department of Labor is available online for further review at:  
<https://www2.illinois.gov/idol/FAQs/Pages/prevailing-wage-faq.aspx>.
10. The Forsyth Village Board of Trustees reserves the right to award grant funds only to those Applicants who undertake projects the Village deems to be compliant with the TIF Act, projects that the Village believes will further stimulate the type of commercial revitalization described in the Forsyth TIF District Redevelopment Plan, and projects that are in the best interests of the citizens of the Village of Forsyth (see *Appendix C*). The rights and obligations of the Applicant under this Program Application shall not be assignable by the Applicant without providing written notice to the Village and the Village's consent is obtained prior to such assignment.

The undersigned certifies and warrants that to the best of his/her knowledge the information contained in and attached to this Application Form is true, correct and complete and furthermore agrees to the terms and conditions provided herein. Nothing contained in this Program Application shall be construed by the Village or the Applicant or any third person to create the relationship of a partnership, agency, or joint venture between the Village and the Applicant. The Applicant hereby acknowledges that, in executing this Application Form, the Applicant has had the opportunity to seek the advice of independent legal counsel and has read and understood all of the terms and provisions of the Program. Subject to Village Board approval (*Appendix C*), this Program Application shall become a binding Redevelopment Agreement for which the undersigned hereby warrants full authority to both execute this Agreement and to bind the entity in which they are signing on behalf of.

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

# Forsyth TIF District Redevelopment Project Area Boundary Map



## Tenant/Applicant Letters of Intent

### FROM TENANT/APPLICANT TO VILLAGE OF FORSYTH

We the undersigned are the owners and operators of a business known as \_\_\_\_\_, located on property at \_\_\_\_\_ (PIN \_\_\_\_\_), and hereby disclose our intent as Tenants of said Property to incur certain eligible project costs as "Leasehold Improvements" for which we shall request reimbursement from the Forsyth TIF District Special Tax Allocation Fund pursuant to the terms and conditions provided herein for the *Commercial Revitalization TIF Grant Program*.

\_\_\_\_\_  
(Print or type business name)

BY: \_\_\_\_\_ Date: \_\_\_\_\_  
(Authorized Tenant Signature)

STATE OF ILLINOIS  
COUNTY OF MACON

I, the undersigned Notary Public, do hereby affirm that \_\_\_\_\_ personally appeared before me on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and signed the above Affidavit as his/her free and voluntary act and deed.

\_\_\_\_\_  
Notary Public

### FROM PROPERTY OWNER/LANDLORD TO VILLAGE OF FORSYTH

As the owner of the above described property, I the undersigned hereby provide the above-named Tenant my consent to undertake "Leasehold Improvements" on said property, whereby they shall incur certain eligible project costs for which they shall request reimbursement from the Forsyth TIF District Special Tax Allocation Fund pursuant to the terms and conditions provided herein. Furthermore, as a signatory to this *Commercial Revitalization TIF Grant Program Application*, I do hereby direct the Village of Forsyth to make the TIF grant payment awarded by the Village for this Project payable to the Tenant/Applicant.

BY: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

PRINTED NAME: \_\_\_\_\_

STATE OF ILLINOIS  
COUNTY OF MACON

I, the undersigned Notary Public, do hereby affirm that \_\_\_\_\_ personally appeared before me on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and signed the above Affidavit as his/her free and voluntary act and deed.

\_\_\_\_\_  
Notary Public

## Commercial Revitalization TIF Grant Program

Village of Forsyth, Illinois

### APPROVAL FORM FOR VILLAGE USE ONLY

Applicant Name: \_\_\_\_\_ Property Address: \_\_\_\_\_

Date application received by the Village of Forsyth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ by \_\_\_\_\_

Request Verified as TIF Eligible Project Cost: ☐ Yes ☐ No (reason: \_\_\_\_\_)

Recommended by Village Staff: ☐ Yes, date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

☐ No (reason: \_\_\_\_\_)

**GRANT AMOUNT: \$ \_\_\_\_\_,**

**(Subject to Village Board Approval and Verification of TIF Eligible Project Costs)**

Grant **APPROVED** by the President and Village Board of Trustees of the Village of Forsyth on the \_\_\_\_ day of \_\_\_\_\_ / \_\_\_\_\_.

| PRESIDENT & BOARD OF TRUSTEES | AYE VOTE | NAY VOTE | ABSTAIN / ABSENT |
|-------------------------------|----------|----------|------------------|
|                               |          |          |                  |
|                               |          |          |                  |
|                               |          |          |                  |
|                               |          |          |                  |
|                               |          |          |                  |
|                               |          |          |                  |
|                               |          |          |                  |
| <b>TOTAL VOTES:</b>           |          |          |                  |

Project grant approved by Village Board: ☐ Yes \_\_\_\_\_ ☐ No (reason: *see attached*)

**APPROVED:** \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
President, Village of Forsyth

**ATTEST:** \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Village Clerk, Village of Forsyth

Completion of Project verified on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ . Final Grant Amount: \$ \_\_\_\_\_

Verification of Applicant's actual TIF Eligible Project Costs  
as reviewed by Jacob & Klein, Ltd. and The Economic Development Group, Ltd on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ .

Village grant payment issued to applicant on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Check No. \_\_\_\_\_.

# **OLD BUSINESS**

## **ITEM 3**

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**MEMORANDUM**

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**To:** The Honorable President and Board of Trustees  
**From:** Jill Applebee, Village Administrator  
**Date:** November 1, 2022  
**Subject:** Remote Guidelines

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Currently, we have not had any interest in the zoom calls, this will be a discussion on what to do moving forward.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

# **OLD BUSINESS**

## **ITEM 4**

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**MEMORANDUM**

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**To:** The Honorable President and Board of Trustees  
**From:** Jill Applebee, Village Administrator  
**Date:** November 1, 2022  
**Subject:** Zoning Codes

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A discussion regarding additions we may want to add to the zoning code will take place here.

Any ordinance for amending the zoning code will need to be presented to the Planning and Zoning commission for a public hearing prior to a Board vote. We can present one at the November planning and zoning meeting which can be approved by the Board at the first meeting in December.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

# **NEW BUSINESS**

## **ITEM 1**

10/28/2022

## MEMORANDUM

TO: VILLAGE OF FORSYTH BOARD OF TRUSTEES

FROM: STEVEN WARD, LIBRARY DIRECTOR, VILLAGE OF FORSYTH

SUBJECT: LIBRARY HOURS

The Forsyth Public Library is currently open a total of fifty-five (55) hours per week, including:

|            |                       |
|------------|-----------------------|
| Monday:    | 9:00 a.m. – 8:00 p.m. |
| Tuesday    | 9:00 a.m. – 8:00 p.m. |
| Wednesday: | 9:00 a.m. – 5:00 p.m. |
| Thursday:  | 9:00 a.m. – 8:00 p.m. |
| Friday:    | 9:00 a.m. – 5:00 p.m. |
| Saturday:  | 9:00 a.m. – 3:00 p.m. |

For the past six weeks, we have been tallying everyone that walks through the door between the hours of 7:00 p.m. – 8:00 p.m. on Monday, Tuesday and Thursday, as well as 1:00 p.m. – 2:00 p.m. and 2:00 p.m. – 3:00 p.m. on Saturdays, in an effort to evaluate our hours. The averages are:

|                                  |             |
|----------------------------------|-------------|
| Monday 7:00 p.m. – 8:00 p.m.:    | 0.8 patrons |
| Tuesday 7:00 p.m. – 8:00 p.m.:   | 2.6 patrons |
| Thursday 7:00 p.m. – 8:00 p.m.:  | 1.2 patrons |
| *Saturday 1:00 p.m. – 2:00 p.m.: | 5.8 patrons |
| *Saturday 2:00 p.m. – 3:00 p.m.: | 7.2 patrons |

I am proposing that we change the library's hours so that we close at 7:00 p.m. on Monday, Tuesday, and Thursday evenings. This is considered a slow hour for most libraries, and during the pandemic, many libraries permanently adjusted their hours to reflect this trend. I also made this change while at Taylorville Public Library, and it had numerous positive effects. Some positive effects of this include:

- Shifting staff schedules down to better meet the demands of public service
- Better coverage for after school patronage and events
- More overlap and better coordination between library management and evening staff, for ex. project delegation, keeping staff on task, increased opportunities for meetings, etc.
- Saving money on gas and electric
- Staff satisfaction and retention efforts

\*For Saturday hours, I would like to continue to evaluate stats, and revisit again this time next year.

Steven Ward

# **CLOSED SESSION**